

SENIOR CENTER OF YORK (SCY)
YORKTOWN, VIRGINIA
ZOOM BOARD MEETING
Wednesday, August 26, 2020
10 AM

Call to order at 10:03 a.m. by Carol Scott, Chairperson, and facilitator at this meeting. There were no guests. A quorum of members is met for today's meeting.

Roll Call by Dee Davis:

Board members present: Cheryl Nelson Barnard, Lynda Bush, Arlene Connell, Viana Dail, Dee Davis, Brian Fuller, Erika Mitchell, Buck Rodgers, Carol Scott, Cindy Slominski, Betty Titus

Board members not present: Nancy Geary, Bill Massey, Tom McNamara, Pinky Gill, Bob Santillan

Staff members present: Lynne McMullen, Minnie Sippio

Staff members not present: Gerald Patesel

1. Approval of Minutes

Lynne McMullen sent all board members the July minutes via post or email. Erika Mitchell proposed that the July Board minutes be approved and Buck Rodgers made the second motion. Approval was made by all board members.

2. Financial Reports

A. Senior Center of York

Lynne McMullen reported that the York County Arts Commission made two donations of \$200 for 2019 and 2020. The next Treasurer's Report will reflect the August donation. A motion was made by Dee Davis to approve the July SCY Treasurer's report and the motion received a second motion from Buck Rodgers. All board members were in favor of approval.

3. Committee Reports

A. Center Facility Operations

In response to questions posed at the July Board meeting regarding responsibility for window cleaning at the SCY, Lynne McMullen stated that

any window areas that could be reached by staff would be cleaned by staff and that unreachable areas would need to be cleaned by a contracted service. The window film is on hold as part of the COVID-19 budget reductions.

B. Programs

Lynne McMullen reported that on September 9, 2020 the SCY would begin a soft opening of the center for a few limited activities during a limited time period. Members of the quilting, knitting, crocheting and art groups were contacted to determine their participation. These programs will be scheduled from 10 a.m. to 2 p.m. and only those who pre-register will be allowed into the building. No drop-in visitors will be allowed in order to manage the number of people in the building and safe spacing requirements. Requirements for face masks and social distancing will be reviewed for participants. Upon entrance to the facility temperatures will be checked and a wellness survey conducted. No equipment will be shared during the activities and tables and seats will be cleaned between use. A protective guard is in place at the reception during registration. Board members will receive a flyer for these September activities.

C. Health Programs

Minnie Sippio reported that the SCY Health Fair and Safety Summit are cancelled. Conducting flu shots at the SCY is questionable. Both Riverside and Sentara health systems will not conduct flu shots clinic at the SCY. Mrs. Sippio will see if there are other options. In the meantime, the Senior Center will refer patrons to pharmacies or other places. On September 25, the movie, "I'll Be Me" featuring Glen Campbell and his family's journey with Alzheimers will be shown at the SCY. Jo Conese, long-time patron of the SCY and Dining Club turned 102 years old. On July 18, a drive-by celebration by staff and others to her home was conducted to recognize this special day.

D. Peninsula Aging on Aging

Lynne McMullen reported on information that Gerald Patesel e-mailed her. PAA continues to monitor the COVID situation day by day. A timetable to reopen the dining clubs is still up in the air as there are many variables to consider. One thing we have begun with congregate clients is teleconference bingo. Clients are given bingo cards and number covers. They call in on Tuesday and Thursday morning to play. So far we have averaged about 12 callers each day. Ms. Conese of the Senior Center Dining Club has played and won several games. Carol Scott noted that PAA has an informative newsletter

that anyone can request be sent to them. It was recommended that the SCY be on their mailing list so that the newsletter can be available to interested patrons.

E. York County

Brian Fuller reported that the County Parks and Recreation and Extension office will re-open to the public on September 1. The County Administrative Offices will open late September as they are currently under construction and closed for the contractors. The Board of Supervisors will conduct their first in person September 15 meeting since the virus due to topics needing public comments. The York County libraries are open with CDC guidelines being met with user respect. Also Parks and Recreation is beginning to make considerations for the 2021-2022 fiscal year. Due to lack of revenue typically gained during the summer months of 2020, planning for future services will need to be addressed. To help with the problems faced due to less revenue, York County has received 13 million dollars in the Cares Act funding.

This funding comes with strict requirements and rules for how the money can be spent. The Finance Department is seeing what personal property equipment (PPE) items are eligible for reimbursements such as protective glass at reception desks. The Sheriff's Office will be reimbursed for essential items which will free up monies for other items and areas. A positive example of how funding can be used for Parks and Recreation is to expand the "pass system" in RecTrac, the computer program used to register patrons. This electronic system will streamline data collection for registration and activity use at the SCY. It will help with timely reports and being able to better study trends in participation.

Old Business

- A. Lynne McMullen is contacting St. Mark Lutheran Church to determine if the Pandolfi concert is still scheduled in November. Also, the Center's fundraiser has been cancelled.

New Business

- A. The next Zoom Board meeting is September 9, 2020 at 10a.m.

Announcements – Rick Smethurst is being honored with a drive-by retirement event, recognizing him for 35 years of service with the County! All board members are invited to the event on Monday, August 31, at 3 p.m. at the McReynold's Sports Complex. (MAC) If you need more info, let Lynne McMullen know.

Carol Scott announced today's meeting is concluded. A motion to adjourn the meeting was made by Erika Mitchell and the second motion made by Dee Davis. All members were in favor. The meeting was adjourned at 10:45 a.m. by Carol Scott.

SENIOR CENTER OF YORK (SCY)
YORKTOWN, VIRGINIA
ZOOM BOARD MEETING
Wednesday, July 8, 2020
10:00 AM

Call to order at 10:05 a.m. Carol Scott, Chairperson requested that Buck Rodgers Vice Chair, facilitate the meeting.

Roll Call by Dee Davis

Board members present: Cheryl Nelson Barnard, Lynda Bush, Arlene Connell, Viana Dail, Dee Davis, Erika Mitchell, Nancy Geary, Pinky Gill, Buck Rodgers, Bob Santillan, Carol Scott, Cindy Slominski, Betty Titus

Board members not present: Brian Fuller, Bill Massey, Tom McNamara

Staff members present: Lynne McMullen, Gerald Patesel

Staff members not present: Minnie Sippio

Lisa Hanks from York County Parks and Recreation Department was a visiting guest. Sheri Newcomb, from York County filling in for Brian Fuller.

1. Approval of Minutes

All board members received the June Board minutes for review prior to the July Board meeting. Viana Dail made a motion to approve the June minutes. Erika Mitchell made the second motion and board members approved.

2. Financial Reports

A. Peninsula Agency on Aging (PAA)

Gerald Patesel reported there would be no more need for fiscal reports to the SCY due to new contract agreements between PAA and York County.

B. Senior Center of York

The Senior Center 2021 Budget was adopted and all board members have a copy. A current Treasurer's report will be mailed out to board members in a couple of weeks.

3. Committee Reports

A. Center Facility Operations

Lynne McMullen stated there was nothing new to report this month. Buck Rodgers posed the question of who is responsible for cleaning the SCY windows? Mr. Rodgers wanted to know if York County maintenance or the shopping center property owners are responsible for the upkeep in cleaning the windows and making sure the sidewalks are clear? Carol Scott asked if there was an update for the status of the new window films for the windows. Ms. McMullen will follow up with the inquiries.

B. Programs

Ms. McMullen reports that the center continues to receive calls concerning taxes with the federal deadline extended. One caller asked for the AARP on-line tax link to be sent to her so she could complete her taxes and another caller asked about her stimulus check. A representative from AARP and Liberty Tax spoke with the patron. There is still no opening date for the SCY, but a re-opening plan is being developed. Ms. McMullen has been in contact with other surrounding centers, the library, and with patrons to learn more about their plans and regarding their comfort levels in potentially returning to the SCY.

In June, the SCY became a satellite voting site for the Republican primary elections and the day went smoothly. The Center was also used for County staff training and is currently being used for an art camp this week.

Ms. McMullen presented possible re-opening plans and what it might look like for August or September. The typical precautions for COVID 19 safety are included in the plan along with changes in how activities would flow. The knitting, quilting, and bingo groups might be the first to participate in a slow re-opening. The groups would use one-time materials and supplies in Bingo and only their own personal materials and supplies in the quilting/sewing groups to eliminate multiple contact use. A limited number of participants would be allowed into the facility at specific times. Spacing of furniture, access to other parts of the building, and cleaning would also need to be addressed. Social distancing, wearing masks, hand washing, call ahead for appointments, one entry way and temperature checks were some of the examples of precautions the Center would take. Patrons would be given the new rules for participation and compliance would be ensured by staff. There was also discussion about holding programs outside as the weather gets cooler in the fall. Bob Santillan said

he would again canvas the War Stories and Pizza group for their comfort level in meeting. The question was also raised about the County's attorney and liability waivers in the midst of COVID 19 cases? Board members continue to have many questions, concerns, input and comments.

C. Health Programs

Lynne McMullen reported that the SCY Health Fair is scheduled for Tuesday, September 29, from 9 a.m. to 12:30 p.m. The SCY Dining Club has a member turning 102 this month and Ms. McMullen will talk with Minnie Sippio about how it will be recognized.

D. Peninsula Aging on Aging

Gerald Patesel reported that PAA staff is mostly working from home. Meals on Wheels and transportation services continue as usual. No date for reopening the dining clubs has been set. Much will depend upon the facilities where the clubs are located. Mr. Patesel has been working on a plan for reopening the dining clubs that is going to require a lot of tricky logistics in order to ensure everyone's safety. Next week a teleconference bingo game will begin with some of the dining club clients. PAA is still doing weekly check-in calls for all of their clients.

E. York County

Sheri Newcomb represented York County in the absence of Brian Fuller and there was nothing to report.

Old Business

The Thomas Pandolfi concert is still scheduled for November and the SCY Fundraiser is pending.

New Business

- A. Buck Rodgers made a motion that the Board meet in August when they typically do not, due to possible re-opening events. Viana Dail made a second motion and all board members were in favor.
- B. Next Zoom Board meeting will be Wednesday, August 12, at 10 a.m.

Announcements – we have concluded business for the July Board meeting.

A motion to adjourn was made by Erika Mitchell and the second motion made by Bob Santillan. All members were in favor. The meeting was adjourned at 11:02 a.m. by Buck Rodgers.

SENIOR CENTER OF YORK (SCY)
YORKTOWN, VIRGINIA
ZOOM BOARD MEETING
Wednesday, September 9, 2020
10 AM

Call to order at 10:10 a.m. by Carol Scott, Chairperson, and facilitator at this meeting. There were no guests. A quorum of members is met for today's meeting.

Roll Call by Dee Davis:

Board members present: Lynda Bush, Arlene Connell, Viana Dail, Dee Davis, Brian Fuller, Erika Mitchell, Pinky Gill, Buck Rodgers, Bob Santillan, Carol Scott, Cindy Slominski,

Board members not present: Cheryl Nelson Barnard, Nancy Geary, Bill Massey, Tom McNamara, Betty Titus

Staff members present: Lynne McMullen

Staff members not present: Gerald Patesel, Minnie Sippio

1. Approval of Minutes

Lynne McMullen sent all board members the August minutes via post or email. Erika Mitchell proposed that the August board minutes include a correction to the misspelled word, *Agency*. A second motion was made by Buck Rodgers. Approval was made by all board members.

2. Financial Reports

A. Senior Center of York

Arlene Connell reported that work is currently being done on the annual audit for the SCY fiscal records. The results of the audit report will be included at our next meeting.

3. Committee Reports

A. Center Facility Operations

Lynne McMullen placed a work request to check the smoke detectors and alarm system.

B. Programs

Lynne McMullen reported that the "soft opening" of the center began this morning with ping pong games and bingo and an art group session will occur this afternoon. Members of the quilting, knitting and crocheting groups have registered for sessions next week. As of today, two patrons have registered for the "Paint Nite" session. Minnie Sippio has assisted with giving temperature checks, wellness surveys, and reviewing information

items pertaining to the Center including remaining in the area of their activity session. Tracy Greene is helping out at the Center's front desk by taking and entering registrations in *Rec-Trac*, the computer system that tracks our activities and programs. A "Birthday Bash" at the SCY is scheduled for October 23.

C. Health Programs

The "I'll Be Me," movie is scheduled for viewing on September 25, at 1 p.m. Minnie Sippio is arranging a program on Medicare updates to be scheduled. The neighborhood pharmacies are currently giving the flu shot. Rite Aid is currently out of the 200 high dose supply that they had received but expect more later. The Peninsula Health Department is in the planning stages of giving flu shots; they will be by appointment only, call 594-7410 if you are interested. Mrs. Sippio continues to monitor the wellness of SCY Dining Club members through her contacts. Information regarding flu shots was also shared by board members and staff. These health information items will be conveyed to patrons as we receive more details.

D. Peninsula Agency on Aging

No report available

E. York County

Brian Fuller reported that York County offices are gradually returning to more operations. Parks and Recreation is slowly returning to programs. Also, there were three virtual summer concerts and three outdoor concerts are scheduled for the fall on Friday nights at the Riverfront. In order to control the number of people attending, tickets will be required and can be obtained on-line from the York County Government website at www.visityorktown.org; and tickets can be printed off. York County event staff are ironing out the logistics, and will monitor distance spacing, the wearing of masks and more based on the CDC and the governor's guidelines. The Market Days have been extended and the Wine Festival is cancelled.

Old Business

- A. Lynne McMullen reported that the Pandolfi concert that is done in collaboration with St. Marks Lutheran Church has been cancelled.

New Business

- A. Bob Santillan, facilitator for the "War Stories and Pizza" group, announced that their group may consider meeting in the near future.
- B. The next Zoom Board meeting is October 14, 2020 at 10a.m.

Announcements

Carol Scott announced today's meeting is concluded. A motion to adjourn the meeting was made by Lynda Bush and the second motion made by Bob Santillan. All members were in favor. The meeting was adjourned at 10:35 a.m. by Carol Scott.