

YORK-POQUOSON SHERIFF'S OFFICE	GENERAL ORDERS
SUBJECT: ATV Operation	NUMBER: GO 2-9D
EFFECTIVE DATE: July 26, 2018	REVIEW DATE: July 19, 2018
AMENDS/SUPERSEDES: New	APPROVED:  Sheriff
VLEPSC: OPR.01.08	

1 **INDEX WORDS**

- 2
- 3 Care and maintenance
- 4 Driver requirements
- 5 Equipment
- 6 General operation
- 7 Pursuits
- 8 Roadblocks
- 9 Safety inspection

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11 **POLICY**

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13 It is the goal of the York-Poquoson Sheriff's Office to implement strategies to create a safer

14 community for all citizens. The utilization of ATV's as an enforcement and control tool is

15 advantageous in attaining this goal. Deputies must understand the potential and limitations of the

16 ATV's in its law enforcement application. All personnel operating Sheriff's Office ATV's shall

17 exercise due regard for the safety of all persons: protection of life is the paramount goal of the

18 Sheriff's Office. No task, call, or incident justifies disregard of public safety. All deputies who

19 operate Sheriff's Office ATV's will comply with safe driving procedures outlined herein with

20 particular attention to responding to calls for service and utilizing in a crowded environment.

21 Emergency warning devices shall be used consistent with both legal requirements and the safety

22 of the public and Sheriff's Office personnel.

23

24 **PURPOSE**

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26 To establish the procedures for the operation and use of the Sheriff's Office ATVs.

27

28 **PROCEDURES**

- 29
- 30 • General Operation
 - 31 ○ ATV's are assigned to the Uniform Patrol Division and maybe used by any qualified
 - 32 deputies or civilian personnel for:
 - 33 ▪ Waterfront Beach Patrol and the Yorktown proper area,
 - 34 ▪ Special Events,
 - 35 ▪ Search and Rescue operations,
 - 36 ▪ Any functions or duties as authorized or deemed necessary by the Sheriff,
 - 37 Command Staff or the on duty supervisor.
- 38

- 39 ○ Sheriff's Office ATVs shall be operated in accordance with all existing agency
40 policies governing vehicle operation.
- 41 ○ Prisoners shall be transported with the assistance of another deputy operating a patrol
42 vehicle.
- 43 ○ Deputies shall secure the ATV, by removing the ignition key, when leaving the ATV
44 for an extended period of time.
- 45 ▪ Deputies shall maintain a constant vigil for potential hazards or conditions which
46 may adversely affect the safe operation of the ATV.
- 47 ▪ Deputies and passengers shall utilize the seat belts and keep them securely
48 fastened at all times while the ATV is in operation.
- 49
- 50 ● Equipment
- 51 ○ When operating the ATV, deputies shall wear the Sheriff's Office uniform designated
52 for the particular assignment.
- 53 ○ The following issued equipment will be carried and be readily available on all
54 Sheriff's Office ATVs:
- 55 ▪ Traffic safety vest
- 56 ▪ First Aid Kit
- 57 ▪ Fire extinguisher
- 58 ▪ Search light
- 59 ▪ Water rescue device
- 60 ▪ Gloves
- 61 ▪ Water throw ring
- 62 ▪ Emergency Warning Equipment
- 63 ▪ Summons Book
- 64 ▪ Parking ticket book
- 65 ▪ All Sheriff's Office ATVs shall be equipped with emergency red and/or blue
66 lights and if installed a siren.
- 67
- 68 ● Driver Training Requirements
- 69 ○ Deputies assigned to operate Sheriff's Office ATVs must meet the following criteria:
- 70 ▪ Satisfactorily complete the Sheriff's Office ATV course and posttest prior to
71 being authorized to operate the ATVs.
- 72
- 73 ● Pursuits
- 74 ○ Sheriff's Office ATVs shall not be used for pursuits.
- 75
- 76 ● Care, Maintenance, and Inspection
- 77 ○ Sheriff's Office ATVs shall be maintained by York County vehicle maintenance.
- 78 ○ Care and maintenance of the ATVs shall be in accordance with agency policies
79 regarding vehicle care and maintenance to include:
- 80 ▪ Pre- Operational checks,
- 81 ▪ Steering operation
- 82 ▪ Tire condition and inflation
- 83 ▪ Fuel Level
- 84 ▪ Oil level

- 85 ▪ Headlight operation
- 86 ▪ Emergency equipment operation
- 87 ▪ Seat belts.
- 88
- 89 ○ The driver will conduct a safety inspection of the ATV prior to the beginning of each
- 90 assigned shift.
- 91 ○ No equipment will be installed on a Sheriff's Office ATVs unless authorized by the
- 92 Sheriff.
- 93 ○ No alterations will be made to a Sheriff's Office ATVs or any issued equipment
- 94 without authorization of the Sheriff.
- 95 ○ Any mechanical or operational issued with Sheriff's Office ATVs shall be reported to
- 96 the Special Operations Division Supervisor.