

<b>YORK-POQUOSON SHERIFF'S OFFICE</b>	<b>GENERAL ORDERS</b>
<b>SUBJECT: Special Purpose Vehicles</b>	<b>NUMBER: GO 2-9A</b>
<b>EFFECTIVE DATE:</b> December 13, 2017	<b>REVIEW DATE:</b> July 19, 2018
<b>AMENDS/SUPERSEDES:</b> GO 2-9A, March 23, 2017	<b>APPROVED:</b>  Sheriff
<b>VLEPSC:</b> OPR.01.08	

1    **INDEX WORDS**

- 2
- 3    Equipment
- 4    ERT Vehicle
- 5    Maintenance
- 6    Mobile Command Center
- 7    ROVER Team (Remotely Operated Vehicles for Emergency Response Team)
- 8    Safety Inspection / Inventory
- 9    Special Purpose Vehicles
- 10   sUAS (Small Unmanned Arial System)
- 11   Training
- 12   Vehicle Operation
- 13
- 14

15   **POLICY**

16

17   It is the goal of the York-Poquoson Sheriff's Office to implement strategies to create a safer

18   community for all citizens. The utilization of special purpose vehicles as an enforcement,

19   control, and public relations tool is advantageous in attaining this goal. Deputies shall exercise

20   due regard for the safety of all persons: protection of life is the paramount goal of the Sheriff's

21   Office. No task, call, or incident justifies disregard of public safety. All deputies who operate

22   Sheriff's Office specialty vehicles will comply with safe driving procedures outlined herein. It is

23   the responsibility of all Deputies to safely operate and maintain all special purpose vehicles.

24   Special purpose vehicles include but are not limited to Trailers, Mobile Command Posts, ATV's,

25   Polaris, Armored Vehicles, Remote Operated Vehicles and ERT Van.

26

27   **PURPOSE**

28

29   To establish the procedures for the safe and effective operation and use of any special purpose

30   vehicle owned or used by the York-Poquoson Sheriff's Office. To establish training guidelines

31   for personnel authorized to use and maintain the vehicle and to establish a list of equipment

32   necessary for the operation and maintenance of the vehicle.

33

34   **PROCEDURES**

- 35
- 36   • General Operation
- 37     ○ The operation of the special purpose vehicles shall be in accordance with all
- 38     manufacturer's recommendations and training as provided by the agency.

- 39           ○ The Patrol Division Commander shall keep all records pertaining to specialty vehicles  
40           equipment inventory, inspection, and training.  
41
- 42           ● Equipment
    - 43           ○ A list of equipment necessary for the safe operation and maintenance of the special  
44           purpose vehicle shall be maintained by the Sheriff’s Office.
    - 45           ○ This equipment shall be inspected semi-annually to ensure that it is maintained in a  
46           state of operational readiness.  
47
  - 48           ● Care, Maintenance, and Inspection
    - 49           ○ Maintenance shall be in accordance with all manufacturers’ recommendations.
    - 50           ○ A maintenance record shall be maintained for each vehicle-by-vehicle maintenance  
51           for York County.
    - 52           ○ No alterations will be made to a Sheriff’s Office specialty vehicle without  
53           authorization of the Sheriff.
    - 54           ○ These vehicles shall be inspected semi-annually to ensure that they are maintained in  
55           a state of operational readiness.  
56
  - 57           ● Training
    - 58           ○ All persons prior to being authorized to operate any special purpose vehicle shall  
59           receive the training as deemed appropriate by the Sheriff or his designee.
    - 60           ○ All persons prior to receiving authorization to operate any special purpose vehicle  
61           shall receive the training in the care and maintenance of the vehicle.
    - 62           ○ Training shall include the familiarization with all of the equipment listed as necessary  
63           for the safe operation and maintenance of the special purpose vehicle.
    - 64           ○ Training shall be completed and documented for all individuals authorized to use or  
65           operate a special purpose vehicle.
    - 66           ○ The following specialized vehicles require specialized or specific training in their  
67           operation prior being operated and are subject to the following policies:
      - 68           ▪ For Motorcycle information see [GO 2-9B Motorcycle](#)
      - 69           ▪ For sUAS/ROVER information, see [sUAS Standard Operating Procedures](#) located  
70           in the forms folder in Power DMS.
      - 71           ▪ For Mobile Command Center information, see [GO 2-9C Mobile Command](#)  
72           [Center](#)
      - 73           ▪ For ATV information see [GO 2-9D ATV Operation](#)