

MINUTES
BOARD OF SUPERVISORS
COUNTY OF YORK

Regular Meeting
June 1, 2021

6:00 p.m.

Meeting Convened. A Regular Meeting of the York County Board of Supervisors was called to order at 6:01 p.m., Tuesday, June 1, 2021, in the Board Room, York Hall, by Chairman W. Chad Green.

Attendance. The following members of the Board of Supervisors were present: Walter C. Zaremba, Sheila S. Noll, W. Chad Green, G. Stephen Roane, Jr. and Thomas G. Shepperd, Jr.

Also in attendance were Neil A. Morgan, County Administrator; Mark L. Bellamy, Deputy County Administrator; James E. Barnett, County Attorney; and Heather L. Schott, Legislative Assistant.

Chairman Green announced that the York County Youth Commission presentation was the first item on the agenda.

PRESENTATION

YORK COUNTY YOUTH COMMISSION

Chairman Green stated that it was his great pleasure, on behalf of the entire Board, to recognize the members of the York County Youth Commission.

Mrs. Noll stated that it is the Board's privilege to recognize the members of the Youth Commission for 2021. She then called the following names of those members who were present and asked them to join Chairman Green in front of the dais:

- Michelle Nguyen
- Kendall Grace Etheridge
- Isabella Esposito
- Thomas Cole George
- Kylie Sandberg
- Kaitlin Sander
- Julia Skinner
- Kaitlynn Lopez
- Nathanael Virgil-Fenelus

Mrs. Noll stated that unfortunately some of the members were unable to attend the meeting; however, she noted that their certificates will be forwarded to them. She then called the following names of those youth members who were not present:

- Jennifer Zhang
- Robert Novak
- Logan Richardson
- Bonnie Kay Kimrey
- Caleb Lee
- Hannah Namkoong

In conclusion, Mrs. Noll thanked each of the youth for their dedicated service.

WORK SESSION

ACTIVE TRANSPORTATION

Chairman Green asked Mr. Morgan, the County Administrator, to introduce the Active Transportation item.

Mr. Morgan explained that a staff team would be making the presentation on this very important and interesting topic. However, before they do so, he pointed out that the County has for many years had plans to improve our sidewalk and bike trail system which would connect the various neighborhoods, as well as contiguous localities in the near future. He noted that the Board has given staff the direction to convert those plans into real projects. Mr. Bellamy chairs the staff team that is currently working to convert these ideas into specific projects. Mr. Morgan emphasized the importance of these projects that improve the County's quality of life; provide healthy exercise options; have an environmental positive impact; and decrease traffic. He noted that these projects have moved from obtaining easements to actually preparing to break ground and he thanked Mr. Bellamy for his leadership on this initiative.

Mr. Bellamy stated that Ms. Amy Parker from the Department of Planning and Development Services, and Ms. Elizabeth Mertz-Guinn, from the Public Works Department, will be providing the majority of the presentation. He reminded the Board that a few years earlier they had asked staff to move forward with these transportation projects. However, in order to do so, staff had to coordinate with the Virginia Department of Transportation (VDOT), the United States Navy and the federal government as each of these entities have a different set of rules. He commended both Ms. Parker and Ms. Mertz-Quinn who had successfully navigated all of the red tape in order to move these projects forward. He emphasized that to get to this point in the project, the team has worked years in preparation to attain its current status. He pointed out that during the presentation, the speakers will speak in terms of what is national and regional and how these projects are important to us in the community and even globally. He noted that at the next meeting Mr. Robert Crum, Executive Director of the Hampton Roads Planning District Commission (HRPDC), will speak about the Birthplace of the America Trail (BoAT), which is a regional project. Lastly he stated that at the end of the presentation, an overview will be given on some new revenue sharing possibilities and which project(s) should be recommended to the Board in the new round of revenue sharing.

Ms. Amy Parker, Senior Planner, reminded the Board of their most recent strategic priorities which includes environmental stewardship with a focus on resiliency and includes bikeways and walkways. She referred to a national project called the Trans-America Bicycle Trail, which spans 4,000 miles, starting in California or Oregon and runs all the way to Yorktown. This trail was established in 1976 as part of the bicentennial. A similar state project is the Capitol Trail which runs from Richmond down to Jamestown, just over 51 miles. Beyond that, she added the Birthplace of America Trail (BoAT) was completed as a result of a study performed in 2017. Specifically, the Birthplace of America Trail now connects the Capitol Trail as far down as Fort Monroe and then on the Southside down to the South Hampton Roads Trail. This was the result of a collaborative study by VDOT, the regional Transportation Planning Organization, the regional Planning District Committee and the BoAT that included staff from various jurisdictions, and bicycle activists. Ms. Parker stated that York County started on such projects in the early 1990s when the Historical Triangle Bicycle Advisory Committee (HTBAC) was established to provide the three historic jurisdictions recommendations for future bikeway projects. HTBAC updates future bike trails based upon recommendations that are included in the Comprehensive Plans of the three associated jurisdictions. She displayed a map that showed how the County had extended a four foot shoulder lane until it met the Williamsburg line where there was an existing bike trail. She noted that the long-range plan is to extend this bikeway to other developments such as Whitaker's Mill, the Marquis, Water Country, Kings Creek Timeshares, and all the way to the Colonial Parkway. She mentioned another big project for which the County has recently received funding was the construction of an eight to 10 foot multi-use path on the north side of the road. She noted that the project would be addressed in segments: North Bowman Terrace to Big Bethel Road; Big Bethel Road to Cary's Chapel Road; and the City of Poquoson has now obtained funding to take the path to Wythe Creek Road where it will connect to an

existing multi-use path that extends to the Hampton boundary. She noted that this is also an ancillary BoAT connection as well. Ms. Parker commended Claiborne Phillips in the County's GIS office for his invaluable help in creating all of the maps that she was using this evening. Using these maps, Ms. Parker pointed out where the connection points, i.e. parks, libraries, schools, etc. as well as bikeways and trails currently exist. She noted that in the future a bikeway connection needs to be made to the Newport News Park and in York County to connect to the existing trails, Battlefield Park and across to Fort Eustis. Moreover, she noted that it is proposed to be extended to go up Denbigh Boulevard to meet with an existing trail in Newport News then connect to the Mac Complex and from there down to Hampton Highway. Lastly, she stated that an amendment to the original BoAT trail running along Big Bethel Road across the reservoir is being reconsidered since it will take too long to complete as it is currently envisioned. Ms. Parker stated that the bikeways she spoke of are paved and are either a part of or adjacent to roads. She stated that the Penniman Road bikeway construction should start next summer or at the latest next fall and the Victory Boulevard extension will probably occur in 2026. In both of these cases, the bikeway will be located in the VDOT right-of-way. She also noted that in addition to the two aforementioned projects currently occurring or in the imminent future, there are about a dozen other similar projects in the planning stage. She shared that the funding for these projects primarily comes from the Congestion Mitigation and Air Quality Improvement Plan (CMAQ) and Smart Scale, which is essentially VDOT, but the County will also share in this funding.

Mr. Morgan did clarify that in some cases of bikeway extensions right-of-ways must first be obtained which makes the process longer. He stated that when Mr. Robert Crum, Executive Director of the Hampton Roads Planning District Commission (HRPDC), attends an upcoming Board meeting he will share with you the progress being made on the regional initiative which is the BoAT trail. He noted that our attention should be focused on this initiative since the other projects we have heard about will connect into this system.

Mr. Shepperd reminded everyone that a few years prior that funding had been obtained to extend a 10-foot wide trail along Victory Boulevard from Poquoson to and through part of York County. However, due to sequestration and other issues the project did not move forward. He asked Ms. Parker in the near future to speak with him in greater detail about this project so that he may share with her some concerns over the trail's impact upon property owners along the route.

Mr. Morgan stated that the Victory Boulevard project is a Smart Scale joint project for which both the County and the City of Poquoson applied.

Mr. Shepperd stated that he understands the source of the funding for this project. However, his concern is over the physical structure issues that were encountered when the trail was first proposed some years earlier which money cannot resolve.

Mr. Morgan clarified that the earlier project involved a four-lane road system which would make an adjacent trail much more impactful to neighboring properties than the one being currently proposed.

Ms. Mertz-Guinn stated she will be presenting information to the Board on the current sidewalk projects as follows:

1. First, the Bypass Road sidewalk project is to make it more American Disability Act (ADA) compliant, as some parts of this sidewalk are only eighteen inches wide. As such the entire sidewalk will be expanded to five feet wide and completely ADA compliant. It will connect to the sidewalk in Williamsburg and run all the way to Route 132. This will be funded by VDOT, providing 80 percent of the cost with federal grant money, and the County paying 20 percent. Since the project is using federal funds, federal requirements had to be first met which took quite a while to fulfill. She noted that permission has been requested to advertise for construction of this project.

June 1, 2021

2. The next project is the extension of the Hubbard Lane sidewalk. She stated that the project will start on the west side of Hubbard Lane, cross Hubbard Lane at Sheppard Drive and extend beyond the east side possible to Cobblestone, which is yet undetermined. Since the sidewalk will run along neighborhoods all the way to Magruder Elementary School, some design challenges will need to be resolved prior to construction. As such, this project is being pulled from our construction list so that other projects are not delayed. This is a state funded project with a 50/50 split.

Ms. Mertz-Guinn continued her presentation and stated:

- The next sidewalk project is on Route 134. This would connect neighborhoods from Autumn Way to Lake Dale Way, which will include Edgewood, Meadow Lakes, Woodlake Crossing and the soon to be completed Victory Tabb subdivision and Kirkwood Presbyterian Church. This will also be a five foot wide concrete sidewalk funded by 50 percent from the state and 50 percent by the County. She stated that staff is currently finalizing preparations on the sidewalk at the Victory Tabb subdivision.

Ms. Mertz-Guinn stated that the Route 134 sidewalk will include a crossover to the YMCA facility. Regarding Hubbard Lane issues, she stated that there are two large Dominion Power boxes located along this road and one property owner's backyard is located immediately adjacent to the right-of-way which has caused a delay in this project. She also stated:

- The next project is on Route 17. This too is a five foot concrete sidewalk connecting the York Library with Nelson's Grant and shopping at Fort Eustis. Necessary right-of-ways have been secured and it is being funded with state monies. As such, the County has requested VDOT's permission to initiate construction of this project.
- Next is the Old Williamsburg Road sidewalk, which will also be a five foot wide concrete sidewalk. The sidewalk will start on the south side of the road at Lackey Clinic and move to the traffic light at the Navy gate. It then moves to the Yorktown apartments to connect to one of its entrances. The apartment easement is the last easement that needs to be acquired before moving ahead with construction which we hope occurs very shortly.
- The Big Bethel Road sidewalk project which will also be a five foot wide concrete sidewalk. This one will connect the existing bikeway along Running Main trail to Tabb Elementary School. She noted that an ADA compliant solar powered, rapid flashing beacon push button will be installed at this crosswalk so that children can utilize the button in order to stop traffic and cross the street safely. She pointed out that all of the necessary easements for this project have been completed.
- Penniman Road/Merrimac Trail sidewalk project is next which connects the existing Hubbard Lane sidewalk in front of Magruder Elementary and goes up Merrimac Trail to the bus stop in front of the James York Shopping Center and is funded by the state. Easements are complete and we are asking VDOT to move forward with construction.
- The Queens Lake Middle School sidewalk project has also been initiated. Staff has met with the consultants and had an on-site walk-thru. We're currently waiting to receive their proposal. This project will start on the western side of the road and will connect Queens Lake Middle School to the Royal Grant Drive subdivision. It is a federal grant project with the state funding 80 percent and the County 20 percent. We are in the initial phase and hope to hear back from the consultant shortly so that we can move forward.

Ms. Mertz-Guinn next provided the following information on the County's sidewalk projects that are yet to be initiated:

- Villa Way sidewalk will have a five foot wide, ADA compliant concrete sidewalk which will start on the east side of Villa Way from Yorktown Road to its connection with Mount

Vernon Elementary School. State funding for this project should become available in 2025.

- Lakeside Drive sidewalk will have a five foot wide, ADA compliant concrete sidewalk which will start on the southern side of Lakeside Drive and run from Bailey Road across the front of Grafton-Bethel Elementary School, crossing Lakeside Drive with another rapid flashing beacon crosswalk to the northern side of the road and continuing to Carraway Terrace. State funding for this project should be available in 2026.
- Siege Lane will have a five foot wide, ADA compliant concrete sidewalk which will run on the southeast side of Siege Lane from Runaway Lane, past Yorktown Elementary School to York Warwick Road. State funding for this project should be available in 2025. This sidewalk may possibly be connected to the BoAT Trail in the future.
- Yorktown Road sidewalk will have a five foot wide, ADA compliant concrete sidewalk which will start at Tabb High School on the southern side of the road continuing to Taylor Farm Way. State funding should be available in 2026. The Taylor Farms' developer will be funding the crosswalk for this project.
- Zweybrucken Road will have a five foot wide, ADA compliant concrete sidewalk starting on the northwestern side of Zweybrucken Road connecting to the sidewalk at the Yorktown Memorial parking lot to the brick sidewalk on Ballard Street. This one is being funded by the County.
- Long Green Boulevard will have a five foot wide, ADA compliant concrete sidewalk which includes adding both the crosswalk and a small additional piece of sidewalk. VDOT will fund the crosswalk and the signal reprogramming, and the County will fund the sidewalk connecting to the ramp for the crosswalk, carrying it across the YMCA facility and connecting it to the existing crosswalk between the YMCA and the library.

In response to Mr. Roane's suggestion to add a traffic control device at the Lakeside Drive intersection so that people walking to the CVS Pharmacy may cross the intersection safely, Ms. Mertz-Guinn stated that the team will definitely look into adding this feature.

In response to Mrs. Noll's query, Ms. Mertz-Guinn stated that the sidewalk would be brick except where it connects to the Yorktown Memorial parking lot which is aggregate so the connection would also be installed in aggregate. Also she stated that it is hopeful that all preparation to move this project forward will be completed in the next six months.

Mr. Roane asked how the various projects are prioritized.

Mr. Morgan explained the big picture on the proposed projects. For instance, the Long Green Boulevard project will connect neighborhoods on both sides of the church and a pedestrian crosswalk across Hampton Highway to the YMCA and the library will be provided. In addition, the sidewalk will connect the development located behind the YMCA and the library. In essence you have four neighborhoods that will be connected to two big activity generators. In response to a Board query regarding how projects are selected he stated that we have been working on these projects for the last three years and we have taken into consideration suggestions/recommendations from citizens, Board Members, and VDOT. The team also takes into consideration available resources and we try to identify small areas in which sidewalks connect important community activities, but we also look at the larger picture for longer term, larger network connections as well.

Mr. Bellamy, in response to Mr. Roane's earlier query, stated that the vetting process is not always scientific. For example, he stated that VDOT approached the County a year or so earlier and said they had some federal dollars for a project. This funding was contingent upon the County assisting with the easements and funding the sidewalk and then VDOT would fund the signalization, which is no small expense. Since we had spoken previously with VDOT about the need for three signals on Hampton Highway and a couple more in Kiln Creek, it was a good fit for use of these funds. He stated that this type of situation often arises and at those times, staff considers the Board's recommendations when making these decisions. In addition, when staff

receives suggestions from citizens regarding the need for sidewalks, signals, etc. these are forwarded to Ms. Mertz-Guinn and are considered when planning for these types of infrastructure improvements. However, items such as available funding, whether it be federal, state or local funding also comes into play and then the team ensures that these types of projects are equitable spread over all five districts.

Mr. Shepperd expressed concern over children trying to cross Hampton Highway due to the high speed traffic and width of the road. He also expressed concern over the lack of proper lighting on this roadway which exasperates the situation when pedestrians try to cross it on foot. He asked that additional discussions be had on this matter to ensure that all safety issues are considered prior to installing signalizations along this roadway.

Mr. Morgan provided an additional example of how projects can be randomly prioritized due to extenuating circumstances. He reminded the Board about the pedestrian fatality that occurred a couple of years earlier when a pedestrian tried to cross Bypass Road. VDOT was aware, prior to this tragic event that the County was committed through revenue sharing to renovate the sidewalk connecting all the hotels leading into Williamsburg. Subsequently, VDOT joined our efforts to refurbish the sidewalks by providing a crosswalk along this route. He stressed that the County tries to keep the projects geographically balanced and looks for small projects to help build a network throughout all five districts.

Ms. Mertz-Guinn noted that a mid-crossing refuge will be incorporated in the pedestrian crossings of Hampton Highway so that people will have a safe place in case they cannot make it across all four lanes. She then provided additional information on these two crosswalks as follows:

- First Street Crossing – This is being completely funded by VDOT. It will connect the military housing on the southern side of the road and Two Donuts on a Stick to the existing sidewalk in front of Central Baptist Church. This will also include a mid-block crossing refuge.
- York Downs Drive Crosswalk – This will connect two existing sets of sidewalks that are not currently ADA compliant. The County has acquired the necessary easements to make this project possible.

Mr. Morgan interjected that Ms. Mertz-Guinn in addition to being an excellent engineer is quite the diplomat as she has been able to acquire most of the necessary easements at no cost.

Ms. Mertz-Guinn shared the following additional information on crosswalk projects for the County:

- Bypass Road Crossings – two crosswalks will be installed as they are high traffic areas and will be funded entirely with VDOT funds. It will connect the existing sidewalks on the north side of Bypass to our new Bypass Road sidewalk project. This project has just begun and is not being done at the same speed as others; however, it is progressing and no easements were required for this. We hope to see this one completed by next year.
- Kiln Creek Crossing – it will connect the multipurpose path along Kiln Creek Parkway to Lexington Court. The County is paying for the groundwork, installing the ramp and funding the small portion of sidewalk in order to make the connection. VDOT is going to stripe the crosswalk and install the push button, rapid flashing beacon on these two and the Kiln Creek Homeowners Association has offered to remove the tree that will block the solar panels for the rapid flashing beacon at no cost to us.
- Jesse Street Crosswalk – This is in the Oakwood subdivision. The crosswalk will go from Jesse Street to the multipurpose trail on Kiln Creek Parkway. We will do the groundwork, install the ramps and VDOT will stripe it and install the rapid flashing beacon. The Kiln Creek Homeowners Association has agreed to take down one crepe myrtle at this location to ensure the solar panels will get sufficient sunlight in order to meet ADA compliance regulations.

Mr. Zaremba asked for an explanation for why it takes so long to complete these sidewalk projects.

Ms. Mertz-Guinn, in response, stated that VDOT requires that the plans for each of these projects be reviewed by them at 30 percent, 60 percent, 90 percent and 100 percent before they are finally approved. In addition, she noted that each time a project plan is provided to VDOT they take the necessary time to thoroughly review it and then provide their feedback. She pointed out that their thorough review ensures they are not overlooking any important issue, such as the three 50 plus year structures that were involved in the Bypass Road project which could have been historical structures requiring adherence to additional specific federal requirements.

Mr. Morgan agreed that the process is slow and involves many steps; however, the projects are funded anywhere from 50 to 80 percent by non-local dollars so that is the price you pay in order to obtain grant funds.

Mr. Roane stated that he understood that staff has devoted a great deal of time and continues to do so in order to obtain grant monies; however, he requested a timeline on all of the different projects including a projected completion date. He added that he understands that these will only be target dates since many factors play into the timeline. However, this would be most helpful when speaking with constituents in regards to these projects. He also asked if completed projects are being monitored to see how much the new infrastructure is being used and if not, why not. He asked if a program can be initiated which monitors these projects and their respective usage and if it indicates low usage to seek to remedy the problem so that the improvement is more beneficial.

Mr. Shepperd commended staff on the excellent active transportation presentation. He stated that he concurred with Mr. Roane's statement that the Board needs to stay abreast of these projects so that they may share this information with the citizens. As such he stated that the Board will likely contact staff regularly either independently or as a whole to obtain the latest news on these projects.

Chairman Green stated that he believes the current government is very interested in infrastructure improvements and believes that federal dollars will be forthcoming for such projects. As such he reiterated some of the Board's earlier comments that we need to keep our eyes open for these free funds and to work towards having as many "shovel-ready" projects in the queue as possible.

Ms. Mertz-Guinn stated that the County Administrator had already alerted staff to look for new projects that the government might be interested in funding and to get them ready as quickly as possible.

YORK COUNTY LICENSE PLATES

Mr. Bellamy stated that several months ago Board Members expressed an interest in developing a customized York County license plate. As such, a staff team composed of Kristi Olsen and Darren Williams from the Tourism Department and he performed a preliminary investigation into the matter and discovered that state law allows any county, city or town to apply for a custom plate, but first a minimum of 350 plates must be pre-sold. He reminded the Board that a memorandum was sent to them a few weeks earlier that detailed some of this information. Since then the team has been considering concepts that would be easily identified as York County's plate. As a result, a half dozen possible plate options were produced which met the Division of Motor Vehicles' (DMV) criteria and senior staff chose the top three which will be presented this evening for the Board's consideration. However, he pointed out that the plates that will be presented this evening will require some minor graphic changes, such as color, size, etc. if chosen by the Board. He shared the three options: Option 1 - the Yorktown Monument amidst a field of Yorktown onions; Option 2 - a canon surrounded by Yorktown onions; and Option 3 - an alternate version of Option 1, the Yorktown Monument with the Yorktown logo in the background. Mr. Bellamy explained the DMV process including the requirements and the associated timeline which he stated will, at a minimum, take 10 months. He pointed out that the

June 1, 2021

mentioned 10 months does not include the mandatory pre-sale of 350 plates. Should the Board choose to pursue the York County plate, he provided the following the revenue sharing and non-revenue sharing options from which the County would also have to choose:

- Revenue Sharing - \$25 for special plate, \$35 for personalized special plate and each option yields \$15 to the County or your charity of choice.
- Non-Revenue Sharing - \$10 for special plate and \$20 for a personalized special plate.

Mr. Bellamy pointed out that since 16 percent of vehicles in Virginia already have special (vanity) plates it may be somewhat difficult to pre-sell the required 350 plates to qualify the York County plate. He posed the following three decisions for the Board's consideration:

- Whether the Board wanted to pursue a York County plate.
- If so, should it be revenue sharing or non-revenue sharing.
- What plate is the Board's choice.

Chairman Green thanked Mr. Bellamy for the excellent presentation and stated that the Board is indeed interested in a special York County license plate, but they need additional time to consider the various options.

Mrs. Noll stated that back in 1998 a York County student created the Colonial Fife plate which is now Williamsburg's special plate. She noted that this former student may be persuaded to assist with creating a York County plate should none of the available options be chosen.

Mr. Zaremba asked if it is possible that we could see a prototype of the chosen plate before moving forward in the process.

Mr. Bellamy stated that providing a prototype of the chosen plate is in the DMV process, but he cannot say specifically at what point that occurs. However, he can certainly find out when this happens in the process. He also stated that the team will need the Board's support and help to move this project successfully forward. Mr. Bellamy added that we need to promote this project when talking with friends and neighbors. For instance, the team plans to reach out to the various boards, commissions and County organizations to promote the process and the required pre-sale of the plates. He stated that he and the team are open to suggestions from the Board. The process will likely take two years and require a great deal of work to successfully complete it. The timeline for the process is a concern because during the period when the plate is being pre-sold accidents occur and vehicles are sold or given to other family members, etc. As such, we will need to sell 400 plates to ensure we have the required 350.

In response to Mr. Roane's query, Mr. Bellamy stated that the County will not have to commit financially to the project; however, every person who purchases a plate will be making a financial commitment for which they may not actually obtain the plate for another year or two.

Mr. Roane asked whether revenue sharing or non-revenue sharing was chosen by our neighboring localities who have pursued and obtained special plates.

Mr. Bellamy stated that Poquoson has a non-revenue sharing plate.

Mr. Roane expressed concern over plate options one and two. He stated that when the monument is reduced in size to meet DMV criteria, it will be lost in the onions or the York logo. He also stated that the County's logo could change in the upcoming years that would negate choosing that specific plate. He stated for these reasons he preferred option one.

Mr. Shepperd stated that he could not support the revenue sharing option, asking citizens to pay extra for the plate.

Mr. Zaremba stated that he thought there would be no issue acquiring the number of required pre-sale license plates.

CONSENT CALENDAR

The Consent Calendar was considered and **approved on a vote of 5:0**. A summary of actions taken are below.

Mr. Shepperd moved that the Consent Calendar be approved as submitted, Item Nos. 1, 2, 3, 4 and 5, respectively.

On roll call the vote was:

Yea: (5) Zaremba, Noll, Roane, Shepperd, Green
Nay: (0)

Item No. 1. COMMENDATION OF A RETIRING EMPLOYEE: Resolution R21-79

A RESOLUTION TO COMMEND AND CONGRATULATE PEGGY E. DILLARD, PERMIT TECHNICIAN, YORK COUNTY DIVISION OF BUILDING SAFETY, ON THE OCCASION OF HER RETIREMENT FROM COUNTY SERVICE

Item No. 2. COMMENDATION OF A RETIRING EMPLOYEE: Resolution R21-80

A RESOLUTION TO COMMEND MARK A. STEVENS, TELECOMMUNICATIONS MANAGER, DEPARTMENT OF INFORMATION TECHNOLOGY, ON THE OCCASION OF HIS RETIREMENT

Item No. 3. EMPLOYEE OF THE QUARTER: Resolution R21-81

A RESOLUTION TO COMMEND JANICE G. PULVER, BIOLOGIST, STORMWATER AND GROUNDS DIVISION, DEPARTMENT OF PUBLIC WORKS, AS EMPLOYEE OF THE QUARTER

Item No. 4. FY 2022 FUNDING TO COMMUNITY SERVICES ORGANIZATIONS: Resolution R21-41

A RESOLUTION TO APPROVE FY 2022 FUNDING FOR COMMUNITY SERVICES ORGANIZATIONS

Item No. 5. FY 2022 FUNDING FOR LOCAL ARTS ORGANIZATIONS: Resolution R21-42

A RESOLUTION TO APPROVE FY 2022 COUNTY AND STATE FUNDING FOR LOCAL ARTS ORGANIZATIONS

OPEN DISCUSSION

Chairman Green opened the floor for Board Member discussion.

Mrs. Noll commended the York County Church Women United Food Closet for providing necessities to York County and Poquoson residents. She stated that the patronage of the food closet dramatically increased over the past year. She also noted that the resources that enable this group to continue helping families in need is due to the generosity of York County residents. She thanked the ladies for the wonderful job that had and continue to do.

Mr. Zaremba noted that the Memorial Day ceremony held in the County was a great event and well attended. He commended Ms. Parker and Ms. Mertz-Guinn for their excellent active transportation presentation. He also expressed concern over the dangerous and very busy Mooretown Road and Bulifants Boulevard intersection. He expressed hope that the recent accidents

June 1, 2021

at this intersection will provide additional impetus for VDOT to install a streetlight at this location. Lastly, he asked if the County Administrator could coordinate a meeting with the School Board to discuss the Critical Race Theory and to learn whether or not this is being incorporated in the County Schools' curriculum.

Mr. Roane encouraged residents to take advantage of all the activities and events that the County's Tourism and Parks and Recreation Departments provide.

Mr. Shepperd commented on the recent Memorial Day ceremony. He especially noted that the main speaker, Mr. Bill Townsley, made a very moving speech about the ultimate sacrifice many had paid throughout the country's history to ensure the freedoms we now enjoy. He also thanked staff and all those who had actively supported and prepared for the event.

Chairman Green stated that the *Coastal Virginia* magazine each year holds a survey entitled the Reader's Choice. This year many Yorktown businesses were awarded this special recognition as follows:

- Riverwalk Landing – Best place to hear local bands
- Yorktown Pub – Best night life, best lunch and sports bar
- Water Street Grill – Best outdoor patio dining
- Patriot Tours – Best local recreation store
- Yorktown Trolley – Best transportation service
- Yorktown Beach – Best place to picnic

He also noted the following silver winners:

- Gallery at York Hall – Best Art Gallery
- American Revolution Museum – Best local attraction
- Mobjack Bay Coffee Roaster and Petite Café – Best coffee shop
- Ben and Jerry's – Best ice cream and frozen treats
- Water Street Grille – Best tapas style restaurant
- Alexander's Photography – Best local photographer
- Colonial National Park Visitor Center – Best place to hike and walk

Lastly he noted the bronze winners:

- Riverwalk Landing – Best music venue
- Museum of American Revolution – Best museum
- Chef K and K's Café – Best catering
- Water Street Grille – Best specialty cocktails
- Riverwalk Restaurant – Best seafood restaurant
- Market Days – Best farmers' market
- Hornsby House – Best local bed and breakfast

Chairman Green encouraged residents to enjoy all of the fun activities and events the County offers during the warmer months. He also recognized Mr. A. C. Cordoza who was running for a State Delegate position and thanked him for attending the meeting and listening to the County's concerns.

CLOSED MEETING

At 7:29 p.m. Mrs. Noll moved that the meeting be convened in Closed Meeting pursuant to Section 2.2-3711(a)(1) of the Code of Virginia pertaining to the County Administrator and County Attorney evaluations.

On roll call the vote was:

Yea: (5) Noll, Roane, Shepperd, Zaremba, Green

Nay: (0)

Meeting Reconvened. At 7:31 p.m. the meeting was reconvened in open session by order of the Chair.

Mrs. Noll moved the adoption of proposed Resolution SR-1 that reads:

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the York County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711.1 of the Code of Virginia requires a certification by the York County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this the 1st day of June, 2021, hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the York County Board of Supervisors.

On roll call the vote was:

Yea: (5) Noll, Roane, Shepperd, Zaremba, Green
Nay: (0)

AMENDMENT TO THE SALARY AND BENEFITS OF THE COUNTY ADMINISTRATOR

Chairman Green moved adoption of proposed Resolution R21-90 that reads:

A RESOLUTION AMENDING THE SALARY AND BENEFITS OF THE COUNTY ADMINISTRATOR

WHEREAS, the County Administrator is not included in the County’s employee pay plan, and receives only such salary and benefits as the Board shall specifically direct from time to time; and

WHEREAS, the Board desires to amend the salary and benefits set forth in the letter of offer of employment executed April 21, 2015 (the employment contract), as it has been previously modified;

NOW THEREFORE BE IT RESOLVED by the York County Board of Supervisors this 1st day of June, 2021, that the base salary of the County Administrator shall be \$192,000, effective as of July 1, 2021.

In all other respects, the County Administrator’s benefits and conditions of employment shall be as established in the employment contract as previously modified.

On roll call the vote was:

Yea: (5) Roane, Shepperd, Zaremba, Noll, Green
Ney: (0)

June 1, 2021

AMENDMENT TO THE SALARY AND BENEFITS OF THE COUNTY ATTORNEY

Chairman Green moved adoption of proposed Resolution R21-91 that reads:

A RESOLUTION AMENDING THE SALARY AND BENEFITS OF THE COUNTY ATTORNEY

WHEREAS, the County Attorney is not included in the County’s employee pay plan, and receives only such salary and benefits as the Board shall specifically direct from time to time; and

WHEREAS, the Board desires to amend the salary and benefits set forth in the letter of offer of employment dated August 25, 1999 (the employment contract), as it has been previously modified;

NOW THEREFORE BE IT RESOLVED by the York County Board of Supervisors this 1st day of June, 2021, that the base salary of the County Attorney shall be \$181,000, effective as of July 1, 2021.

In all other respects, the County Attorney’s benefits and conditions of employment shall be as established in the employment contract as previously modified.

On roll call the vote was:

Yea: (5) Shepperd, Zaremba, Noll, Roane, Green
Ney: (0)

Meeting Adjourned. At 8:03 p.m. Chairman Green declared the meeting adjourned sine die.

Neil A. Morgan
County Administrator

W. Chad Green, Chairman
York County Board of Supervisors