

Approved February 2017

YORK COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

CALL TO ORDER

Stephen Sheriff, Chairman, called the regular meeting of the York County Public Library Board of Trustees to order at 5:00 p.m. on Thursday, February 9, 2017 at the Yorktown Library.

ATTENDANCE

The following members of the Board of Trustees were in attendance: Stephen Sheriff, Heba Elkobaitry, Pam Franz, Melissa McGill, and Kevin Smith. Absent: Penny Showalter.

CITIZEN CONCERNS

MINUTES

The minutes from the January 12, 2017 meeting were read and Ms. Franz made the motion to approve the minutes. The motion carried.

LIBRARY DIRECTOR'S REPORT

Mr. Smith informed the Board of the following:

- Library FY'18 Budget review meeting with Budget Committee on February 2nd.
- Mr. Smith would express to the County Administration the Library Board's full support and desire for the full-time Librarian position in the FY18 budget request.
- Library may need to use reserve funds for architectural and design costs for the Yorktown library expansion.
- Williamsburg Regional Library FY18 Request is \$587,224, an increase of \$5,979 from FY17.
- "Living Well @ Your Library" program, "Heart Healthy Nutrition," on February 22nd & 23rd.
- Battle of the Books competitions on February 23rd and March 8th.

- Symphony ILS training continues.
- Mr. Smith would be on vacation during the April 13th Library Board meeting and Ms. Colton will fill-in for him.
- Replacement of worn furniture at the Yorktown library.
- Maker Space program: 'Creative Computing' on February 16th.
- Mr. Smith would need the Board's assistance with citizen surveys and town hall meetings related to the Yorktown library expansion.
- The disappointing citizen meeting with Congressman Scott Taylor's representative at both libraries on February 2nd.

UNFINISHED BUSINESS

NEW BUSINESS

FRIENDS OF LIBRARY REPORT

Ms. Elkobaitry reported: Friends Spring Book Sale, March 17-19 at the Tabb library, volunteers needed; Merger of Library Friends and Foundation into one organization, 'The Friends of the York County Public Library Foundation.'

WILLIAMSBURG REGIONAL LIBRARY REPORT

Ms. Franz reported: The WRL Board would name a new library director by the end of February; York County's FY18 contribution may decrease as WRL finalizes their budget.

COUNTY LIAISON REPORT

Mr. Smith reported: Formal FY18 Budget Presentation on March 21; various County activities and events.

TRUSTEE COMMENTS/REPORTS

Mr. Sheriff would like the Library web page to be more prominent and easier to find on the County's main page.

Ms. Elkobaitry recommended the Library participate in Coding Day as a STEM program.

Adjourn

There being no further business, Ms. Franz made a motion to adjourn.
The meeting adjourned at 6:30 p.m.

The next regularly scheduled meeting is Thursday,
March 9, 2017, 5:00 p.m. at the Tabb Library.

Stephen Sheriff, Chairman
York County Public Library Board of Trustees

Prepared by: Kevin Smith, Library Director

Approved March 2017

YORK COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

CALL TO ORDER

Stephen Sheriff, Chairman, called the regular meeting of the York County Public Library Board of Trustees to order at 5:00 p.m. on Thursday, March 9, 2017 at the Tabb Library.

ATTENDANCE

The following members of the Board of Trustees were in attendance: Stephen Sheriff, Heba Elkobaitry, Pam Franz, Melissa McGill, and Kevin Smith. Absent: Penny Showalter.

CITIZEN CONCERNS

MINUTES

The minutes from the February 9, 2017 meeting were read and Ms. Elkobaitry made the motion to approve the minutes. The motion carried.

LIBRARY DIRECTOR'S REPORT

Mr. Smith informed the Board of the following:

- County Formal Budget Presentation, March 21.
- County Budget Adoption, May 2.
- No cuts to FY18 State Aid, \$154,366.
- Limited Circulation March 13-15, system migration.
- Symphony System Go-Live, March 16.
- Yorktown new patron Internet station chairs delivered.
- Outreach Division staff and Mr. Smith met with The Crossings on the Peninsula to discuss future library service, March 1.
- Flat Screen Television for County information installed in foyer of Tabb library.

- Patron complaint about 'Sports Illustrated' swimsuit edition.
- Live Well @ Your Library Series
 - “Goal Setting” by YMCA, Tabb, March 28.
 - “Identity Theft” by Sheriff’s Office, Tabb, April 15, Yorktown, April 25.
- Science Sunday: “Space Freeze”, presented by VA Air & Space Museum, Tabb, March 5.
- Makerspace Program: “Teen Tech Lab”, Tabb, March 9.
- Friends of the Library Spring Book Sale, Tabb, March 17-19.
- Kids Run Trains, Tabb, March 25-26.
- “If I Were County Administrator” Middle School Essay Contest, entries due March 31.
- Battle of the Books:
 - Mount Vernon Elementary, Winner of February 23rd competition.
 - Yorktown Middle, Winner of March 8th competition.
 - Regional Final Battle, Williamsburg, March 18.
- Small Business Workshop by VA Dept. of Small Business, Tabb, April 3.
- Friends and Foundation Meeting, discussed merger and fundraising ideas, February 22.
- County Administrator and Mr. Smith were guest readers for the Read across America program at Dare Elementary, March 1.
- Senior Staff will attend the County Management Team Retreat, Topic: Public Sector Ethics, March 29.

UNFINISHED BUSINESS

NEW BUSINESS

FRIENDS OF LIBRARY REPORT

Ms. Elkobaitry reported: Friends Spring Book Sale, March 17-19 at the Tabb library, volunteers needed.

WILLIAMSBURG REGIONAL LIBRARY REPORT

Ms. Franz reported: Betsy Fowler, the new WRL director would start March 16, 2017.

COUNTY LIAISON REPORT

Mr. Smith reported: Formal FY18 Budget Presentation on March 21; various County activities and events.

TRUSTEE COMMENTS/REPORTS**ADJOURN**

There being no further business, Ms. McGill made a motion to adjourn. The meeting adjourned at 6:00 p.m.

The next regularly scheduled meeting is Thursday, April 13, 2017, 5:00 p.m. at the Yorktown Library.

Stephen Sheriff, Chairman
York County Public Library Board of Trustees

Prepared by: Kevin Smith, Library Director