COUNTY OF YORK, VIRGINIA

Application for Zoning Map Amendment, Special Use Permit, Planned Development, Special Exception, Yorktown Village Activity

1. APPLICATION FOR (check the appropriate box below):

- o Zoning Map Amendment (Rezoning) from _____ to _____
- o Special Use Permit
- o Planned Development
- o Special Exception – SE (check the appropriate box below)
  - o Height Limitation (§ 24.1-231)
  - o Expansion of a Nonconforming Use (§ 24.1-801)
  - o Access (§ 24.1-252)
  - o Other _____ (§ _____)
- o Yorktown Village Activity – YVA

DO NOT WRITE IN THIS BOX
OFFICE USE ONLY

Application Number: _____

Submission Date: _____

Planning Commission Mtg: _____

PROPOSED USE OR ACTIVITY: _____

_____

_____

_____

_____

2. APPLICANT INFORMATION

_____
Name – Individual(s), business, or organization

_____
c/o (If business or organization)

_____
Street Address or P.O. Box

_____
City/State/Zip

_____
Daytime Phone Number

_____
FAX Number **Email address**

Applicant's Status (check the appropriate box below):

- o Property Owner
- o Property Owner's Agent
- o Contract Purchaser

NOTE: IF THE APPLICANT IS A CORPORATION, LIMITED PARTNERSHIP, ETC., A LISTING OF ALL PRINCIPALS MUST BE ATTACHED.

3. PROPERTY DESCRIPTION

Address (if any): _____

Tax Assessor's Parcel Number(s) as listed on the York County Tax Maps: _____

Name of Subdivision (if applicable): _____

Section: _____ Block: _____ Lot: _____

Zoning District: _____

Total Area (in acres or square feet): _____

Location/Property Description: _____

_____

_____

_____

NOTE: FOR ANY APPLICATION TO REZONE ONLY A PORTION (OR PORTIONS) OF A PARCEL (OR PARCELS), A METES AND BOUNDS DESCRIPTION MUST BE ATTACHED.

4. PREVIOUS PERMITS

List below any special use permits, conditional rezonings, special exceptions, or Yorktown Village Activity development proposals that have previously been approved for the property that is the subject of this application:

Application Number	Applicant's Name	Date of Issuance	Status (active, expired)

ATTACHMENTS AND FEES – Please read carefully

- **SKETCH PLAN** – Required for SUP, PD, SE, and YVA Applications
  - Scale should be appropriate to the project (generally between 1" = 20' and 1" = 100')
  - The sketch plan must show how the proposed use will be developed on the property, including existing and proposed physical improvements.
  - **Ten (10) copies are required; twenty (20) copies for Planned Developments**
  - **Plans must be folded to approximately 8" x 11" and must include an 8" x 11" or 11" x 17" reduction**
- **SURVEY PLAT OF PROPERTY** – Required for Rezoning Applications
- **TRAFFIC IMPACT ANALYSIS** (See Section 24.1-251 of the Zoning Ordinance)
  - A traffic impact analysis is required for any proposed development that will generate either 100 trip ends during a peak hour or 1,000 trip ends during a 24-hour period.
- **ADDITIONAL NARRATIVE DESCRIPTION/INFORMATION** (optional)
  - Please provide any additional information, drawings, building renderings, and other descriptions that will help the staff, Planning Commission, and Board of Supervisors more fully understand the proposed use.
- **CONDITIONAL ZONING PROFFER STATEMENT** (See Section 24.1-114 of the Zoning Ordinance)
  - In order to build a stronger case for favorable consideration of a rezoning application, the property owner(s) **may** voluntarily proffer, in writing, reasonable conditions that are in addition to the regulations set forth in the Zoning Ordinance. ***PROFFER STATEMENTS MUST BE SIGNED BY THE PROPERTY OWNER(S).***
- **SPECIAL REQUIREMENTS FOR YORKTOWN VILLAGE ACTIVITY APPLICATION**
  - Overall Signage Plan
  - Plan for accommodating pedestrian, bicycle, automobile, and trolley traffic, parking, and loading demands
- **FILING FEE** (check made payable to ***Treasurer, County of York***)
  - Rezoning or Planned Development - $600 plus $10 per acre for every acre over 5, but not to exceed a maximum fee of $2,000
  - Special Use Permit for Home Occupations and Accessory Apartments - $400
  - All other Special Use Permits or a Major Amendment thereto – $450 plus $10 per acre for every acre over 5, but not to exceed a maximum fee of $1,000
  - Minor Enlargement or Expansion of a Conforming Special Use - $200
  - Special Exception - $200

5. AUTHORITY FOR APPLICATION

This application must be signed by the owner(s) of the subject property or must have attached to it written evidence of the owner's consent, which may be in the form of a binding contract of sale with the owner's signature or a letter signed by the owner(s) authorizing the applicant to act as his or her agent. Signing this application shall constitute the granting of authority to the County to enter onto the property for the purpose of conducting site analyses and posting of signs notifying the public of this application.

PROPERTY OWNER(S):

_____
Name

_____
Name

_____
Street Address or P.O. Box

_____
City/State/Zip

_____
Daytime Phone Number

_____
FAX Number **Email address**

_____
Signature

_____
Signature

AGENT REPRESENTING THE APPLICANT:
(if other than the owner)

_____
Name

_____
Firm (if applicable)

_____
Street Address or P.O. Box

_____
City/State/Zip

_____
Daytime Phone Number

_____
FAX Number **Email address**

_____
Signature

ALL APPLICATIONS ARE ACCEPTED ON A CONDITIONAL BASIS. IF, UPON REVIEW, THE APPLICATION IS DEEMED INCOMPLETE, IT WILL BE RETURNED TO THE APPLICANT AND WILL NOT BE PLACED ON THE PLANNING COMMISSION'S MEETING AGENDA.