

**York-Poquoson
Social Service Advisory Board
Minutes
Wednesday, December 16, 2020**

Present:

Board Members: Roy Staton, Chair
James Tucker, Vice-Chair
Michael Chandler
Carolyn Griffith
Lourdes Guidicelli-Gadea
Vivian McGettigan
Mary Ann Meyer

Other Attendees: Richard Verilla, Director
Margaret Mack-Yaroch, Director
Neil Morgan, Your County Administrator
Randy Wheeler, City Manager
Tedra Collins, Administrative Assistant to the Director
Burnette Hendricks, Assistant Director-Benefit Programs
Candace Mickelborough, Assistant Director-Services
Patti Alderman, Administrative Services Manager
Jennifer Bolden, Child Welfare Supervisor
Kendall Perry, Adult Services Supervisor
Tom Little, Administrative Analyst
Vicki Krusie, Self-Sufficiency Supervisor
Derrick Simmons, Benefit Supervisor
Claire Friedmann, Family Services Specialist
Elizabeth Miller, Family Services Specialist
Kathryn Stoyer, Family Services Specialist

Call to Order:

The meeting was called to order at 9:02 a.m. by Mr. Staton.

Ordering of the Agenda:

There were no changes to the agenda.

Public Comment Period:

Doing the current pandemic, this was a virtual meeting, each member joining remotely. Public notices advised those wishing to observe or participate in the meeting to contact Tedra Collins. No one contacted Ms. Collins. No public comments for this meeting.

Approval of Minutes:

Mr. Tucker made a motion to approve the minutes of the November 18, 2020, meeting. Ms. McGettigan seconded the motion. All approved; motion passed.

Personnel:

Ms. Hendricks, Assistant Director, introduced Derrick Simmons, Benefit Programs Supervisor. Mr. Simmons is supervising the intake division for benefit programs. Mr. Simmons previously worked at the Newport News Human Services, where he progressed from an Administrative assistant to a senior eligibility worker during the past four years. He has had nine years of

customer service as a team coach with APAC. Mr. Simmons is excited to be here to make good things happen at our agency.

Ms. Bolden, Family Services Supervisor, introduced Claire Friedmann, Elizabeth Miller, and Kathryn Stoyer, Family Services Specialists. Claire Friedmann began employment on December 1, 2020. She attended the University of Virginia for undergrad and graduated from VCU in May 2020 with a Master's Degree in social work. She is a child welfare stipend recipient. Ms. Friedmann interned at Albemarle County DSS and Richmond City, Department of Social Services.

Elizabeth Miller began on December 1, 2020. Ms. Miller graduated from Arizona State University in 2018 with a Bachelor's Degree in sociology, and within two months, started working in CPS. Ms. Miller came from the Accomack Department of Social Services, where she worked for two years as a CPS investigator, doing family assessments and prevention.

Kathryn Stoyer began on December 14, 2020. Ms. Stoyer received a Bachelor's Degree in social work from the University of Georgia and a Master's Degree in social work from the University of South Carolina. Ms. Stoyer stated, she has been working in child protection for over seven years.

Margaret Mack-Yaroch, the Director, introduced herself to the Board. Ms. Mack-Yaroch, most recently she was at Southeastern Virginia Training Center as Director of the Person Center Supports for the last five years. Having a total of twenty-eight years working in the human services profession, everything from infancy to geriatrics and advocacy and education. Ms. Mack-Yaroch brings extensive knowledge and experience.

Ms. Mack-Yaroch stated that everybody at the York-Poquoson Department of Social Services has been so welcoming. Ms. Mack-Yaroch thanked the Board for the opportunity to shadow Mr. Verilla until he retires. She is very impressed by everybody's level of expertise.

Mr. Staton asks each board member to introduce themselves to Ms. Mack-Yaroch briefly.

Mr. Staton is the chairperson for the Advisory Board. He has 40 years of government management experience and approximately twenty-nine years of active duty and reserve military experience.

Mr. James Tucker is the vice-chairperson for the Advisory Board. Mr. Tucker has had the pleasure of meeting Ms. Mach-Yaroch as he was on the Director Search Committee. Mr. Tucker is a retired educator with 33 years in public education and 10 years as a George Washington University professor.

Ms. Mary Ann Meyer is from Poquoson. She has had various job opportunities, and the latest is working for Peninsula Agency on Aging and volunteering at the Poquoson food pantry. She enjoys all those opportunities and enjoys being on this advisory board.

Ms. Carolyn Griffith, a former social work supervisor at York-Poquoson with twenty-two years of public social work experience. Ms. Griffith also worked at Hampton Department of Social Services. Ms. Griffith has a clinical private practice.

Ms. McGettigan has met with Ms. Mack-Yaroch several times during the hiring process. She is looking forward to working with Ms. Mack-Yaroch and introducing her to the other York County Department Heads. Ms. McGettigan hopes Ms. Mack-Yaroch enjoys her time at YPDSS.

Ms. Lourdes, a college professor at Christopher Newport University, welcomed Ms. Mack-Yaroch.

Mr. Michael Chandler was recently appointed to the board. He is a former Marine. He has a background in retail, is beginning a new career locally.

Presentation:

Ms. Kendall Perry, Adult Services Supervisor, gave an overview of Companion Services and Adult Foster Care. Companion Services is one of few mandated programs in adult services and is subject to federal and state funds availability. It's funded primarily through the social services block grant funding of 80% and has a 20% local match. Companion services are provided without cost to our clients. Several resources and services are provided along with Companion services. Adult day services is a central location where adults can go who need some supervision and support throughout the day. Prevention services provide goods or services to prevent abuse, neglect, or exploitation. Prevention funds are used for items such as medication purchases, emergency shelter, rent and utilities, clothing purchases, etc. These funds can pay for needed services as identified on our client service plans. The adult services program aims to assist the adults who remain in their homes and decrease institutional placement risk. These services decrease overall costs for long-term care in Virginia and ensure that appropriate services are provided to maximize self-sufficiency.

Companion Services utilize local home health companies. We recently added a local house cleaning company. Services are provided to clients who do not have anyone available to provide the service to them without cost. Several clients need assistance with grocery shopping, medication, errands, bathing, and meal preparation. Occasionally respite is provided to caregivers.

To qualify for Companion Services, a financial assessment is complete reviewing the client's gross income using the 50 percent state median income as the eligibility standard. A single individual income is two thousand two hundred and sixty-seven dollars a month. Resources are not counted. For a married couple, the income increases up by about seven hundred dollars. The Uniform Assessment Instrument (UAI) is used to assess the types of services. Services are approved for a minimum of 2 hours a week to a maximum of 10 hours a week.

The UAI is a 12-page instrument. It is a standardized assessment form that is used across the state and various programs. The form is required for all of the ongoing clients. The UAI provides an overall assessment of needs. It assesses housing, caregiver support, and daily activities. Seven target areas for approval: ambulation, mental status, environment, meal preparation, housekeeping, shopping or errands, and special needs.

Adult Foster Care (AFC) is a community-based contractual arrangement between the AFC provider, the client, and the local social services department. The provider allows the adult to move into their home. The agency completes a thorough assessment, and training provides the approved provider may care for up to 3 adults. Currently, the agency has one provider with one adult.

The Auxiliary Grant funds assisted living for individuals who are low income. This program is a community based contractual arrangement between the client, assisted living facility, and our local agency. The program criteria are age 18 and over with a disability or age 60. The gross income must be less than one thousand four hundred dollars a month. Auxiliary Grants are determined by benefits staff. The benefit worker recipients also receive Medicaid if they are approved.

Old Business:

The Advisory Board reviewed the meeting schedule for 2021. The meeting will be held on the 3rd Wednesday of each month at 9 a.m.

New Business:

Congregate Care Funding:

This is the initial change brought about by the Families First Prevention Services Act (FFPS). The FFPS is the most significant change in federal and state direction in child welfare since the Foster Care Act's revision back in the early 90s. The intent is to prevent children/youth from entering foster care. For those children/youth in the foster care system, the intent is to avoid residential placement other types of congregate care. Family homes have greater success than congregate placements.

The changes are as follows:

1. For Psychiatric Residential Treatment Facilities (PRTFs, formerly referred to as Level C).

A determination by DMAS will result in Medicaid becoming the sole payer of non-educational costs at the facility's approved Medicaid rate. Title IV-E will no longer be a payer for room and board and daily supervision. This change will be effective for billable days beginning July 1, 2021, for all foster care children in a PRTF. This change is likely to increase the local Medicaid match for this specific group of children. 2021, requires that title IV-E funds no longer be available to pay the room and board and daily supervision costs in facilities not designated as a Qualified Residential Treatment Program (QRTP). This change applies only to children in foster care placed in a TGH or CRF after the Family First implementation date (new placements and changes in placements). Children already in placement will be "grandfathered

2. For therapeutic group homes (TGH, formerly referred to as Level B) and DSS licensed group homes (CRF, formerly referred to as Level A)

The implementation of Family First, planned for July 1, "upon implementation; however, if that child moves to a new placement after the implementation, they will follow the Family First requirements and title IV-E funds can no longer be used. The non-Medicaid costs in a TGH and almost all CRF costs will shift, including a local match to CSA.

Statistical Reports:

Statistical Reports stand as submitted.

Director's Report:

No report

Next Board Meeting:

The next meeting will be held on January 20, 2021. This meeting will be virtual.

Adjournment:

Hearing no further business for discussion, Mr. Tucker motioned to adjourn the meeting and Ms. Guidicelli-Gadea second. Motion passed. The meeting adjourned at 10:36 a.m.

Respectfully submitted by:

Richard M. Verilla, Secretary

Historic Yorktown Design Committee

Minutes

November 19, 2020
Virtual Meeting
Zoom

Members Attending: Robert Hodson
Jose Longoria
Belinda Willis, alternate

Staff Attending: Earl W. Anderson, AICP

Mr. Anderson called the meeting to order at 7:00 PM and read the following statement:

This electronic remote meeting is being held pursuant to and in compliance with Ordinance No. 20-11(R), adopted by the York County Board of Supervisors June 16, 2020, pertaining to the continuity of County operations associated with the COVID-19 pandemic disaster. This meeting will be closed to in-person participation by the public. Public hearing comments could be made by participating in the zoom meeting and contacting Earl W. Anderson.

New Business

None

Minutes

The minutes of the August 19, 2020 meeting were approved unanimously.

Old Business

None

Applications for Certificates of Appropriateness

Application No. HYDC-182-20, Thomas E & Elizabeth Tragle III, 208 Bacon Street

Mr. Anderson stated that this application, submitted by Thomas and Elizabeth Tragle, seeks an approval for a new wood front yard fence along Bacon Street. The applicant's proposed design is described and depicted in the attached materials. The new fence will be visible from the main entry point to the Victory Monument and Yorktown as visitors drive up Zweybrucken Road. The fence to be installed by the applicant along the front property line

is consistent with this standard and compatible with other fence examples in the historic district. The proposed white paint color for the new fencing is part of the Yorktown Color Palette.

In staff's opinion, the proposed fence design and location is consistent with the Design Guidelines and compatible with the location in which it will be erected.

Staff recommends approval of this request.

Mr. Anderson asked if there were any questions for him or the applicants.

Mr. Longoria stated that the fence is very nice.

Ms. Weekley said the fencing matches the utility fence on the northeast side of the house nicely.

Mr. Hodson agreed.

Mr. Hodson moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to the drawings, narrative and other supplemental information received in the application.

By voice vote, the motion was approved unanimously.

Mr. Tragle apologized for it not being on the original plan submittal.

Application No. HYDC-183-20, Lida Angier Brock, 220 Bacon Street

Ms. Weekley recused herself from the case, as she lives on the property.

Mr. Anderson stated that this application, submitted by Lida Angier Brock, seeks an approval for a new six foot (6') back yard solid board fence along the back property line visible from Smith Street. The new fence will be visible from Smith Street. A British/Confederate earthworks does exist along the side and rear yard of the property. A scenic easement protects the earthworks from encroachment. A letter has been included from the National Park Service. The fence to be installed by the applicant near the rear property line and is consistent with other fence examples in the historic district. Though the Guidelines prefer a white fence color, the proposal to keep the fence in a natural state is not inconsistent with other solid board fencing in Yorktown.

The fence will be a new feature in the back yard of the property and will connect to the existing fence line to the north and will move straight across, then angle toward the existing gazebo on the southwestern corner, maintaining a ten foot (10') separation from the existing British/Confederate earthworks.

In staff's opinion, the proposed fence design and location is consistent with the Design Guidelines and compatible with the location in which it will be erected.

Staff recommends approval of this request.

Mr. Anderson asked if there were any questions.

Vice-Chair Hodson asked if there were any questions.

Ms. Brock clarified that the fence would be taller than what was shown in the picture and would have a third stringer across the back.

Mr. Robert Andrade stated that he had the property surveyed many years ago and he was unsure that the property markers were accurate.

Ms. Brock stated that they are planning to have a surveyor come out in the next two weeks and mark the property lines before they begin the project.

Mr. Andrade thanked her and said that was his only question.

Mr. Hodson asked if they would be using a pressure treated wood.

Ms. Brock said she was unsure if it would be pressure treated, but that the contractor said that they should let the wood weather for a time before applying a sealant to get the natural look they desired.

Mr. Hodson stated that this is only a comment and is only a suggestion for the construction. He said they should consider getting a true one inch board from the Gloucester Lumber Yard, so you don't get a warp on the boards. He felt this would also be more authentic for what you would see in a historical village.

Mr. Longoria stated that the narrative stated it would be white pine.

Ms. Weekley said that they really did not want it to be white as that would stand out too much. She said the vegetation along the property line and the Crepe Myrtles should block the view of most of the fence. She just did not like the look of the white fence.

Mrs. Willis moved approval of the application to find the proposal consistent with the Guidelines and that the application be approved, subject to the drawings, narrative and other supplemental information received in the application.

By voice vote, the motion was approved unanimously.

Staff Reports

None

Committee Requests

Mrs. Willis asked about the construction at Larry's Lemonade.

Mr. Anderson stated that staff had noted the concerns with Building Safety and they had placed a stop work order until they updated the building plans. They have come in and changed the plans to match those that the HYDC approved. It looks like they have modified the structure to show those approved designs.

Ms. Weekley asked about the handicap ramp at 232 Bacon Street.

Mr. Anderson said that a building inspector has been out to the property twice with no response at the door. They have also sent two letters to the property owner. It is on the violation list and the Building Safety division is following up on making them comply with the previous administrative approval. He had reached out to the son via phone and email with no response.

Mr. Longoria updated the Committee on the King's property. He said the attorneys have come to an agreement on reducing the deck size. He wanted to make sure the process is correct and that the Kings come to the Chischiak Watch Architectural Review Committee first before any approvals are received from the HYDC or the County.

Mr. Anderson stated that he ran the information by the Zoning Administrator and she felt that since it was a reduction to what was approved she could issue an administrative approval for the reduction.

Mr. Hodson suggested that since it would not have any new architectural changes the administrative approval would be the best process.

There being no further business to come before the Committee, the meeting was adjourned at 7:23 pm.

Respectfully Submitted,
Earl W. Anderson, Secretary

Approved by HYDC: 