



## Commissioner of the Revenue

COUNTY OF YORK, VIRGINIA

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[www.yorkcounty.gov/revenue](http://www.yorkcounty.gov/revenue)

ANN H. THOMAS

*Commissioner*

BRANDY N. PALAZZONE

*Chief Deputy*

### **Notice to Vendors Participating in York County Events Business License Required**

In accordance with the York County Code 14-3 (a), which states “**every person shall apply for a license for each business or profession when engaging in a business in the County, prior to beginning business**”

The office of the Commissioner of the Revenue is responsible for assessing business license fees and other related taxes. As such, staff is available to assist you Monday-Friday, between the hours of 8:15am-5:00pm. You may visit our office located at 120 Alexander-Hamilton Blvd. or you may apply for a business license online by visiting our website at <https://www.yorkcounty.gov/475/Forms> and selecting “Application for Business License (Event Vendor)”. For your convenience, the application is below this notification.

Please complete the application and submit it, along with a current copy of your ID or driver’s license. The requested documentation may be submitted through our online document portal at <http://www.yorkcounty.gov/upload> or mailed to: Commissioner of the Revenue, PO BOX 189, Yorktown, VA, 23690. Once the required documentation is received, the assessment will be processed and an email will be forwarded to you explaining the online payment process.

Your business is important to us and we are here to provide any assistance you may need to complete your filing requirements. If you should have any questions regarding this process, please feel free to contact us at (757) 890-3383 or you may email our office at [revofc@yorkcounty.gov](mailto:revofc@yorkcounty.gov).

Ann H. Thomas  
Commissioner of the Revenue

