

York
County
VIRGINIA

America's Future Since 1781

FY2021 Adopted Budget



Adopted Annual Budget - Fiscal Year 2021
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County of York

Adopted Operating Budget
Fiscal Year 2021 (July 1, 2020 to June 30, 2021)

Board of Supervisors



W. Chad Green,
Chairman



Walter C. Zaremba,
Vice Chairman



Jeffrey D. Wassmer



Sheila S. Noll



Thomas G. Shepperd, Jr.

Constitutional Officers

Clerk of the Circuit Court
Commissioner of the Revenue
County Treasurer
Commonwealth's Attorney
Sheriff

Kristen N. Nelson
Ann H. Thomas
Candice D. Kelley
Benjamin M. Hahn
J. D. Diggs

County Officials

County Administrator
County Attorney
Deputy County Administrator
Deputy County Administrator

Neil A. Morgan
James E. Barnett
Vivian A. Calkins-McGettigan
Mark L. Bellamy, Jr.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of York
Virginia**

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morrill

Executive Director

BOARD OF SUPERVISORS
 COUNTY OF YORK
 YORKTOWN, VIRGINIA

Ordinance

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 5th day of May, 2020:

<u>Present</u>	<u>Vote</u>
W. Chad Green, Chairman	Yea
Walter C. Zaremba, Vice Chairman	Yea
Sheila S. Noll	Yea
Jeffrey D. Wassmer	Yea
Thomas G. Shepperd, Jr.	Yea

On motion of Mr. Zaremba, which carried 5:0, the following ordinance was adopted:

AN ORDINANCE TO IMPOSE TAX LEVIES UPON TANGIBLE PERSONAL PROPERTY, UPON MACHINERY AND TOOLS, UPON MOBILE HOMES, AND UPON REAL ESTATE FOR THE CALENDAR YEAR 2020, AND TO PRORATE TAXES ON MOBILE HOMES AS AUTHORIZED BY SEC. 58.1-3001 OF THE CODE OF VIRGINIA

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for the County of York for calendar year 2020 beginning January 1, 2020, and ending December 31, 2020; and

WHEREAS, the Board has duly advertised and held a public hearing on the subject tax levies;

NOW, THEREFORE, BE IT ORDAINED by the York County Board of Supervisors this the 5th day of May, 2020 that the following County tax levies be, and they hereby are, imposed for the calendar year 2020:

Class of Property	Rate Per \$100 of Assessed Valuation
1. Real Estate	.795
2. Tangible Personal Property	4.00

3.	Tangible Personal Property— for one vehicle owned by a disabled veteran	1.00
4.	Machinery and Tools	4.00
5.	Vehicles without motive power, used or designed to be used as manufactured homes as defined in Section 36-85.3 of the Code of Virginia	.795
6.	Boats or watercraft weighing less than five tons	.000000001
7.	Boats or watercraft weighing five tons or more	.000000001

BE IT FURTHER ORDAINED that if a mobile home is delivered or moved to York County after January one of any year and used as a place of full-time residence by any person, the Commissioner of the Revenue shall assess and quarterly prorate any property taxes which would have been collectible had such mobile home been situated within York County on January one of that year.

A Copy Teste:



Heather L. Schott
Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 5th day of May, 2020:

<u>Present</u>	<u>Vote</u>
W. Chad Green, Chairman	Yea
Walter C. Zaremba, Vice Chairman	Yea
Sheila S. Noll	Yea
Jeffrey D. Wassmer	Yea
Thomas G. Shepperd, Jr.	Yea

On motion of Mrs. Noll, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO APPROVE THE BUDGETS AND APPROPRIATE FUNDS FOR THE COUNTY OF YORK AND THE YORK COUNTY SCHOOL DIVISION FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021

WHEREAS, the County Administrator has submitted to the York County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2020, and ending June 30, 2021, which has been reviewed by the Board of Supervisors; and

WHEREAS, it is necessary to adopt said budget and appropriate sufficient funds to cover the requirements included therein; and

WHEREAS, the Board of Supervisors, in exercising its independent judgment and in concert with the York County School Board, has considered the school's annual operating budget; and

WHEREAS, after considering the availability of local funds, approval of the York County School Board's fiscal year 2021 educational budget is based upon funding from the federal government in the amount of \$14,129,493; from the state government in the amount of \$78,387,151; from the local appropriations in the amount of \$55,237,094; and other local revenues in the amount of \$1,732,012;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 5th day of May, 2020, that the fiscal year 2021 annual budget of the York County School Division for school operations in the amount of \$149,485,750 be, and is hereby, approved subject to and contingent upon the availability of funds as indicated in the preamble hereto.

BE IT FURTHER RESOLVED that the annual budget in the sum of \$4,336,441 for fiscal year 2021 be, and is hereby, approved for the operation of food service programs for purposes authorized and approved by the York County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that the annual budget in the sum of \$18,482,415 for fiscal year 2021, be and is hereby, approved for the School Division Health and Dental Insurance Fund for purposes authorized and approved by the York County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that the annual budget in the sum of \$538,000 for fiscal year 2021, be and is hereby, approved for the School Division Workers Compensation Fund for purposes authorized and approved by the York County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that an annual appropriation in the sum of \$1,000,000 for fiscal year 2021 be, and is hereby, made for school capital projects.

BE IT STILL FURTHER RESOLVED that the fiscal year 2021 annual budget for the County of York be, and is hereby, adopted as proposed on this date.

BE IT STILL FURTHER RESOLVED that the following annual appropriations for fiscal year 2021 be, and are hereby, made in the General Fund for the following functions:

<u>Function</u>	<u>Amount</u>
Administrative Services	\$ 3,137,309
Judicial Services	3,138,132
Public Safety	37,256,622
Planning & Development Services	2,653,495
Management Services	9,487,096
Education & Educational Services	66,090,308
Human Services	3,944,203
Public Works	9,388,068
Community Services	3,198,944
Capital Outlay, Fund Transfers & Non-Departmental	5,365,723
Total General Fund	<u>\$ 143,659,900</u>

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer the appropriations in the General Fund Non-Departmental function to the related categories in the various General Fund functions.

BE IT STILL FURTHER RESOLVED that the \$62,743,260 appropriated above from the General Fund for Education and Educational Services, includes \$55,237,094 for the local contribution to the School Division for support of the School operating budget and, of this amount \$54,102,444 is appropriated as a non-categorical appropriation to be allocated among the various school operating categories as the School Board deems necessary and \$1,134,650 is appropriated to the Operation and Maintenance Category for continuation of the School Grounds Maintenance Agreement, dated July 20, 2010, as adopted by the York County Board of Supervisors and the York County School Board.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$3,032,500 for fiscal year 2021 be, and is hereby, made in the Tourism Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Tourism Fund be, and is hereby, adjusted if and when additional revenues from the transient occupancy taxes become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$6,926,872 for fiscal year 2021 be, and is hereby, made in the Social Services Fund for the operation of the York/Poquoson Department of Social Services.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Social Services Fund be, and is hereby, adjusted if and when additional federal and/or state funds or local contributions become available or are reduced. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$380,000 for fiscal year 2021 be, and is hereby, made in the Grant Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$6,000 for fiscal year 2021 be, and is hereby, made in the Law Library Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,629,712 for fiscal year 2021 be, and is hereby, made in the Children and Family Services Fund for the operation of the Head Start and the United States Department of Agriculture (USDA) Programs.

BE IT STILL FURTHER RESOLVED that the annual appropriations of the Head Start and USDA Programs be, and are hereby, adjusted if and when additional federal and/or state funds or local contributions become available or are reduced. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,039,373 for fiscal year 2021 be, and is hereby, made in the Community Development Authority Revenue Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Community Development Authority Revenue Fund be, and is hereby, adjusted if and when additional revenues from general property taxes, other local taxes, special assessments and interest income become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$4,680,704 for fiscal year 2021 be, and is hereby, made in the County Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$20,581,955 for fiscal year 2021 be, and is hereby, made in the School Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,730,496 for fiscal year 2021 be, and is hereby, made in the Stormwater Management Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,250,000 for fiscal year 2021 be, and is hereby, made in the County Capital Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$342,624 for fiscal year 2021 be, and is hereby, made in the Workers' Compensation Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$4,558,500 for fiscal year 2021 be, and is hereby, made in the Vehicle Maintenance Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,374,139 for fiscal year 2021 be, and is hereby, made in the Information Technology Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$14,504,746 for fiscal year 2021 be, and is hereby, made in the Health & Dental Insurance Fund.

BE IT STILL FURTHER RESOLVED that the following appropriations for fiscal year 2021 be, and are hereby, made in the Enterprise Funds:

<u>Fund</u>	<u>Amount</u>
Solid Waste Management Fund	\$ 5,958,822
Water Utility Fund	\$ 339,855
Sewer Utility Fund	\$ 10,969,432
Yorktown Operations Fund	\$ 171,580
Regional Radio Project Fund	\$ 4,707,729

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Yorktown Operations Fund be, and is hereby, adjusted if and when additional revenues from docking fees become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Regional Radio Project Fund be, and is hereby, adjusted if and when additional revenues from air time usage, reimbursements for maintenance and other sources become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the County Treasurer, upon receipt of a written order from the County Administrator, is authorized to advance monies between the several County funds under her custody provided, however, that the total advanced to any particular fund, plus the amount of monies disbursed from that fund, does not exceed the annual appropriation of said fund.

BE IT STILL FURTHER RESOLVED that, the County Administrator shall be, and is hereby, authorized to do all things necessary to apply for federal and state library aid and in addition, the annual appropriation for library operations be, and is hereby, adjusted for all funds received under this program in accordance with the recommendations of the York County Library Board.

BE IT STILL FURTHER RESOLVED that, upon receiving notice of grant or program opportunities offered by various federal, state, local and other outside organizations, the County Administrator or his designee be, and is hereby designated as the agent to execute the necessary grant or program application and other documentation, unless the terms of the grant or program require specific actions by the Board, to give such assurances as may be required by the agreement subject to approval as to form by the County Attorney and to provide such additional information as may be required by the awarding organization. In addition, the funding awarded, not to exceed \$50,000, shall be, and is hereby, appropriated to the applicable functional area.

BE IT STILL FURTHER RESOLVED that interest earned on grant and program awards received from federal, state, local and other outside organizations be, and is hereby, appropriated to the appropriate functional area to be expended in accordance with guidelines as established by the organizations.

BE IT STILL FURTHER RESOLVED that additional funds received for various County programs, including sale of surplus books for library purposes, contributions, donations, cash proffers, grass cutting and demolition be, and are hereby, appropriated for the purposes established by each program.

BE IT STILL FURTHER RESOLVED that funds received for the off-duty employment by deputy sheriffs program be, and hereby are, appropriated in the General Fund to cover the costs of the program.

BE IT STILL FURTHER RESOLVED that additional funds received for the Medic Transport Fee Recovery be, and hereby are, appropriated in the General Fund to cover the costs of the program.

BE IT STILL FURTHER RESOLVED that funds received from the Federal Emergency Management Agency (FEMA) for reimbursements for expenses incurred as a result of unusual or infrequent events not to exceed \$100,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that funds received through insurance claims for damages incurred to County property as a result of unusual or infrequent events not to exceed \$100,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that upon receipt of written notification from the State Compensation Board of additional funds for the Constitutional Officers (Commonwealth's Attorney, Sheriff, Clerk of Court, Treasurer, and Commissioner of the Revenue) be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the state government.

BE IT STILL FURTHER RESOLVED that the annual contributions that are in excess of \$50,000, which are hereby appropriated, shall be disbursed on a semi-annual basis with the amount disbursed not to exceed one-half of the total appropriation, unless otherwise agreed upon. Contributions to the York County School Division and the York/Poquoson Department of Social Services are exempt from this limitation. In addition, the County Administrator may require written reports on how the previous allocation(s) was/were spent before any future disbursements are made.

BE IT STILL FURTHER RESOLVED that the monies be, and are hereby, appropriated for fiscal year 2020 in the various funds for the purpose of liquidating encumbered purchase transactions and for continuing capital and special projects as of June 30, 2020, and re-appropriated in the Capital Projects Fund, Stormwater Fund, Yorktown Capital Fund, Tourism Fund, Vehicle Maintenance Fund, Health Insurance Fund, Solid Waste Management Fund, Regional Radio Project Fund, Children and Family Services Fund, Workers Compensation Fund, Grants and Donations Fund, Information Technology Fund Yorktown Operations Fund, Water Utility Fund and the Sewer Fund unencumbered appropriations at June 30, 2020, not to exceed the applicable fund balance/net assets/net position as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the General Fund and other effected funds be and hereby, adjusted when year-end carryover funding becomes available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer funds within appropriation functions. These transfers may

be made to allow the disbursement of funds for unanticipated costs incurred in daily County operations.

BE IT STILL FURTHER RESOLVED that the County Administrator, Finance Director and Deputy Finance Director be, and are hereby, the authorized signers for the Finance Department petty cash account available to allow for emergency purchases necessary in daily County operations.

A Copy Teste:



Heather L. Schott
Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 5th day of May, 2020:

<u>Present</u>	<u>Vote</u>
W. Chad Green, Chairman	Yea
Walter C. Zaremba, Vice Chairman	Yea
Sheila S. Noll	Yea
Jeffrey D. Wassmer	Yea
Thomas G. Shepperd, Jr.	Yea

On motion of Mr. Wassmer, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO ADOPT THE FISCAL YEAR 2021-2026 CAPITAL IMPROVEMENTS PROGRAM AS A LONG-RANGE PLANNING DOCUMENT

WHEREAS, in consideration of materials received from the departments and agencies of the County and direction from the Board of Supervisors, the County Administrator has developed a Proposed Fiscal Year 2021-2026 Capital Improvements Program; and

WHEREAS, the Capital Improvements Program serves as a long-range planning document subject each year to review and approval of funding by the Board of Supervisors; and

WHEREAS, such review has been completed for the fiscal year 2021-2026 Capital Improvements Program;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 5th day of May, 2020, that the County Administrator's proposed Fiscal Year 2021-2026 Capital Improvements Program be, and is hereby, adopted.

A Copy Teste:

Heather L. Schott
Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 5th day of May, 2020:

<u>Present</u>	<u>Vote</u>
W. Chad Green, Chairman	Yea
Walter C. Zaremba, Vice Chairman	Yea
Sheila S. Noll	Yea
Jeffrey D. Wassmer	Yea
Thomas G. Shepperd, Jr.	Yea

On motion of Mrs. Noll, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO DESIGNATE A PORTION OF THE REAL PROPERTY TAX FOR SCHOOL PURPOSES

WHEREAS, Public Law 874 enacted by the 81st Congress, and codified in 20 U.S.C. Sections 7701 et seq. (hereinafter “the Act”), provides for federal financial assistance to local educational agencies in areas affected by federal activities; and

WHEREAS, approximately thirty-seven percent (37%) of the land area of York County is controlled by the federal government, which entitles the York County School Division to financial assistance under Section 3 of the Act, as administered pursuant to U. S. Department of Education regulations governing distribution of financial aid authorized by the Act, 34 CFR Part 222, Subpart E; and

WHEREAS, the York County School Division is a fiscally dependent local educational agency under these U. S. Department of Education regulations; and

WHEREAS, 34 CFR Section 222.2, Definitions, provides that for a fiscally dependent local educational agency, the local real property tax rate for school purposes can be defined as “that portion of a local real property tax rate designated by the general government for current expenditure purposes”; and

WHEREAS, the York County Board of Supervisors finds it to be in the best interest of the citizens of York County to designate a portion of the local real property tax

rate for school purposes in conformance with 34 CFR Section 222.2;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 5th day of May, 2020, that, for Fiscal Year 2020, a portion of the York County, Virginia, local real property tax rate equal to sixty and five tenths cents (\$0.605) per \$100 of valuation be, and is hereby, designated for school purposes as provided in 34 CFR Section 222.2.

A Copy Teste:



Heather L. Schott
Deputy Clerk

COUNTY ADMINISTRATOR

Neil A. Morgan



BOARD OF SUPERVISORS

Walter C. Zaremba
District 1
Sheila S. Noll
District 2
W. Chad Green
District 3
Jeffrey D. Wassmer
District 4
Thomas G. Shepperd, Jr.
District 5

June 30, 2020

The Honorable Chairman and Members
York County Board of Supervisors
224 Ballard Street
Yorktown, Virginia 23690-0532

Dear Members of the Board:

Subject: Adopted Budget Reflecting Adjustments from the Revised Proposed Budget

I present the Fiscal Year 2021 Board of Supervisors' Adopted Budget document which reflects the priorities and details embodied in the Budget adoption actions taken by the Board on May 5, 2020. For context, I have included the transmittal memo that introduced my original proposed budget along with a memo sent to the Board detailing the changes made to the original proposed budget as a result of the national emergency related to the Coronavirus. At the April 21, 2020 board meeting, I presented the necessary changes to the budget to reflect the estimated financial impacts of the Coronavirus on the proposed budget which the Board adopted on May 5, 2020 with no additional changes.

The FY2021 Adopted Budget represents a cautious fiscal plan taking into consideration the uncertainty of the economic impacts of the pandemic. It may be necessary to come back to the board in the fall with an update on the budget as the economic impact is more fully understood. This budget reflects a plan that invests, at a sustaining level, in all of the Board's strategic priorities without a tax rate increase.

I want to thank the public who participated in the Board meetings or who otherwise offered their comments on the budget or the process, as well as County staff for their efforts in providing data and information, presenting at work sessions, and answering our various questions. In addition, I want to thank the Board for your work and diligent review during the budget process.

Last but not least, I also wish to thank the Budget Division for their hard work and dedication throughout the budget cycle.

Respectfully,

Neil A. Morgan
County Administrator

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A Hampton Roads Community

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COUNTY OF YORK

MEMORANDUM

DATE: April 6, 2020

TO: York County Board of Supervisors

FROM: Neil A. Morgan, County Administrator

SUBJECT: Updated Information on the FY2021 Proposed Budget

As we prepare for the April 21, 2020 budget public hearing, I wanted to provide you with an update on my budget recommendation. When I presented the proposed budget on March 17, 2020 it was shortly after the President had declared a National Emergency related to Coronavirus. As I reported in that presentation, I would come back to the Board of Supervisors with a revised recommendation in the following weeks to incorporate the economic effects of the Coronavirus on my recommended budget and to give the public meaningful information for participation with regard to the FY 2021 recommended budget. Over the past couple of weeks, the budget committee and I have been working to identify the extent of the potential revenue reduction and develop a plan to ensure a balanced and realistic budget.

General Fund Revenues:

The uncertainty of the duration of the pandemic and timing of the affected revenue sources makes it challenging to predict the revenue loss on the FY 2021 budget. However, we have reviewed the individual revenue sources and developed estimates factoring in the scale of revenues and the risks to the revenue streams. Please see Attachment 1 for more detailed information on the revenue risks, projection assumptions and the factors that we will be watching over the next few months as revenues stabilize during the recovery phase.

The revenue streams most affected by the layoffs, business closures and tourism decline created by the pandemic, fall into the following categories:

- Sales tax
- Meals tax
- Lodging taxes
- Business, professional, occupational licenses taxes

Assumptions have also been made on the reduction of other revenue sources that may be impacted. The following is a summary of the revenue changes made in the revised recommended budget:

Revenue Source	Proposed Budget 3/17/2020	Revised Proposed Budget 4/21/2020	Dollar Decrease	Percent Decrease
Real Estate	\$ 74,782,000	\$ 73,782,000	\$ 1,000,000	1.3%
Personal Property	16,339,000	15,539,000	800,000	4.9%
Sales Tax	11,000,000	9,900,000	1,100,000	10.0%
Historic Triangle Tax	4,400,000	3,800,000	600,000	13.6%
Lodging Tax	1,728,000	1,328,000	400,000	23.1%
Meals Tax	3,557,000	2,657,000	900,000	25.3%
BPOL	7,150,000	5,950,000	1,200,000	16.8%
Other Local Revenue	15,090,015	14,463,015	627,000	4.2%
State & Federal Revenue	14,345,430	14,142,430	203,000	1.4%
All other General Fund	2,397,755	2,127,755	270,000	11.3%
Total Reductions	\$ 150,789,200	\$ 143,689,200	\$ 7,100,000	4.7%

General Fund Expenditures:

In order to balance the General Fund budget for the reduced revenues, the expenditures and transfers to other funds required reduction. The budget committee carefully reviewed the compensation adjustments, personnel changes, new initiatives, school contributions, community contributions, outside agency funding and capital projects funding included in the original recommendation and in most cases new items proposed during the budget development process were eliminated.

The revised budget includes no compensation adjustment for employees, but we were able to maintain the employee’s share of the health insurance premiums at the same level as the current year thereby avoiding shifting more costs to the employees during a period when their salaries will not be increasing. Overtime was greatly reduced in all departments in most cases to funding levels equal to FY 2020. All new positions recommended including a new hybrid crew, school resource officers, over hire fire fighters, deputies needed to create a waterfront district patrol and information technology staffing for increased cybersecurity were excluded. The recommendation includes eliminating the proposed increase in funding for the schools, as well as, decreasing the funding by an additional \$500,000 below the FY 2020 budget contribution level. Expenditure reductions were made throughout the budget for other discretionary items such as: professional development, minor furnishings, small equipment and minor capital outlays.

Community Support:

Included in the budget are contributions to other organizations which are divided into two groups: those that have formal contribution arrangements with the County and those that do not have formal contribution arrangements.

For organizations or agencies where the County has a commitment as part of a MOU or contractual arrangement, the revised recommendation remains the same as what was proposed in the recommended budget. In some cases our regional partners were able to revise their own budgets and provide reduced requested amounts to the County. For those without formal commitments, I have separated those into two categories. I'm recommending that for organizations that during a recession provide services at either a free or a reduced cost remain the same in the revised recommendation. This will provide them with the essential resources that they will require during these financially uncertain times as they support our citizens. For all other organizations or agencies that the County has provided funding for in the past, the revised recommendation reduces their funding to 95% of the County's FY 2020 contribution. Any new requests were eliminated.

The following is a summary of the changes made in the General Fund by category:

General Fund Expenditure Category	Reduction in Budget
Transfer to School	\$ 1,600,000
Cash transfer to the Capital Projects Fund	2,000,000
Cash transfer to the Stormwater Capital Projects Fund	200,000
Compensation increase, new position & vacancy assumption	1,900,000
Fuel savings and related vehicle costs	200,000
Community Support/Outside Agency	300,000
Department discretionary expenditures	500,000
Yorktown Library construction delay	50,000
Computer replacements	200,000
Debt Service due to delay in projects	400,000
Total Reductions	7,350,000
Additional bank card fees	(250,000)
Net Change in General Fund Expenditures	\$ 7,100,000

Capital Projects and Debt Service Funds:

During uncertain times it is especially important to protect the County's cash flow and try to limit the use of reserves. Keeping that in mind, the revised budget eliminates the majority of the planned cash capital funding for capital projects in FY 2021 except for \$1,000,000 which will be used as a contingency for essential projects for the County and \$250,000 of expected grant funding. All years of the capital projects fund have been shifted out one year. This includes the construction and renovation of the Yorktown Library. With the shifting of the capital projects out a year, the need for borrowing for capital projects has also been postponed for each year reducing debt service expense.

Because a portion of the meals tax revenue provides funding for stormwater and sewer projects and this tax is expected to decline significantly, the stormwater, sewer, solid waste and other capital projects were reviewed and greatly reduced. In many cases projects were also shifted out one year.

Tourism, Enterprise and Internal Services Funds:

Because 60% of the lodging tax and the occupancy tax are the funding source for the Tourism Fund and these two revenue sources are expected to decrease by approximately twenty-five percent in FY 2021, tourism events and programs were carefully assessed and were reduced or eliminated as much as possible while maintain historically popular activities. Events such as the Rhythm’s Concerts and the Sounds of Summer concert series were reduced. The Scrumptious event, the fireworks for the 4th of July and the waterfront ambassador/parking program have been eliminated. We also suspect that social distancing restrictions will make it appropriate to minimize these types of activities during the upcoming summer.

The following summarizes the changes to the other funds in the budget:

Fund/Fund Type	Proposed	Revised	Dollar	Percent
	Budget	Proposed		
	3/17/2020	4/21/2020	Decrease	Decrease
Tourism Fund	\$ 3,755,500	\$ 3,032,500	\$ 723,000	19.3%
Other Special Revenue Funds	10,274,050	9,981,960	292,090	2.8%
County Capital Projects Fund	9,490,000	1,250,000	8,240,000	86.8%
Stormwater Capital Projects Fund	3,791,885	1,730,495	2,061,390	54.4%
Debt Service Funds	25,626,235	25,262,660	363,575	1.4%
Sewer Fund	13,132,515	10,969,430	2,163,085	16.5%
Other Enterprise Funds	11,214,620	11,177,985	36,635	0.3%
Internal Service Funds	21,783,435	20,780,010	1,003,425	4.6%
	<u>\$ 99,068,240</u>	<u>\$ 84,185,040</u>	<u>\$ 14,883,200</u>	

As you are aware the situation is very fluid. We will continue to monitor the FY2020 activities as we progress toward year-end and acquire more information which may impact on the FY 2021 budget. I’m anticipating providing the Board with an update over the summer once additional information becomes known about the extent of the economic impact of the coronavirus on the FY2021 budget. More detailed information is available on the County’s website at www.yorkcounty.gov/budget.

- Attachment 1: Revenue Forecasting Impacts of the Coronavirus
- Attachment 2: Updated Financial Summaries
- Attachment 3: Updated Capital Project Fund Summary

County Administrator
Neil A. Morgan



BOARD OF SUPERVISORS
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District 4
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District 5

March 17, 2020

The Honorable Chairman and Members
York County Board of Supervisors
224 Ballard Street
Yorktown, Virginia 23690-0532

Dear Members of the Board:

Subject: County Administrator's Budget Message – Fiscal Year 2021

After conducting budget reviews throughout the organization, and in compliance with County ordinances and state law, I am submitting my proposed budget for Fiscal Year 2021.

This budget recommendation is consistent with the Board of Supervisors' Strategic Priorities and does sustain the operations of the County while being supportive of the York County School Division. It is more constrained than the last several budgets due to some disappointing revenue developments. It contains no recommended tax increases. I do recommend an inflationary increase in the ambulance transport fee, which we bill to the insurance companies of residents and visitors.

The results of the reassessment did not provide any net new revenue after adjusting for inflation. With the continuing decline of "bricks and mortar" commercial property throughout the region, sales tax revenue has flattened. Unfortunately it has become necessary to increase the projected revenue reduction on the Dominion coal turbines an additional \$500,000 on an annual basis.

On the expenditure side, before considering any discretionary items, this budget had to absorb a \$1.0 million increase in debt service and a \$600,000 increase in the VRS Retirement contribution. The debt service was expected based on our stronger CIP Plan.

The Budget Process in York County

In York County the budget serves three purposes. First, as a policy document, the budget represents the implementation of the Board's priorities in the form of specific funding decisions. Second, it sets the tax rates and authorizes spending. Finally, the budget is a financial planning tool through which the County ensures that the available sources of funds will be sufficient to meet the anticipated and unanticipated costs of providing services to County citizens over the coming year.

Consistent with Virginia laws, York County adopts an annual operating budget for the fiscal period beginning July 1 and ending June 30. Fixed budgets are presented for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, and Enterprise Funds.

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A Hampton Roads Community

The CIP is an ongoing six-year plan, of which the first year represents the Capital Improvements Budget – a tangible appropriation of funds. Each year the Board of Supervisors has an opportunity to adjust the long-term plan based on changing needs and the state of the economy. The well-documented, long-term needs of the County and the School Division will require more investments in future budget years.

In compliance with the Code of Virginia, the proposed General Fund budget is balanced, whereby expenditures do not exceed available revenues. The County's revenue stream consists of local, state, federal, and other financing sources. The largest source of County revenue is derived from general property taxes. The County's expenditure budget is divided into various functional areas.

TOTAL COUNTY BUDGET - \$217,871,234

The proposed budget for all funds, net of transfers to other funds, for Fiscal Year 2021 is \$217.9 million. It consists of the General Fund budget of \$150.8 million, the Debt Service Funds of \$25.6 million, the Enterprise Funds Expense Budget of \$24.3 million and smaller funds that amount to \$49.2 million, less \$32.0 million of transfers between funds.

Consistent with past budgets and County spending priorities, the largest single component of the total County budget is funding for Education and Educational Services. Funds for this purpose equal \$67.9 million or 31.2% of the total budget, not including the County's support for the School Division's CIP. The total budget, exclusive of the support for Education and Educational Services, amounts to \$150.0 million. After Education and Educational Services, the second highest expenditure category for the County is Public Safety. This function comprises \$38.8 million or 17.8% of the total budget.

A brief description of each fund type follows.

GENERAL FUND BUDGET - \$150,789,200

General Fund Revenues

General Fund revenues are derived from a variety of sources. Of the \$150.8 million in revenue estimated for Fiscal Year 2021, \$134.0 million, or 88.9%, is from local revenue. The primary sources of local revenue are General Property Taxes (62.4%) and Other Local Taxes (21.8%), which combined are \$127.0 million, or 84.2% of the total revenue.

Additional local revenue categories include Permits, Fees, and Regulatory Licenses; Fines and Forfeitures; Use of Money and Property; Charges for Services; Fiscal Agent Fees and Administration; Miscellaneous; and Recovered Costs. Collectively these sources account for 4.7% of the General Fund revenues, or \$7.1 million.

Other sources total \$2.4 million, or 1.6%, and include payments from the School Division for grounds maintenance, video services, radio maintenance, and law enforcement. In addition to these sources, there is also a transfer from the Marquis Community Development Authority Special Revenue Account to compensate for the public services (e.g., law enforcement, emergency responses) provided within the project area.

The remaining \$14.3 million, or 9.5%, is from various state and federal government supported programs.

General Fund Expenditures

The total proposed General Fund expenditure budget is \$150.8 million, which is \$4.4 million, or 3.0%, higher than the current year budget.

Included in the General Fund is a recommended \$1.1 million increase to the transfer to the School Division's operating budget. Working with the Superintendent, we believe this amount is sufficient in a year with relatively strong state education funding.

Recommended discretionary expenditure increases, after factoring in the above referenced constraints, are quite limited. Three General Fund technology positions are being added (two in Information Technology and one in Emergency Communications). These positions are mainly needed in the area of Information Technology System Security and to support the Sheriff’s new Records Management System. To counter-balance these new positions, three General Fund positions are being eliminated in County Administration, Finance, and Public Works.

Regarding Public Safety, in addition to a budget that supports the Sheriff’s new Records Management System, our support of the School budget will allow the addition of two uniformed deputies at the middle school level. Additionally, we will begin to phase in two of four deputies needed to create a waterfront district patrol in the Yorktown area. Assuming we can find the funds in Fiscal Year 2022’s budget to complete the transition, this will allow the County to redeploy over \$200,000 in Sheriff’s overtime funding with additional full-time patrol units. The Fire and Life Safety budget has not completely absorbed the cost of six positions approved last year with the SAFER Grant; however, this budget does provide the funding for two previously authorized “overhires,” effectively allocating the necessary funds to sustain two additional positions.

I am recommending the establishment of one additional hybrid crew in Public Works which will restore our operational capacity in Stormwater and Grounds Maintenance to a similar level as existed in 2008. This action will allow the County to take on additional responsibilities on our major thoroughfares, improve litter management, support school grounds maintenance, as well as Stormwater and Mosquito Control.

The net changes in County functions are as follows:

Administrative Services & Judicial Services	\$0.1 million
Public Safety	2.2 million
Planning & Development Services	0.2 million
Management Services	0.3 million
Education & Educational Services	1.9 million
Human Services	- million
Public Works	0.4 million
Community Services	- million
Capital Outlay, Fund Transfers & Non-Departmental	(0.7) million
Total	\$4.4 million

Another large, discretionary operating budget increase, as is almost always the case, is for increased compensation for the County’s excellent workforce. Specifically, the budget includes a 2.5% salary increase and an additional \$500 for all County employees in good standing effective in January 2021. Taken together, this increase represents slightly over 4% for those in our lower paid positions, decreasing to 2.8% for our most highly compensated staff. I am also pleased to recommend a budget in which employee health care costs will not increase during calendar year 2021. However, I am recommending that the compensation increase be contingent upon the County being in an acceptable financial position at the end of the first quarter of fiscal year 2021.

Capital Improvements Fund Transfer

Our six year Capital Improvements Plan covers many important County and School investments. To do all of the things described in this expenditure recommendation given our revenue constraints, the plan to increase cash capital funding was not possible. I was able to sustain funding for the CIP at \$3.0 million for Fiscal Year 2021. Although I believe this is an acceptable option this year, we will need to work to increase this contribution in future budgets to sustain the CIP that the Schools and County require.

ENTERPRISE FUNDS EXPENSE BUDGETS - \$24,347,135

The various funds included in this total are the Solid Waste Management Fund (\$6.0 million), the Water Utility Fund (\$0.3 million), the Sewer Utility Fund (\$13.1 million), the Yorktown Operations Fund (\$0.2 million), and the Regional Radio Project Fund (\$4.7 million). Revenue in these funds is primarily generated through user fees and connection charges. The proposed budget does not include any fee increases in the Enterprise Funds.

Water and Sewer Utility Funds account for the water and sewer operations and capital projects. Significant Sewer Utility Fund projects for Fiscal Year 2021 include replacement of various large pieces of equipment, new sanitary sewer extension for the Whites Faulkner area, line rehabilitation and stream restoration, and other sewer line and pump station rehabilitation projects included in the six-year CIP.

OTHER COUNTY FUNDS EXPENSE BUDGETS - \$74,721,105

Other fund types maintained by the County include Special Revenue Funds (\$14.0 million), Debt Service Funds (\$25.6 million), Capital Projects Funds (\$13.3 million), and Internal Service Funds (\$21.8 million). These are special-purpose fund types that account for various activities throughout the County.

The expenditure budgets for these combined funds reflect an increase of \$8.9 million. The Debt Service Funds make up the majority of the increase which is due to expected borrowing for construction of School Capital Projects including renovations at Seaford Elementary School, Dare Elementary School, the Grafton Complex, the replacement of the roof at York High School and other minor projects around the School Division. Borrowing is planned for the spring of Fiscal Year 2021, for Fiscal Year 2020 School CIP projects currently in process.

The County Debt Service Fund also reflects the payments required on outstanding debt. In addition, new borrowings are planned for Fiscal Year 2021 projects in the Capital Project Fund including the replacement of public safety equipment, the Yorktown Library expansion, the dockmaster building and restrooms and design work on the Planning and Development Services building renovation.

The Health & Dental Insurance Internal Service Fund accounts for the County's self-insured health and dental program, which includes both employee and employer revenues, claims, and management of appropriate reserves.

INTERFUND TRANSFERS – (\$31,986,206)

As a part of doing business, funds are transferred from one County fund to another. These transfers include transfers from the General Fund for debt service payments or the Capital Projects Funds for capital projects. They also include payments collected in one fund for services provided in either Special Revenue Funds or Internal Service Funds.

Interfund transfers have been netted from the total budget to eliminate duplication of transactions. The impact of interfund transfers is as follows:

Fund	Transfers Out Fund	Transfers In Fund
General	\$28,915,572	\$171,106
Special Revenue	1,450,261	2,741,125
County Capital Projects Funds	41,400	3,313,741
Debt Service Funds	-	11,122,485
Enterprise Funds	1,392,148	1,161,890
Internal Service Funds	186,825	13,475,859
Total	\$31,986,206	\$31,986,206

COMMENTS AND FUTURE OUTLOOK

This recommended budget for Fiscal Year 2021 assumes that the Hampton Roads economy does reasonably well in the near term. We do need to consider the possibility of a slowdown later during this budget cycle.

Based on all of the variables I can foresee on both the revenue and expenditure side of the budget, and factoring in my understanding of the Board of Supervisors’ strategic direction, there is a strong possibility that I may be recommending a tax increase in Fiscal Year 2022. As this recommendation was being finalized, it appears the General Assembly will be allowing Counties to have cigarette taxing authority of some kind which may help minimize a tax rate increase.

On an optimistic note, the County and the community continue to be in a strong position to maintain our status as a community of choice. We should be well positioned to continue as Hampton Roads’ lowest taxed, full-service local government.

I especially want to acknowledge the excellent work of our finance staff. Further, I wish to thank all of the County Departments and Constitutional Officers for their assistance in preparing this recommended County budget. Finally, I greatly appreciate the hard work of our senior staff Budget Review Team comprised of Deputy County Administrators, Vivian McGettigan and Mark Bellamy; Director of Finance, Theresa Owens; Director of Human Resources, David Gorwitz; and Director of Public Works, Brian Woodward.

Respectfully,

Neil A. Morgan
 County Administrator

Copy to: Deputy County Administrators
 Department Directors
 Constitutional Officers
 Superintendent of Schools

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Budget Overview

History

York County, Virginia, which was originally named Charles River County, was one of Virginia's eight original "shires" formed in 1634. It was renamed nine years later in 1643 when the river that determines the County's character was also given the name of the then Duke of York. York County has played a major role in the development of this nation. Most importantly, it was the location of the culminating battle of the Revolutionary War and the subsequent surrender of Lord Cornwallis and his British army on October 19, 1781.



In 1781, British General Lord Cornwallis surrenders at Yorktown bringing an end to the American Revolution.

Form of Government

The County of York, Virginia (the County) is organized under the traditional form of government (as defined under Virginia Law). The governing body of the County is the Board of Supervisors that establishes policies for the administration of the County. The Board of Supervisors comprises five members: one member from each of five districts, elected for a four-year term by the voters of the district in which the member resides. The Board of Supervisors appoints a County Administrator to act as the administrative head of the County.



Significant Impacts for FISCAL YEAR 2021

This was an unprecedented year to prepare a budget as the economy was performing very well when the proposed budget was developed and presented to the board in mid-March but by the end of that week County offices were closed and the economy was shutting down as safer-at-home orders were being implemented across the United States. The financial and economic impacts of the Coronavirus were and continue to be unpredictable and uncertain for governments, businesses and families. The County formed a team to monitor economic, financial and budgetary trends on a regular basis to reduce the uncertainty and provide enhanced information for decision-making as the County progressed through the stages of the crisis. One of the first tasks addressed by the team was to estimate the impact on the FY2021 budget and present the information to the board for consideration as they worked toward adopting the budget.

While the adopted budget is considerably more constrained than the original proposed budget requiring a \$7,100,000 (4.7%) reduction, it continues to align with the Board of Supervisors six strategic priorities. The County's long history of conservative financial planning provided flexibility as the County has strong reserve balances and a cash and investments cushion. The budget was reduced and balanced without the need to utilize reserves.

The most significant budget reduction related to eliminating the cash capital contribution from the general fund of \$2,000,000 to the capital improvement fund (CIP) and to shift the entire CIP out one year while providing for a \$1,000,000 contingency for essential projects in the first year. This budget also removed the \$1,900,000 employee compensation adjustment. While attracting and retaining the highest quality employees is a high priority to the board and management this reduction was necessary due to the economic downturn. However, the budget provides employees with no increase to their health insurance costs.

The decrease in available funding also made it necessary to reduce school funding by \$1,600,000 in this budget which is \$500,000 lower than the previous year. Education funding has been a top priority for the board for many years, so while this reduction is unfortunate, the School Division will continue to be able to maintain its high quality and excellence. In addition, the coronavirus crisis propelled the investment in technology to enhance student remote learning and employee telework capabilities.

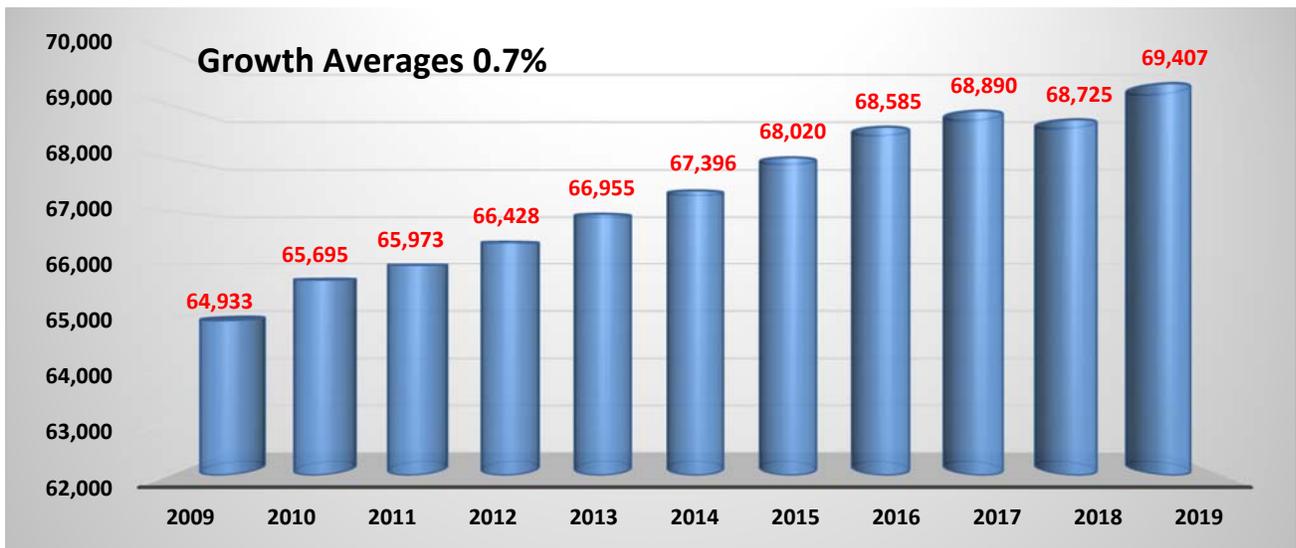
Location



York County consists of approximately 106 square miles, with federal landholdings constituting nearly 40% of the land. The County is located in the Virginia Coastal Plain on a peninsula formed by the James and York Rivers and the Chesapeake Bay. The Peninsula includes James City County and the cities of Hampton, Newport News, Poquoson and Williamsburg, all of which adjoin York County. The County and the Peninsula are part of the greater Hampton Roads region. The boundaries of Hampton Roads correspond fairly closely with the boundaries of the Virginia Beach – Norfolk – Newport News VA NC Metropolitan Statistical Area (MSA), as defined by the U.S. Census Bureau.

Population

York County is home to approximately 69,407 people and ranks 19th in population among the state's 95 counties and 30th among the 133 cities and counties. In land area, however, the County is the 3rd smallest county in Virginia, making it the 6th most densely populated county. The County's population has grown steadily for decades, and the average annual growth rate for the last 10 years is 0.7%.



Source: Weldon Cooper Center for Public Service-Updated January 27, 2020

Half of the growth, between 2010 and 2019, is attributable to net migration, which is the difference between the number of people moving into a community and the number of people moving out.

Age

The 2017 median age in the County was 39.0 years. After decades of steady growth, the County's median age appears to be changing more slowly. Despite continued growth in the 55 and older population, Census Bureau estimates suggest that the median age has remained relatively unchanged since the 2010 Census. The County's median age is higher than in the Virginia Beach-Norfolk-Newport News metro area (35.6) and Virginia as a whole (38.0), and the general trend toward an older population is expected to resume in coming years.

Race and Hispanic Origin

The racial composition of the County's population has been fairly stable, with the Caucasian race representing 76.0% of the population in 2017. The African-American race represents 13.0% of the population in 2017 while the Asian and Hispanic populations represent 5.3% and 6.0% respectively.

Households

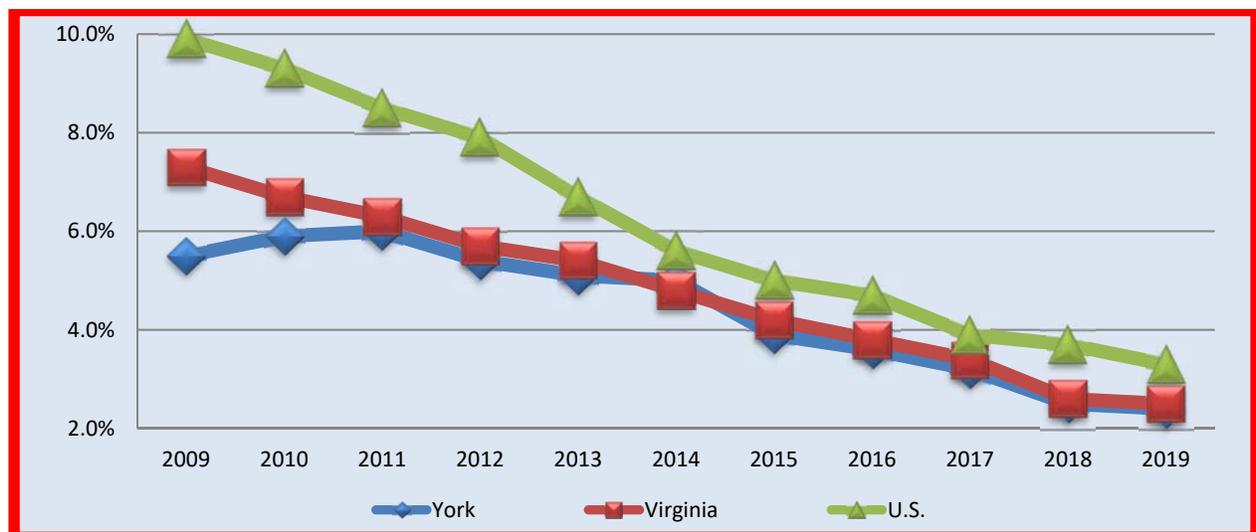
Almost two-thirds of the County's approximately 26,000 households are married-couple families, despite an increase in other types of living arrangements such as single-parent families, unrelated people living together, and people living alone.

This prevalence of married-couple families in York County is reflected in its relatively large average household size, which, at 2.76 persons per household, is the highest on the Peninsula and higher than averages for both the state (2.61) and the Virginia Beach-Norfolk-Newport News metropolitan area (2.59).

Labor Force and Unemployment

The civilian labor force is well educated, with 96% of its population 25 and older holding at least a high school diploma. Of those high school graduates, 46% hold at least a bachelor's degree. York County has one of the lowest unemployment rates in the metropolitan area at 2.4% (as of November 2019), and it has consistently trailed the regional, statewide, and national rates. However, the economic recovery in the Hampton Roads region since the recession has lagged behind other regions in Virginia and York's number is now tracking closer to the state's 2.5% unemployment rate.

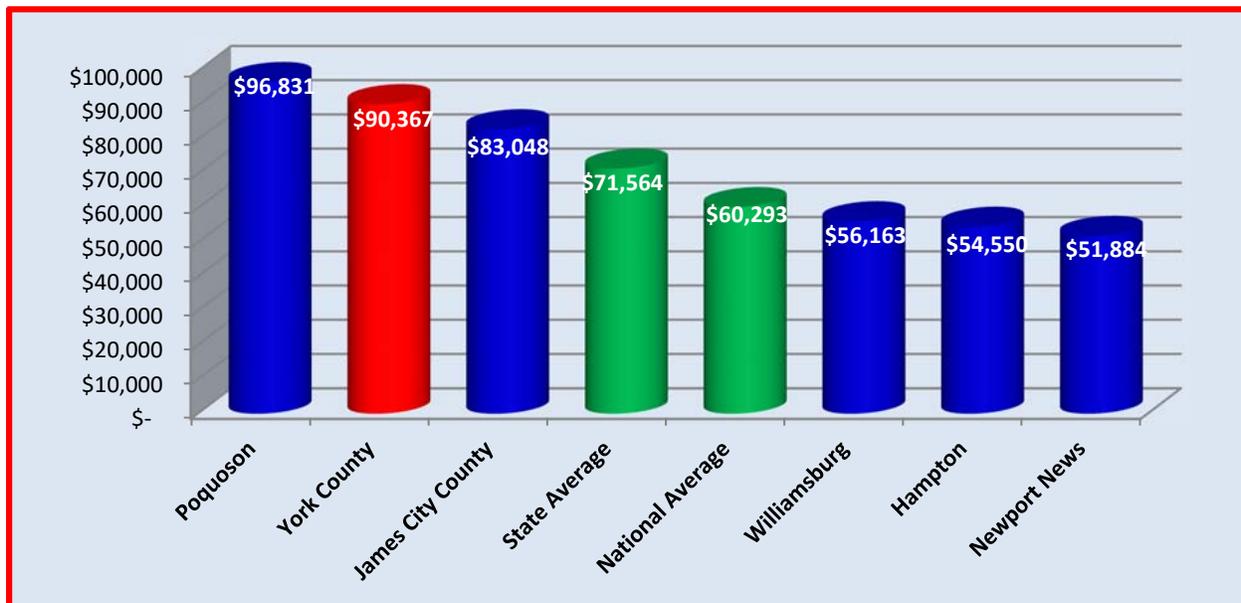
Unemployment Rates



Source: Virginia Employment Commission-November 2019

Income

York County is one of the most affluent localities in Hampton Roads, with a median household income of \$90,367 according to the U.S. Census Bureau. York County has one of the lowest poverty rates on the Peninsula with an estimated 4.7% of the population living below the poverty line in 2018, according to the Census Bureau.



Source: U.S. Census Bureau, American Community Survey, Median Household Income – 5 Year Estimate (2014-2018)

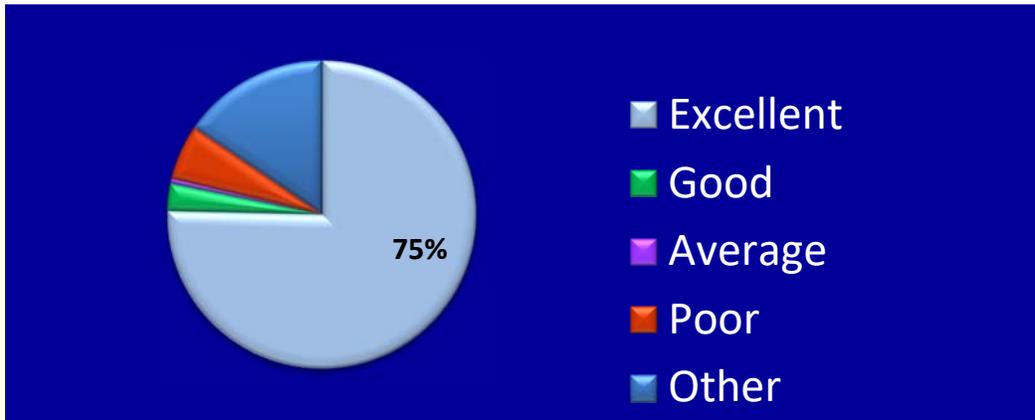
Quality of Life

York County is best defined by its quality of life. Mild temperatures, a low crime rate, hundreds of miles of coastline, and abundant flora and fauna contribute to the County's reputation as a desirable place to live.

Statistically valid citizen satisfaction surveys are conducted every five years by an outside agency specializing in such work. The results of the last four citizen satisfaction surveys are shown in the table below. They indicate that York County Citizens rate their quality of life very highly.

% Positive	2000	2005	2010	2015
Overall quality of life in York County	96%	98%	99%	98%
Overall value received for tax dollars	85	90	93	92
Quality of Fire and Rescue services	99	99	100	100
Quality of Law Enforcement services	96	96	99	99
Quality of School instructional programs	90	94	98	98
Quality of School buildings & facilities	91	94	99	98
Quality of recreational opportunities, parks, athletic fields	90	90	96	98
Appearance of County government properties and buildings	96	99	99	94
Quality of Library facilities	96	98	99	99
Quality of services available for disadvantaged persons	86	93	90	83

Source: York County Citizen Surveys conducted by Responsive Management



The County also collects non-statistically valid customer service surveys and shares the results quarterly with management and departments. There were 207 customer service surveys returned during calendar year 2019, and 75% of respondents rated their experience in dealing with County staff as “excellent”. Samplings of the comments provided include:

“Did not stop until I got help needed installing child safety seat.”

(Riverwalk Piers) *“Wonderful Dockmaster – she was very helpful with docking and information.”*

“Trolley driver James was excellent. Gave us a great tour and ride. Pointed out all kinds of interesting sights and to-do’s.”

“We had to get permits, plans reviewed and approved, and inspections required for putting in an above-ground swimming pool and deck addition. Everyone we came in contact with was very friendly and helpful. Inspections were done promptly when requested.”

“Let us know when to have things placed by the road, gave us a timeframe of when items would be picked up, then raked and cleaned up the leftover mess. No complaints! They did great!”

“The York County staff folks are the best I’ve ever seen and worked with in my 72 years.”

Economic Development

Development activity, which had slowed substantially in the post-recession years, rebounded strongly in FY2018 and continued at a fast pace in FY2019. Investment in new residential projects like Whitaker’s Mill, Arbordale, and Marquis Hills led to an increase in residential building permit values, from \$38.5 million in FY2017 to \$88.7 million in FY2018 to \$113.5 million in FY2019. A total of 244 single family detached homes and townhouses were permitted in FY2019. The demand for new housing in York County has remained very strong.



Commercial building permit values in FY2019 totaled \$57.4 million, which was down slightly from \$63.3 million in FY2018, but still much higher than the \$26.3 million in FY2017. New commercial construction totaled \$8.1 million, significantly contributing to the growth of the county's tax base. While commercial construction dropped slightly from FY2018, a number of smaller projects in our business corridors resulted in significant activity. Big Top Entertainment's new facility, off Old-York Hampton Highway, and Tractor Supply's new retail location on Route 17 were two of the most impactful commercial projects in FY2019.

The Eastern Virginia Regional Industrial Facility Authority (EVRIFA) fully organized in FY2019 and continued to support the Unmanned Systems Facility Go Virginia project on the former Cheatham Annex Fuel Depot site in York County. The EVRIFA worked with KDC Solar to co-locate a 20 MW solar facility on the property in conjunction with the Unmanned Systems Facility. The two parties continued to work toward a public-private partnership that will bring both of these projects to fruition.

In March 2019 the Greater Williamsburg Partnership (GWP), the regional economic development marketing organization for York, James City County and Williamsburg, was moved under the Greater Williamsburg Chamber & Tourism Alliance (GWCTA) Business Council. Soon after, the GWP hired a full time executive director, relocated its offices to the GWCTA building, and immediately implemented a new and more robust marketing program, including the ongoing effort to engage foreign direct investment from Mittelstand companies in Germany.

Under the ongoing Route 17 Revitalization Program, the EDA acquired its first parcel in April 2017, located at 7120-24 George Washington Memorial Highway. The EDA demolished several dilapidated structures on the property and later extended sewer service to the parcel. In November 2018 the EDA executed a purchase and sale agreement with an entrepreneur who intends to construct a unique brewpub on the site. Architectural plans were underway and the owner plans to submit a site plan to the county in the Spring of 2020.

The EDA closed on a 3.1 acre parcel off Old York Hampton Highway in the York River Commerce Park South in December 2018 with Big Top Entertainment. Big Top owners, David & Julianne Kiedinger, began construction of a 20,000 sq. ft. warehouse and office facility on the site to consolidate all of their operations. The EDA also closed on two more parcels in the York River Commerce Park, off Cox Drive, with Marlowe We Care Company and Affordable Fasteners Supply Company, for small light industrial facilities. At the end of 2018 the EDA sold 6.4 acres in Busch Industrial Park to Leebcor Services LLC for the construction of a 20,000 sq. ft. office building. Leebcor is an emerging leader in the Federal design-build construction marketplace and the new building will be their headquarters. Also in Busch Industrial Park, the EDA went under contract with The Miller Group for a 3.39 acre parcel. The Virginia Beach developer intends to construct approximately 20,000 sq. ft. of light industrial flex space on the site.





In FY19, the EDA issued grants for four new businesses in the “eatertainment” category: Mobjack Bay Coffee Roasters & Petite Cafe in Historic Yorktown, King of Clubs Coffee off Bypass Road, Column 15 Coffee off Merrimac Trail and Casa Pearl restaurant on Merrimac Trail. The EDA also assisted Iverson Dental and York Granite with property

improvement grants, which spurred the resurrection and expansion of the former Route 17 Property Improvement Grant Program. The new Commercial Corridor Property Improvement Grant Program launched in late 2019.



The 8th annual START Peninsula pitch competition was held in November 2019. The three-day event featured 27 pitches and a keynote by New York-based venture capitalist and angel investor Warren Haber, Jr. Mr. Haber participated in the entire Start Peninsula weekend, offering valuable advice and feedback to attendees. Ten early stage businesses were selected to move on to the final round, and the event culminated in 3 winners being selected. Each winner received \$5,000 to fuel their business growth and was also given free access to various local resources. START Peninsula 2019, held at Hampton University in Hampton, was hosted by the City of Hampton in partnership with the Cities of Newport News, Williamsburg, and Poquoson, and the Counties of James City and York.



Following the success of the previous three Home-Based Business Conferences, the Office of Economic Development held the fourth annual event on April 12, 2019. The event, which is now fully regional, was sponsored by the Counties of York, James City, and Gloucester, and the Cities of Hampton, Newport News, Poquoson, and

Williamsburg, as well as the four area Chambers of Commerce. With the increased support and capacity, the conference, which was held at the Peninsula Workforce Development Center in Hampton, expanded to over 175 attendees. In addition to resources offered by the participating localities, 20 exhibitors had tables with information about the business services they offer to home-based businesses.

Statistical Information

Top Employers

<u>Employer</u>	<u>Industry</u>	<u>No. of Employees</u>
Naval Weapons Station/Cheatham Annex	Government	3,565
York County School Division	Government	1,817
U.S Coast Guard Station	Government	1,807
Sentara Williamsburg Regional Medical Center	Hospital	878
Walmart	Retail	788
York County Government	Government	762
Water Country	Water Park	739
Great Wolf Lodge of Williamsburg, LLC	Hotel & Water Park	522
YMCA	Recreation	515
Kroger	Retail	298

Includes full-time and part-time positions

Source: York County, Comprehensive Annual Financial Report - June 30, 2019

Taxpayers

<u>Taxpayer</u>	<u>2018 Assessed Valuation</u>	<u>% of Total Assessment</u>
Virginia Power Company	\$ 359,443,785	3.51%
Lawyers Title/Fairfield Resorts/Wyndham	180,538,900	1.77%
City of Newport News	134,899,500	1.32%
GWR OP Lessee VA LLC (Great Wolf Lodge)	98,463,400	0.96%
Kings Creek Plantation	83,642,000	0.82%
BP/Western Refining/ Plains Marketing	67,000,000	0.66%
Moyork LLC (Commonwealth Apartments)	45,131,500	0.44%
Busch Entertainment/Water Country USA	37,024,000	0.36%
Walmart	36,756,800	0.36%
852 LLC (Belmont Apartments)	33,543,900	0.33%
	<u>\$ 1,076,443,785</u>	<u>10.53%</u>

Source: York County, Comprehensive Annual Financial Report - June 30, 2019.

Educational Attainment

	<u>York</u>	<u>Virginia</u>	<u>U.S.</u>
Grad./Prof.	20%	16%	11%
Bachelor's	43%	37%	30%
Some College	20%	19%	20%
High School	27%	30%	30%
< 12th Grade	3%	6%	7%

Source: U.S. Census Bureau American Community Survey, Educational Attainment (2011-2015)

School Division

The mission of the York County School Division is to engage all students in learning the skills and knowledge needed to make productive contributions in the world.



The York County School Board is responsible for elementary and secondary education within the County. There are five school board members, one from each electoral district. The School Division's instruction program encompasses kindergarten through 12th grade. There are nineteen schools in the Division: 4 high schools, 4 middle schools, 10 elementary schools and 1 charter school.

Student performance and meeting the state's Standards of Learning (SOLs) remain the pinnacle of achievement for the York County School Division. Based on 2019 SOL test results, the school division continues to be a leader in student performance across the state with all 19 YCSD schools being Fully Accredited. Students consistently exceed the state and national average on the SOL test and the Scholastic Achievement Tests (SAT).

Education Statistical Data

School Year	Enrollment	Operating Expenditures	Cost per Student
2019	12,756	\$141,408,382	\$11,086
2018	12,610	\$134,443,718	\$10,662
2017	12,584	128,406,319	10,204
2016	12,522	126,231,339	10,081
2015	12,519	127,406,029	10,177

*Source: York County School Division, Comprehensive Annual Financial Report - June 30, 2019
Per Pupil Expenditures FY2019*

Due to State law, the York County School Division is fiscally dependent upon the County. State law prohibits the School Division from entering into debt that extends beyond the current fiscal year without the approval of the Board of Supervisors. The Board of Supervisors approves the annual school budget, levies taxes to finance a substantial portion of the School Division's operations and approves the borrowing of funds and the issuance of debt used for school capital projects.

State revenue is based on the General Assembly's budget and includes basic aid, state sales tax, lottery funds, gifted education, remedial programs, special education, vocational education and employer share benefits. Basic aid is calculated by the state according to the locality's Composite Index, projected adjusted average daily membership and an established per pupil cost. The sales tax is imposed on retailers, collected on a statewide basis and distributed to local education agencies monthly based on school age population.

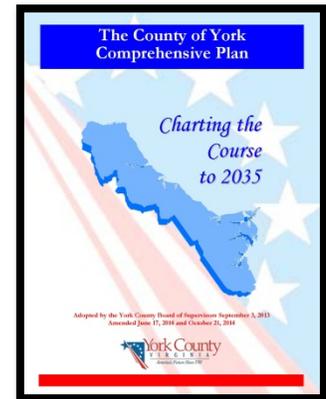
Federal revenue includes Title I-A, Title II-A, Title III-A, Title VI-B, Department of Defense Education Activity and Impact Aid. Local support reflects the County's contribution for the operation of the school system. Other revenues include interest, rental and lease income, use

of vehicles and buses, sale of buses, debt service reimbursement, pupil fees, tuition for students residing outside the district and summer school, athletic user fees and insurance recoveries.

The School Division issues its own separate annual operating and capital budget documents. Details can be accessed via the internet at yorkcountyschools.org

Charting the Course-the County of York Comprehensive Plan

In 1991, York County developed its first Comprehensive Plan, *Charting the Course to 2010*, through a cooperative effort with York County residents. In 2006, the Board of Supervisors joined the James City County Board of Supervisors and the Williamsburg City Council in adopting a resolution to coordinate the timing of their next comprehensive plan reviews. The Historic Triangle Coordinated Comprehensive Plan Review officially kicked off in early 2012 to promote closer inter-jurisdictional discussion of planning issues that cross jurisdictional boundaries. *Charting the Course to 2035 – the County of York Comprehensive Plan* was adopted in September 2013. In the fall of 2018, the County began the next *Comprehensive Plan* review. The new plan is expected to be completed in the fall of 2020. The *Comprehensive Plan* is necessary to ensure the efficient use of land in recognition of environmental constraints and the capacity of the public infrastructure. It seeks to provide an appropriate mix of residential, commercial and industrial development; to guide such development to appropriate areas of the County based on the carrying capacity of the land, the existing development character, and the presence of infrastructure and public facilities; to preserve the County's natural and historic resources and aesthetic quality and to prevent the overburdening of the County's roads, utilities, facilities and services.



The plan is divided into chapters or elements dealing with various aspects of the County's physical development. The narrative that follows is an excerpt from the Comprehensive Plan.



Community Facilities

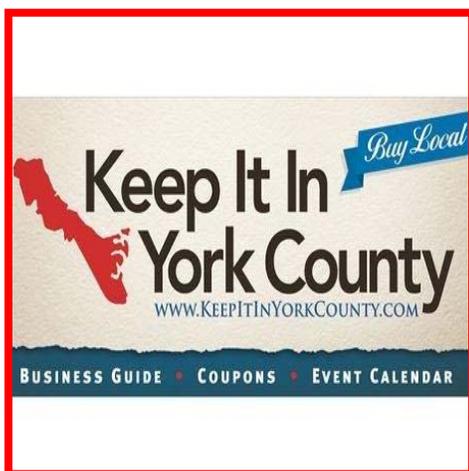
Goal: York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.

Objectives:

- . Coordinate the location and timing of public facilities in recognition of existing and anticipated needs and characteristics, including the age distribution and location of present and projected future populations.
- . Avoid wasteful duplication of effort in the construction and operation of public facilities.
- . Maintain historic Yorktown as the seat of County government.
- . Make optimum use of existing office space and use electronic technology to the maximum feasible extent to minimize the need for physical space to accommodate administrative and storage functions.

- . Provide greater opportunities for the training of County personnel, in particular specialized training for law enforcement and fire and rescue personnel, in a convenient and cost effective location(s).
- . Provide Sheriff's facilities to accommodate manpower levels sufficient to provide prompt and effective crime protection, prevention and law enforcement to all areas of the County.
- . Provide detention/correctional facilities of sufficient capacity to house securely and safely the County's future adult and juvenile inmate population.
- . Provide fire stations to accommodate staffing levels sufficient to provide prompt and effective fire and emergency medical response to all areas of the County.
- . Maintain a five-minute average fire and emergency response time to at least 90% of the County's land area.
- . Ensure that adequate disaster support facilities are in place to accommodate preparation for, response to, and recovery from major emergencies/disasters.
- . Achieve higher levels of excellence in library service according to State standards.
- . Ensure the provision of library services to citizens throughout the County.
- . Continuously assess and evaluate future needs for outdoor and indoor recreational facilities and activities; public areas for passive recreation for citizens to enjoy the outdoors; and greenways/trails to include a network of open space areas, water trails, natural corridors, bike and pedestrian trails, and historical and recreational sites.
- . Protect the natural environment and preserve open space.
- . Based on the *Virginia Outdoors Plan*, increase public recreational, fishing and boating access to waterways.
- . Ensure that athletic fields and other recreational facilities are well maintained.
- . Provide a learning environment that is conducive to the education of all present and future school-age children in the County.
- . Achieve and maintain the following overall student/classroom ratios and program capacity guidelines at each school: Kindergarten-Second 20:1, 350-700 students; Third-Fifth 25:1, 350-700 students; Middle 25:1, 700-1000 students; High 25:1, 1200-1800 students (High English classes 24:1, 1200-1800 students).
- . Optimize use of school facilities and grounds.
- . Promote lifelong learning.

Economic Development



Goal: Build a healthy and diverse economic base that provides well-paying jobs and generates sufficient revenue to pay for the service needs of both businesses and the citizenry without degrading the County's natural resources or the overall quality of life.

Objectives:

- . Continue to expand York County's commercial and industrial tax base.
 - . Expand job opportunities for York County residents.
 - . Increase visitation to York County.
 - . Promote York County as an attractive location for Economic Development.
- . Enhance the long-term visual attractiveness of the County's major commercial corridors.

- . Encourage mixed-use development in appropriate areas.
- . Encourage creativity in the design of economic development projects.

Environment

Goal: Protect the health of York County's residents by achieving and maintaining clean air and water. Establish and preserve a balance between York County's natural and built environment that contributes positively to the quality of life of current and future generations.



Objectives:

- . Preserve and protect environmentally sensitive areas and natural resources from the avoidable impacts of land use activities, development and shoreline erosion control structures.
- . Enhance public awareness and understanding of the importance of environmental conservation and preservation.
- . Continue to implement special development regulations to protect natural resource areas, including low-lying areas, areas with steep slopes, tidal and nontidal wetlands, Chesapeake Bay Preservation Areas, and areas identified by the Virginia Department of Conservation and Recreation, Division of Natural Heritage in the Natural Areas Inventory of the Lower Peninsula of Virginia.
- . Reduce danger to persons, property, and the environment caused by stormwater runoff from developed areas.
- . Reduce or eliminate the loss of life and property damage from natural hazards.
- . Consider climate change and sea-level rise in long-term planning when siting County schools, fire stations, etc.
- . Achieve and maintain regional attainment with the National Ambient Air Quality Standards.
- . Ensure that land development occurs in recognition of the ability of the land to support such development without environmental degradation.
- . Preserve open space for purposes of wildlife habitat and the preservation of ecologically sensitive areas.
- . Ensure the conservation and enhancement of adequate and safe future water supply areas.
- . Reduce the incidence of failing septic systems.
- . Ensure existing and proposed public and private access facilities (docks and piers) do not have a negative impact on water quality.
- . Protect coastal wetlands, marshes, rivers, inlets and other bodies of water from degradation associated with land development.
- . Protect shoreline property from erosion in a cost-effective manner that preserves and enhances shoreline resources, water quality, wetlands, riparian buffers and wildlife habitat.
- . Minimize the need for streambank and shoreline erosion controls.
- . Encourage living shoreline solutions to accommodate for sea level rise and erosion control.
- . Limit noise associated with nonresidential development and highway traffic.

- . Promote compatible land use and development in areas where aircraft noise exceeds acceptable levels as determined by the Department of Housing and Urban Development.
- . Achieve a 50% recycling rate.
- . Provide for the convenient, efficient, and safe removal and disposal of leaves and yard debris.
- . Expand markets for recycled and recyclable products.

Historic Resources

Goal: Identify, preserve, protect and enhance the County's existing and future historical resources.

Objectives:

- . Update inventories of known archaeological and architectural resources on a regular basis.
- . Continue efforts to coordinate the sharing of information (as through VDHR) as inventories are conducted on the large percentage of the County's riverfront property, especially rich in historic resources, owned by the federal government.
- . Give increased attention to the documentation, inventory and evaluation of African-American resources.
- . Initiate a regional survey and evaluation study of mill sites, particularly those that played an important role in the maintenance of the historic plantation system.
- . Explore funding options for preservation activities.
- . Consider establishment of historic or neighborhood protection districts in historically significant communities.
- . Maintain a local historic archives repository.
- . Promote public education and awareness of County historic resources for persons of all ages. Utilize these resources for the educational, civic, and economic benefit of the County and its citizens.
- . As was done with architectural resources, complete a comprehensive archaeological resources inventory to identify archaeologically sensitive areas of the County.
- . Promote heritage tourism in the County.



Thomas Nelson, Jr. House

Housing

Goal: Ensure that decent, safe, sanitary, and affordable housing is available to all County residents.

Objectives:

- . Promote the development of pleasant and attractive living environments.
- . Establish land use and development policies and regulations that provide opportunities for housing



construction, rehabilitation, and maintenance of affordable housing that addresses the current and future needs of all income levels in the County and that considers the current and future needs within the Hampton Roads Planning District.

- . Provide for a range of housing types and densities corresponding to the needs of a diverse population.
- . Protect residential areas from encroachment by incompatible land uses that adversely affect the quality of life.
- . Increase opportunities for safe and convenient walking and bicycling in residential areas.
- . Provide opportunities for mixed-use development in appropriate areas.
- . Prevent neighborhood blight and housing dilapidation and work to improve existing blighted conditions.

Transportation



Goal: Provide for the safe and efficient movement of people and goods within York County and throughout the Hampton Roads region.

Objectives:

- . Promote the development of a regional multi-modal transportation system.
- . Maintain adequate levels of service on County roadways (i.e., VDOT's LOS D or better).
- . Increase funding for transportation improvements critical to the mobility of York County's citizens.
- . Promote development and land use strategies that enhance roadway safety and preserve the carrying capacity of the roadway network.
- . Reduce crash rates on York County roadways.
- . Utilize technology to enhance mobility and safety.
- . Promote the development of improved air transportation service convenient to York County residents.
- . Increase the number of bicycle lane miles in the County in accordance with the *Regional Bikeway Plan* for Williamsburg, James City County, and York County.
- . Provide a safe and convenient walking environment for pedestrians.
- . Provide for the particular mobility needs of the senior population when planning transportation programs and facilities.

Land Use

Goal: Provide for orderly and efficient land use patterns that protect, preserve, and enhance the natural and physical attributes of the County that define and contribute positively to its appearance and character.

Objectives:

- . Provide for residential growth that would allow the County population to reach a maximum of approximately 80,000 residents.



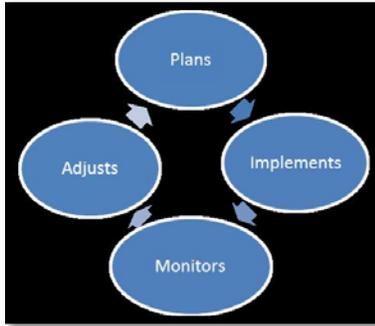
- . Establish and maintain a balanced diversity of land uses, with minimal conflicts among different uses, in recognition of the physical characteristics of the County and the capacity of the land and public services and infrastructure to host different types of uses.
- . Consider development patterns and plans established in adjoining jurisdictions when making local land use decisions and designations.
- . Promote land use compatibility between local military installations and the areas that surround them.
- . Preserve open space throughout the County such that these areas will become an integral part of the community.
- . Preserve and protect certain lands near the shoreline that have intrinsic value for the protection of water quality in the Chesapeake Bay and its tributaries.
- . Enhance the visual appeal of the County's major transportation corridors.
- . Encourage the adaptive re-use of existing blighted properties.
- . Encourage beautification of existing development to improve its visual quality and appeal.
- . Preserve, protect, and enhance cultural, environmental, and historic areas.
- . Protect unspoiled vistas and views of the water.
- . Minimize the visual obtrusiveness of telecommunications towers.
- . Pursue and/or continue regulatory, non-regulatory and incentive-based programs that help preserve and enhance the positive character-defining attributes of the County such as abundant open space, tree-lined road corridors, attractive "gateway" entrances, well-landscaped commercial areas, and pleasant residential settings.
- . Encourage the use of cluster development techniques and conservation easements to help preserve open space.
- . Maintain higher development performance standards at major "gateway" entrances and along major "gateway" corridors.

Budget Process and Calendar

The budget season is a year round process that starts in the summer with the Capital Improvements Program. The budget season for the operating budget, is kicked-off in early October with "Budget Call". The Budget Division staff dedicates two weeks for training and held multiple small group sessions with department users. During Budget Call, departments are informed of important deadlines and directed to a common shared drive to obtain information regarding specific allocations such as computer replacements and vehicle maintenance costs for inclusion in their budget submissions. Budget review meetings are held during the months of January and February where departments discuss their specific needs with Budget staff and the Budget Review Committee. Committee members include the County Administrator, the two Deputy County Administrators, and the directors of Public Works, Finance and Human Resources.

The Financial Operations Work Group meets on a monthly basis throughout the year to discuss revenue trends and other pertinent financial details. Revenue projections are due to Budget by mid-January. They are independently prepared by the Finance Director and the Deputy County Administrator, then discussed and revised to reflect a consensus. Local revenue projections are closely tied to the real estate re-assessment cycle (every two years), historic trends, and the current economic climate. State revenue projections are based on information received from the Governor's Proposed Budget and revisions made by the General Assembly. Federal revenue estimates are based on information from the awarding agencies.

Expenditures are divided into functional categories and each department is assigned a Budget



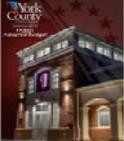
Analyst to analyze the requests and justifications and to make recommendations based on historic and current trends prior to submission to the Budget Review Committee. A six-year funding model is prepared to determine affordability of capital projects recommended in the Capital Improvements Program and to assist with the development of the Debt Service Funds and Capital Project Fund budgets. In addition, separate ten-year cash flow projections are prepared for the Sewer Utility, Water Utility and Stormwater Funds to project user fees, meals tax and other revenue sources, and to determine affordability of

operating expenses and projects recommended in the Utility Strategic Plan.

In March, the County Administrator submits a balanced budget proposal to the Board of Supervisors for the next fiscal year to begin July 1. After a series of work sessions with the Board of Supervisors and public hearings, the proposed budget is adjusted as necessary and an appropriations resolution by functional level is prepared. Citizens may comment in person at the public hearing, by using a special telephone line or by internet submission. The budget is required to be adopted by a majority vote of the Board of Supervisors in May for the next fiscal year. Tax rates are established prior to the beginning of the fiscal year. Also, throughout the year, individual members of the Board of Supervisors may hold meetings within their districts to discuss various topics including budget developments.

The budget may be amended by the Board of Supervisors through supplemental appropriations or transfers as necessary. All procurements of \$50,000, or \$100,000 if the projects are in an approved CIP year, require Board approval. Appropriations less than \$50,000 do not require Board approval, including additional funds received for various County programs such as the off-duty employment of deputy sheriffs, the Medic Transport Fee Recovery program, insurance claims and grants and donations. Through the annual budget adoption resolution, the County Administrator or his designee is authorized to transfer funds within appropriation functions. The legal level of budgetary control rests at the fund level with the exception of the General Fund, which is appropriated at the functional level.

The following chart summarizes the significant steps leading to the adoption of the budget:

 FY2021 OPERATING BUDGET CALENDAR			
Date		Description	Time/Location
June 2019			
Prepare CIP forms for departments.			
July 2019			
7/31/2019	Wednesday	Establish dates for Munis training for departments.	
August 2019			
8/1/2019	Thursday	FY2021-FY2026 CIP forms distributed.	
8/30/2019	Friday	FY2021-FY2026 CIP submissions are due to Budget.	
September 2019			
9/11/2019	Tuesday	Capital Improvements Planning Committee Kickoff Meeting for planning purposes.	
October 2019			
10/3/2019	Thursday	FY2021 Budget Call for all departments.	
10/11/2019	Friday	FY2021 Agency Funding Request Packages distributed via email and on the web.	
November 2019			
11/20/2019	Wednesday	FY2021 budget submissions are due.	
January 2020			
1/10/2020	Friday	FY2021 revenue estimates from Director of Finance.	
		FY2021 Begin distributing budget recommendations to departments.	
1/21/2020	Tuesday	Begin Budget Review Committee Meetings.	
1/21/2020	Tuesday	FY2021 Public Forum @ regular Board of Supervisors meeting (7 pm).	York Hall Board Room, 7:00pm
February 2020			
2/4/2020	Tuesday	FY2021 Budget - Work Session	York Hall East Room, 6:00pm
March 2020			
3/3/2020	Tuesday	FY2021 Budget - Work Session	York Hall East Room, 6:00pm
3/17/2020	Tuesday	Formal presentation of FY2021 Proposed Budget @ regular Board of Supervisors meeting.	York Hall Board Room, 6:00pm
3/18/2020	Wednesday	Publish FY2021 Proposed Budget to website and distribute copies accordingly.	
		FY2021 Agency Funding notifications distributed (Outside Agencies); post Proposed figures on website.	
April 2020			
4/7/2020	Tuesday	FY2021 Budget - Work Session	York Hall East Room, 6:00pm
4/21/2020	Tuesday	Public Hearings on FY2021 Budget and CY2020 Tax Rates - York Hall Board Room, 7 pm.	York Hall Board Room, 7:00pm
May 2020			
5/5/2020	Tuesday	Adoption of FY2021 Budget, CIP and Tax Rates @ regular Board of Supervisors meeting.	York Hall East Room, 6:00pm
All Board Meetings were held in the Board Room or the East Room in York Hall located at 301 Main			

Financial Management Policies

The Board of Supervisors' Financial Management Policy is shown below.

Purpose:

The primary objective of this policy is to establish the Board of Supervisors' framework for making financial decisions and to provide guidance for the County Administrator, who is responsible for the daily administration of the Board's policies and general County operations. The County Administrator may designate other County officials to assist in the administration of these policies. These financial management policies are a statement of the guidelines and goals that influence and guide the financial management practices of the County of York. Financial management policies that are adopted, adhered to, and regularly reviewed are recognized as the cornerstone of sound financial management.

Procedure:

Sound financial management policies:

- Contribute significantly to the County's ability to insulate itself from fiscal crises and economic disruption.

- Enhance access to short-term and long-term markets by helping to achieve the highest credit and bond ratings possible.
- Promote long-term financial stability by establishing clear and consistent guidelines.
- Direct attention to the total financial picture rather than single-issue areas.
- Promote the view of linking long-term financial planning with day-to-day operations.
- Provide a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.
- Ensure that the organization has the resources to perform mandated responsibilities.
- Provide a foundation for evaluation and analysis of financial condition.

1. **Cash Management**

The Treasurer, County of York (an elected Constitutional Officer) is responsible for maintaining and updating a separate Investment Policy.

2. **Financial Reporting**

The County's accounting and financial reporting will comply with:

- Generally Accepted Accounting Principles of the United States of America (GAAP).
- Government Accounting Standards (GAS), issued by the Comptroller General of the United States.
- Uniform Financial Reporting Manual, issued by the Auditor of Public Accounts of the Commonwealth of Virginia.
- *Specifications for Audits of Counties, Cities and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia.
- *All Office of Management and Budget* regulations with respect to all grants.
- Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program.
- Code of Virginia, and other legal and regulatory bodies' requirements, as applicable.

The County will establish and maintain an internal control structure designed to protect the County from loss, theft and misuse. The structure will be designed to provide reasonable assurance of that objective and the concept of reasonable assurance recognizes that:

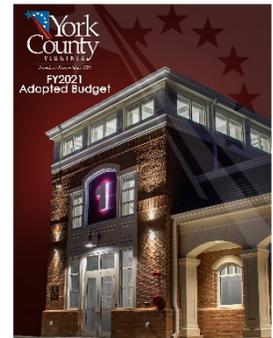
- The cost of a control should not exceed the benefits likely to be derived.
- The valuation of costs and benefits requires estimates and judgments made by management.

A comprehensive, annual financial audit, including an audit of federal grants, will be conducted by an independent public accounting firm and the results of that audit will be presented publicly to the Board of Supervisors by December 31, following the end of the previous fiscal year.

3. Annual Budget

The annual budget will be prepared under the guidelines provided by the Code of Virginia, the County Code and by the Government Finance Officers Association in the Distinguished Budget Award Program. The annual budget will be for the fiscal period beginning July 1 and ending June 30.

The General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Internal Service Funds and Enterprise Funds shall have legally adopted budgets, with the exception of Enterprise Funds with depreciation only. The County, acting as fiscal agent, would not legally adopt the budget for the trust and agency funds.



The budget will provide for current expenditures balanced with current revenues. It will provide for the adequate maintenance and orderly replacement of capital assets, and the adequate funding of all retirement systems and other post-employment benefits (OPEB). Priority will be given to maintaining current service levels. Service expansions will be funded by new or reallocated resources. Proposed new services require detailed justification, including any budgetary impact. Incremental operating costs associated with capital projects should be funded in the operating budget after being identified and approved in the Capital Improvements Program.

The County Administrator shall submit a balanced budget recommendation to the Board of Supervisors by the end of March for the next fiscal year. After a series of work sessions and a public hearing on the proposed budget, the Board of Supervisors shall adopt the budget by the first Board of Supervisors' meeting in May. However, if the County has not received the estimates of state funds, the budget adoption may occur up to 30 days after the estimates are received.

The County will maintain a budget control system and staff will monitor and evaluate expenditures and revenues as compared to budget and/or prior year-to-date reports. The County Administrator will make recommendations for adjustments if necessary, to the Board of Supervisors.

4. Revenues and Expenditures

The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. It is the

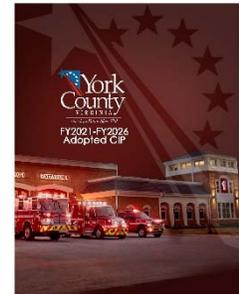
County's policy for one-time revenues to be used to fund capital projects or other non-recurring expenditures. In addition, the County strives to diversify its sources of revenue.

The County's expenditure budget is divided into functional areas (departments). In coordination with Department Heads and departmental staff, Budget Analysts within the Budget Division monitor expenditures throughout the fiscal year to ensure compliance with legal requirements and accounting standards. The County Administrator is authorized to transfer funds within appropriation functions.

5. Capital Improvements Program

For inclusion in the Capital Improvements Program, projects must have an estimated useful life that exceeds one year and have a cost of at least \$30,000. The County Administrator will annually submit a six-year Capital Improvements Program (CIP) for review by the Board of Supervisors pursuant to the timeline established in the annual budget preparation schedule, but no later than by the end of March for the next fiscal year. The Capital Improvement Program shall include the following elements:

- A statement of the objectives of the Capital Improvement Program and its relationship to the County's Comprehensive Plan and the Utilities Strategic Plan, as applicable.
- An estimate of the cost and of the anticipated sources of funds for financing the Capital Improvements Program.
- An estimate of the revenue and expense impacts, including maintenance, on the operating budget.



The first year of the CIP will be appropriated by the Board of Supervisors as part of the budget adoption.

The County will maintain a complete inventory of capital assets meeting its capitalization thresholds, in accordance with Generally Accepted Accounting Principles of the United States of America.

6. Reserves

General Fund

The County of York's General Fund Unassigned Fund Balance will be maintained to provide the County with sufficient working capital and a comfortable margin of safety to address emergencies and unexpected declines in revenue.

The General Fund's Unassigned Fund Balance should not be used to support recurring operating expenditures outside of the current budget year. If a budget variance requires the use of Unassigned Fund Balance, the County will decrease the General Fund's expenditures and/or increase the General Fund's revenues to prevent using the Unassigned Fund Balance for two consecutive fiscal years to subsidize General Fund operations.

The General Fund's Unassigned Fund Balance will be as follows:

- A minimum of twelve percent (12%) of the budgeted General Fund expenditures for the following fiscal year. These funds can only be appropriated by a resolution of the Board of Supervisors.
- In the event that the General Fund's Unassigned Fund Balance is used to provide for temporary funding of unforeseen emergency needs, the County shall restore the balance to the twelve percent (12%) minimum as defined above, within two fiscal years following the fiscal year in which the event occurred. This will provide for full recovery of the targeted General Fund Unassigned Fund Balance in a timely manner.
- Funds in excess of the maximum annual requirements outlined above may be considered to supplement "pay-as-you-go" capital expenditures or other nonrecurring expenditures.

Other

A reserve for healthcare costs shall be maintained by the County and Schools at a level equal to the estimated incurred but not reported (IBNR) claims plus 10% to 20% of the next year's healthcare budget, with a target reserve of 15%. To the extent the reserve falls below the minimum threshold of 10%, the reserve will be restored to that level within one fiscal year and the County or Schools will develop a plan to restore the reserve back to the 15% target level within three fiscal years.

7. Debt Management

The County shall comply with all requirements of the Code of Virginia and other legal and regulatory bodies' requirements regarding the issuance of bonds and other financing sources for the County or its debt issuing authorities. The County shall comply with the U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness. In addition, the County will institute a control structure to monitor and ensure compliance with bond covenants.

The County will not use long-term debt or tax revenue anticipation notes (TRANS) to fund current operations. The County does not intend to issue bond anticipation notes for a period of longer than three years.

The County emphasizes pay-as-you-go capital financing. Whenever the County decides to issue bonds, the term of the issue will not exceed the useful life of the capital project being financed. The issuance of variable rate debt by the County will be issued only in a prudent and fiscally responsible manner.

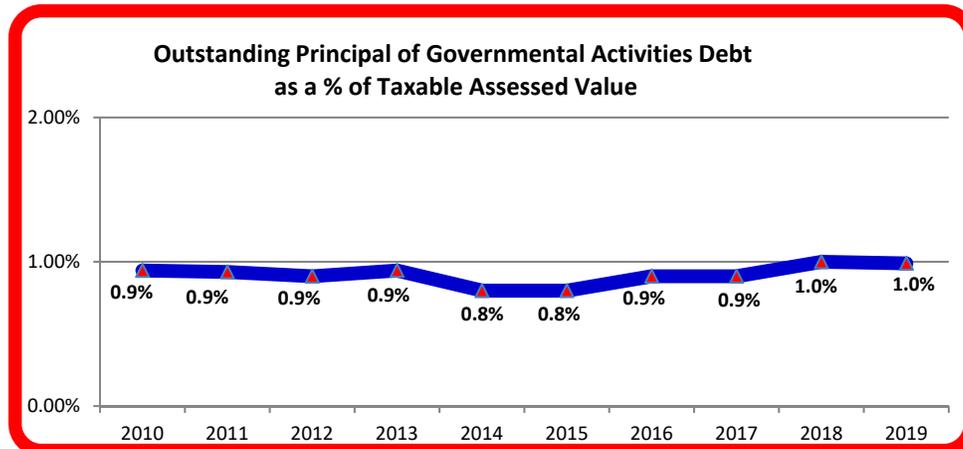
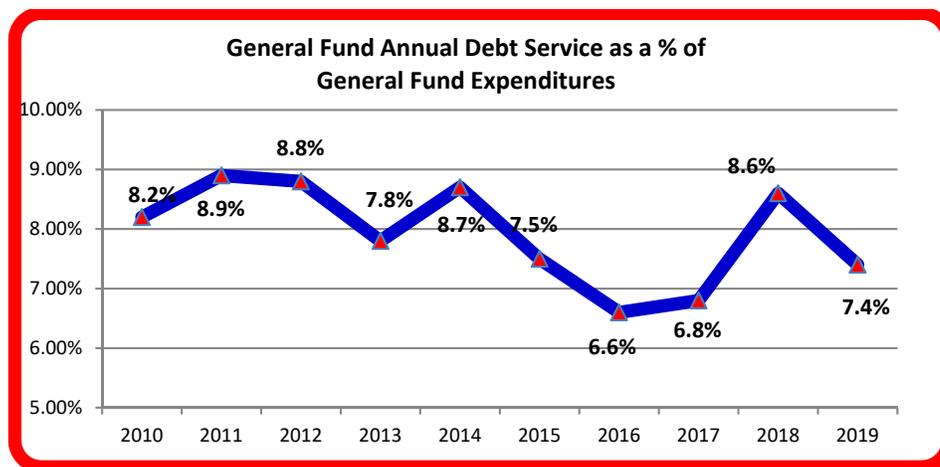
Recognizing both the historical interest rate savings and the risks associated with variable rate debt, the County will limit variable rate debt exposure to approximately 20% of total outstanding debt. Debt service on any variable rate debt will be budgeted at a conservative interest rate. Prior to issuing variable rate debt, the Board will be advised of the various risks.

8. Tax-Supported Debt

Whenever the County finds it necessary to issue bonds, the following policies will be adhered to:

- Annual debt service expenditures for all General Fund supported debt shall not exceed 10% of the total General Fund expenditure budget.
- Outstanding principal of General Fund supported debt will not exceed 3.0% of the net assessed valuation of taxable property.

In calculating compliance with these ratios, the County will exclude debt serviced by dedicated revenues, i.e. self-supporting debt. In addition, self-supporting debt will be reported in the fund where the revenues used to support the debt are recorded.



9. Post-Issuance Compliance

The Director of Finance will oversee post-issuance compliance activities to ensure compliance with federal guidelines and other legal regulatory requirements including:

- Tracking that proceeds of a debt issuance are spent on qualified tax-exempt debt purposes.
- Maintaining detailed records of all expenditures and investments related to debt funds.
- Ensuring that projects financed are used in a manner consistent with legal requirements.
- Timely reporting of necessary disclosure information and other required filings.
- Monitoring compliance with applicable arbitrage rules and performing required rebate calculations in a timely manner.

The Director of Finance may consult with bond counsel, financial advisors or other professionals as deemed appropriate to meet the post-issuance compliance requirements.

10. Policy Review and Update

The Board of Supervisors will review and affirm these financial policies at least annually and more frequently, as needed.

Treasurer's Investment Policy

The Treasurer's current Investment Policy is shown below.

Governing Authority

The Treasurer of York County is an elected Constitutional Officer whose responsibility, in part, is to invest York County funds in an expedient and prudent manner, meeting or exceeding all statutes and guidelines governing the investment of public funds in Virginia.

Scope

This policy applies to the investment of all funds, excluding the investment of employees' retirement funds. Proceeds from certain bond issues, as well as separate foundation or endowment assets, are not covered by this policy.

Pooling of Funds

Except for cash in certain restricted and special funds, cash and reserve balances from all funds will be consolidated to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

Credit Risk

Minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer by: limiting investments to the types of securities listed in this investment policy; diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

Interest Rate Risk

Minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby minimizing the need to sell securities on the open market prior to maturity; investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the maturity of investments in accordance with this policy.

Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Alternatively, a portion of the portfolio may be placed in money market mutual funds, local government investment pools, or deposit accounts which offer same-day liquidity for short-term funds.

Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions: a security with declining credit may be sold early to minimize loss of principal, a security swap would improve the quality, yield, or target duration in the portfolio or liquidity needs of the portfolio require that the security be sold.

Standards of Care

Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the

liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Delegation of Authority

As an elected Constitutional Officer of the Commonwealth of Virginia, the Treasurer has overall responsibility for the investment program. Responsibility for the daily operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls consistent with this investment policy. No York County employee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer.

Authorized Financial Institutions

If County investment officials execute securities transactions directly, the respective broker/dealer effecting the transaction must meet the following requirements:

- A "primary" dealer or a regional dealer that qualifies under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule),
- Registered as a dealer under the Securities Exchange Act of 1934,
- Member of the National Association of Dealers (NASD),
- Registered to sell securities in Virginia, and
- Engaged in the business of effecting transactions in U.S. government and agency obligations for at least 5 consecutive years.

The Treasurer may retain the services of a Registered Investment Advisor (RIA) to execute this investment policy for a designated portion of the County's investment portfolio. Only RIA's registered with the Commonwealth of Virginia or the Securities and Exchange Commission may be hired.

Safeguarding and Custody

Delivery vs. Payment

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

Safeguarding

Securities will be held by an independent third-party custodian selected by the Treasurer as evidenced by safekeeping receipts in the County's name. The safeguarding institution shall annually provide a copy of their most recent report on internal controls.

Internal Controls

The Treasurer shall establish a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

Suitable and Authorized Investments

Investment Types

In accordance with the Code of Virginia, sections 2.2-4501 through 2.2-4510, the following investments will be permitted by this policy (rating applicable at time of security purchase):

- U.S. Treasury obligations which carry the full faith and credit guarantee of the United States government and are considered to be the most secure instruments available;
- U.S. government agency and instrumentality obligations that have a liquid market with a readily determinable market value;
- Certificates of deposit and other evidences of deposit at financial institutions;
- Bankers' acceptances;
- Corporate notes and bonds (U.S. dollar denominated) rated in the AAA or AA categories by both Standard & Poor's and Moody's;
- Commercial paper (U.S. dollar denominated) issued by an entity incorporated in the U.S., rated "prime quality" by at least two of the nationally recognized rating agencies;
- Investment-grade obligations of state, provincial and local governments and public authorities;
- Repurchase agreements only if the following conditions are met: a term to maturity of no greater than 90 days; the contract is fully secured by deliverable U.S. Government Obligations having a market value at all times of at least 102%; and a master repurchase agreement governs the transactions);
- Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and
- Local government investment pools either state-administered or developed through joint powers statutes and other intergovernmental agreement legislation.

Deposit Accounts and Collateralization

The County may maintain demand deposit accounts including checking accounts and other accounts in accordance with Title 2.2-44 of the Code of Virginia, the Virginia Security for Public Deposits Act.

Investment Parameters

Diversification

The investments shall be diversified by:

- Limiting investment in securities that have higher credit risks;
- Limiting investments to avoid over concentration in securities of a specific type or from a specific issuer or business sector (excluding U.S. Treasury securities), according to the limits set by the Code of Virginia;
- Investing in securities with varying maturities, with individual securities not exceeding a

maturity of 24 months unless specifically approved by the Treasurer (or further limited by the Code of Virginia); and

- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Performance Standards

The cash management portfolio shall be designed with the objective of regularly meeting or exceeding the average return on three-month U.S. Treasury bills and/or the state investment pool. These indices are considered benchmarks for lower risk investment transactions and therefore comprise a minimum standard for the portfolio's rate of return.

Reporting

The investment officer shall maintain a monthly investment report. This report shall include a listing of the existing portfolio in terms of investment securities, rate, maturity date, par amount, original or adjusted cost, credit rating and any other features deemed relevant; and a listing of all transactions executed over the last month.

Policy Considerations

Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

Amendments

This policy shall be reviewed by the Treasurer on an annual basis.

Bond Ratings

The County has utilized two different credit rating agencies over the years, Standard & Poor's and Moody's Investor Services. In 2014, Standard & Poor's upgraded the County's credit rating on its general obligation bonds from AA+ to AAA, the highest rating possible and upgraded its rating on the County's lease revenue bonds from AA to AA+. The upgrades reflected the agency's assessment of the following factors for the County:

- Very strong economy, which benefits from participation in the broad and diverse Hampton Roads area economy, coupled with good access to Richmond, Va. and its employment base;
- Very strong budgetary flexibility with 2013 audited reserves at 27% of general fund expenditures;
- Strong budgetary performance, which takes into account a relatively stable revenue stream;
- Very strong liquidity providing very strong cash levels to cover both debt service and expenditures;
- Strong management with good financial policies and a consistent ability to maintain balanced budgets; and
- Very strong debt and contingent liabilities position, driven mostly by the county's low net direct debt.

The County does not currently have any General Obligation bonds rated by Moody's. However, in 2018, Moody's rated its lease revenue debt Aa1. Both agencies issued a "stable" outlook.

Fund Structure

The accounts of the County are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate self-balancing set of accounts that comprise assets, liabilities, revenues and expenditures/expenses. The following fund types are used: governmental, proprietary, trust and agency funds and component units. Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget is considered to be a major fund. The County's General Fund is projected to be a major fund in fiscal year 2021.

The relationship between the departments and the funds is as follows:

Departments	Admin. Svcs.	Judicial Svcs.	Public Sfty.	Management Svcs.	Educ. & Educ. Svcs.	Human Svcs.	Public Works	Comm. Svcs.	Capital & Non-Dept.
MAJOR FUND									
General	✓	✓	✓	✓	✓	✓	✓	✓	✓
NON-MAJOR FUNDS									
Special Revenue									
Tourism								✓	
Social Services						✓			
Law Library		✓			✓				
Children & Family Svcs.								✓	
Comm. Dev. Auth. Rev. Acct.				✓					
Grant Fund				✓					
Debt Service									
County Debt Service									✓
School Debt Service					✓				
Capital Project									
Stormwater Management							✓		✓
Yorktown Capital Impr.				✓			✓		✓
County Capital	✓	✓	✓	✓	✓		✓	✓	✓
Internal Service									
Worker's Compensation				✓					
Vehicle Maintenance							✓		
Health & Dental Insurance				✓					
Information Technology Fund				✓					
Enterprise									
Solid Waste Mgmt.							✓		
Water Utility							✓		
Sewer Utility							✓		
Yorktown Operations				✓					
Regional Radio Project			✓						

Each Department has divisions – for example, included in the Education and Educational Services Department is the County's contribution to the School Division's Operating Fund and the transfer to the School Debt Service Fund used to pay debt service on funds borrowed for School Division Capital Improvement Projects. Additionally, funding for the County's library system and Virginia Cooperative Extension is found in this section.

Governmental Funds

Most governmental functions of the County are financed through governmental funds. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund

The General Fund is the County's primary operating fund. It is used to account for all revenue

sources and expenditures not required to be accounted for in other funds.

Special Revenue Funds (Tourism, Social Services, Grant Fund, Law Library, Children and Family Services, Marquis Community Development Authority Revenue Account)

Special Revenue Funds are used to account for the proceeds of federal, state and local sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds (County, School)

Debt Service Funds are used to account for the receipt and payment of bonds and loans issued for equipment purchases, construction and maintenance of facilities.

Capital Project Funds (Stormwater Management, Yorktown Capital Improvements, County Capital)

Capital Project Funds are used to account for financial resources used to address drainage improvements, and for the acquisition or construction of major capital facilities and equipment, other than those financed by proprietary funds.

Proprietary Funds

Proprietary Funds account for operations similar to those in the private sector. Proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

Internal Service Funds

Internal Service Funds are used to account for either benefits or services to other funds, departments, or agencies of the County on a cost-reimbursement basis.

Workers' Compensation Fund

This fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County.

Vehicle Maintenance Fund

This fund accounts for the operation of the vehicle maintenance and replacement services that are provided to County departments on a cost-reimbursement basis.

Information Technology Fund

This fund accounts for the operation of the information technology services that are provided to County departments on a cost-reimbursement basis.

Health & Dental Insurance Fund

This fund accounts for the health and dental claims and administrative costs of the County insurance programs.

Enterprise Funds

Enterprise Funds are used to account for any activity for which a fee is charged to external users for goods or services.

Solid Waste Management Fund

This fund accounts for the operations of the County's solid waste disposal system.

Water Utility Fund

This fund accounts for the operations and construction of the County's water utility systems.

Sewer Utility Fund

This fund accounts for the operations and construction of the County's sewer utility systems.

Yorktown Operations Fund

This fund accounts for the operations of Riverwalk Landing, including the net tenant lease income and the income and expenses for the piers.

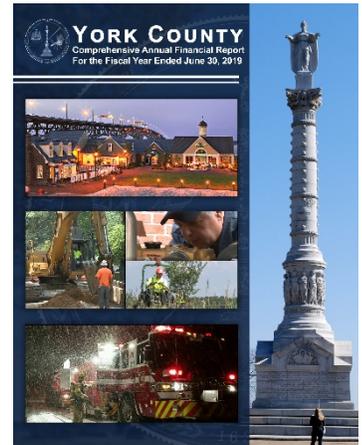
Regional Radio System Fund

This fund accounts for the County's joint emergency communication system with the Counties of James City and Gloucester.

Basis of Budgeting and Accounting

The budgets of governmental funds are prepared on the modified accrual basis, a basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis.

This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure."



The accrual basis of accounting, a method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows, is used for the proprietary funds, except for depreciation, amortization, debt principal payments and capital outlay.

The Comprehensive Annual Financial Report (CAFR) is prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units.

The Governmental Accounting Standards Board (GASB) is the accepted primary standard-setting body for establishing governmental accounting and financial reporting principles.

In most cases, the accounting treatment conforms to the budget treatment with the following exceptions:

- Compensated absences are accrued as earned (GAAP) versus expended when paid (budget).
- Depreciation and amortization expenses are non-cash items and are not budgeted. These expenses are recognized for GAAP purposes.
- Principal payments on debt in the proprietary funds result in a reduction in the outstanding liability (GAAP) versus expensed (budget).
- Capital outlay in the proprietary funds is recorded as a capital asset (GAAP) versus expensed (budget).

Summary Page Guide



Administrative & Legal Services

This Office is responsible for governing the overall activities of the County. Individual division details follow this summary page.

Per Capita:

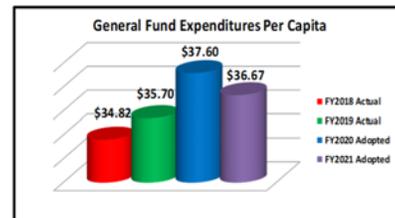
Measurement per unit of population by or for each person.

Department Overview

Board of Supervisors

As stewards of the public trust and resources, the mission of the Board of Supervisors is to maintain and improve the quality of life for all County residents. To direct and maximize the available resources of the County toward this mission, the Board will:

- Define and aggressively pursue economic development that broadens the County's tax base and sustains its character and quality of life.
- Improve communication and respect among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- Promote accountability, innovation, and excellence in providing service to the customer.
- Generate quality educational opportunities for all residents.
- Manage the provision and expansion of County services and facilities in a manner that balances necessary increases in expenditures with the expansion of the tax base.



County Administration

- Manages the daily administrative operations of the County.
- Provides administrative and legislative support services to the Board of Supervisors.
- Develops an annual budget.
- One Deputy County Administrator provides oversight for the divisions of Planning, Development Services, Community Services and Public Works.
- Another Deputy County Administrator provides oversight for the divisions of Finance, Human Resources, Information Technology, and Real Estate Assessments.
- Establishes and maintains a County-wide performance measurement, evaluation and reporting system.

Department Overview:

Briefly describes the different departments or divisions and services that it provides.

Public Affairs

- The Division of Public Affairs oversees external communications for the County. A dedicated staff provides residents, businesses, and other interested parties important information about County services, programs, and events over multiple media platforms.
- The Public Affairs Office manages the York County website and social media pages, local government access cable channels, a quarterly Citizen News publication, and various printed materials. Located in Historic Yorktown, this division also handles citizen calls and questions, media inquiries, and Freedom of Information Requests.

Video Services

- Provides timely, useful information to York County residents about programs, services, and events of the County and School Division. The mission is to promote awareness and celebrate the quality of life for our citizens and stimulate community engagement. This is achieved through live cablecasts and streaming of all BOS, Planning Commission, and School Board meetings and locally produced long and short form video programs shared across multiple platforms.

County Attorney

- Provides quality and timely legal services to the County.
- Emphasizes the continuous training of present staff to keep abreast of current developments in the legal field so that the office's many clients can be provided timely and accurate legal advice.
- Maintains a state-of-the-art legal office.
- Provides representation to the School Board, the Economic Development Authority, and to the Department of Social Services.



Highlights:

This area will provide informative information and pictures of departments in action.



WYCG-TV is the York County Government channel and shows programs related to local and state government, including Board of Supervisors meetings and work sessions as well as Planning Commission meetings.

A Guide to the Summary Budget Pages

1. **Budgetary Costs** - summary expenditures for personnel and non-personnel categories (contractual services, internal services, other charges, materials and supplies, leases & rentals, capital outlay, grants & donations, and charge-outs).
2. **Funding Sources** - represents the revenue sources for the department, i.e. local, state, federal, or other funding sources.
3. **Staffing Summary** - represents the full time equivalent personnel in the department or division.
4. **Major Budget Variances** - briefly describes any significant changes of expense or revenue for the departments or the divisions.

York County					
Departmental Budget Documents					
Board of Supervisors					
Budgetary	1	FY2018 <u>Actual</u>	FY2019 <u>Actual</u>	FY2020 <u>Adopted</u>	FY2021 <u>Adopted</u>
Personnel		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Contractual Services		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Internal Services		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Other Charges		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Materials & Supplies		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Total Budgetary Costs		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Funding	2	FY2018 <u>Actual</u>	FY2019 <u>Actual</u>	FY2020 <u>Adopted</u>	FY2021 <u>Adopted</u>
Local		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Total Revenues		XXXXXX	XXXXXX	XXXXXX	XXXXXX
Staffing	3	FY2018 <u>Actual</u>	FY2019 <u>Actual</u>	FY2020 <u>Adopted</u>	FY2021 <u>Adopted</u>
Full-Time Equivalents (FTE's)		X.XX	X.XX	X.XX	X.XX
Major Budget Variances	4				
<p>•Funding for personnel reflects a 2.5% market adjustment and a fiscal year flat rate adjustment of \$500 per eligible, full-time employee / \$250 per eligible, part-time employee, effective January 1. An increase in health insurance is also programmed.</p> <p>•Internal Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and new cybersecurity measures.</p> <p>•Funding for Contractual Services increased for the annual audit and increased advertising costs.</p> <p>•Increased funding is provided in Other Charges for dues & memberships.</p>					

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Board of Supervisors Strategic Priorities

At its January 29, 2016 Retreat, the Board of Supervisors identified the six Strategic Priorities to serve as the guiding principles for delivering programs and services to the citizens of York County. Subsequent to this retreat, these priorities were refined and action goals were identified, as well as a baseline set of initiatives, metrics, and measurable outcomes and a system for reporting progress and accomplishments. Subsequently, each year progress and accomplishments have been reported to the Board. The focus of the Board's January 31, 2020 retreat was to re-examine the six original strategic priorities to make sure they were still priorities of the Board and to make any additions or modifications to the priorities. The Board updated their priorities to emphasize quality technology investments which has become a major component of the capital improvement program and to focus on environmental resiliency by beginning the process to explore the impacts of sea level rise.

Exemplary Public Safety

Devote leadership and resources necessary to ensure and sustain EXEMPLARY PUBLIC SAFETY functions

- Invested in new positions for Fire and Life Safety and Sheriff's Departments
- Implemented the Virginia Retirement System safety multiplier as a recruitment and retention tool
- New Fire station completed and opened in Fall of 2019
- New Sheriff's office in architectural and engineering review for planned construction in FY2022
- Invested in new equipment including fire apparatus, medic units and a mobile command vehicle

Value-Driven Economic Development

Facilitate VALUE-DRIVEN ECONOMIC DEVELOPMENT that is sensitive to community character and the environment

- Route 17 site readied for redevelopment
- Riverside Rehabilitation Hospital construction complete and now open
- Creation of a regional Unmanned Aircraft Testing Facility.
- Expanded Market Days and Cabin Fever Concerts and re-branded and expanded Summer Concert Series

Board of Supervisors Strategic Priorities

Excellent Education Opportunities

Facilitate EXCELLENT EDUCATION OPPORTUNITIES for all County citizens

- Enhanced Capital Improvements Plan for major School Division facilities
- Construction to commence for the expansion and renovation of the Yorktown Library
- New and expanded programs offered at the library and senior center
- Enhanced training for staff to include a 3-part Leadership Development Series

Outstanding Communications and Customer Service

OUTSTANDING COMMUNICATIONS and CUSTOMER SERVICE as an organizational value, expectation and outcome amongst and between the Board of Supervisors, Citizens, Boards and Commissions, and County Staff

- Continued transparency initiatives to include posting of the weekly Board of Supervisors Correspondence Package on the County website
- Proactive use of social media and website upgrades to communicate with residents and staff
- Maintained digital deliverables including Rainout Line, emergency messaging protocols, York-Poquoson Sheriff's Office app and Capital Projects Interactive map
- Implemented Phase II of the Tyler Technologies Munis ERP system for the County and Schools which went live on January 1, 2020
- Consistently receive positive customer service ratings on surveys

Board of Supervisors Strategic Priorities

Environmental Stewardship with a Focus on Resiliency

Protect and respect the County's natural and built attributes through balanced and cost effective ENVIRONMENTAL STEWARDSHIP with a FOCUS on RESILIENCY

- Continued to utilize electric charging stations at key locations
- Maintained several County buildings as Energy Star Compliant
- LEED (Leadership in Energy and Environmental Design) certification in progress for Fire Station #1
- Initiated a project to upgrade fuel sites to include new underground storage tanks and electric charging stations
- Beginning to develop a Sea Level Rise Chapter as part of the Comprehensive Plan update.

Quality Technology Investments

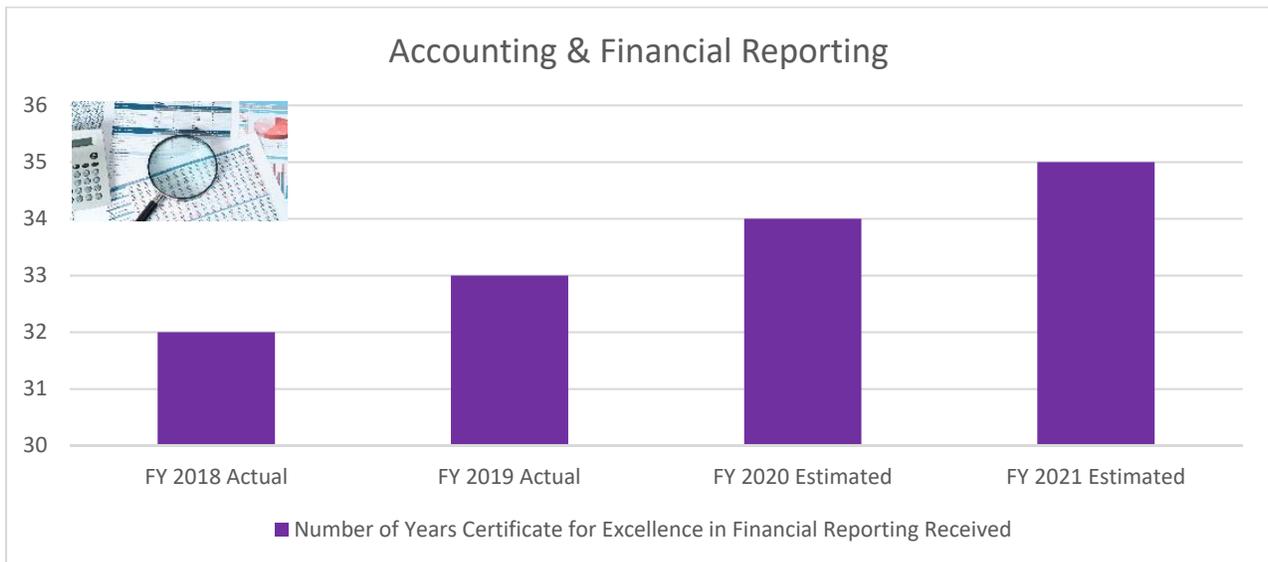
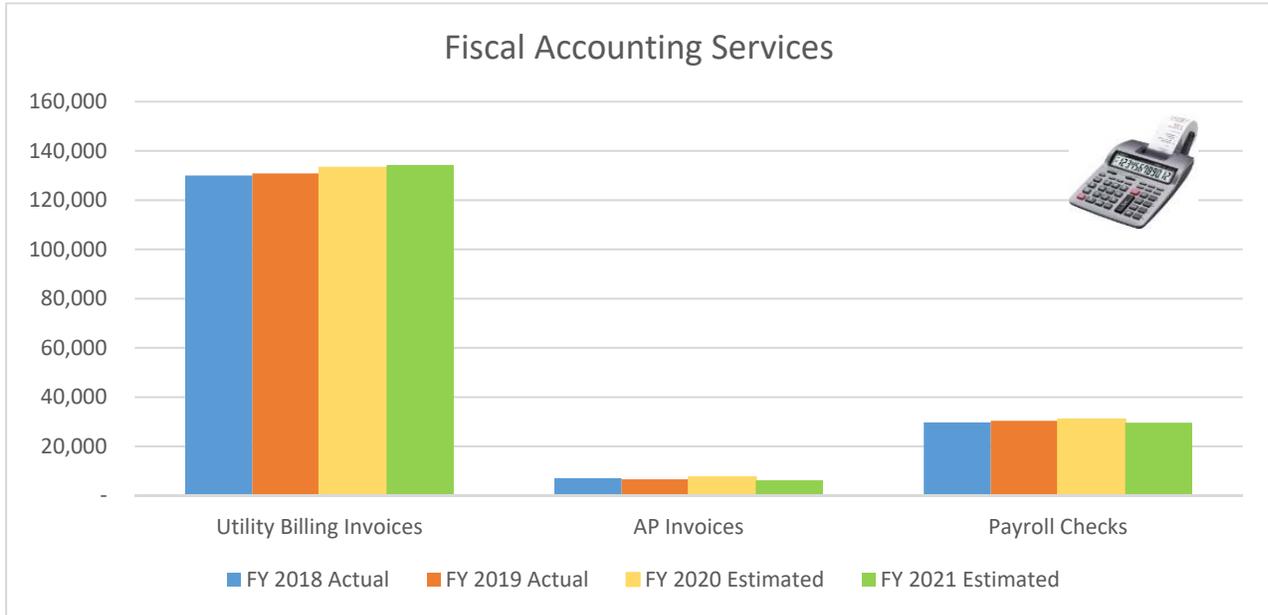
Promote QUALITY TECHNOLOGY INVESTMENTS to support the efficient operation of County government

- Implemented enhanced cyber security measures
- Initiated project to provide a public address system and open wireless broadband internet service along the Yorktown Waterfront
- Replaced equipment for the video services operations and studio facility improvements
- Provide upgrades and replacements for current shelter back up power capabilities
- Expand dark fiber connections to strategic locations.

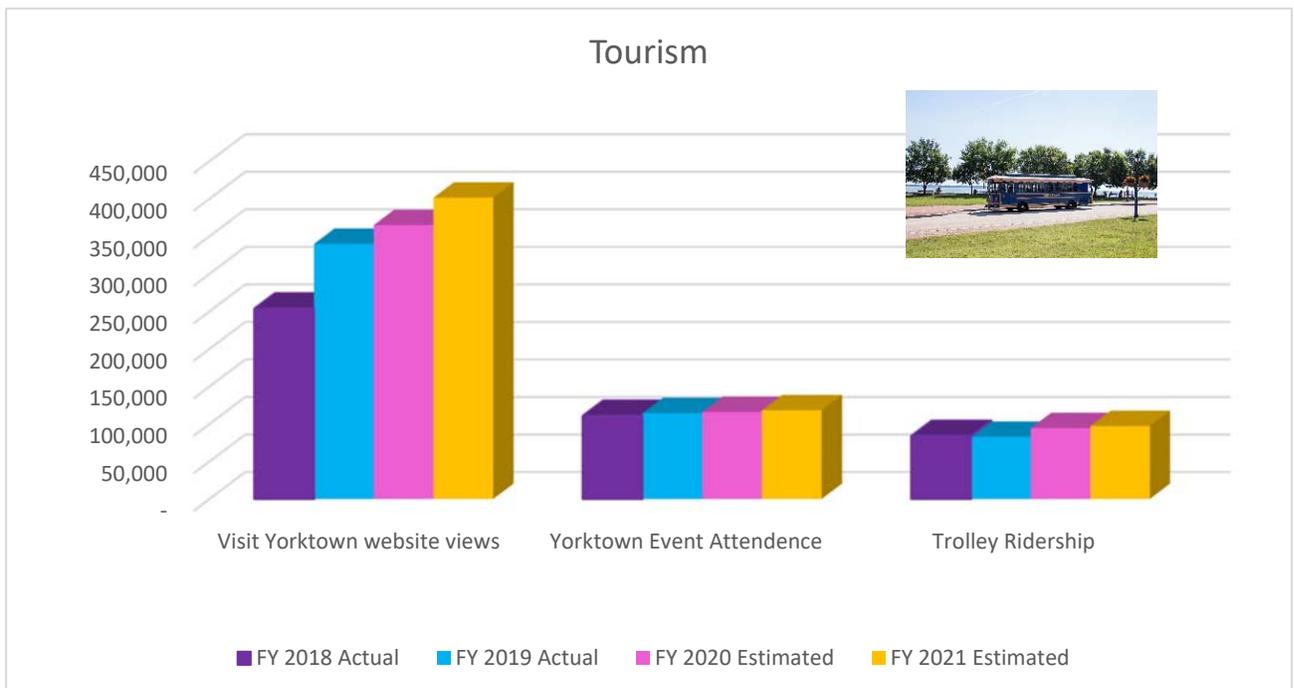
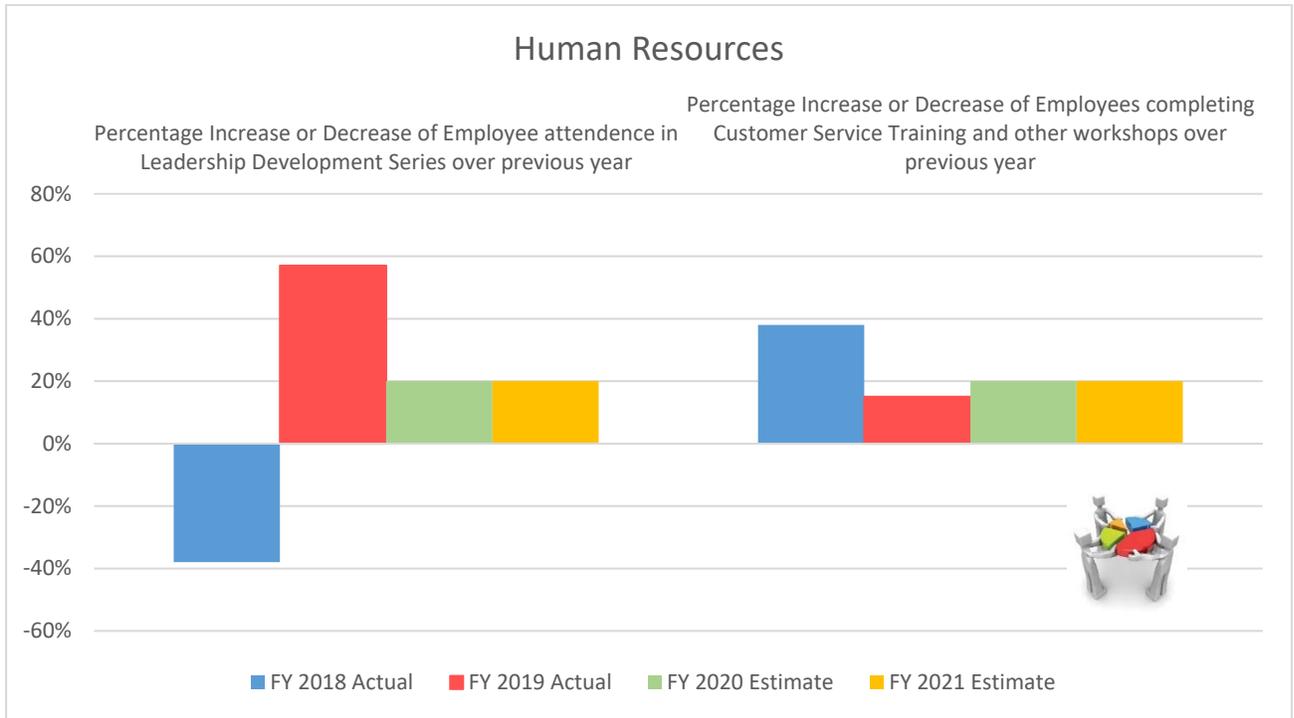
Development of the Strategic Priorities provided focus and direction for the allocation of staff resources and priorities while identifying a comprehensive series of Action Goals and Initiatives that help guide County departments and agencies in the preparation of their fiscal year 2020-2021 budget requests.

Likewise, recommendations made by both the Capital Improvements Program (CIP) Committee and the Budget Review Committee were guided by the priorities outlined in the document.

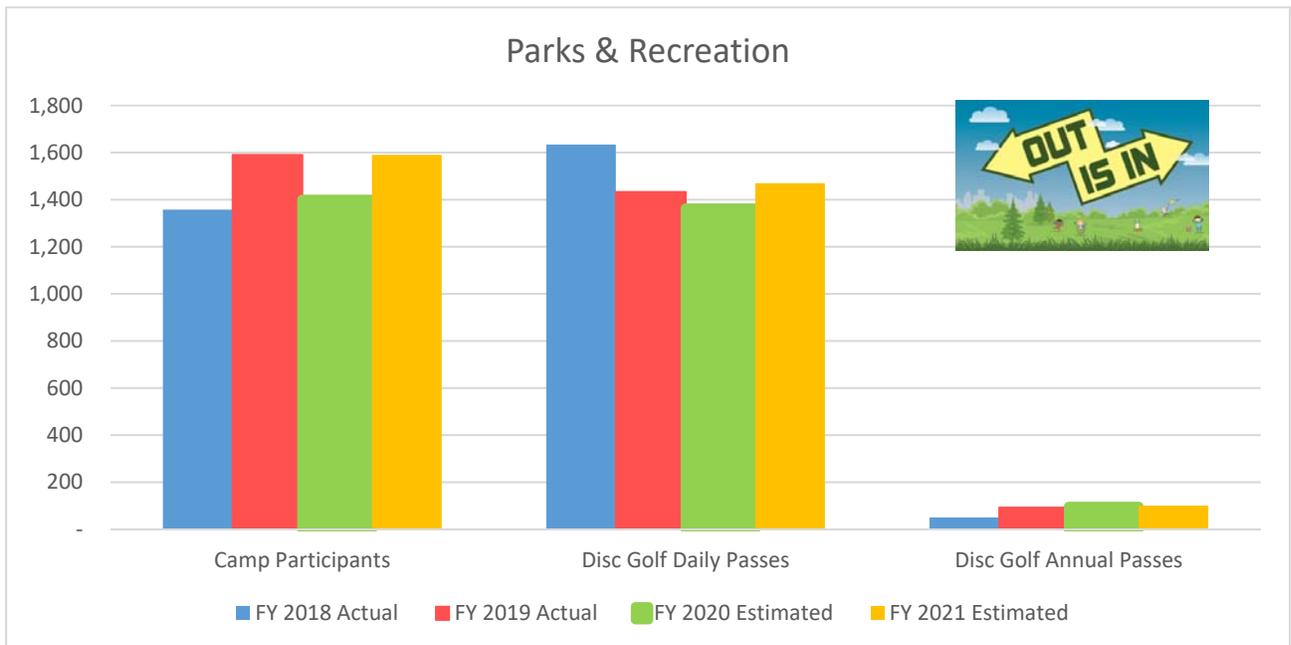
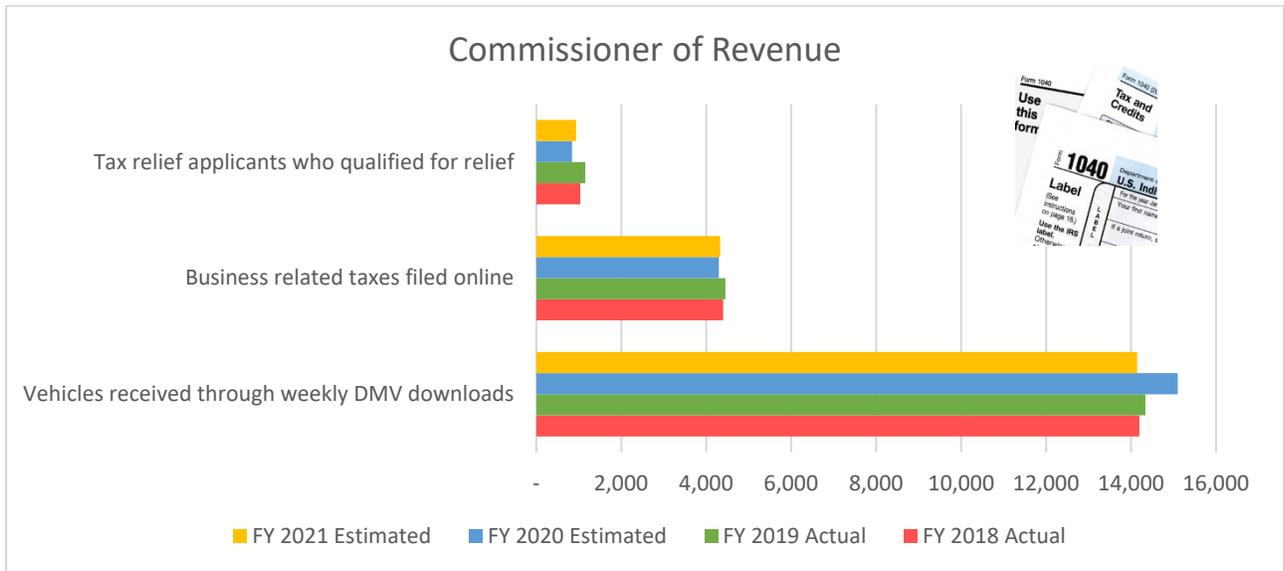
PERFORMANCE MEASURES



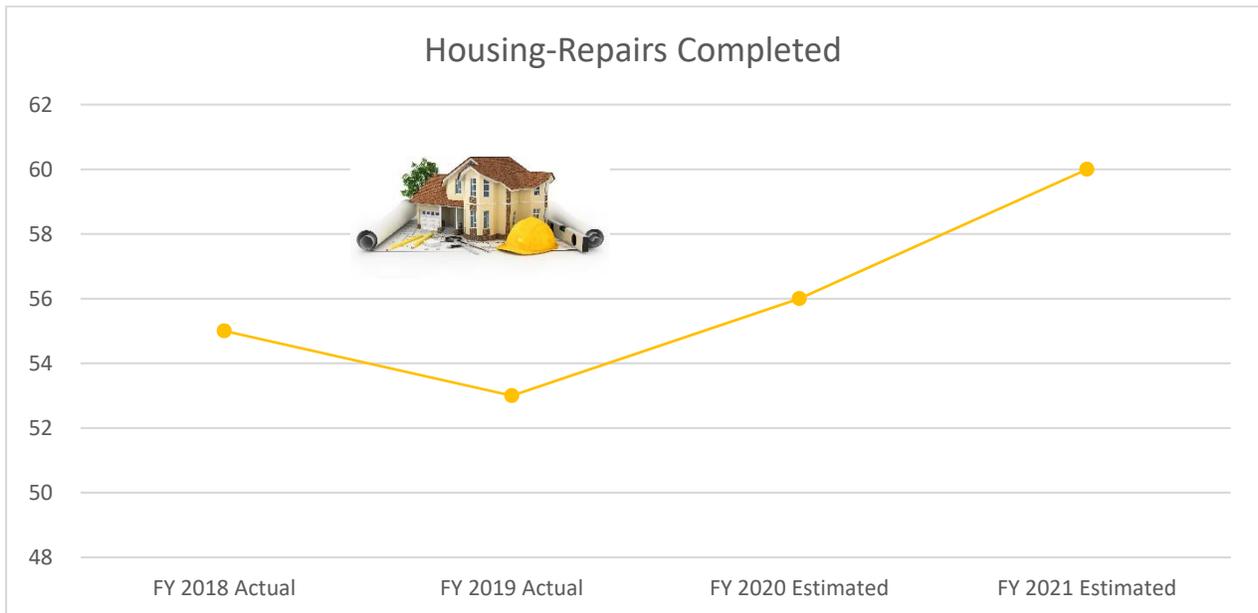
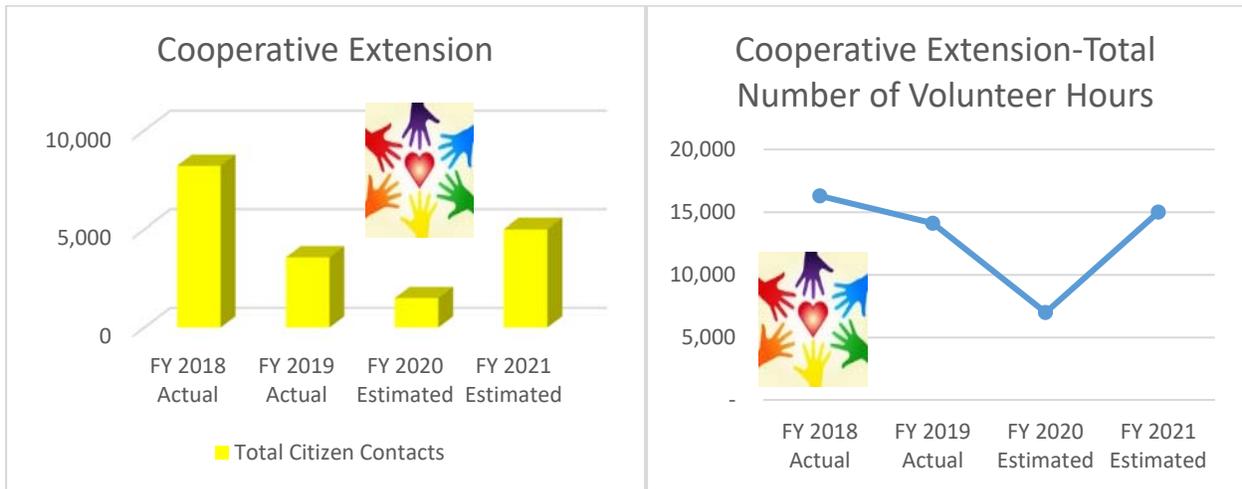
PERFORMANCE MEASURES



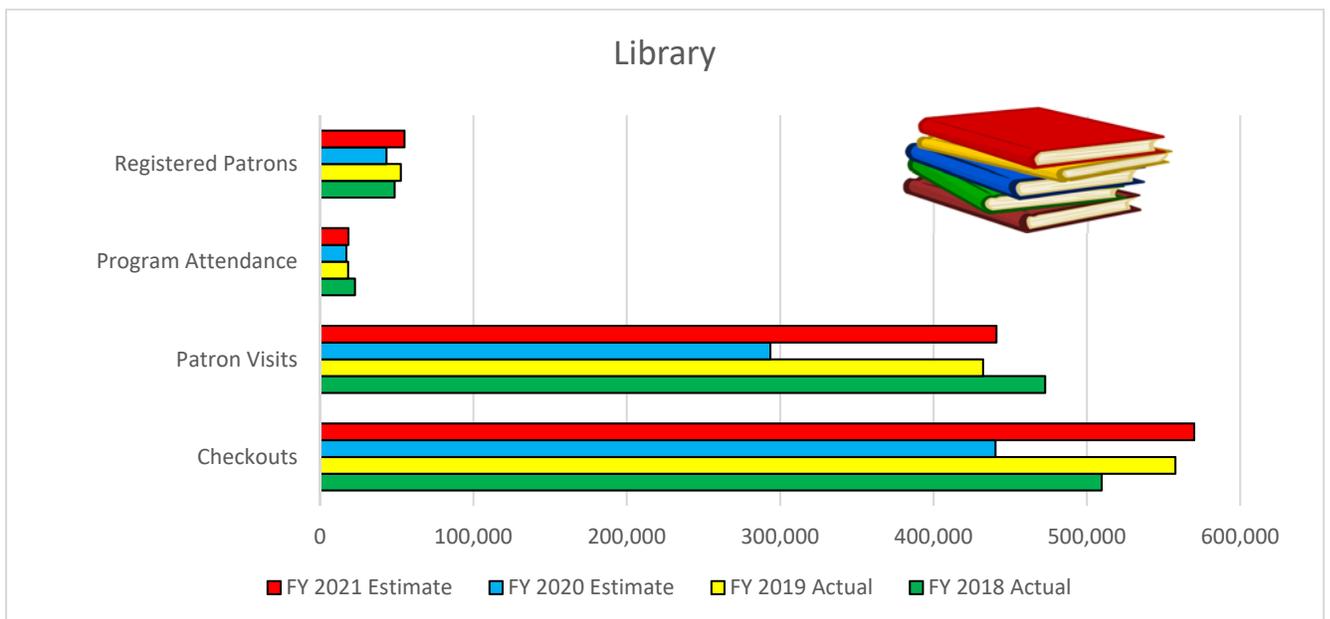
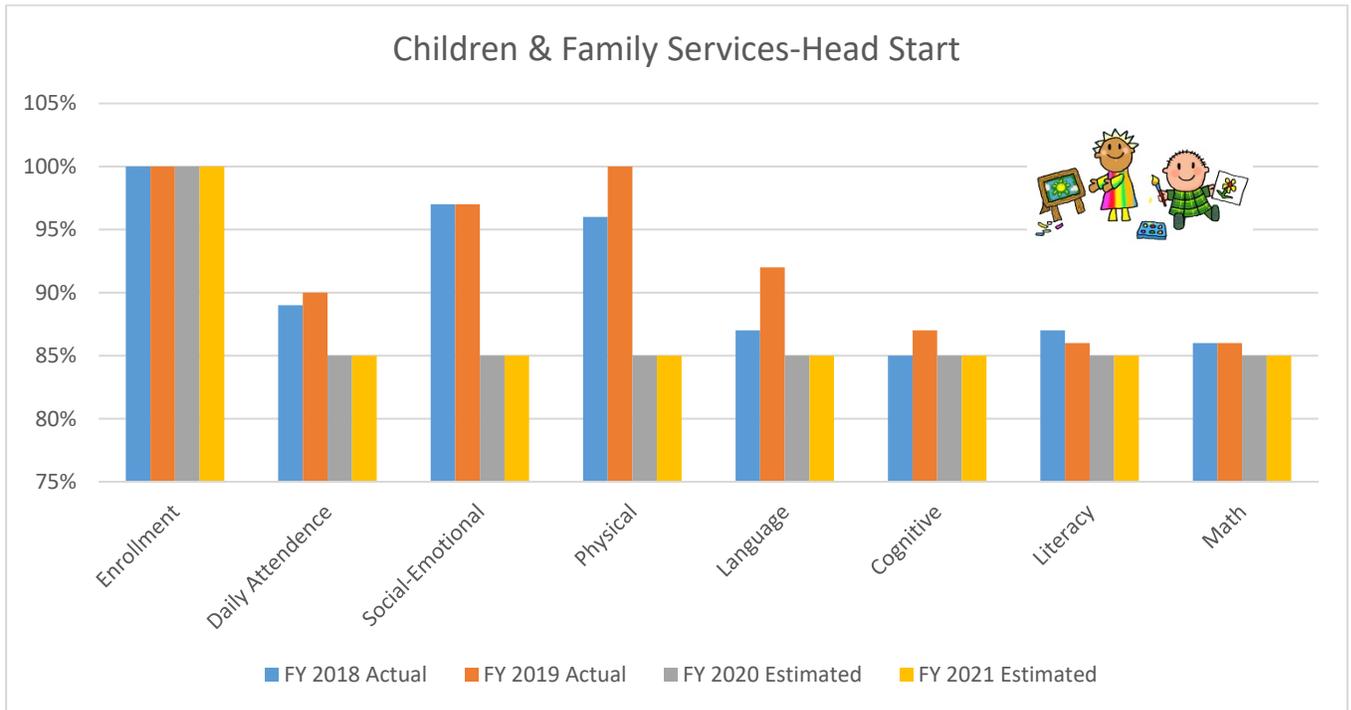
PERFORMANCE MEASURES



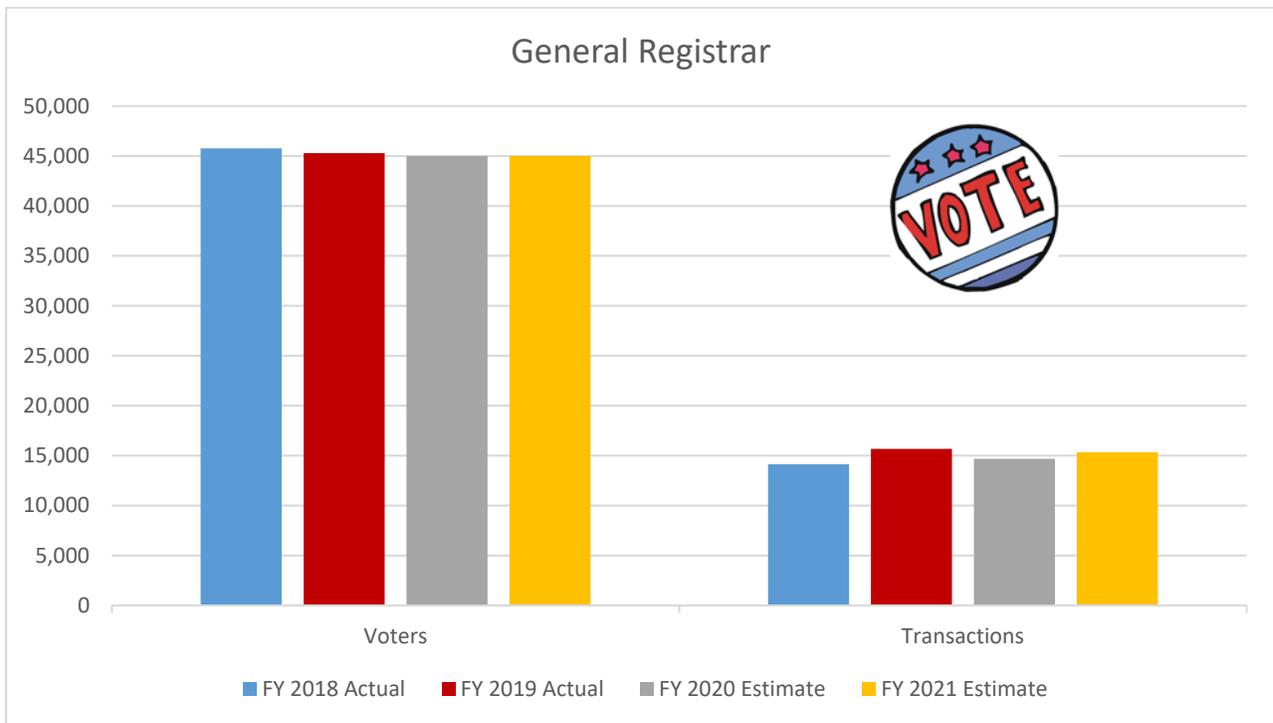
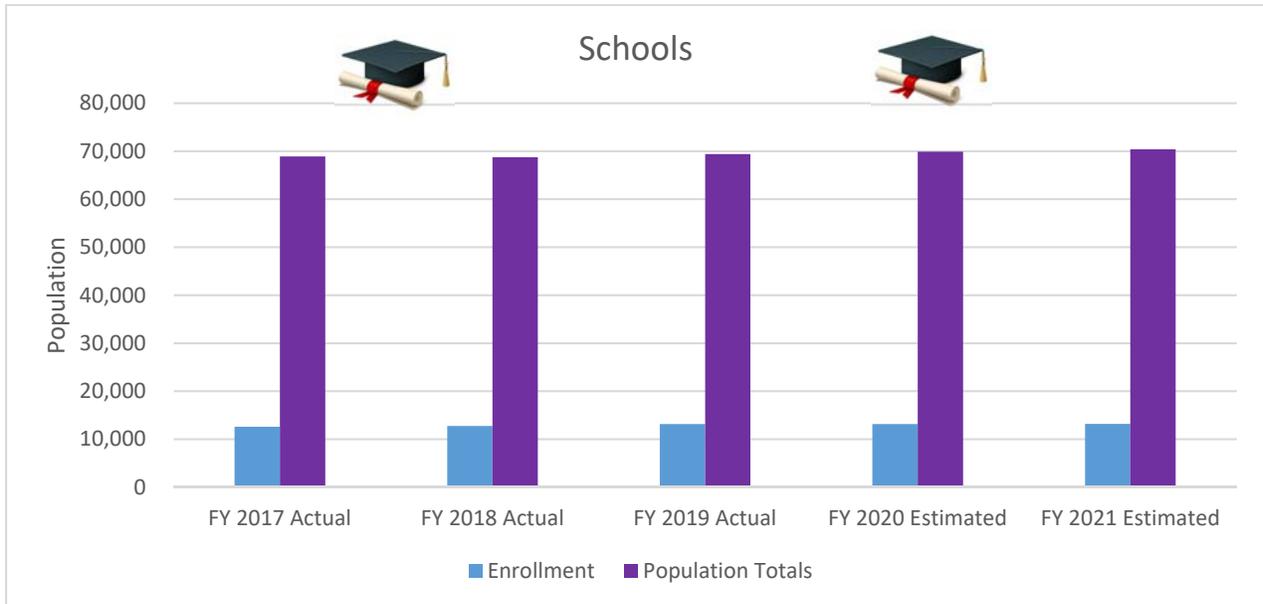
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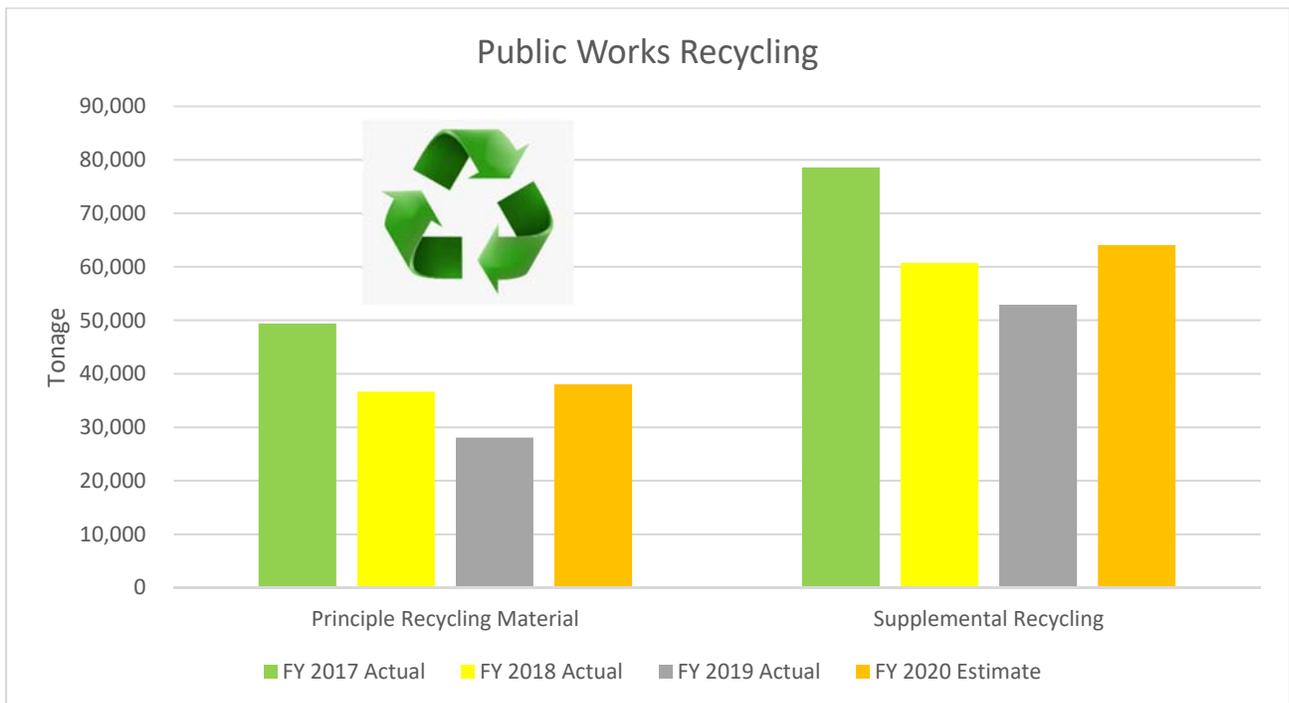
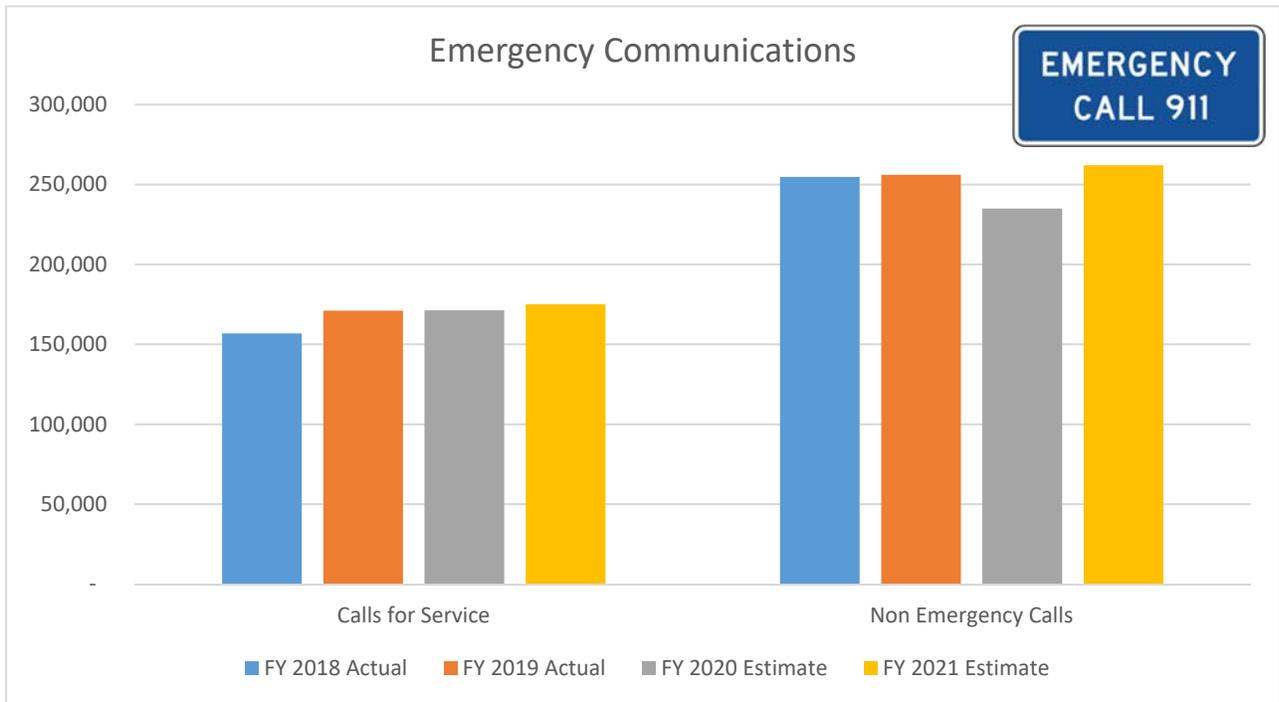
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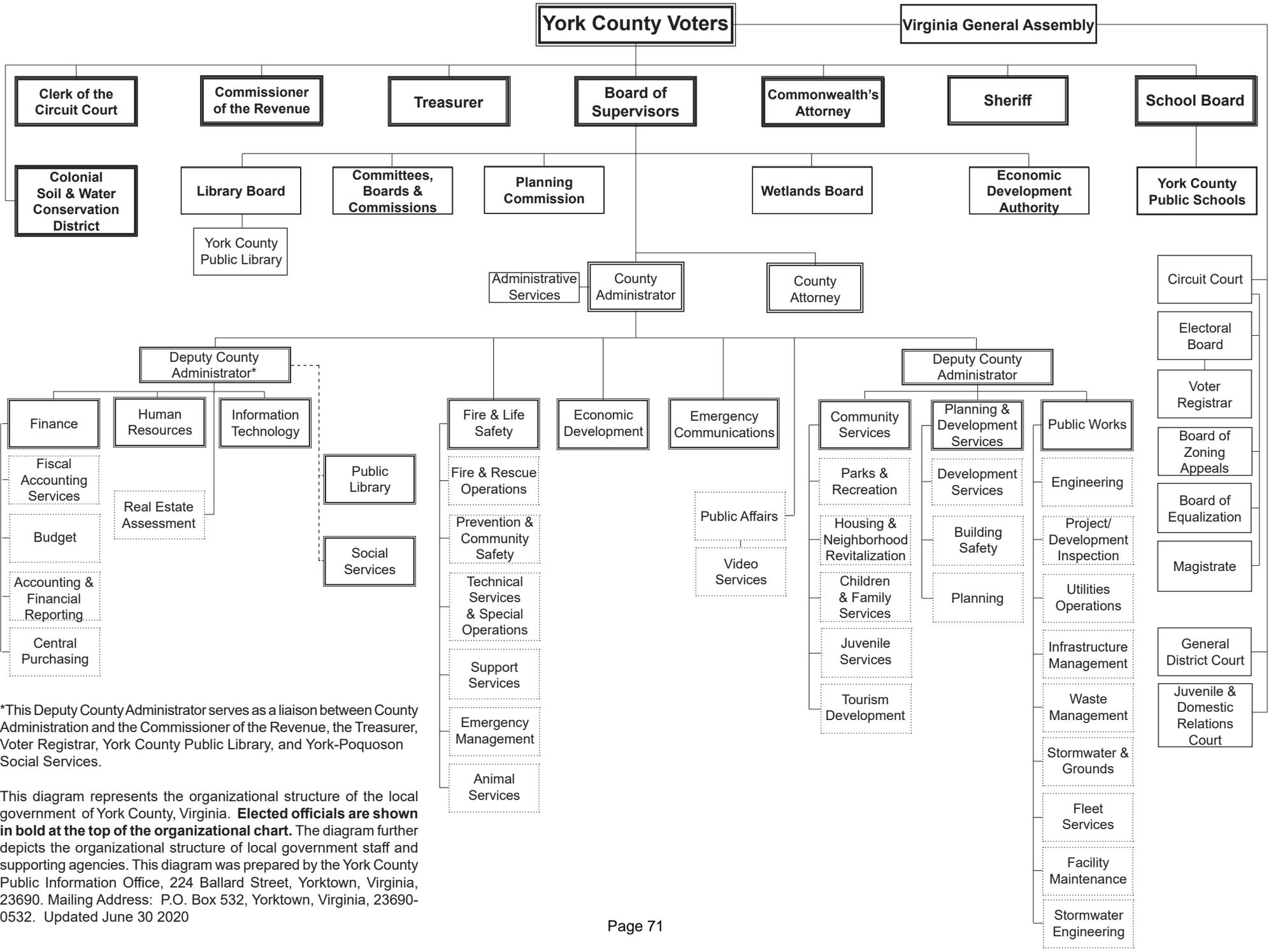


PERFORMANCE MEASURES



PERFORMANCE MEASURES





*This Deputy County Administrator serves as a liaison between County Administration and the Commissioner of the Revenue, the Treasurer, Voter Registrar, York County Public Library, and York-Poquoson Social Services.

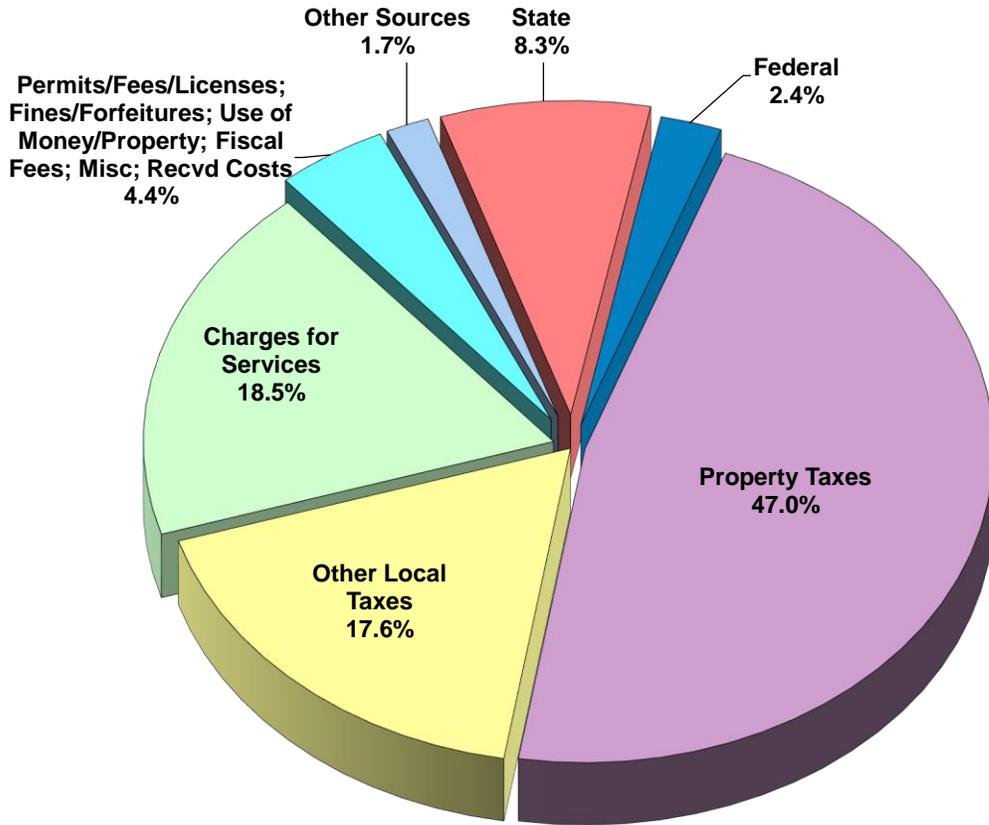
This diagram represents the organizational structure of the local government of York County, Virginia. **Elected officials are shown in bold at the top of the organizational chart.** The diagram further depicts the organizational structure of local government staff and supporting agencies. This diagram was prepared by the York County Public Information Office, 224 Ballard Street, Yorktown, Virginia, 23690. Mailing Address: P.O. Box 532, Yorktown, Virginia, 23690-0532. Updated June 30 2020

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Summary of Funding Sources By Type Fiscal Year 2021

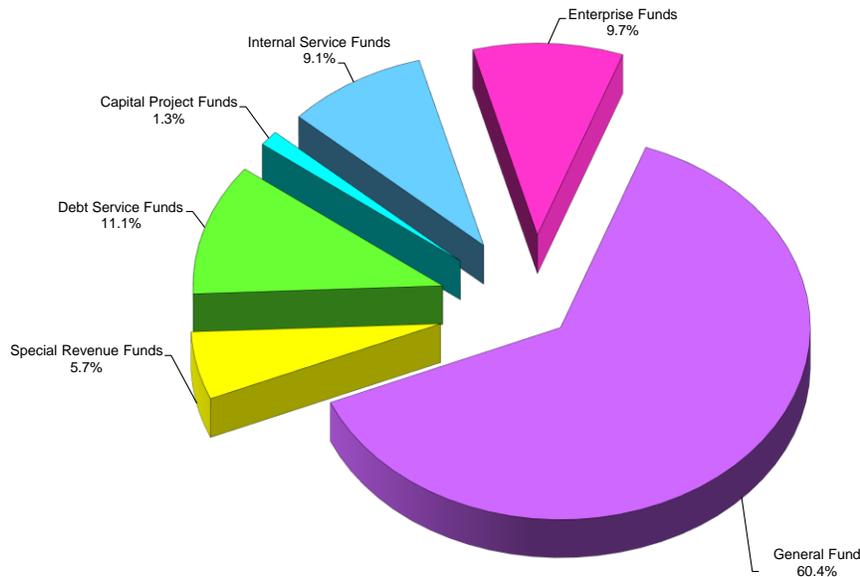
Description	FY2018 Actual Revenues	FY2019 Actual Revenues	FY2020 Adopted Revenues	FY2021 Adopted Revenue
General Fund (Major)				
Property Taxes	\$ 90,146,330	\$ 90,807,443	\$ 92,371,808	\$ 92,241,000
Other Local Taxes	26,818,680	31,490,036	31,861,000	28,655,000
Permits, Fees and Regulatory Licenses	1,037,354	1,104,298	950,000	700,000
Fines and Forfeitures	345,783	433,857	343,000	478,000
Use of Money and Property	741,335	1,411,517	779,500	1,033,000
Charges for Services	2,305,847	2,365,245	2,235,000	2,343,700
Fiscal Agent Fees & Administration	233,065	241,300	238,000	288,947
Miscellaneous	328,379	275,422	165,000	181,934
Recovered Costs	1,435,686	1,429,645	1,368,000	1,479,132
State	13,923,797	13,540,932	13,381,000	13,422,462
Federal	569,361	695,535	613,000	708,969
Other Sources	2,539,507	5,809,055	2,116,692	2,127,756
	<u>140,425,124</u>	<u>149,604,285</u>	<u>146,422,000</u>	<u>143,659,900</u>
Non-major Funds (Aggregate)				
Property Taxes	397,775	366,777	299,647	302,923
Other Local Taxes	7,408,141	7,799,500	7,350,600	6,032,305
Fines and Forfeitures	8,176	8,818	9,500	9,000
Use of Money and Property	902,124	1,006,675	822,457	683,952
Charges for Services	32,503,207	33,479,012	33,805,083	34,139,205
Miscellaneous	3,667,954	1,944,158	1,690,906	2,190,328
Recovered Costs	1,553,121	1,619,714	1,524,070	1,563,364
State	1,873,146	2,816,388	3,400,644	2,859,497
Federal	4,120,344	6,136,906	4,074,161	4,056,462
Other Sources	48,368,047	42,970,812	36,142,524	29,887,144
	<u>100,802,036</u>	<u>98,148,759</u>	<u>89,119,592</u>	<u>81,724,180</u>
Total				
Property Taxes	\$ 90,544,105	\$ 91,174,219	\$ 92,671,455	\$ 92,543,923
Other Local Taxes	34,226,821	39,289,536	39,211,600	34,687,305
Permits, Fees and Regulatory Licenses	1,037,354	1,104,298	950,000	700,000
Fines and Forfeitures	353,960	442,675	352,500	487,000
Use of Money and Property	1,643,460	2,418,192	1,601,957	1,716,952
Charges for Services	34,809,054	35,844,258	36,040,083	36,482,905
Fiscal Agent Fees & Administration	233,065	241,300	238,000	288,947
Miscellaneous	3,996,333	2,219,580	1,855,906	2,372,262
Recovered Costs	2,988,807	3,049,359	2,892,070	3,042,496
State	15,796,943	16,357,321	16,781,644	16,281,959
Federal	4,689,705	6,832,440	4,687,161	4,765,431
Other Sources	50,907,554	48,779,867	38,259,216	32,014,900
	<u>241,227,160</u>	<u>247,753,044</u>	<u>235,541,592</u>	<u>225,384,080</u>
Transfers	<u>(23,550,711)</u>	<u>(35,325,369)</u>	<u>(31,507,808)</u>	<u>(28,667,080)</u>
Total - Net	<u>217,676,449</u>	<u>212,427,675</u>	<u>204,033,784</u>	<u>196,717,000</u>

Funding Sources By Type



Summary of Expenditures/Expenses by Function Fiscal Year 2021

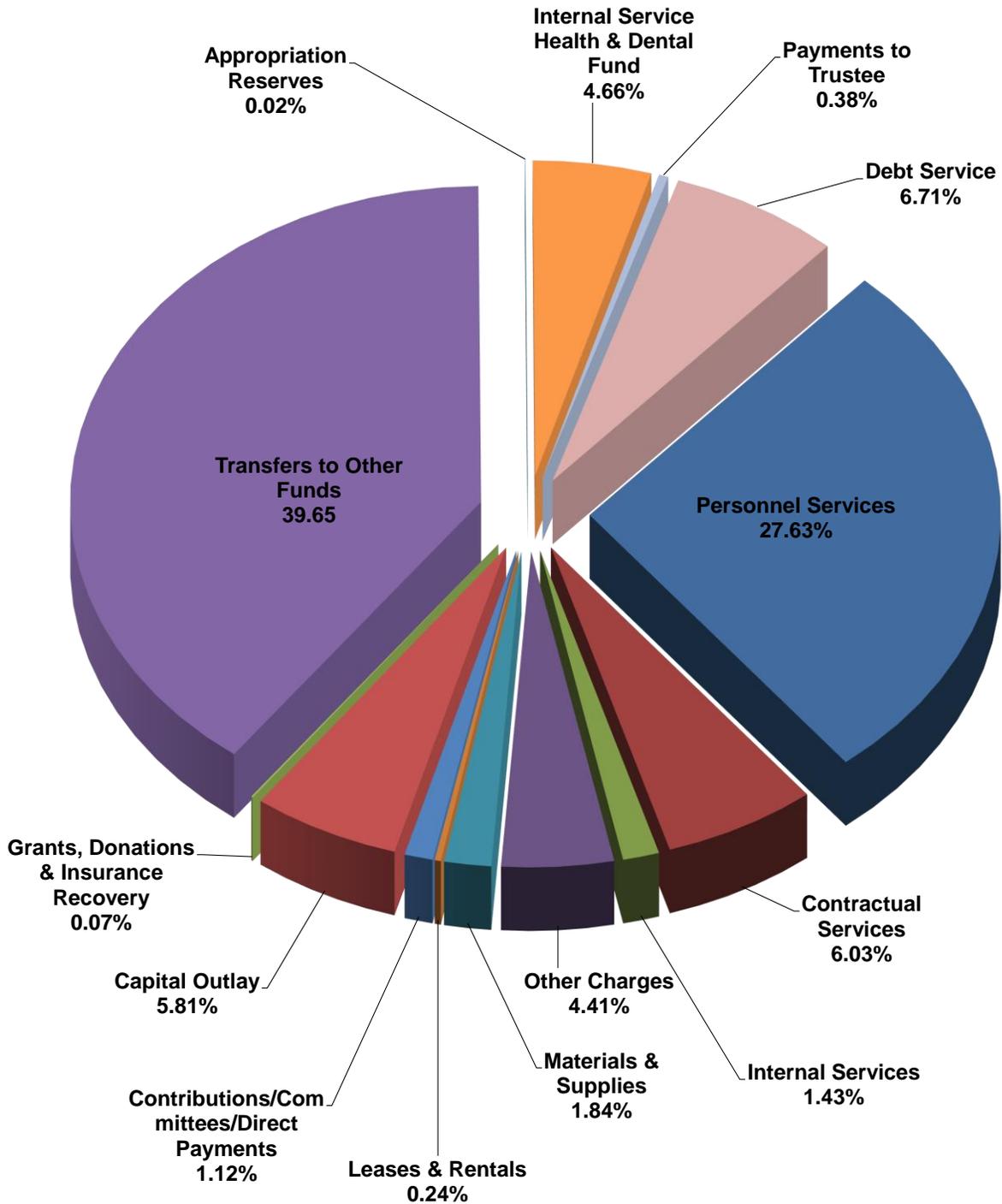
Description	FY2018 Actual Expenditures/ Expenses	FY2019 Actual Expenditures/ Expenses	FY2020 Original Expenditures/ Expenses	FY2021 Adopted Expenditures/ Expenses
General Fund				
Administrative Services	\$ 2,764,435	\$ 2,857,714	\$ 3,117,796	\$ 3,137,309
Judicial Services	2,897,936	2,990,821	3,281,999	3,138,132
Public Safety	33,453,635	34,890,449	36,679,503	37,256,622
Planning & Development Services	2,229,082	2,335,248	2,565,728	2,653,495
Management Services	8,972,986	9,009,602	9,537,676	9,487,096
Education & Educational Services	62,909,526	64,115,991	65,996,541	66,090,308
Human Services	3,600,576	3,672,419	3,973,947	3,944,203
Public Works	8,268,724	8,611,739	9,280,907	9,388,068
Community Services	2,904,498	3,177,318	3,258,864	3,198,944
Capital Outlay & Fund Transfers	4,753,232	14,067,814	7,040,080	4,593,445
Non-Departmental	1,657,607	1,493,959	1,688,959	772,278
Special Revenue Funds				
Tourism Fund	4,027,770	3,592,788	3,593,320	3,032,500
Social Services Fund	6,858,319	6,901,688	7,292,257	6,926,872
Law Library Fund	5,017	4,095	7,500	6,000
Children and Family Services Fund	1,394,072	1,536,546	1,532,567	1,629,712
Community Development Authority Revenue Account Fund	981,450	1,205,296	875,247	1,039,373
Grant Fund	-	3,056,279	365,000	380,000
Debt Service Funds				
County Debt Service Fund	13,286,850	4,347,051	3,540,080	4,680,704
School Debt Service Fund	15,508,019	18,745,147	15,976,061	20,581,955
Capital Project Funds				
Stormwater Management Fund	1,270,782	1,164,645	2,361,264	1,690,000
Yorktown Capital Improvements Fund	-	-	-	-
County Capital Fund	5,540,878	9,918,982	15,185,644	1,250,000
Internal Service Funds				
Workers' Compensation Fund	389,368	495,334	327,097	342,624
Revenue Stabilization Reserve Fund	600,000	1,665,460	780,000	-
Vehicle Maintenance Fund	3,836,648	4,117,696	5,160,875	4,558,500
Health & Dental Insurance Fund	10,187,523	12,508,029	12,831,960	14,504,746
Information Technology Fund	-	1,247,521	1,452,541	1,374,139
Enterprise Funds				
Solid Waste Management Fund	4,252,661	4,830,363	5,729,571	5,958,822
Water Utility Fund	1,751,338	4,036,161	544,257	339,855
Sewer Utility Fund	10,348,382	11,691,103	13,604,029	10,969,432
Yorktown Operations Fund	77,918	72,334	199,351	171,580
Regional Radio Project Fund	3,859,522	4,075,750	4,144,607	4,707,729
Total	218,588,754	242,435,343	241,925,228	227,804,443
Transfers	(23,550,711)	(35,325,369)	(31,507,808)	(28,667,080)
Total - Net	\$ 195,038,043	\$ 207,109,974	\$ 210,417,420	\$ 199,137,363



Summary of Expenditures/Expenses by Type Fiscal Year 2021

Description	FY2018 Actual Expenditures/ Expenses	FY2019 Actual Expenditures/ Expenses	FY2020 Adopted Expenditures/ Expenses	FY2021 Adopted Expenditure/ Expenses
General Fund (Major)				
Personnel Services	\$ 48,810,562	\$ 50,494,201	\$ 52,636,580	\$ 52,748,090
Contractual Services	9,242,857	8,784,433	10,056,999	9,977,634
Internal Services	2,526,992	3,758,673	4,115,627	4,026,976
Other Charges	2,741,302	2,541,074	2,848,524	2,911,448
Materials & Supplies	1,684,729	1,898,704	2,126,862	2,043,966
Leases & Rentals	436,085	429,336	524,690	564,486
Contributions/Committees/Direct Payments	349,703	254,586	288,136	143,880
Capital Outlay	560,541	653,482	347,051	394,464
Grants, Donations & Insurance Recovery	103,684	86,108	2,000	30,000
Transfers to Other Funds	67,914,049	78,303,476	73,231,923	70,754,480
Appropriation Reserves	41,733	19,000	243,608	64,476
	<u>134,412,237</u>	<u>147,223,074</u>	<u>146,422,000</u>	<u>143,659,900</u>
Non-major Funds (Aggregate)				
Personnel Services	\$ 11,583,232	\$ 13,581,330	\$ 14,469,693	\$ 14,534,627
Contractual Services	3,946,134	4,545,857	4,860,077	5,722,861
Internal Services	604,856	863,279	982,003	972,613
Other Charges	6,895,259	6,985,896	8,499,085	9,126,430
Materials & Supplies	2,346,923	2,364,371	2,741,185	2,647,605
Leases & Rentals	95,767	116,221	82,522	52,753
Contributions/Committees/Direct Payments	2,092,529	1,614,417	1,564,673	1,482,881
Capital Outlay	12,145,225	20,633,853	24,086,050	6,427,850
Grants, Donations & Insurance Recovery	52,961	2,995,551	385,000	430,000
Transfers to Other Funds	18,723,999	11,191,007	10,513,778	12,911,616
Internal Service Health & Dental Fund	10,187,524	12,508,029	12,831,960	13,491,346
Payments to Trustee	824,451	1,043,296	709,055	868,267
Debt Service	14,677,657	16,769,161	13,778,147	15,475,694
	<u>84,176,517</u>	<u>95,212,269</u>	<u>95,503,228</u>	<u>84,144,543</u>
Total				
Personnel Services	\$ 60,393,794	\$ 64,075,531	\$ 67,106,273	\$ 67,282,717
Contractual Services	13,188,991	13,330,290	14,917,076	15,700,495
Internal Services	3,131,848	4,621,952	5,097,630	4,999,589
Other Charges	9,636,561	9,526,971	11,347,609	12,037,878
Materials & Supplies	4,031,652	4,263,075	4,868,047	4,691,571
Leases & Rentals	531,852	545,557	607,212	617,239
Contributions/Committees/Direct Payments	2,442,232	1,869,003	1,852,809	1,626,761
Capital Outlay	12,705,766	21,287,335	24,433,101	6,822,314
Grants, Donations & Insurance Recovery	156,645	3,081,659	387,000	460,000
Transfers to Other Funds	86,638,048	89,494,483	83,745,701	83,666,096
Appropriation Reserves	41,733	19,000	243,608	64,476
Internal Service Health & Dental Fund	10,187,524	12,508,029	12,831,960	13,491,346
Payments to Trustee	824,451	1,043,296	709,055	868,267
Debt Service	14,677,657	16,769,161	13,778,147	15,475,694
	<u>218,588,754</u>	<u>242,435,343</u>	<u>241,925,228</u>	<u>227,804,443</u>
Transfers	<u>(23,550,711)</u>	<u>(35,325,369)</u>	<u>(31,507,808)</u>	<u>(28,667,080)</u>
Total - Net	<u>195,038,043</u>	<u>207,109,974</u>	<u>210,417,420</u>	<u>199,137,363</u>

Expenditures By Type



**Summary of Funding Sources and Expenditures/Expenses
Fiscal Year 2021 Adopted Budget**

	Major - General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Internal Service Funds	Enterprise Funds	Grand Total
Revenue							
Local	\$ 127,400,713	\$ 4,410,673	\$ -	\$ 1,930,000	\$ 4,436,000	\$ 20,964,910	\$ 159,142,296
State and Federal	14,131,431	5,845,189	230,170	550,000	-	290,600	21,047,390
Other Financing Sources	2,127,756	2,712,045	23,605,230	1,000,000	14,203,633	1,545,730	45,194,394
	<u>\$ 143,659,900</u>	<u>\$ 12,967,907</u>	<u>\$ 23,835,400</u>	<u>\$ 3,480,000</u>	<u>\$ 18,639,633</u>	<u>\$ 22,801,240</u>	<u>\$ 225,384,080</u>
Expenditures/Expenses	<u>\$ 143,659,900</u>	<u>\$ 13,014,457</u>	<u>\$ 25,262,659</u>	<u>\$ 2,980,496</u>	<u>\$ 20,780,009</u>	<u>\$ 22,147,418</u>	<u>\$ 227,844,939</u>
Net Change in Fund Balance/Net Assets	\$ -	\$ (46,550)	\$ (1,427,259)	\$ 499,504	\$ (2,140,376)	\$ 653,822	\$ (2,460,859)
Beginning Fund Balance/Net Assets, July 1, 2020	26,684,346	1,383,442	1,645,622	23,188,918	14,764,777	11,438,952	79,106,057
Ending Fund Balance/Net Assets, June 30, 2021	<u>\$ 26,684,346</u>	<u>\$ 1,336,892</u>	<u>\$ 218,363</u>	<u>\$ 23,688,422</u>	<u>\$ 12,624,401</u>	<u>\$ 12,092,774</u>	<u>\$ 76,645,198</u>

*The fund balance for the non-major funds in the aggregate is projected to decrease in fiscal year 2021. The decrease is primarily attributable to an increase in capital projects. Reserve balances accumulated from excess local sources and set aside for future local matches to state and federal grants will be used. Also, capital reserve balances set aside for projects will be used, as planned in the 6-year CIP.

Summary of Funding Sources and Expenditures/Expenses - Net Transfers
Fiscal Year 2021 Adopted Budget**

	Major - General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Internal Service Funds	Enterprise Funds	Grand Total
Funding Sources							
Revenue							
Local	\$ 127,400,713	\$ 4,410,673	\$ -	\$ 1,930,000	\$ 4,436,000	\$ 20,964,910	\$ 159,142,296
State and Federal	14,131,431	5,845,189	230,170	550,000	-	290,600	21,047,390
Other Financing Sources	2,127,756	2,712,045	23,605,230	1,000,000	14,203,633	1,545,730	45,194,394
Less Interfund Transfers	(171,106)	(2,712,045)	(10,759,611)	(1,000,000)	(12,862,428)	(1,161,890)	(28,667,080)
	<u>\$ 143,488,794</u>	<u>\$ 10,255,862</u>	<u>\$ 13,075,789</u>	<u>\$ 2,480,000</u>	<u>\$ 5,777,205</u>	<u>\$ 21,639,350</u>	<u>\$ 196,717,000</u>
Beginning Fund Balance/Net Assets, July 1, 2020	26,684,346	1,383,442	1,645,622	23,188,918	14,764,777	11,438,952	79,106,057
Ending Fund Balance/Net Assets, June 30, 2021	<u>(26,684,346)</u>	<u>(1,336,892)</u>	<u>(218,363)</u>	<u>(23,688,422)</u>	<u>(12,624,401)</u>	<u>(12,092,774)</u>	<u>(76,645,198)</u>
	<u>\$ 143,488,794</u>	<u>\$ 10,302,412</u>	<u>\$ 14,503,048</u>	<u>\$ 1,980,496</u>	<u>\$ 7,917,581</u>	<u>\$ 20,985,528</u>	<u>\$ 199,177,859</u>
Expenditures/Expenses							
Expenditures/Expenses	\$ 143,659,900	\$ 13,014,457	\$ 25,262,659	\$ 2,980,496	\$ 20,780,009	\$ 22,147,418	\$ 227,844,939
Less Interfund Transfers	(25,873,824)	(1,291,228)	-	-	(155,700)	(1,346,328)	(28,667,080)
	<u>\$ 117,786,076</u>	<u>\$ 11,723,229</u>	<u>\$ 25,262,659</u>	<u>\$ 2,980,496</u>	<u>\$ 20,624,309</u>	<u>\$ 20,801,090</u>	<u>\$ 199,177,859</u>

**As a part of doing business, funds are transferred from one County fund to another. This usually occurs when the money is collected in one fund and allocated in another fund, such as debt service payments. Interfund transfers have been netted from the total budget figures shown above to eliminate duplication of transactions.

SCHEDULE OF DEBT OBLIGATIONS

	<u>Maturity</u>	<u>Original Issue</u>	<u>Principal Outstanding 7/1/2020</u>	<u>Adopted FY2021</u>			
				<u>Principal</u>	<u>Interest</u>	<u>Other</u>	
						<u>Debt Service Expenditures/ Expenses</u>	<u>Total Requirements</u>
<u>Debt Service Funds</u>							
<u>General Obligation Bonds</u>							
2019B VPSA Refunding 2002 School Bonds	7/15/2022	\$ 2,180,000	\$ 1,675,000	\$ 530,000	\$ 67,723	\$ 605	\$ 598,328
2019B VPSA Refunding 2003 School Bonds	7/15/2023	1,360,000	1,115,000	260,000	50,235	605	310,840
2005 VPSA School Bonds	7/15/2025	14,905,000	6,120,000	895,000	275,610	605	1,171,215
2010 VPSA Qualified School Construction Bonds	6/1/2027	1,120,000	470,000	65,000	59,472	1,000	125,472
2012 VPSA School Bonds	7/15/2032	6,925,000	5,195,000	295,000	226,424	770	522,194
2014 VPSA School Bonds	1/15/2035	8,530,000	7,145,000	335,000	293,714	770	629,484
2014B VPSA Refunding School Bonds	7/15/2026	8,290,000	5,060,000	630,000	214,265	605	844,870
2015A VPSA Refunding School Bonds	7/15/2028	4,305,000	3,115,000	275,000	156,284	770	432,054
2016 VPSA School Bonds	7/15/2036	11,575,000	10,405,000	430,000	361,083	770	791,853
2017 VPSA School Bonds	7/15/2037	8,100,000	7,580,000	280,000	292,314	950	573,264
2016B VPSA Refunding School Bonds	7/15/2029	3,035,000	2,450,000	210,000	86,011	770	296,781
2018 VPSA School Bonds	7/15/2038	7,850,000	7,605,000	260,000	301,263	1,000	562,263
2019 VPSA School Bonds	7/15/2039	7,765,000	7,765,000	240,000	318,073	775	558,848
2020 VPSA School Bonds		6,970,000	6,970,000	-	263,989	-	263,989
		<u>92,910,000</u>	<u>72,670,000</u>	<u>4,705,000</u>	<u>2,966,460</u>	<u>9,995</u>	<u>7,681,455</u>
<u>Capital Leases</u>							
2010 E911 Equipment/Computer Aided Dispatch	12/1/2020	3,939,946	427,064	427,065	15,908	-	442,973
2016 Motorola	7/1/2016	-	964,161	964,161	20,826	-	984,987
		<u>3,939,946</u>	<u>1,391,225</u>	<u>1,391,226</u>	<u>36,734</u>	<u>-</u>	<u>1,427,960</u>
<u>Lease Revenue Bonds</u>							
2014 Lease Revenue Refunding Bonds	7/15/2023	9,865,000	3,590,000	1,150,000	143,600	2,500	1,296,100
2016A VPPF VRA	10/1/2029	10,375,000	9,640,000	770,000	438,919	1,000	1,209,919
2018 VRA Lease Revenue Bond	7/1/2040	7,555,000	7,325,000	240,000	313,438	2,500	555,938
2020 VRA Pooled	10/1/2040	2,815,000	2,815,000	80,000	108,287	2,500	190,787
		<u>30,610,000</u>	<u>23,370,000</u>	<u>2,240,000</u>	<u>1,004,244</u>	<u>8,500</u>	<u>3,252,744</u>
<u>Revenue Bonds</u>							
2010B Sewer Revenue Bonds	6/30/2040	13,000,000	13,000,000	-	854,119	2,500	856,619
2016C Sewer Revenue Refunding Bonds	10/1/2028	6,540,000	5,375,000	600,000	258,119	2,500	860,619
2020 VRA Pooled	10/1/2030	1,245,000	1,245,000	40,000	54,123	2,500	96,623
		<u>20,785,000</u>	<u>19,620,000</u>	<u>640,000</u>	<u>1,166,361</u>	<u>7,500</u>	<u>1,813,861</u>
Total All Issues		\$ 148,244,946	\$ 117,051,225	\$ 8,976,226	\$ 5,173,799	\$ 25,995	\$ 14,176,020

Payments to Agencies

<u>Fund</u>		<u>FY2021</u> <u>Adopted</u>
	<u>Required By State Code</u>	
General Fund	Colonial Community Corrections	\$ 109,048
General Fund	York Poquoson Social Services	
	Comprehensive Services Act	435,480
	Local Match - Programs/Operations	1,936,565
	Sub-total Required By State	<u>\$ 2,481,093</u>
	<u>Contractual</u>	
General Fund	Child Development Resources (First Steps Child Care)	115,662
General Fund	Colonial Group Home Commission	488,700
General Fund	Heritage Humane Society	14,250
General Fund	Middle Peninsula Juvenile Detention Commission Merrimac Center	293,237
General Fund	Peninsula Health District	349,137
General Fund	Peninsula Regional Animal Shelter	188,832
General Fund	Virginia Peninsula Mayors & Chairs Commission on Homelessness	14,454
General Fund	Virginia Peninsula Regional Jail	2,273,260
General Fund	Williamsburg Regional Library	638,530
General Fund	YMCA	
	RF Wilkinson	75,000
	Sub-total Contractual	<u>\$ 4,451,062</u>
	<u>Regional Partnerships & Commitments</u>	
General Fund	Colonial Behavioral Health	\$ 900,000
General Fund	Economic Development Authority	31,350
General Fund	Greater Williamsburg Partnership	52,725
General Fund	Hampton Roads Military & Federal Facilities Alliance	34,363
	Hampton Roads Planning District Commission	
Sewer Fund	Municipal Construction Standards Committee	2,682
General Fund	Member Contribution	54,980
General Fund	Metropolitan Medical Response System (MMRS)	13,745
General Fund	FIN-HRCCS	4,277
General Fund	Legal Support	5,676
Stormwater Fund	Regional Stormwater Program	12,496
Sewer Fund	Wastewater Programs	2,805
Sewer Fund	HR Fog Study	4,019
Water Utility Fund	Regional Water Programs	4,033
Water Utility Fund	Sea Level	10,642
General Fund	Peninsula Council for Workforce Development	28,910
General Fund	Thomas Nelson Community College	
	Capital Program	91,229
	Peninsula Work Force Development Center	21,000
	Thomas Nelson Workforce Center Lease	23,829
	Sub-total Regional Partnerships & Commitments	<u>\$ 1,298,761</u>
	<u>Tourism Related</u>	
Tourism Fund	Daughters of the American Revolution Comte de Grasse Chapter	\$ 8,075
Tourism Fund	Jamestown-Yorktown Foundation	100,000
Tourism Fund	Watermen's Museum	28,500
Tourism Fund	Williamsburg Area Transit Authority	381,000
Tourism Fund	York County Historical Committee	7,125
Tourism Fund	York County Historical Museum	4,750
Tourism Fund	Yorktown Foundation	
	Administrative Support	4,750
	Celebrate Yorktown Committee - Symphony	4,750
	Tall Ships Committee	6,650
Tourism Fund	Virginia Air & Space Center	9,500
	Sub-total Tourism Related	<u>\$ 555,100</u>
	<u>Community Services (Discretionary)</u>	
General Fund	Housing Partnerships Inc.	\$ 9,500
General Fund	Lackey Clinic	25,000
General Fund	Virginia Peninsula Chamber of Commerce	2,375
General Fund	Williamsburg Area Medical Assistance Corp (Olde Towne)	113,355
General Fund	York County Arts Commission	66,500
General Fund	York County Chamber of Commerce	19,000
	Sub-total Community Services	<u>\$ 235,730</u>
	Total	<u><u>\$ 9,021,746</u></u>

Payments to Agencies - Community Services Grants
Funding from the General Fund

<u>Agency Name</u>	FY2021 <u>Adopted</u>
American Red Cross Hampton Roads Chapter	\$ 1,095
Avalon Center	3,820
Colonial Court Appt Spec Advocates (CASA)	2,040
Community Brain Injury Services/ The Denbigh House	1,800
Hospice House and Support Care of Williamsburg	2,755
Natasha House, Inc.	6,855
The Arc of Greater Williamsburg	1,425
Transitions Family Violence	4,275
Virginia Peninsula Food Bank	4,790
Williamsburg Area Faith in Action	1,800
Williamsburg - Meals on Wheels	2,395
York County - Meals on Wheels	4,950
Total	<u>\$ 38,000</u>

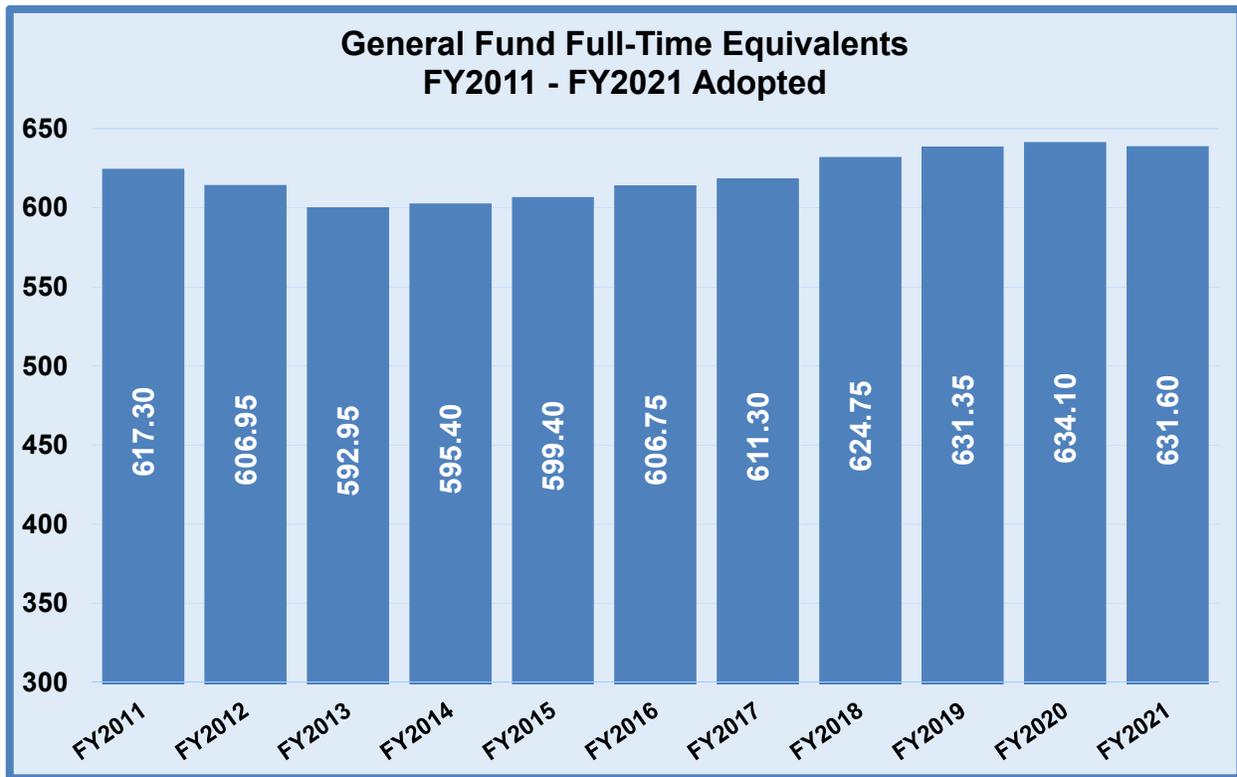
Summary of Total Entity Funded Full-time Equivalent (FTE's)

	<u>Actual FY2018</u>	<u>Actual FY2019</u>	<u>Adopted FY2020</u>	<u>Adopted FY2021</u>	<u>Change in FTE's</u>	<u>Notes</u>
General Fund						
Board of Supervisors	1.00	1.00	1.00	1.00	-	
County Administration	4.50	4.55	5.55	5.55	-	
Public Affairs	4.00	4.00	4.00	3.00	(1.00)	(A)
Video Services	5.50	5.50	3.50	3.50	-	
County Attorney	3.00	4.00	4.00	4.00	-	
General Registrar's Office	3.50	3.50	3.50	3.50	-	
Circuit Court	1.50	1.50	1.50	1.50	-	
Clerk of the Circuit Court	14.00	14.00	14.00	14.00	-	
Commonwealth's Attorney	12.75	12.75	12.75	12.75	-	
Victim-Witness Assistance Program	3.00	3.00	3.00	3.00	-	
Domestic Violence Program	0.75	0.75	0.75	0.75	-	
Sheriff General Operations	18.50	18.50	14.50	14.00	(0.50)	(B)
Law Enforcement	57.00	57.00	56.00	57.00	1.00	(B)
Investigations	15.00	15.00	15.00	14.00	(1.00)	(B)
Civil Operations/Court Security	18.00	18.00	18.00	19.00	1.00	(B)
Sheriff Community Services	5.00	7.00	13.00	12.50	(0.50)	(B)
Fire & Life Safety Administration	1.50	4.50	4.50	4.50	-	
Fire & Rescue Operations	133.50	133.50	139.00	139.00	-	
Technical Services & Special Operations	4.00	3.00	3.00	3.00	-	
Prevention & Community Safety	3.00	3.00	3.00	3.00	-	
Fire & Life Safety Support Services	-	3.00	3.00	3.00	-	
Animal Services	2.00	2.00	2.00	2.00	-	
Emergency Management	2.50	1.50	1.50	1.50	-	
Emergency Communications	45.50	45.00	44.75	44.75	-	
Finance	2.25	2.25	2.25	2.25	-	
Information Technology	19.50	20.50	22.00	22.00	-	
Human Resources	6.50	8.00	8.00	8.00	-	
Accounting & Financial Reporting	4.00	4.00	4.00	4.00	-	
Budget	4.00	4.00	4.00	3.00	(1.00)	(C)
Fiscal Accounting Services	10.00	10.00	10.00	10.00	-	
Commissioner of the Revenue	18.25	18.50	18.50	18.50	-	
Treasurer	12.00	12.00	12.00	12.00	-	
Real Estate Assessment	7.00	7.00	7.00	7.00	-	
Central Purchasing	5.00	5.00	5.00	5.00	-	
Planning & Development Svcs Administration	-	2.00	2.00	2.00	-	
Building Safety	13.00	13.00	13.00	13.00	-	
Development Services	9.00	8.00	8.00	8.00	-	
Planning	4.25	3.00	3.00	3.00	-	
Office of Economic Development	3.00	3.00	3.00	3.00	-	
Library Services	32.00	32.50	32.50	32.50	-	
Public Works Administration	2.45	2.00	2.00	2.00	-	
Engineering & Facility Maintenance	19.00	17.50	17.50	18.00	0.50	(D)
Grounds Maintenance & Construction	38.00	37.00	37.00	40.00	3.00	(D)
Stormwater Operations	28.55	28.55	28.55	12.55	(16.00)	(D)
Mosquito Control	3.00	3.00	3.00	15.00	12.00	(D)
Community Services Administration	3.00	3.00	3.00	3.00	-	
Housing	7.00	7.00	6.00	6.00	-	
Parks & Recreation	15.00	14.00	12.00	12.00	-	
Freight Shed	-	1.00	-	-	-	
Total General Fund	<u>624.75</u>	<u>631.35</u>	<u>634.10</u>	<u>631.60</u>	<u>(2.50)</u>	
Workers' Compensation Fund	-	1.00	1.00	1.00	-	
Tourism Fund	4.00	4.00	6.50	7.50	1.00	(E)
Social Services Fund	61.20	61.70	63.70	63.70	-	
Yorktown Operations Fund	-	-	0.50	0.50	-	
Regional Radio Fund	-	0.50	0.75	0.75	-	
Children & Family Services Fund	23.40	23.40	23.40	23.40	-	
County Capital Fund	-	0.50	0.50	-	(0.50)	(G)
Vehicle Maintenance Fund	11.37	12.05	12.05	12.05	-	
Information Technology Fund	-	-	-	-	-	
Solid Waste Management Fund	12.13	12.70	12.70	12.70	-	
Sewer Utility Fund	63.50	63.90	62.90	61.90	(1.00)	(F)
Total Non-General Funds	<u>175.60</u>	<u>179.75</u>	<u>184.00</u>	<u>183.50</u>	<u>(0.50)</u>	
Total Entity	<u>800.35</u>	<u>811.10</u>	<u>818.10</u>	<u>815.10</u>	<u>(3.00)</u>	

Summary of Total Entity Funded Full-time Equivalents (FTE's), cont'd

Notes: Changes from FY2020 Adopted Budget to FY2021 Adopted Budget

- (A) Reflects elimination of an Administrative Technician.
- (B) Reallocation of various positions within the different divisions of the Sheriff's Department.
- (C) Reflects the elimination of the Budget Chief position.
- (D) Reallocation of positions within the Public Works Department.
Reflects elimination of an Engineer II position.
Reallocation of Engineer from Capital Projects.
- (E) Funding for a vacant Administrative Technician.
- (F) Reflects elimination of the Utilities Service Coordinator.
- (G) Reallocation of Engineer back to General Fund.



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**Adopted
Capital Improvements Program
FY2021-FY2026**

Introduction

The County's Capital Improvements Program (CIP) is a six-year plan which addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service. A capital expenditure must have an estimated expected useful life that exceeds five years and a cost of at least \$30,000 to qualify for inclusion in the CIP. The Board of Supervisors approves the six-year plan, however, the budget for only the first year is appropriated as part of the CIP.

The County's CIP is divided into four sections depending on the funding sources of the projects: General Fund, Vehicle Maintenance Fund, Solid Waste Fund and Sewer Utility Fund. The General Fund portion contains projects related to general governmental services in areas such as administrative services, public safety, education and educational services, public works and community services. The Solid Waste Fund contains projects that support the County's trash and recycling programs.

Financing of the CIP is provided on a pay-as-you-go basis or through debt issuance. Pay-as-you-go funding is provided from several sources including current tax revenues, interest earnings, revenues from other governmental agencies, cash proffers, and user fees for projects in funds other than the General Fund. Local revenues make up approximately (90%) of the General Fund revenues and therefore are the primary revenue source used to fund the General Fund projects, either on a pay-as-you-go basis or through debt service. Occasionally grants are available to fund projects, such as Virginia Department of Transportation (VDOT) shared road projects and some parks and recreation projects. Debt funding may include general obligation bonds, revenue bonds, or lease financing.

The School Division's CIP is proposed by the School Superintendent and presented to the School Board for revisions prior to proposal for approval by the Board of Supervisors. The School Board's proposed CIP is included toward the end of this document.

The County has elected to debt finance all of the School Division's CIP projects that have useful life projections equal to or greater than the length of the debt financing. In Virginia, school divisions are not able to issue debt, so the County must issue debt on their behalf. School divisions do, however, record the assets procured with debt financing. At the time the CIP budget is proposed, the funding modeling is employed that

reflects the current estimate of the amount of cash funding and debt financing that will be used to pay for the CIP projects. The funding sources included in the CIP document show the best estimates available at the time the document is prepared. However, circumstances are subject to change depending on cash funds available at the time the projects are undertaken. Whenever debt financing is indicated as a funding source, it is the County's intent to reimburse itself for any cash advanced prior to issuing the debt.

Methodology

The County's CIP process begins in August when departments are required to submit their projects for consideration for the next six year cycle. During the months of October and November, the CIP review committee (Committee) meets to receive presentations and briefings from the various project requestors and to discuss project merits and priorities. The Committee includes representatives from County departments, senior management staff and the School Division. The amount of funding for the next year is provided by the County Administrator and committee members independently provide their recommendations regarding which projects should be included within those funding constraints. The recommendations are sent to the County Administrator for review and realignment if necessary. After completion of the review process, the County Administrator's proposed CIP is presented to the Board during a work session and also referred to the Planning Commission for certification of consistency with the Comprehensive Plan. The Board provides comments and makes recommendations for changes as it finds necessary. Adoption of the CIP occurs at the time the fiscal year operating budget is adopted in May.

Committee evaluation and discussion factors include the following criteria:

- Legal requirements
- Criticality based on health and safety factors and maintenance and capacity issues
- Support of the Board of Supervisors' strategic priorities
- Magnitude of the benefit obtained
- Operating budget impact

While the Committee receives briefings on projects proposed to be funded through Internal Service Funds (e.g., Vehicle Maintenance) and Enterprise Funds (e.g., Solid Waste and Sewer), it does not undertake a prioritization process for those projects since, for the most part, their prioritization and sequencing is determined in accordance with the evaluation criteria approved by the Board of Supervisors and the cash flow models for the specific funds. Likewise, the Committee does not adjust the projects and priorities

proposed by School Division representatives, as long as the projects proposed fall within the planning allocation amounts provided by the County.

FY 2021 Adopted CIP Projects

The proposed budget was presented on March 17, 2020 which was shortly after the President had declared a National Emergency related to Coronavirus. A revised proposed budget was presented on April 21, 2020. The pandemic created uncertain times and it became very important to protect the County's cash flow. The majority of planned cash capital projects in the proposed CIP have been eliminated for FY 2021, with the exception for \$1,000,000 which will be used as a contingency for essential projects for the County and \$250,000 of expected grant funding. All years of the originally proposed capital projects plan have been shifted out one year. A portion of the meals tax revenue provides funding for stormwater and sewer projects and since this tax is expected to decline significantly, the stormwater, sewer, solid waste and other capital projects were greatly reduced. In many cases projects were also shifted out one year.

As there are no specific capital projects planned for FY 2021, there is no impact on the operating budget. The upcoming Stormwater projects should not have an impact on the operating budget. Sewer projects are funded by user fees and as new pump stations are added, expenses are adjusted accordingly.

Following is a brief description of the capital projects that are adopted for fiscal year 2021 along with the Board of Supervisors' strategic priorities that are addressed and the amount of funding proposed. Submissions from the departments are included in this document and provide additional details about the projects as well as projects and amounts proposed for the remainder of the six year plan.

GENERAL FUND SUPPORTED PROJECTS

Administrative Services Projects

County Administration:

Exemplary Public Safety

Excellent Educational Opportunities

Value-Driven Economic Development

Environmental Stewardship with a Focus on Resiliency

Quality Technology Investments

Maximize Outstanding Communications and Customer Service

Contingency for Urgent Projects:

\$1,000,000

Due to the Coronavirus, all capital projects were evaluated. It was determined that all projects in the capital fund be shifted out one year and provide \$1,000,000 in contingency for urgent County projects.

Public Safety Projects

Emergency Communications and Radio Maintenance:

Exemplary Public Safety

Quality Technology Investments

Maximize Outstanding Communications and Customer Service

NG9-1-1:

\$250,000

This project is State mandated and fully funded through a grant, for the implementation of Next Generation 9-1-1. It is a migration from circuit (analog) to packet switched (IP) technology. NG9-1-1 is a system of 9-1-1 services and databases that run on an Emergency Services IP Network (ESInet).

STORMWATER FUND PROJECTS

Exemplary Public Safety

Environmental Stewardship with a Focus on Resiliency

Maximize Outstanding Communications and Customer Service

The following stormwater projects are adopted for FY2021:

Project Name	Adopted Funding
Tabb Lakes / King’s Bottom	170,000
Stream Restoration – Larkin Woods	170,000
Charles Brown Park Stream Restoration	650,000
Poquoson River Headwaters	550,000
In-House Stormwater Construction/Maintenance Projects	<u>150,000</u>
Total FY2021 Funding	\$1,690,000

SOLID WASTE FUND PROJECTS

*Environmental Stewardship with a Focus on Resiliency
Maximize Outstanding Communications and Customer Service*

Knuckle Boom Truck:

\$190,000

Funding is for the replacement of a knuckle boom truck used for the collection of large yard debris, leaf collection and emergency storm debris clean up.

SEWER FUND PROJECTS

*Exemplary Public Safety
Environmental Stewardship with a Focus on Resiliency
Maximize Outstanding Communications and Customer Service*

The following sewer and sewer fund related projects are adopted for FY2021:

Project Name	Adopted Funding
Sewer Line Rehabilitation	1,100,000
Pump Station Rehabilitation	1,000,000
Emergency Generator Replacement	130,000
Emergency Sewer Pump Station By-Pass Pump	<u>60,000</u>
Total FY2021 Funding	\$2,290,000

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General Fund Fund 1100

This fund accounts for the revenues and expenditures relating to the County's general operations. Details related to the funding sources follow the summary page. Details on the functional categories below follow the revenue section and individual functional category details are located in the blue tab sections.

GENERAL FUND

	FY2018 Actual Amount	FY2019 Actual Amount	FY2020 Adopted Budget	FY2021 Adopted	% of Total FY2021 Adopted Funding Sources
Funding Sources					
General Property Taxes	\$ 90,146,330	\$ 90,807,443	\$ 92,371,808	\$ 92,241,000	64.21%
Other Local Taxes	26,818,680	31,490,036	31,861,000	28,655,000	19.95%
Permits, Fees, Regulatory Licenses	1,037,354	1,104,298	950,000	700,000	0.49%
Fines & Forfeitures	345,783	433,857	343,000	478,000	0.33%
Use of Money & Property	741,335	1,411,517	779,500	1,033,000	0.72%
Charges for Services	2,305,847	2,365,245	2,235,000	2,343,700	1.63%
Fiscal Agent Fees & Administration	233,065	241,300	238,000	288,947	0.20%
Miscellaneous	328,379	275,422	165,000	181,934	0.13%
Recovered Costs	1,435,686	1,429,645	1,368,000	1,479,132	1.03%
State Non-Categorical Aid	8,784,738	8,771,587	8,772,000	8,772,000	6.11%
State Shared Expenses	4,191,200	4,135,052	4,097,000	4,057,000	2.82%
State Categorical Aid	527,171	545,963	482,000	556,462	0.39%
State Grants	420,688	88,330	30,000	37,000	0.03%
Federal Paid in Lieu of Tax	10,728	10,967	11,000	11,000	0.01%
Federal Categorical Aid	558,633	684,568	602,000	697,969	0.49%
Non-Revenue Receipts	19,705	35,077	-	-	0.00%
Transfer from Other Funds	2,519,802	5,773,978	2,116,692	2,127,756	1.48%
Total Funding Sources	\$ 140,425,124	\$ 149,604,285	\$ 146,422,000	\$ 143,659,900	100.00%

					%Change Adopted 2020/ Adopted 2021
Expenditure by Functional Category					
Administrative Services	\$ 2,764,435	\$ 2,857,714	\$ 3,117,796	\$ 3,137,309	0.6%
Judicial Services	2,897,936	2,990,821	3,281,999	3,138,132	-4.4%
Public Safety	33,453,635	34,890,449	36,679,503	37,256,622	1.6%
Planning & Development Services	2,229,082	2,335,248	2,565,728	2,653,495	3.4%
Management Services	8,972,986	9,009,602	9,537,676	9,487,096	-0.5%
Education & Educational Services	62,909,526	64,115,991	65,996,541	66,090,308	0.1%
Human Services	3,600,576	3,672,419	3,973,947	3,944,203	-0.7%
Public Works	8,268,724	8,611,739	9,280,907	9,388,068	1.2%
Community Services	2,904,498	3,177,318	3,258,864	3,198,944	-1.8%
Capital Outlay & Fund Transfers	4,753,232	14,067,814	7,040,080	4,593,445	-34.8%
Non-Departmental	1,657,607	1,493,959	1,688,959	772,278	-54.3%
Total Expenditures	\$ 134,412,237	\$ 147,223,074	\$ 146,422,000	\$ 143,659,900	-1.9%

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021	
Beginning Fund Balance 7/1/2019	\$ 26,684,346
Projected FY2020 Funding Sources:	
Local	130,311,308
State & Federal	13,994,000
Other financing sources	2,116,692
	\$ 146,422,000
Projected FY2020 Expenditures	146,422,000
Net Change	-
Projected Fund Balance 6/30/2020	\$ 26,684,346
Projected FY2021 Funding Sources:	
Local	\$ 127,400,713
State & Federal	14,131,431
Other financing sources	2,127,756
	143,659,900
Projected FY2021 Expenditures	143,659,900
Net Change	-
Projected Fund Balance 6/30/2021	\$ 26,684,346

General Fund Revenues

	FY2018 Actual Revenues	FY2019 Actual Revenues	FY2020 Adopted Revenues	FY2021 Adopted Revenues	\$ Change	%Change
Revenue Local Sources						
General Property Taxes						
Real estate taxes	\$ 71,048,734	\$ 71,319,934	\$ 73,196,808	\$ 73,782,000	\$ 585,192	0.8%
Penalties	370,717	387,730	375,000	375,000	-	0.0%
Interest	225,333	224,070	250,000	250,000	-	0.0%
Public Service Corp	3,649,552	3,582,990	2,700,000	2,120,000	(580,000)	-21.5%
Personal property taxes	14,706,788	15,117,083	15,700,000	15,539,000	(161,000)	-1.0%
Mobile home taxes	24,001	26,112	20,000	25,000	5,000	25.0%
Machinery/Tools	121,532	149,398	130,000	150,000	20,000	15.4%
Boat > 5	(327)	126	-	-	-	0.0%
Subtotal	<u>90,146,330</u>	<u>90,807,443</u>	<u>92,371,808</u>	<u>92,241,000</u>	<u>(130,808)</u>	<u>-0.1%</u>
Other Local Taxes						
Local sales tax	9,791,704	10,127,186	10,765,000	9,900,000	(865,000)	-8.0%
Historic Triangle tax	-	4,070,792	4,200,000	3,800,000	(400,000)	-9.5%
Lodging tax	1,593,816	1,609,696	1,570,000	1,328,000	(242,000)	-15.4%
Lodging tax penalty	5,305	17,563	-	-	-	0.0%
Lodging tax interest	514	2,065	-	-	-	0.0%
Meals tax	3,262,106	3,349,747	3,320,000	2,657,000	(663,000)	-20.0%
Meals tax penalty	1,827	9,328	-	-	-	0.0%
Meals tax interest	242	1,489	-	-	-	0.0%
Occupational license	6,811,614	7,194,426	6,820,000	5,950,000	(870,000)	-12.8%
Occupational license penalty	22,254	16,200	20,000	-	(20,000)	-100.0%
Occupational license interest	18,439	15,383	15,000	-	(15,000)	-100.0%
Utility consumption tax	235,983	232,768	240,000	232,000	(8,000)	-3.3%
Communications sales tax	1,202,410	1,115,481	1,150,000	1,100,000	(50,000)	-4.3%
Motor vehicle license	1,627,449	1,621,817	1,650,000	1,536,000	(114,000)	-6.9%
Bank franchise tax	317,662	348,604	320,000	350,000	30,000	9.4%
Franchise tax - Verizon surcharge	4,295	4,403	6,000	2,000	(4,000)	-66.7%
Recordation tax	312,248	286,272	300,000	300,000	-	0.0%
Recordation/Grantor's tax	361,426	319,726	320,000	330,000	10,000	3.1%
Deeds of conveyance	1,123,254	995,994	1,025,000	1,010,000	(15,000)	-1.5%
Short-term rental	6,125	8,172	10,000	10,000	-	0.0%
Motor vehicle rental tax	120,007	142,924	130,000	150,000	20,000	15.4%
Subtotal	<u>26,818,680</u>	<u>31,490,036</u>	<u>31,861,000</u>	<u>28,655,000</u>	<u>(3,206,000)</u>	<u>-10.1%</u>
Permits, Fees, Regulatory Licenses						
Dog license	39,730	68,733	20,000	15,000	(5,000)	-25.0%
Wetlands permits	2,100	1,950	-	2,000	2,000	100.0%
Ches Bay application fees	2,250	2,150	-	2,000	2,000	100.0%
Zoning fees	13,137	7,960	10,000	9,000	(1,000)	-10.0%
Plan review fees	20,446	14,967	20,000	16,000	(4,000)	-20.0%
Map maint fees	7,459	6,172	5,000	4,000	(1,000)	-20.0%
Planning/Public Works insp fees	2,961	4,468	3,000	5,000	2,000	66.7%
Board of Zoning/Subdivision	1,324	800	-	-	-	0.0%
Zoning verification	950	600	1,000	1,000	-	0.0%
Land transfer fees	5,413	1,975	5,000	4,000	(1,000)	-20.0%
Electrical inspection fees	122,296	119,499	125,000	70,000	(55,000)	-44.0%
Electrical inspection State surcharge	2,201	2,049	2,600	2,000	(600)	-23.1%
Reinspection electrical	3,750	4,500	3,000	4,000	1,000	33.3%
Plumbing inspection fees	165,443	136,508	140,000	80,000	(60,000)	-42.9%
Plumbing inspection State surcharge	3,181	2,554	3,300	3,000	(300)	-9.1%
Reinspection plumbing	2,100	975	1,200	1,000	(200)	-16.7%
Building inspection fees	385,928	422,532	375,000	280,000	(95,000)	-25.3%
Building inspection State surcharge	6,862	7,735	9,000	9,000	-	0.0%
Reinspection building	4,350	5,175	3,000	3,000	-	0.0%
Plat Fees	50	-	-	-	-	0.0%
Erosion inspection fees	16,360	23,873	15,000	15,000	-	0.0%
Mechanical inspection fees	104,642	108,316	100,000	65,000	(35,000)	-35.0%
Mechanical inspection State surcharge	2,055	2,124	2,200	-	(2,200)	-100.0%
Reinspection mechanical	1,650	2,400	1,500	-	(1,500)	-100.0%
Land disturbance permit	21,305	27,950	20,200	20,000	(200)	-1.0%
Land use revalidation	-	1,450	-	-	-	0.0%
Open burning permit fees	58	-	-	-	-	0.0%
Misc permits & licenses	400	1,400	-	-	-	0.0%
SW Ches Bay VSMP (No VA%)	22,040	31,610	20,000	25,000	5,000	25.0%
SW Mgmt W/VA%	40,866	54,896	35,000	35,000	-	0.0%
VA 28% SW Mgmt	7,084	11,480	10,000	10,000	-	0.0%
Sheriff conceal weapon fees	22,733	18,471	20,000	20,000	-	0.0%
DMV fees	2,422	2,170	-	-	-	0.0%
Credit card fees	3,808	6,856	-	-	-	0.0%
Subtotal	<u>1,037,354</u>	<u>1,104,298</u>	<u>950,000</u>	<u>700,000</u>	<u>(250,000)</u>	<u>-26.3%</u>

General Fund Revenues

	FY2018 Actual Revenues	FY2019 Actual Revenues	FY2020 Adopted Revenues	FY2021 Adopted Revenues	\$ Change	%Change
Fines & Forfeitures						
Animal control fines	25	-	-	-	-	0.0%
Assessment courthouse	27,506	30,787	25,000	35,000	10,000	40.0%
Court fines	196,241	270,796	200,000	300,000	100,000	50.0%
Courthouse security	105,988	119,157	105,000	130,000	25,000	23.8%
Jail admission fee	9,762	8,660	9,000	9,000	-	0.0%
Misc FLS Fines	-	300	-	-	-	0.0%
Parking fines	4,750	4,000	4,000	4,000	-	0.0%
Restitution	1,511	157	-	-	-	0.0%
Subtotal	345,783	433,857	343,000	478,000	135,000	39.4%
Use of Money and Property						
Unrealized gain (loss) on invmts	(128,662)	284,993	-	-	-	0.0%
Interest	451,291	617,781	474,000	700,000	226,000	47.7%
Rents & Leases	138,797	141,812	32,500	33,000	500	1.5%
Facility costs - YPDSS	20,994	21,433	20,000	25,000	5,000	25.0%
Telephone service agreement	28,280	28,463	28,000	30,000	2,000	7.1%
Tower rent	226,577	241,450	220,000	240,000	20,000	9.1%
YCSC billboard advertising	1,000	-	-	-	-	0.0%
YCSC concession commissions	2,673	2,400	5,000	5,000	-	0.0%
Sale of equipment	3	1,178	-	-	-	0.0%
Disposal-surplus property	382	417	-	-	-	0.0%
Sale of Forfeiture Assets	-	10,025	-	-	-	0.0%
Sale of Land and Buildings	-	61,565	-	-	-	0.0%
Subtotal	741,335	1,411,517	779,500	1,033,000	253,500	32.5%
Charges for Services						
Excess Clerk of Court	115,650	82,685	105,000	70,000	(35,000)	-33.3%
DNA/blood	660	2,546	1,000	1,000	-	0.0%
Treasurer-Sheriff fee recovery	1,491	300	2,000	2,000	-	0.0%
Document Reprod Costs	1,146	1,118	2,000	2,000	-	0.0%
Chg Commonwealth's Attny	6,597	7,942	6,000	6,000	-	0.0%
Court Appointed Attny Fees	7,531	8,077	7,000	7,000	-	0.0%
Admin fees - payroll deductions	3,315	3,620	3,000	3,000	-	0.0%
Sheriff fees	3,411	3,631	3,000	3,000	-	0.0%
Sheriff special fees	87,149	76,639	155,000	140,000	(15,000)	-9.7%
Sheriff/School events	83,918	79,926	-	-	-	0.0%
Admin fees-Sheriff	8,313	7,237	10,000	10,000	-	0.0%
Sale of copies-Sheriff	2,280	1,886	-	-	-	0.0%
Medic transport fee recovery	1,398,920	1,485,127	1,400,000	1,690,700	290,700	20.8%
Fire and Life Safety Command School	1,250	-	-	-	-	0.0%
FLS-Training Fees	-	5,310	-	-	-	0.0%
Recreation fees/admissions	385,401	411,604	416,000	300,000	(116,000)	-27.9%
Concessions	33,985	44,216	24,000	20,000	(4,000)	-16.7%
Park facility fees & programs	106,868	89,661	55,000	40,000	(15,000)	-27.3%
Safety Town registration	7,640	7,485	6,000	7,000	1,000	16.7%
Library Fines	22,132	20,784	25,000	20,000	(5,000)	-20.0%
Book replacement	8,000	8,201	10,000	10,000	-	0.0%
Library copier	12,779	11,959	-	6,000	6,000	100.0%
Mosquito Control	750	750	-	1,000	1,000	100.0%
GIS/CSS services	6,084	4,058	5,000	5,000	-	0.0%
Sale copies video tapes	577	425	-	-	-	0.0%
Sale - Photocopies	-	58	-	-	-	0.0%
Subtotal	2,305,847	2,365,245	2,235,000	2,343,700	108,700	4.9%
Fiscal Agent Fees & Administration						
Col Group Home Commission fund	15,412	15,551	17,000	19,500	2,500	14.7%
Colonial Behavioral Health fund	133,325	139,916	137,000	145,548	8,548	6.2%
Sewer Utility fund	46,571	47,911	46,000	76,914	30,914	67.2%
Solid Waste fund	35,059	35,361	35,000	44,455	9,455	27.0%
Water Utility fund	2,698	2,561	3,000	2,530	(470)	-15.7%
Subtotal	233,065	241,300	238,000	288,947	50,947	21.4%

General Fund Revenues

	FY2018 Actual Revenues	FY2019 Actual Revenues	FY2020 Adopted Revenues	FY2021 Adopted Revenues	\$ Change	%Change
Miscellaneous						
Donations	-	2,710	-	-	-	0.0%
FLS Donations	9,517	-	-	-	-	0.0%
Library - donations	11,892	-	-	-	-	0.0%
Safety Town donations	1,800	-	-	-	-	0.0%
Shared Garden at Sport Complex	960	-	-	-	-	0.0%
Sheriff-Donations	4,352	-	-	-	-	0.0%
SNRS AND Law Enforcement Together	3,771	-	-	-	-	0.0%
Carver Gardens	7,575	-	-	-	-	0.0%
Miscellaneous	21,425	8,112	-	9,934	9,934	100.0%
Admin fees	121,993	114,139	125,000	110,000	(15,000)	-12.0%
Return checks	10,298	11,999	-	-	-	0.0%
Miscellaneous maint premises	13,183	21,222	-	-	-	0.0%
P-Card rebates	34,247	32,037	40,000	60,000	20,000	50.0%
Prior year exp refunds	66,228	81,295	-	-	-	0.0%
Prior year forfeit flex	8,100	-	-	-	-	0.0%
Riverwalk Townes	8,475	-	-	-	-	0.0%
PAA utility contribution - Senior Center	3,900	3,900	-	2,000	2,000	100.0%
Signs Ches Bay/Wetlands	650	-	-	-	-	0.0%
VRS Adjustment	13	8	-	-	-	0.0%
Subtotal	328,379	275,422	165,000	181,934	16,934	10.3%
Recovered Costs						
City of NN One City Marathon	1,448	392	-	-	-	0.0%
HRMMRS wages & fringes	3,915	5,315	-	-	-	0.0%
Land phone reimb - Commsr of Accts	17	10	-	-	-	0.0%
Hampton 911 merger	-	-	-	10,000	10,000	100.0%
Poquoson 911 merger	326,553	333,000	333,000	339,818	6,818	2.0%
Poquoson Cooperative Extension share	8,764	9,738	9,000	10,855	1,855	20.6%
Postage reimb-Commsr of Accts	1,182	1,030	1,000	-	(1,000)	-100.0%
Reg Radio System MOU	45,000	-	45,000	-	(45,000)	-100.0%
VATF2 Deployment wages	44,490	36,979	-	-	-	0.0%
VATF2 Training wages & fringes	9,098	116	-	-	-	0.0%
Williamsburg 911 merger	562,871	573,000	573,000	584,732	11,732	2.0%
Williamsburg Public Safety	1,200	36,831	1,000	1,200	200	20.0%
York-Poquoson courthouse	412,748	427,004	395,000	521,527	126,527	32.0%
Recovered Cost misc	4,567	-	-	-	-	0.0%
Streetlight install	8,119	-	6,000	6,000	-	0.0%
Streetlight costs	-	1,315	-	-	-	0.0%
Signage	2,250	2,500	5,000	5,000	-	0.0%
RWL Repairs & Maintenance	3,464	2,415	-	-	-	0.0%
Subtotal	1,435,686	1,429,645	1,368,000	1,479,132	111,132	8.1%
Total Local	123,392,459	129,558,763	130,311,308	127,400,713	(2,910,595)	-2.2%
Revenue from the State						
State Non-Categorical Aid						
Mobile home	5,240	10,188	10,000	10,000	-	0.0%
Rolling stock	19,124	19,719	20,000	20,000	-	0.0%
Prs Prp Tax Relief Act (PPTRA)	8,760,374	8,741,680	8,742,000	8,742,000	-	0.0%
Subtotal	8,784,738	8,771,587	8,772,000	8,772,000	-	0.0%
State Shared Expenses						
Cmnw Attorney salary & fringe	552,979	556,693	562,680	572,000	9,320	1.7%
Sheriff salary & fringe	2,635,232	2,654,132	2,688,700	2,576,000	(112,700)	-4.2%
Comm Revenue salary & fringe	197,293	198,194	201,150	215,000	13,850	6.9%
Treasurer salary & fringe	160,455	152,312	160,790	162,000	1,210	0.8%
Treasurer equipment	5,795	-	-	-	-	0.0%
Registrar salary	38,735	38,842	39,000	39,000	-	0.0%
Electoral Board salary	8,723	8,744	9,000	9,000	-	0.0%
Clerk of Court salary & fringe	446,682	458,586	435,680	484,000	48,320	11.1%
Clerk of Court equipment	145,306	67,549	-	-	-	0.0%
Subtotal	4,191,200	4,135,052	4,097,000	4,057,000	(40,000)	-1.0%

General Fund Revenues

	FY2018 Actual Revenues	FY2019 Actual Revenues	FY2020 Adopted Revenues	FY2021 Adopted Revenues	\$ Change	%Change
State Categorical Aid						
Records Preservation	3,315	-	-	-	-	0.0%
VA E911 Services Education grant	2,000	-	-	-	-	0.0%
VDEM Drone Team reimbursement	11,911	-	-	-	-	0.0%
Drug Asset - Comm Atty	2,344	-	-	-	-	0.0%
Drug Asset - Sheriff	7,255	-	-	-	-	0.0%
Wireless E-911 servs	259,027	303,059	250,000	313,000	63,000	25.2%
VA Supreme Court - Extradition	22,319	20,163	10,000	15,000	5,000	50.0%
Library Grant	154,441	156,006	156,000	161,462	5,462	3.5%
Court Service postage	9,875	12,051	11,000	12,000	1,000	9.1%
VJCCA	54,684	54,684	55,000	55,000	-	0.0%
Subtotal	<u>527,171</u>	<u>545,963</u>	<u>482,000</u>	<u>556,462</u>	<u>74,462</u>	<u>15.4%</u>
State Grants						
DCJS Victim/Witness	29,192	38,791	30,000	37,000	7,000	23.3%
DMV Animal Sterilization	1,666	1,645	-	-	-	0.0%
Emergency Home Repair	13,086	33,394	-	-	-	0.0%
Emg Svc Radiology	30,000	-	-	-	-	0.0%
Emg Svcs Prgm Vessel	10,000	-	-	-	-	0.0%
RSAF - Equipment	8,971	-	-	-	-	0.0%
RSAF - Power Loading Stretcher	1,813	-	-	-	-	0.0%
RSAF - Training Grant	13,260	-	-	-	-	0.0%
Tax/Spay & Neuter Fund	30	-	-	-	-	0.0%
VA Commission of Arts	4,500	4,500	-	-	-	0.0%
VA DARE Program Grant	79,315	-	-	-	-	0.0%
VDEM - Hazmat	10,000	10,000	-	-	-	0.0%
Fire Programs	218,855	-	-	-	-	0.0%
Subtotal	<u>420,688</u>	<u>88,330</u>	<u>30,000</u>	<u>37,000</u>	<u>7,000</u>	<u>23.3%</u>
Total State	<u>13,923,797</u>	<u>13,540,932</u>	<u>13,381,000</u>	<u>13,422,462</u>	<u>41,462</u>	<u>0.3%</u>
Revenue from the Federal Government						
Federal Paid in Lieu of Tax						
Payment in lieu of taxes	10,728	10,967	11,000	11,000	-	0.0%
Subtotal	<u>10,728</u>	<u>10,967</u>	<u>11,000</u>	<u>11,000</u>	<u>-</u>	<u>0.0%</u>
Federal Categorical Aid						
Carver Gardens - MY1	8,700	-	-	-	-	0.0%
Criminal Alien Asst Program	-	5,255	-	-	-	0.0%
DCJS Domestic Violence	27,739	30,844	27,000	27,400	400	1.5%
DCJS Victim Witness	78,846	113,420	100,000	110,650	10,650	10.7%
DEA Overtime & WAR	31,075	39,116	-	-	-	0.0%
DMV-Sheriff grants	49,336	33,450	-	-	-	0.0%
Housing Assistance Vouchers	108,873	109,245	-	102,000	102,000	100.0%
Library E-Rate	9,852	10,542	10,000	10,000	-	0.0%
Prior Year - Federal	18,195	-	-	-	-	0.0%
SAFER Grant	-	67,086	285,000	217,584	(67,416)	-23.7%
Sheriff-BJA Grant	-	12,625	-	-	-	0.0%
VDEM-LEMPG	2,517	89,163	-	50,335	50,335	100.0%
Drug Asset - Sheriff	64,217	-	-	-	-	0.0%
Soc Svcs CAP reimbursement	159,283	173,822	180,000	180,000	-	0.0%
Subtotal	<u>558,633</u>	<u>684,568</u>	<u>602,000</u>	<u>697,969</u>	<u>95,969</u>	<u>15.9%</u>
Total Federal	<u>569,361</u>	<u>695,535</u>	<u>613,000</u>	<u>708,969</u>	<u>95,969</u>	<u>15.7%</u>

General Fund Revenues

	FY2018 Actual Revenues	FY2019 Actual Revenues	FY2020 Adopted Revenues	FY2021 Adopted Revenues	\$ Change	%Change
Other Financing Sources						
Non-Revenue Receipts						
Insurance Recovery	19,705	35,077	-	-	-	0.0%
Subtotal	<u>19,705</u>	<u>35,077</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
Transfer from Other Funds						
Transfers - Other Funds	-	308,354	-	-	-	0.0%
CDA Special Rev Fd Facilities	157,000	162,000	166,192	171,106	4,914	3.0%
School Bus parking lot	1	1	-	-	-	0.0%
School Grounds maintenance	1,134,650	1,135,000	1,135,000	1,134,650	(350)	0.0%
School QLMS & Yk High Land	1	1	-	-	-	0.0%
School Radio Maintenance	99,000	99,000	99,000	99,000	-	0.0%
School Resource officers	326,840	562,720	534,500	525,000	(9,500)	-1.8%
School Video Services	179,225	179,545	182,000	198,000	16,000	8.8%
School Year-End Reversion	618,867	3,314,017	-	-	-	0.0%
School Carryover Reversion	4,218	13,340	-	-	-	0.0%
Subtotal	<u>2,519,802</u>	<u>5,773,978</u>	<u>2,116,692</u>	<u>2,127,756</u>	<u>11,064</u>	<u>0.5%</u>
Total Other Sources	<u>2,539,507</u>	<u>5,809,055</u>	<u>2,116,692</u>	<u>2,127,756</u>	<u>11,064</u>	<u>0.5%</u>
General Fund Total	<u>\$ 140,425,124</u>	<u>\$ 149,604,285</u>	<u>\$ 146,422,000</u>	<u>\$ 143,659,900</u>	<u>\$ (2,762,100)</u>	<u>-1.9%</u>

GENERAL FUND REVENUES
General Property Taxes

	FY2020	FY2021		
	<u>Adopted</u>	<u>Adopted</u>	<u>\$ Change</u>	<u>% Change</u>
Real Estate	\$ 73,196,808	\$ 73,782,000	\$ 585,192	0.8%
Public Service	2,700,000	2,120,000	(580,000)	-21.5%
Personal Property	15,700,000	15,539,000	(161,000)	-1.0%
Mobile Homes	20,000	25,000	5,000	25.0%
Machinery & Tools	130,000	150,000	20,000	15.4%
Penalties	375,000	375,000	-	0.0%
Interest	<u>250,000</u>	<u>250,000</u>	<u>-</u>	<u>0.0%</u>
Total	<u>\$ 92,371,808</u>	<u>\$ 92,241,000</u>	<u>\$ (130,808)</u>	<u>-0.1%</u>

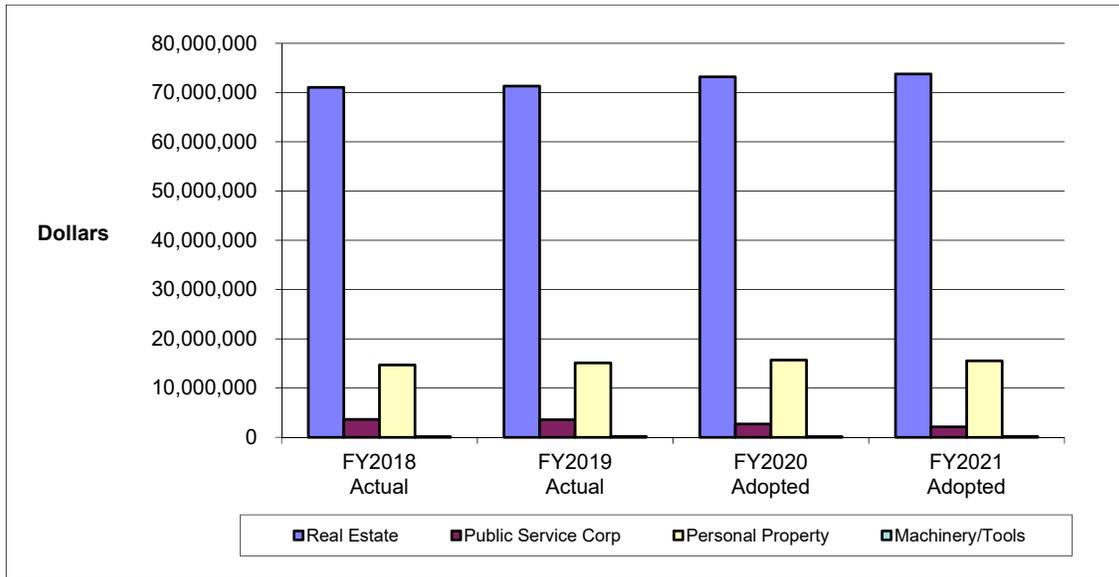
The County levies real estate taxes on all real estate within its boundaries, except that exempted by statute, each year as of January 1, based on the estimated market value of the property, with semi-annual payments due June 25 and December 5. All real estate property is assessed biennially and calendar year 2022 will be the next reassessment year. The FY2020 adopted real estate tax rate is \$0.7950, per \$100 of assessed valuation and is proposed to remain the same for FY2021.

The State Corporation Commission assesses property of certain public service corporations for local taxation and the Commissioner of the Revenue certifies the assessments. The Virginia Department of Taxation bases its assessment of public service corporations on the sales ratio analysis it performs on the prior year's assessment data compared to current sales data. All tax rates are per \$100 of assessed valuation. For FY2021, the adopted real estate rate is \$0.7950 and the adopted personal property rate is \$4.00. Budgeted public service revenue is projected to decrease due to the Dominion Energy Plant closure.

The County levies personal property taxes on motor vehicles and tangible personal business property. These levies are made each year as of January 1, with semiannual payments due June 25 and December 5. The adopted personal property rate is \$4.00 per \$100 of assessed valuation. The State offers tax relief for qualifying vehicles. The amount of relief has begun to decline as a percentage of total personal property due to increases in vehicle values over the more than 10 years that a state-wide cap on disbursements to local governments has been in place. The State revenue is budgeted as "Personal Property Tax Relief Act" (see State revenue section). Budgeted personal property tax revenue is projected to increase.

Machinery & tool tax is imposed on the equipment used by manufacturers directly in the production of goods. The adopted rate is \$4.00 per \$100 of assessed valuation.

The following graph shows a 4-year trend on the major general property taxes: Real Estate, Public Service Corporation, Personal Property and Machinery & Tools.



**Property Tax Rates
Current and Last Five Fiscal Years**

Fiscal Year	Real Estate	Personal	Mobile Home	Boats > 5 Tons
<u>Year</u>	<u>(1)</u>	<u>Property (1) (2)</u>	<u>(1)</u>	<u>(3)</u>
2021	\$ 0.7950	\$ 4.00	\$ 0.7950	\$ 0.000000001
2020	0.7950	4.00	0.7950	0.000000001
2019	0.7950	4.00	0.7950	0.000000001
2018	0.7950	4.00	0.7950	0.000000001
2017	0.7515/0.795	4.00	0.7515/0.795	1.00/0.000000001
2016	0.7515	4.00	0.7515	1.00

(1) Tax rate per \$100 of assessed valuation.

(2) The tax rate per \$100 of assessed valuation for Disabled American Veterans has been \$1.00 since 2008.

(3) Effective beginning in calendar year 2017, all boats are taxed at \$.000000001/\$100. The boat tax rate has been effectively eliminated on all classes of boats.

Note: The County has no overlapping taxes with other governments.

Other Local Taxes

Other Local Taxes	FY2020 Adopted	FY2021 Adopted	\$ Change	% Change
Local Sales Tax	\$ 10,765,000	\$ 9,900,000	\$ (865,000)	-8.0%
Historic Triangle Tax	4,200,000	3,800,000	(400,000)	-9.5%
Lodging Tax	1,570,000	1,328,000	(242,000)	-15.4%
Meals Tax	3,320,000	2,657,000	(663,000)	-20.0%
Occupational License	6,855,000	5,950,000	(905,000)	-13.2%
Utility Consumption Tax	240,000	232,000	(8,000)	-3.3%
Communications Sales Tax	1,150,000	1,100,000	(50,000)	-4.3%
Motor Vehicle License	1,650,000	1,536,000	(114,000)	-6.9%
Franchise Tax	326,000	352,000	26,000	8.0%
Recordation Tax	1,645,000	1,640,000	(5,000)	-0.3%
Rental Tax	140,000	160,000	20,000	14.3%
Total	<u>\$ 31,861,000</u>	<u>\$ 28,655,000</u>	<u>\$ (3,206,000)</u>	-10.1%

The State collects 6% sales tax from retailers and distributes one percent (1%) to the County monthly. In addition, an additional one percent (1%) Historic Triangle sales tax is collected from retailers in the counties of James City and York and the City of Williamsburg.

Per State Code, fifty percent (50%) of the revenues from the additional 1% sales tax is deposited into the Historic Triangle Marketing Fund to be managed and administered by the Tourism Council of the Greater Williamsburg Chamber and Tourism Alliance and is to be used to market, promote, and advertise the Historic Triangle as an overnight tourism destination. The other fifty percent (50%) is distributed to the localities where the revenues were collected.

The transient occupancy tax ("lodging tax") of five percent (5%) is paid for any room rented on a short-term basis. This revenue is generated primarily by hotels and motels within the County and collected monthly. Sixty percent (60%) of the revenue collected is earmarked for tourism activities per State Code. This revenue stream has grown as a result of a successful marketing campaign undertaken by a regional organization primarily funded by localities within the Historic Triangle (York County, James City County and the City of Williamsburg).

A four percent (4%) tax ("meals tax") is levied on prepared food and beverages sold for human consumption in the County. This tax is collected monthly. The County has earmarked 50% of the meals tax to be used for stormwater, water and sewer projects. The remaining 50% is to assist with funding to the School Division.

The County requires all persons conducting any business, profession, trade, or occupation to have a license. The Commissioner of the Revenue computes the amount of license tax and after the Treasurer receives payment, the license is issued.

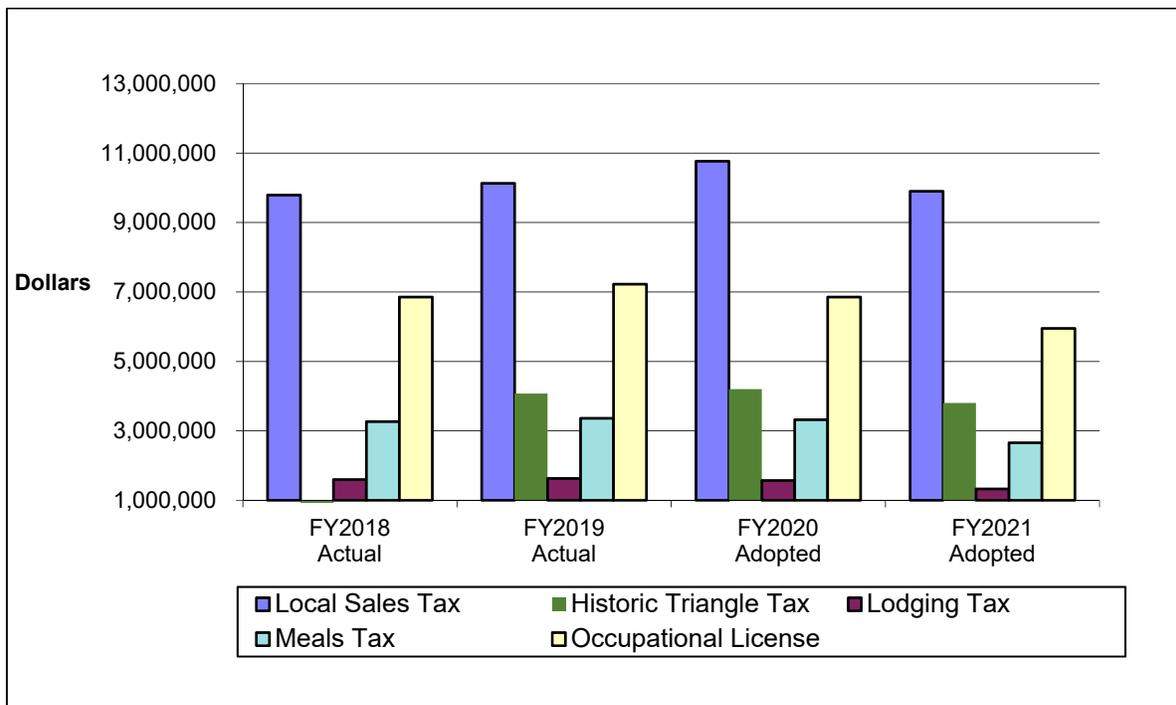
In lieu of the local business license tax levied on corporations furnishing heat, light or power by means of electricity and/or natural gas, Section 58.1-2900 and Section 58.1-2904 of the Code of Virginia impose a tax ("Utility Consumption Tax") on consumers of electricity and natural gas in the state based on kilowatt hours or volume of gas delivered. This tax is collected monthly.

The communication sales tax represents sales and use tax on communication services in the amount of 5% of the sales price of each communications service.

The motor vehicle license represents an annual vehicle registration fee on every motor vehicle, trailer, and semi-trailer garaged, stored or parked in the County.

A bank franchise tax is imposed on banks located within the County, based on their net capital of local banks and the recordation tax for each taxable instrument recorded in the County.

The projections for FY2021 reflect mostly decreases in these revenues. This is due to the expected decline in revenue as a result of the Coronavirus pandemic. The following graph shows a 4 year trend on the major other local taxes: Sales Tax, Lodging Tax, Meals Tax and Occupational Licenses.



Other Local Revenue

	FY2020 Original	FY2021 Adopted	\$ Change Amended 2020/ Adopted 2021	% Change Amended 2020/ Adopted 2021
Permits, Fees and Regulatory Licenses				
Inspection Fees	\$ 783,800	\$ 537,000	\$ (246,800)	-31.5%
Permits, Fees & Licenses	166,200	163,000	(3,200)	-1.9%
Total	<u>\$ 950,000</u>	<u>\$ 700,000</u>	<u>\$ (250,000)</u>	-26.3%
Fines & Forfeitures				
	<u>\$ 343,000</u>	<u>\$ 478,000</u>	<u>\$ 135,000</u>	39.4%
Use of Money & Property				
Use of Money	\$ 474,000	\$ 700,000	\$ 226,000	47.7%
Use of Property	305,500	333,000	27,500	9.0%
Total	<u>\$ 779,500</u>	<u>\$1,033,000</u>	<u>\$ 253,500</u>	32.5%

Permits, inspections, and fees on construction and alterations of buildings are required by the County. Permits include building, electrical, plumbing and mechanical. Other licenses and fees include dog licenses, concealed weapons permits, and fees for zoning, plan review, land transfers, plat and land use. Increases are expected in concealed weapons permits. Plan review fees, map maintenance fees, and land disturbance permits are anticipated to decrease as construction levels are projected to decline as a result of the Coronavirus pandemic.

The County imposes fines on individuals charged with violations of County ordinances. These include court and parking fines and court assessments. The County is experiencing an upward trend in courthouse assessments.

The County Treasurer uses an aggressive cash management program investing temporarily idle funds in repurchase agreements and other instruments secured or collateralized by government securities.

The County receives revenue from the rental of its facilities and equipment, such as the communication towers, as well as the sale of surplus property. An increase in revenue is expected based on current tower agreements.

	<u>FY2020</u> <u>Adopted</u>	<u>FY2021</u> <u>Adopted</u>	<u>\$ Change</u>	<u>% Change</u>
Charges for Services				
Excess Clerk of Court/Land Records-				
Secure Remote Access	\$ 105,000	\$ 70,000	\$ (35,000)	-33.3%
Commonwealth's Attorney	14,000	14,000	-	0.0%
Law Enforcement	170,000	155,000	(15,000)	-8.8%
Medic Transport Fee Recovery	1,400,000	1,690,700	290,700	20.8%
Mosquito Control	-	1,000	1,000	100.0%
Parks & Recreation	501,000	367,000	(134,000)	-26.8%
Library Fines & Fees	35,000	36,000	1,000	2.9%
Computer Support	5,000	5,000	-	0.0%
Other	5,000	5,000	-	0.0%
Total	<u>\$ 2,235,000</u>	<u>\$ 2,343,700</u>	<u>\$ 108,700</u>	4.9%
Fiscal Agent Fees	<u>\$ 238,000</u>	<u>\$ 288,947</u>	<u>\$ 50,947</u>	21.4%
Miscellaneous	<u>\$ 165,000</u>	<u>\$ 181,934</u>	<u>\$ 16,934</u>	10.3%
Recovered Costs				
York-Poquoson Courthouse	\$ 395,000	\$ 521,527	\$ 126,527	32.0%
Records Management System	-	-	-	100.0%
Streelight Program	6,000	6,000	-	0.0%
Signage	5,000	5,000	-	0.0%
Williamsburg Public Safety	1,000	1,200	200	20.0%
Regional Radio System MOU	45,000	-	(45,000)	-100.0%
Hampton 911	-	10,000	10,000	100.0%
Poquoson 911	333,000	339,818	6,818	2.0%
Williamsburg 911	573,000	584,732	11,732	2.0%
Postage Reimbursement	1,000	-	(1,000)	-100.0%
Poquoson Cooperative Extension	9,000	10,855	1,855	20.6%
Total	<u>\$ 1,368,000</u>	<u>\$ 1,479,132</u>	<u>\$ 111,132</u>	8.1%

The County collects revenues for services exclusive of enterprise fund activities, which include fees charged by the Clerk of Court, Commonwealth's Attorney, Sheriff, Fire & Rescue, Mosquito Control, Parks & Recreation, the Library, Computer Support, and Freedom of Information Act requests. Advance Life Support (ALS) and Basic Life Support (BLS) fees are for ambulance transport services provided by the County's Fire and Life Safety Department. The FY2021 budget includes increasing the recovery rates to 150% of the 2020 Medicare Fee Schedule rates.

	Current Rates	New Rates
ALS Level 2	\$800.00	\$969.90
ALS Level 1	\$550.00	\$670.11
BLS	\$450.00	\$564.32
Mileage	\$10.00	\$11.33

The County is the fiscal agent for various agencies including Colonial Behavioral Health and the Colonial Group Home Commission, and receives a fee for providing this service. Additionally, administrative costs are recovered from the County's enterprise funds. The fees are based on a percentage of the agencies' and enterprise funds' budgets.

Miscellaneous revenue represents receipts from prior year refunds, procurement card rebates on the County's credit card transactions, returned checks, administrative fees, and other sources.

The County is reimbursed for costs associated with court services, streetlights & signage, the regional radio system, the consolidated E911 center and records management system, and Cooperative Extension. The court services costs are shared with the City of Poquoson based on a percentage determined by population and a court order. An agreement was approved by the localities and affirmed by the court, reducing the City of Poquoson's share from 19.9% to 15.7%. This change in rate became effective in FY2019 and was due to the rise of York County's population versus Poquoson's over several decades since the initial 1970's agreement. Rather than reflecting the entire amount in one year, the agreement stipulates that the impact be gradually reflected over the next five years by increasing the credit amount until the full credit is provided to the City of Poquoson in FY2022. In addition, the City of Poquoson now pays the county a management fee of 6% of the total costs of the program. The increase in funding from the City of Poquoson is due to the costs of major repairs to the courthouse.

The County has a contractual agreement with the City of Poquoson to provide Cooperative Extension services for a fee.

Revenue from the State

	FY2020	FY2021		
	<u>Adopted</u>	<u>Adopted</u>	<u>\$ Change</u>	<u>% Change</u>
Mobile Home	10,000	10,000	-	0.0%
Rolling Stock	20,000	20,000	-	0.0%
PPTRA	8,742,000	8,742,000	-	0.0%
Commonwealth's Attorney	562,680	572,000	(9,320)	-1.7%
Commissioner of the Revenue	201,150	215,000	(13,850)	-6.9%
Treasurer	160,790	162,000	(1,210)	-0.8%
Registrar & Electoral Board	48,000	48,000	-	0.0%
Sheriff	2,688,700	2,576,000	112,700	4.2%
Clerk of Court	435,680	484,000	(48,320)	-11.1%
VJCCA	55,000	55,000	-	0.0%
VA Supreme Court Extradition	10,000	15,000	(5,000)	-50.0%
Library Grant	156,000	161,462	(5,462)	-3.5%
Court Service Postage	11,000	12,000	(1,000)	-9.1%
Wireless E-911	250,000	313,000	(63,000)	-25.2%
DCJS Victim/Witness	<u>30,000</u>	<u>37,000</u>	<u>(7,000)</u>	<u>-23.3%</u>
Total	<u>13,381,000</u>	<u>13,422,462</u>	<u>(41,462)</u>	<u>3.0%</u>

The County receives a share of certain revenues collected by the State. Under the Motor Vehicle Sales and Use Tax Act, a tax is levied on the sale or use of mobile homes. Taxes collected on mobile homes are determined by the application of three percent (3%) of the sales price of each mobile home sold in Virginia and/or used or stored for use in Virginia. The monies collected are distributed to the local government where the mobile home is situated as a dwelling (Section 58.1-2400 and 2402 of the Code of Virginia).

Under the Taxation of Public Service Corporations, a tax is levied on the assessed value of rolling stock, which is apportioned to localities based on the percentage of lane and railroad miles traveled (or valued by fair market) within the locality to the amount traveled (or valued by fair market) within Virginia. Each local government is entitled to a fraction of the revenue derived of the total rolling stock assessment (Section 58.1-2658 and 2658.1 of the Code of Virginia).

The State converted the Personal Property Tax Relief Act (PPTRA) from a vehicle-based entitlement program to a block grant program with a statewide cap on disbursements to local governments. The County receives revenues for the State's share of expenditures in joint activities. These include the Commonwealth's Attorney, Commissioner of the Revenue, Treasurer, Registrar, Electoral Board, Sheriff and Clerk of Court. The amounts included in FY2021 adopted budget reflect the estimates provided by the Virginia Compensation Board and actions taken by the General Assembly.

The County also receives revenues from the State designated for specific uses, including a pass-through grant from the Virginia Juvenile Community Crime Control Act (VJCCA) for the Colonial Group Home Commission, which is expected to be level. The Library grant is based on a preliminary figure provided by the State. Court service postage is estimated based on the expenditure budget and the Wireless E-911 revenue is projected to increase. Other grants include but are not limited to, grants from the Department of Health and Department of Criminal Justice Services (DCJS).

Revenue from the Federal Government

	FY2020	FY2021	\$ Change	% Change
	<u>Original</u>	<u>Adopted</u>	<u>Amended 2020/ Adopted 2021</u>	<u>Amended 2020/ Adopted 2021</u>
Payment in Lieu of Taxes	\$ 11,000	\$ 11,000	\$ -	0.0%
DCJS Victim/Witness	100,000	110,650	10,650	10.7%
DCJS Domestic Violence	27,000	27,400	400	1.5%
Social Svcs CAP Reimbursement	180,000	180,000	-	0.0%
Library E-rate	10,000	10,000	-	0.0%
SAFER Grant	285,000	217,584	(67,416)	-23.7%
LEMPG	-	50,335	50,335	0.0%
Housing Assistance Vouchers	-	102,000	102,000	0.0%
Total	<u>\$ 613,000</u>	<u>\$ 708,969</u>	<u>\$ 95,969</u>	15.7%

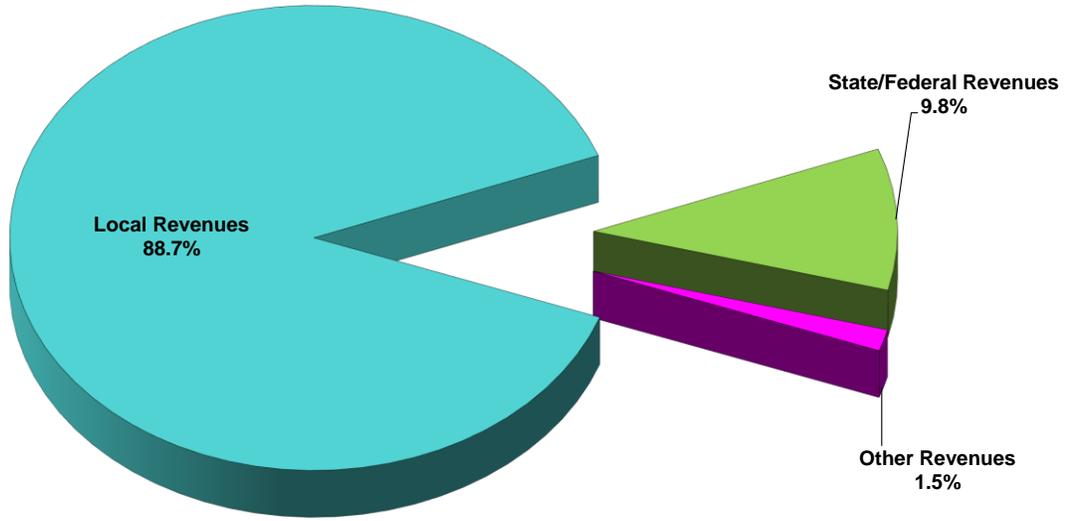
Payment in Lieu of Taxes represents a County-imposed service charge on real estate that is exempt from property taxation. The County also receives federal funding for its Housing Assistance, Victim-Witness and Domestic Violence programs. The County prepares an annual Cost Allocation Plan to recover administrative costs related to services performed for Social Services. The Library E-Rate program is a reimbursement-based program for telecommunications and internet charges. The Local Emergency Management Performance Grant (LEMPG) provides salary support for emergency management personnel. The SAFER Grant which provided for partial funding for six fire fighters in FY2020 will have reduced federal funding each year as the County phases in the costs for the new fire fighters over the next three years.

Other Financing Sources

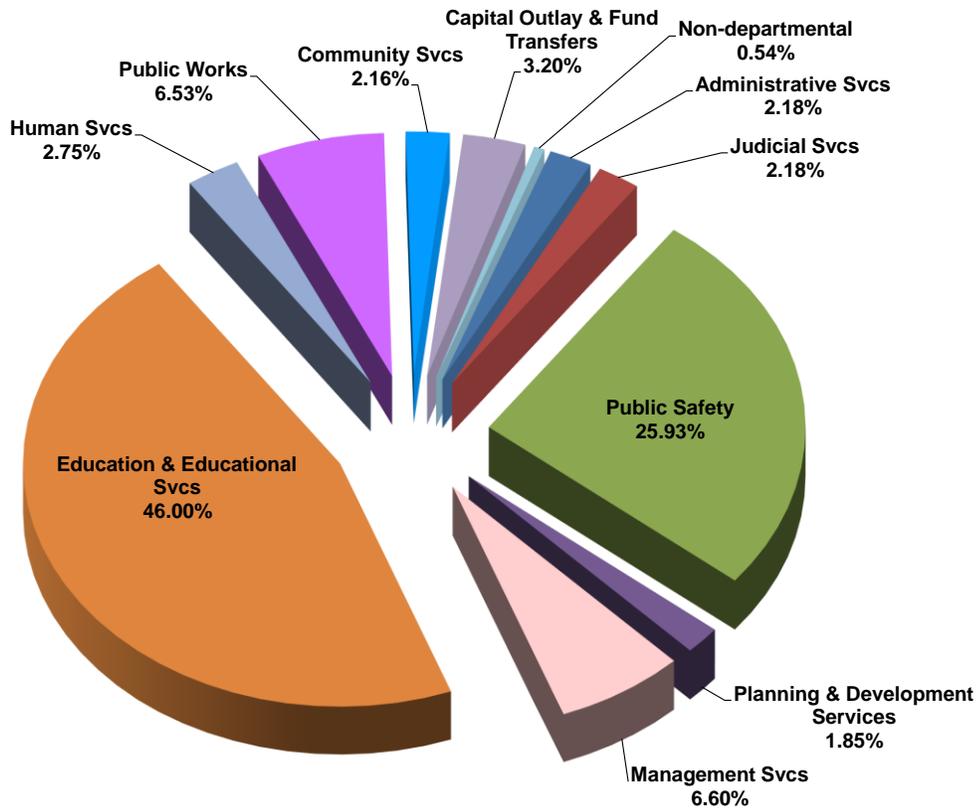
	FY2020 <u>Original</u>	FY2021 <u>Adopted</u>	\$ Change Amended 2020/ <u>Adopted 2021</u>	% Change Amended 2020/ <u>Adopted 2021</u>
Transfers from Other Funds				
School Division	\$ 1,950,500	\$ 1,956,650	\$ 6,150	0.3%
CDA Special Revenue Fund	<u>166,192</u>	<u>171,106</u>	<u>4,914</u>	3.0%
Total	<u>\$ 2,116,692</u>	<u>\$ 2,127,756</u>	<u>\$ 11,064</u>	0.5%

The School Division has contracted with the County to maintain the school grounds and athletic fields, for video services operations, and for a portion of the emergency radio system maintenance contract. The School Division also has an arrangement with the Sheriff's Office for School Resource Officers at each high school and two officers to share at the four middle schools. The transfer from the Marquis Community Development Authority Special Revenue Account is for services provided to the facilities in the project area, per a Memorandum of Understanding.

**GENERAL FUND REVENUES
FY2021 Adopted - BY SOURCE**



**GENERAL FUND EXPENDITURES
FY2021 Adopted- BY FUNCTIONAL AREA**

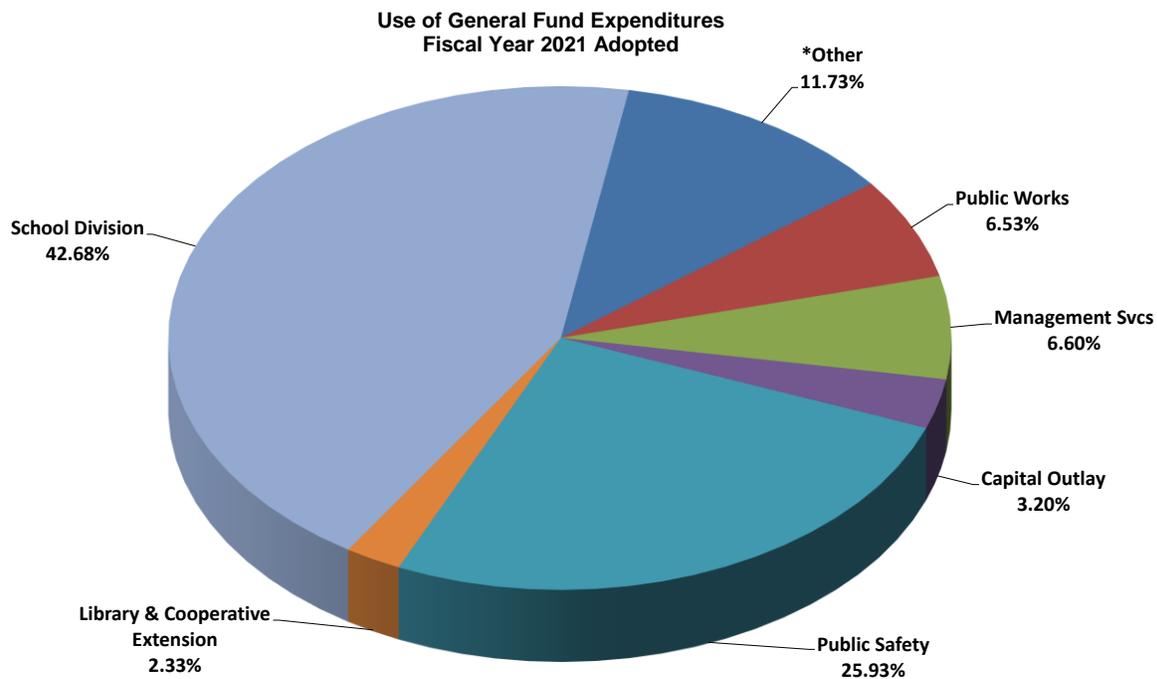


General Fund Expenditure Summary

<u>Activity Title</u>	FY2018 Actual <u>Expenditures</u>	FY2019 Actual <u>Expenditures</u>	FY2020 Adopted <u>Budget</u>	FY2021 Adopted <u>Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Administrative Services						
Board of Supervisors	\$ 355,120	\$ 369,286	\$ 414,824	\$ 410,646	\$ (4,178)	-1.0%
County Administration	676,119	590,738	688,395	750,122	61,727	9.0%
Public Affairs	392,911	437,668	454,809	401,432	(53,377)	-11.7%
Video Services	466,443	458,968	403,069	323,582	(79,487)	-19.7%
County Attorney	502,196	600,627	622,623	629,338	6,715	1.1%
General Registrar's Office	282,863	308,894	350,423	462,576	112,153	32.0%
Electoral Board	88,783	91,533	183,653	159,613	(24,040)	-13.1%
Subtotal	<u>2,764,435</u>	<u>2,857,714</u>	<u>3,117,796</u>	<u>3,137,309</u>	<u>19,513</u>	<u>0.6%</u>
Judicial Services						
Clerk of the Circuit Court	994,599	902,924	986,486	950,589	(35,897)	-3.6%
Commonwealth's Attorney	1,083,631	1,167,112	1,211,551	1,244,158	32,607	2.7%
Victim-Witness Assistance Program	209,242	223,606	254,065	237,190	(16,875)	-6.6%
Domestic Violence Program	50,602	53,325	51,964	54,316	2,352	4.5%
Circuit Court	65,225	67,679	105,199	110,089	4,890	4.7%
General District Court	27,218	30,456	29,015	29,360	345	1.2%
Juvenile & Domestic Relations Court	16,280	15,378	24,345	21,730	(2,615)	-10.7%
Colonial Group Home Commission	450,082	528,828	617,374	488,700	(128,674)	-20.8%
Magistrate	1,057	1,513	2,000	2,000	-	0.0%
Subtotal	<u>2,897,936</u>	<u>2,990,821</u>	<u>3,281,999</u>	<u>3,138,132</u>	<u>(143,867)</u>	<u>-4.4%</u>
Public Safety						
Sheriff - General Operations	2,121,653	2,028,284	2,204,886	2,473,085	268,199	12.2%
Sheriff - Law Enforcement	5,843,758	6,291,709	6,217,058	5,748,880	(468,178)	-7.5%
Sheriff - Investigations	1,630,013	1,769,196	1,737,738	1,680,976	(56,762)	-3.3%
Sheriff - Civil Operations/Court Security	1,467,020	1,468,557	1,516,790	1,652,365	135,575	8.9%
Sheriff - Community Services	528,652	992,667	1,230,616	1,221,364	(9,252)	-0.8%
Sheriff - DARE Grant Program	79,376	6,110	-	-	-	0.0%
Fire & Life Safety - Administration	406,339	645,443	677,662	712,003	34,341	5.1%
Fire & Life Safety - Fire & Rescue Operations	11,861,889	11,921,835	12,474,768	13,155,609	680,841	5.5%
Fire & Life Safety - Tech Services & Special Operations	489,418	497,512	523,167	526,831	3,664	0.7%
Fire & Life Safety - Prevention & Community Safety	337,854	364,194	408,735	421,826	13,091	3.2%
Fire & Life Safety - Support Services	56,702	534,224	529,902	596,406	66,504	12.6%
Fire & Life Safety - Animal Services	420,296	420,475	508,910	502,964	(5,946)	-1.2%
Fire & Life Safety - Emergency Management	212,904	193,002	231,686	266,513	34,827	15.0%
Emergency Communications	3,832,983	3,652,714	4,280,437	4,264,502	(15,935)	-0.4%
Radio Maintenance	1,243,678	1,260,984	1,313,099	1,196,243	(116,856)	-8.9%
Security Services	-	-	-	135,000	135,000	100.0%
Adult Corrections	2,583,935	2,475,799	2,456,177	2,382,808	(73,369)	-3.0%
Juvenile Corrections	337,165	367,744	367,872	319,247	(48,625)	-13.2%
Subtotal	<u>33,453,635</u>	<u>34,890,449</u>	<u>36,679,503</u>	<u>37,256,622</u>	<u>577,119</u>	<u>1.6%</u>
Planning & Development Services						
Administration	496	5,664	302,892	316,733	13,841	4.6%
Building Safety	956,877	1,053,912	1,108,805	1,167,819	59,014	5.3%
Board of Zoning / Subdivision Appeals	1,365	2,664	6,565	7,025	460	7.0%
Development Services	769,534	834,185	787,341	806,844	19,503	2.5%
Planning	479,760	423,117	329,093	325,018	(4,075)	-1.2%
Planning Commission	21,050	15,706	31,032	30,056	(976)	-3.2%
Subtotal	<u>2,229,082</u>	<u>2,335,248</u>	<u>2,565,728</u>	<u>2,653,495</u>	<u>87,767</u>	<u>3.4%</u>
Management Services						
Finance Administration	252,810	279,589	349,704	349,941	237	0.1%
Accounting & Financial Reporting	292,782	335,582	393,006	414,237	21,231	5.4%
Budget	349,500	305,507	380,010	211,956	(168,054)	-44.2%
Fiscal Accounting Services	719,430	722,291	731,763	718,245	(13,518)	-1.9%
Central Purchasing	391,431	436,048	451,020	457,989	6,969	1.6%
Central Insurance	191,465	175,263	137,611	178,680	41,069	29.8%
Information Technology	2,342,817	2,240,165	2,298,142	2,385,500	87,358	3.8%
Human Resources	794,165	892,731	1,023,763	997,087	(26,676)	-2.6%
Commissioner of the Revenue	1,157,160	1,286,793	1,350,608	1,353,440	2,832	0.2%
Treasurer	932,948	915,021	1,028,169	1,027,419	(750)	-0.1%
Real Estate Assessment	614,859	661,823	729,767	740,904	11,137	1.5%
Economic Development	225,203	134,366	139,910	134,360	(5,550)	-4.0%
Office of Economic Development	435,761	491,358	524,203	517,338	(6,865)	-1.3%
Central Administration Services	272,655	133,065	-	-	-	0.0%
Subtotal	<u>8,972,986</u>	<u>9,009,602</u>	<u>9,537,676</u>	<u>9,487,096</u>	<u>(50,580)</u>	<u>-0.5%</u>

General Fund Expenditure Summary

<u>Activity Title</u>	FY2018 Actual <u>Expenditures</u>	FY2019 Actual <u>Expenditures</u>	FY2020 Adopted <u>Budget</u>	FY2021 Adopted <u>Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Education & Educational Services						
School Ops & Capital/Debt Svc - Local	59,947,482	60,937,096	62,668,868	62,743,260	74,392	0.1%
Library Services	2,913,052	3,116,552	3,263,058	3,280,121	17,063	0.5%
Cooperative Extension	48,992	62,343	64,615	66,927	2,312	3.6%
Subtotal	<u>62,909,526</u>	<u>64,115,991</u>	<u>65,996,541</u>	<u>66,090,308</u>	<u>93,767</u>	0.1%
Human Services						
Social Services - Local Share	2,154,931	2,218,818	2,438,926	2,379,095	(59,831)	-2.5%
Payments to Outside Entities	1,445,645	1,453,601	1,535,021	1,565,108	30,087	2.0%
Subtotal	<u>3,600,576</u>	<u>3,672,419</u>	<u>3,973,947</u>	<u>3,944,203</u>	<u>(29,744)</u>	-0.8%
Public Works						
Administration	193,621	160,773	201,848	209,846	7,998	4.0%
Engineering & Facility Maintenance	2,116,648	2,136,022	2,375,230	3,523,944	1,148,714	48.4%
Facility / Utility Charges	979,046	971,034	1,051,911	-	(1,051,911)	-100.0%
Grounds Maintenance & Construction	3,028,309	3,347,947	3,350,798	3,501,827	151,029	4.5%
Stormwater Operations	1,695,409	1,484,751	1,939,606	1,158,533	(781,073)	-40.3%
Mosquito Control	251,257	511,212	361,514	993,918	632,404	174.9%
Wetlands & Chesapeake Bay Boards	4,434	-	-	-	-	0.0%
Subtotal	<u>8,268,724</u>	<u>8,611,739</u>	<u>9,280,907</u>	<u>9,388,068</u>	<u>107,161</u>	1.2%
Community Services						
Administration	282,401	292,396	328,160	339,820	11,660	3.6%
Housing	514,797	605,271	582,063	621,126	39,063	6.7%
Parks & Recreation	2,106,329	2,209,911	2,348,641	2,237,998	(110,643)	-4.7%
Freight Shed	971	69,740	-	-	-	0.0%
Subtotal	<u>2,904,498</u>	<u>3,177,318</u>	<u>3,258,864</u>	<u>3,198,944</u>	<u>(59,920)</u>	-1.8%
Capital Outlay & Fund Transfers						
Capital Outlay & Fund Transfers	4,753,232	14,067,814	7,040,080	4,593,445	(2,446,635)	-34.8%
Subtotal	<u>4,753,232</u>	<u>14,067,814</u>	<u>7,040,080</u>	<u>4,593,445</u>	<u>(2,446,635)</u>	-34.8%
Non-Departmental						
Contributions	408,313	402,423	415,503	341,921	(73,582)	-17.7%
Non-Departmental Employee Benefits	1,207,561	1,041,868	988,848	115,881	(872,967)	-88.3%
Appropriated Reserves	41,733	19,000	254,608	314,476	59,868	23.5%
Non-Departmental	-	30,668	30,000	-	(30,000)	-100.0%
Subtotal	<u>1,657,607</u>	<u>1,493,959</u>	<u>1,688,959</u>	<u>772,278</u>	<u>(886,681)</u>	-52.5%
Totals	<u>\$ 134,412,237</u>	<u>\$ 147,223,074</u>	<u>\$ 146,422,000</u>	<u>\$ 143,659,900</u>	<u>\$ (2,732,100)</u>	-1.9%

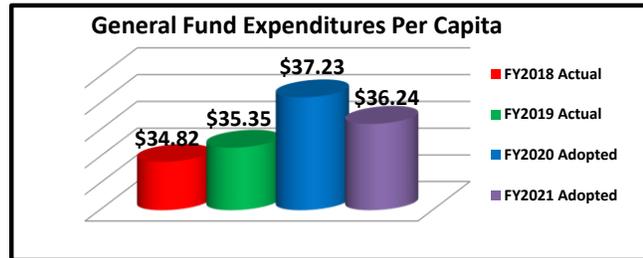


* Other = Admin Svcs, Judicial Svcs, Planning & Development Svcs, Community Svcs, Human Svcs, & Non-departmental

Administrative & Legal Services



This Office is responsible for the overall governing, communications, and legal activities of the County.



Department Overview

Board of Supervisors

As stewards of the public trust and resources, the mission of the Board of Supervisors is to maintain and improve the quality of life for all County residents. To direct and maximize the available resources of the County toward this mission, the Board supports these Strategic Priorities:

- Exemplary Public Safety
- Excellent Educational Opportunities
- Value-driven Economic Development
- Maximize Outstanding Communications and Customer Service
- Environmental Stewardship with a Focus on Resiliency
- Quality Technology Investments



WYCG-TV is the York County Government channel and shows programs related to local and state government, including Board of Supervisors meetings and work sessions as well as Planning Commission meetings.

County Administration

- Oversees and directs the daily administrative operations of the County.
- Develops an annual budget.
- Provides administrative and legislative support services to the Board of Supervisors.
- One Deputy County Administrator provides oversight for the divisions of Planning, Development Services, Community Services and Public Works.
- One Deputy County Administrator provides oversight for the divisions of Finance, Human Resources, Information Technology, and Real Estate Assessments.
- Establishes and maintains a County-wide performance measurement, evaluation and reporting system.
- Represents the County's interests in regional partnerships and initiatives.

County Attorney

- Provides quality and timely legal services to County leadership including the Board of Supervisors and their Boards and Commissions.
- Provides representation to the School Board, the Economic Development Authority, and to the Department of Social Services.
- Maintains a state-of-the-art legal office.
- Emphasizes the continuous training of present staff to keep abreast of current developments in the legal field so that the office's many clients can be provided timely and accurate legal advice.

Public Affairs

- Public Affairs provides residents, businesses, and other stakeholders information about County programs, services, and events by creating and managing content over a variety of communications platforms. The top priority is to provide effective and outstanding communication between the County government, staff, and citizens to promote civic engagement, participation, and trust.
- The Public Affairs Office manages the York County website and social media pages, local government access cable channels, a quarterly Citizen News publication, and various printed materials. Located in Historic Yorktown, this division also handles citizen calls and questions, media inquiries, Freedom of Information Requests, and manages communications from the Emergency Operations Center when activated.

Video Services (WYCG-TV/YCSD-TV)

- Through a partnership with York County Schools, WYCG-TV and YCSD-TV provide timely and useful information to York County residents about programs, services, and events of the County and School Division. Skilled video professionals produce live cablecasts and local programs designed to promote awareness and celebrate the quality of life for our citizens and stimulate community engagement. These programs including Board of Supervisors, Planning Commission, and School Board meetings aired via 3 cable channels, live streaming, and on-demand access across various social and video platforms.

BOS Strategic Priorities

1. Exemplary Public Safety
2. Excellent Educational Opportunities
3. Value-Driven Economic Development
4. Maximize Outstanding Communications and Customer Service
5. Environmental Stewardship with a Focus on Resiliency
6. Quality Technology Investments

*approved 1.31.20

Social Media

- Facebook: @yorkcountyyva, 9,380 Likes
- Instagram: 2,339 Photos posted
- YouTube: 129 Videos posted
- Twitter: 1,482 followers @YorkCountyVAGov

Each Quarterly issue of **CITIZEN NEWS** is sent to 28,000+ mailboxes in York County

WEBSITES

York County VIRGINIA
www.yorkcountygov

Visit Yorktown VIRGINIA
visit.yorktown.org

York County VIRGINIA
yes.yorkcountygov

York County PUBLIC LIBRARY
49% Connect via mobile

Video Services has produced 150 programs since 2017 about our community. Plus More Than 150 Meeting Broadcasts.

WYCG TV and YCSD TV logos.

**York County
Departmental Budget Documents**

Board of Supervisors

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	199,044	202,908	206,358	209,003
Contractual Services	105,632	99,925	125,000	119,085
Internal Services	-	14,706	16,466	14,858
Other Charges	49,460	49,955	64,550	65,000
Materials & Supplies	984	1,792	2,450	2,700
Total Budgetary Costs	<u>355,120</u>	<u>369,286</u>	<u>414,824</u>	<u>410,646</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	355,120	369,286	414,824	410,646
Total Revenues	<u>355,120</u>	<u>369,286</u>	<u>414,824</u>	<u>410,646</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	1.00	1.00	1.00	1.00
Total Staffing	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

**York County
Departmental Budget Documents**

County Administration

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	635,366	538,565	625,958	678,947
Contractual Services	1,138	96	4,655	3,305
Internal Services	6,772	25,907	25,647	32,720
Other Charges	22,559	21,661	26,910	30,150
Materials & Supplies	3,232	4,509	5,225	5,000
Capital Outlay	7,052	-	-	-
Total Budgetary Costs	<u>676,119</u>	<u>590,738</u>	<u>688,395</u>	<u>750,122</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	676,119	590,738	688,395	750,122
Total Revenues	<u>676,119</u>	<u>590,738</u>	<u>688,395</u>	<u>750,122</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	4.50	4.55	5.55	5.55
Total Staffing	<u>4.50</u>	<u>4.55</u>	<u>5.55</u>	<u>5.55</u>

Major Budget Variances

- Internal Services: Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase in number and costs of maintenance service contracts on new technology and additional cyber security measures.
- Additional Work as Required funding allocated from Public Works to County Administration.

**York County
Departmental Budget Documents**

Public Affairs

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	354,577	374,197	377,458	323,250
Contractual Services	15,334	30,241	32,810	35,140
Internal Services	-	5,719	8,691	7,842
Other Charges	21,651	25,527	34,125	33,775
Materials & Supplies	1,349	1,984	1,725	1,425
Total Budgetary Costs	<u>392,911</u>	<u>437,668</u>	<u>454,809</u>	<u>401,432</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	392,911	437,668	454,809	401,432
Total Revenues	<u>392,911</u>	<u>437,668</u>	<u>454,809</u>	<u>401,432</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	4.00	4.00	4.00	3.00
Total Staffing	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>3.00</u>

Major Budget Variances

- Administrative Technician position eliminated.

**York County
Departmental Budget Documents**

Video Services

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	412,597	383,685	264,462	275,411
Contractual Services	20,746	25,970	56,766	14,460
Internal Services	13,570	29,151	40,227	31,111
Other Charges	4,421	3,165	6,064	600
Materials & Supplies	8,065	9,877	11,250	2,000
Capital Outlay	7,044	7,120	24,300	-
Total Budgetary Costs	<u>466,443</u>	<u>458,968</u>	<u>403,069</u>	<u>323,582</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	287,218	279,423	221,069	125,582
Transfer From Other Funds	179,225	179,545	182,000	198,000
Total Revenues	<u>466,443</u>	<u>458,968</u>	<u>403,069</u>	<u>323,582</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	5.50	5.50	3.50	3.50
Total Staffing	<u>5.50</u>	<u>5.50</u>	<u>3.50</u>	<u>3.50</u>

Major Budget Variances

- A decrease in overall funding for Video Services is programmed since the engineering function of Video Services was merged into Information Technology to consolidate IT functions.

**York County
Departmental Budget Documents**

County Attorney

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	476,985	576,769	592,264	598,869
Contractual Services	4,066	164	5,425	5,475
Internal Services	-	5,719	7,568	6,804
Other Charges	4,678	5,932	6,715	7,040
Materials & Supplies	10,053	11,248	10,651	11,150
Capital Outlay	6,414	795	-	-
Total Budgetary Costs	<u>502,196</u>	<u>600,627</u>	<u>622,623</u>	<u>629,338</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	502,196	600,627	622,623	629,338
Total Revenues	<u>502,196</u>	<u>600,627</u>	<u>622,623</u>	<u>629,338</u>

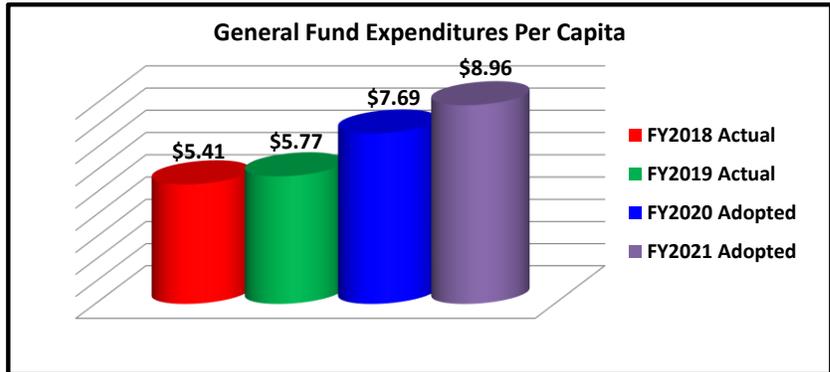
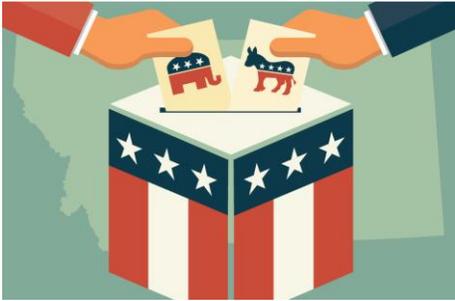
Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	3.00	4.00	4.00	4.00
Total Staffing	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

Election Services

General Administration-Election Services is responsible for the elections held within the County. This is accomplished through the divisions below. Individual division details follow this summary page.



Department Overview

General Registrar's Office

- Registers all qualified York County residents to vote.
- Complies with federal, state, and local election laws.
- Provides timely and quality service to residents, candidates, news media, and elected officials.
- Increases public awareness of voter registration and absentee voting processes.
- Provides appropriate employee training.
- Assists the Electoral Board with their various responsibilities.

Electoral Board

- Conducts elections according to the federal, state, and local election laws.
- Appoints a qualified Registrar and approves the number of assistants.
- Recruits and appoints qualified Officers of Election.
- Provides training for all appointed Officers of Election.
- Purchases and maintains voting equipment approved by the State Board of Elections.
- Purchases election materials in the most economical way possible.
- Certifies elections accurately and expeditiously.
- Provides information to the public about the election process in conjunction with the Registrar's Office.



York County
Departmental Budget Documents

General Registrar's Office

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	264,756	266,672	273,007	293,749
Contractual Services	4,873	7,341	10,140	9,140
Internal Services	3,013	16,595	11,691	11,042
Other Charges	7,802	17,242	18,485	39,595
Materials & Supplies	919	1,044	2,100	2,550
Leases & Rentals	-	-	35,000	106,500
Capital Outlay	1,500	-	-	-
Total Budgetary Costs	282,863	308,894	350,423	462,576

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	244,128	270,052	311,423	423,576
State Shared Expenses	38,735	38,842	39,000	39,000
Total Revenues	282,863	308,894	350,423	462,576

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	3.50	3.50	3.50	3.50
Total Staffing	3.50	3.50	3.50	3.50

Major Budget Variances

- Increased funding in Other Charges for Postal/Messenger Service due to increased mailings attributable to the no-excuse vote by mail option and Personnel Development.

- An increase in funding is provided in Leases & Rentals due to the General Registrar's office acquiring a second location to better serve County residents.

**York County
Departmental Budget Documents**

Electoral Board

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	13,870	12,382	16,473	17,013
Contractual Services	70,044	68,337	156,950	132,270
Other Charges	3,246	9,293	7,780	7,130
Materials & Supplies	1,623	1,521	2,450	3,200
Total Budgetary Costs	88,783	91,533	183,653	159,613

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	80,060	82,789	174,653	150,613
State Shared Expenses	8,723	8,744	9,000	9,000
Total Revenues	88,783	91,533	183,653	159,613

Major Budget Variances

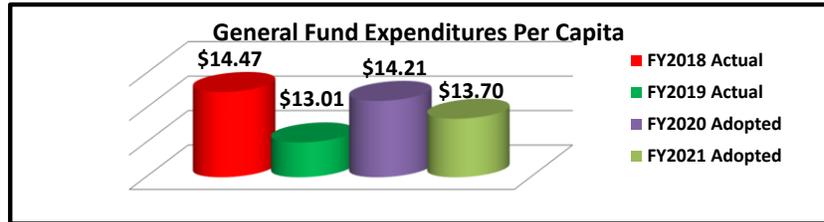
- The overall decrease in funding is attributable to holding two elections in FY2021 compared to three held in FY2020.

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Clerk of the Circuit Court



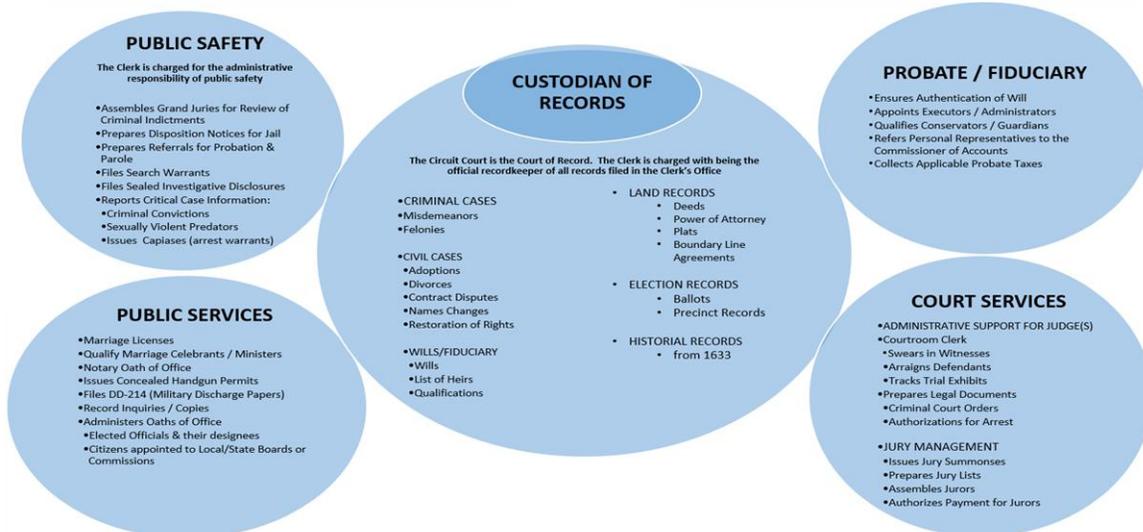
The Clerk of the Circuit Court is an elected official and is the custodian of all permanent records for the residents of York County and the City of Poquoson.



Department Overview

Clerk of the Circuit Court

- **CUSTODIAN OF RECORDS:** The Circuit Court is the Court of Record. Wherein the Clerk is charged with being the Custodian of Records for all records filed in the Circuit Court Clerk's Office. Records that can be found in the Circuit Court Clerk's Office are as follows: Land Records consisting of deeds, deeds of trust, plats, boundary line adjustments; Election Records, Felony and Misdemeanor Criminal Cases; Civil Cases, including but not limited to, adoptions, divorces, contract disputes, name changes, and restoration of rights. As the custodian of these records, the Clerk has the responsibility to maintain and preserve these records that date back to 1633.
- **PUBLIC SAFETY:** The Clerk's role in public safety requires the administration of justice by the assurance of due process including but not limited to docket management related to speedy trial, collection of fines and costs, reporting case information to a variety of governmental agencies related to criminal convictions, commitments of sexually violent predators, terms of incarceration of criminal defendants, issuing warrants of arrest, and preparing criminal court orders and other legal documents such as referrals to probation.
- **PUBLIC SERVICES:** The Clerk provides a variety of public services such as the recordation of land records consisting of deeds, deeds of trust, power of attorney, certificates of satisfaction, judgments and judgment releases; issuance of Marriage Licenses, Concealed Handgun Permits, and filing of Military Discharge papers (DD-214). The Clerk is also responsible for qualifying and administering a variety of Oaths of Office, such as Marriage Celebrants and/or Ministers, Notary Public appointments, Elected Officials and/or their designees, and locally appointed positions.
- **PROBATE/FIDUCIARY:** The Clerk ensures the authentication of the will, conducts a legal hearing with witnesses, makes a legal appointment of an executor or administrator of a decedent's estate and prepares legal documents and orders related to the handling of the estate. The Clerk collects the applicable estate taxes for the Commonwealth. The Clerk is also responsible for the appointment and qualification of guardians and/or conservators for minors or incapacitated adults.
- **COURT SERVICES:** The Clerk provides direct administrative support to the judges in court proceedings. The Clerk prepares many legal documents for the court such as criminal court orders that memorializes the outcome of a criminal court case, summonses and legal service of process, authorizations for arrest and other judicial directives. The Clerk is responsible for maintaining all court files and ensuring proper recordkeeping of the legal documents in the court files.



**York County
Departmental Budget Documents**

Clerk of the Circuit Court

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	854,661	823,598	937,485	907,371
Contractual Services	7,840	6,898	20,690	17,840
Internal Services	33	6,945	7,776	5,778
Other Charges	8,543	9,314	10,985	11,850
Materials & Supplies	7,589	8,914	9,550	7,750
Capital Outlay	112,618	47,256	-	-
Grants & Donations	3,315	-	-	-
Total Budgetary Costs	<u>994,599</u>	<u>902,924</u>	<u>986,486</u>	<u>950,589</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	264,734	278,957	427,806	378,589
State Shared Expenses	597,781	526,135	435,680	484,000
State Aid & Grants	9,875	12,052	11,000	12,000
Permits, Fees, Regulatory Licenses	5,413	1,976	5,000	4,000
Charges for Services	116,796	83,804	107,000	72,000
Total Revenues	<u>994,599</u>	<u>902,924</u>	<u>986,486</u>	<u>950,589</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	14.00	14.00	14.00	14.00
Total Staffing	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>

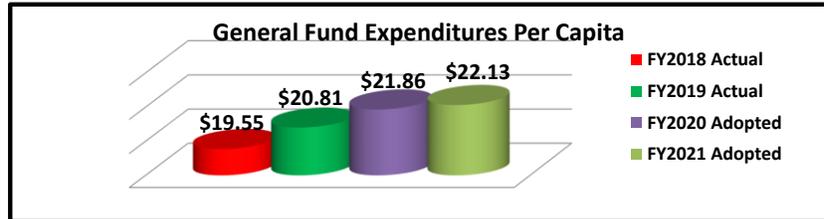
Major Budget Variances

- Contractual Services decreased \$3,000 due to a reduction in expected jury duty expenses.

Commonwealth's Attorney



The Commonwealth's Attorney is the elected official responsible for prosecuting all felonies, misdemeanor appeals, and certain misdemeanors and criminal forfeiture cases originating in York County and the City of Poquoson.



Department Overview

Commonwealth's Attorney

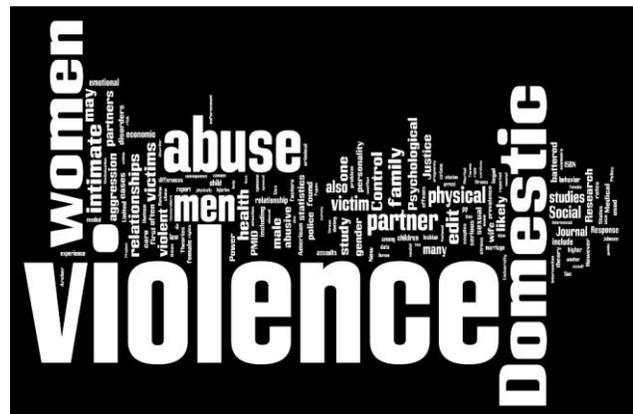
- Prosecutes criminal cases vigorously, successfully, and efficiently to protect the citizens of York County and the City of Poquoson.
- Ensures that all crime victims be treated with sensitivity and professionalism by the criminal justice system.
- Provides effective assistance and guidance to law enforcement personnel servicing York County and the City of Poquoson.
- Enforces forfeitures of property used in criminal endeavors whenever possible.
- Provides prompt and accurate responses to inquiries from York County and Poquoson residents.

Victim-Witness Assistance Program

- Responds to the emotional and physical needs of crime victims and assist victims of crime in stabilizing their lives after victimization.
- Treats victims with dignity and respect, reduces victim trauma, and assists clients in understanding and participating in the court process.
- Informs victims and witnesses of their rights under victims' rights legislation and Virginia's Crime Victim and Witness Rights Act (§ 19.2-11.01) and assists them in receiving services required by law.
- Provides clients with information and referrals for services in the community.
- Promotes accountability, innovation, and excellence in providing service to clients.

Domestic Violence Program

- Prosecutes every case of domestic violence, sexual assault, violation of protective orders and stalking affecting adult women in the County of York and City of Poquoson.
- Improves communication and relationships among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- Coordinates efforts among law enforcement, prosecutor, victim assistance programs and victim advocacy groups within our jurisdictions to better meet the needs of women as victims.
- Maintains case records and statistics on victims in our jurisdictions to validate the impact a dedicated prosecutor has on the Court system and on the women being served.



York County
Departmental Budget Documents

Commonwealth's Attorney

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	1,037,275	1,083,826	1,131,897	1,173,295
Contractual Services	13,959	20,540	18,680	21,276
Internal Services	-	24,919	29,274	23,525
Other Charges	15,911	14,150	18,500	18,512
Materials & Supplies	5,566	9,588	13,200	7,550
Capital Outlay	10,920	7,759	-	-
Grants & Donations	-	6,330	-	-
Total Budgetary Costs	<u>1,083,631</u>	<u>1,167,112</u>	<u>1,211,551</u>	<u>1,244,158</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	523,395	599,931	641,871	665,158
State Shared Expenses	552,979	556,693	562,680	572,000
Charges for Services	7,257	10,488	7,000	7,000
Total Revenues	<u>1,083,631</u>	<u>1,167,112</u>	<u>1,211,551</u>	<u>1,244,158</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	12.75	12.75	12.75	12.75
Total Staffing	<u>12.75</u>	<u>12.75</u>	<u>12.75</u>	<u>12.75</u>

Major Budget Variances

- Contractual Services increase due to addition of PISTOL case management software, 6 user licenses at \$500 per license.
- Materials & Supplies decrease due to discontinuation of Adobe Professional licenses.

York County

Departmental Budget Documents

Victim-Witness Assistance Program

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	194,956	200,458	218,865	206,184
Contractual Services	1,484	1,851	2,992	2,728
Internal Services	-	8,170	8,797	6,804
Other Charges	6,129	8,553	18,358	17,274
Materials & Supplies	4,529	4,574	5,053	4,200
Capital Outlay	2,144	-	-	-
Total Budgetary Costs	<u>209,242</u>	<u>223,606</u>	<u>254,065</u>	<u>237,190</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	101,205	71,395	124,065	89,540
State Aid & Grants	29,192	38,791	30,000	37,000
Federal Aid & Grants	78,845	113,420	100,000	110,650
Total Revenues	<u>209,242</u>	<u>223,606</u>	<u>254,065</u>	<u>237,190</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalent (FTE's)	3.00	3.00	3.00	3.00
Total Staffing	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents

Domestic Violence Program

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	49,873	50,732	48,876	51,060
Contractual Services	397	-	993	971
Other Charges	167	1,463	1,695	1,730
Materials & Supplies	165	1,130	400	555
Total Budgetary Costs	<u>50,602</u>	<u>53,325</u>	<u>51,964</u>	<u>54,316</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	22,863	22,481	24,964	26,916
Federal Aid & Grants	27,739	30,844	27,000	27,400
Total Revenues	<u>50,602</u>	<u>53,325</u>	<u>51,964</u>	<u>54,316</u>

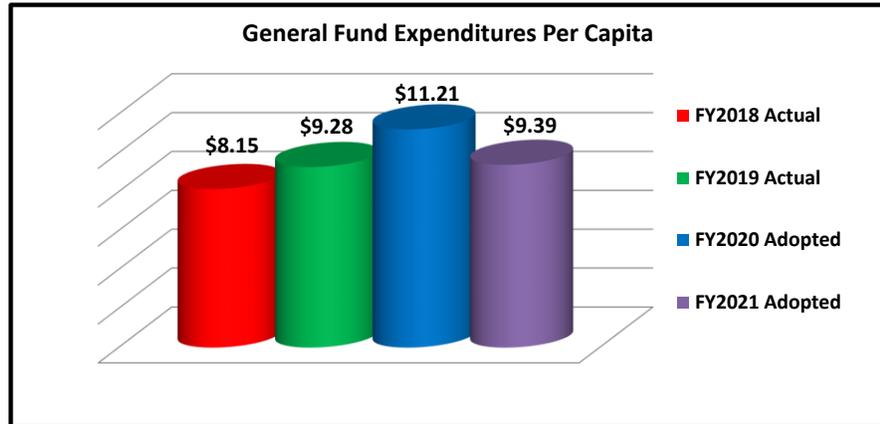
Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	0.75	0.75	0.75	0.75
Total Staffing	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

Other Court - Related Judicial Services

Other Court-Related Judicial Services encompasses an array of services. Individual division details follow this summary page.



Department Overview

Circuit Court

- Promptly hears and decides matters brought before the court, without bias or prejudice, remaining faithful to the law, and not swayed by partisan interests, public clamor or fear of criticism.
- Maintains order, decorum, and civility in proceedings before the court.
- Requires staff, court officials, and others subject to the court's control to refrain from bias or prejudice and employ courtesy and decorum in the performance of their duties.
- Exercises the power of appointment impartially and on the basis of merit.

General District Court

- Accurately prepares and processes all cases filed in the Court in a timely and efficient manner.
- Maintains intensive employee training utilizing many different media to ultimately provide the best possible customer service to all Court
- Maintains an on-site public access terminal and the Internet to allow access to Court records.
- Continually improves the General District Court Web Page and expands access to the Court.
- Investigates ways to meet the demands of pro se litigants and the general public regarding court procedures and court forms, specifically in the civil and small claims divisions.

Juvenile & Domestic Relations District Court

- Processes all case papers in an accurate and timely manner, keeps Court records and provides information to the parties involved in a case, to the extent permitted by law.
- Works with and assists all law enforcement agencies, as well as other agencies, in the effective flow of all cases before the Court.
- Continues the commitment to rehabilitate those who come before the Court, in addition to protecting the public, and holding juvenile offenders accountable for their actions.
- Processes money received and transmits to the proper authority.
- Maintains effective and time-efficient scheduling practices.

Colonial Group Home Commission

- Strengthens all existing programs by offering an enhanced level of therapeutic services through the integration of services, providing accessible and effective treatment for our troubled youth and their families.
- Reviews all discretionary grants and funding opportunities that will allow us to provide fundamental and essential juvenile services in all Commission localities.
- Works closely with all community based agencies that provide services to adolescents in an attempt to provide a true local continuum of services.
- Administers the programs with member jurisdictions from the City of Williamsburg and the Counties of York, Gloucester and James City with York County as the managing jurisdiction.

Magistrate

- As an independent judicial officer of the Commonwealth of Virginia, provides services in a timely manner to all necessary persons.
- Effectively utilizes all communications and technical resources to improve the delivery of magistrate services.



**York County
Departmental Budget Documents**

Circuit Court

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	59,116	62,374	89,310	100,067
Contractual Services	885	383	908	950
Internal Services	-	1,634	3,659	3,302
Other Charges	907	1,092	3,420	2,470
Materials & Supplies	2,526	2,196	3,800	3,300
Capital Outlay	1,791	-	4,102	-
Total Budgetary Costs	<u>65,225</u>	<u>67,679</u>	<u>105,199</u>	<u>110,089</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	-619,079	-715,592	-569,801	-801,438
State Aid & Grants	54,684	54,684	55,000	55,000
Fines & Forfeitures	216,872	301,583	225,000	335,000
Recovered Costs	412,748	427,004	395,000	521,527
Total Revenues	<u>65,225</u>	<u>67,679</u>	<u>105,199</u>	<u>110,089</u>

<u>Staffing Summary</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	1.50	1.50	1.50	1.50
Total Staffing	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents

General District Court

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	11,333	18,092	17,515	18,060
Internal Services	44	-	150	200
Other Charges	7,361	7,121	8,000	8,200
Materials & Supplies	2,996	5,243	3,350	2,900
Capital Outlay	5,484	-	-	-
Total Budgetary Costs	<u>27,218</u>	<u>30,456</u>	<u>29,015</u>	<u>29,360</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	19,687	22,379	22,015	22,360
Charges for Services	7,531	8,077	7,000	7,000
Total Revenues	<u>27,218</u>	<u>30,456</u>	<u>29,015</u>	<u>29,360</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents

Juvenile & Domestic Relations Court

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	3,376	4,236	3,800	4,530
Internal Services	548	316	600	500
Other Charges	9,177	7,743	11,850	12,600
Materials & Supplies	3,179	3,083	3,450	3,100
Capital Outlay	-	-	4,645	1,000
Total Budgetary Costs	<u>16,280</u>	<u>15,378</u>	<u>24,345</u>	<u>21,730</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	16,280	15,378	24,345	21,730
Total Revenues	<u>16,280</u>	<u>15,378</u>	<u>24,345</u>	<u>21,730</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents
Colonial Group Home Commission

Budgetary Costs		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services		450,082	528,828	617,374	488,700
	Total Budgetary Costs	<u>450,082</u>	<u>528,828</u>	<u>617,374</u>	<u>488,700</u>

Funding Sources		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local		450,082	528,828	617,374	488,700
	Total Revenues	<u>450,082</u>	<u>528,828</u>	<u>617,374</u>	<u>488,700</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

**York County
Departmental Budget Documents**

Magistrate

<u>Budgetary Costs</u>		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Materials & Supplies		1,057	1,513	2,000	2,000
Total Budgetary Costs		<u>1,057</u>	<u>1,513</u>	<u>2,000</u>	<u>2,000</u>

<u>Funding Sources</u>		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local		1,057	1,513	2,000	2,000
Total Revenues		<u>1,057</u>	<u>1,513</u>	<u>2,000</u>	<u>2,000</u>

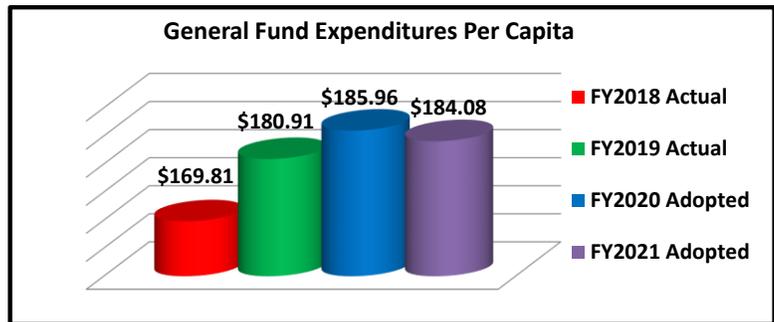
Major Budget Variances

- There are no significant changes programmed for FY2021.

Office of the Sheriff



The Sheriff is an elected official and is responsible for protecting life and property of the residents of York County. This is accomplished through the divisions below.



Department Overview

General Operations

- Provides quality support staff to maintain offense report data on criminal activities, criminal warrants, parking and traffic tickets.
- Provides support in personnel, payroll, purchasing, budgets, and administrative duties.
- Provides high quality training that meets and/or exceeds statutory standards.
- Maintains accreditation through the VA Law Enforcement Professional Standards Commission.
- Maintains, stores, and processes all evidence and seized property for the agency.

Law Enforcement

- Provides professional and efficient law enforcement services to the residents and businesses of York County.
- Enforces State and local criminal laws and ordinances.
- Enforces State and local motor vehicle laws on the highways and streets of York County.
- Acts as a deterrent to criminal activity by patrolling the County as a visible symbol of law enforcement.
- Maintains a well-trained Emergency Response and Hostage Negotiation Team to respond to critical incidents such as drug raids, hostage and high jacking situations, high-risk warrant service, domestic terrorism, and missing and lost individuals.
- Maintains a well-trained bicycle team to provide community policing services to residents of York County.
- Maintains and equips a professional Honor Guard to provide services to the residents and participate in community events.

Investigations

- Provides the residents of York County with a competent and well trained staff of investigators who will investigate all major crimes that occur in York County.
- Fosters ongoing relationships with other county and law enforcement agencies from other jurisdictions with a common goal of working together to solve crimes and bring perpetrators to justice.
- Presents competent testimony relative to the investigation in the courts of York County and work with the York County Commonwealth's Attorney's Office to ensure that persons that commit these crimes are successfully prosecuted.

Civil Operations/Court Security

- Serves civil processes on a timely basis.
- Serves jury notices on a timely basis.
- Aids the road deputies in traffic control, funeral traffic, and general back up.
- Provides Court security to the Circuit Court, General District Court, and Juvenile and Domestic Relations District Court.
- Provides security to the main entrance of the Courthouse and staffs the control room.
- Provides security for inmates awaiting trial, as well as, subjects committed to jail by the Courts. This security entails initial searching of
- Processes sentenced felons, misdemeanors, and juveniles that are not committed to the regional jail or Juvenile Detention Center, by fingerprinting and photographing.
- Fingerprints residents for non-criminal reasons, i.e. concealed weapon permits, employment with government and private businesses.

Community Services

- Provides one deputy per school to patrol the four high school campuses and the four middle school campuses to maintain security on school grounds and act as a law enforcement liason.
- Provides classes (Class Action) on the severity and consequences of criminal activities to the middle school students (Eighth graders).
- Provides a DARE program to the elementary and middle schools in York County.
- Provides a comprehensive Crime Analysis program to analyze and reduce crime.
- Provides a Crime Prevention program to the residents of York County.



York County
Departmental Budget Documents

Sheriff - General Operations

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	1,708,553	1,603,644	1,755,908	1,989,341
Contractual Services	65,775	78,072	69,625	70,975
Internal Services	69,256	89,814	124,760	158,178
Other Charges	172,309	167,954	182,488	179,553
Materials & Supplies	57,793	72,818	66,165	67,892
Leases & Rentals	1,870	3,498	5,940	7,146
Capital Outlay	6,406	509	-	-
Grants & Donations	39,691	11,975	-	-
Total Budgetary Costs	<u>2,121,653</u>	<u>2,028,284</u>	<u>2,204,886</u>	<u>2,473,085</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	1,075,700	1,278,550	1,340,319	1,892,115
State Shared Expenses	681,734	434,506	695,567	421,770
State Aid & Grants	176,546	110,609	10,000	15,000
Charges For Services	176,758	162,082	158,000	143,000
Miscellaneous	4,352	-	-	-
Recovered Costs	6,563	42,537	1,000	1,200
Total Revenues	<u>2,121,653</u>	<u>2,028,284</u>	<u>2,204,886</u>	<u>2,473,085</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	18.50	18.50	14.50	14.00
Total Staffing	<u>18.50</u>	<u>18.50</u>	<u>14.50</u>	<u>14.00</u>

Major Budget Variances

- Personnel budget increased also due to re-allocation of all overtime to this division.
- Internal Services:
Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and additional cyber security measures.
- Increase in Internal Services due to vehicle maintenance re-allocation of vehicles and equipment to this division.

**York County
Departmental Budget Documents**

Sheriff - Law Enforcement

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	4,540,223	4,746,224	4,604,037	4,377,995
Contractual Services	86,903	104,323	121,000	188,797
Internal Services	784,477	879,396	979,065	828,827
Other Charges	60,285	74,982	84,910	92,070
Materials & Supplies	234,020	255,706	283,835	185,779
Capital Outlay	120,247	221,612	144,211	75,412
Grants & Donations	17,603	9,467	-	-
Total Budgetary Costs	<u>5,843,758</u>	<u>6,291,709</u>	<u>6,217,058</u>	<u>5,748,880</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	4,978,342	5,315,595	5,334,929	4,801,327
State Shared Expenses	860,666	972,114	878,129	943,553
Fines & Forfeitures	4,750	4,000	4,000	4,000
Total Revenues	<u>5,843,758</u>	<u>6,291,709</u>	<u>6,217,058</u>	<u>5,748,880</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	57.00	57.00	56.00	57.00
Total Staffing	<u>57.00</u>	<u>57.00</u>	<u>56.00</u>	<u>57.00</u>

Major Budget Variances

- Materials & Supplies budget decrease is due to the re-allocation of guns and ammunition to the Investigations division.
- Additional costs programmed for new maintenance contract on body cameras.

**York County
Departmental Budget Documents**

Sheriff - Investigations

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	1,402,921	1,453,018	1,393,557	1,253,849
Contractual Services	25,929	25,469	58,285	58,615
Internal Services	137,416	206,545	189,035	228,504
Other Charges	23,971	31,398	56,980	38,165
Materials & Supplies	26,055	52,767	33,150	94,081
Capital Outlay	13,721	-	6,731	7,762
Total Budgetary Costs	<u>1,630,013</u>	<u>1,769,196</u>	<u>1,737,738</u>	<u>1,680,976</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	1,134,062	1,383,678	1,231,725	1,306,863
State Shared Expenses	495,951	385,518	506,013	374,113
Total Revenues	<u>1,630,013</u>	<u>1,769,196</u>	<u>1,737,738</u>	<u>1,680,976</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	15.00	15.00	15.00	14.00
Total Staffing	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>14.00</u>

Major Budget Variances

- Personnel funding reduced due to re-allocation of overtime to General Operations division.
- Materials & Supplies budget increase is due to the re-allocation of guns and ammunition to this division.

York County
Departmental Budget Documents

Sheriff - Civil Operations / Court Security

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	1,414,057	1,411,891	1,415,303	1,544,424
Contractual Services	10,019	9,210	12,012	16,317
Internal Services	19,774	37,582	45,345	60,311
Other Charges	4,988	5,632	10,780	11,280
Materials & Supplies	13,916	4,270	33,350	17,513
Leases & Rentals	1,562	-	-	-
Capital Outlay	2,704	-28	-	2,520
Total Budgetary Costs	<u>1,467,020</u>	<u>1,468,557</u>	<u>1,516,790</u>	<u>1,652,365</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	1,080,953	841,907	1,130,590	1,028,576
State Shared Expenses	247,184	478,962	252,200	464,789
Permits, Fees, Regulatory Licenses	23,133	19,871	20,000	20,000
Fines & Forfeitures	115,750	127,817	114,000	139,000
Total Revenues	<u>1,467,020</u>	<u>1,468,557</u>	<u>1,516,790</u>	<u>1,652,365</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	18.00	18.00	18.00	19.00
Total Staffing	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>19.00</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents

Sheriff - Community Services

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	478,419	866,229	1,133,898	1,083,373
Internal Services	42,275	39,916	53,152	58,200
Other Charges	3,894	15,864	15,270	21,460
Materials & Supplies	4,064	-	22,684	58,331
Capital Outlay	-	70,658	5,612	-
Total Budgetary Costs	<u>528,652</u>	<u>992,667</u>	<u>1,230,616</u>	<u>1,221,364</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	27,096	46,914	517,855	324,589
State Shared Expenses	174,716	383,033	178,261	371,775
Transfer From Other Funds	326,840	562,720	534,500	525,000
Total Revenues	<u>528,652</u>	<u>992,667</u>	<u>1,230,616</u>	<u>1,221,364</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	5.00	7.00	13.00	12.50
Total Staffing	<u>5.00</u>	<u>7.00</u>	<u>13.00</u>	<u>12.50</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents

Sheriff - DARE Grant Program

<u>Budgetary Costs</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Contractual Services	28,151	1,707	-	-
Other Charges	49,795	4,403	-	-
Leases & Rentals	1,430	-	-	-
Total Budgetary Costs	<u>79,376</u>	<u>6,110</u>	-	-

<u>Funding Sources</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Local	79,376	6,110	-	-
Total Revenues	<u>79,376</u>	<u>6,110</u>	-	-

Major Budget Variances

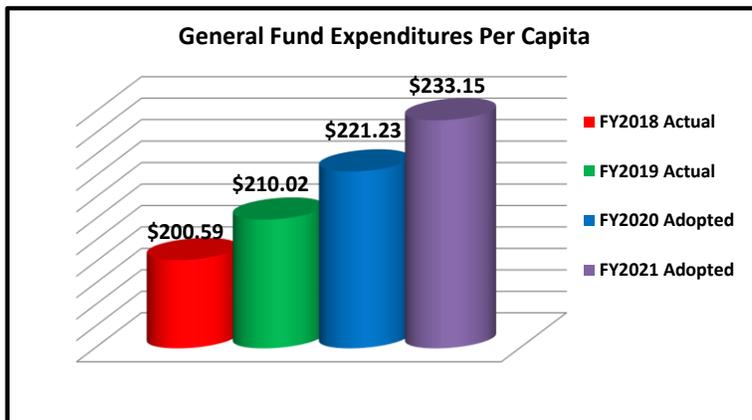
- In FY19 the DARE Grant was reallocated to the Grant Fund.

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Fire & Life Safety



The mission is "to provide fire and life safety protection to our community in order to prevent emergencies when possible, and to respond quickly, minimize pain, suffering and loss when emergencies do occur." This is accomplished through the divisions below.



Department Overview

Administration

- Ensures an operational and administrative command structure that oversees an efficient and effective Fire and Life Safety system as well as manages all administrative aspects of the departments operations.
- Evaluates community risks and department's capabilities/service delivery to ensure optimum fire and life safety prevention, response and recovery.
- Develops the strategic actions and ensure their implementation through the various departmental functional activities, divisions, offices and bureaus, etc.
- Ensures that an effective fire and life safety system is in place and is managed effectively, efficiently and with quality customer service.
- Coordinates, develops, exercises, and implements, as required, a comprehensive emergency management system that includes mitigation, preparedness, response, and recovery.

Fire & Rescue Operations

- Responds immediately to, and effectively mitigates, emergency incidents operating from six neighborhood fire stations to minimize loss of life, injury, illness and property damage resulting from emergency
- Supports effective fire and injury education programs throughout the community.

Technical Services & Special Operations

- Coordinates a comprehensive health and safety program for the entire department.
- Manages a comprehensive logistics supporting facilities, apparatus, equipment, systems and supplies.
- Maintains and develops cooperative efforts with other response partners in the region, as appropriate.
- Coordinates the County's special operations capabilities and fire/rescue support of special events.

Prevention & Community Safety

- Enforces state and local laws, codes and ordinances pertaining to fire and life safety.
- Conducts plan reviews and building code life-safety related inspections of commercial, industrial and public buildings.
- Conducts investigations of fires to determine origin and cause.
- Provides fire/injury prevention and life safety education programs to a variety of age groups and businesses in the County.
- Provides intervention and direction for children identified as juvenile fire setters and their parents.

Support Services

- Manages, coordinates and/or delivers a comprehensive professional development/training program.
- Administers the department's EMS system to include training, licensure, quality control and protocol adherence.
- Coordinates with Fire and Rescue Operations to ensure the effective delivery of EMS response services.
- Manages the EMS Transport Cost Recovery Program.

Animal Services

- Responds to requests involving domestic animals as well as assists with wild animals posing a threat to the health, safety and welfare of the public.
- Checks and verifies current animal licenses and rabies certificates.
- Issues summons or warrants when applicable for violations of State animal control laws and local animal control ordinances and regulations.
- Educates the public on health and welfare, life safety, the obligations of animal ownership, and other issues involving animal control.

Emergency Management

- Coordinates and manages a comprehensive emergency management system of preparation/response/recovery and develops associated emergency operational plans.
- Plans, trains, and exercises County resources for efficient and effective preparation for, response to and recovery from emergencies and disasters.
- Coordinates county, regional, state, and federal resources through the emergency operations center (EOC) and other means.



York County
Departmental Budget Documents
Fire & Life Safety - Administration

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	277,683	497,317	523,734	547,267
Contractual Services	2,378	1,693	3,065	2,685
Internal Services	13,996	26,578	24,566	22,748
Other Charges	111,357	118,459	125,022	137,883
Materials & Supplies	925	1,396	1,275	1,420
Total Budgetary Costs	<u>406,339</u>	<u>645,443</u>	<u>677,662</u>	<u>712,003</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	406,339	645,443	677,662	712,003
Total Revenues	<u>406,339</u>	<u>645,443</u>	<u>677,662</u>	<u>712,003</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	1.50	4.50	4.50	4.50
Total Staffing	<u>1.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>

Major Budget Variances

- Increased funding in Other Charges is attributable to an increase in Line of Duty Coverage.

York County
Departmental Budget Documents

Fire & Life Safety - Fire & Rescue Operations

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	10,760,194	10,790,751	11,372,042	12,051,498
Contractual Services	203,272	136,114	143,485	161,385
Internal Services	540,603	780,863	731,489	755,756
Other Charges	30,219	15,360	36,613	35,946
Materials & Supplies	242,554	176,795	164,639	151,024
Capital Outlay	12,484	34,984	26,500	-
Grants & Donations	55,612	-	-	-
Insurance Recovery	16,951	-13,032	-	-
Total Budgetary Costs	<u>11,861,889</u>	<u>11,921,835</u>	<u>12,474,768</u>	<u>13,155,609</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	10,180,553	10,436,708	11,074,768	11,464,909
State Aid & Grants	272,899	-	-	-
Charges for Services	1,398,920	1,485,127	1,400,000	1,690,700
Miscellaneous	9,517	-	-	-
Total Revenues	<u>11,861,889</u>	<u>11,921,835</u>	<u>12,474,768</u>	<u>13,155,609</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	133.50	133.50	139.00	139.00
Total Staffing	<u>133.50</u>	<u>133.50</u>	<u>139.00</u>	<u>139.00</u>

Major Budget Variances

- An increase is programmed in Contractual Services for EMS Billing Services.

- Internal Services:

Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and additional cybersecurity measures.

An increase in Vehicle Maintenance is due to fleet being moved to the correct divisions within Fire & Life Safety and for an upward trend in expenditures for the fleet allocated within the division.

**York County
Departmental Budget Documents**

Fire & Life Safety - Technical Services & Special Operations

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	428,396	380,507	363,648	389,827
Contractual Services	2,080	15,055	18,440	18,440
Internal Services	31,053	43,765	49,721	43,244
Other Charges	14,650	3,217	4,348	3,928
Materials & Supplies	11,575	54,968	77,010	71,392
Capital Outlay	1,664	-	10,000	-
Total Budgetary Costs	<u>489,418</u>	<u>497,512</u>	<u>523,167</u>	<u>526,831</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	489,418	497,512	523,167	526,831
Total Revenues	<u>489,418</u>	<u>497,512</u>	<u>523,167</u>	<u>526,831</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	4.00	3.00	3.00	3.00
Total Staffing	<u>4.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Major Budget Variances

- A decrease is programmed in Materials & Supplies for the Emergency Response Team.
- A decrease is programmed in Capital Outlay for Public Safety Vehicle Equipment since there was a one-time equipment purchase in the previous fiscal year.

York County
Departmental Budget Documents

Fire & Life Safety - Prevention & Community Safety

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	290,567	312,034	348,627	372,693
Contractual Services	1,927	1,140	2,000	1,600
Internal Services	36,101	41,878	43,286	33,591
Other Charges	2,280	1,922	4,676	3,860
Materials & Supplies	6,939	7,220	10,146	10,082
Capital Outlay	40	-	-	-
Total Budgetary Costs	<u>337,854</u>	<u>364,194</u>	<u>408,735</u>	<u>421,826</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	337,854	364,194	408,735	421,826
Total Revenues	<u>337,854</u>	<u>364,194</u>	<u>408,735</u>	<u>421,826</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	3.00	3.00	3.00	3.00
Total Staffing	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Major Budget Variances

• Internal Services:

Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The decrease is attributable to the decrease in number and costs of maintenance service contracts on new technology and additional cybersecurity measures.

A decrease in Vehicle Maintenance is due to fleet being moved to the correct divisions within Fire & Life Safety and for a downward trend in expenditures for the fleet allocated within the division.

York County
Departmental Budget Documents

Fire & Life Safety - Support Services

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	56,702	329,773	320,388	345,671
Contractual Services	-	70,629	84,492	85,309
Internal Services	-	-	8,000	26,200
Other Charges	-	58,216	33,154	33,776
Materials & Supplies	-	75,606	83,868	105,450
Total Budgetary Costs	<u>56,702</u>	<u>534,224</u>	<u>529,902</u>	<u>596,406</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	56,702	534,224	529,902	596,406
Total Revenues	<u>56,702</u>	<u>534,224</u>	<u>529,902</u>	<u>596,406</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalent (FTE's)	-	3.00	3.00	3.00
Total Staffing	<u>-</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Major Budget Variances

- An increase in Vehicle Maintenance is due to fleet being moved to the correct divisions within Fire & Life Safety.
- An increase in Materials & Supplies is programmed for Medical & Lab Support and Educational & Rec Supplies.

York County
Departmental Budget Documents

Fire & Life Safety - Animal Services

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	178,611	177,906	198,240	198,920
Contractual Services	210,200	205,397	219,662	210,074
Internal Services	20,718	19,717	82,690	77,264
Other Charges	4,232	2,015	4,494	4,334
Materials & Supplies	2,902	2,440	3,824	12,372
Insurance Recovery	3,633	13,000	-	-
Total Budgetary Costs	<u>420,296</u>	<u>420,475</u>	<u>508,910</u>	<u>502,964</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	378,846	350,097	488,910	487,964
State Aid & Grants	1,695	1,645	-	-
Permits, Fees, Regulatory Licenses	39,730	68,733	20,000	15,000
Fines & Forfeitures	25	-	-	-
Total Revenues	<u>420,296</u>	<u>420,475</u>	<u>508,910</u>	<u>502,964</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	2.00	2.00	2.00	2.00
Total Staffing	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

Major Budget Variances

- Contractual Services funding decreased in medical services for the treatment of the County's sick and/or injured wildlife animals and Emergency medical care for treatment of domestic animals.
- Materials & Supplies funding increased in Uniforms & Wearing Apparel and Other Operating Supplies.

York County
Departmental Budget Documents

Fire & Life Safety - Emergency Management

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	168,998	141,178	180,244	213,468
Contractual Services	13,893	13,778	13,778	13,745
Internal Services	14,420	32,363	32,574	35,285
Other Charges	1,679	4,057	4,790	3,615
Materials & Supplies	123	487	300	400
Capital Outlay	1,646	1,139	-	-
Grants & Donations	12,145	-	-	-
Total Budgetary Costs	<u>212,904</u>	<u>193,002</u>	<u>231,686</u>	<u>266,513</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	212,904	193,002	231,686	266,513
Total Revenues	<u>212,904</u>	<u>193,002</u>	<u>231,686</u>	<u>266,513</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	2.50	1.50	1.50	1.50
Total Staffing	<u>2.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>

Major Budget Variances

• Internal Services:

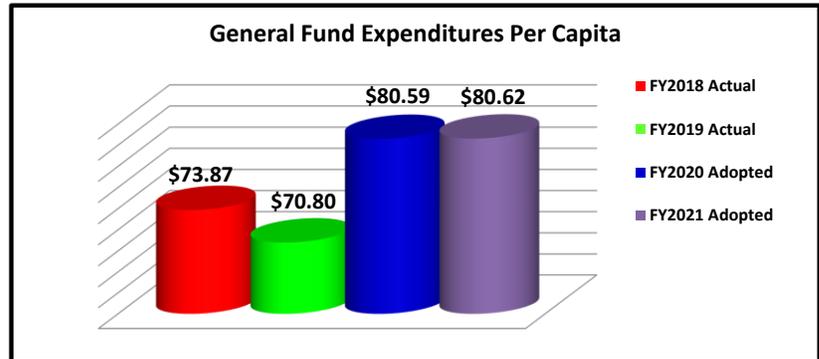
Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and new cybersecurity measures.

A decrease in Vehicle Maintenance is due to fleet being moved to the correct divisions within Fire & Life Safety.

Emergency Communications Radio Maintenance & Security Services



The York-Poquoson-Williamsburg Emergency Communications Center is dedicated to providing the residents and visitors of York County and the Cities of Poquoson and Williamsburg with the most proficient response to any emergency call.



Department Overview

Emergency Communications

- Answers calls including wireless E-911 calls using Enhanced 911 System and dispatches personnel/equipment to emergency and non-emergency scenes using numerous radio systems and Computer Aided Dispatch (CAD) System.
- Answers and processes all calls received from emergency cellular call boxes; all after-hour calls for County services and dispatches appropriate on-call workers; responds to Surry and National Warning Systems Instaphones; provides pre-arrival emergency medical instructions.
- Monitors intrusion/fire alarms for County buildings, receives and dispatches intrusion and fire alarms received from central stations for commercial businesses/private residences.

Radio Maintenance

- Manages resources and contractual services relative to maintaining critical County communications, to include the 800Mhz Regional Radio System.
- Oversees the installation, service, maintenance, and removal of two-way radios, mobile data terminals, and other licensed hand held devices.

Security Services

- Manages resources and contractual services for all installation, service and maintenance of visual and audible warning systems, control access systems, fire alarm systems and CCTV.

Text to 911



The York Poquoson Williamsburg 911 Center is capable of receiving Text to 911.

Text to 911 is part of the Next Generation 9-1-1 (NG9-1-1) project. It is the ability to send a text message to reach 911 from your mobile phone or device.

This service allows citizens who are deaf, hard of hearing, or if a voice call to 911 is unsafe to speak, dangerous, or impossible, a way to contact 9-1-1 to request emergency services for police, fire, or emergency medical services.

If it safe to do so, you should always make a voice call to 911.

York County
Departmental Budget Documents

Emergency Communications

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	3,063,438	3,223,039	3,218,280	3,283,710
Contractual Services	592,406	185,611	773,906	711,813
Internal Services	17,985	70,359	83,680	77,118
Other Charges	134,489	142,168	164,776	170,366
Materials & Supplies	20,531	30,367	22,795	21,495
Capital Outlay	4,134	1,170	17,000	-
Total Budgetary Costs	<u>3,832,983</u>	<u>3,652,714</u>	<u>4,280,437</u>	<u>4,264,502</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	2,542,295	2,344,655	2,801,907	2,917,952
State Aid & Grants	259,027	303,059	250,000	313,000
Transfer From Other Funds	99,000	99,000	99,000	99,000
Recovered Costs	932,661	906,000	951,000	934,550
Total Revenues	<u>3,832,983</u>	<u>3,652,714</u>	<u>4,101,907</u>	<u>4,264,502</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	45.50	45.00	44.75	44.75
Total Staffing	<u>45.50</u>	<u>45.00</u>	<u>44.75</u>	<u>44.75</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

**York County
Departmental Budget Documents**

Radio Maintenance

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	147,851	140,889	173,000	110,313
Materials & Supplies	-	1,984	10,000	-
Leases & Rentals	36,713	37,815	39,000	40,200
Transfers to Other Funds	1,059,114	1,080,296	1,091,099	1,045,730
Total Budgetary Costs	<u>1,243,678</u>	<u>1,260,984</u>	<u>1,313,099</u>	<u>1,196,243</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	1,017,101	1,019,534	1,093,099	956,243
Use of Money & Property	226,577	241,450	220,000	240,000
Total Revenues	<u>1,243,678</u>	<u>1,260,984</u>	<u>1,313,099</u>	<u>1,196,243</u>

Major Budget Variances

- Funding reflects a reallocation of costs relating to security services to a new division.

**York County
Departmental Budget Documents**

Security Services

<u>Budgetary Costs</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Contractual Services	-	-	-	<u>125,000</u>
Materials & Supplies	-	-	-	<u>10,000</u>
Total Budgetary Costs	<u>-</u>	<u>-</u>	<u>-</u>	<u>135,000</u>

<u>Funding Sources</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Local	-	-	-	<u>135,000</u>
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>135,000</u>

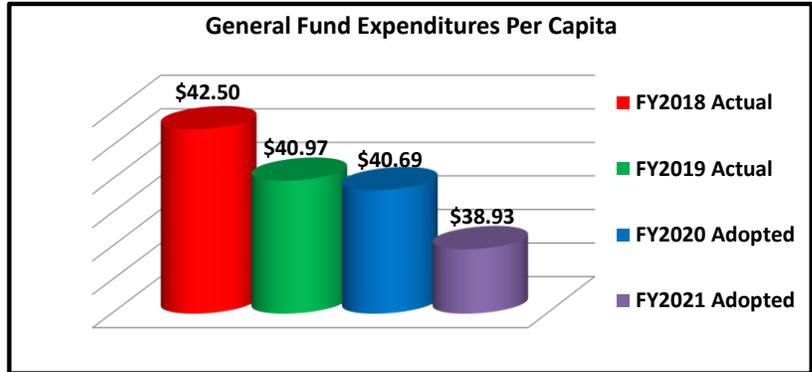
Major Budget Variances

- Funding reflects a reallocation from radio maintenance to this new division.

Adult & Juvenile Corrections



Adult & Juvenile Corrections accounts for the costs associated with the operation of the regional jail and the costs relating to the operations of the 9th District Court Service Unit. This is accomplished through the divisions below.



Department Overview

Adult Corrections

- Reviews the billing statements provided by the Virginia Peninsula Regional Jail for accuracy.
- Prepares and processes bills in a timely manner for monthly payment.

Juvenile Corrections

- Provides an array of juvenile and family services as directed by the Virginia Code §16.1-233 and 235.
- Provides and/or refers juveniles and their families to community program and services.
- Provides appropriate juvenile and domestic relations intake services.
- Provides probation and parole services to families in the jurisdiction.

Virginia Peninsula Regional Jail



Virginia Peninsula Regional Jail

Serving York County, James City County, & the Cities of Williamsburg and Poquoson.

Colonial Community Corrections

Mission Statement:

To enhance public safety, empower our clients, and improve the quality of our community by providing judicial alternatives to adult incarceration, transitional services, and criminal justice planning to the localities we serve.



Mission Statement

The Virginia Department of Juvenile Justice protects the public by preparing court-involved youth to be successful citizens.

Vision Statement

The Virginia Department of Juvenile Justice is committed to excellence in public safety by providing effective interventions that improve the lives of youth, strengthening both families and communities within the Commonwealth.

York County
Departmental Budget Documents

Adult Corrections

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	2,583,935	2,470,544	2,456,177	2,382,808
Grants	-	5,255	-	-
Total Budgetary Costs	<u>2,583,935</u>	<u>2,475,799</u>	<u>2,456,177</u>	<u>2,382,808</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	2,583,935	2,470,544	2,456,177	2,382,808
Grants	-	5,255	-	-
Total Revenues	<u>2,583,935</u>	<u>2,475,799</u>	<u>2,456,177</u>	<u>2,382,808</u>

Major Budget Variances

- A decrease in funding is provided to the Regional Jail based on the average percentage of the prisoner population on a rolling 5-year basis.

**York County
Departmental Budget Documents**

Juvenile Corrections

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	325,339	358,060	355,862	308,237
Other Charges	2,174	328	1,150	750
Materials & Supplies	809	1,889	1,500	900
Leases & Rentals	8,843	7,467	9,360	9,360
Total Budgetary Costs	<u>337,165</u>	<u>367,744</u>	<u>367,872</u>	<u>319,247</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	337,165	367,744	367,872	319,247
Total Revenues	<u>337,165</u>	<u>367,744</u>	<u>367,872</u>	<u>319,247</u>

Major Budget Variances

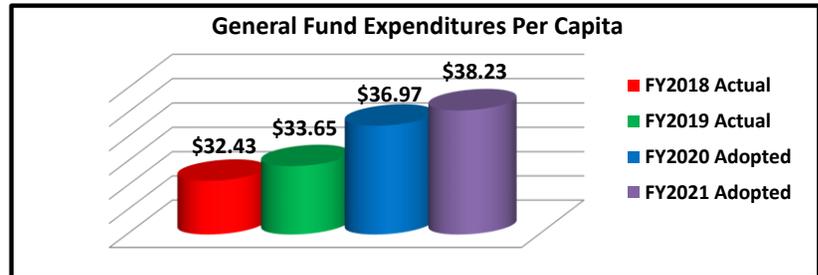
- Funding is provided to the Middle Peninsula Juvenile Detention Commission. Their calculation is based upon York County's average use of the Merrimac Center services for the previous five years.

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Planning & Development Services



This department is responsible for managing the development process, zoning codes compliance in the County as well as issuing all building construction permits and conducting inspections. Individual division details follow this summary page.



Department Overview

Administration

- Provides quality, cost-effective administrative support for Planning and Development Services.
- Develops strategic actions and ensures their implementation through the various departmental functional activities, divisions, commissions and boards.

Planning

- Promotes harmonious relationships among the built environment, the natural environment, and those who inhabit them.
- Maintains an up-to-date Comprehensive Plan and Zoning Ordinance for the County as mandated by the Code of Virginia.
- Provides accurate and timely demographic and economic data and projections to staff and line agencies, boards, commissions, the School Division, and the general public.
- Provides staff services to the Board of Supervisors, Planning Commission, Transportation Safety Commission, Historic Triangle Bicycle Advisory Committee, Historic Yorktown Design Committee, School Division, County Administrator, and other staff and line agencies, boards, and commissions.
- Encourage safe motor vehicle operation as well as bicycle and pedestrian circulation, improve roadway design safety and strengthen laws to promote transportation safety.
- Funds the County's annual contribution to Hampton Roads Planning District Commission (HRPDC) and Transportation Planning Organization (HRTPO) and to special projects and programs undertaken by HRPDC/HRTPO.
- Participates in the Historic Triangle Bicycle Advisory Committee (HTBAC), Regional Planning Partnership, and other regional bodies/entities.

Development Services

- Provides the most effective and timely plan review services to the development community and County residents in order to ensure project viability and meet project deadlines.
- Enhances and improves the appearance of the County from a development and code compliance perspective.
- Provides improved customer service through better dissemination of development-related information.



Building Safety

- Provides comments and code requirements to builders, developers and residents of the County that are clearly defined and timely.
- Strives to improve rating of the Building Code Effectiveness Grading Classification.
- Conducts inspections within 24 hours on all buildings within the jurisdiction that are under construction or hazardous to the public.
- Maintains proficiency in the application and understanding of the 2015 State adopted building codes.
- Improves customer service through professional training and technology upgrades.

Planning Commission

- Reviews, conducts public hearings, and makes recommendations to the Board on applications for rezoning, Special Use Permits, Planned Developments, and Special Exceptions.
- Develops and recommends programs and ordinances to implement the Comprehensive Plan elements.
- Develops and makes recommendations for revision of the Comprehensive Plan elements as needed.

Board of Zoning/Subdivision Appeals

- Meets on a monthly or as-needed basis to decide requests for appeals and variances received from the development community and County residents in accordance with the standards and guidelines set forth in the Code of Virginia and York County Zoning and Subdivision Ordinances.
- Conducts public hearings and other official business in accordance with the by-laws adopted by the Board.
- Tasked with understanding of all laws, codes, design standards, and other information as necessary in order to successfully carry out their duties to make knowledgeable and informed decisions on each application presented to the Board. Also includes reviewing the appropriate background information and conducting site inspections as needed.



**York County
Departmental Budget Documents**

Planning & Development Services - Administration

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	-	-	293,860	308,718
Contractual Services	-	41	-	150
Other Charges	250	2,019	6,637	6,890
Materials & Supplies	246	2,666	2,395	975
Capital Outlay	-	938	-	-
Total Budgetary Costs	<u>496</u>	<u>5,664</u>	<u>302,892</u>	<u>316,733</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	496	5,664	302,892	316,733
Total Revenues	<u>496</u>	<u>5,664</u>	<u>302,892</u>	<u>316,733</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalent (FTE's)	-	2.00	2.00	2.00
Total Staffing	<u>-</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

Major Budget Variances

- Materials & Supplies includes decreased funding in Minor Furnishings.

York County
Departmental Budget Documents

Planning & Development Services - Building Safety

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	862,830	909,372	958,429	1,029,085
Contractual Services	17,742	18,838	14,100	19,384
Internal Services	44,179	63,209	67,666	71,196
Other Charges	22,301	18,143	30,060	30,150
Materials & Supplies	4,140	18,570	13,550	10,504
Capital Outlay	5,685	25,780	25,000	7,500
Total Budgetary Costs	<u>956,877</u>	<u>1,053,912</u>	<u>1,108,805</u>	<u>1,167,819</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	152,415	239,545	343,005	650,819
Permits, Fees, Regulatory Licenses	804,462	814,367	765,800	517,000
Total Revenues	<u>956,877</u>	<u>1,053,912</u>	<u>1,108,805</u>	<u>1,167,819</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	13.00	13.00	13.00	13.00
Total Staffing	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>

Major Budget Variances

- Personnel reflects an increase for an anticipated career ladder advancement.
- Contractual Services reflects an increase for a website development inquiry system for permits and an electronic plan review system.
- Internal Services:
Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and for additional cyber security measures.

York County
Departmental Budget Documents

Planning & Development Services - Board of Zoning / Subdivision Appeals

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	264	377	1,615	1,615
Contractual Services	1,101	2,287	3,300	4,260
Other Charges	-	-	1,650	1,150
Total Budgetary Costs	<u>1,365</u>	<u>2,664</u>	<u>6,565</u>	<u>7,025</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	1,365	2,664	6,565	7,025
Total Revenues	<u>1,365</u>	<u>2,664</u>	<u>6,565</u>	<u>7,025</u>

Major Budget Variances

- Contractual Services includes increased funding for Advertising.

York County
Departmental Budget Documents

Planning & Development Services - Development Services

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	709,069	755,041	685,681	697,591
Contractual Services	24,672	22,627	31,100	38,000
Internal Services	17,118	42,599	42,618	46,664
Other Charges	11,323	10,019	14,797	18,295
Materials & Supplies	4,238	3,899	11,945	6,294
Capital Outlay	3,114	-	1,200	-
Total Budgetary Costs	<u>769,534</u>	<u>834,185</u>	<u>787,341</u>	<u>806,844</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	736,394	807,178	758,341	780,844
Permits, Fees, Regulatory Licenses	33,140	27,007	29,000	26,000
Total Revenues	<u>769,534</u>	<u>834,185</u>	<u>787,341</u>	<u>806,844</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	9.00	8.00	8.00	8.00
Total Staffing	<u>9.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

Major Budget Variances

- Contractual Services includes increased funding for Maintenance Service Contracts and Miscellaneous Contractual Services.

- Internal Services:
Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and additional cyber security measures.

York County
Departmental Budget Documents

Planning & Development Services - Planning

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	412,424	355,135	254,675	254,166
Contractual Services	57,600	55,889	60,101	57,490
Internal Services	774	6,177	8,368	8,104
Other Charges	2,681	2,380	2,354	2,985
Materials & Supplies	3,167	3,536	3,595	2,273
Capital Outlay	3,114	-	-	-
Total Budgetary Costs	<u>479,760</u>	<u>423,117</u>	<u>329,093</u>	<u>325,018</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	479,760	423,117	329,093	325,018
Total Revenues	<u>479,760</u>	<u>423,117</u>	<u>329,093</u>	<u>325,018</u>

<u>Staffing Summary</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	4.25	3.00	3.00	3.00
Total Staffing	<u>4.25</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents

Planning & Development Services - Planning Commission

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	5,436	4,306	8,612	8,612
Contractual Services	14,149	10,716	20,000	20,000
Other Charges	1,465	650	2,320	1,379
Materials & Supplies	-	34	100	65
Total Budgetary Costs	<u>21,050</u>	<u>15,706</u>	<u>31,032</u>	<u>30,056</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	7,913	7,746	21,032	21,056
Permits, Fees, Regulatory Licenses	13,137	7,960	10,000	9,000
Total Revenues	<u>21,050</u>	<u>15,706</u>	<u>31,032</u>	<u>30,056</u>

Major Budget Variances

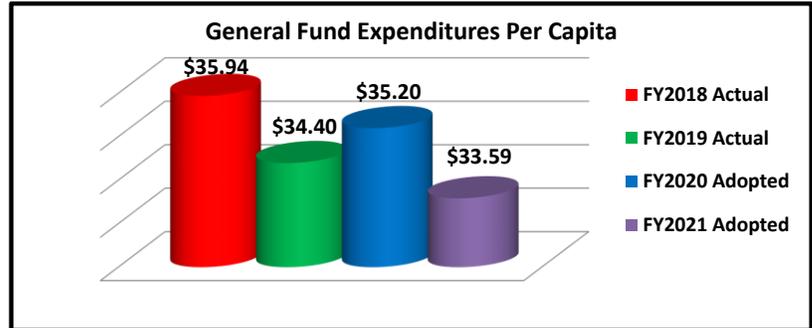
- There are no significant changes programmed for FY2021.

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Department of Finance



Provides high quality services in an efficient and effective manner through leadership and oversight of the divisions of Accounting & Financial Reporting, Budget, Fiscal Accounting Services and Purchasing.



Department Overview

Finance

- Ensures that the County receives and maintains a high credit rating from the bond rating agencies.
- Maintains effective internal controls and performs continuous monitoring to ensure compliance with laws and regulations.
- Oversees financial compliance with accounting and auditing standards.
- Works in partnership with York County School Division to achieve maximum efficiencies and meet financial goals.

Accounting & Financial Reporting

- Prepares the Comprehensive Annual Financial Report to meet the needs and legal requirements of management, financial institutions and residents in an efficient and effective manner.
- Ensures compliance with legal regulatory and professional requirements.

Budget

- Provides fiscal agent administration guidance and information to the County Administrator, Board of Supervisors and County departments and various other partners and organizations.
- Coordinates the execution of the annual budget.

Fiscal Accounting Services

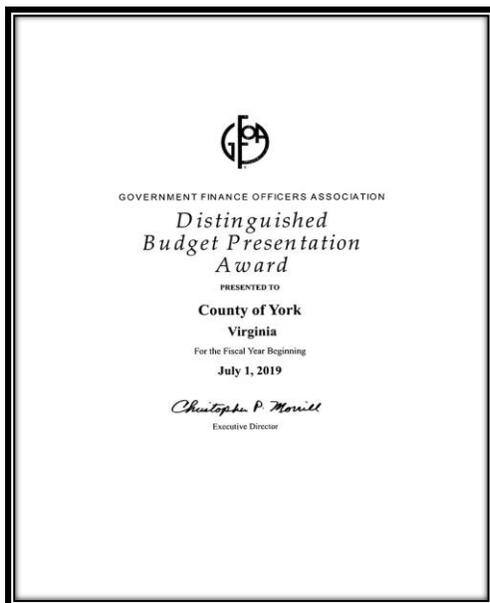
- Promotes accountability, innovation and excellence in providing services to internal and external customers.
- Provides efficient and effective billing services to our sewer maintenance and solid waste customers.
- Maximizes federal and state monetary assistance with natural or man-made disasters to help protect the physical and environmental heritage of the County.
- Processes all payroll for the County.

Central Purchasing

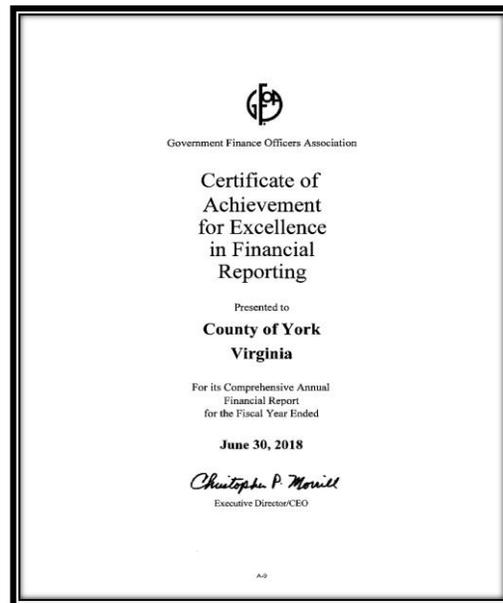
- Provides for fair and equitable treatment of all persons involved in public purchasing by the County and School Division.
- Maximizes the purchasing value of public funds.
- Fosters competition in the procurement process to the maximum feasible extent.
- Achieves a process that provides quality and integrity for the County.

Central Insurance

- Ensures that the County has adequate insurance coverage at a reasonable cost.
- Identifies and analyze risk exposures to determine, prioritize and implement appropriate risk control or elimination measures.



York has received the GFOA's Distinguished Budget Award for 16 consecutive years!



York has received the GFOA's Certificate of Excellence in Financial Reporting for 33 consecutive

**York County
Departmental Budget Documents**

Finance Administration

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	235,604	253,761	262,623	267,078
Contractual Services	1,790	2,864	57,500	53,500
Internal Services	6	4,502	8,231	9,278
Other Charges	3,311	3,703	7,950	8,250
Materials & Supplies	1,468	1,582	8,200	6,375
Leases & Rentals	4,344	4,788	5,200	5,460
Capital Outlay	6,287	8,389	-	-
Total Budgetary Costs	<u>252,810</u>	<u>279,589</u>	<u>349,704</u>	<u>349,941</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	19,745	38,289	111,704	60,994
Fiscal Agent Fees & Administration	233,065	241,300	238,000	288,947
Total Revenues	<u>252,810</u>	<u>279,589</u>	<u>349,704</u>	<u>349,941</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	2.25	2.25	2.25	2.25
Total Staffing	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents
Accounting & Financial Reporting

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	283,658	322,562	375,463	398,171
Contractual Services	387	1,131	1,700	1,700
Internal Services	1,016	6,655	7,618	6,491
Other Charges	2,857	2,631	5,825	5,475
Materials & Supplies	545	2,603	2,400	2,400
Capital Outlay	4,319	-	-	-
Total Budgetary Costs	<u>292,782</u>	<u>335,582</u>	<u>393,006</u>	<u>414,237</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	292,782	335,582	393,006	414,237
Total Revenues	<u>292,782</u>	<u>335,582</u>	<u>393,006</u>	<u>414,237</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	4.00	4.00	4.00	4.00
Total Staffing	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

**York County
Departmental Budget Documents**

Budget

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	310,616	257,829	329,230	192,040
Contractual Services	30,343	31,038	32,070	3,600
Internal Services	998	6,737	5,335	6,491
Other Charges	3,954	3,415	8,575	5,025
Materials & Supplies	2,032	6,488	4,800	4,800
Capital Outlay	1,557	-	-	-
Total Budgetary Costs	<u>349,500</u>	<u>305,507</u>	<u>380,010</u>	<u>211,956</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	349,500	305,507	380,010	211,956
Total Revenues	<u>349,500</u>	<u>305,507</u>	<u>380,010</u>	<u>211,956</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	4.00	4.00	4.00	3.00
Total Staffing	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>3.00</u>

Major Budget Variances

- Decrease in Contractual Services is attributed to implementing the budget as part of the new ERP system and discontinuing the old program.

- Personnel also reflects the elimination of one position.

York County
Departmental Budget Documents

Fiscal Accounting Services

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	666,360	644,425	670,524	656,884
Contractual Services	14,138	18,732	5,923	2,000
Internal Services	20,906	28,831	30,941	28,211
Other Charges	5,927	5,443	11,455	10,210
Materials & Supplies	5,226	12,381	5,300	9,800
Leases & Rentals	-	-	7,620	7,620
Capital Outlay	6,873	12,479	-	3,520
Total Budgetary Costs	<u>719,430</u>	<u>722,291</u>	<u>731,763</u>	<u>718,245</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	707,802	711,434	718,763	705,245
Charges for Services	11,628	10,857	13,000	13,000
Total Revenues	<u>719,430</u>	<u>722,291</u>	<u>731,763</u>	<u>718,245</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	10.00	10.00	10.00	10.00
Total Staffing	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

**York County
Departmental Budget Documents**

Central Purchasing

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	383,154	406,810	419,095	426,875
Contractual Services	2,342	3,087	2,680	3,030
Internal Services	280	10,913	11,735	12,269
Other Charges	1,998	12,948	13,410	13,215
Materials & Supplies	2,371	2,290	4,100	2,600
Capital Outlay	1,286	-	-	-
Total Budgetary Costs	<u>391,431</u>	<u>436,048</u>	<u>451,020</u>	<u>457,989</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	357,184	404,011	411,020	397,989
Miscellaneous	34,247	32,037	40,000	60,000
Total Revenues	<u>391,431</u>	<u>436,048</u>	<u>451,020</u>	<u>457,989</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	5.00	5.00	5.00	5.00
Total Staffing	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents

Central Insurance

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	8,664	8,921	8,800	6,000
Other Charges	182,801	166,342	128,811	172,680
Total Budgetary Costs	<u>191,465</u>	<u>175,263</u>	<u>137,611</u>	<u>178,680</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	191,465	175,263	137,611	178,680
Total Revenues	<u>191,465</u>	<u>175,263</u>	<u>137,611</u>	<u>178,680</u>

Major Budget Variances

- Decrease in Contractual Services is attributed to a change in vendor and newly negotiated contract.
- Increased funding in Other Charges for increased Insurance premiums.

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Department of Information Technology



Provides the technology to support the efficient and secure network operation of County government while ensuring the information is accessible to its residents.



Department Overview

Information Technology

- Coordinates the development of the Countywide Geographic Information System (GIS), which provides an automated mapping, land records, and geographic-data system for the storage, retrieval, and analysis of geo-based information.
- Maintains and operates the County's Financial systems.
- Provide computer technical support necessary to all County departments..
- Administer and operate the County's wide-area network electronically connecting all facilities of the County and School Board Office.
- Assist in the identification, testing, procurement, and disposition of all computer software and software licenses throughout County government; performs strategic planning of County technology needs in support of future programs and services.
- Invest in and maintain robust cybersecurity operation and training protocols to protect IT assets, County network, and citizens
- Facilitate the electronic availability of County information to its residents.
- Maintain the hardware, software, and telecommunications links required within the County.

Tyler Munis is York County's new web-based enterprise resource planning (ERP) financial system. The ERP system integrates and manages core functions such as finances, purchasing, accounts payable, payroll, and human services. Munis is replacing the AS400/Client Access system that the County uses for financial information. It is being implemented in 4 to 5 phases. The most recent phase, Payroll and Human Resources, went live on January 1st 2020.

General Fund Expenditures Per Capita



**York County
Departmental Budget Documents**

Information Technology

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	1,821,041	2,058,335	2,166,350	2,235,519
Contractual Services	124,934	430	2,230	24,986
Internal Services	11,102	75,023	104,442	94,545
Other Charges	261,874	24,805	21,970	23,350
Materials & Supplies	26,217	4,843	3,150	7,100
Capital Outlay	94,377	76,729	-	-
Insurance Recovery	3,272	-	-	-
Total Budgetary Costs	2,342,817	2,240,165	2,298,142	2,385,500

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	2,308,453	2,207,644	2,265,142	2,350,500
Use of Money & Property	28,280	28,463	28,000	30,000
Charges for Services	6,084	4,058	5,000	5,000
Total Revenues	2,342,817	2,240,165	2,298,142	2,385,500

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	19.50	20.50	22.00	22.00
Total Staffing	19.50	20.50	22.00	22.00

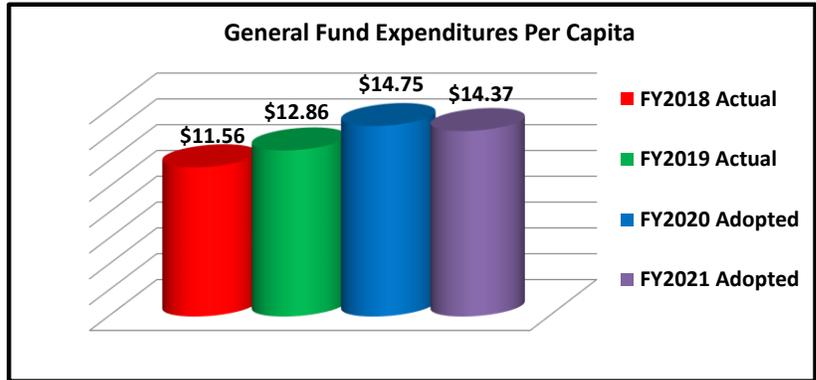
Major Budget Variances

- An increase in overall funding for Information Technology is programmed since the engineering function of Video Services was merged into Information Technology to consolidate IT functions.

Department of Human Resources



To serve as a strategic partner supporting the County as an employer of choice by providing quality human resource services to attract, develop, sustain, inspire, and retain a diverse and qualified workforce within a supportive work environment.



Department Overview

Human Resources

- Develops and maintains the County's personnel policies and procedures. Provides professional staff to assist departments, agencies, and Constitutional Officers with administering these policies and handling employee related inquiries.
- Makes recommendations and administers the compensation plan, benefits (retirement, health insurance, deferred compensation, life insurance), safety, and employment on-boarding programs for the County.
- Enhances strategic communications pertaining to new and current benefit programs, including open enrollment for all employees and the promotion for the County's Wellness Program - Live Well 360.
- Partners with departments to ensure effective recruitment and hiring methods that are competitive in attracting new talent for the County.
- Evaluates and administers in-house training and education programs for all levels of County staff to include workplace safety and mandated personnel trainings; supervisory and employee career advancement modules; develops and encourages participation in leadership training and educational reimbursement programs all for the professional growth and the development of York County's future leaders.
- Assists departments, agencies, and Constitutional Officers with personnel and policy issues and inquiries.



York County
Departmental Budget Documents

Human Resources

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	671,456	739,930	825,030	784,548
Contractual Services	50,855	58,196	62,680	90,340
Internal Services	-	15,115	16,949	15,684
Other Charges	63,299	61,961	114,754	102,540
Materials & Supplies	4,473	4,175	4,350	3,975
Capital Outlay	4,082	13,354	-	-
Total Budgetary Costs	794,165	892,731	1,023,763	997,087

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	794,165	892,731	1,023,763	997,087
Total Revenues	794,165	892,731	1,023,763	997,087

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	6.50	8.00	8.00	8.00
Total Staffing	6.50	8.00	8.00	8.00

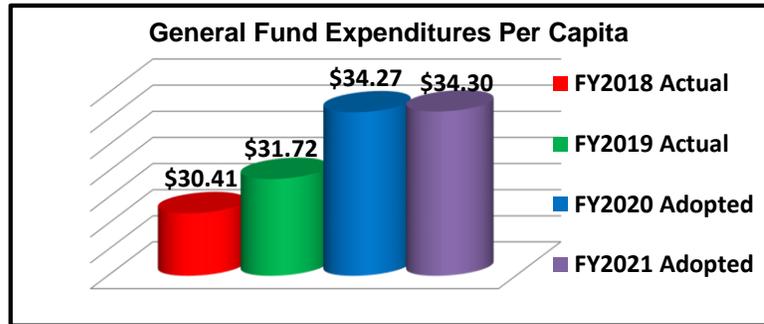
Major Budget Variances

- Increased funding in Contractual Services for new Learning Management System.
- Decreased funding in Other Charges is attributed to a reduction in Central Personnel Development.

Commissioner of the Revenue & Treasurer



The Commissioner of the Revenue and the Treasurer are elected officials. The Commissioner of the Revenue is responsible for accurately identifying & assessing all sources of revenue to which the County is entitled by law. The Treasurer is responsible for collecting, depositing, and investing all of the County's local, state and federal revenue.



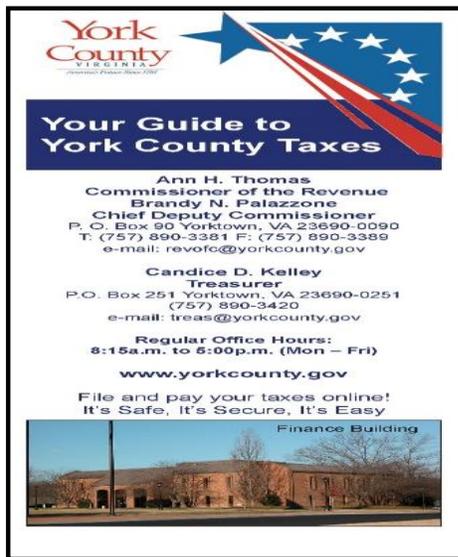
Department Overview

Commissioner of the Revenue

- Provides services from the Real Estate (RE) section, which performs technical and legal research.
- Provides services from the Personal Property (PP) and Income Tax section, which compiles information.
- Provides services from the Business License Section, which performs technical and legal research.
- Supports taxpayer awareness of tax relief options for taxpayers who are age 65 and over, permanently and totally disabled, or qualifying Disabled American Veterans & surviving spouses of military service members killed in action.
- Expands and promotes on-line application and renewal services offered to the taxpayers through BAI.NET and web-based forms for on-line filing and payment of taxes administered by this office.

Treasurer

- Collects and properly accounts for all federal, state, and local revenue due to the County.
- Prepares and mails tax bills for semi-annual and monthly supplemental taxes as well as lifetime dog tag notices.
- Exercises timely and effective collection measures to achieve maximum payment percentages.
- Maintains prudent cash management and investment practices in accordance with the York County Treasurer's Office Investment Policy and the Code of Virginia.
- Develops, implements, and markets additional e-government services.
- Provides professional and knowledgeable staff to communicate effectively with residents, county departments, and outside agencies in person, by phone, and in writing.
- Manages all banking needs for county operations and acts as fiscal agent for various agencies as needed.



Important Due Dates and Deadlines	
Business License	March 1
Tax Return of Business Tangible Personal Property	March 1
Tax Return for Manufactured (Mobile) Homes	March 1
Application for Relief for the Elderly and Disabled for Real Estate and Mobile Home Tax	April 1
Application for Real Estate Tax Relief for Disabled Veterans	April 1
Virginia State Income Tax	May 1
Estimated Tax Voucher 1	May 1
Estimated Tax Voucher 2	June 15
Personal Property and Real Estate Tax – 1st Half	June 25
Estimated Tax Voucher 3	Sept 15
Personal Property and Real Estate Tax – 2nd Half	Dec 5
Dog License	Dec 31
Registration for New Residents/ Purchases/Replacements	Within 60 days of purchase or move into York Co
Notification of date disposed/sold/ junked/moved out of York Co.	Within 60 days of disposal or move out of York Co

Commissioner of the Revenue Telephone Numbers:
 (757) 890-3381 – Personal Property/State Income Tax
 (757) 890-3382 – Real Estate
 (757) 890-3383 – Business License

The Treasurer and the Commissioner of Revenue offer an online brochure for information on all taxes for York County citizens. This includes descriptions of each tax and due dates.

York County
Departmental Budget Documents

Commissioner of the Revenue

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	1,084,297	1,195,614	1,249,486	1,255,195
Contractual Services	15,302	15,382	22,070	23,335
Internal Services	14,085	35,781	37,852	34,305
Other Charges	22,790	23,621	27,020	27,230
Materials & Supplies	10,218	16,395	14,180	13,375
Capital Outlay	10,468	-	-	-
Total Budgetary Costs	<u>1,157,160</u>	<u>1,286,793</u>	<u>1,350,608</u>	<u>1,353,440</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	959,867	1,088,599	1,149,458	1,138,440
State Shared Expenses	197,293	198,194	201,150	215,000
Total Revenues	<u>1,157,160</u>	<u>1,286,793</u>	<u>1,350,608</u>	<u>1,353,440</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	18.25	18.50	18.50	18.50
Total Staffing	<u>18.25</u>	<u>18.50</u>	<u>18.50</u>	<u>18.50</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

**York County
Departmental Budget Documents**

Treasurer

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	766,424	763,636	838,764	843,814
Contractual Services	69,710	40,458	70,875	69,775
Internal Services	11,970	23,284	25,615	23,525
Other Charges	73,307	81,157	83,815	83,555
Materials & Supplies	6,240	6,486	9,100	6,750
Capital Outlay	5,297	-	-	-
Total Budgetary Costs	<u>932,948</u>	<u>915,021</u>	<u>1,028,169</u>	<u>1,027,419</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	649,009	648,270	740,379	753,419
State Shared Expenses	160,455	152,312	160,790	162,000
Charges for Services	1,491	300	2,000	2,000
Miscellaneous	121,993	114,139	125,000	110,000
Total Revenues	<u>932,948</u>	<u>915,021</u>	<u>1,028,169</u>	<u>1,027,419</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	12.00	12.00	12.00	12.00
Total Staffing	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>

Major Budget Variances

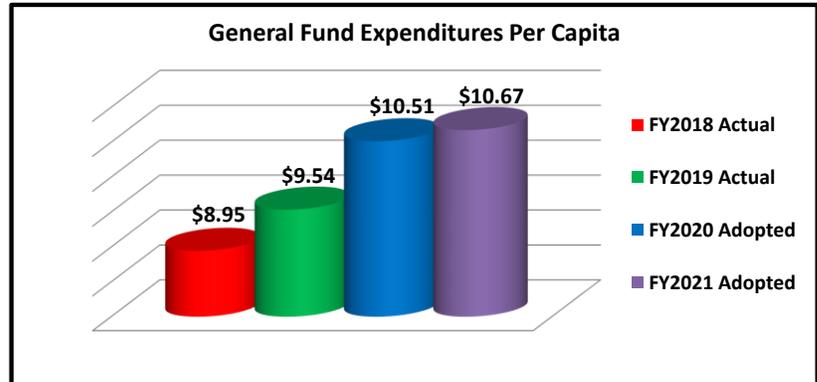
- There are no significant changes programmed for FY2021.

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Real Estate Assessment



Prepare a highly accurate database of real property assessment information to enable the fair and equitable distribution of the real property tax levied by the Board of Supervisors among those owning property in the County.



Department Overview

Real Estate Assessment

- Accurately and equitably assesses the residential and commercial real estate within York County.
- Administers the Land Use Program.
- Collect, inputs and maintains the real property data in an accurate and timely manner.
- Provides real estate information to the taxpayers and real estate professionals.
- Assists other elements of the York County government in all real estate matters.
- Promotes an openness of County government by adding detailed sales information to the division website.





Welcome

Website Disclaimer
Information shown on these maps is derived from public records that are constantly undergoing change and do not replace a site survey, and is not warranted for content or accuracy. The County does not guarantee the positional or thematic accuracy of the GIS data. The GIS data or cartographic digital files are not a legal representation of any of the features in which it depicts, and disclaims any assumption of the legal status of which it represents. Data contained on this Web page/site is Copyright © York County, Virginia. The GIS data are proprietary to the County, and title to this information remains in the County. All applicable common law and statutory rights in the GIS data including, but not limited to, rights in copyright, shall and will remain the property of the County.

By checking here, you agree to the information provided above.

For assessment and property-specific questions, please call the Assessor's Office at (757) 890-3720, or email assessor@yorkcounty.gov
For questions about mapping and site functionality, please call the GIS Office at (757) 890-3894, or email gis@yorkcounty.gov

[Click here to visit James City County's Parcel Viewer](#)
or
[Click here to visit Poquoson's Parcel Viewer](#)

Developed by WorldView Solutions, Inc.



**York County
Departmental Budget Documents**

Real Estate Assessment

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	567,549	601,603	619,859	634,219
Contractual Services	2,779	19,955	24,580	35,356
Internal Services	6,279	19,459	37,192	32,233
Other Charges	19,850	7,070	30,601	21,611
Materials & Supplies	13,135	13,736	17,535	17,485
Capital Outlay	5,267	-	-	-
Total Budgetary Costs	<u>614,859</u>	<u>661,823</u>	<u>729,767</u>	<u>740,904</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	614,859	661,823	729,767	740,904
Total Revenues	<u>614,859</u>	<u>661,823</u>	<u>729,767</u>	<u>740,904</u>

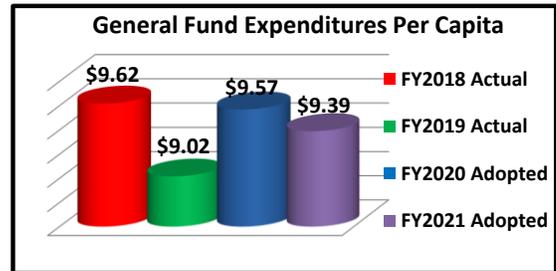
<u>Staffing Summary</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	7.00	7.00	7.00	7.00
Total Staffing	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>

Major Budget Variances

- Increased funding in Contractual Services for a new maintenance agreement on the software Vision for assessments.
- Decrease in Other Charges attributed to a reduction in certified mailings and ARC Licensing now covered under IT Fund.

Economic Development

The primary mission of the County's Office of Economic Development (OED) is to create a diverse economic base by the aggressive recruitment, expansion and retention of businesses, industries, and tourism, thus expanding the tax base and capital investment in the County and providing new employment opportunities for its citizens.



Department Overview

Office of Economic Development (OED)

- The OED's mission is to improve the County's economy through the recruitment, expansion, and retention of businesses and industries, thus expanding the commercial tax base in the County and providing new, quality employment opportunities for its residents. It also provides support for the following:

Economic Development Authority (EDA)

- The EDA is an authority that was established under the Industrial Development and Revenue Act-Code of Virginia. The EDA supports the efforts of the Office of Economic Development to retain and attract business investments in York County. The EDA funds multiple business assistance and attraction grants. They also acquire, develop, and market commercial real estate, to help build the county's tax base.

Virginia Peninsula Chamber of Commerce (VPCC)

- The VPCC is a voluntary membership association that "Connects Business with Opportunity" through Facilitation, Advocacy, Communication and Education. The Chamber works to advance the positive economic, industrial, professional, cultural and civic welfare of the cities of Hampton, Newport News and Poquoson and the counties of York and James City.

Greater Williamsburg Partnership (GWP)

- The GWP is a regional economic development marketing organization for the localities of York County, James City County, and the City of Williamsburg. Formed in 2014, the partnership's purpose is to market the GWP region, to foster job creation, to facilitate new investment, to diversify our economy, and to nurture and improve the quality of life in our region. In 2019, the GWP moved under the Greater Williamsburg Chamber and Tourism Alliance Business Council.

York County Chamber of Commerce (YCCC)

- The YCCC's mission is to support York County's existing business community, attract new businesses, and continue to be the voice of business. The YCCC maintains an office in York County and partners with the office of Economic Development on multiple business assistance programs.



York County
Departmental Budget Documents

Economic Development

<u>Budgetary Costs</u>		<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
		<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Contractual Services		225,203	134,366	139,910	134,360
	Total Budgetary Costs	<u>225,203</u>	<u>134,366</u>	<u>139,910</u>	<u>134,360</u>

<u>Funding Sources</u>		<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
		<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Local		225,203	134,366	139,910	134,360
	Total Revenues	<u>225,203</u>	<u>134,366</u>	<u>139,910</u>	<u>134,360</u>

Major Budget Variances

- Small reductions have been made to organizations for FY2021.

York County
Departmental Budget Documents
Office of Economic Development

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	378,192	386,053	418,163	399,300
Contractual Services	10,857	48,295	39,330	47,507
Internal Services	8,126	14,964	16,893	15,729
Other Charges	35,154	39,837	46,245	51,145
Materials & Supplies	1,783	2,209	3,572	3,657
Capital Outlay	1,649	-	-	-
Total Budgetary Costs	<u>435,761</u>	<u>491,358</u>	<u>524,203</u>	<u>517,338</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	435,761	491,358	524,203	517,338
Total Revenues	<u>435,761</u>	<u>491,358</u>	<u>524,203</u>	<u>517,338</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	3.00	3.00	3.00	3.00
Total Staffing	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Major Budget Variances

- Increased funding in Contractual Services to cover increased maintenance service contracts.
- Increased funding in Other Charges for Personnel Development and an increase in marketing efforts.

York County
Departmental Budget Documents

Central Administration Services

<u>Budgetary Costs</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Contractual Services	290,253	118,316	-	-
Internal Services	-1,008	-	-	-
Other Charges	-37,830	72,786	-	-
Materials & Supplies	6,462	3,641	-	-
Leases & Rentals	14,364	8,264	-	-
Capital Outlay	414	-69,942	-	-
Total Budgetary Costs	<u>272,655</u>	<u>133,065</u>	<u>-</u>	<u>-</u>

<u>Funding Sources</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Local	272,655	133,065	-	-
Total Revenues	<u>272,655</u>	<u>133,065</u>	<u>-</u>	<u>-</u>

Major Budget Variances

*Expenses reallocated to other divisions due to the elimination of Central Administration Services.

York County School Division

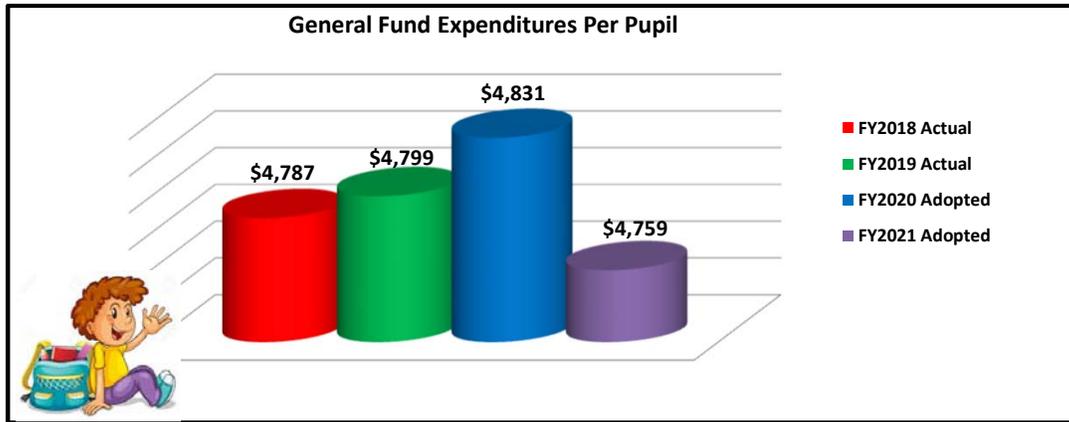


The Board of Supervisors continues to strongly support quality public education for the County residents in accordance with its goals and strategic priorities.

Department Overview

School Ops & Capital/Debt Svc-Local

- This activity reflects the local support for school operations, maintenance projects, and debt service on funds borrowed for school capital projects.



Goals of YCSD:

- York County students will consistently demonstrate growth and excellence in the skills and knowledge needed to be productive citizens.
- The York County School Division will engage all students in rigorous educational experiences.
- The York County School Division will recruit, hire, retain and support a diverse staff that meets our highest standards.
- The York County School Division will foster effective partnerships with families and our community and promote positive relationships between and among staff, students and families.
- The York County School Division will maintain efficient, effective, service-oriented operations that support student achievement in safe, secure environments.

York County
Departmental Budget Documents

School Ops & Capital / Debt Svc - Local

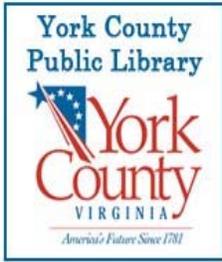
<u>Budgetary Costs</u>	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Transfers - School Operations	52,987,094	54,487,094	55,737,094	55,237,094
Transfers - School Debt Service	6,960,388	6,450,002	6,931,774	7,506,166
Total Budgetary Costs	<u>59,947,482</u>	<u>60,937,096</u>	<u>62,668,868</u>	<u>62,743,260</u>

<u>Funding Sources</u>	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	59,947,482	60,937,096	62,668,868	62,743,260
Total Revenues	<u>59,947,482</u>	<u>60,937,096</u>	<u>62,668,868</u>	<u>62,743,260</u>

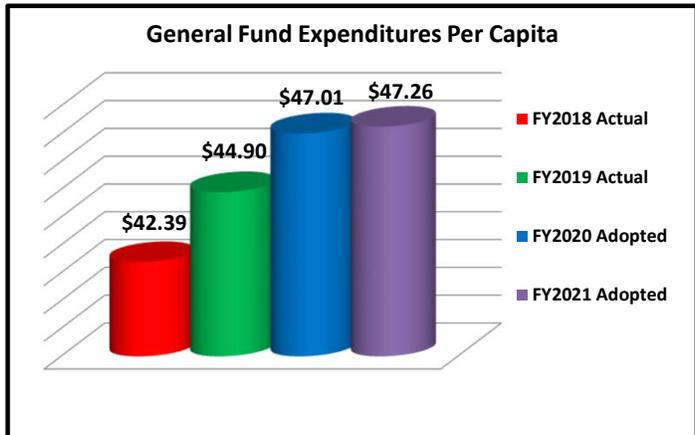
Major Budget Variances

- An increase in funding for the Schools' Debt Service is due to the annual fluctuation in debt service requirements and to the issuance of \$7,765,000 in new school debt in 2019 and \$8,000,000 in 2020.
- Due to the Coronavirus pandemic, the transfer from the County to the school division was reduced by \$500,000.

Library Services



York County Public Libraries connect our community to resources to enrich lives by ensuring equitable use and access to all library services and facilities and breaking down barriers.



Department Overview

The Tabb & Yorktown Libraries serve county residents and the wider community through:

Quality Materials, Community Engagement, Lifelong Learning and the Professional Development of their staff.

- Maintain and provides access to a diverse collection of quality print and digital resources to serve all information needs.
- Host a wide variety of educational and cultural programs for adults that encourage the pursuit of lifelong learning.
- Create a year-long calendar of engaging children's programs that develop early literacy skills and inspire a passion for reading and learn throughout their lives.
- Provide access to up-to-date technology that meets the evolving educational and professional needs of the community.
- Create safe spaces for all members of the community to utilize the library's collection and services without discrimination.
- Facilitate outreach services that bring the library to community members who are unable to reach the physical locations.



York County
Departmental Budget Documents

Library Services

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	1,878,269	1,871,582	1,929,270	2,007,050
Contractual Services	650,010	691,022	728,801	734,556
Internal Services	2,108	164,466	181,682	145,453
Other Charges	12,132	5,128	11,000	9,500
Materials & Supplies	330,177	368,238	373,205	375,962
Leases & Rentals	1,566	2,835	3,100	1,600
Capital Outlay	33,030	12,622	36,000	6,000
Grants & Donations	5,760	660	-	-
Total Budgetary Costs	<u>2,913,052</u>	<u>3,116,552</u>	<u>3,263,058</u>	<u>3,280,121</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	2,693,956	2,909,060	3,062,058	3,072,659
State Aid & Grants	154,441	156,006	156,000	161,462
Federal Aid & Grants	9,852	10,542	10,000	10,000
Charges for Services	42,911	40,944	35,000	36,000
Miscellaneous	11,892	-	-	-
Total Revenues	<u>2,913,052</u>	<u>3,116,552</u>	<u>3,263,058</u>	<u>3,280,121</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	32.00	32.50	32.50	32.50
Total Staffing	<u>32.00</u>	<u>32.50</u>	<u>32.50</u>	<u>32.50</u>

Major Budget Variances

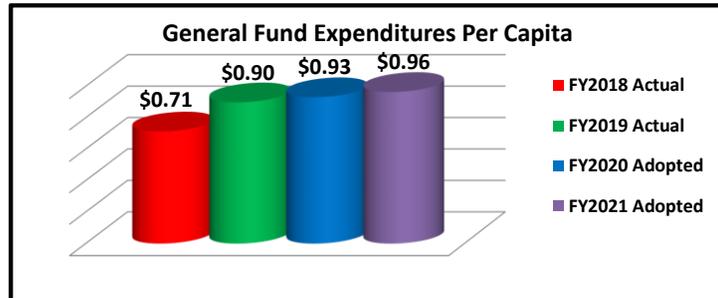
- Increase in operating budget reflects changes in health insurance coverages elected by employees.

VIRGINIA COOPERATIVE EXTENSION (VCE)



**Virginia
Cooperative
Extension**

VCE provides programming and resource development in the areas of agriculture, youth leadership, and food stability, based on the needs of York County and the City of Poquoson.



Department Overview

- Virginia Cooperative Extension (VCE) programs and services are developed using a survey of community leaders and the most recent County and City comprehensive plans. The local Agricultural and Natural Resources (ANR) Agent and the 4-H Program Assistant are primarily responsible for local VCE office now located at Washington Square Shopping Center.
- The Agricultural and Natural Resources (ANR) Agent and 4-H Program Assistant in York County direct, develop, and facilitate programming, relying heavily on volunteers to expand the reach to a diverse audience. Approximately 130 Master Gardeners and 4-H Volunteers help deliver educational programs to local citizens. VCE volunteers go through extensive content and programmatic training as well as background checks and serve as resident experts on a variety of topics. While implementing important agricultural and environmental programs, VCE is also promoting experience in leadership, volunteerism, and civic engagement.
- The ANR/Environmental Horticulture Agent focuses primarily on horticulture programs and best practices as determined by the concerns of the majority of our citizens. The program provides classes, workshops, trainings, learning gardens, events and resources to the public and professionals. Current programs are aligned with national initiatives including reducing fertilizer/pesticide use in the hopes of improving land and waterways, safe and responsible use of pesticides/fertilizers, sustainable landscape management, and food production/security.
- 4-H is a positive youth development organization within VCE teaching kids through hands-on projects in health, science, agriculture, and civic engagement. The 4-H program oversees a variety of outdoor experiences including residential summer camps, learning gardens at most York County and Poquoson Schools as part of the 4-H Schoolyard Habitat Outreach program. Also under the 4-H banner are 4-H clubs, all part of the goal to help youth develop into successful contributing members of society.
- The VCE office in York County partners with the Newport News Family and Consumer Science Agents and the local Department of Social Services to provide education on how to make healthier food choices and become better managers of available food resources. Available to families on limited-resources in York County and the City of Poquoson, the programs focus on basic nutrition, physical activity, safe food handling, and thrifty shopping.



Virginia Cooperative Extension - Outreach Event



4-H Junior Summer Camp



Virginia Cooperative Extension - Learning Garden

York County
Departmental Budget Documents

Cooperative Extension

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	44,127	48,102	52,624	53,760
Internal Services	952	8,175	7,761	9,567
Other Charges	1,254	1,716	2,550	2,800
Materials & Supplies	800	507	800	800
Capital Outlay	859	3,013	-	-
Grants & Donations	1,000	830	880	-
Total Budgetary Costs	<u>48,992</u>	<u>62,343</u>	<u>64,615</u>	<u>66,927</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	40,228	52,605	55,615	56,072
Recovered Costs	8,764	9,738	9,000	10,855
Total Revenues	<u>48,992</u>	<u>62,343</u>	<u>64,615</u>	<u>66,927</u>

Major Budget Variances

• Internal Services:

Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and additional cyber security measures.

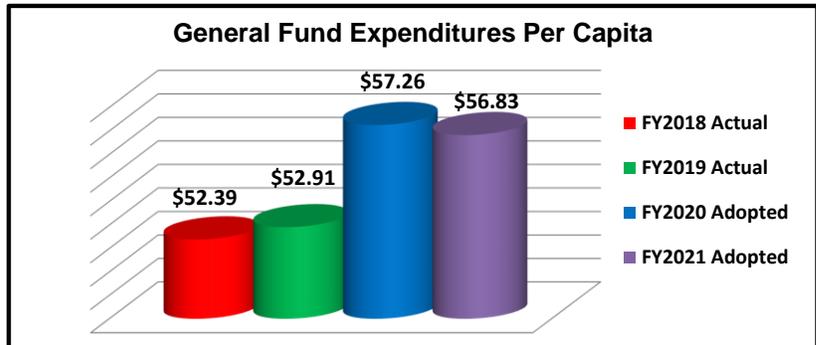
• Other Charges:

Postal expenditures reflect an increase due to the increase participation in the Horticultural Help Desk Program. This program allows citizens to bring in damaged or diseased plants or insects for diagnoses or identification. Master Gardeners either identify the disease/ specimen or mail to Virginia Tech for analysis.

Human Services



Human Services manages, provides service, and aids residents who need assistance in the areas of health services, social services and financial assistance; and contributes to outside agencies and organizations that assist with low income families, disabilities and other general needs.



Department Overview

Social Services - Local Share

- The General Fund contributes to the operation of the Social Services Fund through its local match for administration, programs and for the Children's Services Act. Social Services is responsible for promoting self-sufficiency, self-support, and self-esteem among those less fortunate. Financial assistance programs are available to aid needy persons within the community. The Children's Services Act requires local governments to provide certain residential or intensive in-home therapeutic services to troubled youth.

Payments to Outside Entities

This activity provides contractual support for the following programs:

- **Child Development Resources:** Provides early childhood developmental programs for economically disadvantaged or otherwise qualified York County families.
- **Child Food Service:** Contribution to the food service program.
- **Community Services Grants:** Agencies supported in FY2019 include: American Red Cross York-Poquoson Chapter, Avalon, Colonial Court Appointed Special Advocates (CASA), Community Brain Injury, Hospice House & Support Care of Williamsburg, Natasha House, Inc., PAA, Transitions Family Violence, Versability Resources, Virginia Cooperative Extension, Virginia Peninsula Food Bank, Williamsburg Area Faith in Action, Williamsburg Area Meals on Wheels and York County Meals on Wheels.
- **Lackey Clinic:** Provides free services to those in need including acute/chronic medical, dental and behavioral mental care. The clinic also provides patients with free medications, health education classes and social services referrals as needed.
- **Housing Partnerships, Inc.:** Provides significant home repairs at a minimal cost by partnering with volunteer groups, local governments, businesses and other charitable organizations..
- **Virginia Peninsula Mayors & Chairs Commission on Homelessness:** Agreement between localities to provide leadership and oversight for a regional plan to address homelessness.
- **The Peninsula Health Department:** Initiates and maintains a cooperative agreement between each of the five local governments (Newport News, James City County, York County, Poquoson, and Williamsburg) and the Commonwealth of Virginia. The County's minimum "match" requirement is 45% of the York County portion of the total Health District Budget. The Department's mission is to promote optimum health and healthy lifestyles for the residents of York County; to assure vital statistics, health information, preventative, and environmental health services are available to the residents of the County; to provide medical services for low income residents; and to carry out other responsibilities assigned by action of the County Board of Supervisors and the Virginia General Assembly.
- **Williamsburg Area Medical Assistance Corporation (WAMAC):** An innovative public-private partnership formed in 1993 by the contiguous communities of James City County, York County, and the City of Williamsburg. It operates Olde Towne Medical Center, a community-based, non-profit, 501(c)3 rural health center which provides comprehensive primary health care to the un- and under-insured, Medicaid and Medicare population living in the Williamsburg, Virginia area.
- **Colonial Behavioral Health :** Established by the Counties of York and James City and the Cities of Poquoson and Williamsburg to provide a system of comprehensive community health, intellectual/developmental disability and substance abuse disorder services. The following services are provided: Adolescent Substance Use Disorder Services, Case Management, Early Intervention, Emergency Services, Employee Assistance Program, Greater Williamsburg Child Assessment Center, Mental Health Support, Opportunities Unlimited Day Support, Outpatient Counseling, Pathways Senior Services, People's Place Psychological Rehabilitative Services, Prevention Services, Psychiatric Services, Residential Services, and Supportive Services.



York County

Departmental Budget Documents

Social Services - Local Share

<u>Budgetary Costs</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Personnel	711	549	1,550	1,550
Contractual Services	-	-	5,500	5,500
Transfers to Other Funds	2,154,220	2,218,269	2,431,876	2,372,045
Total Budgetary Costs	<u>2,154,931</u>	<u>2,218,818</u>	<u>2,438,926</u>	<u>2,379,095</u>

<u>Funding Sources</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Local	1,995,648	2,044,996	2,258,926	2,199,095
Federal Aid & Grants	159,283	173,822	180,000	180,000
Total Revenues	<u>2,154,931</u>	<u>2,218,818</u>	<u>2,438,926</u>	<u>2,379,095</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

York County
Departmental Budget Documents

Payments to Outside Entities

<u>Budgetary Costs</u>	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Contractual Services	1,376,645	1,383,831	1,461,675	1,563,308
Grants & Donations	69,000	69,770	73,346	1,800
Total Budgetary Costs	<u>1,445,645</u>	<u>1,453,601</u>	<u>1,535,021</u>	<u>1,565,108</u>

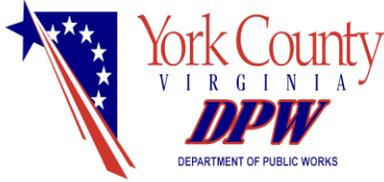
<u>Funding Sources</u>	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	1,445,645	1,453,601	1,535,021	1,565,108
Total Revenues	<u>1,445,645</u>	<u>1,453,601</u>	<u>1,535,021</u>	<u>1,565,108</u>

Major Budget Variances

- The operating budget has an expected increase due to the regional support that the County provides to outside agencies.

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Department of Public Works



General Fund Expenditures Per Capita



The Department of Public Works is responsible for the management, design, construction, and delivery of maintenance services for York County. This is accomplished through the divisions below.

Department Overview

Administration

- Provides quality, cost-effective administrative support for Public Works. Maintains the County's interest in regional and regulatory oversight and compliance.



Engineering & Facility Maintenance

- Provides quality construction techniques and facility maintenance programs to protect County resources, provide quality work places, and ensure excellent customer service while managing operational costs.
- Coordinates electrical, water, gas, heating, and sewer for County facilities and parks.
- Achieves 95% completion of critical preventive maintenance tasks on schedule, repairs at least 98% of emergencies within 24 hours, and provides timely response to high-priority, major work orders.
- Improves planning and budgeting efforts by conducting annual audits on select facilities, developing an effective preventive maintenance program, and controlling backlog growth through sound programming and resource advocacy. Strives for zero customer requests for minor work over 30 days old.

Grounds Maintenance & Construction

- Provides a grounds maintenance program for County facilities and green spaces making sure employees have resources, motivation and technical information necessary to perform their best while providing effective customer service.
- Provides support to the Parks & Recreation Division's outdoor recreational programs and to community-based, group recreational programs such as Little League, Youth Football, and Select Soccer. Provides a grounds maintenance program for 32 linear miles of Gateway Corridors.
- Provides a grounds maintenance program for 276.1 acres of School facilities as outlined in the School Grounds Maintenance Agreement between the York County Board of Supervisors and the York County School Board.

Stormwater Engineering & Construction

- Constructs, repairs, and maintains drainage systems that are owned by York County.
- Inspects outfalls for illicit discharges as required by the Virginia Department of Conservation and Recreation (DCR) Virginia Stormwater Management Program (VSMP) permit.
- Reviews development plans for compliance with the Stormwater, Chesapeake Bay, Erosion Control, Watershed Management, and Floodplain Ordinances.
- Implements the Capital Improvement Program (CIP) projects approved and funded by the Board of Supervisors and continues development of the Capital Improvements Program for Stormwater Management Plan.
- Implements the requirements of the Environmental Protection Agency Phase II Stormwater Regulations.
- Implements the Chesapeake Bay Preservation Act (CBPA) in accordance with the latest revisions by Chesapeake Bay Local Assistance Board (CBLAB).
- Implements the Floodplain Ordinance and the FEMA CRS program.
- Provides advice and information to County residents concerning wetlands protection.
- Acts as Liaison and staff support for Wetlands and Chesapeake Bay Board's public hearings, requests and appeals.

Mosquito Control - Stormwater Operations

- Informs residents about the importance of mosquito prevention and vested in reducing mosquito numbers.
- Maintains an efficient, responsive, and environmentally conscious program with the highest level of customer service.
- Develops outreach and educational programs for citizens and The York County School Division.
- Develops a proactive rather than reactive strategy for mosquito and County pest control operations.
- Maintains the drainage ways to remove blockages.



**York County
Departmental Budget Documents**

Public Works - Administration

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	163,121	119,417	148,855	155,058
Contractual Services	1,208	2,135	2,600	2,825
Internal Services	10,340	19,150	35,963	37,678
Other Charges	13,496	16,492	12,150	12,135
Materials & Supplies	2,708	2,072	2,280	2,150
Capital Outlay	2,748	1,507	-	-
Total Budgetary Costs	<u>193,621</u>	<u>160,773</u>	<u>201,848</u>	<u>209,846</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	193,621	160,773	201,848	209,846
Total Revenues	<u>193,621</u>	<u>160,773</u>	<u>201,848</u>	<u>209,846</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	2.45	2.00	2.00	2.00
Total Staffing	<u>2.45</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

Major Budget Variances

• Internal Services:

Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and additional cyber security measures.

**York County
Departmental Budget Documents**

Public Works - Engineering & Facility Maintenance

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	1,253,396	1,237,723	1,340,473	1,361,063
Contractual Services	565,747	556,945	666,957	738,760
Internal Services	86,399	113,869	129,025	146,771
Other Charges	17,263	16,330	27,680	1,083,900
Materials & Supplies	178,106	186,410	201,845	185,500
Leases & Rentals	3,349	2,371	1,250	2,950
Capital Outlay	12,363	13,999	8,000	5,000
Grants & Donations	25	8,376	-	-
Total Budgetary Costs	<u>2,116,648</u>	<u>2,136,022</u>	<u>2,375,230</u>	<u>3,523,944</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	2,110,934	2,131,107	2,370,230	3,512,944
Recovered Costs	5,714	4,915	5,000	11,000
Total Revenues	<u>2,116,648</u>	<u>2,136,022</u>	<u>2,375,230</u>	<u>3,523,944</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	19.00	17.50	17.50	17.50
Total Staffing	<u>19.00</u>	<u>17.50</u>	<u>17.50</u>	<u>17.50</u>

Major Budget Variances

- Increase in Contractual Services is due to increases expected in new custodial contract.
- Funding for Internal Services increased due to higher costs for vehicle and generator maintenance and information technology costs.
- Other Charges increased due to the combining of the Facility/Utility Charges into Engineering & Facility Maintenance.

York County

Departmental Budget Documents

Public Works - Facility / Utility Charges

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Other Charges	979,046	971,034	1,051,911	-
Total Budgetary Costs	979,046	971,034	1,051,911	-

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	970,927	969,719	1,045,911	-
Recovered Costs	8,119	1,315	6,000	-
Total Revenues	979,046	971,034	1,051,911	-

Major Budget Variances

- These expenditures are no longer budgeted for separately. This division is combined with Engineering & Facility Maintenance for FY 2021.

**York County
Departmental Budget Documents**

Public Works - Grounds Maintenance & Construction

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	2,138,777	2,192,744	2,208,088	2,370,746
Contractual Services	258,250	331,859	334,650	334,600
Internal Services	386,894	520,764	447,425	469,416
Other Charges	18,503	12,704	14,550	14,630
Materials & Supplies	219,128	200,194	286,115	281,185
Leases & Rentals	669	5,311	1,220	1,500
Capital Outlay	5,203	84,372	58,750	29,750
Insurance Recovery	885	-	-	-
Total Budgetary Costs	<u>3,028,309</u>	<u>3,347,947</u>	<u>3,350,798</u>	<u>3,501,827</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	1,893,659	2,212,947	2,215,798	2,367,177
Transfer From Other Funds	1,134,650	1,135,000	1,135,000	1,134,650
Total Revenues	<u>3,028,309</u>	<u>3,347,947</u>	<u>3,350,798</u>	<u>3,501,827</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	38.00	37.00	37.00	40.00
Total Staffing	<u>38.00</u>	<u>37.00</u>	<u>37.00</u>	<u>40.00</u>

Major Budget Variances

- Additional funding increase in Personnel reflects a re-allocation of FTE's among divisions for the new hybrid crew.
- Increased funding for Internal Services reflects cost increases for maintenance of large turf equipment and other heavy equipment.

York County
Departmental Budget Documents

Public Works - Stormwater Operations

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	1,550,602	1,363,645	1,784,845	999,759
Contractual Services	12,477	16,222	15,238	17,153
Internal Services	92,582	43,986	107,693	103,271
Other Charges	24,988	26,308	23,030	28,550
Materials & Supplies	14,143	28,754	8,800	9,800
Capital Outlay	617	5,836	-	-
Total Budgetary Costs	<u>1,695,409</u>	<u>1,484,751</u>	<u>1,939,606</u>	<u>1,158,533</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	1,582,946	1,327,992	1,839,406	1,049,533
Permits, Fees, Regulatory Licenses	112,463	156,759	100,200	109,000
Total Revenues	<u>1,695,409</u>	<u>1,484,751</u>	<u>1,939,606</u>	<u>1,158,533</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	28.55	28.55	28.55	12.55
Total Staffing	<u>28.55</u>	<u>28.55</u>	<u>28.55</u>	<u>12.55</u>

Major Budget Variances

- Net funding decrease in Personnel reflects a re-allocation of FTE's among divisions.

York County
Departmental Budget Documents
Public Works - Mosquito Control

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	182,805	433,761	225,719	851,756
Contractual Services	601	53	5,655	5,100
Internal Services	10,305	22,078	46,635	52,832
Other Charges	5,403	6,537	7,165	9,465
Materials & Supplies	37,171	48,783	76,340	68,765
Capital Outlay	14,972	-	-	6,000
Total Budgetary Costs	<u>251,257</u>	<u>511,212</u>	<u>361,514</u>	<u>993,918</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	250,507	510,462	361,514	992,918
Charges for Services	750	750	-	1,000
Total Revenues	<u>251,257</u>	<u>511,212</u>	<u>361,514</u>	<u>993,918</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	3.00	3.00	3.00	15.00
Total Staffing	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>15.00</u>

Major Budget Variances

- Additional funding increase in Personnel reflects a re-allocation of FTE's among divisions.
- Internal Services funding increases reflects upward trend in vehicle maintenance and information technology costs.

**York County
Departmental Budget Documents**

Wetlands & Chesapeake Bay Boards

<u>Budgetary Costs</u>		<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Personnel		1,830	-	-	-
Contractual Services		2,368	-	-	-
Other Charges		236	-	-	-
	Total Budgetary Costs	4,434	-	-	-

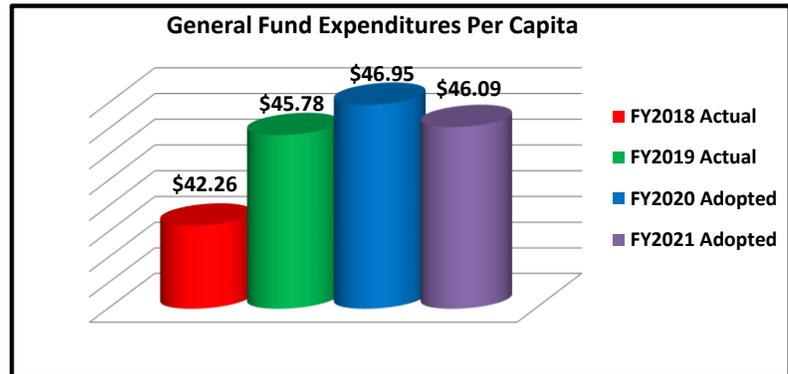
<u>Funding Sources</u>		<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Local		4,434	-	-	-
	Total Revenues	4,434	-	-	-

Major Budget Variances

- Due to restructuring, this division was combined with Stormwater Engineering & Construction.

Community Services

The Community Services Department is responsible for the delivery or oversight of human services and programs by providing opportunities for recreation and cultural enrichment for the residents of the County. This is accomplished through the divisions below.



Department Overview

Administration

- Enhancing the lives of individuals and families while bringing the community together.
- Oversees the administration of the divisions of **Children and Family Services, Housing and Neighborhood Revitalization, Juvenile Services, Parks and Recreation, and Tourism Development**. Responsible for overseeing shelter management and large scale special events for the County.
- Supports the Board's strategic priorities to generate quality educational opportunities, environmental resiliency, and excellent customer service.
- Provides oversight and liaison responsibilities with the Greater Williamsburg Chamber and Tourism Alliance, Colonial Behavioral Health, Olde Towne Medical and Dental Center, Peninsula Agency on Aging, the Virginia Cooperative Extension, Workforce Development and the Juvenile Court Services Unit to assure that the best interests of County government and the residents of York are served.

Housing & Neighborhood Revitalization

- Develops and implements programs to ensure York County residents can age safely in place and improve their quality of life.
- Oversees and implement programs to assist first time home buyers.
- Inspect rental units to Housing Quality Standards. Make annual complaint and move-in inspections to ensure Housing Choice Voucher Program properties are being maintained to these standards.
- Seeks and/ or applies for grants.
- Assist eligible residents with emergency home repairs to prevent them from having to vacate their homes due to deterioration of the dwelling.

Parks and Recreation

- Communicates with County residents and businesses, using a variety of media, to increase awareness and use of available parks, recreational services, and facilities. Monitors the use of facilities and citizen participation in existing programs to evaluate and maintain their success or make improvements.
- Protects open space, connecting public to nature, and engaging communities in conservation practices. Participates and directs the future planning efforts and capital investments to maintain greenspace and service levels of division.
- Supports the awareness of historic Yorktown and York County through an ongoing partnership with Tourism Development on a variety of marketing programs, promotional efforts, and signature special events.
- Operates, with support of community partners, the Senior Center of York as a place for active residents 55+ to engage in meaningful social, wellness, cultural, and educational activities to improve overall health and quality of life.
- Leads and manages County youth programs emphasizing sports, education, leadership, wellness, arts, and community engagement. Programs include Recreational Leagues; Summer Fun; Youth Commission; After-school Programs; Skate, Rattle & Roll; Instructional Classes; Environmental Education and Conservation classes.



York County
Departmental Budget Documents

Community Services - Administration

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	261,236	272,132	279,509	286,785
Contractual Services	1,243	1,773	17,920	23,020
Internal Services	5,429	8,929	13,331	12,891
Other Charges	6,495	6,941	15,750	15,474
Materials & Supplies	1,925	2,621	1,650	1,650
Leases & Rentals	1,183	-	-	-
Capital Outlay	4,890	-	-	-
Total Budgetary Costs	282,401	292,396	328,160	339,820

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	282,401	292,396	328,160	339,820
Total Revenues	282,401	292,396	328,160	339,820

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	3.00	3.00	3.00	3.00
Total Staffing	3.00	3.00	3.00	3.00

Major Budget Variances

- Funding includes an increase in Contractual Services to account for Peninsula Agency on Aging support allocated to this division.

York County
Departmental Budget Documents

Community Services - Housing

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	338,493	376,755	391,625	411,786
Contractual Services	128,929	157,196	151,050	171,550
Internal Services	5,831	17,125	18,203	17,005
Other Charges	10,107	13,701	14,775	14,275
Materials & Supplies	3,205	6,813	6,410	6,510
Leases & Rentals	2,912	-	-	-
Capital Outlay	2,934	1,545	-	-
Grants & Donations	22,386	32,136	-	-
Total Budgetary Costs	<u>514,797</u>	<u>605,271</u>	<u>582,063</u>	<u>621,126</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Local	405,924	462,632	582,063	519,126
Federal Aid & Grants	108,873	142,639	-	102,000
Total Revenues	<u>514,797</u>	<u>605,271</u>	<u>582,063</u>	<u>621,126</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	7.00	7.00	6.00	6.00
Total Staffing	<u>7.00</u>	<u>7.00</u>	<u>6.00</u>	<u>6.00</u>

Major Budget Variances

- Increased funding in Contractual Services is due to a rise in construction costs.

York County
Departmental Budget Documents

Community Services - Parks & Recreation

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	1,405,984	1,424,124	1,396,561	1,384,288
Contractual Services	125,196	123,088	164,300	148,845
Internal Services	37,274	74,123	98,545	77,655
Other Charges	56,189	76,317	96,285	95,355
Materials & Supplies	110,957	130,341	171,950	145,705
Leases & Rentals	357,281	356,988	417,000	382,150
Capital Outlay	11,120	20,988	-	-
Grants & Donations	2,328	3,942	4,000	4,000
Total Budgetary Costs	<u>2,106,329</u>	<u>2,209,911</u>	<u>2,348,641</u>	<u>2,237,998</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	1,405,033	1,654,545	1,842,641	1,863,998
Use of Money & Property	126,135	2,400	5,000	5,000
Charges for Services	533,893	552,966	501,000	367,000
Miscellaneous	41,268	-	-	2,000
Total Revenues	<u>2,106,329</u>	<u>2,209,911</u>	<u>2,348,641</u>	<u>2,237,998</u>

<u>Staffing Summary</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	15.00	14.00	12.00	12.00
Total Staffing	<u>15.00</u>	<u>14.00</u>	<u>12.00</u>	<u>12.00</u>

Major Budget Variances

- Decrease in Contractual Services is attributed to a reduction in printing and binding, as well as a reduction in advertising.
- Decrease in Leases & Rentals is attributed to the negotiation of the new building lease agreement.
- Due to the Coronavirus Pandemic, programs were reduced. Therefore temporary personnel and materials and supplies decreased.

York County
Departmental Budget Documents

Community Services - Freight Shed

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	663	52,153	-	-
Contractual Services	-	6,278	-	-
Internal Services	-	4,203	-	-
Other Charges	-	-	-	-
Materials & Supplies	308	7,106	-	-
Total Budgetary Costs	971	69,740	-	-

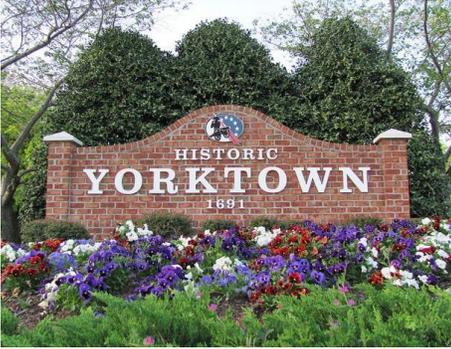
Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	971	69,740	-	-
Total Revenues	971	69,740	-	-

Major Budget Variances

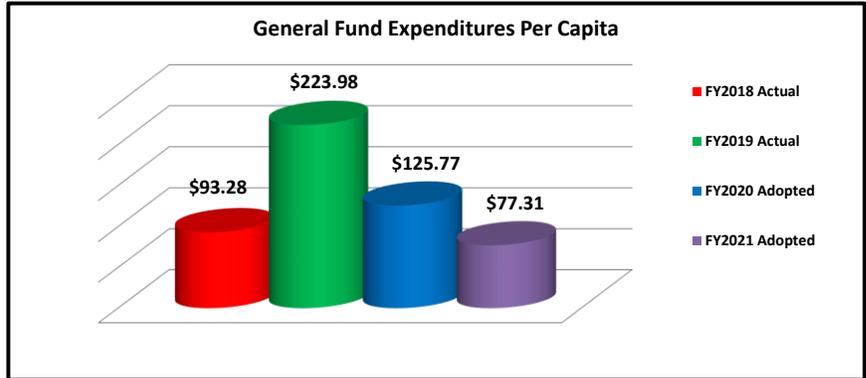
•The Freight Shed division has been reallocated to the Tourism Fund beginning in FY2020.

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Capital Outlay & Non-Departmental



Capital Outlay & Non-Departmental includes activities which are not specific to one department.



Department Overview

Capital Outlay & Fund Transfers

- This activity accounts for certain capital projects and transfers to other funds. The General Fund makes an additional transfer to the Stormwater Management Fund for minor drainage improvements. This activity also accounts for the transfer to the Children and Family Services Fund for the County's local support of the Head Start and USDA programs and for the transfer to the County Debt Service Fund for debt repayment on County capital projects.

Contributions

- **York County Arts Commission: Programs supported in FY2019:** 1781 Foundation, Arc of Greater Wmsbg, Aura Curiatlas Physical Theatre, Art at the River/Committee, Celebrate Yorktown Committee/Summer Concerts & Symphony, Chesapeake Bay Wind Ensemble, Colonial Heritage Community Foundation, Community Alliance for the Performing Arts, Cultural Alliance of Greater Hampton Roads, Fifes and Drums of York Town, Jamestown/Yorktown Foundation, Magic of Harmony Show Chorus, Mariner's Museum, Natasha House, Opera in Wmsbg, Riverwalk Landing Business Association, Senior Center of York, VA Living Museum, VA Opera Association, VA Repertory Theatre, VA Stage Company, VA Symphony, Watermen's Museum, Wmsbg Choral Guild, Wmsbg Contemporary Art Center, Wmsbg Symphony Orchestra, Wmsbg Book Festival, York County Historical Museum, York County Public Library, York River Symphony Orchestra, Yorktown Arts Foundation, Yorktown Chorale and Young Audiences of VA.
- **Hampton Roads Military & Federal Facilities:** Program to collectively focus area efforts on preserving and growing Federal capabilities within the Hampton Roads region.
- **Thomas Nelson Community College:** Program provides funding for site improvements to the college campus and support for the Peninsula Work Force Development Center and Thomas Nelson Workforce Center.
- **YMCA:** Program provides a public-private partnership for the Upper County Community Center.
- **Boys and Girls Club:** This program inspires and enables all young people to reach their full potential as productive, caring, and responsible citizens.

Non-Departmental Employee Benefits

- This activity accounts for the following: termination pay, retiree health & dental insurance, unemployment compensation, employee assistance program, safety committee program, administrative costs for flexible spending accounts, and other miscellaneous employee benefits.

Appropriated Reserves

- This activity is responsible for accounting for contingencies.



York County
Departmental Budget Documents

Capital Outlay & Fund Transfers

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfer to Capital Projects Fund	1,250,174	6,905,790	3,000,000	1,000,000
Transfer to Children & Family Services Fund	250,000	250,000	300,000	340,000
Transfer to County Debt Service Fund	3,053,058	4,381,340	3,540,080	3,253,445
Transfer to Vehicle Maintenance Fund	-	105,000	-	-
Transfer to IT Fund	-	440,000	-	-
Transfer to School Construction	-	1,123,085	-	-
Transfer to EDA Capital Fund	-	150,000	-	-
Transfer to Grant Fund	-	312,599	-	-
Transfer to Stormwater Fund	200,000	200,000	200,000	-
Transfer to Health & Dental Fund	-	200,000	-	-
Total Budgetary Costs	<u>4,753,232</u>	<u>14,067,814</u>	<u>7,040,080</u>	<u>4,593,445</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	4,732,238	14,067,814	7,040,080	4,593,445
Total Revenues	<u>4,732,238</u>	<u>14,067,814</u>	<u>7,040,080</u>	<u>4,593,445</u>

Major Budget Variances

- Reduction in transfer to Capital Projects Fund is due to delaying capital projects in response to the Coronavirus pandemic.

York County
Departmental Budget Documents

Contributions

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	403,805	397,923	415,503	311,921
Grants & Donations	4,508	4,500	-	30,000
Total Budgetary Costs	<u>408,313</u>	<u>402,423</u>	<u>415,503</u>	<u>341,921</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	408,313	402,423	415,503	341,921
Total Revenues	<u>408,313</u>	<u>402,423</u>	<u>415,503</u>	<u>341,921</u>

Major Budget Variances

- Additional funds are included for costs associated with the Zweibrucken Exchange Program delegation coming to York County this fiscal year.

York County
Departmental Budget Documents

Non-Departmental Employee Benefits

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	385,923	373,289	892,307	438,564
Other Charges	31,095	23,453	46,541	47,317
Attrition Savings	-	-	-650,000	-900,000
Health Insurance Retirees/OPEB Trust Contributions	790,543	611,861	700,000	500,000
Insurance Recovery	-	33,265	-	-
Total Budgetary Costs	<u>1,207,561</u>	<u>1,041,868</u>	<u>988,848</u>	<u>85,881</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local	1,207,561	1,041,868	988,848	85,881
Total Revenues	<u>1,207,561</u>	<u>1,041,868</u>	<u>988,848</u>	<u>85,881</u>

Major Budget Variances

- In FY 2020, the flat rate raise was budgeted to this division and then subsequently transferred to each department. For FY 2021, there are no pay adjustments.

**York County
Departmental Budget Documents**

Appropriated Reserves

<u>Budgetary Costs</u>		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services		-	-	11,000	250,000
Capital Outlay		41,733	19,000	243,608	64,476
	Total Budgetary Costs	<u>41,733</u>	<u>19,000</u>	<u>254,608</u>	<u>314,476</u>

<u>Funding Sources</u>		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Local		41,733	19,000	254,608	314,476
	Total Revenues	<u>41,733</u>	<u>19,000</u>	<u>254,608</u>	<u>314,476</u>

Major Budget Variances

- No significant changes programmed for FY 2021.

**York County
Departmental Budget Documents**

Non-Departmental

<u>Budgetary Costs</u>		<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Contractual Services		-	30,668	30,000	30,000
	Total Budgetary Costs	-	30,668	30,000	30,000

<u>Funding Sources</u>		<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Local		-	30,668	30,000	30,000
	Total Revenues	-	30,668	30,000	30,000

Major Budget Variances

- No significant changes programmed for FY 2021.

TOURISM FUND 1204



This fund accounts for the revenues and expenditures relating to the County's tourism programs. This is accomplished through the divisions below.



Department Overview

Increase awareness of and visitation to historic Yorktown and York County. Develop and manage all tourism activities including developing, planning, implementing and supporting regional marketing efforts of Visit Williamsburg and the Tourism Council. Evaluates marketing, advertising, special events and public relations programs to strengthen the position of York County as a premier travel and tourism destination.

Tourism Development

- Create and maintain increased awareness of historic Yorktown and York County through a variety of marketing programs, promotional efforts and special events.
- Develop, manage and provide dynamic and innovative marketing and advertising programs which encourage visitation.
- Maintain active communications between the County and its businesses, residents and visitors to create greater awareness and strengthen community involvement.

Freight Shed

- Provide private citizens, citizen groups and organizations as well as government-related users a gathering space for training, meetings, events, and private functions, at a reasonable rate when applicable.
- Provide support services for all rental reservations.
- Establish and maintain reporting system and evaluation.
- Oversee and schedule repairs and cleaning as needed.

Events

- Provide funding, support, management services for more than 80 events per calendar year in Yorktown either created and managed by Tourism Development staff or ongoing partnerships. Annual events created, managed, and funded by Tourism include, 4th of July Celebration, Yorktown Market Days and seasonal special markets, Blues Brews and BBQ, Pirates Invade Yorktown.
- Coordinate with various County of York departments, divisions and contracted workers in planning of the events.
- Negotiate, administer and obtain bids for all contracts, equipment, food and permits.
- Evaluate events for overall safety, effectiveness and efficiency high-quality customer service delivery.
- Develop and maintain a working plan and budget for the event.

4th of July Celebration

- Provides support for the 4th of July event in historic Yorktown. This is the largest attended annual event in Yorktown, including a race, parade, activities, entertainment and a fireworks show.

Yorktown Trolley Operations

- Funding is provided for the operation of three trolleys which are utilized to enhance the citizen and visitor experience by providing climate controlled transportation throughout Historic Yorktown. The trolleys are also used to help mitigate the issue of limited parking in and around the Yorktown Waterfront and Riverwalk Landing areas.

Yorktown Revitalization

- Funding is provided for the transfer to the Yorktown Capital Improvements Fund for repayment toward an interfund loan. Transfer to the General Fund is programmed for cost allocation for services provided to the Tourism Fund for tourism functions.

Payments to Outside Entities

- As directed by the Board, Tourism Fund supports partner agencies and local attractions with funding for programs, events, and exhibits that increase visitation and create greater awareness of Yorktown as a premiere travel destination.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	-		
Projected FY2020 Funding Sources:			
Revenue	\$	3,593,320	
Other financing sources		-	
		3,593,320	
Projected FY2020 Expenditures		3,593,320	
Net Change		-	
Projected Fund Balance 6/30/2020			\$ -
Projected FY2021 Funding Sources:			
Revenue	\$	3,032,500	
Other financing sources		-	
		3,032,500	
Projected FY2021 Expenditures		3,032,500	
Net Change		-	
Projected Fund Balance 6/30/2021			\$ -

York County
Departmental Budget Documents

Tourism Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	494,670	539,242	730,421	777,586
Contractual Services	2,275,991	1,878,986	1,653,740	1,529,860
Internal Services	77,525	80,040	95,202	104,356
Other Charges	165,983	169,030	407,460	380,235
Materials & Supplies	44,257	46,848	55,210	51,110
Leases & Rentals	35,002	43,129	43,520	12,753
Capital Outlay	55,839	78,000	78,000	76,600
Grants & Donations	100,000	100,000	100,000	100,000
Transfers to Other Funds	778,503	657,513	429,767	-
Total Budgetary Costs	<u>4,027,770</u>	<u>3,592,788</u>	<u>3,593,320</u>	<u>3,032,500</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Other Local Taxes	3,572,349	3,611,826	3,455,000	2,922,000
Use of Money & Property	6,551	4,222	138,320	110,500
Total Revenues	<u>3,578,900</u>	<u>3,616,048</u>	<u>3,593,320</u>	<u>3,032,500</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Freight Shed	-	-	2.50	2.00
Tourism Development	4.00	4.00	4.00	4.50
Events	-	-	-	1.00
Total Staffing	<u>4.00</u>	<u>4.00</u>	<u>6.50</u>	<u>7.50</u>

Budgetary Costs By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Tourism Development	765,801	881,195	741,415	518,935
Freight Shed	-	3,358	175,202	181,742
Events	-	-	-	272,933
4th of July Celebration	140,545	165,986	171,208	111,641
Yorktown Trolley Operations	119,228	128,693	133,128	118,549
Yorktown Revitalization	940,503	817,513	824,767	370,000
Payments to Outside Entities	2,061,693	1,596,043	1,547,600	1,458,700
Total Budgetary Costs by Activity	<u>4,027,770</u>	<u>3,592,788</u>	<u>3,593,320</u>	<u>3,032,500</u>

Major Budget Variances

• The decrease in the Tourism Fund is due to the major reduction in lodging taxes due to the closure of businesses as a result of the Coronavirus pandemic.

**York County
Departmental Budget Documents**

Tourism Development

<u>Budgetary Costs</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Personnel	387,072	415,172	455,051	377,909
Contractual Services	350,334	432,072	248,500	100,500
Internal Services	857	2,929	2,744	21,956
Other Charges	15,983	19,030	20,760	15,460
Materials & Supplies	5,736	9,252	11,110	3,110
Leases & Rentals	2,480	2,740	3,250	-
Capital Outlay	3,339	-	-	-
Total Budgetary Costs	<u>765,801</u>	<u>881,195</u>	<u>741,415</u>	<u>518,935</u>

<u>Staffing Summary</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Full-Time Equivalents (FTE's)	4.00	4.00	4.00	4.00
Total Staffing	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

<u>Budgetary Cost by Activity</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Tourism Development	765,801	881,195	741,415	518,935
Total Budgetary Costs	<u>765,801</u>	<u>881,195</u>	<u>741,415</u>	<u>518,935</u>

Major Budget Variances

- Administrative staffing added to this program.

- Funding reflects a reallocation of 1.00 full-time equivalent and work as required personnel to the Events Division.

- Internal Services:
Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and additional cybersecurity measures.

- An increase in Vehicle Maintenance is attributable to an increase in fleet size.

- Overall decrease in Contractual Services, Materials & Supplies, and Leases & Rentals is due to reallocating programs from Tourism Development to the new Events Division within the Tourism Fund.

- Various other expenses were reduced as a result of the Coronavirus pandemic.

**York County
Departmental Budget Documents**

Freight Shed

<u>Budgetary Costs</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Personnel	-	3,358	155,232	162,092
Contractual Services	-	-	7,800	6,300
Internal Services	-	-	6,970	6,500
Other Charges	-	-	1,700	1,200
Materials & Supplies	-	-	3,500	3,150
Capital Outlay	-	-	-	2,500
Total Budgetary Costs	<u>-</u>	<u>3,358</u>	<u>175,202</u>	<u>181,742</u>

<u>Staffing Summary</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Full-Time Equivalents (FTE's)	-	-	2.50	2.00
Total Staffing	<u>-</u>	<u>-</u>	<u>2.50</u>	<u>2.00</u>

<u>Budgetary Cost by Activity</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Freight Shed	-	3,358	175,202	181,742
Total Budgetary Costs by Activity	<u>-</u>	<u>3,358</u>	<u>175,202</u>	<u>181,742</u>

Major Budget Variances

- Funding reflects a reallocation of 0.50 full-time equivalent to the Events Division.
- Materials & Supplies funding increased to cover the purchase of a commercial floor scrubber and new tent sides.
- Capital Outlay funding increased for the installation of two commercial ceiling fans to help increase air circulation, provide customer comfort, and reduce HVAC costs.

**York County
Departmental Budget Documents**

Events

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	-	-	-	152,488
Contractual Services	-	-	-	110,920
Internal Services	-	-	-	1,000
Other Charges	-	-	-	3,575
Materials & Supplies	-	-	-	3,700
Leases & Rentals	-	-	-	1,250
Capital Outlay	-	-	-	-
Total Budgetary Costs	-	-	-	272,933

<u>Staffing Summary</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	-	-	-	1.50
Total Staffing	-	-	-	1.50

<u>Budgetary Cost by Activity</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Events	-	-	-	272,933
Total Budgetary Costs	-	-	-	272,933

Major Budget Variances

- The Events division is new for fiscal year 2021 in the Tourism Fund to isolate the expenses related to events held in Yorktown. Prior year budgeted expenses were included in Tourism Development.

- Funding reflects a reallocation of 1.00 full-time equivalent from the Tourism Development Division and 0.50 full-time equivalent from the Freight Shed Division.

**York County
Departmental Budget Documents**

4th of July Celebration

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	65,179	69,419	73,848	41,348
Contractual Services	4,464	18,871	16,840	17,540
Internal Services	313	367	900	400
Materials & Supplies	38,067	36,940	39,350	40,850
Leases & Rentals	32,522	40,389	40,270	11,503
Total Budgetary Costs	<u>140,545</u>	<u>165,986</u>	<u>171,208</u>	<u>111,641</u>

<u>Budgetary Cost by Activity</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
4th of July Celebration	140,545	165,986	171,208	111,641
Total Budgetary Costs	<u>140,545</u>	<u>165,986</u>	<u>171,208</u>	<u>111,641</u>

Major Budget Variances

- The reduction in the 4th of July celebration is due to the cancelation of the fireworks portion of the programing due to the Coronavirus pandemic.

**York County
Departmental Budget Documents**

Yorktown Trolley Operations

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	42,419	51,293	46,290	43,749
Contractual Services	-	-	1,000	-
Internal Services	76,355	76,744	84,588	74,500
Materials & Supplies	454	656	1,250	300
Total Budgetary Costs	<u>119,228</u>	<u>128,693</u>	<u>133,128</u>	<u>118,549</u>

Budgetary Cost by Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Yorktown Trolley Operations	119,228	128,693	133,128	118,549
Total Budgetary Costs by Activity	<u>119,228</u>	<u>128,693</u>	<u>133,128</u>	<u>118,549</u>

Major Budget Variances

- A decrease is programmed in Internal Services to reflect a decrease in vehicle maintenance costs for three trolleys, which will be run less since a new state-of-the-art trolley was acquired in FY2020.

York County
Departmental Budget Documents

Yorktown Revitalization

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	10,000	10,000	10,000	10,000
Other Charges	150,000	150,000	385,000	360,000
Capital Outlay	2,000	-	-	-
Transfers to Other Funds	778,503	657,513	429,767	-
Total Budgetary Costs	<u>940,503</u>	<u>817,513</u>	<u>824,767</u>	<u>370,000</u>

Budgetary Cost by Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Yorktown Revitalization	940,503	817,513	824,767	370,000
Total Budgetary Costs by Activity	<u>940,503</u>	<u>817,513</u>	<u>824,767</u>	<u>370,000</u>

Major Budget Variances

- A decreased amount has been programmed in Transfers to Other Funds to support an inter-fund loan payment and capital projects.

York County
Departmental Budget Documents

Payments to Outside Entities

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	1,911,193	1,418,043	1,369,600	1,284,600
Capital Outlay	50,500	78,000	78,000	74,100
Grants & Donations	100,000	100,000	100,000	100,000
Total Budgetary Costs	<u>2,061,693</u>	<u>1,596,043</u>	<u>1,547,600</u>	<u>1,458,700</u>

<u>Budgetary Cost by Activity</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Payments to Outside Entities	2,061,693	1,596,043	1,547,600	1,458,700
Total Budgetary Costs by Activity	<u>2,061,693</u>	<u>1,596,043</u>	<u>1,547,600</u>	<u>1,458,700</u>

Major Budget Variances

- Reduction in contractual services is due to the reduced revenue in occupancies taxes because of hotel closures anticipated from the Coronavirus pandemic.

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SOCIAL SERVICES

FUND 1206



This fund accounts for the revenues and expenditures relating to Social Services programs. This is accomplished through the divisions below.

Department Overview

Administration

- Provides a broad array of human service programs for county residents who have educational, emotional, financial, health and social

Public Assistance

- Provides benefit programs for eligible persons such as Medicaid, Temporary Assistance to Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Energy Assistance, Emergency Assistance, TANF Foster Care, General Relief and Auxiliary Grants. Also, provides service programs including child and adult protective services (CPS & APS) and Prevention services, Foster Care, Adoption Subsidies, Guardianship, Court Services, Adult Services, Child Day Care, Intake Services and employment services (VIEW – Virginia Initiative for Employment Not Welfare).
- Residents who received SNAP, TANF or Medicaid benefits in State Fiscal Year 2019 was 7,569.

Children's Services Act

- To comply with the Children's Services Act by providing high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	358,350	
Projected FY2020 Funding Sources:			
Revenue	\$	7,141,899	
Projected FY2020 Expenditures		<u>7,292,257</u>	
Net Change		<u>(150,358)</u>	
Projected Fund Balance 6/30/2020			\$ 207,992
Projected FY2021 Funding Sources:			
Revenue	\$		6,926,872
Projected FY2021 Expenditures			<u>6,926,872</u>
Net Change			<u>-</u>
Projected Fund Balance 6/30/2021			\$ 207,992



York County
Departmental Budget Documents

Social Services Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	4,616,724	4,885,683	5,233,508	4,973,494
Contractual Services	32,508	94,048	68,800	43,300
Internal Services	49,423	74,667	88,933	91,058
Other Charges	2,028,188	1,696,108	1,796,564	1,723,020
Materials & Supplies	70,751	86,059	72,000	58,000
Leases & Rentals	60,725	65,123	32,452	38,000
Total Budgetary Costs	<u>6,858,319</u>	<u>6,901,688</u>	<u>7,292,257</u>	<u>6,926,872</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
State Aid & Grants	1,589,369	1,616,129	1,789,216	1,748,699
Federal Aid & Grants	2,662,900	2,797,344	2,610,807	2,502,128
Transfer From Other Funds	2,154,219	2,218,269	2,431,876	2,372,045
Fund Balance	-	-	150,358	-
Charges for Services	952	1,156	-	-
Miscellaneous	1,526	-	-	-
Recovered Costs	298,923	306,970	310,000	304,000
Total Revenues	<u>6,707,889</u>	<u>6,939,868</u>	<u>7,292,257</u>	<u>6,926,872</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Social Services - Administration	60.20	60.70	62.70	62.70
Social Services - Children's Services Act	1.00	1.00	1.00	1.00
Total Staffing	<u>61.20</u>	<u>61.70</u>	<u>63.70</u>	<u>63.70</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Social Services - Administration	4,825,418	5,206,882	5,492,817	5,187,957
Social Services - Public Assistance	680,906	547,376	731,164	674,620
Social Services - Children's Services Act	1,351,995	1,147,430	1,068,276	1,064,295
Total Budgetary Costs by Activity	<u>6,858,319</u>	<u>6,901,688</u>	<u>7,292,257</u>	<u>6,926,872</u>

**York County
Departmental Budget Documents**

Social Services - Administration

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	4,509,847	4,778,810	5,120,232	4,864,199
Contractual Services	32,508	94,048	68,800	43,300
Internal Services	49,423	74,667	88,933	91,058
Other Charges	102,164	108,175	110,400	93,400
Materials & Supplies	70,751	86,059	72,000	58,000
Leases & Rentals	60,725	65,123	32,452	38,000
Total Budgetary Costs	<u>4,825,418</u>	<u>5,206,882</u>	<u>5,492,817</u>	<u>5,187,957</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	60.20	60.70	62.70	62.70
Total Staffing	<u>60.20</u>	<u>60.70</u>	<u>62.70</u>	<u>62.70</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Social Services - Administration	4,825,418	5,206,882	5,492,817	5,187,957
Total Budgetary Costs by Activity	<u>4,825,418</u>	<u>5,206,882</u>	<u>5,492,817</u>	<u>5,187,957</u>

Major Budget Variances

- A decrease in personnel is due to staff turnover of several key positions.

- A decrease in Contractual Services is due to a service no longer needed and other charges decreased for telecommunications, personnel development and mileage expenses to be more in line with current trends.

- Materials & Supplies decreased based on current trends.

York County
Departmental Budget Documents

Social Services - Public Assistance

<u>Budgetary Costs</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Other Charges	680,906	547,376	731,164	674,620
Total Budgetary Costs	<u>680,906</u>	<u>547,376</u>	<u>731,164</u>	<u>674,620</u>

<u>Budgetary Cost by Activity</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Social Services - Public Assistance	680,906	547,376	731,164	674,620
Total Budgetary Costs by Activity	<u>680,906</u>	<u>547,376</u>	<u>731,164</u>	<u>674,620</u>

Major Budget Variances

- The overall decreases in Other Charges is due to a downward trend in TANF manual checks, TANF foster care, emergency assistance, VIEW and adoption services.

**York County
Departmental Budget Documents**

Social Services - Children's Services Act

<u>Budgetary Costs</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Personnel	106,877	106,873	113,276	109,295
Other Charges	1,245,118	1,040,557	955,000	955,000
Total Budgetary Costs	<u>1,351,995</u>	<u>1,147,430</u>	<u>1,068,276</u>	<u>1,064,295</u>

<u>Staffing Summary</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Full-Time Equivalents (FTE's)	1.00	1.00	1.00	1.00
Total Staffing	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

<u>Budgetary Cost By Activity</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Social Services - Children's Services Act	1,351,995	1,147,430	1,068,276	1,064,295
Total Budgetary Costs by Activity	<u>1,351,995</u>	<u>1,147,430</u>	<u>1,068,276</u>	<u>1,064,295</u>

Major Budget Variances

- There are no significant changes programmed for FY2021.

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GRANTS & DONATIONS

FUND 1220



This is a special revenue fund that accounts for various grant-funded programs. These include non-recurring grants, those that cross multiple years, and non-permanent personnel grants.

Department Overview

Grants

- The following grants are included in this fund: Virginia DARE Program, Four For Life, and Fire Funds.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	960,728	
Projected FY2020 Funding Sources:			
State & Federal	\$	365,000	
Other financing sources		-	
		365,000	
Projected FY2020 Expenditures		365,000	
Net Change		-	
Projected Fund Balance 6/30/2020			\$ 960,728
Projected FY2021 Funding Sources:			
State & Federal	\$	380,000	
Other financing sources		-	
		380,000	
Projected FY2021 Expenditures		380,000	
Net Change		-	
Projected Fund Balance 6/30/2021			\$ 960,728



**York County
Departmental Budget Documents**

Grant Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	-	4,000	20,454	2,000
Contractual Services	-	360	26,000	45,634
Other Charges	-	46,310	33,496	51,866
Materials & Supplies	-	29,141	500	500
Leases & Rentals	-	7,970	4,550	-
Grants & Donations	-	2,968,498	280,000	280,000
Total Budgetary Costs	-	3,056,279	365,000	380,000

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
State Aid & Grants	-	833,892	365,000	380,000
Federal Aid & Grants	-	1,865,380	-	-
Transfer From Other Funds	-	1,169,379	-	-
Local	-	139,848	-	-
Use of Money & Property	-	8,508	-	-
Total Revenues	-	4,017,007	365,000	380,000

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Hazard Mitigation Grant Program	-	1,661,203	-	-
Fire Programs (Aid to Localities)	-	407,140	220,000	220,000
Community Development Block Grant, Phase 2	-	375,139	-	-
Community Development Block Grant, Phase 1	-	131,932	-	-
Four for Life	-	103,860	60,000	60,000
Drug Abuse Resistance Education (DARE)	-	85,000	85,000	100,000
VDEM Radiological Preparedness Funds	-	66,382	-	-
Boating Infrastructure Grant	-	63,941	-	-
Emergency Preparedness Grants	-	41,108	-	-
SHSP Unmanned Aircraft System Grant	-	35,130	-	-
Federal Asset Forfeiture - Sheriff's Office	-	32,955	-	-
Clerk of Courts Records Research	-	13,123	-	-
Fire & Life Safety Donations	-	10,244	-	-
Bulletproof Vest Partnership	-	8,550	-	-
Library Donations	-	7,192	-	-
State Hazmat Programs - VDEM/VAHMRS	-	7,005	-	-
Safety Town Donations	-	3,364	-	-
SALT	-	2,780	-	-
Sheriff's Office Donations	-	230	-	-
Total Budgetary Costs by Activity	-	3,056,279	365,000	380,000

Major Budget Variances

- The County applies for grants throughout the year as funding opportunities are made available, and the amount of grant funding is often unknown at the time of budget preparation. As funds are awarded to the County, they are appropriated into the budget in accordance with Board of Supervisors policy.
- The FY2020 DARE award was originally for \$85K, but York County was subsequently awarded an additional \$15K. The additional award was appropriated after the FY2020 budget was adopted.

LAW LIBRARY FUND 1207



This fund accounts for the revenues and expenditures relating to the County's law library.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	21,513	
Projected FY2020 Funding Sources:			
Revenue	\$	9,600	
Projected FY2020 Expenditures		<u>7,500</u>	
Net Change		<u>2,100</u>	
Projected Fund Balance 6/30/2020			\$ 23,613
Projected FY2021 Funding Sources:			
Revenue	\$	9,150	
Projected FY2021 Expenditures		<u>6,000</u>	
Net Change		<u>3,150</u>	
Projected Fund Balance 6/30/2021			\$ 26,763



York County
Departmental Budget Documents

Law Library Fund

<u>Budgetary Costs</u>		FY 2018	FY 2019	FY 2020	FY 2021
		Actual	Actual	Adopted	Adopted
Materials & Supplies		5,017	4,095	7,500	6,000
	Total Budgetary Costs	<u>5,017</u>	<u>4,095</u>	<u>7,500</u>	<u>6,000</u>

<u>Funding Sources</u>		FY 2018	FY 2019	FY 2020	FY 2021
		Actual	Actual	Adopted	Adopted
Fund Balance		-	-	-	-
Fines & Forfeitures		8,136	8,818	9,500	9,000
Use of Money & Property		109	162	100	150
	Total Revenues	<u>8,245</u>	<u>8,980</u>	<u>9,600</u>	<u>9,150</u>

<u>Budgetary Cost By Activity</u>		FY 2018	FY 2019	FY 2020	FY 2021
		Actual	Actual	Adopted	Adopted
Law Library - Operations		5,017	4,095	7,500	6,000
	Total Budgetary Costs by Activity	<u>5,017</u>	<u>4,095</u>	<u>7,500</u>	<u>6,000</u>

Major Budget Variances

•A decrease is programmed in Materials & Supplies due to a rate reduction in book subscriptions.

CHILDREN & FAMILY SERVICES

FUND 1205



This fund accounts for the Head Start and USDA (food service) programs. Activity is generated through, grants, donations, and fundraisers. The funds are appropriated as received.

Department Overview

Head Start

- Providing quality opportunities to support children's school readiness and prepare them for a lifelong of learning.
- Strengthen York County families and Neighborhoods by offering families self-sufficiency skills and resources for supporting health and safety of their family.
- Continue to serve as a valuable resource (training, information) on early childhood development and best practices for the child care community.
- Increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021	
Beginning Fund Balance 7/1/2019	\$ <u>276,244</u>
Projected FY2020 Funding Sources:	
Revenue	\$ 22,850
State & Federal	1,124,582
Other financing sources	<u>300,000</u>
	1,447,432
Projected FY2020 Expenditures	<u>1,532,567</u>
Net Change	<u>(85,135)</u>
Projected Fund Balance 6/30/2020	\$ <u>191,109</u>
Projected FY2021 Funding Sources:	
Revenue	\$ 25,650
State & Federal	1,214,362
Other financing sources	<u>340,000</u>
	1,580,012
Projected FY2021 Expenditures	<u>1,629,712</u>
Net Change	<u>(49,700)</u>
Projected Fund Balance 6/30/2021	\$ <u>141,409</u>



York County
Departmental Budget Documents
Children & Family Services Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	1,125,062	1,220,949	1,230,754	1,318,497
Contractual Services	60,473	77,229	75,177	79,034
Internal Services	42,058	91,345	100,764	110,396
Other Charges	44,513	41,718	45,172	44,227
Materials & Supplies	107,978	105,305	80,700	77,558
Capital Outlay	11,938	-	-	-
Grants & Donations	2,050	-	-	-
Total Budgetary Costs	<u>1,394,072</u>	<u>1,536,546</u>	<u>1,532,567</u>	<u>1,629,712</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Federal Aid & Grants	1,122,235	1,137,517	1,124,582	1,214,362
Transfer From Other Funds	250,000	250,000	300,000	340,000
Fund Balance	-	-	85,135	-
Use of Money & Property	2,951	1,369	1,800	1,800
Charges for Services	4,000	4,000	18,650	21,450
Miscellaneous	4,609	3,250	2,400	2,400
Total Revenues	<u>1,383,795</u>	<u>1,396,136</u>	<u>1,532,567</u>	<u>1,580,012</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Head Start	22.40	22.40	22.40	22.40
USDA Food Service	1.00	1.00	1.00	1.00
Total Staffing	<u>23.40</u>	<u>23.40</u>	<u>23.40</u>	<u>23.40</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Fundraisers & Donations	7,335	-	-	-
Head Start	1,260,326	1,407,028	1,405,316	1,492,066
USDA Food Service	126,411	129,518	127,251	137,646
Total Budgetary Costs by Activity	<u>1,394,072</u>	<u>1,536,546</u>	<u>1,532,567</u>	<u>1,629,712</u>

**York County
Departmental Budget Documents**

Head Start

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	1,074,605	1,173,371	1,187,180	1,270,416
Contractual Services	15,635	30,148	30,000	30,769
Internal Services	42,058	91,345	100,764	110,396
Other Charges	44,513	41,718	45,172	44,227
Materials & Supplies	71,577	70,446	42,200	36,258
Capital Outlay	11,938	-	-	-
Total Budgetary Costs	<u>1,260,326</u>	<u>1,407,028</u>	<u>1,405,316</u>	<u>1,492,066</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	22.40	22.40	22.40	22.40
Total Staffing	<u>22.40</u>	<u>22.40</u>	<u>22.40</u>	<u>22.40</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Head Start	1,260,326	1,407,028	1,405,316	1,492,066
Total Budgetary Costs by Activity	<u>1,260,326</u>	<u>1,407,028</u>	<u>1,405,316</u>	<u>1,492,066</u>

Major Budget Variances

• Internal Services:

Information Technology is based on the proportionate share of allocated IT related charges such as service contracts for computer data circuits and network maintenance and purchases of data processing equipment. The allocation is based on the department's number of desktops and/or mobile units. The increase is attributable to the increase in number and costs of maintenance service contracts on new technology and additional cyber security measures.

School bus usage expenditure is based on an increase in daily rate charges, gas mileage and overtime pay for the driver.

A decrease in Vehicle Maintenance is due to a downward trend in expenditures for the fleet allocated within the division.

• A decrease in Materials & Supplies is due to replacing 48 seat belts in FY2020, which is mandatory every 5 years.

York County
Departmental Budget Documents

USDA Food Service

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	45,172	47,578	43,574	48,081
Contractual Services	44,838	47,081	45,177	48,265
Materials & Supplies	36,401	34,859	38,500	41,300
Total Budgetary Costs	<u>126,411</u>	<u>129,518</u>	<u>127,251</u>	<u>137,646</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	1.00	1.00	1.00	1.00
Total Staffing	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
USDA Food Service	126,411	129,518	127,251	137,646
Total Budgetary Costs by Activity	<u>126,411</u>	<u>129,518</u>	<u>127,251</u>	<u>137,646</u>

Major Budget Variances

- There are no significant changes programmed in FY2021.

COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT

FUND 1208



This fund accounts for the incremental tax revenues, collections of the special assessment levy and payments to the Marquis Community Development Authority's trustee.

Department Overview

Payments to Trustee and Transfers to Other Funds

- The Marquis Community Development Authority (the "Authority") was created pursuant to the Virginia Water and Waste Authorities Act (the "Act"), beginning with 15.2-5100 *et. seq.* of the Code of Virginia, 1950, by an ordinance adopted by York County's Board of Supervisors on December 19, 2006 as a Community Development Authority to promote and further the purposes of the Act.
- The Marquis Community Development Authority District (the "District") consists of a land area of approximately 222.85 acres in York County, Virginia just outside of the City of Williamsburg, Virginia. The Act provides that the Authority may issue bonds to finance infrastructure improvements located within or benefiting the District and the Board of Supervisors, at the request of the Authority, may levy and collect special assessments within the District and appropriate such sums to the Authority for use in paying the administrative expenses and debt service requirements in connection with any such bonds.
- On November 28, 2007, the Authority issued \$32,860,000 Revenue Bonds, Series 2007. The principal and interest on the 2007 bonds are not deemed to constitute a pledge of the faith and credit of York County and therefore the faith and credit of York County have not been pledged to the payment of the principal or interest on the 2007 bonds. The issuance of the 2007 bonds does not directly, indirectly or contingently obligate York County to levy any taxes or to make any appropriation for their payment except from the revenues and receipts pledged therefore. Pursuant to the Act, York County is expressly precluded from paying the principal of or interest on the 2007 bonds except from the special assessments and the incremental tax revenues collected.
- On March 1, 2012, the Bonds were restructured and reissued pursuant to a Restructuring Memorandum of Understanding, as amended by the First Amendment to Memorandum of Understanding, a Revised Rate and Method Apportionment, an Amended and Restate Continuing Disclosure Agreement, and a Second Supplemental Indenture of Trust among the bondholders, Marquis Williamsburg RE Holding LLC (as Property Owner), Authority, Trustee and County. Under the restructuring and reissuance terms, the original 2007 Bonds have been restructured and \$2,805,000 of the original Bonds have been redeemed.
- The Authority will cause incremental tax revenues to be collected and deposited in accordance with the Indenture and a Memorandum of Understanding with York County. This fund provides for a separate account into which the County will deposit incremental taxes and special assessment revenues generated by the Marquis Lifestyle Center. The County will then disburse those funds to the Trustee on behalf of the Authority, to be used for debt service on the bonds and administrative expenses.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	-	
Projected FY2020 Funding Sources:			
Revenue	\$	875,247	
Projected FY2020 Expenditures		<u>875,247</u>	
Net Change		<u>-</u>	
Projected Fund Balance 6/30/2020			\$ -
Projected FY2021 Funding Sources:			
Revenue	\$	1,039,373	
Projected FY2021 Expenditures		<u>1,039,373</u>	
Net Change		<u>-</u>	
Projected Fund Balance 6/30/2021			\$ -



**York County
Departmental Budget Documents**

Community Development Authority Revenue Account Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfers to Other Funds	157,000	162,000	166,192	171,106
Payments to Trustee	824,450	1,043,296	709,055	868,267
Total Budgetary Costs	<u>981,450</u>	<u>1,205,296</u>	<u>875,247</u>	<u>1,039,373</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
General Property Taxes	397,775	366,777	299,647	302,923
Other Local Taxes	582,994	837,927	575,600	736,450
Use of Money & Property	681	592	-	-
Total Revenues	<u>981,450</u>	<u>1,205,296</u>	<u>875,247</u>	<u>1,039,373</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Trustee Payments	824,450	1,043,296	709,055	868,267
Transfer to Other Funds	157,000	162,000	166,192	171,106
Total Budgetary Costs by Activity	<u>981,450</u>	<u>1,205,296</u>	<u>875,247</u>	<u>1,039,373</u>

COUNTY DEBT SERVICE

FUND 1300



This fund accounts for the issuance and repayment of debt for the County's public buildings, facilities and equipment.

Department Overview

County Debt Service Activities

- A borrowing is anticipated in the spring of 2021 for County capital projects.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021		
Beginning Fund Balance 7/1/2019	\$ 52,879	
Projected FY2020 Funding Sources:		
Local	\$ -	
State & Federal	-	
Other financing sources	<u>4,968,040</u>	
	4,968,040	
Projected FY2020 Expenditures	<u>3,540,080</u>	
Net Change	<u>1,427,960</u>	
Projected Fund Balance 6/30/2020		<u>\$ 1,480,839</u>
Projected FY2021 Funding Sources:		
Local	\$ -	
State and Federal	-	
Other financing sources	<u>3,253,445</u>	
	3,253,445	
Projected FY2021 Expenditures	<u>4,680,704</u>	
Net Change	<u>(1,427,259)</u>	
Projected Fund Balance 6/30/2021		<u>\$ 53,580</u>

Debt Policy Tax Supported Debt

Board Policy 14-26:

- Prohibits use of long-term debt or tax revenue anticipation notes (TRANS) to fund current operations
- Emphasizes **pay-as-you-go** capital funding
- Term of debt will not exceed useful life of assets financed
- Annual debt service expenditures for all General Fund supported debt should not exceed **10% of the total General Fund** expenditure budget
- Outstanding principal of General Fund supported debt will not exceed **3.0% of assessed valuation of taxable property**

York County
Departmental Budget Documents

County Debt Service Fund

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Debt Service	13,286,850	4,347,051	3,540,080	4,680,704
Total Budgetary Costs	<u>13,286,850</u>	<u>4,347,051</u>	<u>3,540,080</u>	<u>4,680,704</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Non-Revenue Receipts	8,265,812	-	-	-
Transfer From Other Funds	4,053,058	4,381,340	3,540,080	3,253,445
Use of Money & Property	605	1,639	-	-
Total Revenues	<u>12,319,475</u>	<u>4,382,979</u>	<u>3,540,080</u>	<u>3,253,445</u>

Budgetary Cost By Activity	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
2010 Capital Lease	475,890	475,890	475,890	442,973
2003 Lease Revenue Bond	1,293,700	1,297,700	1,294,550	1,296,100
2008 VRA Lease Revenue Bond	787,500	784,603	-	-
2016A VRA Lease Revenue Bond	493,969	493,969	1,212,309	1,209,919
2018 VRA Lease Revenue Bond	8,265,812	309,904	557,331	555,938
2016 Lease Purchase	1,969,979	984,985	-	984,987
2020 VRA Lease Revenue Bond	-	-	-	190,787
Total Budgetary Cost by Activity	<u>13,286,850</u>	<u>4,347,051</u>	<u>3,540,080</u>	<u>4,680,704</u>

SCHOOL DEBT SERVICE FUND 1301



This fund accounts for the issuance and repayment of debt for the construction and maintenance of educational facilities.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	<u>164,783</u>	
Projected FY2020 Funding Sources:			
Local	\$	-	
State & Federal		213,900	
Other financing sources		<u>15,762,161</u>	
		15,976,061	
Projected FY2020 Expenditures		<u>15,976,061</u>	
Net Change		<u>-</u>	
Projected Fund Balance 6/30/2020	\$	<u>164,783</u>	
Projected FY2021 Funding Sources:			
Local	\$	-	
State and Federal		230,170	
Other financing sources		<u>20,351,785</u>	
		20,581,955	
Projected FY2021 Expenditures		<u>20,581,955</u>	
Net Change		<u>-</u>	
Projected Fund Balance 6/30/2021	\$	<u>164,783</u>	



York County
Departmental Budget Documents

School Debt Service Fund

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Transfers to Other Funds	8,302,295	8,628,819	8,725,300	12,740,500
Debt Service	7,205,724	10,116,328	7,250,761	7,841,455
Total Budgetary Costs	<u>15,508,019</u>	<u>18,745,147</u>	<u>15,976,061</u>	<u>20,581,955</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
State Aid & Grants	78,998	104,460	154,428	170,698
Federal Aid & Grants	55,547	55,785	59,472	59,472
Non-Revenue Receipts	8,317,681	12,184,737	8,725,300	12,740,500
Transfer From Other Funds	7,066,000	6,554,740	7,036,861	7,611,285
Total Revenues	<u>15,518,226</u>	<u>18,899,722</u>	<u>15,976,061</u>	<u>20,581,955</u>

Budgetary Cost By Activity	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
1997 VPSA School Borrowing	1,210,828	-	-	-
2019B VPSA Refunding 2002	602,428	598,513	598,395	598,328
2019B VPSA Refunding 2003	311,689	309,733	308,105	310,840
2005 VPSA School Borrowing	1,173,533	1,173,298	1,175,840	1,171,215
2010 VPSA School Borrowing	124,472	124,472	125,472	125,472
2012 VPSA School Borrowing	524,809	525,852	526,839	522,194
2015 VPSA School Borrowing	631,758	631,804	631,023	629,484
2014B VPSA Refunding	846,354	842,179	841,623	844,870
2015A VPSA Refunding	432,260	434,962	436,499	432,054
2016 VPSA School Borrowing	793,083	793,192	793,063	791,853
2017 VPSA School Borrowing	232,384	574,975	572,025	573,264
2018 VPSA School Borrowing	26,411	228,473	560,014	562,263
2016B VPSA Refunding	295,715	294,432	293,165	296,781
2019 VPSA School Borrowing	-	1,025	228,698	558,848
2020 VPSA School Borrowing	-	-	-	263,989
Issue Costs	-	43,418	160,000	160,000
Transfer to Other Funds	8,302,295	8,628,819	8,725,300	12,740,500
Deposits for refunding	-	3,540,000	-	-
Total Budgetary Cost by Activity	<u>15,508,019</u>	<u>18,745,147</u>	<u>15,976,061</u>	<u>20,581,955</u>

STORMWATER MANAGEMENT FUND 1501



This fund accounts for the revenue and expenditures for stormwater projects.

Department Overview

Capital Projects

- Funding is provided for minor drainage projects, payment for services to Hampton Roads Planning District Commission, and maintenance of the Lowe's and International Center stormwater ponds (supported by revenue from the property owners). Planned projects include Tabb Lakes/King's Bottom, Charles Brown Park, Larkin Woods stream restoration, Poquoson Rivers Culverts, and Siege Lane.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	<u>4,459,753</u>	
Projected FY2020 Funding Sources:			
Revenue	\$	33,000	
State & Federal		250,000	
Other financing sources		<u>2,060,000</u>	
		2,343,000	
Projected FY2020 Expenditures		<u>2,361,264</u>	
Net Change		<u>(18,264)</u>	
Projected Fund Balance 6/30/2020	\$	<u>4,441,489</u>	
Projected FY2021 Funding Sources:			
Revenue	\$	1,885,000	
State & Federal		300,000	
Other financing sources		<u>-</u>	
		2,185,000	
Projected FY2021 Expenditures		<u>1,730,496</u>	
Net Change		<u>454,504</u>	
Projected Fund Balance 6/30/2021	\$	<u>4,895,993</u>	



Wormley Creek Headwaters Project

York County

Departmental Budget Documents

Stormwater Management Fund - Capital Projects

Budgetary Costs	FY2018 Actual	FY2019 Actual	FY2020 Adopted	FY2021 Adopted
Personnel	-	-	-	-
Contractual Services	17,487	13,264	20,264	19,496
Internal Services	10,043	-	-	-
Materials & Supplies	33,842	-	-	-
Capital Outlays	1,209,410	1,151,381	2,341,000	1,711,000
Total Budgetary Costs	<u>1,270,782</u>	<u>1,164,645</u>	<u>2,361,264</u>	<u>1,730,496</u>

Funding Sources	FY2018 Actual	FY2019 Actual	FY2020 Adopted	FY2021 Adopted
State Aid & Grants	160,846	49,386	250,000	300,000
Transfer From Other Funds	200,000	350,000	600,000	-
Other Local Taxes	1,215,920	1,902,948	1,460,000	1,857,000
Use of Money & Property	24,159	28,565	5,000	-
Charges for Services	2,775	2,350	28,000	28,000
Miscellaneous	404	-	-	-
Total Revenues	<u>1,604,104</u>	<u>2,333,249</u>	<u>2,343,000</u>	<u>2,185,000</u>

Budgetary Cost by Activity	FY2018 Actual	FY2019 Actual	FY2020 Adopted	FY2021 Adopted
Wormley Creek Headwaters	-	154,058	500,000	-
In-house Stormwater construction, maintenance, & TMDL projects	206,764	305,510	600,000	150,000
Victory Industrial Park	344,486	59,380	800,000	-
Seige Lane	-	19,490	300,000	-
Charles Brown Park	9,639	108,977	-	650,000
Poquoson River Culverts	79,000	106,332	-	550,000
Cook/Falcon Road	298,135	307,364	-	-
Equipment Replacement	-	-	120,000	-
Larkin Woods Stream Restoration	-	-	-	170,000
Tabb Lakes/King's Bottom	-	-	-	170,000
Wormley Creek - Edgehill	73,906	12,113	-	-
Goodwin Neck/Rosewood	22,142	58,435	-	-
Greensprings Stream Restoration	23,940	17,373	-	-
Lowe's/Walmart Pond	1,350	1,350	7,000	7,000
BMP 3/3A - International Center	1,425	1,000	14,000	14,000
Lakeside Forest Storm Sewer	123,455	-	-	-
Lackey-York Drive	25,168	-	-	-
Total Budgetary Costs	<u>1,209,410</u>	<u>1,151,381</u>	<u>2,341,000</u>	<u>1,711,000</u>

YORKTOWN CAPITAL IMPROVEMENTS

FUND 1520



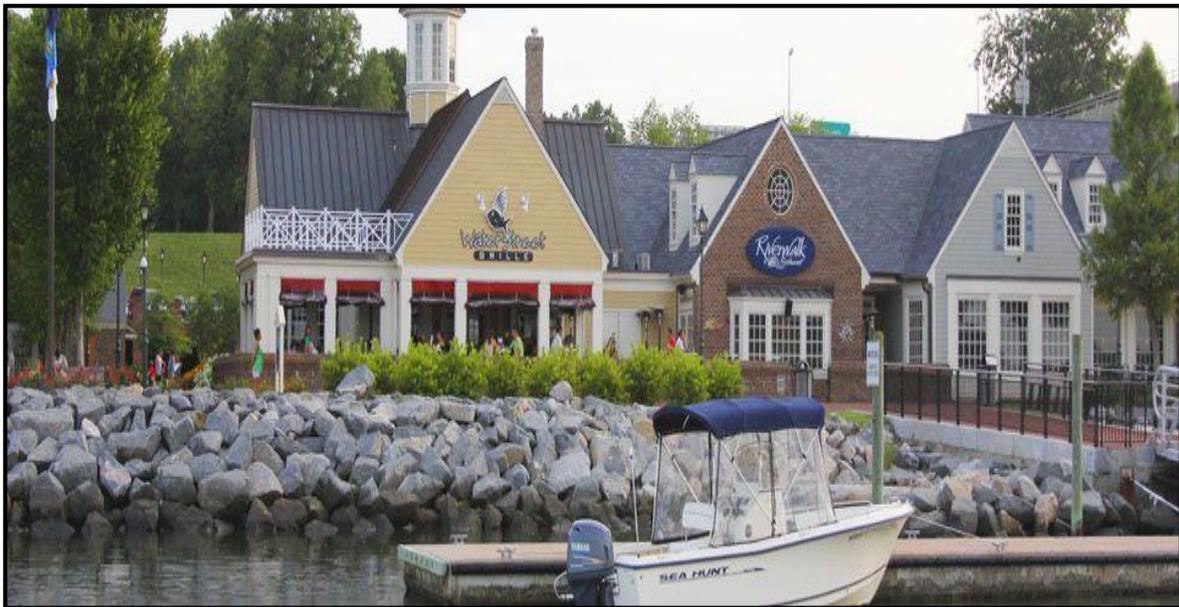
This fund accounts for the revenues and expenditures relating to the County's capital improvement program, specifically for the waterfront.

Department Overview

Capital Projects

- There are no new projects planned in FY2021.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	(3,278,362)	
Projected FY2020 Funding Sources:			
Other financing sources	\$	429,767	
Projected FY2020 Expenditures		-	
Net Change		<u>429,767</u>	
Projected Fund Balance 6/30/2020			\$ (2,848,595)
Projected FY2021 Funding Sources:			
Other financing sources	\$	-	
Projected FY2021 Expenditures		-	
Net Change		<u>-</u>	
Projected Fund Balance 6/30/2021			<u>\$ (2,848,595)</u>



York County
Departmental Budget Documents

Yorktown Capital Improvements Fund

<u>Budgetary Costs</u>		<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Capital Outlay		-	-	-	-
	Total Budgetary Costs	-	-	-	-

<u>Funding Sources</u>		<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Transfer From Other Funds		778,503	657,513	429,767	-
Use of Money & Property		11,043	11,304	-	-
	Total Revenues	789,546	668,817	429,767	-

Major Budget Variances

- Due to the Coronavirus pandemic, funding for the interfund loan has been eliminated in the budget.

COUNTY CAPITAL

FUND 1500



This fund accounts for the revenues and expenditures relating to the County's capital improvement program. This is accomplished through the divisions below. Individual division details follow this summary page. Water, sewer and stormwater projects are accounted for in those respective funds.

Department Overview

Capital Projects

- Funding is provided for a contingency of \$1,000,000 for essential capital projects as well as \$250,000 for an Emergency Communications that will be funded with a grant.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021	
Beginning Fund Balance 7/1/2019	<u>\$ 25,350,668</u>
Projected FY2020 Funding Sources:	
Revenue	\$ 171,000
State & Federal	830,000
Other financing sources	<u>10,430,000</u>
	11,431,000
Projected FY2020 Expenditures	<u>15,185,644</u>
Net Change	<u>(3,754,644)</u>
Projected Fund Balance 6/30/2020	\$ 21,596,024
Projected FY2021 Funding Sources:	
Revenue	\$ 45,000
State & Federal	250,000
Other financing sources	<u>1,000,000</u>
	1,295,000
Projected FY2021 Expenditures	<u>1,250,000</u>
Net Change	<u>45,000</u>
Projected Fund Balance 6/30/2021	\$ 21,641,024



York County
Departmental Budget Documents

County Capital Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	-	39,649	35,644	-
Materials & Supplies	12,910	-	-	-
Capital Outlay	4,820,478	9,879,334	14,620,000	1,250,000
Grants & Donations	7,490	-	-	-
Transfers to Other Funds	700,000	-	-	-
Debt Service	-	-	130,000	-
Transfer to Stormwater Fund	-	-	400,000	-
Total Budgetary Costs	<u>5,540,878</u>	<u>9,918,982</u>	<u>15,185,644</u>	<u>1,250,000</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
State & Federal Aid & Grants	32,089	200,348	830,000	250,000
Non-Revenue Receipts	-	-	7,430,000	-
Transfer From Other Funds	12,169,746	10,487,469	3,000,000	1,000,000
Use of Money & Property	137,978	286,701	96,000	-
Miscellaneous	1,961,069	69,641	30,000	-
Recovered Costs	60,305	69,800	45,000	45,000
Total Revenues	<u>14,361,187</u>	<u>11,113,959</u>	<u>11,431,000</u>	<u>1,295,000</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Construction Engineer	0.00	0.50	0.50	-
Total Staffing	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>	<u>-</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Yorktown Library Expansion	54,221	168,655	5,300,000	-
Fire & Life Safety Grafton Fire Station Replacement	478,318	5,048,007	-	-
Fire & Life Safety Fire Apparatus Replacement	1,247,367	753,053	1,500,000	-
Public Works - Building Maintenance & Repair	248,329	454,551	650,000	-
Miscellaneous Public Works Capital Projects	285,053	333,136	510,000	-
P25 LIFECYCLE SPEND (Regional Radio Project)	-	-	650,000	-
Highway & Other Transportation Improvements	69,880	488,637	1,000,000	-
Law Enforcement Building	-	-	1,500,000	-
Public Works - HVAC Replacement	291,325	367,781	360,000	-
Tourism Information, Dockmaster Office and Restroom	-	-	500,000	-
Finance & Admin Building Improvements	-	-	1,300,000	-
Financial Software Upgrade	641,813	369,134	-	-
Transportation Infrastructure Improvements	95,900	187,265	200,000	-
Purchase of 121 Alexander Hamilton Blvd.	-	779,317	-	-
Miscellaneous Fire & Life Safety Capital Projects	-	-	400,000	-
Public Works - Parking Lot Repair	141,441	160,659	130,000	-
Sheriff Capital Improvement Projects	491,013	51,661	-	-
Economic Development	-	-	250,000	-
Roof Repair & Replacement	421,702	-	-	-
Miscellaneous Community Services Capital Projects	62,411	178,823	-	-
Yorktown Trolley Replacement	-	358,472	-	-
Fire & Life Safety Backup Power-Emer Shelter & Disaster	-	-	250,000	-
Miscellaneous IT Capital Projects	165,150	170,432	-	-
Miscellaneous Emergency Communications Projects	-	-	60,000	-
Next Generation 911	-	-	-	250,000
Miscellaneous Capital Projects	-	-	-	1,000,000
Video Services Equipment Replacements	-	-	60,000	-
Other Non-Departmental Capital Projects	126,557	9,753	-	-
Total Budgetary Costs by Activity	<u>4,820,479</u>	<u>9,879,334</u>	<u>14,620,000</u>	<u>1,250,000</u>

REVENUE STABILIZATION RESERVE FUND 1201



This fund accounts for local funds equal to the excess of Federal Impact Aid receipts returned by the School Division at the close of any fiscal year. When applicable, expenditures reflect funds transferred to the School Division for school capital projects, which are typically repaid with future receipts.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021	
Beginning Fund Balance 7/1/2019	<u>\$ 7,852,212</u>
Projected FY2020 Funding Sources:	
Revenue	\$ -
Other financing sources	-
	<u>-</u>
Projected FY2020 Expenditures	<u>780,000</u>
Net Change	<u>(780,000)</u>
Projected Fund Balance 6/30/2020	<u>\$ 7,072,212</u>
Projected FY2021 Funding Sources:	
Revenue	\$ -
Other financing sources	-
	<u>-</u>
Projected FY2021 Expenditures	<u>-</u>
Net Change	<u>-</u>
Projected Fund Balance 6/30/2021	<u>\$ 7,072,212</u>



**York County
Departmental Budget Documents**

Revenue Stabilization Fund

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfers to Other Funds	-	1,365,460	580,000	-
Transfers - School Operations	600,000	300,000	200,000	-
Total Budgetary Costs	<u>600,000</u>	<u>1,665,460</u>	<u>780,000</u>	<u>-</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfer From Other Funds	985,609	-	-	-
Fund Balance	-	-	780,000	-
Use of Money & Property	68,849	66,959	-	-
Total Revenues	<u>1,054,458</u>	<u>66,959</u>	<u>780,000</u>	<u>-</u>

<u>Budgetary Cost By Activity</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfers Out	600,000	1,665,460	780,000	-
Total Budgetary Costs by Activity	<u>600,000</u>	<u>1,665,460</u>	<u>780,000</u>	<u>-</u>

**York County
Departmental Budget Documents**

Transfers Out

<u>Budgetary Costs</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Transfers to Other Funds	-	1,365,460	580,000	-
Transfers - School Operations	600,000	300,000	200,000	-
Total Budgetary Costs	<u>600,000</u>	<u>1,665,460</u>	<u>780,000</u>	<u>-</u>

<u>Budgetary Cost By Activity</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Transfers Out	600,000	1,665,460	780,000	-
Total Budgetary Costs by Activity	<u>600,000</u>	<u>1,665,460</u>	<u>780,000</u>	<u>-</u>

Major Budget Variances

- Transer for School Operating and Capital eliminated for FY2021.

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VEHICLE MAINTENANCE FUND 1704

This fund accounts for the revenue and expenses of vehicle maintenance for internal customers and a small number of external customers.



Department Overview

Vehicle & Equipment Maintenance

- Provides services for maintaining the cars, trucks, fire and rescue apparatus, trailers, mowers, gators, and other miscellaneous equipment.
- Provides services for maintaining of construction equipment such as loaders, bulldozers and backhoes.
- Maintains fleet information management systems.
- Repair and replacement of fuel sites outside of maintenance contract.
- Manages the towing contract services for County vehicles and equipment.
- Coordinates the purchasing of cars, trucks, rescue apparatus, and other miscellaneous equipment.
- Work orders submitted in FY2018 and FY2019 were 2,510 and 2,867, respectively. Estimated work orders for FY2020 and FY2021 are 3,228 and 3,050, respectively.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021

Beginning Fund Balance 7/1/2019	\$ 2,170,739
Projected FY2020 Funding Sources:	
Revenue	\$ 4,368,750
Other financing sources	105,000
	4,473,750
Projected FY2020 Expenditures	5,160,875
Net Change	(687,125)
Projected Fund Balance 6/30/2020	\$ 1,483,614
Projected FY2021 Funding Sources:	
Revenue	\$ 4,408,500
Other financing sources	150,000
	4,558,500
Projected FY2021 Expenditures	4,558,500
Net Change	-
Projected Fund Balance 6/30/2021	\$ 1,483,614



**York County
Departmental Budget Documents**

Vehicle Maintenance Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	819,590	1,048,635	1,064,323	1,075,886
Contractual Services	356,258	409,728	410,750	456,750
Internal Services	34,777	56,067	78,931	69,511
Other Charges	167,116	178,946	183,971	184,875
Materials & Supplies	1,782,278	1,733,109	2,023,900	1,938,478
Capital Outlay	629,204	603,711	1,294,000	683,000
Insurance Recovery	47,425	87,500	105,000	150,000
Total Budgetary Costs	<u>3,836,648</u>	<u>4,117,696</u>	<u>5,160,875</u>	<u>4,558,500</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Non-Revenue Receipts	64,275	80,173	105,000	150,000
Transfer From Other Funds	23,586	105,000	-	-
Fund Balance	-	-	687,125	-
Fines & Forfeitures	41	-	-	-
Use of Money & Property	60,037	20,499	61,500	70,500
Charges for Services	3,898,385	4,160,649	4,307,250	4,338,000
Miscellaneous	-	1,000	-	-
Total Revenues	<u>4,046,324</u>	<u>4,367,321</u>	<u>5,160,875</u>	<u>4,558,500</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Fleet Support Services	11.37	12.05	12.05	12.05
Total Staffing	<u>11.37</u>	<u>12.05</u>	<u>12.05</u>	<u>12.05</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Fleet Support Services	3,836,648	4,117,696	5,160,875	4,558,500
Total Budgetary Costs by Activity	<u>3,836,648</u>	<u>4,117,696</u>	<u>5,160,875</u>	<u>4,558,500</u>

Major Budget Variances

• Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.

INFORMATION TECHNOLOGY FUND 1705



This fund accounts for the revenue and expenses of deploying the latest information technology across the County to ensure the most efficient purchasing, inventory management, and security.

Department Overview

Information Technology

- Information Technology Fund accounts for the costs of providing the following services: computer hardware and software; computer technical support; software support; maintenance and service agreements; internet and telecommunications services to county departments.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	390,072	
Projected FY2020 Funding Sources:			
Revenue	\$	-	
Other financing sources		1,452,541	
		<u>1,452,541</u>	
Projected FY2020 Expenditures		<u>1,452,541</u>	
Net Change		<u>-</u>	
Projected Fund Balance 6/30/2020			\$ 390,072
Projected FY2021 Funding Sources:			
Revenue	\$	-	
Other financing sources		1,374,139	
		<u>1,374,139</u>	
Projected FY2021 Expenditures		<u>1,374,139</u>	
Net Change		<u>-</u>	
Projected Fund Balance 6/30/2021			\$ 390,072



York County
Departmental Budget Documents

Information Technology Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services		354,368	581,007	772,065
Other Charges	-	280,003	325,984	330,224
Materials & Supplies	-	19,675	23,500	23,500
Capital Outlay	-	593,475	522,050	248,350
Total Budgetary Costs	-	1,247,521	1,452,541	1,374,139

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfer From Other Funds	-	1,697,271	1,452,541	1,374,139
Total Revenues	-	1,697,271	1,452,541	1,374,139

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Information Technology	-	1,307,198	1,452,541	1,374,139
Total Budgetary Costs by Activity	-	1,307,198	1,452,541	1,374,139

Major Budget Variances

- Capital funding is programmed for computer network maintenance, communications equipment, data processing equipment, and network security and decreased significantly due to the Coronavirus pandemic.
- Contractual Services includes increased funding for new software, required security enhancements, and an external IT security managed service for the cybersecurity program.
- Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.

WORKERS' COMPENSATION FUND 1703



This fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021	
Beginning Fund Balance 7/1/2019	\$ 1,008,503
Projected FY2020 Funding Sources:	
Revenue	\$ -
Other financing sources	-
	-
Projected FY2020 Expenditures	327,097
Net Change	(327,097)
Projected Fund Balance 6/30/2020	\$ 681,406
Projected FY2021 Funding Sources:	
Revenue	\$ -
Other financing sources	-
	-
Projected FY2021 Expenditures	342,624
Net Change	(342,624)
Projected Fund Balance 6/30/2021	\$ 338,782

The County had 157 claims in FY2018 and FY2019 and projects 84 & 93 for FY2020 & FY2021.



York County
Departmental Budget Documents

Workers' Compensation Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	-	93,914	71,297	72,456
Contractual Services	77,663	76,412	79,000	90,168
Other Charges	311,705	325,008	176,800	180,000
Total Budgetary Costs	<u>389,368</u>	<u>495,334</u>	<u>327,097</u>	<u>342,624</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfer From Other Funds	55,800	-	-	-
Fund Balance	-	-	327,097	-
Use of Money & Property	12,509	9,577	-	-
Miscellaneous	-	2,611	-	-
Total Revenues	<u>68,309</u>	<u>12,188</u>	<u>327,097</u>	<u>-</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Administration Costs	-	1.00	1.00	1.00
Total Staffing	<u>-</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Administration Costs	77,663	170,326	150,297	162,624
Claims	311,705	325,008	176,800	180,000
Total Budgetary Costs by Activity	<u>389,368</u>	<u>495,334</u>	<u>327,097</u>	<u>342,624</u>

**York County
Departmental Budget Documents**

Claims

<u>Budgetary Costs</u>		<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Other Charges		311,705	325,008	176,800	180,000
Total Budgetary Costs		<u>311,705</u>	<u>325,008</u>	<u>176,800</u>	<u>180,000</u>

<u>Budgetary Cost By Activity</u>		<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Claims		311,705	325,008	176,800	180,000
Total Budgetary Costs by Activity		<u>311,705</u>	<u>325,008</u>	<u>176,800</u>	<u>180,000</u>

**York County
Departmental Budget Documents**

Administration Costs

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	-	93,914	71,297	72,456
Contractual Services	77,663	76,412	79,000	90,168
Total Budgetary Costs	<u>77,663</u>	<u>170,326</u>	<u>150,297</u>	<u>162,624</u>

<u>Staffing Summary</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalent (FTE's)	-	1.00	1.00	1.00
Total Staffing	<u>-</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

<u>Budgetary Cost By Activity</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Administration Costs	77,663	170,326	150,297	162,624
Total Budgetary Costs by Activity	<u>77,663</u>	<u>170,326</u>	<u>150,297</u>	<u>162,624</u>

Major Budget Variances

- Increase in Contractual Services is due to an increase in Worker's Compensation premiums.

HEALTH & DENTAL INSURANCE FUND 1700



This fund accounts for the revenues and expenditures of the County's health and dental programs.

Department Overview

Administration Costs & Claims

This fund was established in fiscal year 2015 to account for the revenue and expenditures for the County's self insured health and dental programs.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021	
Beginning Fund Balance 7/1/2019	<u>\$ 5,491,750</u>
Projected FY2020 Funding Sources:	
Revenue	\$ 27,500
Other financing sources	<u>12,450,183</u>
	12,477,683
Projected FY2020 Expenditures	<u>12,831,960</u>
Net Change	<u>(354,277)</u>
Projected Fund Balance 6/30/2020	\$ 5,137,473
Projected FY2021 Funding Sources:	
Revenue	\$ 27,500
Other financing sources	<u>12,679,494</u>
	12,706,994
Projected FY2021 Expenditures	<u>14,504,746</u>
Net Change	<u>(1,797,752)</u>
Projected Fund Balance 6/30/2021	\$ 3,339,721



York County
Departmental Budget Documents

Health & Dental Insurance Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	9,662,499	12,034,101	12,167,700	13,733,746
Contractual Services	191,954	331,829	114,000	111,000
Other Charges	333,070	142,099	550,260	660,000
Total Budgetary Costs	<u>10,187,523</u>	<u>12,508,029</u>	<u>12,831,960</u>	<u>14,504,746</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfer From Other Funds	600,000	200,000	-	-
Use of Money & Property	43,285	50,775	27,500	27,500
Charges for Services	12,772,178	12,742,912	12,450,183	12,679,494
Total Revenues	<u>13,415,463</u>	<u>12,993,687</u>	<u>12,477,683</u>	<u>12,706,994</u>

Budgetary Cost By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Administration Costs	550,086	608,787	709,260	1,013,400
Claims / Incurred But Not Reported (IBNR)	9,617,459	11,899,242	12,122,700	13,491,346
Total Budgetary Costs by Activity	<u>10,167,545</u>	<u>12,508,029</u>	<u>12,831,960</u>	<u>14,504,746</u>

Major Budget Variances

- The County implemented a fully insured plan for retirees over age 65.
- The County experience rate has increased.

**York County
Departmental Budget Documents**

Administration Costs

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	44,664	134,859	45,000	242,400
Contractual Services	64,969	331,829	114,000	111,000
Other Charges	460,054	142,099	550,260	660,000
Total Budgetary Costs	<u>569,687</u>	<u>608,787</u>	<u>709,260</u>	<u>1,013,400</u>

<u>Budgetary Cost By Activity</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Administration Costs	550,086	608,787	709,260	1,013,400
Total Budgetary Costs by Activity	<u>550,086</u>	<u>608,787</u>	<u>709,260</u>	<u>1,013,400</u>

York County
Departmental Budget Documents

Claims / Incurred But Not Reported (IBNR)

<u>Budgetary Costs</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Personnel	9,617,459	11,899,242	12,122,700	13,491,346
Total Budgetary Costs	<u>9,617,459</u>	<u>11,899,242</u>	<u>12,122,700</u>	<u>13,491,346</u>

<u>Budgetary Cost By Activity</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Adopted</u>	<u>FY 2021</u> <u>Adopted</u>
Claims / Incurred But Not Reported (IBNR)	9,617,459	11,899,242	12,122,700	13,491,346
Total Budgetary Costs by Activity	<u>9,617,459</u>	<u>11,899,242</u>	<u>12,122,700</u>	<u>13,491,346</u>

SOLID WASTE MANAGEMENT

FUND 1614



This fund accounts for the revenues and expenses relating to the County's waste management programs. This is accomplished through the divisions below.



Department Overview

Waste Management

- **Curbside Garbage Collections**
 - Curbside garbage collections are available to all single family homes, eligible trailer homes, town-homes and/or small businesses.
 - Program subscribers may also bring household waste and/or construction debris to the Waste Management Center's Transfer Station and citizen drop-off center free of charge.
- **Bulk Collections**
 - Subscribers to York County's garbage collection service are eligible for up to four bulk collections per year at no additional charge.
 - Up to three items such as furniture or appliances are allowed per scheduled collection.
 - Non-subscribers and/or subscribers who use all four collections within the year may schedule additional bulk collections.
- **Curbside Recycling**
 - Curbside recycling service is available to all single-family homes, most trailer homes, and some multi-family/duplex communities.
- **Curbside Yard Debris Collections**
 - Year Round, York County residents have the opportunity to schedule a special yard debris collection for items such as limbs, branches, and clear bags of natural yard waste.
- **Leaf Collection**
 - Residents who live on publicly maintained streets can place an unlimited number of clear bags of leaves out for collection every other week.
 - Leaves are delivered to the VPPSA Compost Facility where they are debagged to be incorporated into mulch.
 - Residents who live in private communities or on privately maintained streets or roads may also bring leaves out to the closest public roadway for collection.
- **Household Chemical and Computer Recycling Collections**
 - Coordinated through VPPSA, these events are held bimonthly from March - November on the 2nd Saturday of the month from 8:00 am- Noon.
- **Emergency Debris Cleanups**
 - In the event of severe weather or other events, the Waste Management Division is responsible for cleanup of debris.
- **The York County Beautification Committee**
 - Staff from the Waste Management Division serves as the County liaison to the Beautification Committee, whose mission is to provide beautification in the County through environmental education, with an emphasis on litter control and cleanup events.

Landfill Closure/Post-Maintenance

- Costs for Landfill Closure/Post Maintenance vary and are driven by DEQ and other regulatory requirements.

Transfer Station Operations

- The County leases the transfer station and scales to Republic Services.



FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	735,086	
Projected FY2020 Funding Sources:			
Revenue	\$	5,810,000	
State & Federal		12,000	
		5,822,000	
Projected FY2020 Expenditures		5,729,571	
Net Change		92,429	
Projected Fund Balance 6/30/2020	\$		827,515
Projected FY2021 Funding Sources:			
Revenue	\$	5,823,761	
State & Federal		10,100	
		5,833,861	
Projected FY2021 Expenditures		5,958,822	
Net Change		(124,961)	
Projected Fund Balance 6/30/2021	\$		702,554

York County
Departmental Budget Documents

Solid Waste Management Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	795,119	1,146,992	1,035,279	1,037,519
Contractual Services	37,601	37,569	45,271	25,100
Internal Services	82,281	79,576	109,612	91,595
Other Charges	3,173,749	3,393,816	4,501,759	4,576,758
Materials & Supplies	6,073	6,767	7,650	7,850
Capital Outlay	157,838	165,643	30,000	220,000
Total Budgetary Costs	<u>4,252,661</u>	<u>4,830,363</u>	<u>5,729,571</u>	<u>5,958,822</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
State Aid & Grants	11,845	12,174	12,000	10,100
Fund Balance	-	-	-	-
Use of Money & Property	153,012	153,100	150,000	152,000
Charges for Services	4,295,291	4,532,104	5,652,000	5,663,761
Miscellaneous	7,462	7,319	8,000	8,000
Total Revenues	<u>4,467,610</u>	<u>4,704,697</u>	<u>5,822,000</u>	<u>5,833,861</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Waste Management	12.13	12.70	12.70	12.70
Total Staffing	<u>12.13</u>	<u>12.70</u>	<u>12.70</u>	<u>12.70</u>

Budgetary Costs By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Waste Management	4,228,005	4,818,032	5,686,071	5,914,404
Solid Waste Collection & Disposal	1	-	-	-
Landfill Closure / Post Maintenance	24,655	12,331	43,500	44,418
Total Budgetary Costs by Activity	<u>4,252,661</u>	<u>4,830,363</u>	<u>5,729,571</u>	<u>5,958,822</u>

Major Budget Variances

- Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.
- Other Charges increased due to increases in fees related to solid waste, composting, and recycling programs.
- Capital Outlay increased due to planned expenditure for a knuckle boom truck.

WATER UTILITY FUND 1613



This fund accounts for the revenues and expenses relating to the County's water distribution system that provides quality drinking water.

Department Overview

Water Utility Operation

- Maintain the on-site main lines and fire hydrants for a small number of customers in the Williamsburg Area Bypass Road service area that are not serviced from Newport News Waterworks.

Utility Construction

- To effectively manage projects for timely completion and budgetary compliance.
- Review the design of proposed extensions for constructability and cost.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	235,397	
Projected FY2020 Funding Sources:			
Revenue	\$	340,000	
Other financing sources		-	
		<u>340,000</u>	
Projected FY2020 Expenditures		<u>544,257</u>	
Net Change		<u>(204,257)</u>	
Projected Fund Balance 6/30/2020			\$ 31,140
Projected FY2021 Funding Sources:			
Revenue	\$	339,855	
Other financing sources		-	
		<u>339,855</u>	
Projected FY2021 Expenditures		<u>339,855</u>	
Net Change		-	
Projected Fund Balance 6/30/2021			<u>\$ 31,140</u>



**York County
Departmental Budget Documents**

Water Utility Fund

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Contractual Services	11,111	8,466	11,685	16,325
Other Charges	341,931	303,458	332,072	323,030
Materials & Supplies	-	-	500	500
Capital Outlay	1,398,296	3,724,237	200,000	-
Total Budgetary Costs	<u>1,751,338</u>	<u>4,036,161</u>	<u>544,257</u>	<u>339,855</u>

<u>Funding Sources</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfer From Other Funds	600,000	-	-	-
Fund Balance	-	-	204,257	-
Other Local Taxes	498,438	-	-	16,855
Permits, Fees, Regulatory Licenses	1,825	-	-	-
Use of Money & Property	6,504	1,665	5,000	2,500
Charges for Services	271,185	320,586	335,000	320,500
Miscellaneous	150	-	-	-
Total Revenues	<u>1,378,102</u>	<u>322,251</u>	<u>544,257</u>	<u>339,855</u>

<u>Budgetary Costs By Activity</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Water Utility Operations	353,042	311,924	344,257	339,855
Utility Construction	1,398,296	3,724,237	200,000	-
Total Budgetary Costs by Activity	<u>1,751,338</u>	<u>4,036,161</u>	<u>544,257</u>	<u>339,855</u>

Major Budget Variances

- Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.
- Capital Outlay funding decreased due to completion of Patrick's Creek project.

SEWER UTILITY FUND 1600



This fund accounts for the revenues and expenses relating to the County's sanitary sewer collection system. This is accomplished through the divisions below.

Department Overview

Development / Project Inspections

- Oversees the Hampton Roads Regional Order by Consent with the Department of Environmental Quality and the regulatory environment addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects for completed on time and within budget.
- Reviews design of any proposed extensions for constructability and cost.

Infrastructure

- The Infrastructure Services Division is responsible for the system administration of the enterprise asset management software.
- Maintains and manages the software to maximize efficiencies and operations in the areas of building permits and inspections, plan review, and customer service.

Operations

- Responsible for the design, inspection, operation, and maintenance of a sanitary sewer collection system that provides service to over 60,000 customers.
- The sanitary sewer assets are valued over \$100 million which include 85 plus pump stations, over 242 miles of gravity and 81 miles of vacuum collection lines.

Engineering

- Responsible for the efficient and cost effective design and construction of County Capital Improvement projects.
- These projects are varied in both size and scope and include: stormwater improvements; sanitary sewer extensions and rehabilitations; county buildings; park facilities; sidewalks; piers; public water extensions and improvements; and a host of other projects.

Construction

- Develop an inventory and cost of the materials routinely used in operations and utilize the INFOR Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Debt Service

- Funding is programmed for the payment of principal, interest and fees on outstanding debt.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	9,645,260	
Projected FY2020 Funding Sources:			
Revenue	\$	11,001,500	
State & Federal		279,300	
Other financing sources		1,860,000	
		13,140,800	
Projected FY2020 Expenditures		13,604,029	
Net Change		(463,229)	
Projected Fund Balance 6/30/2020	\$		9,182,031
Projected FY2021 Funding Sources:			
Revenue	\$	11,080,000	
State & Federal		280,500	
Other financing sources		500,000	
		11,860,500	
Projected FY2021 Expenditures		10,969,432	
Net Change		891,068	
Projected Fund Balance 6/30/2021	\$		10,073,099

**York County
Departmental Budget Documents**

Sewer Utility Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	3,701,208	4,460,784	4,856,436	4,883,369
Contractual Services	384,991	387,026	476,860	441,146
Internal Services	291,680	453,563	475,691	476,102
Other Charges	551,592	522,038	564,824	587,944
Materials & Supplies	301,444	339,255	441,575	441,000
Leases & Rentals	40	-	2,000	2,000
Capital Outlay	3,899,770	4,327,677	5,069,000	2,324,000
Transfers to Other Funds	10	10	10	10
Debt Service	1,217,647	1,200,750	1,717,633	1,813,861
Total Budgetary Costs	<u>10,348,382</u>	<u>11,691,103</u>	<u>13,604,029</u>	<u>10,969,432</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Federal Aid & Grants	279,662	280,880	279,300	280,500
Fund Balance	-	-	463,229	-
Capital Contributions	1,719,060	1,501,760	-	-
Other Local Taxes	1,538,439	1,446,798	1,860,000	500,000
Use of Money & Property	94,127	114,945	35,000	50,000
Charges for Services	11,194,581	11,678,458	10,964,000	11,030,000
Miscellaneous	113,052	109,187	2,500	-
Transfer From Other Funds	-	55,490	-	-
Total Revenues	<u>14,938,921</u>	<u>15,187,518</u>	<u>13,604,029</u>	<u>11,860,500</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Utility Development / Project Inspections	5.00	5.00	5.00	5.00
Utility Infrastructure	8.00	8.00	8.00	7.00
Utility Operations	42.50	42.90	43.90	43.90
Utility Engineering	8.00	8.00	6.00	6.00
Total Staffing	<u>63.50</u>	<u>63.90</u>	<u>62.90</u>	<u>61.90</u>

Budgetary Costs By Activity	FY 2018 Actual	FY 2019 Actual	FY 2019 Adopted	FY 2021 Adopted
Utility Development / Project Inspections	454,638	516,353	570,371	595,456
Utility Infrastructure	652,650	708,251	826,735	693,525
Utility Operations	6,846,615	7,923,639	4,628,390	4,824,057
Utility Engineering	809,098	719,361	835,900	752,533
Debt Service	1,217,647	1,200,750	1,717,633	1,813,861
Utility Construction	367,734	622,749	5,025,000	2,290,000
Total Budgetary Costs by Activity	<u>10,348,382</u>	<u>11,691,103</u>	<u>13,604,029</u>	<u>10,969,432</u>

York County
Departmental Budget Documents

Utility Development / Project Inspections

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	404,675	429,664	483,509	507,587
Contractual Services	6,891	7,159	10,550	9,000
Internal Services	10,718	55,555	47,902	51,455
Other Charges	28,219	19,223	25,010	23,814
Materials & Supplies	2,542	2,518	3,400	3,600
Capital Outlay	1,593	2,234	-	-
Total Budgetary Costs	<u>454,638</u>	<u>516,353</u>	<u>570,371</u>	<u>595,456</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full - Time Equivalents (FTE's)	5.00	5.00	5.00	5.00
Total Staffing	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

Budgetary Costs By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Utility Development / Project Inspections	454,638	516,353	570,371	595,456
Total Budgetary Costs by Activity	<u>454,638</u>	<u>516,353</u>	<u>570,371</u>	<u>595,456</u>

Major Budget Variances

• Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.

• Internal Services increased due to increases in vehicle maintenance fees. The increase was based upon a vehicle maintenance rate study that recommended fee increases to recoup vehicle maintenance costs.

York County
Departmental Budget Documents

Utility Infrastructure

<u>Budgetary Costs</u>	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	581,425	634,458	675,026	581,076
Contractual Services	32,197	22,272	60,226	38,225
Internal Services	3,383	26,011	39,287	37,938
Other Charges	24,179	17,999	27,596	21,686
Materials & Supplies	4,831	3,196	4,600	4,600
Capital Outlay	6,635	4,315	20,000	10,000
Total Budgetary Costs	<u>652,650</u>	<u>708,251</u>	<u>826,735</u>	<u>693,525</u>

<u>Staffing Summary</u>	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full - Time Equivalents (FTE's)	8.00	8.00	8.00	7.00
Total Staffing	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>7.00</u>

<u>Budgetary Costs By Activity</u>	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Utility Infrastructure	652,650	708,251	826,735	693,525
Total Budgetary Costs by Activity	<u>652,650</u>	<u>708,251</u>	<u>826,735</u>	<u>693,525</u>

Major Budget Variances

- Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.
- Contractual Services decreased due to re-allocation of maintenance contracts to other divisions.
- Decrease in Personnel is due to elimination of Utilities Services Coordinator position.

York County
Departmental Budget Documents

Utility Operations

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	2,037,932	2,803,356	3,005,568	3,173,852
Contractual Services	287,469	300,829	355,276	334,845
Internal Services	239,078	334,921	329,604	335,320
Other Charges	465,849	462,602	483,382	526,830
Materials & Supplies	292,549	330,010	430,550	429,200
Leases & Rentals	40	-	2,000	2,000
Capital Outlay	3,523,688	3,691,911	22,000	22,000
Transfers to Other Funds	10	10	10	10
Total Budgetary Costs	<u>6,846,615</u>	<u>7,923,639</u>	<u>4,628,390</u>	<u>4,824,057</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Full-Time Equivalents (FTE's)	42.50	42.90	43.90	43.90
Total Staffing	<u>42.50</u>	<u>42.90</u>	<u>43.90</u>	<u>43.90</u>

Budgetary Costs By Activity	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Utility Operations	6,846,615	7,923,639	4,628,390	4,824,057
Total Budgetary Costs by Activity	<u>6,846,615</u>	<u>7,923,639</u>	<u>4,628,390</u>	<u>4,824,057</u>

Major Budget Variances

- Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.
- Internal Services increased due to increases in vehicle maintenance fees. The increase was based upon a vehicle maintenance rate study that recommended fee increases to recoup vehicle maintenance costs.
- Contractual Services decreased due to re-allocation of maintenance contracts to other divisions.
- Other Charges increased due to an increase in electrical, heating, and telecommunications based on usage.

**York County
Departmental Budget Documents**

Utility Engineering

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	677,176	593,306	692,333	620,854
Contractual Services	58,434	56,766	50,808	59,076
Internal Services	38,501	37,076	58,898	51,389
Other Charges	33,345	22,214	28,836	15,614
Materials & Supplies	1,522	3,531	3,025	3,600
Capital Outlay	120	6,468	2,000	2,000
Total Budgetary Costs	<u>809,098</u>	<u>719,361</u>	<u>835,900</u>	<u>752,533</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Full-Time Equivalents (FTE's)	8.00	8.00	6.00	6.00
Total Staffing	<u>8.00</u>	<u>8.00</u>	<u>6.00</u>	<u>6.00</u>

Budgetary Costs By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Utility Engineering	857,718	719,361	835,900	752,533
Total Budgetary Costs by Activity	<u>857,718</u>	<u>719,361</u>	<u>835,900</u>	<u>752,533</u>

Major Budget Variances

- Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.
- Contractual Services funding increased to provide for higher fees related to renewal of custodial services contract.
- A decrease in vehicle maintenance is programmed due to a reallocation of vehicles within the Sewer Fund.

**York County
Departmental Budget Documents**

Debt Service

<u>Budgetary Costs</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Debt Service	1,217,647	1,200,750	1,717,633	1,813,861
Total Budgetary Costs	<u>1,217,647</u>	<u>1,200,750</u>	<u>1,717,633</u>	<u>1,813,861</u>

<u>Budgetary Costs By Activity</u>	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Debt Service	1,217,647	1,200,750	1,717,633	1,813,861
Total Budgetary Costs by Activity	<u>1,217,647</u>	<u>1,200,750</u>	<u>1,717,633</u>	<u>1,813,861</u>

Major Budget Variances

- Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.

- Increase in Debt Service is due to additional borrowings with repayment beginning in FY2021.

**York County
Departmental Budget Documents**

Utility Construction

<u>Budgetary Costs</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Capital Outlay	367,734	622,749	5,025,000	2,290,000
Total Budgetary Costs	<u>367,734</u>	<u>622,749</u>	<u>5,025,000</u>	<u>2,290,000</u>

<u>Budgetary Costs By Activity</u>	<u>FY 2018 Actual</u>	<u>FY 2019 Actual</u>	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>
Utility Construction	367,734	622,749	5,025,000	2,290,000
Total Budgetary Costs by Activity	<u>367,734</u>	<u>622,749</u>	<u>5,025,000</u>	<u>2,290,000</u>

Major Budget Variances

• Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.

YORKTOWN OPERATIONS FUND

FUND 1615



This fund accounts for the dockmaster operations for the waterfront piers and the net rent payments from the Economic Development Authority for the tenant operations at Riverwalk Landing. This is accomplished through the divisions below.



Department Overview

To support boating visitors at Yorktown's Riverwalk Landing Piers by providing them with a first class, professionally run maritime facility offering exceptional customer service. Our aim is that they have a safe and enjoyable stay, and that their experience be so positive that they will want to return to Yorktown with family and friends again and again. For residents, this all serves to enhance quality of life by providing a pleasurable gathering place where residents can experience the sense of "community" together. For out-of-town visitors and tourists, this all helps to orient and make them aware of the many opportunities in historic Yorktown, with its beautiful natural setting, charm, and many diverse businesses.

Docking Operations

- Effectively communicate with resident and non-resident boat owners and commercial cruise lines and passengers about the docking facilities available to them at Yorktown's Riverwalk Landing Piers.
- Attract and educate residents, out-of-town visitors and tourists about the many opportunities for recreation, leisure, shopping, dining, special events and learning about our nation's history that are uniquely "Yorktown."
- Strive to maintain Yorktown's ambience and cleanliness, and serve to supplement, not compete with, local marinas and docking facilities.
- Closely monitor the use of the piers in order to evaluate their effectiveness and/or make improvements.
- Direct planning efforts so that current levels of service at the piers can be maintained in the future as the County's population and its visitation continue to increase.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021			
Beginning Fund Balance 7/1/2019	\$	545,765	
Projected FY2020 Funding Sources:			
Revenue	\$	171,201	
Projected FY2020 Expenditures		199,351	
Net Change		(28,150)	
Projected Fund Balance 6/30/2020			\$ 517,615
Projected FY2021 Funding Sources:			
Revenue	\$	171,580	
Projected FY2021 Expenditures		171,580	
Net Change		-	
Projected Fund Balance 6/30/2021			\$ 517,615



Riverwalk Landing Piers

York County
Departmental Budget Documents

Yorktown Operations Fund

Budgetary Costs	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Personnel	29,664	28,316	86,918	76,420
Contractual Services	9,463	10,942	11,800	10,800
Other Charges	30,519	29,598	95,483	64,251
Materials & Supplies	4,786	3,478	5,150	20,109
Insurance Recovery	3,486	-	-	-
Total Budgetary Costs	<u>77,918</u>	<u>72,334</u>	<u>199,351</u>	<u>171,580</u>

Funding Sources	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Non-Revenue Receipts	3,748	-	-	-
Fund Balance	-	-	28,150	-
Use of Money & Property	120,504	103,060	121,001	113,380
Charges for Services	63,859	57,348	50,000	58,000
Miscellaneous	256	77	200	200
Recovered Costs	1,500	-	-	-
Total Revenues	<u>189,867</u>	<u>160,485</u>	<u>199,351</u>	<u>171,580</u>

Staffing Summary	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Docking Operations	-	-	0.50	0.50
Total Staffing	<u>-</u>	<u>-</u>	<u>0.50</u>	<u>0.50</u>

Budgetary Costs By Activity	FY 2018	FY 2019	FY 2020	FY 2021
	Actual	Actual	Adopted	Adopted
Docking Operations	57,918	52,334	179,351	151,580
Riverwalk Landing Retail Merchant Association	20,000	20,000	20,000	20,000
Total Budgetary Costs by Activity	<u>77,918</u>	<u>72,334</u>	<u>199,351</u>	<u>171,580</u>

Major Budget Variances

- Other Charges decreased due to a decrease to budgeted marina and flood insurance premiums.

REGIONAL RADIO PROJECT

FUND 1616



The Counties of York, James City and Gloucester have partnered together and entered into a Memorandum of Understanding for the operation, oversight and management of a joint public safety/public service radio communication system. This fund accounts for the revenues and expenses relating to the regional radio programs.

Department Overview

Regional Radio Operations

- Implement an 800 MHz simulcast trunk system, based on Project 25 interoperability standards that will offer both analog and digital service coverage.
- Provide sufficient radio coverage and improve in-building communications.
- Provide more channel capacity and spectrum.
- Provide day-to-day interoperability.
- Combined common infrastructure will provide back-up 9-1-1 systems.
- Expand to a regional system allowing other tenants to utilize the system.
- Utilize the system in accordance with the rules and regulations of the FCC and the Commonwealth of Virginia.
- Operate the system in a professional manner and improve mutual aid for regional agencies.
- Maintain all sites and towers within the communication system including generators and fuel, grounds maintenance, tower lights, amplifiers and antennas.

FUND BALANCE SUMMARY FISCAL YEARS 2020-2021	
Beginning Fund Balance 7/1/2019	\$ 936,047
Projected FY2020 Funding Sources:	
Revenue	\$ 2,998,112
Other financing sources	1,091,099
	4,089,211
Projected FY2020 Expenditures	4,144,607
Net Change	(55,396)
Projected Fund Balance 6/30/2020	\$ 880,651
Projected FY2021 Funding Sources	
Revenue	\$ 3,549,714
Other financing sources	1,045,730
	4,595,444
Projected FY2021 Expenditures	4,707,729
Net Change	(112,285)
Projected Fund Balance 6/30/2021	\$ 768,366



**York County
Departmental Budget Documents**

Regional Radio Fund

Budgetary Costs	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Personnel	-	113,165	104,659	75,000
Contractual Services	2,682,251	2,644,790	2,824,905	3,410,460
Internal Services	27,113	28,019	32,870	40,095
Other Charges	3,498	3,356	9,500	9,500
Materials & Supplies	-	780	23,000	23,000
Capital Outlay	6,993	145,965	10,000	10,000
Debt Service	1,139,667	1,139,675	1,139,673	1,139,674
Total Budgetary Costs	<u>3,859,522</u>	<u>4,075,750</u>	<u>4,144,607</u>	<u>4,707,729</u>

Funding Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Transfer From Other Funds	1,059,114	1,080,296	1,091,099	1,045,730
Fund Balance	-	-	55,396	-
Use of Money & Property	159,222	140,397	181,236	155,622
Miscellaneous	1,579,426	1,611,225	1,647,806	2,179,728
Recovered Costs	1,192,394	1,222,393	1,169,070	1,214,364
Total Revenues	<u>3,990,156</u>	<u>4,054,311</u>	<u>4,144,607</u>	<u>4,595,444</u>

Staffing Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Regional Radio Operations	-	0.50	0.75	0.75
Total Staffing	<u>-</u>	<u>0.50</u>	<u>0.75</u>	<u>0.75</u>

Budgetary Costs By Activity	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted
Regional Radio Operations	3,975,784	3,899,140	4,144,607	4,707,729
Total Budgetary Costs by Activity	<u>3,975,784</u>	<u>3,899,140</u>	<u>4,144,607</u>	<u>4,707,729</u>

Major Budget Variances

- Note: Actual amounts above are presented on full accrual basis; budgeted amounts above are presented on modified accrual basis.
- Funding reflects increase in Contractual Services for maintenance agreement to include software update agreement.
- Funding reflects increase in Internal Services due to increase in generator maintenance.

Glossary

Accrual Basis of Accounting	Method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.
Adoption of Budget	Formal action by the Board of Supervisors which sets the spending priorities and limits for the fiscal year.
Appropriation	A legal authorization made by the Board of Supervisors to permit the County to incur obligations and to make expenditures of resources for specific purposes; approved on an annual basis.
Appropriation Resolution	The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.
Assessed Valuation	A valuation set upon real estate or other property by the Real Estate Assessor and the Commissioner of the Revenue as a basis for levying taxes.
Balanced Budget	Revenues and other funding sources equal expenditures.
Balance Sheet	A financial statement disclosing the assets, liabilities, reserves, and balances of a specific governmental fund as of a specific date.
Bond	A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are primarily used to finance capital projects.
Budget	A financial plan for a specified period of time (fiscal year), matching all planned revenues and expenditures/expenses with various municipal services.
Budget Adjustment	A legal procedure utilized by the County staff and the Board of Supervisors to revise a budget appropriation.
Budget Document	The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.
Budget Message	The opening section of the budget, which provides the Board of Supervisors and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the County Administrator.
Budget Process	A series of steps involved in the planning, preparation, implementation, and monitoring of the County Budget.
Budgetary Control	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures/expenses within the limitations of available appropriations and available revenues.
Capital Assets	Assets of long-term character which are intended to continue to be held or used, such as land, buildings, infrastructure, vehicles, machinery, furniture, and other equipment.
Capital Expenditure	Item that has a useful life of more than 1 year and exceeds \$30,000.
Capital Improvement	Expenditures related to the acquisition, expansion, or rehabilitation of an infrastructure or facility.
Capital Improvements Program	A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.
Capital Lease	A lease is considered a capital lease if it meets one of the following criteria: (1) the lease transfers ownership of the property to the lessee by the end of the lease term; (2) the lease contains an option to purchase the leased property at a bargain price; (3) the lease term is equal to or greater than 75 percent of the estimated economic life of the leased property; or (4) the present value of rental or other minimum lease payments equals or exceeds 90 percent of the fair value of the leased property less any investment tax credit retained by the lessor.
Capital Outlay	The purchase of assets, both replacement and/or additional, that are greater than or equal to \$1,000.
Capital Projects Funds	Accounts for financial resources to be used for the acquisition or construction of major capital projects other than those financed by enterprise funds.
Cash Accounting	A basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.
Cash Management	The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.
Charge-outs	Certain activities charge for the services they provide. The charge-outs for those services are included in this category.
Compensated Absences	For financial reporting purposes, vacation and sick leave that is attributable to services already rendered and is not contingent on a specific event that is outside the control of the employer and employee.
Comprehensive Annual Financial Report	The County's financial statements which complies with the accounting requirements established by the Governmental Accounting Standards Board (GASB).

Glossary

Contingency Account	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
Contractual Services	Services acquired from outside sources. Purchase of the service is on a fee basis or a fixed time contract basis.
Contributions	Includes payments to agencies or organizations for the benefit of the community.
Current Taxes	Taxes that are levied and due within one year.
Debt Service	The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.
Debt Service Fund	Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
Debt Service Requirements	The amount of revenue that must be provided for a Debt Service Fund so that all principal and interest payments can be made in full and on schedule.
Delinquent Taxes	Unpaid taxes that remain on and after the date on which a penalty for non-payment is attached.
Department	A major functional component of the County, which indicates overall management responsibility for an operation or a group of related operations.
Depreciation	The process of estimating and recording the lost usefulness, expired useful life or diminution of service of a capital asset that cannot or will not be restored by repair and will be replaced. The cost of the capital asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.
Disbursement	Payment for goods or services in cash or by check.
Division	A specific function within a department, usually with its own activity number. For example, Grounds Maintenance is a division of the Department of General Services.
Economic Development Authority	This group has the authority to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or remain in the County.
Encumbrance	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.
Enterprise Funds	A proprietary accounting fund type in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenses.
Estimated Revenue	The amount of projected revenue to be collected during the fiscal year.
Expenditure	This term refers to the outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. Note: an encumbrance is not an expenditure. An encumbrance reserves funds to be expended.
Expenses	Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
Financial Audit	Provides an auditor's opinion that financial statements present fairly an entity's financial position and results of operations in conformity with accounting principles generally accepted in the United States of America.
Fiscal Year	The time period designated by the County signifying the beginning and ending period for recording financial transactions. The County of York has specified July 1 st to June 30 th as its fiscal year.
Fringe Benefits	Employee compensation that is in addition to wages or salaries. Examples: retirement, health insurance, and life insurance.
Full Faith and Credit	A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).
Function	A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.
Fund	An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.
Fund Balance	Fund balance reflects the accumulation of excess revenues over expenditures.
General Fund	The County's operating fund; this fund accounts for most of the financial resources of the government, including property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as general administration, judicial services, public safety, environmental and development services, finance and planning, education and educational services, human services, general services, and community services.
General Ledger	A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

Glossary

General Obligation Bonds (GOB)	Bonds that finance a variety of public projects such as buildings and improvements. The repayment of these bonds is usually made from the General Fund to the Debt Service Funds; the bonds are backed by the full faith and credit of the issuing government.
Government Accounting Standards Board (GASB)	The ultimate authoritative accounting and financial reporting standard-setting body for state and local government. The GASB was established in June 1984 to replace the National Council on Governmental Accounting (NCGA).
Government Finance Officers Association (GFOA)	An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of generally accepted accounting principles for state and local government since its inception.
Governmental Funds	Funds generally used to account for tax-supported activities. The County has four governmental funds: the general fund, special revenue funds, debt service funds, and capital projects funds.
Grant	A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.
Grants & Donations	Includes both Federal and State grants to be used for a specific purpose, and donations made for County programs.
Infrastructure	Long-lived capital assets that normally are stationary in nature and can be preserved for a number of years. Examples for the County include curbing, asphalt, brick and concrete paving, piers, boat ramps, breakwaters, and sewer systems.
Interfund Transfers	Amounts transferred from one fund to another.
Intergovernmental Revenue	Revenue received from another government for a specific purpose.
Internal Services	Charges from an Internal Service Activity to other activities of the local government for the use of intragovernmental services. Internal Services are defined as vehicle and imaging maintenance and central store.
Internal Service Funds	Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.
Inventory	A detailed listing of property currently held by the government.
Invoice	A bill requesting payment of goods or services by a vendor or other governmental unit.
Lease Revenue Bonds	Bonds issued to finance the acquisition, construction, improvement, furnishing and/or equipping of capital projects with a financing lease agreement entered into at the same time of the bond issuance. For example, the revenue bonds will be limited obligations of the Economic Development Authority (EDA) with principal and interest payments made by the County pursuant to a financing lease between the County and the EDA.
Leases and Rentals	Includes leases and rentals of buildings and equipment.
Levy	To impose taxes, special assessments, or service charges for the support of County activities.
Literary Loans	Loans from the State Literary Loan Fund for the construction and improvement of various schools.
Long Term Debt	Debt with maturity of more that one year after the date of issuance.
Materials & Supplies	Includes articles and commodities that are consumed or materially altered when used, and minor equipment that is not capitalized. Examples include: office supplies, food and food service supplies, medical and laboratory supplies, books and subscriptions, linen supplies, fuel, lubricants, police supplies, guns and ammunition, etc.
Modified Accrual Accounting	A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure."
Note Payable	An unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.
Object Code	A unique code designed for referencing budget classification information. It identifies the lowest cost or expenditure classification. The code insures that expenditures are posted into the appropriate fund, character, function, program, department, division, section, and cost account.
Operating Budget	The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel.
Other Charges	Includes payments for heat, electricity, water, solid waste, and sewer services; payments for postal, messenger and telecommunications; payments for professional development; and payments for miscellaneous items such as dues and memberships.
Per Capita	Measurement per unit of population by or for each person.

Glossary

Performance Measures	All compensation for the direct labor of persons employed with the County. Salaries and wages paid to employees for full- and part-time work, to include overtime and similar compensation. Fringe benefits include the employer's portion of FICA, retirement, health and life insurance.
Personnel Services	Funds that account for operations similar to those in the private sector and focus on the determination of operating income, changes in net position, financial position and cash flows. The County has both types of proprietary funds: enterprise funds and internal service funds.
Proprietary Funds	Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.
Property Tax	A detailed summary of increases and decreases in expenditures from one budget year to another.
Requisition	A written request from one department to another for specific goods or services. In the case of a purchase
Reserve	An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.
Resources	Total amounts available for appropriation.
Revenue	Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.
Revenue and Expenditure Detail	Represents the smallest level or breakdown in budgeting for revenue and expenditures.
Revenue Bonds	Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.
Revenue Estimate	A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.
Risk Management	An organized attempt to protect a government's assets against accidental loss in the most economical method.
Senate Bill 942 (SB942)	Senate Bill 942 created a Sales and Use Tax in the Historic Triangle where fifty percent (50%) of the revenues will be distributed to the localities where the revenues were collected from with no restrictions on its use. The other fifty percent (50%) will be used to market, promote and advertise the Historic Triangle as an overnight Tourism destination and will be deposited into a fund to be administered by the Tourism Council of the Greater Williamsburg Chamber and Tourism Alliance.
Source of Revenue	Revenues are classified according to the source or point of origin.
Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted for specified purposes other than for major capital projects.
Tax Rate	The amount of tax levied for each \$100 of assessed value.
Transfers From Other Funds	Budget line item used to reflect transfers of financial resources into one fund from another fund.
Transfers To Other Funds	Budget line item used to reflect transfers of financial resources out of one fund to another fund.
Unappropriated Fund Balance	The excess of a fund's assets and estimated revenue for a period over its liabilities, reserves, and available appropriations for the period.
Unencumbered Balance	The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.
Unrestricted Net Assets	That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).
Virginia Retirement System (VRS)	An agent multiple-employer public retirement system that acts as a common investment and administrative agent for the political subdivisions in the Commonwealth of Virginia.

Acronyms

TERM	STANDS FOR
ACH	Automated Clearing House
AD	Administrative Directive
ADC	Adult Day Care
AED	Automatic External Defibrillators
APS	Adult Protective Services
ARRA	American Recovery and Reinvestment Act
AS400	Application System; an accounting software program
Assoc	Association
BAI.NET	Bright Associates Inc.; a software system to enable citizens to make payments online
BJA	Bureau of Justice Assistance
BMP	Best Management Practice
BOS	Board of Supervisors
BPOL	Business, Professional and Occupational License tax
BZA	Board of Zoning Appeals
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CAP	Cost Allocation Plan
CARE	Child Seat Awareness Restraint & Education Program
CBH	Colonial Behavioral Health
CBLAB	Chesapeake Bay Local Assistance Board
CBPA	Chesapeake Bay Preservation Act
CDBG	Community Development Block Grant
CDA	Community Development Authority
CDR	Child Development Resources
CERT	Community Emergency Response Team
CGH	Colonial Group Home
Ches	Chesapeake
CIP	Capital Improvements Program
COPS	Community Oriented Policing Services (Sheriff's Office)
COPS	Certificates of Participation (Debt)
Corp	Corporation
CPEAV	Citizens Planning Education Association of Virginia
CNU	Christopher Newport University
CPE	Customer Premise Equipment
CPS	Child Protective Services
CRI	City Readiness Initiative
CRS	Community Rating System
CSA	Comprehensive Services Act
CSS	Computer Support Services
DARE	Drug Abuse Resistance Education
DC	Day Care
DCJS	Department of Criminal Justice Services
DCR	Department of Conservation and Recreation
DEA	Drug Enforcement Administration
Del	Delinquent
DHS	Department of Homeland Security
DHHS	Department of Health & Human Services
DJP	Department of Justice program
DMBE	Disadvantaged and Minority Business Enterprises
DMV	Department of Motor Vehicles
DOJ	Department of Justice
DP	Data processing
DRE	Direct Recording Equipment

TERM	STANDS FOR
DUI	Driving Under the Influence
DVP	Delivery vs. Payment
EDA	Economic Development Authority
EDS	Environmental & Development Services
EHR	Emergency Home Repair
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
Equip	Equipment
EVRIFA	Eastern Virginia Regional Industrial Facility Authority
FCC	Federal Communications Commission
FEMA	Federal Emergency Management Agency
FLS	Fire and Life Safety
FSS	Family Self Sufficiency
FTE	Full-time equivalent
GAAP	Generally Accepted Accounting Principles
GAS	Government Accounting Standards
GASB	Government Accounting Standards
GIS	Geographic Information System
GS	General Services
GWCTA	Greater Williamsburg Chamber & Tourism Alliance
GWP	Greater Williamsburg Partnership
HAVA	Help America Vote Act
HCVF	Housing Choice Voucher Program
HERSA	Health Resources and Service Administration
HMGP CRS	Hazard Mitigation Grant Program - Community Rating System
HPI	Housing Partnerships Incorporated
HPRP	Homelessness Prevention and Rapid Re-housing Program
Hpt Rds	Hampton Roads
HR	Hampton Roads
HRCCS	Hampton Roads Clean Community System
HREDA	Hampton Roads Economic Development Alliance
HRIMT	Hampton Roads Incident Management Team
HRMMRS	Hampton Roads Metropolitan Medical Response System
HRPDC	Hampton Roads Planning District Commission
HRPDC MMRS	Hampton Roads Planning District Commission Metropolitan Medical Response System
HRSD	Hampton Roads Sanitation District
HRTPO	Hampton Roads Transportation Planning Organization
HTBAC	Historic Triangle Bicycle Advisory Committee
HTSC	Historic Triangle Senior Center
HVAC	Heating, Ventilating and Air Conditioning
IBNR	Incurred But Not Reported
INFOR	A work order, asset tracking and procurement system
ISDN	Integrated Services Digital Network
IT	Information Technology
IVR	Interactive Voice Response
JAG	Justice Assistance Grant
JCC	James City County
JSI	John Snow Incorporated
Juv	Juvenile
J&DR	Juvenile and Domestic Relations Court
KRONOS	Time and attendance management system

Acronyms

TERM	STANDS FOR
MGMT	Management
MHz	Megahertz
MOU	Memorandum of Understanding
MR	Mental Retardation
NASA	National Aeronautics and Space Administration
NASD	National Association of Dealers
New Qtr Pk	New Quarter Park
NFPA	National Fire Protection Association
NNWW	Newport News Waterworks
NOAA	National Oceanic & Atmospheric Administration
OCE	Printing, plotting, scanning system
OEMS	Office of Emergency Medical Services
OPEB	Other Post-Employment Benefits
OVW	Office on Violence Against Women
PAA	Peninsula Agency on Aging
PA2OT/TA	P A Two Zero is the Headstart Code for Headstart Training and Technical Assistance
P-Card	Purchasing Card (credit card)
PK	Park
PPACA	Patient Protection and Affordable Care Act
PPEA	Public-Private Education Facilities and Infrastructure Act
PPTRA	Personal Property Tax Relief Act
PR	Payroll
PT	Part-time
PTA	Parent Teacher Association
PTEAP	Program To Encourage Arrest Policies
PY	Prior Year
QLMS	Queens Lake Middle School
QSCB	Qualified School Construction Bonds
RAD	Rape Aggression Defense
R/E	Real Estate
RIA	Registered Investment Advisor
RPA	Resource Protection Areas
RSFA	Rescue Squad Assistance Fund
RWL	Riverwalk Landing
SAFER Grant	Staffing for Adequate Fire and Emergency Response Grant
SB942	Senate Bill 942
SCADA	Supervisory Control and Data Acquisition
SEAST	Southeast Rural Community Assistance Project
SEMAP	Section Eight Management Assessment Program
Skate R&R	Skate, Rattle & Roll
SHSP	State Homeland Security Program
SNAP	Supplemental Nutrition Assistance Program
SPCA	Society for the Prevention of Cruelty to Animals
SW	Sewer

TERM	STANDS FOR
MGMT	Management
MHz	Megahertz
Misc	Miscellaneous
TANF	Temporary Assistance to Needy Families
TMDL	Total Maximum Daily Load
TNCC	Thomas Nelson Community College
USDA	United States Department of Agriculture
VACO	Virginia Association of Counties
VAHMRS	Virginia Association of Hazardous Materials Response Specialists
VATF	Virginia Task Force
VDEM	Virginia Department of Emergency Management
VDFP	Virginia Department of Fire Programs
VDHR	Virginia Department of Historic Resources
VDOT	Virginia Department of Transportation
VDH	Virginia Department of Health
VEDP	Virginia Economic Development Partnership
VEPGA	Virginia Energy Purchasing Governmental Association
VFIRS	Virginia Fire Incident Reporting System
VHDA	Virginia Housing Development Authority
VIDA	Virginia Individual Development Account
VIEW	Virginia Initiative for Employment not Welfare
VJCCCA	Virginia Juvenile Community Crime Control Act
VLDP	Virginia Local Disability Program
VML	Virginia Municipal League
VMRC	Virginia Marine Resource Commission
VPPF	Virginia Pooled Financing Program
VPPSA	Virginia Peninsulas Public Service Authority
VPSA	Virginia Public School Authority
VRA	Virginia Resources Authority
VRS	Virginia Retirement System
VSMP	Virginia Stormwater Management Program
V-STOP	Stop Violence Against Women Grant in Virginia
VW	Victim-Witness
YC	York County
YCCC	York County Chamber of Commerce
YCSC	York County Sports Complex
YCSD	York County School Division
YPDSS	York-Poquoson Department of Social Services
WAR	Work-as-Required
WATA	Williamsburg Area Transit Authority
WIP	Watershed Implementation Plans
WHF	Williamsburg Health Foundation
Wmbg	Williamsburg
WYCG-TV	York County government television channel