

MINUTES
COLONIAL GROUP HOME COMMISSION
9TH JUDICIAL DISTRICT
VIRGINIA

REGULAR MEETING
JULY 18, 2019

MEETING CONVENED

A regular meeting of the Colonial Group Home Commission was called to order at 4:02 pm on Thursday, July 18, 2019, in the Griffin-Yeates Center, Room #6, 1490 Government Road, Williamsburg, Virginia, by Acting Chairperson, Stephanie Tinsley.

ROLL CALL

The following members of the Colonial Group Home Commission were present at roll call: Stephanie Tinsley, Acting Chair, Stephen Kopczynski, Rebecca Vinroot, Darren Post, Tom Mainor, Kimberly Taylor, and Wendy Evans. Christopher McDonald was absent.

Others attending the meeting were Brian Fuller, Community Services Director/Commission Administrator, Sheri Newcomb, Community Services Deputy Director, Michelle Justiniano, Management Analyst, Amy Crotty, Juvenile Services Manager, Mollie DeVane, Program Manager, and Stephanie Stoutingberg, Administrative Assistant.

Approval of Minutes

On motion of Mr. Post, which was seconded by Mr. Kopczynski, and carried 6:0, the Minutes of the June 20, 2019 Regular Meeting of the Commission were approved.

On Roll Call, the vote was as follows:

YEA	(7):	Ms. Tinsley, Mr. Kopczynski, Ms. Vinroot, Mr. Post, Mr. Mainor, Ms. Evans
NAY	(0):	
ABSTAIN	(0):	Ms. Taylor
ABSENT:	(1):	Mr. McDonald

CITIZEN'S COMMENTS

No citizens were present.

Mr. Fuller introduced our two newest Commission members; Ms. Rebecca Vinroot, who represents James City County and Ms. Wendy Evans, who represents the City of Williamsburg. This is Ms. Vinroot's first meeting and Ms. Evans' second meeting. Introductions were made by all. They were both welcomed.

UNFINISHED BUSINESS

Officer Nominations. Mr. Fuller noted that a slate of officers for the Fiscal Year 2020 had been presented by Mr. Carnifax in the previous meeting. The recommendations were as follows:

Stephanie Tinsley, Chair
Stephen Kopczynski, Vice-Chair
Rebecca Vinroot, Secretary

The floor was opened up for any other recommendations at this time. There being no other recommendations, Mr. Fuller introduced R20-1 Resolution as follows:

COLONIAL GROUP HOME COMMISSION

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Resolution

At a regular meeting of the Colonial Group Home Commission held in Room #6, Griffin-Yeates Center, 1490 Government Road, Williamsburg, Virginia, on the 18th day of July, 2019:

<u>Present</u>	<u>Vote</u>
Stephanie Tinsley	YEA
Stephen Kopczynski	YEA
Darren Post	YEA
Thomas Mainor	YEA
Wendy Evans	YEA
Rebecca Vinroot	YEA
Kimberly Taylor	YEA

Absent

Christopher McDonald

On motion of Ms. Taylor, which carried 7:0, the following resolution was adopted:

A RESOLUTION TO SEAT THE OFFICERS FOR FISCAL YEAR 2020.

WHEREAS, the Colonial Group Home Commission is a public body corporate established pursuant to Section 16.1 - 315 of the Code of Virginia 1950 as amended and was organized and exists pursuant to contractual agreement dated 12/31/18; and

WHEREAS, the By-laws of the Commission specify that the terms of Office of the Chairman, Vice-Chairman, and Secretary will commence upon due qualification on July 1 of each year;

NOW, THEREFORE, BE IT RESOLVED by the Colonial Group Home Commission, this 20th day of July, 2019, that the following slate of officers be, and they hereby are, adopted and made effective upon the date of this Resolution.

1. The Officers of the Commission for Fiscal Year 2020 are to be:

Chairman:	Stephanie Tinsley
Vice-Chairman:	Stephen Kopczynski
Secretary:	Rebecca Vinroot

2. All policies, procedures, obligations, agreements and appropriations pursuant to:

- a. The Code of Virginia (1950), as amended;
- b. The Agreement to operate the Commission between the localities of the County of Gloucester, County of James City, County of York, and the City of Williamsburg, (Adopted December 31, 2018)
- c. The By-Laws of the Colonial Group Home Commission, (Adopted, March 21, 2019)
- d. The Management Services Agreement between the Colonial Group Home Commission and the County of York, (Adopted, April 16, 2019)

Effective Date: July 20, 2019

A Copy Teste:

Stephanie P. Stoutingberg, Deputy Clerk

NEW BUSINESS.

There was no new business presented at this meeting.

COMMISSION ADMINISTRATOR REPORT AND REQUESTS.

Mr. Fuller noted that Mr. Kevin Bright was hired and is now onboard as the Residential Operations Supervisor at Crossroads. By all accounts, he seems to fit in very well and the kids like him as well as the probation officers.

COURT SERVICE UNIT UPDATES AND REPORTS.

There was no representation from the Court Service Unit in attendance.

JUVENILE SERVICES UPDATES AND REPORTS.

Ms. Mollie DeVane, Program Manager for Community Supervision was re-introduced to the Commission. She provided a brief overview of the Program. She noted that the Program is staffed by eight (8) full-time and two (2) work-as-required employees. The aim of this program is to prevent and reduce juvenile delinquency. She noted that they work closely with our courts, court service units and the families. The programs represented by this group include Community Service work, Law-Related Education I, Law-Related Education, II, Psychological and Substance Abuse Services, Intensive Supervision and Electronic Monitoring. She noted that Community Supervision is a 24-7 service. They also are called on by other jurisdictions to provide services. These services give the youth the opportunity to make amends. They currently have 19 worksites that they can utilize for Community Service work. On occasion, due to the shortage of available worksites, they do assign Family Supervised Community Service work – which is still supervised by the staff. They are constantly recruiting for worksites. She also noted that, for FY19, they have serviced 381 youth for 9,526 hours with approximately 95% success rate.

Mr. Tom Mainor noted that the Commission appreciates what we have done as a Commission. He also thanked Ms. DeVane for the Program's work.

Mr. Kopczynski noted that he is amazed at how much gets accomplished with such a small staff across Juvenile Services.

Ms. Crotty gave an overview of the ongoing search for a new Administrative Assistant at Crossroads. They are trying to ensure that they get the right fit. They have not found that right fit yet. Interviews will continue.

Mr. Post noted that he will be running (unopposed) for the Gloucester County School Board in November, 2019 and may not be on this Board much longer.

Mr. Kopczynski noted that our Commission Administrator Brian Fuller had been recognized for his 35 years of service to the County. He was congratulated by all.

Ms. Justiniano noted that our plan for VJCCCA for FY20 has been approved for one year by the Department of Juvenile Justice. In April, 2020 a two-year Plan will be submitted.

MATTERS PRESENTED BY THE COMMISSION.

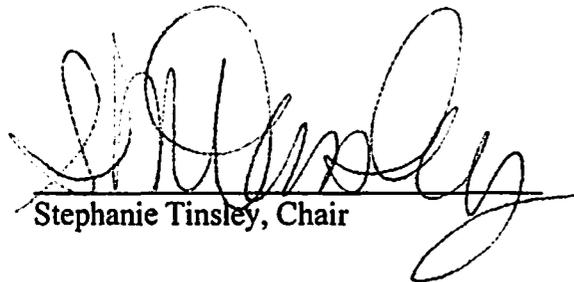
There were none.

CLOSED SESSION.

There was none.

ADJOURNMENT.

At 5:03 p.m. Chairperson Stephanie Tinsley declared the meeting adjourned sine die.


Stephanie Tinsley, Chair


Rebecca Vinroot, Secretary