

Adopted
Annual Budget
Fiscal Year 2015



Adopted Annual Budget - Fiscal Year 2015
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York County Principal Officials

Board of Supervisors



Donald E. Wiggins, Chairman



Thomas G. Shepperd, Jr., Vice Chairman



Walter C. Zaremba



Sheila S. Noll



George S. Hrichak

Constitutional Officers

Clerk of the Circuit Court
Commissioner of the Revenue
County Treasurer
Commonwealth's Attorney
Sheriff

Lynn S. Mendibur
Ann H. Thomas
Deborah B. Robinson
Benjamin M. Hahn
J. D. Diggs

County Officials

County Administrator
County Attorney
Assistant County Administrator
Deputy County Administrator
Director of Community Services
Director of Environmental and Development Services
Director of General Services
Fire Chief
Controller

James O. McReynolds
James E. Barnett
J. Mark Carter
Vivian A. Calkins-McGettigan
Laurie Blanton-Coleman
John Hudgins
Mark Bellamy
Stephen P. Kopczynski
Sharon B. Day



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of York
Virginia**

For the Fiscal Year Beginning

July 1, 2013

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **County of York, Virginia** for its annual budget for the fiscal year beginning **July 1, 2013**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 6th day of May, 2014:

<u>Present</u>	<u>Vote</u>
Donald E. Wiggins, Chairman	Yea
Thomas G. Shepperd, Jr., Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
George S. Hrichak	Yea

On motion of Mrs. Noll, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO APPROVE THE BUDGETS AND APPROPRIATE FUNDS FOR THE COUNTY OF YORK AND THE YORK COUNTY SCHOOL DIVISION FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, AND ENDING JUNE 30, 2015

WHEREAS, the County Administrator has submitted to the York County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2014, and ending June 30, 2015, which has been reviewed by the Board of Supervisors; and

WHEREAS, it is necessary to adopt said budget and appropriate sufficient funds to cover the requirements included therein; and

WHEREAS, the Board of Supervisors, in exercising its independent judgment and in concert with the York County School Board, has considered the school's annual operating budget; and

WHEREAS, after considering the availability of local funds, approval of the York County School Board's fiscal year 2015 educational budget is based upon funding from the federal government in the amount of \$14,531,509; from the state government in the amount of \$59,462,520; from the local appropriations in the amount of \$50,914,444; and other local revenues in the amount of \$1,624,372;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 6th day of May, 2014, that the fiscal year 2015 annual budget of the York County School Division for school operations in the amount of \$126,532,845 be, and is hereby, approved subject to and contingent upon the availability of funds as indicated in the preamble hereto.

BE IT FURTHER RESOLVED that the annual budget in the sum of \$4,961,984 for fiscal year 2015 be, and is hereby, approved for the operation of food service programs for purposes authorized and approved by the York County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that an annual appropriation in the sum of \$12,780,000 for fiscal year 2015 be, and is hereby, made for school capital projects.

BE IT STILL FURTHER RESOLVED that the fiscal year 2015 annual budget for the County of York be, and is hereby, adopted as proposed on this date.

BE IT STILL FURTHER RESOLVED that the following annual appropriations for fiscal year 2015 be, and are hereby, made in the General Fund for the following functions:

<u>Function</u>	<u>Amount</u>
General Administration	2,239,109
Judicial Services	2,742,508
Public Safety	30,493,583
Environmental & Development Services	3,774,554
Finance & Planning	8,733,356
Education & Educational Services	61,427,596
Human Services	3,467,229
General Services	6,582,238
Community Services	2,923,712
Capital Outlay, Fund Transfers & Non-Departmental	10,067,245
Total General Fund	<u>\$ 132,451,130</u>

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer the appropriations in the General Fund Non-Departmental function to the related categories in the various General Fund functions.

BE IT STILL FURTHER RESOLVED that the appropriation of the transfer of one-half (1/2) of the actual meals tax collections to the Water and Sewer Utility Funds and Stormwater Management Fund be, and is hereby, adjusted in the General Fund to effect the funding for County water, sewer and stormwater projects.

BE IT STILL FURTHER RESOLVED that the appropriation of the transfer of an amount equal to actual revenues received as a result of the three percent (3%) increase in the Transient Occupancy Tax rate to the Tourism Fund be, and is hereby, adjusted in the General Fund to effect the funding for tourism and travel related activities.

BE IT STILL FURTHER RESOLVED that the \$61,427,596 appropriated above from the General Fund for Education and Educational Services, includes \$50,914,444 for the local contribution to the School Division for support of the School operating budget and, of this amount \$49,779,794 is appropriated as a non-categorical appropria-

tion to be allocated among the various school operating categories as the School Board deems necessary and \$1,134,650 is appropriated to the Operation and Maintenance Category for continuation of the School Grounds Maintenance Agreement, dated July 20, 2010, as adopted by the York County Board of Supervisors and the York County School Board.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$3,031,200 for fiscal year 2015 be, and is hereby, made in the Tourism Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Tourism Fund be, and is hereby, adjusted if and when additional revenues from the transient occupancy taxes become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$6,232,426 for fiscal year 2015 be, and is hereby, made in the Social Services Fund for the operation of the York/Poquoson Department of Social Services.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Social Services Fund be, and is hereby, adjusted if and when additional federal and/or state funds or local contributions become available or are reduced. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$9,000 for fiscal year 2015 be, and is hereby, made in the Law Library Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,397,990 for fiscal year 2015 be, and is hereby, made in the Children and Family Services Fund for the operation of the Head Start and the United States Department of Agriculture (USDA) Programs.

BE IT STILL FURTHER RESOLVED that the annual appropriations of the Head Start and USDA Programs be, and are hereby, adjusted if and when additional federal and/or state funds or local contributions become available or are reduced. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,100,300 for fiscal year 2015 be, and is hereby, made in the Community Development Authority Revenue Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Community Development Authority Revenue Fund be, and is hereby, adjusted if and when additional revenues from general property taxes, other local taxes, special assessments and interest income become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$2,583,636 for fiscal year 2015 be, and is hereby, made in the County Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$17,205,609 for fiscal year 2015 be, and is hereby, made in the School Debt Service Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,090,887 for fiscal year 2015 be, and is hereby, made in the Stormwater Management Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$3,907,500 for fiscal year 2015 be, and is hereby, made in the County Capital Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$255,800 for fiscal year 2015 be, and is hereby, made in the Workers' Compensation Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$4,476,152 for fiscal year 2015 be, and is hereby, made in the Vehicle Maintenance Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$1,955,558 for fiscal year 2015 be, and is hereby, made in the Other Post-Employment Benefits Fund.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Other Post-Employment Benefits Fund is hereby, adjusted for changes in the annual cost based on the actuarial valuations. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$10,172,976 for fiscal year 2015 be, and is hereby, made in the Health & Dental Insurance Fund.

BE IT STILL FURTHER RESOLVED that the following appropriations for fiscal year 2015 be, and are hereby, made in the Enterprise Funds:

<u>Fund</u>	<u>Amount</u>
Solid Waste Management Fund	\$ 4,434,095
Water Utility Fund	\$ 383,541
Sewer Utility Fund	\$ 13,175,214
Yorktown Operations Fund	\$ 95,509
Regional Radio Project Fund	\$ 2,919,984

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Yorktown Operations Fund be, and is hereby, adjusted if and when additional revenues from docking fees become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Regional Radio Project Fund be, and is hereby, adjusted if and when additional revenues from air time usage, reimbursements for maintenance and other sources become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the County Treasurer, upon receipt of a written order from the County Administrator, is authorized to advance monies between the several County funds under her custody provided, however, that the total advanced to any particular fund, plus the amount of monies disbursed from that fund, does not exceed the annual appropriation of said fund.

BE IT STILL FURTHER RESOLVED that, the County Administrator shall be, and is hereby, authorized to do all things necessary to apply for federal and state library aid and in addition, the annual appropriation for library operations be, and is hereby, adjusted for all funds received under this program in accordance with the recommendations of the York County Library Board.

BE IT STILL FURTHER RESOLVED that, upon receiving notice of grant or program opportunities offered by various federal, state, local and other outside organizations, the County Administrator or his designee be, and is hereby designated as the agent to execute the necessary grant or program application and other documentation, unless the terms of the grant or program require specific actions by the Board, to give such assurances as may be required by the agreement subject to approval as to form by the County Attorney and to provide such additional information as may be required by the awarding organization. In addition, the funding awarded, not to exceed \$50,000, shall be, and is hereby, appropriated to the applicable functional area.

BE IT STILL FURTHER RESOLVED that interest earned on grant and program awards received from federal, state, local and other outside organizations be, and is hereby, appropriated to the appropriate functional area to be expended in accordance with guidelines as established by the organizations.

BE IT STILL FURTHER RESOLVED that additional funds received for various County programs, including contributions and donations, be, and are hereby, appropriated for the purposes established by each program.

BE IT STILL FURTHER RESOLVED that funds received for the off-duty employment by deputy sheriffs program be, and hereby are, appropriated in the General Fund to cover the costs of the program.

BE IT STILL FURTHER RESOLVED that additional funds received for the Medic Transport Fee Recovery be, and hereby are, appropriated in the General Fund to cover the costs of the program.

BE IT STILL FURTHER RESOLVED that funds received from the Federal Emergency Management Agency (FEMA) for reimbursements for expenses incurred as a result of unusual or infrequent events not to exceed \$50,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that funds received through insurance claims for damages incurred to County property as a result of unusual or infrequent events not to exceed \$50,000 per incident be, and are hereby, appropriated under this program to the appropriate functional area.

BE IT STILL FURTHER RESOLVED that upon receipt of written notification from the State Compensation Board of additional funds for the Constitutional Officers (Commonwealth's Attorney, Sheriff, Clerk of Court, Treasurer, and Commissioner of the Revenue) be, and are hereby, appropriated in the General Fund to be expended in accordance with guidelines as established by the state government.

BE IT STILL FURTHER RESOLVED that the annual contributions that are in excess of \$50,000, which are hereby appropriated, shall be disbursed on a semi-annual basis with the amount disbursed not to exceed one-half of the total appropriation, unless otherwise agreed upon. Contributions to the York County School Division and the York/Poquoson Department of Social Services are exempt from this limitation. In addition, the County Administrator may require written reports on how the previous allocation(s) was/were spent before any future disbursements are made.

BE IT STILL FURTHER RESOLVED that the monies be, and are hereby, appropriated for fiscal year 2015 in the various funds for the purpose of liquidating encumbered purchase transactions and for continuing capital and special projects as of June 30, 2014, not to exceed the applicable fund balance/net assets/net position as recorded in the County's audited accounting records. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer funds within appropriation functions. These transfers may be made to allow the disbursement of funds for unanticipated costs incurred in daily County operations.

BE IT STILL FURTHER RESOLVED that the County Administrator, Controller and Chief of Budget and Financial Reporting be, and are hereby, the authorized signers for the Financial and Management Services petty cash account available to allow for emergency purchases necessary in daily County operations.

A Copy Teste:


Mary E. Simmons
Deputy Clerk

BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 6th day of May, 2014:

<u>Present</u>	<u>Vote</u>
Donald E. Wiggins, Chairman	Yea
Thomas G. Shepperd, Jr., Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
George S. Hrichak	Yea

On motion of Mr. Hrichak, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO ADOPT THE FISCAL YEAR 2015-2024 CAPITAL IMPROVEMENTS PROGRAM AS A LONG-RANGE PLANNING DOCUMENT

WHEREAS, in consideration of materials received from the departments and agencies of the County and direction from the Board of Supervisors, the County Administrator has developed a Proposed Fiscal Year 2015-2024 Capital Improvements Program; and

WHEREAS, the Capital Improvements Program serves as a long-range planning document subject each year to review and approval of funding by the Board of Supervisors; and

WHEREAS, such review has been completed for the fiscal year 2015-2024 Capital Improvements Program;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 6th day of May, 2014, that the County Administrator's proposed Fiscal Year 2015-2024 Capital Improvements Program be, and is hereby, adopted.

A Copy Teste:


Mary E. Simmons
Deputy Clerk

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BOARD OF SUPERVISORS
COUNTY OF YORK
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 6th day of May, 2014:

<u>Present</u>	<u>Vote</u>
Donald E. Wiggins, Chairman	Yea
Thomas G. Shepperd, Jr., Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
George S. Hrichak	Yea

On motion of Mr. Shepperd, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO DESIGNATE A PORTION OF THE REAL
PROPERTY TAX FOR SCHOOL PURPOSES

WHEREAS, Public Law 874 enacted by the 81st Congress, and codified in 20 U.S.C. Sections 236 to 241-1 and 242 to 244 (hereinafter "the Act"), provides for federal financial assistance to local educational agencies in areas affected by federal activities; and

WHEREAS, approximately thirty-eight percent (38%) of the land area of York County is controlled by the federal government, which entitles the York County School Division to financial assistance under Section 2 of the Act, as administered pursuant to U. S. Department of Education regulations governing distribution of financial aid authorized by the Act, 34 CFR Part 222, Subpart J; and

WHEREAS, the York County School Division is a fiscally dependent local educational agency under these U. S. Department of Education regulations; and

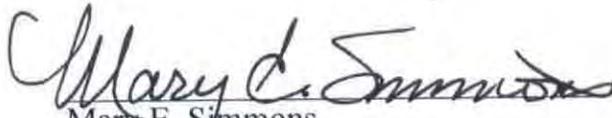
WHEREAS, 34 CFR Section 222.3, Definitions, provides that for a fiscally dependent local educational agency, the local real property tax rate for school purposes can be defined as "that portion of a local real property tax rate designated by the general government for school purposes"; and

WHEREAS, the York County Board of Supervisors finds it to be in the best in-

terest of the citizens of York County to designate a portion of the local real property tax rate for school purposes in conformance with 34 CFR Section 222.3;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 6th day of May, 2014, that, for Fiscal Year 2015, a portion of the York County, Virginia, local real property tax rate equal to fifty seven and seven tenths cents (\$0.577) per \$100 of valuation be, and is hereby, designated for school purposes as provided in 34 CFR Section 222.3.

A Copy Teste:



Mary E. Simmons
Deputy Clerk

BOARD OF SUPERVISORS
 COUNTY OF YORK
 YORKTOWN, VIRGINIA

Ordinance

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 6th day of May, 2014:

<u>Present</u>	<u>Vote</u>
Donald E. Wiggins, Chairman	Yea
Thomas G. Shepperd, Jr., Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
George S. Hrichak	Yea

On motion of Mr. Zaremba, which carried 5:0, the following ordinance was adopted:

AN ORDINANCE TO IMPOSE TAX LEVIES UPON TANGIBLE PERSONAL PROPERTY, UPON MACHINERY AND TOOLS, UPON MOBILE HOMES, AND UPON REAL ESTATE FOR THE CALENDAR YEAR 2014, AND TO PRORATE TAXES ON MOBILE HOMES AS AUTHORIZED BY SEC. 58.1-3001 OF THE CODE OF VIRGINIA

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for the County of York for calendar year 2014 beginning January 1, 2014, and ending December 31, 2014; and

WHEREAS, the Board has duly advertised and held a public hearing on the subject tax levies;

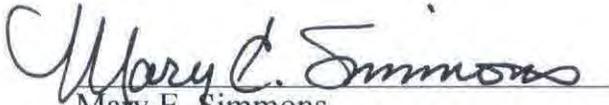
NOW, THEREFORE, BE IT ORDAINED by the York County Board of Supervisors this the 7th day of May, 2014, that the following County tax levies be, and they hereby are, imposed for the calendar year 2014:

<u>Class of Property</u>	<u>Rate Per \$100 of Assessed Valuation</u>
1. Real Estate	0.7515
2. Tangible Personal Property	4.00

- | | | |
|----|--|--------|
| 3. | Tangible Personal Property—
for one vehicle owned by a
disabled veteran | 1.00 |
| 4. | Machinery and Tools | 4.00 |
| 5. | Vehicles without motive
power, used or designed to be
used as manufactured homes as
defined in Section 36-85.3 of
the Code of Virginia | 0.7515 |
| 6. | Boats or watercraft
weighing five tons or more | 1.00 |

BE IT FURTHER ORDAINED that if a mobile home is delivered or moved to York County after January one of any year and used as a place of full-time residence by any person, the Commissioner of the Revenue shall assess and quarterly prorate any property taxes which would have been collectible had such mobile home been situated within York County on January one of that year.

A Copy Teste:


Mary E. Simmons
Deputy Clerk

County Administration

County Administrator

James O. McReynolds



Administrative/Legislative Services
Economic Development
Real Estate Assessment
Public Information
Planning

May 6, 2014

The Honorable Chairman and Members
York County Board of Supervisors
224 Ballard Street
Yorktown, Virginia 23690-0532

Dear Members of the Board:

Subject: County Administrator's Budget Message - FY2015

I am pleased to submit the Fiscal Year 2015 Adopted Budget, which represents the culmination of seven months of staff effort. The development of this budget included some difficult, but necessary decisions as the County continues to face economic challenges. Since the budget call on October 1, 2013, we have worked with the requesting departments and agencies to develop a balanced budget that emphasizes the top priorities of the Board of Supervisors.

The Adopted Budget:

- . is balanced as required by law,
- . includes no change in the real estate tax rate (\$0.7515 per \$100 of assessed value),
- . reflects a General Fund (operating) budget that is 1.8% higher than the fiscal year 2014 budget,
- . provides an increase of \$880,000 or 1.8% in local funding for the School Operating Budget and level funding for School Debt Service, which fully funds the School Division's Capital Improvements Program, and
- . delivers a comprehensive compensation package that adjusts for rate changes in the Virginia Retirement System and health and dental insurance plans, and provides a 3% market adjustment.



In order to help put the budget into proper perspective, I would like to provide some background information. The budget process involves a coordinated effort by Department Directors, the Budget and Financial Reporting Division and the County Administrator to prioritize expenditure requests and implement specific funding decisions made by the Board. The budget process is a continuous, ever-changing cycle that starts with guidance from the Board of Supervisors and, in turn, from the County Administrator. The Board typically establishes guidelines at the beginning of the budget process.

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A Hampton Roads Community



Focusing on needs-based budgeting, staff does not take last year's budget and simply add or subtract a certain percentage to come up with the next year's budget. Every year is different, and every line is scrutinized to make sure the County is funding the necessary projects, programs, and personnel. Though departments do have data from past years' budgets to work with, each budget starts with a clean slate, and every expenditure must be fully justified.

In York County, the budget serves three purposes. First, as a policy document, the budget represents the implementation of the Board's policy setting in the form of specific funding decisions.

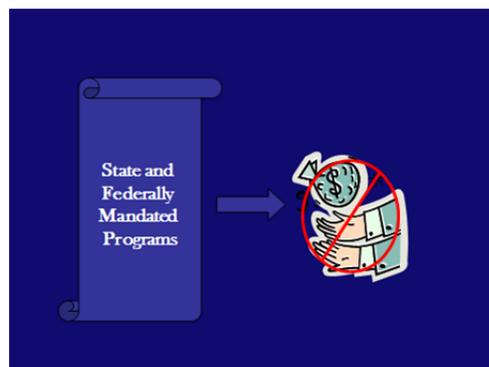
Second, the Board has the sole authority to set tax rates and authorize spending. This authority is exercised through approval of the annual operating budget. Finally, the budget is a financial planning tool through which the County ensures that the available sources of funds will be sufficient to meet the anticipated and unanticipated cost of providing services to County residents over the coming year.

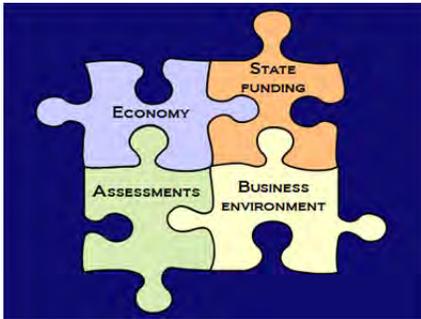
In compliance with the Code of Virginia, York County's policy for the General Fund is to propose and adopt a balanced budget, whereby revenues equal expenditures. The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. The County's expenditure budget is divided into functional areas.

York County adopts an annual operating budget for the fiscal period beginning July 1 and ending June 30. Fixed budgets are presented for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Internal Service Funds and Enterprise Funds.

The Capital Improvements Program (CIP) is a ten-year plan, of which the first year represents the Capital Improvements Budget. The County has several major new buildings and large renovation projects in its long-range plan.

The primary long-term issues that York County faces include its aging infrastructure, relative dependence on its top tax payers and the tourism industry, a growing number of unfunded mandates, including the Chesapeake Bay Preservation, and reduced support from State and federal sources, particularly impacting the Constitutional Officers and the School Division. This budget seeks to address these issues by providing funding to maintain its infrastructure, support economic development and tourism activities, and provides funding to meet our mandates. One of the challenges we faced during this budget cycle was that the General Assembly adjourned without adopting a State budget. The biggest impact this has on the County is the significance of State and federal pass-through funding to the School Division, which relies heavily on intergovernmental revenue. For the County's revenue it receives from the State, the budget is based on estimates included in the Governor's budget and adjusted for more detailed information as received from various sources, including the Compensation Board and the State Library. The County has been challenged with maintaining service levels while experiencing declines in revenue, primarily driven by declining assessments and the recession, coupled with population growth and increases in the consumer price index.





At the same time, the School Division has experienced significant decreases in State funding and has turned to the County for assistance to bridge the gap. Even with these challenges, the County, as evidenced by this table, has maintained one of the lowest tax rates in the region, and before considering any increases that other localities

may enact as they finalize their 2015 budgets.

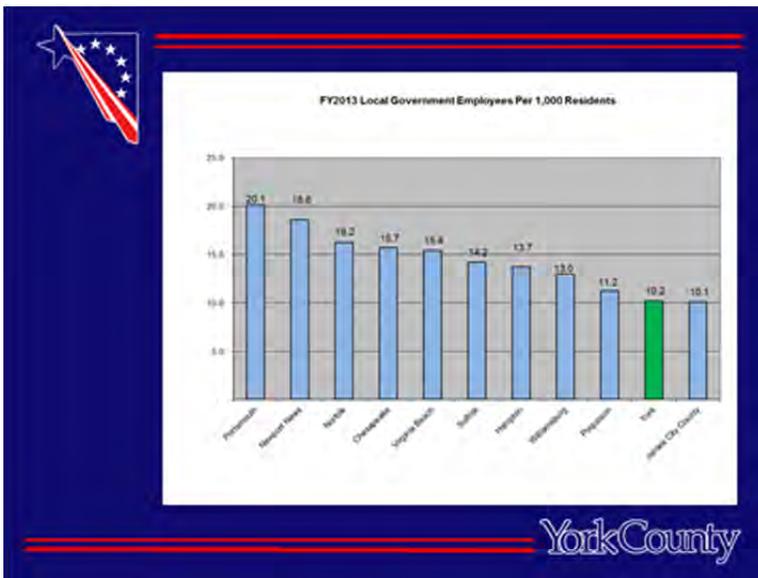


Comparison of Real Estate Tax Rates

Portsmouth	\$1.27
Hampton	\$1.24
Newport News	\$1.22
Norfolk	\$1.15
Chesapeake	\$1.05
Suffolk	\$1.03
Poquoson	\$0.97
Virginia Beach	\$0.93
James City	\$0.77
York County	\$0.7515
Isle of Wight	\$0.73
Gloucester	\$0.65
Williamsburg	\$0.57

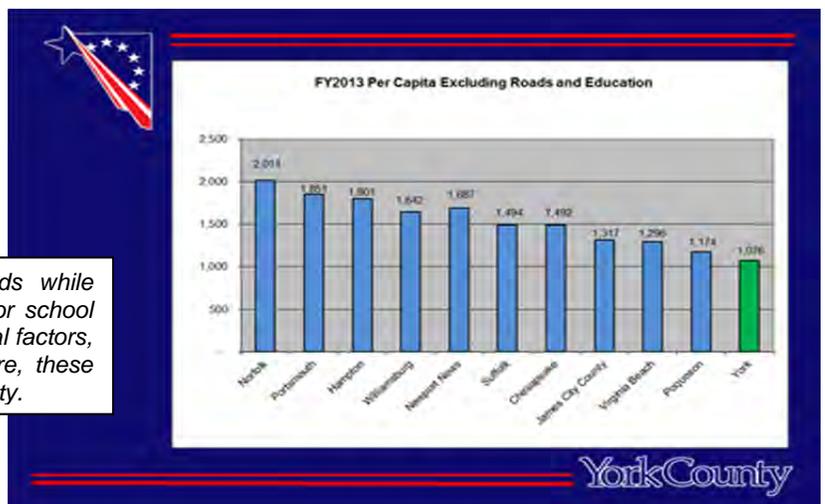


During the most recent completed fiscal year (2013), the County had next to the fewest employees in the region, with approximately 10 employees per 1,000 residents.



As this next graph demonstrates, in terms of operating expenditures, excluding roads and education, the County spent \$1,076 per capita in 2013, less than anyone in the region.

Cities are required to maintain their roads while Counties are not and the State's funding for school operations is formula driven based on several factors, including a local composite index. Therefore, these areas were excluded to enhance comparability.





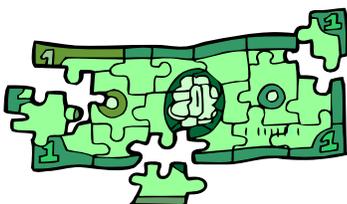
This year, the County incorporated a new initiative, “Managing Performance for a LEAN Government” into the budget. By actively engaging our employees at all levels of the organization, we’ve received invaluable feedback, resulting in changing several manual processes to paperless processes (by better use of technology), and saving time and materials. We’ve successfully renegotiated several contracts, including those for our health and dental programs and audit services, minimizing the impact of rising costs in these programs. We continue to challenge ourselves by revisiting all of our processes and eliminating those that no longer add value, and streamlining those that continue to add value. This is an ongoing effort that will continuously and incrementally improve our operations. In addition to the performance management and operational efficiency portions of the new initiative, we are also re-emphasizing strategic planning and transparency. Many of the goals established in the area of strategic planning have already been accomplished, most notably, development of the County’s first bond rating presentation which resulted in an upgrade in the County’s credit rating to AAA, the highest available. Among the reasons for the upgrade, Standard and Poor’s cited the County’s long term leadership and the fact that the Board has consistently demonstrated a commitment to making sound, fiscally conservative, decisions that have served the County well. We work closely with our financial advisor throughout the year to review our financial policies to ensure the strong foundation we’ve built remains intact and that our reserves are adequate and not used to fund on-going operations.

In addition, certain assumptions were made as we begun the development of the budget. Those assumptions included, but were not limited to, the local economy will grow at a modest rate, revenue projections will look to historic trends while considering growth based on new construction and permit activity and the impacts of legislation, and the existing level of service will be maintained. Our focus is on managing the size of workforce by limiting the number of new positions and restricting capital projects to those only deemed critical. In addition to maintaining the high quality of education that our School Division delivers, compensation was also a priority in the development of the fiscal year 2015 budget. Although York County does not strive to be the highest paid employer, we recognize the importance of offering a competitive pay plan in order to retain and recruit qualified employees and desire to be within a reasonable range with comparative localities. After a four year salary freeze, in 2014, County employees received their first raise since 2009, whereby a 2% market adjustment was approved. The fiscal year 2015 budget provides for a 3% market adjustment.

TOTAL COUNTY BUDGET - \$176,925,884

The total County Adopted Budget for all funds for fiscal year 2015 is \$176.9 million which is 3.6% higher than the current year. This increase is primarily driven by a \$9.5 million planned borrowing for school capital projects and the creation of a new internal service fund for health and dental claims. The largest single component of the total County budget is funding for Education and Educational Services. Funds for this purpose equal \$61.4 million or 34.7% of the total budget. After Education and Educational Services, the second largest component of the budget is Public Safety, comprising \$31.1 million or 17.6% of the total County Budget.

GENERAL FUND BUDGET - \$132,451,130



The total Adopted General Fund budget is \$132.5 million, 1.8% more than the current year budget. General Fund revenues are derived from a variety of sources. Of the \$132.5 million estimated for fiscal year 2015, 90% is from local and other sources.

The primary sources of local revenue are General Property Taxes and Other Local Taxes. General Property Taxes reflect a \$1.2 million increase, primarily due to new construction. Local revenue also includes Permits, Fees and Regulatory Licenses; Fines and Forfeitures; Use of Money and Property; Charges for Services; Fiscal Agent Fees and Administration; Miscellaneous; and Recovered Costs. These sources account for 4.2% of General Fund revenues. Other sources include payments from the School Division for grounds maintenance, video services, radio maintenance and law enforcement at the high schools. Also in other sources is a transfer from the Marquis Community Development Authority Special Revenue Account for services provided to the facilities in the project area. The County also receives funding (10.4%) for various state and federal government supported programs. There is a separate discussion on the General Fund's revenue sources in the General Fund section of this document.

The expenditure side of the fiscal year 2015 budget focuses on maintaining County services. Personnel increased by \$1 million. Savings from personnel turnover were offset by a 5% health insurance rate increase, a 2.5% increase in dental insurance and a 3% market adjustment. Funding for research and reinsurance fees, as mandated under the Patient Protection & Affordable Care Act, has been provided.



Non-personnel increased by \$1.4 million and the changes by County function are as follows:

Public Safety	\$ 0.3 million
Finance & Planning	(0.1) million
Education & Educational Services	0.9 million
Human Services	0.2 million
General Services	(0.2) million
Capital Outlay & Fund Transfers	0.2 million
General Admin., Judicial Svcs., Environmental & Development Svcs., Community Svcs. and Non-Dept.	0.1 million
Total	<u>\$ 1.4 million</u>

Education continues to be a priority in York County, representing 38.4% of the General Fund budget. The 2015 budget reflects an \$880,000, or 1.8% increase in funding for School operations and provides level funding in the School Debt Service Fund to cover debt obligations for school renovation and construction, representing 5.9% of the General Fund Budget. In addition, I recommend that the Board continue the practice of making supplemental appropriations for technology improvements for funds remaining at the end of fiscal year 2014 in the School Operating Fund. Also, if the School Division should receive more Impact Aid than is budgeted for fiscal year 2015, the two Boards may again wish to discuss alternative uses for some of these funds.



ENTERPRISE FUNDS EXPENSE BUDGETS - \$21,008,343

The various funds included in this total are the Solid Waste Management Fund (\$4.4 million), the Water Utility Fund (\$.4 million), the Sewer Utility Fund (\$13.2 million), the Yorktown Operations Fund (\$.1 million) and the Regional Radio Project Fund (\$2.9 million). Revenue in these funds is primarily generated through user fees and connection charges. Due to successful negotiations with a new vendor, the Solid Waste Management Fund reflects a significant cost savings for recycling. In conformity with the 10-year CIP and the Utilities Strategic Plan, this budget includes no new water projects and the Sewer Utility Fund includes funding in 2015 for the Bruton High School, Hornsbyville Area, work management software replacement, sewer line and pump station rehabilitation, wood chipper and utility construction van replacement projects.

OTHER COUNTY FUNDS EXPENSE BUDGETS - \$53,419,034

Other fund types maintained by the County include Special Revenue Funds (\$11.7 million), Debt Service Funds (\$19.8 million), Capital Project Funds (\$5 million), and the Internal Service Funds (\$16.9 million). These are special-purpose fund types that account for various activities throughout the County. The expenditure budgets for these combined funds reflect an increase of \$10.3 million or 23.8% from the current year. The County Debt Service Fund reflects the payments required on outstanding debt and there are no new borrowings planned for County projects. The School Debt Service Fund includes a debt issuance of \$9.5 million to fund the School Division's fiscal year 2013 and 2014 projects. The County Capital Fund includes funding for critical maintenance projects, voting machine replacement, Commonwealth Attorney's case information system database replacement, backup power for emergency shelters and disaster support, and the replacement of two fire pumpers and playground equipment. The Vehicle Maintenance Fund includes a decrease for fuel costs. The Health & Dental Insurance Fund is a newly created fund for fiscal year 2015 to account for both the employee and employer shares of health and dental claims.

INTERFUND TRANSFERS - (\$29,952,623)

As a part of doing business, funds are transferred from one County fund to another. This usually occurs when the money is collected in one fund and allocated in another fund, such as the lodging tax, meals tax and debt service payments. Interfund transfers have been netted from the total budget to eliminate duplication of transactions and the impact is as follows:

General Fund	\$ (26.9) million
Special Revenue Funds	(1.5) million
Internal Service & Enterprise Funds	(1.6) million
Net Interfund Transfers	<u>\$ (30.0) million</u>

CONCLUSION

York County has a long tradition of fiscal conservatism that has served it well. As is indicated by its excellent bond rating and highly sought after credit, the County is in a solid financial position and has the resources necessary for sound fiscal management. These practices have provided the foundation to enable the County to weather the recent economic downturn and will allow us to persevere through the slow expected recovery. Staff has worked diligently to keep costs to a minimum while still meeting the expectations of County residents. Staff in the Department of Financial & Management Services and I will monitor economic conditions, trends and in particular, revenue collections. I will make ad-

justments to the current financial plan as necessary, to finish the fiscal year within the appropriated budget.

The requirements of the Code of Virginia regarding the development, preparation, and presentation of the budget to the Board of Supervisors by the County Administrator have been met. I would like to thank all County agencies and departments for their efforts. A special thank you goes to Sharon Day, Controller, along with Budget & Financial Reporting Division Chief, Stephanie Moss, and staff members Jody Bauer, Carolyn Cuthrell, Debbie Goodwin, and Renate Sutherland for a superb effort in putting this document together.



I have been in public service for over 35 years and as a CPA, I have been involved in the County's budget process since the beginning of my tenure with York County. Although many things stay the same, each year brings new challenges as well as opportunities. The County's greatest asset is its people and here at York County, we employ a lean team of high performers who truly strive to deliver excellent customer service in the most efficient and effective manner. During these tough economic times, I've been reminded of why I wanted to be the County Administrator, which was to make a positive impact on a community in which I love and this position (and budget) affords me the ability to do just that. While there are many unknowns, I am confident that, with the County's team, the Board's leadership and the involvement of our residents and the business community all working together for a common goal, the best is yet to come.

Respectfully submitted,

James O. McReynolds, CPA
County Administrator

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BUDGET OVERVIEW

History

York County, Virginia, which was originally named Charles River County, was one of Virginia's eight original "shires" formed in 1634. It was renamed nine years later in 1643 when the river that determines the County's character was also given the name of the then Duke of York. York County has played a major role in the development of this nation. Most importantly, it was the location of the culminating battle of the Revolutionary War and the subsequent surrender of Lord Cornwallis and his British army on October 19, 1781.



Form of Government



The County of York, Virginia (the County) is organized under the traditional form of government (as defined under Virginia Law). The governing body of the County is the Board of Supervisors that establishes policies for the administration of the County. The Board of Supervisors comprises five members: one member from each of five districts, elected for a four-year term by the voters of the district in which the member resides. The Board of Supervisors appoints a County Administrator to act as the administrative head of the County.

Mission Statement and Goals

In the formation of the budget, tying the Board of Supervisor's mission and goals to the allocation of funding is essential.

The Board's mission statement is to:

- . emphasize efficiency, effectiveness, and openness of County government;
- . protect the physical, historical and environmental heritage of the County;
- . ensure that growth and development are positive forces on the quality of life; and
- . value and respect the individual.



The Board's goals are to:

- define and aggressively pursue economic development that broadens the County's tax base, sustains its character and quality of life, and respects the natural environment;
- improve communication and respect among the Board of Supervisors, the public, other elected and appointed officials, other agencies, and County staff;
- promote accountability, innovation and excellence in providing service to the customer;
- generate quality educational opportunities for all citizens; and
- manage the provision and expansion of County services and facilities in a manner that balances necessary increases in expenditures with the expansion of the tax base.

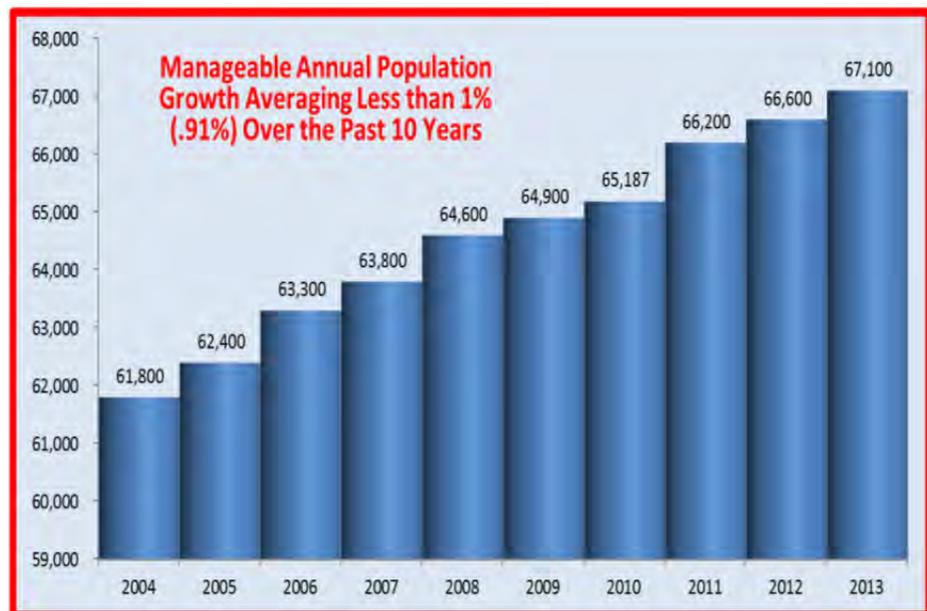
Location



York County consists of approximately 108 square miles, with federal landholdings constituting nearly 40% of the land. The County is located in the Virginia Coastal Plain on a peninsula formed by the James and York Rivers and the Chesapeake Bay. The Peninsula includes James City County and the cities of Hampton, Newport News, Poquoson and Williamsburg, all of which adjoin York County. The County and the Peninsula are part of the greater Hampton Roads region. The boundaries of Hampton Roads correspond fairly closely with the boundaries of the Virginia Beach-Norfolk-Newport News VA NC Metropolitan Statistical Area (MSA), as defined by the U.S. Census Bureau.

Population

York County is home to approximately 66,200 people and ranks 18th in population among the state's 95 counties and 29th among the 134 cities and counties. In land area, however, the County is the 3rd smallest county in Virginia, making it the 6th most densely populated county. The County's population has grown steadily for decades, and for the first decade of the 21st century, the average annual increase was 1.5%.



Source: U.S. Census and County Estimates (Based on Permit Data)

The majority of the growth, approximately 64% between 2000 and 2010, is due to net migration, which is the difference between the number of people moving into a community and the number of people moving out.

Age

The 2010 median age in the County was 39.4 years, almost 3 years older than in 2000. The population is getting older, on average, as it is all over the country, because of the aging of the post-war baby boom generation born between 1946 and 1964. The baby boom was followed by a “baby bust” period that brought lower fertility rates, causing a “bulge” in the age distribution of the population. Meanwhile, medical advances have increased the average life expectancy. The cumulative effect of these trends has been a significant rise in the median age both in York County and nationally.

Race

The racial composition of the County’s population has been fairly stable, with whites representing 76% of the population in 2010. Although the number of black residents increased 16% between 2000 and 2010, the black proportion of the non-white population fell from 67% to 57% while the Asian population grew from 16% to 21% of the minority population.

Households

Almost 2/3 of the County’s estimated 24,400 households are married-couple families, despite an increase in other types of living arrangements such as single-parent families, unrelated people living together, and people living alone.

This prevalence of married-couple families in York County is reflected in its relatively large average household size, which, at 2.7 persons per household, was the highest on the Peninsula in 2010 and higher than averages for both the state (2.54) and the Virginia Beach-Norfolk-Newport News metropolitan area (2.55). This is partly attributable to the County’s large proportion of on-base military households.

Labor Force and Unemployment

The civilian labor force is well educated. York County leads its Peninsula neighbors with 94% of its adult population (25 and older) holding at least a high school diploma. Of those high school graduates, 46% hold at least a bachelor’s degree and 22% hold a graduate or professional degree.

York County has one of the lowest unemployment rates in the metropolitan area, and it consistently trails the regional, statewide, and national rates. Following two consecutive years of an increase as a result of the national economic downturn, the County’s average monthly unemployment rate leveled off at 5.1% in 2012 and was at 4.5% in November 2013.



Source: Virginia Employment Commission

Income



York County is one of the most affluent localities in Hampton Roads, with a median household income of \$79,120, according to the U.S. Census Bureau. York County has the lowest poverty rate on the Peninsula with an estimated 4.3% of the population living below the poverty line in 2010, according to the Census Bureau.

Source: U.S. Census Bureau American Community Survey, High Median Household Income – 5 Year Estimate (2008-2012)

Quality of Life

The results of the customer satisfaction surveys are as follows:

% Positive	1998	2000	2005	2010
Overall quality of life in York County	95%	96%	98%	99%
Overall value received for tax dollars	78	85	90	90
Quality of Fire and Rescue services	99	99	99	100
Quality of Law Enforcement services	91	96	96	95
Quality of School instructional programs	90	90	94	98
Quality of School buildings & facilities	90	91	94	98
Quality of recreational opportunities, parks, athletic fields	87	90	90	97
Appearance of County government properties and buildings	96	96	99	99
Quality of Library facilities	90	96	98	100
Quality of services available for disadvantaged persons	85	86	93	93

In 2004, York County ranked in the top 2% of the best counties in a nation-wide quality of life study conducted by American City Business Journals, Inc. The County ranked 37th among the nation's 3,141 counties and independent cities. The study used 20 categories for the quality of life rating, including median household income, racial diversity, unemployment, commute times for residents and high school graduation rates.



Economic Development

In fiscal year 2013 (FY13), the County experienced steady commercial growth and several important projects stabilized. Commercial building permit values increased from approximately \$13.5 million in fiscal year 2012 to \$17 million in fiscal year 2013. New commercial construction was highlighted by Casey Toyota's construction of a new \$8 million dealership in Lightfoot. The new dealership will ultimately employ 75 to 100 and the old location has been converted to a premium used vehicle sales operation.

The County's hospitality industry was buoyed by several positive announcements and investments. HMP Properties invested \$7.7 million in two York County hotel properties, converting an existing Days Inn in Lightfoot to a Holiday Inn Express and completely renovating another Days Inn on Bypass Rd.



Riverwalk Landing was fully leased and welcomed a new restaurant, Water Street Grille, located in the former retail space next to the Riverwalk Restaurant. The Jamestown-Yorktown Foundation began work on the American Revolution

Museum at Yorktown that will replace the Yorktown Victory Center. The new museum will be 80,000 square feet with state-of-the-art galleries and interactive exhibits. Water Country USA announced plans for a new ride and construction began in 2014. King's Creek Plantation resort began work on a \$10 million expansion of its five-star-rated Estates time share section.

The Marquis Retail development, acquired by Dallas firm Todd Interests in May of 2011, continued to make progress. Todd Interests sold the JC Penney, Best Buy, Kohl's and Dick's Sporting Goods stores to investors and the Marquis is poised for additional growth, recently announcing that it will soon be home to the region's first Sam's Club warehouse store.

Plains All American Pipeline, L.P., completed their work to expand and modernize their terminal facilities and have begun to fully implement their new business operations. The former refinery will soon become a major petroleum logistics hub with the newly expanded rail capacity. Plains' total investment in the terminal has reached \$130 million and they will be adding 60 new full time contract jobs by the end of 2014, bringing total employment to 90.

Despite the year's continued economic challenges, 337 new businesses launched in York County. Enterprise Holdings, the company that operates the Enterprise Rent-A-Car, National Car Rental and Alamo Rent-A-Car brands, and its Enterprise Fleet Management affiliate, relocated approximately 90 employees to 2 office complexes in upper York County. The moves, which filled two vacant buildings, brought together several of Enterprises' operations in Virginia to these new locations in Busch Industrial Park and the former Presidents Park development. Sparked by a grant from the Economic Development Authority (EDA), Magnolia Cleaning Services, currently located in Michael Commons in Lightfoot, partnered with The Kerner Group to construct a new 22,000 square foot facility in Busch Industrial Park, where Magnolia will expand their operations. Magnolia Cleaning Services provides laundry and amenity bag services to the hospitality industry in Greater Williamsburg.



The Office of Economic Development (OED) and the EDA continued to focus on improving the County's entrepreneurial eco system and accelerating existing business growth. The EDA was a major sponsor of the 2nd Annual "START Peninsula" endeavor held at the National Institute of Aerospace in Hampton. Start Peninsula provided

over 30 entrepreneurs an opportunity to compete for 3 prizes of \$10,000 towards their venture and free time in an area business incubator and accelerator program.

The Triangle Business Incubator, newly named the Triangle Business & Innovation Center, announced its first York County client, MedChek LLC, which was one of the START Peninsula contestants. MedChek, LLC uses the latest in cloud-based and information technologies to enhance the transmission of medical data and analysis between patients and their doctors.



The OED and EDA launched a new “Buy Local” initiative titled “Keep It In York County”. The campaign aims to educate local residents and businesses about the direct benefits of spending their dollars at home, namely lower taxes and increased choices and services. The main component of the campaign is an interactive

website that features a free, searchable, online database of all York County’s existing businesses, as well as local events, offers, and more.

Statistical Information

Top Employers

Employer	Industry	No. of Employees
Naval Weapons Station/Cheatham Annex	Government	2,907
York County School Division	Government	1,731
U.S Coast Guard Station	Government	1,408
Wal-Mart	Retail	811
Water Country	Water Park	719
York County Government	Government	718
Sentara Williamsburg Regional Medical Center	Hospital	704
Great Wolf Lodge	Hotel & Water Park	515
YMCA	Recreation	481
Windham Vacation Ownership	Timeshare	283

Includes full-time and part-time positions

Source: York County, Comprehensive Annual Financial Report - June 30, 2013

Population, Per Capita Income and Unemployment Rates

Fiscal Year	Population	Per Capita Income	Unemployment Rate
2013	67,100	\$ 45,720	5.1%
2012	66,600	45,640	5.3%
2011	66,200	45,560	5.8%
2010	65,187	45,334	5.4%
2009	64,900	47,380	5.7%

Source: York County, Comprehensive Annual Financial Report - June 30, 2013

Top Taxpayers

<u>Taxpayer</u>	<u>2012 Assessed Valuation</u>	<u>% of Total Assessment</u>
Virginia Power Company	\$ 338,845,802	3.52%
Lawyers Title/Fairfield Resorts	178,964,075	1.86%
BP/Western Refining/Plains Marketing	157,730,005	1.64%
Great Wolf Lodge of Wmbg, LLC	80,246,685	0.83%
City of Newport News	76,446,255	0.79%
Kings Creek Plantation	74,007,185	0.77%
Sea World Parks & Entertainment LLC	45,110,845	0.47%
1991 Ashe Partnership	39,957,531	0.42%
Wal Mart	36,116,895	0.38%
U.S. Smokeless Tobacco Products	16,899,645	0.18%
	<u>\$ 1,044,324,923</u>	<u>10.86%</u>

Source: York County, Comprehensive Annual Financial Report - June 30, 2013

School Division



The mission of the York County School Division is to ensure the success of all students through a rigorous and innovative instructional program of public education that expects the

highest levels of excellence from staff and students. All students will become lifelong learners prepared to compete in a global economy.

The York County School Board is responsible for elementary and secondary education within the County. There are five school board members, one from each electoral district. The School Division's instruction program encompasses kindergarten through 12th grade. There are nineteen schools in the Division: 4 high schools, 4 middle schools, 10 elementary schools and 1 charter school.

Student performance and meeting the state's Standards of Learning (SOLs) remains the pinnacle of achievement for the York County School Division. Based on the spring SOL test results, the school division continues to be a leader in student performance across the state with 17 of 19 schools met or exceeded all state benchmarks and are Fully Accredited based on the SOL requirements. Students consistently exceed the state average on the SOL test and the Scholastic Achievement Tests (SAT).

Education Statistical Data

<u>School Year</u>	<u>School Facilities</u>	<u>Enrollment</u>	<u>Operating Expenditures</u>	<u>Cost per Student</u>
2013	19	12,226	\$ 119,113,465	\$ 9,743
2012	19	12,410	116,949,215	9,424
2011	19	12,477	115,938,380	9,292
2010	19	12,533	122,023,356	9,736
2009	19	12,732	121,036,171	9,506

Source: York County School Division, Comprehensive Annual Financial Report - June 30, 2013

Educational Attainment

	<u>York</u>	<u>Virginia</u>	<u>U.S.</u>
Grad./Prof.	18%	15%	11%
Bachelor's	23%	20%	18%
Some Colleague	33%	27%	29%
High School	21%	25%	28%
< 12th Grade	5%	13%	14%

Due to State law, the York County School Division is fiscally dependent upon the County. State law prohibits the School Division from entering into debt that extends beyond the current fiscal year without the approval of the local governing body. The governing body in York County is the Board of Supervisors. The Board of Supervisors approves the annual school budget, levies taxes to finance a substantial portion of the School Division's operations and approves the borrowing of funds and the issuance of debt used for school capital projects.

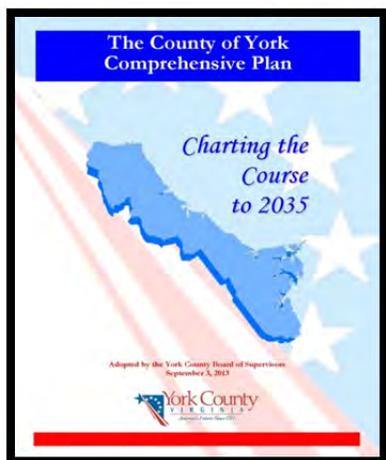
State revenue is based on the General Assembly's budget and includes basic aid, state sales tax, lottery funds, gifted education, remedial programs, special education, vocational education and employer share benefits. Basic aid is calculated by the state according to the locality's Composite Index, projected adjusted average daily membership and an established per pupil cost. The sales tax is imposed on retailers, collected on a statewide basis and distributed to local education agencies monthly based on school age population.

Federal revenue includes Title I-A, Title II-A, Title III-A, Title VI-B, Department of Defense Education Activity and Impact Aid. Local support reflects the County's contribution for the operation of the school system. Other revenues include interest, rental and lease income, use of vehicles and buses, sale of buses, debt service reimbursement, pupil fees, tuition for students residing outside the district and summer school, athletic user fees and insurance recoveries.

The School Division issues its own separate annual operating and capital budget documents. Details can be accessed via the internet at <http://yorkcountyschools.org>.

Goals and Objectives

York County is best defined by its quality of life. Mild temperatures, a low crime rate, hundreds of miles of coastline, and abundant flora and fauna contribute to the County's reputation as a desirable place to live.



In 1991, York County developed its first Comprehensive Plan, *Charting the Course to 2010*, through a cooperative effort with York County residents. In 2006, the Board of Supervisors joined the James City County Board of Supervisors and the Williamsburg City Council in adopting a resolution to coordinate the timing of their next comprehensive plan reviews. The Historic Triangle Coordinated Comprehensive Plan Review officially kicked off in early 2012 to promote closer inter-jurisdictional discussion of planning issues that cross jurisdictional boundaries. *Charting the Course to 2035 – the County of York Comprehensive Plan* was adopted in September 2013. The *Comprehensive Plan* is necessary to ensure the efficient use of land in recognition of

environmental constraints and the capacity of the public infrastructure. It seeks to provide an appropriate mix of residential, commercial and industrial development; to guide such

development to appropriate areas of the County based on the carrying capacity of the land, the existing development character, and the presence of infrastructure and public facilities; to preserve the County's natural and historic resources and aesthetic quality and to prevent the overburdening of the County's roads, utilities, facilities and services.

The plan is divided into chapters or elements dealing with various aspects of the County's physical development. The matrix below outlines which departments are responsible for the implementation of the goals. Within the budget document, the divisions responsible for fulfilling these goals provide a narrative outlining their respective objectives and implementation strategies. The narrative that follows this matrix is an excerpt from the Comprehensive Plan.

Department	Community Facilities	Economic Development	Environment	Historic Resources	Housing	Transportation	Land Use
General Admin.	✓	✓	✓	✓	✓	✓	✓
Judicial Admin.	✓						
Public Safety	✓						
Environmental & Development Svcs.	✓		✓	✓	✓	✓	✓
Finance & Planning	✓	✓	✓	✓	✓	✓	✓
Education Educational Svcs.	✓						
Human Services	✓				✓		
General Services	✓						✓
Community Svcs	✓				✓		
Capital Outlay	✓	✓				✓	✓

Source: Charting the Course to 2025 - The York County Comprehensive Plan

Community Facilities



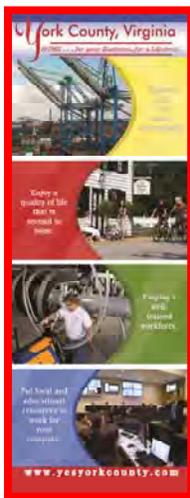
Goal: York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.

Objectives:

- Coordinate the location and timing of public facilities in recognition of existing and anticipated needs and characteristics, including the age distribution and location of present and projected future populations.
- Avoid wasteful duplication of effort in the construction and operation of public facilities.
- Maintain historic Yorktown as the seat of County government.
- Make optimum use of existing court and office space and use electronic technology to the maximum feasible extent to minimize the need for physical space to accommodate administrative and storage functions.
- Provide greater opportunities for the training of County personnel, in particular specialized training for law enforcement and fire and rescue personnel, in a convenient and cost effective location(s).
- Provide Sheriff's facilities to accommodate manpower levels sufficient to provide prompt and effective crime protection, prevention and law enforcement to all areas of the County.
- Provide detention/correctional facilities of sufficient capacity to house securely and safely the County's future adult and juvenile inmate population.

- . Provide fire stations to accommodate staffing levels sufficient to provide prompt and effective fire and emergency medical response to all areas of the County.
- . Maintain a five-minute average fire and emergency response time to at least 90% of the County's land area.
- . Ensure that adequate disaster support facilities are in place to accommodate preparation for, response to, and recovery from major emergencies/disasters.
- . Achieve higher levels of excellence in library service according to State standards.
- . Ensure the provision of library services to citizens throughout the County.
- . Continuously assess and evaluate future needs for outdoor and indoor recreational facilities and activities; public areas for passive recreation for citizens to enjoy the outdoors; and greenways/trails to include a network of open space areas, water trails, natural corridors, bike and pedestrian trails, and historical and recreational sites.
- . Protect the natural environment and preserve open space.
- . Based on the *Virginia Outdoors Plan*, increase public recreational, fishing and boating access to waterways.
- . Ensure that athletic fields and other recreational facilities are well maintained.
- . Provide a learning environment that is conducive to the education of all present and future school-age children in the County.
- . Achieve and maintain the following overall student/classroom ratios and program capacity guidelines at each school: Kindergarten-Second 20:1, 350-700 students; Third-Fifth 25:1, 350-700 students; Middle 25:1, 700-1000 students; High 25:1, 1200-1800 students (High English classes 24:1, 1200-1800 students).
- . Optimize use of school facilities and grounds.
- . Promote lifelong learning.

Economic Development



Goal: Build a healthy and diverse economic base that provides well-paying jobs and generates sufficient revenue to pay for the service needs of both businesses and the citizenry without degrading the County's natural resources or the overall quality of life.

Objectives:

- . Continue to expand York County's commercial and industrial tax base.
- . Expand job opportunities for York County residents.
- . Increase visitation to York County.
- . Promote York County as an attractive location for economic development.
- . Enhance the long-term visual attractiveness of the County's major commercial corridors.
- . Encourage mixed-use development in appropriate areas.
- . Encourage creativity in the design of economic development projects.

Environment

Goal: Protect the health of York County's residents by achieving and maintaining clean air and water. Establish and preserve a balance between York County's natural and built environment that contributes positively to the quality of life of current and future generations.



Objectives:

- . Preserve and protect environmentally sensitive areas and natural resources from the avoidable impacts of land use activities, development and shoreline erosion control structures.
- . Enhance public awareness and understanding of the importance of environmental conservation and preservation.

- . Continue to implement special development regulations to protect natural resource areas, including low-lying areas, areas with steep slopes, tidal and nontidal wetlands, Chesapeake Bay Preservation Areas, and areas identified by the Virginia Department of Conservation and Recreation, Division of Natural Heritage in the Natural Areas Inventory of the Lower Peninsula of Virginia.
- . Reduce danger to persons, property, and the environment caused by stormwater runoff from developed areas.
- . Reduce or eliminate the loss of life and property damage from natural hazards.
- . Consider climate change and sea-level rise in long-term planning when siting County schools, fire stations, etc.
- . Achieve and maintain regional attainment with the National Ambient Air Quality Standards.
- . Ensure that land development occurs in recognition of the ability of the land to support such development without environmental degradation.
- . Preserve open space for purposes of wildlife habitat and the preservation of ecologically sensitive areas.
- . Ensure the conservation and enhancement of adequate and safe future water supply areas.
- . Reduce the incidence of failing septic systems.
- . Ensure existing and proposed public and private access facilities (docks and piers) do not have a negative impact on water quality.
- . Protect coastal wetlands, marshes, rivers, inlets and other bodies of water from degradation associated with land development.
- . Protect shoreline property from erosion in a cost-effective manner that preserves and enhances shoreline resources, water quality, wetlands, riparian buffers and wildlife habitat.
- . Minimize the need for streambank and shoreline erosion controls.
- . Encourage living shoreline solutions to accommodate for sea level rise and erosion control.
- . Limit noise associated with nonresidential development and highway traffic.
- . Promote compatible land use and development in areas where aircraft noise exceeds acceptable levels as determined by the Department of Housing and Urban Development.
- . Achieve a 50% recycling rate.
- . Provide for the convenient, efficient, and safe removal and disposal of leaves and yard debris.
- . Expand markets for recycled and recyclable products.

Historic Resources

Goal: Identify, preserve, protect and enhance the County's existing and future historical resources.

Objectives:

- . Update inventories of known archaeological and architectural resources on a regular basis.
- . Continue efforts to coordinate the sharing of information (as through VDHR) as inventories are conducted on the large percentage of the County's riverfront property, especially rich in historic resources, owned by the federal government.
- . Give increased attention to the documentation, inventory and evaluation of African-American resources.
- . Initiate a regional survey and evaluation study of mill sites, particularly those that played an important role in the maintenance of the historic plantation system.
- . Explore funding options for preservation activities.
- . Consider establishment of historic or neighborhood protection districts in historically significant communities.
- . Maintain a local historic archives repository.
- . Promote public education and awareness of County historic resources for persons of all ages. Utilize these resources for the educational, civic, and economic benefit of the County and its citizens.



- . As was done with architectural resources, complete a comprehensive archaeological resources inventory to identify archaeologically sensitive areas of the County.
- . Promote heritage tourism in the County.

Housing

Goal: Ensure that decent, safe, sanitary, and affordable housing is available to all County residents.

Objectives:

- . Promote the development of pleasant and attractive living environments.
- . Establish land use and development policies and regulations that provide opportunities for housing construction, rehabilitation, and maintenance of affordable housing that addresses the current and future needs of all income levels in the County and that considers the current and future needs within the Hampton Roads Planning District.
- . Provide for a range of housing types and densities corresponding to the needs of a diverse population.
- . Protect residential areas from encroachment by incompatible land uses that adversely affect the quality of life.
- . Increase opportunities for safe and convenient walking and bicycling in residential areas.
- . Provide opportunities for mixed-use development in appropriate areas.
- . Prevent neighborhood blight and housing dilapidation and work to improve existing blighted conditions.



Transportation



Goal: Provide for the safe and efficient movement of people and goods within York County and throughout the Hampton Roads region.

Objectives:

- . Promote the development of a regional multi-modal transportation system.
- . Maintain adequate levels of service on County roadways (i.e., LOS D or better).
- . Increase funding for transportation improvements critical to the mobility of York County's citizens.
- . Promote development and land use strategies that enhance roadway safety and preserve the carrying capacity of the roadway network.
- . Reduce crash rates on York County roadways.
- . Utilize technology to enhance mobility and safety.
- . Promote the development of improved air transportation service convenient to York County residents.
- . Increase the number of bicycle lane miles in the County in accordance with the *Regional Bikeway Plan* for Williamsburg, James City County, and York County.
- . Provide a safe and convenient walking environment for pedestrians.
- . Provide for the particular mobility needs of the senior population when planning transportation programs and facilities.

Land Use

Goal: Provide for orderly and efficient land use patterns that protect, preserve, and enhance the natural and physical attributes of the County that define and contribute positively to its appearance and character.



Objectives:

- . Provide for residential growth that would allow the County population to reach a maximum of approximately 80,000 residents.
- . Establish and maintain a balanced diversity of land uses, with minimal conflicts among different uses, in recognition of the physical characteristics of the County and the capacity of the land and public services and infrastructure to host different types of uses.
- . Consider development patterns and plans established in adjoining jurisdictions when making local land use decisions and designations.
- . Promote land use compatibility between local military installations and the areas that surround them.
- . Preserve open space throughout the County such that these areas will become an integral part of the community.
- . Preserve and protect certain lands near the shoreline that have intrinsic value for the protection of water quality in the Chesapeake Bay and its tributaries.
- . Enhance the visual appeal of the County’s major transportation corridors.
- . Encourage the adaptive re-use of existing blighted properties.
- . Encourage beautification of existing development to improve its visual quality and appeal.
- . Preserve, protect, and enhance cultural, environmental, and historic areas.
- . Protect unspoiled vistas and views of the water.
- . Minimize the visual obtrusiveness of telecommunications towers.
- . Pursue and/or continue regulatory, non-regulatory and incentive-based programs that help preserve and enhance the positive character-defining attributes of the County such as abundant open space, tree-lined road corridors, attractive “gateway” entrances, well-landscaped commercial areas, and pleasant residential settings.
- . Encourage the use of cluster development techniques and conservation easements to help preserve open space.
- . Maintain higher development performance standards at major “gateway” entrances and along major “gateway” corridors.

Performance Measurement

The budget process incorporates the Program Effectiveness Process (PEP). As called for in a Board of Supervisor’s goal, PEP is a County program utilized to assist with the assessment process to ensure that services provided are operationally effective and efficient and that expenditures are essential. It provides the information necessary to evaluate service delivery options and to determine if programs are responsive to the needs and priorities articulated by the Board of Supervisors and citizens. A mission statement, goals, objectives and key service indicators are developed for each activity and submitted with the budget request and included in the departmental sections of the budget. Departments are responsible for submitting quarterly updates.

The following table shows a number of comparative performance measures. The information shown in the "Other Localities Avg." column is from the Fiscal Year 2012 “From Performance Measurement to Management FY2012 Case Studies and Comparative Analysis,” the latest available, produced by the International City/County Management Association.

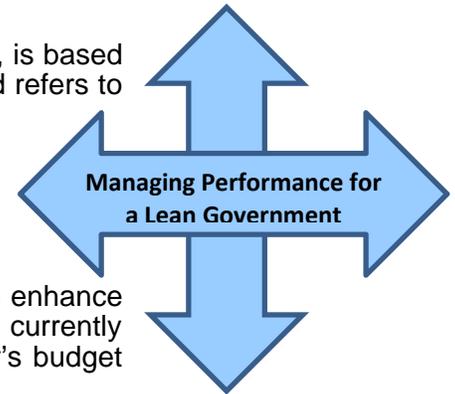
<u>Comparative Performance Measurement</u>	<u>Other Localities</u>	
	<u>York</u>	<u>Avg.</u>
Sworn Law Enforcement FTEs per 1,000 Population	1.50	1.60
Civilian Law Enforcement FTEs per 1,000 Population	0.33	0.50
Fire & Life Personnel & Operating Exp. per Capita	\$ 145.78	\$ 145.00
Information Technology Operating & Maint. Exp. per FTE	\$ 2,074.00	\$ 2,240.00
Operating & Maint. Exp per Registered Borrower (Library)	\$ 27.58	\$ 51.00
Custodial Exp. per Square Foot	\$ 0.82	\$ 0.99
Parks & Rec. FTE per 100 Acres of Park Land	0.60	2.70
Residential Refuse Collected per Account, in Tons	1.14	0.91
Recycling Material Collected per Account, in Tons	0.31	0.31



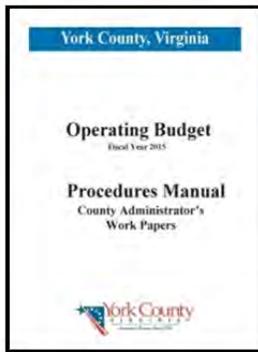
Performance Management

To act on the Board of Supervisor's interest in establishing a formal performance management system and to devote more effort to mid-to-long range strategic planning, the County Administrator is implementing a major new program.

The new program, "Managing Performance for a Lean Government", is based on the "LEAN" process. "LEAN" grew out of the business sector and refers to a collection of principles and methods that identifies and eliminates process steps that do not add value. This program will be an ongoing practice that involves a comprehensive review of County programs and procedures with the goal of continuously improving efficiency and the quality of County services. It actively engages customers and County employees. The process will eventually be tied into a series of reports that will be available on the website to enhance transparency to County citizens. In addition, the County is currently developing a 5 year financial plan that will be included in next year's budget document.



Budget Process and Calendar

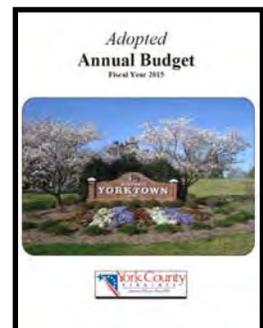


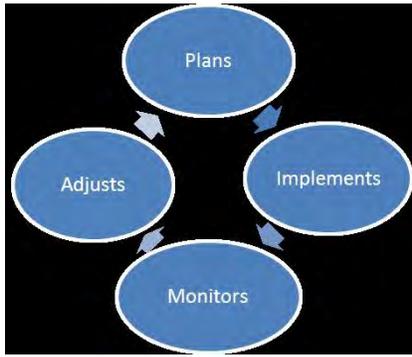
The County has a separate unit within the Department of Financial and Management Services, the Division of Budget and Financial Reporting (BFR), dedicated to the budget and financial reporting processes. Each fall, BFR prepares and distributes a Procedures Manual outlining the departments' responsibilities for the upcoming budget year. As outlined in that document, all budget requests must be prepared using the standard electronic files distributed by BFR and departments are responsible for adhering to the established due dates. In addition, a series of meetings are held with the departments.

Local revenue projections are closely tied to the real estate re-assessment cycle (every two years), historic trends, and the current economic climate. State revenue projections are based on information received from the Governor's Proposed Budget and revisions made by the General Assembly. Federal revenue estimates are based on information from the awarding agencies.

Expenditures are divided into functional categories and each department is assigned a Budget Analyst to analyze the requests and justifications and to make recommendations based on historic and current trends. A ten-year funding model is prepared to determine affordability of capital projects recommended in the Capital Improvements Program and to assist with the development of the Debt Service Funds and Capital Project Fund budgets. In addition, separate ten-year cash flow projections are prepared for the Sewer Utility, Water Utility and Stormwater Funds, to project user fees, meals tax and other revenue sources and to determine affordability of operating expenses and projects recommended in the Utility Strategic Plan.

In March, the County Administrator submits a balanced budget to the Board of Supervisors for the next fiscal year to begin July 1. After a series of work sessions with the Board of Supervisors and public hearings, the budget is amended as necessary and an appropriations resolution by functional level is prepared. Citizens may comment in person at the public hearing, by utilizing a special telephone line and by internet submission. The budget is required to be adopted by a majority vote of the Board of Supervisors in May for the next fiscal year. Tax rates are established prior to the beginning of the fiscal year. Also, throughout the year, the Board of Supervisors may hold meetings within their districts to discuss various topics including budget developments.





The budget may be amended by the Board of Supervisors through supplemental appropriations or transfers as necessary. All appropriations exceeding \$50,000 are taken to the Board as separate actions. Appropriations less than \$50,000 do not require Board approval and include additional funds received for various County programs such as the off-duty employment of deputy sheriffs, the Medic Transport Fee Recovery program, insurance claims and grants and donations. Through our annual budget adoption resolution, the County Administrator or his designee is authorized to transfer funds within appropriation functions. The legal level

of budgetary control rests at the fund level with the exception of the General Fund, which is appropriated at the functional level.

The following chart summarizes the significant steps leading to the adoption of the budget:

	June	Distribution of Capital Improvements Program (CIP) request forms and instructions from the Budget Office to departments.
	July	Departments submit CIP requests. CIP requests are compiled and analyzed by the Budget Office.
	August	Meetings are held with departments to discuss their CIP requests.
	October	Budget guidance video, procedures manual and instructions distributed to the departments. Agency Funding Request packages are mailed.
	November	Department budget requests submissions are due to the Budget Office. Agency funding requests are due to the Budget Office.
	January	A Public Forum on next year's budget is held.
	February	A joint work session is held with the County's Board of Supervisors and the School Board. Revenue projections and expenditure estimates are provided to the County Administrator.
	March	Media briefing and formal presentation of the Proposed Budget.
	March, April & May	Work sessions with the Board of Supervisors are held on various budget topics. Advertise budget, tax assessment (in reassessment years) and tax rate. Public hearings on the budget and tax rates are held.
	May	Operating Budget, CIP and tax rates are adopted.

Financial Policies

Introduction

The primary objective of sound financial management policies is for the Board of Supervisors to create the framework for making financial decisions. The County Administrator is responsible for the daily administration of the Board's policies and general County operations. The County Administrator may designate other County officials to assist in the administration of these policies. These financial management policies are a statement of the guidelines and goals that influence and guide the financial management practices of the County of York. Financial management policies that are adopted, adhered to, and regularly reviewed are recognized as the cornerstone of sound financial management.

Sound financial management policies:

- contribute significantly to the County's ability to insulate itself from fiscal crises and economic disruption,
- enhance access to short-term and long-term markets by helping to achieve the highest credit and bond ratings possible,
- promote long-term financial stability by establishing clear and consistent guidelines,
- direct attention to the total financial picture rather than single-issue areas,
- promote the view of linking long-term financial planning with day-to-day operations,
- provide a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines,
- ensure that the organization has the resources to perform mandated responsibilities, and
- provide a foundation for evaluation and analysis of financial condition.

Financial Reporting

The County's accounting and financial reporting will comply with:

- Generally Accepted Accounting Principles of the United States of America (GAAP),
- Government Accounting Standards (GAS), issued by the Comptroller General of the United States,
- the Uniform Financial Reporting Manual, issued by the Auditor of Public Accounts of the Commonwealth of Virginia,
- *Specifications for Audits of Counties, Cities and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia,
- *Circular A-133 Audits of States, Local Governments, and Non-Profit Organizations* and the *Compliance Supplement*, issued by the U.S. Office of Management and Budget, Circular A-133,
- the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program,
- the Code of Virginia, and other legal and regulatory bodies' requirements, as applicable.

The County will establish and maintain an internal control structure designed to protect the County from loss, theft and misuse. The structure will be designed to provide reasonable assurance of that objective and the concept of reasonable assurance recognizes that:

- the cost of a control should not exceed the benefits likely to be derived, and
- the valuation of costs and benefits requires estimates and judgments made by management.

A comprehensive, annual financial audit, including an audit of federal grants, will be conducted by an independent public accounting firm and the results of that audit will be presented publicly to the Board of Supervisors by December 31, following the end of the previous fiscal year.

The audited Comprehensive Annual Financial Report (CAFR) includes funds that do not have a legally adopted budget and therefore are omitted from the annual budget document. These funds include agency funds, enterprise funds whereby depreciation is the only expense, and reserve funds held by the County on the School Division's behalf with no expenses projected in the next year (OPEB Reserve and the Revenue Stabilization Fund).

Annual Budget

The annual budget will be prepared under the guidelines provided by the Code of Virginia, the County's Ordinances and the Government Finance Officers Association's Distinguished Budget Award Program. The annual budget will be for the fiscal period beginning July 1 and ending June 30.

The General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Other Funds, Internal Service Funds and Enterprise Funds shall have legally adopted budgets, with the exception of Enterprise Funds with depreciation only. The County, acting as fiscal agent, would not legally adopt the budget for the trust and agency funds.

The budget will provide for expenditures balanced with revenues and other funding sources. It will provide for the adequate maintenance and orderly replacement of capital assets, and the adequate funding of all retirement systems and other post-employment benefits (OPEB). Priority will be given to maintaining current service levels. Service expansions will be funded by new or reallocated resources. Proposed new services require detailed justification, including any budgetary impact. Incremental operating costs associated with capital projects should be funded in the operating budget after being identified and approved in the Capital Improvements Program.

The County Administrator shall submit a balanced budget to the Board of Supervisors by the end of March for the next fiscal year. After a series of work sessions and a public hearing on the budget, the Board of Supervisors is required to adopt the budget by May 1 or within thirty days of the receipt by the County of the estimates of state funds, whichever shall occur later. The County will maintain a budget control system and staff will monitor and evaluate expenditures and revenues as compared to budget and/or prior year-to-date reports. The County Administrator will make recommendations for adjustments if necessary, to the Board of Supervisors.

Revenue

The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. It is the County's policy for one-time revenues to be used to fund capital projects or other non-recurring expenditures. In addition, the County strives to diversify its sources of revenue.

Expenditures

The County's expenditure budget is divided into functional areas (departments). Each department is assigned a Budget Analyst. The Budget Analyst, in coordination with Department Heads, monitors expenditures throughout the fiscal year to ensure compliance with legal requirements and accounting standards.

Transfers within appropriation functions may be approved by the County Administrator. The Board of Supervisors must approve transfers between appropriation functions.

The County will appropriate a Contingency Budget to provide for unanticipated expenditures that arise during the year. This budget should be established at a minimum of \$50,000. The use of these funds will require the consensus of the Board of Supervisors and the Contingency Budget shall not be considered a source for recurring expenditures.

Capital Improvements Program



For inclusion in the Capital Improvements Program, projects must have an estimated useful life that exceeds one year and have a cost of at least \$30,000. The County Administrator will annually submit a ten-year Capital Improvements Program (CIP) for review by the Board of Supervisors pursuant to the timeline established in the annual budget preparation schedule, but no later than by the end of March for the next fiscal year.

The Capital Improvement Program shall include the following elements:

- a statement of the objectives of the Capital Improvement Program and its relationship to the County's Comprehensive Plan and the Utilities Strategic Plan, as applicable,
- an estimate of the cost and of the anticipated sources of funds for financing the Capital Improvements Program, and
- an estimate of the revenue and expense impacts, including maintenance, on the operating budget.

The first year of the CIP will be appropriated by the Board of Supervisors as part of the budget adopted by May 1, or within thirty days of the receipt by the County of the estimates of state funds, whichever shall occur later.

The County will maintain a complete inventory of capital assets meeting its capitalization thresholds, in accordance with Generally Accepted Accounting Principles of the United States of America.

Fund Balance

Fund Balance reflects the accumulation of excess revenues over expenditures. The County of York's General Fund Unassigned Fund Balance will be maintained to provide the County with sufficient working capital and a comfortable margin of safety to address emergencies and unexpected declines in revenue.

The General Fund's Unassigned Fund Balance should not be used to support recurring operating expenditures outside of the current budget year. If a budget variance requires the use of Unassigned Fund Balance, the County will decrease the General Fund's expenditures and/or increase the General Fund's revenues to prevent using the Unassigned Fund Balance for two consecutive fiscal years to subsidize General Fund operations.

The General Fund's Unassigned Fund Balance will be as follows:

- A minimum of twelve percent (12%) of the budgeted General Fund expenditures for the following fiscal year. These funds can only be appropriated by a resolution of the Board of Supervisors.
- In the event that the General Fund's Unassigned Fund Balance is used to provide for temporary funding of unforeseen emergency needs, the County shall restore the balance to the twelve percent (12%) minimum as defined above, within two fiscal years following the fiscal year in which the event occurred. This will provide for full recovery of the targeted General Fund Unassigned Fund Balance in a timely manner.
- Funds in excess of the maximum annual requirements outlined above may be considered to supplement "pay-as-you-go" capital expenditures or other nonrecurring expenditures.

Debt Management

The County shall comply with all requirements of the Code of Virginia and other legal and regulatory bodies' requirements regarding the issuance of bonds and other financing sources for the County or its debt issuing authorities. The County shall comply with the U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness. In addition, the County will institute a control structure to monitor and ensure compliance with bond covenants.

In accordance with the Code of Virginia, legal debt limits do not apply to counties, unless the County elects to be treated as a city for the purpose of incurring debt and issuing bonds. York County has not made such an election and consequently is not subject to debt legal limits.

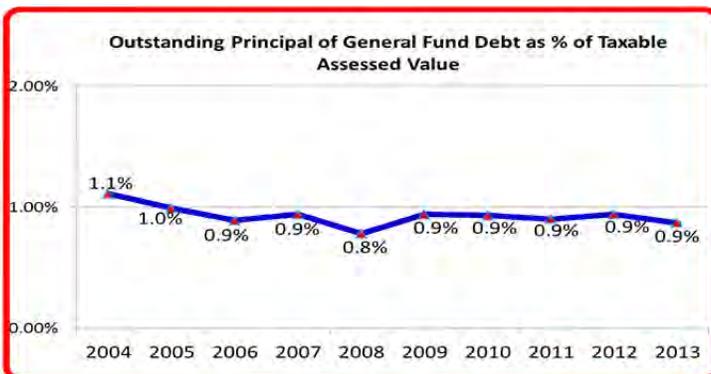
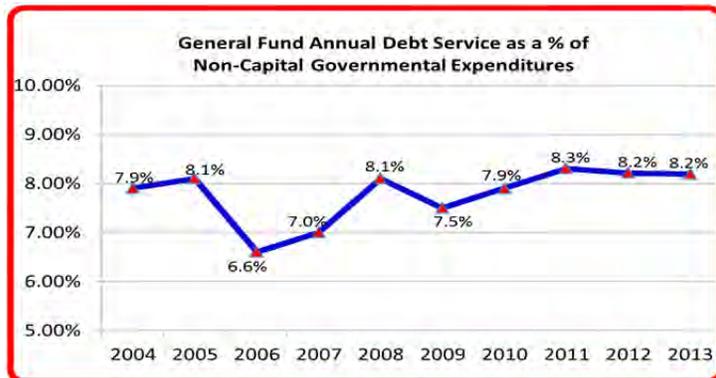
The County will not use long-term debt or tax revenue anticipation notes (TRANS) to fund current operations. The County does not intend to issue bond anticipation notes for a period of longer than three years.

The County emphasizes pay-as-you-go capital financing. Whenever the County decides to issue bonds, the term of the issue will not exceed the useful life of the capital project being financed. The issuance of variable rate debt by the County will be issued only in a prudent and fiscally responsible manner.

Tax-Supported Debt

Whenever the County finds it necessary to issue bonds, the following will be adhered to:

Annual debt service expenditures for all General Fund supported debt should not exceed 10% of total non-capital governmental expenditures, and



Outstanding principal of General Fund supported debt will not exceed 5% of the net assessed valuation of taxable property.

Policy Review and Update

The Board of Supervisors will review and affirm these financial policies at least annually and more frequently, as needed.

Cash Management

The Treasurer, County of York (an elected Constitutional Officer) is responsible for maintaining and updating a separate Investment Policy. Below is the current policy.

Governing Authority

The Treasurer of York County is an elected Constitutional Officer whose responsibility, in part, is to invest York County funds in an expedient and prudent manner, meeting or exceeding all statutes and guidelines governing the investment of public funds in Virginia.

Scope

This policy applies to the investment of all funds, excluding the investment of employees' retirement funds. Proceeds from certain bond issues, as well as separate foundation or endowment assets, are not covered by this policy.

Pooling of Funds

Except for cash in certain restricted and special funds, cash and reserve balances from all funds will be consolidated to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

Credit Risk

Minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer by: limiting investments to the types of securities listed in this investment policy; diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

Interest Rate Risk

Minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby minimizing the need to sell securities on the open market prior to maturity; investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the maturity of investments in accordance with this policy.

Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Alternatively, a portion of the portfolio may be placed in money market mutual funds, local government investment pools, or deposit accounts which offer same-day liquidity for short-term funds.

Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions: a security with declining credit may be sold early to minimize loss of principal, a security swap would improve the quality, yield, or target duration in the portfolio or liquidity needs of the portfolio require that the security be sold.

Standards of Care

Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Delegation of Authority

As an elected Constitutional Officer of the Commonwealth of Virginia, the Treasurer has overall responsibility for the investment program. Responsibility for the daily operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls consistent with this investment policy. No York County employee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer.

Authorized Financial Institutions

If County investment officials execute securities transactions directly, the respective broker/dealer effecting the transaction must meet the following requirements:

- a “primary” dealer or a regional dealer that qualifies under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule)
- registered as a dealer under the Securities Exchange Act of 1934
- member of the National Association of Dealers (NASD)
- registered to sell securities in Virginia
- engaged in the business of effecting transactions in U.S. government and agency obligations for at least 5 consecutive years.

The Treasurer may retain the services of a Registered Investment Advisor (RIA) to execute this investment policy for a designated portion of the County’s investment portfolio. Only RIA’s registered with the Commonwealth of Virginia or the Securities and Exchange Commission may be hired.

Safeguarding and Custody

Delivery vs. Payment

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

Safeguarding

Securities will be held by an independent third-party custodian selected by the Treasurer as evidenced by safekeeping receipts in the County’s name. The safeguarding institution shall annually provide a copy of their most recent report on internal controls.

Internal Controls

The Treasurer shall establish a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

Suitable and Authorized Investments

Investment Types

In accordance with the Code of Virginia, sections 2.2-4501 through 2.2-4510, the following investment will be permitted by this policy (rating applicable at time of security purchase):

- U.S. Treasury obligations which carry the full faith and credit guarantee of the United States government and are considered to be the most secure instruments available;
- U.S. government agency and instrumentality obligations that have a liquid market with a readily determinable market value;
- Certificates of deposit and other evidences of deposit at financial institutions;
- Bankers’ acceptances;
- Corporate notes and bonds (U.S. dollar denominated) rated in the AAA or AA categories by both Standard & Poor’s and Moody’s;
- Commercial paper (U.S. dollar denominated) issued by an entity incorporated in the U.S., rated “prime quality” by at least two of the nationally recognized rating agencies;
- Investment-grade obligations of state, provincial and local governments and public authorities;
- Repurchase agreements only if the following conditions are met: a term to maturity of no greater than 90 days; the contract is fully secured by deliverable U.S. Government

Obligations having a market value at all times of at least 102%; and a master repurchase agreement governs the transactions);

- Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and
- Local government investment pools either state-administered or developed through joint powers statutes and other intergovernmental agreement legislation.

Deposit Accounts and Collateralization

The County may maintain demand deposit accounts including checking accounts and other accounts in accordance with Title 2.2-44 of the Code of Virginia, the Virginia Security for Public Deposits Act.

Investment Parameters

Diversification

The investments shall be diversified by:

- limiting investment in securities that have higher credit risks,
- limiting investments to avoid over concentration in securities of a specific type or from a specific issuer or business sector (excluding U.S. Treasury securities), according to the limits set by the Code of Virginia,
- investing in securities with varying maturities, with individual securities not exceeding a maturity of 24 months unless specifically approved by the Treasurer (or further limited by the Code of Virginia), and
- continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Performance Standards

The cash management portfolio shall be designed with the objective of regularly meeting or exceeding the average return on three-month U.S. Treasury bills and/or the state investment pool. These indices are considered benchmarks for lower risk investment transactions and therefore comprise a minimum standard for the portfolio's rate of return.

Reporting

The investment officer shall maintain a monthly investment report. This report shall include a listing of the existing portfolio in terms of investment securities, rate, maturity date, par amount, original or adjusted cost, credit rating and any other features deemed relevant; and a listing of all transactions executed over the last month.

Policy Considerations

Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

Amendments

This policy shall be reviewed by the Treasurer on an annual basis.

Bond Ratings

The County has utilized two different credit rating agencies over the years, Standard & Poor's and Moody's Investor Services. In 2014, Standard & Poor's upgraded the County's credit rating on its general obligation bonds from AA+ to AAA, the highest rating possible and upgraded its rating on the County's lease revenue bonds from AA to AA+. The upgrades reflected the agency's assessment of the following factors for the County:

- Very strong economy, which benefits from participation in the broad and diverse Hampton Roads area economy, coupled with good access to Richmond, Va. and its employment base;
- Very strong budgetary flexibility with 2013 audited reserves at 27% of general fund expenditures;
- Strong budgetary performance, which takes into account a relatively stable revenue stream;
- Very strong liquidity providing very strong cash levels to cover both debt service and expenditures;
- Strong management with good financial policies with a consistent ability to maintain balanced budgets; and
- Very strong debt and contingent liabilities position, driven mostly by the county's low net direct debt.

Also in 2014, Moody's reaffirmed the County's Aa1 rating on its general obligation debt, as well as its Aa2 on its lease revenue debt. Both agencies issued a "stable" outlook.

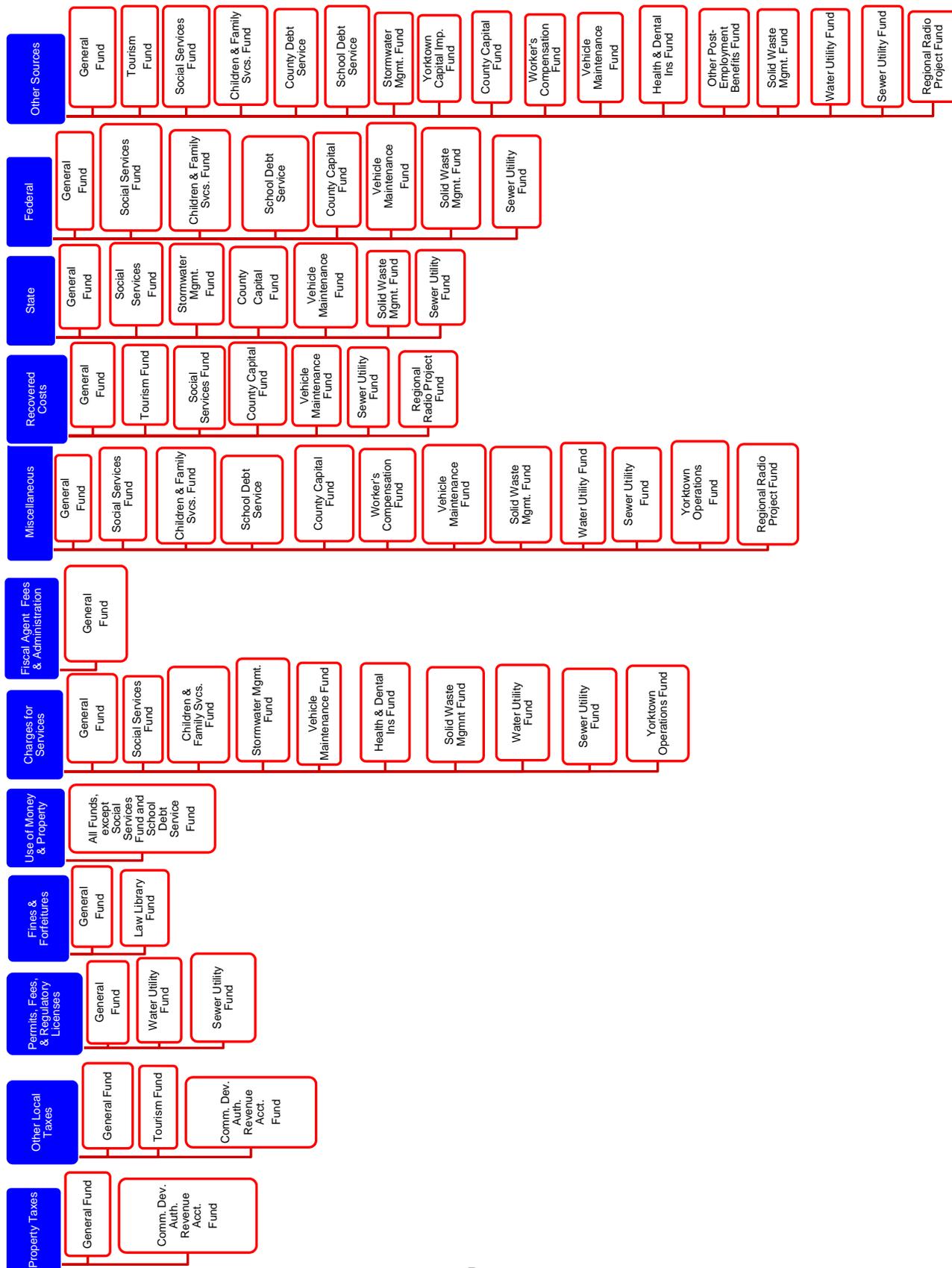
Fund Structure

The accounts of the County are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate self-balancing set of accounts that comprise assets, liabilities, revenues and expenditures/expenses. The following fund types are used: governmental, proprietary, trust and agency funds and component units. Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget is considered to be a major fund. The County's General Fund is projected to be a major fund in fiscal year 2015.

The relationship between the departments and the funds is as follows:

Departments	General	Judicial	Public	Env. Dev.	Finance &	Educ. &	Human	General	Comm.	Capital &
	Admin	Svcs.	Sfty.	Svcs.	Planning	Educ. Svcs.	Svcs.	Svcs.	Svcs.	Non-Dept.
MAJOR FUND										
General	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
NON-MAJOR FUNDS										
Special Revenue										
Tourism									✓	
Social Services							✓			
Law Library		✓				✓				
Children & Family Svcs.									✓	
Comm. Dev. Auth. Rev. Acct.					✓					
Debt Service										
County Debt Service										✓
School Debt Service						✓				
Capital Project										
Stormwater Management				✓						
Yorktown Capital Impr.				✓	✓			✓		✓
County Capital	✓	✓	✓	✓	✓	✓		✓	✓	✓
Internal Service										
Worker's Compensation					✓					
Vehicle Maintenance								✓		
Health & Dental Insurance					✓					
Other Post-Empl. Benefits					✓					✓
Enterprise										
Solid Waste Mgmt.				✓						
Water Utility				✓						
Sewer Utility				✓						
Yorktown Operations					✓			✓		

Departments utilize various funding sources. The sources of funding for the County's budgeted funds are as follows:



Each Department has divisions – for example, the Education and Educational Services Department is responsible for Debt Service for School Operations paid from the School Debt Service Fund.

Governmental Funds

Most governmental functions of the County are financed through governmental funds. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund

The General Fund is the County's primary operating fund. It is used to account for all revenue sources and expenditures not required to be accounted for in other funds.

Special Revenue Funds (Tourism, Social Services, Law Library, Children and Family Services, Marquis Community Development Authority Revenue Account)

Special Revenue Funds are used to account for the proceeds of federal, state and local sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds (County, School)

Debt service funds are used to account for the receipt and payment of bonds and loans issued for equipment purchases, construction and maintenance of facilities.

Capital Project Funds (Stormwater Management, Yorktown Capital Improvements, County Capital)

Capital Project Funds are used to account for financial resources used to address drainage improvements, and for the acquisition or construction of major capital facilities and equipment, other than those financed by proprietary funds.

Proprietary Funds

Proprietary funds account for operations similar to those in the private sector. Proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

Internal Service Funds

Workers' Compensation Fund

This fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County.

Vehicle Maintenance Fund

This fund accounts for the operation of the vehicle maintenance and replacement services that are provided to County departments on a cost-reimbursement basis.

Other Post-Employment Benefits Fund

This fund accounts for subsidy payments for eligible retirees of the County toward health insurance coverage in a plan sponsored by the County.

Health & Dental Insurance Fund

This fund accounts for the health and dental claims and administrative costs of the County insurance programs.

Enterprise Funds

Solid Waste Management Fund

This fund accounts for the operations of the County's solid waste disposal system.

Water Utility Fund

This fund accounts for the operations and construction of the County's water utility systems.

Sewer Utility Fund

This fund accounts for the operations and construction of the County's sewer utility systems.

Yorktown Operations Fund

This fund accounts for the operations of Riverwalk Landing, including the net tenant lease income and the income and expenses for the piers.

Regional Radio System Fund

This fund accounts for the County's joint emergency communication system with the Counties of James City and Gloucester.

Basis of Budgeting and Accounting

The budgets of governmental funds are prepared on the modified accrual basis, a basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure."

The accrual basis of accounting, a method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows, is used for the proprietary funds, except for depreciation, amortization, debt principal payments and capital outlay.

The Comprehensive Annual Financial Report (CAFR) is prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted primary standard-setting body for establishing governmental accounting and financial reporting principles.

In most cases, the accounting treatment conforms to the budget treatment with the following exceptions:

- Compensated absences are accrued as earned (GAAP) versus expensed when paid (budget).
- Depreciation and amortization expenses are non-cash items and are not budgeted. These expenses are recognized for GAAP purposes.
- Principal payments on debt in the proprietary funds result in a reduction in the outstanding liability (GAAP) versus expensed (budget).
- Capital outlay in the proprietary funds is recorded as a capital asset (GAAP) versus expensed (budget).

A Guide to the Summary Budget Pages

1. **Department Information** - briefly describes the department and the services that it provides. It also list the contact information and hours of operation.
2. **Funding Sources** - represents the revenue sources for that department, i.e. local, state, federal, or other funding sources.
3. **Expenditure by Activity** - this area lists the divisions that comprise the department. It includes the individual division's total actual and budgeted expenditures.
4. **Expenditure by Category** - summary expenditures for personnel and non-personnel categories (contractual services, internal services, other charges, materials and supplies, leases & rentals, capital outlay, grants & donations, and charge-outs).
5. **Funded FTE's** - this section lists the number of **F**ull-**T**ime **E**quivalent (FTE) positions that are funded in this department.
6. **Key Service Indicators** - this area lists some of the major responsibilities of each department.

1



Department Name
 Department Address
 Yorktown, Virginia 23692
 Telephone: (757) 890-XXXX
 Hours of Operation: Monday - Friday 8:15 am - 5:00 pm

COUNTY OF YORK, VIRGINIA
 DEPARTMENT NAME

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of FY2015 Total
Funding Sources							
Local/State/Fed Non-Categorical	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	XX.XX%
Charges for Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Donations	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
State/Federal Aid & Grants	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Total Funding Sources	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	100.00%

2

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% Change from Prior Year Adopted
Expenditure by Activity							
Division	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Total Expenditures	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	X.XX%

3

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% Change from Prior Year Adopted
Expenditure by Category							
Personnel Services	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	X.XX%
Contractual Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Internal Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Other Charges	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Materials & Supplies	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Leases & Rentals	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Capital Outlay	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Grants & Donations	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	X.XX%
Chargeouts	(XX,XXX)	(XX,XXX)	(XX,XXX)	(XX,XXX)	(XX,XXX)	(XX,XXX)	X.XX%
Total Expenditures	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	\$ X,XXX,XXX	X.XX%

4

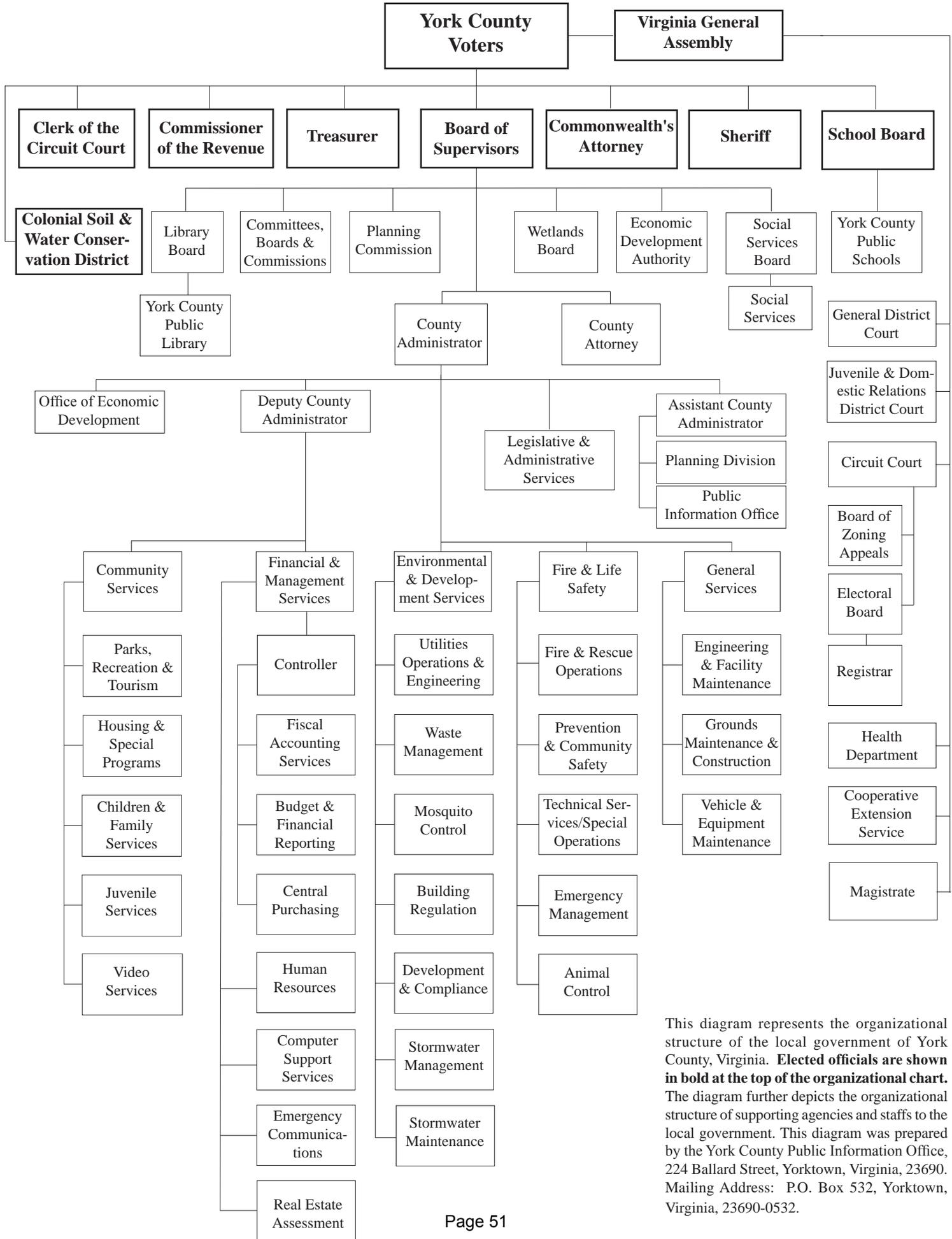
	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Funded FTEs						
Total Funded FTEs	XX	XX	XX	XX	XX	XX

5

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Key Service Indicators						
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	XXX
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	XXX
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	XXX

6

Organizational Diagram of York County Government



This diagram represents the organizational structure of the local government of York County, Virginia. **Elected officials are shown in bold at the top of the organizational chart.** The diagram further depicts the organizational structure of supporting agencies and staffs to the local government. This diagram was prepared by the York County Public Information Office, 224 Ballard Street, Yorktown, Virginia, 23690. Mailing Address: P.O. Box 532, Yorktown, Virginia, 23690-0532.

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**Summary of Funding Sources and Expenditures/Expenses
Fiscal Year 2015 Adopted Budget**

	Major - General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Subtotal Non-Major - Aggregate*	Internal Service Funds	Enterprise Funds	Grand Total
Revenue								
Local	\$ 116,865,259	\$ 2,428,950	\$ -	\$ 131,532	\$ 2,560,482	\$ 4,331,118	\$ 17,451,348	\$ 141,208,207
State and Federal	13,750,521	4,685,605	55,190	50,000	4,790,795	-	289,508	18,830,824
Other Financing Sources	1,835,350	4,350,015	19,734,055	4,547,308	28,631,378	12,433,534	3,369,000	46,269,262
	<u>\$ 132,451,130</u>	<u>\$ 11,464,570</u>	<u>\$ 19,789,245</u>	<u>\$ 4,728,840</u>	<u>\$ 35,982,655</u>	<u>\$ 16,764,652</u>	<u>\$ 21,109,856</u>	<u>\$ 206,308,293</u>
Expenditures/Expenses	<u>\$ 132,451,130</u>	<u>\$ 11,770,916</u>	<u>\$ 19,789,245</u>	<u>\$ 4,998,387</u>	<u>\$ 36,558,548</u>	<u>\$ 16,860,486</u>	<u>\$ 21,008,343</u>	<u>\$ 206,878,507</u>
Net Change in Fund Balance/Net Assets	\$ -	\$ (306,346)	\$ -	\$ (269,547)	\$ (575,893)	\$ (95,834)	\$ 101,513	(570,214)
Beginning Fund Balance/Net Assets, July 1, 2014	15,612,469	754,728	-	(5,297,485)	(4,542,757)	5,010,274	(773,727)	15,306,259
Ending Fund Balance/Net Assets, June 30, 2015	<u>\$ 15,612,469</u>	<u>\$ 448,382</u>	<u>\$ -</u>	<u>\$ (5,567,032)</u>	<u>\$ (5,118,650)</u>	<u>\$ 4,914,440</u>	<u>\$ (672,214)</u>	<u>\$ 14,736,045</u>

**The fund balance for the non-major funds in the aggregate is projected to decrease in fiscal year 2015. The deficit is primarily attributable to the Yorktown Capital Improvements Fund and its interfund loan payable to the Tourism Fund, which assisted with the funding of the Yorktown Revitalization project. Also, reserve balances accumulated from excess local sources and set aside for future local matches to state and federal grants and capital reserves set aside for projects in the 10 year CIP, will be used as planned.*

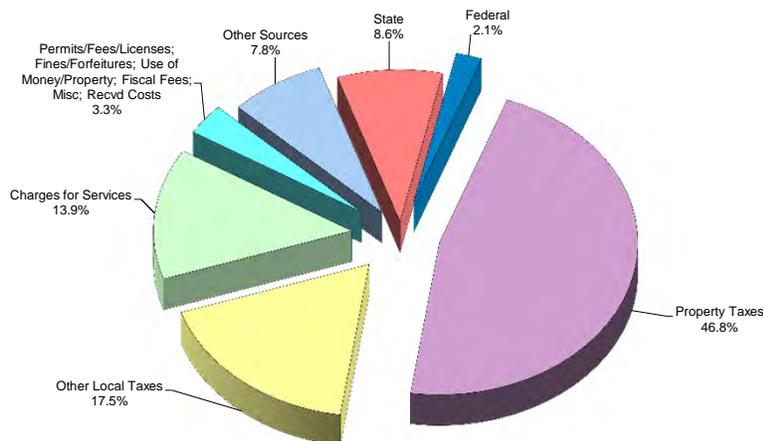
Summary of Funding Sources and Expenditures/Expenses - Net Transfers
Fiscal Year 2015 Adopted Budget**

	Major - General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Subtotal Non-Major - Aggregate	Internal Service Funds	Enterprise Funds	Grand Total
Funding Sources								
Revenue								
Local	\$ 116,865,259	\$ 2,428,950	\$ -	\$ 131,532	\$ 2,560,482	\$ 4,331,118	\$ 17,451,348	\$ 141,208,207
State and Federal	13,750,521	4,685,605	55,190	50,000	4,790,795	-	289,508	18,830,824
Other Financing Sources	1,835,350	4,350,015	19,734,055	4,547,308	28,631,378	12,433,534	3,369,000	46,269,262
Less Interfund Transfers	(150,000)	(4,350,015)	(10,122,332)	(1,433,776)	(15,906,123)	(10,527,500)	(3,369,000)	(29,952,623)
	<u>\$ 132,301,130</u>	<u>\$ 7,114,555</u>	<u>\$ 9,666,913</u>	<u>\$ 3,295,064</u>	<u>\$ 20,076,532</u>	<u>\$ 6,237,152</u>	<u>\$ 17,740,856</u>	<u>\$ 176,355,670</u>
Beginning Fund Balance/Net Assets, July 1, 2014	15,612,469	754,728	-	(5,297,485)	(4,542,757)	5,010,274	(773,727)	15,306,259
Ending Fund Balance/Net Assets, June 30, 2015	<u>(15,612,469)</u>	<u>(448,382)</u>	<u>-</u>	<u>5,567,032</u>	<u>5,118,650</u>	<u>(4,914,440)</u>	<u>672,214</u>	<u>(14,736,045)</u>
	<u>\$ 132,301,130</u>	<u>\$ 7,420,901</u>	<u>\$ 9,666,913</u>	<u>\$ 3,564,611</u>	<u>\$ 20,652,425</u>	<u>\$ 6,332,986</u>	<u>\$ 17,639,343</u>	<u>\$ 176,925,884</u>
Expenditures/Expenses								
Expenditures/Expenses	\$ 132,451,130	\$ 11,770,916	\$ 19,789,245	\$ 4,998,387	\$ 36,558,548	\$ 16,860,486	\$ 21,008,343	\$ 206,878,507
Less Interfund Transfers	(26,887,428)	(1,543,959)	-	-	(1,543,959)	(462,976)	(1,058,260)	(29,952,623)
	<u>\$ 105,563,702</u>	<u>\$ 10,226,957</u>	<u>\$ 19,789,245</u>	<u>\$ 4,998,387</u>	<u>\$ 35,014,589</u>	<u>\$ 16,397,510</u>	<u>\$ 19,950,083</u>	<u>\$ 176,925,884</u>

***As a part of doing business, funds are transferred from one County fund to another. This usually occurs when the money is collected in one fund and allocated in another fund, such as the lodging tax, meals tax and debt service payments. Interfund transfers have been netted from the total budget figures shown above to eliminate duplication of transactions.*

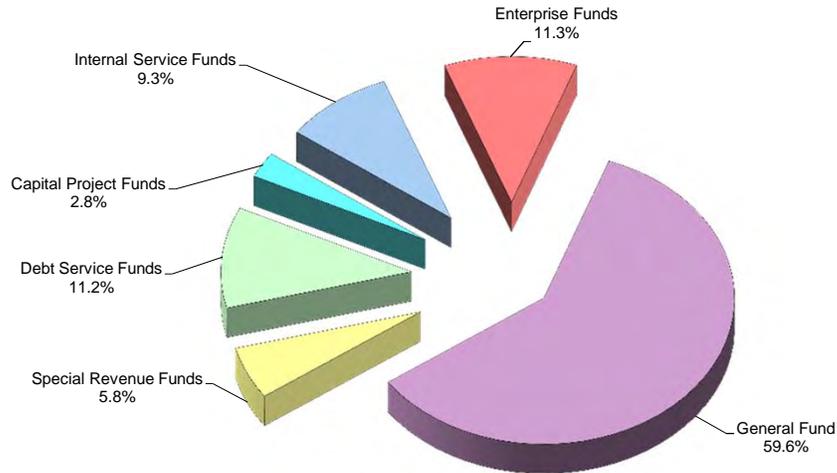
**Summary of Funding Sources By Type
Fiscal Year 2015**

Description	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Revenues	FY2014 Estimated Revenues	FY2015 Adopted Revenues
General Fund (Major)						
Property Taxes	\$ 76,419,831	\$ 77,768,474	\$ 79,699,605	\$ 80,928,500	\$ 80,928,500	\$ 82,080,000
Other Local Taxes	27,245,214	28,196,608	28,251,914	28,377,000	28,377,000	29,191,000
Permits, Fees and Regulatory Licenses	471,534	468,190	659,659	606,060	606,060	805,380
Fines and Forfeitures	359,937	387,560	335,974	374,300	374,300	372,200
Use of Money and Property	481,429	420,265	292,187	393,460	393,460	436,900
Charges for Services	1,959,075	2,144,759	2,124,852	2,206,060	2,233,116	2,208,010
Fiscal Agent Fees & Administration	183,474	210,333	206,847	200,500	200,500	197,060
Miscellaneous	418,135	355,700	235,912	243,600	282,504	217,600
Recovered Costs	1,186,667	1,300,725	1,341,965	1,329,955	1,342,107	1,357,109
State	13,219,869	13,109,652	13,259,101	13,314,665	13,422,324	13,381,692
Federal	537,686	539,993	862,903	392,018	530,192	368,829
Other Sources	3,827,435	3,166,021	3,401,481	1,737,787	1,785,419	1,835,350
	<u>126,310,286</u>	<u>128,068,280</u>	<u>130,672,400</u>	<u>130,103,905</u>	<u>130,475,482</u>	<u>132,451,130</u>
Non-major Funds (Aggregate)						
Property Taxes	96,332	404,218	372,308	480,000	480,000	398,000
Other Local Taxes	1,828,679	1,801,313	1,760,450	1,801,000	1,801,000	1,752,000
Permits, Fees and Regulatory Licenses	22,399	11,565	-	-	-	-
Fines and Forfeitures	7,546	7,552	8,081	8,000	8,000	8,000
Use of Money and Property	543,951	419,692	1,501,611	384,721	384,721	433,091
Charges for Services	15,098,280	15,961,102	17,229,095	19,987,913	19,989,463	22,380,893
Miscellaneous	3,469,844	1,831,333	1,367,180	1,442,934	2,132,545	1,639,216
Recovered Costs	263,303	313,780	331,054	319,924	335,924	341,260
State	1,712,999	1,560,460	2,329,003	1,792,615	2,571,734	1,735,284
Federal	3,835,779	6,123,622	3,773,843	3,248,788	3,259,918	3,345,019
Other Sources	39,241,592	29,555,491	26,945,918	30,916,930	22,105,413	41,824,400
	<u>66,120,704</u>	<u>57,990,128</u>	<u>55,618,543</u>	<u>60,382,825</u>	<u>53,068,718</u>	<u>73,857,163</u>
Total						
Property Taxes	\$ 76,516,163	\$ 78,172,692	\$ 80,071,913	\$ 81,408,500	\$ 81,408,500	\$ 82,478,000
Other Local Taxes	29,073,893	29,997,921	30,012,364	30,178,000	30,178,000	30,943,000
Permits, Fees and Regulatory Licenses	493,933	479,755	659,659	606,060	606,060	805,380
Fines and Forfeitures	367,483	395,112	344,055	382,300	382,300	380,200
Use of Money and Property	1,025,380	839,957	1,793,798	778,181	778,181	869,991
Charges for Services	17,057,355	18,105,861	19,353,947	22,193,973	22,222,579	24,588,903
Fiscal Agent Fees & Administration	183,474	210,333	206,847	200,500	200,500	197,060
Miscellaneous	3,887,979	2,187,033	1,603,092	1,686,534	2,415,049	1,856,816
Recovered Costs	1,449,970	1,614,505	1,673,019	1,649,879	1,678,031	1,698,369
State	14,932,868	14,670,112	15,588,104	15,107,280	15,994,058	15,116,976
Federal	4,373,465	6,663,615	4,636,746	3,640,806	3,790,110	3,713,848
Other Sources	43,069,027	32,721,512	30,347,399	32,654,717	23,890,832	43,659,750
	<u>192,430,990</u>	<u>186,058,408</u>	<u>186,290,943</u>	<u>190,486,730</u>	<u>183,544,200</u>	<u>206,308,293</u>
Transfers	<u>(25,478,466)</u>	<u>(22,643,102)</u>	<u>(22,318,975)</u>	<u>(23,062,544)</u>	<u>(22,701,326)</u>	<u>(29,952,623)</u>
Total - Net	<u>166,952,524</u>	<u>163,415,306</u>	<u>163,971,968</u>	<u>167,424,186</u>	<u>160,842,874</u>	<u>176,355,670</u>
Projected Fund Balance, beginning				46,931,629	47,931,629	15,306,259
Projected Fund Balance, ending				<u>(43,719,417)</u>	<u>(15,306,259)</u>	<u>(14,736,045)</u>
				<u>\$ 170,636,398</u>	<u>\$ 193,468,244</u>	<u>\$ 176,925,884</u>



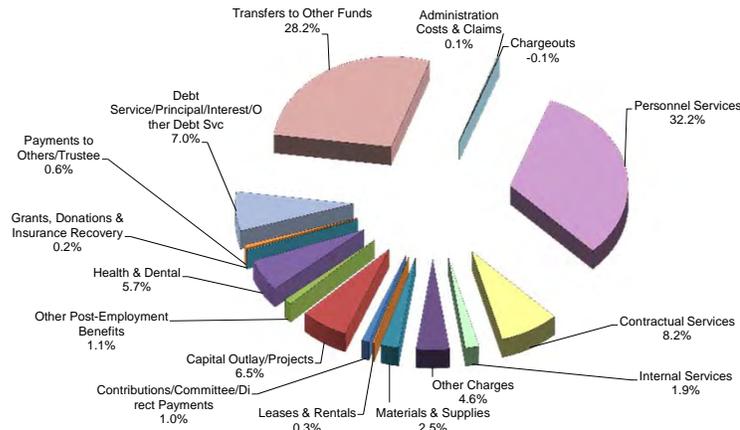
**Summary of Expenditures/Expenses by Function
Fiscal Year 2015**

Description	FY2011 Actual Expenditures/ Expenses	FY2012 Actual Expenditures/ Expenses	FY2013 Actual Expenditures/ Expenses	FY2014 Original Expenditures/ Expenses	FY2014 Estimated Expenditures/ Expenses	FY2015 Adopted Expenditures/ Expenses
General Fund						
General Administration	\$ 1,908,176	\$ 2,007,151	\$ 2,050,413	\$ 2,114,859	\$ 2,177,929	\$ 2,274,952
Judicial Services	2,625,054	2,444,724	2,565,903	2,720,079	2,752,703	2,800,041
Public Safety	27,721,773	27,867,794	28,804,033	30,462,386	30,713,648	31,052,807
Environmental & Development Services	4,151,002	4,130,033	3,513,498	3,768,346	3,768,346	3,864,490
Finance & Planning	7,848,105	7,696,996	8,074,547	8,887,587	8,887,886	8,907,540
Education & Educational Services	56,018,402	55,310,069	59,234,735	60,592,188	60,601,417	61,468,997
Human Services	2,989,160	2,666,290	2,836,107	3,207,446	3,207,446	3,467,229
General Services	6,792,790	6,765,812	6,047,279	6,761,684	6,782,471	6,674,327
Community Services	2,991,389	2,749,144	2,698,036	2,926,978	2,941,304	2,966,509
Capital Outlay & Fund Transfers	7,460,564	7,475,161	7,225,008	7,370,232	7,370,232	7,557,675
Non-Departmental	1,333,240	1,069,992	1,135,960	1,292,120	1,272,100	1,416,563
Special Revenue Funds						
Tourism Fund	3,100,176	2,863,665	2,767,097	3,021,200	3,027,200	3,031,200
Social Services Fund	5,663,995	5,317,771	5,081,272	5,920,871	5,920,871	6,232,426
Law Library Fund	5,826	6,888	7,104	8,000	9,500	9,000
Children and Family Services Fund	1,198,012	1,221,839	1,276,682	1,354,919	1,364,597	1,397,990
Community Development Authority Revenue Account Fund	816,171	1,108,082	1,072,036	1,181,300	1,181,300	1,100,300
Debt Service Funds						
County Debt Service Fund	3,128,357	3,031,773	2,694,916	2,859,564	2,859,564	2,583,636
School Debt Service Fund	8,757,801	15,594,157	7,677,181	17,625,401	8,125,401	17,205,609
Capital Project Funds						
Stormwater Management Fund	3,249,941	1,142,333	696,880	191,574	2,527,984	1,090,887
Yorktown Capital Improvements Fund	33,298	3,700	22,392	-	248,264	-
County Capital Fund	6,810,405	3,164,626	2,070,554	4,194,700	19,245,055	3,907,500
Internal Service Funds						
Workers' Compensation Fund	173,485	122,549	155,352	254,800	526,217	255,800
Vehicle Maintenance Fund	3,878,956	4,255,464	4,445,784	4,960,686	5,030,321	4,476,152
Other Post-Employment Benefits Fund	836,038	1,335,835	1,234,801	1,588,583	1,902,070	1,955,558
Health & Dental Insurance Fund	-	-	-	-	-	10,172,976
Enterprise Funds						
Solid Waste Management Fund	4,402,931	5,677,838	4,532,865	5,313,655	5,316,331	4,434,095
Water Utility Fund	385,884	844,467	515,286	2,482,965	4,964,732	383,541
Sewer Utility Fund	11,536,088	15,092,952	17,506,785	9,944,038	19,370,656	13,175,214
Yorktown Operations Fund	117,368	112,258	98,893	95,818	95,818	95,509
Regional Radio Project Fund	3,942,383	2,193,711	2,402,484	2,596,963	3,978,207	2,919,984
Total	179,876,770	183,273,074	178,443,883	193,698,942	216,169,570	206,878,507
Transfers	(25,478,466)	(22,643,102)	(22,318,975)	(23,062,544)	(22,701,326)	(29,952,623)
Total - Net	<u>\$ 154,398,304</u>	<u>\$ 160,629,972</u>	<u>\$ 156,124,908</u>	<u>\$ 170,636,398</u>	<u>\$ 193,468,244</u>	<u>\$ 176,925,884</u>



**Summary of Expenditures/Expenses by Type
Fiscal Year 2015**

Description	FY2011 Actual Expenditures/ Expenses	FY2012 Actual Expenditures/ Expenses	FY2013 Actual Expenditures/ Expenses	FY2014 Original Expenditures/ Expenses	FY2014 Estimated Expenditures/ Expenses	FY2015 Adopted Expenditures/ Expenses
General Fund (Major)						
Personnel Services	\$ 41,774,606	\$ 41,166,095	\$ 42,321,958	\$ 44,961,334	\$ 45,122,671	\$ 45,938,230
Contractual Services	8,619,308	8,496,109	8,199,632	8,946,782	8,944,612	9,048,706
Internal Services	2,461,703	2,416,277	2,444,050	2,564,451	2,563,582	2,623,052
Other Charges	2,549,040	2,597,007	2,607,655	3,027,425	3,030,078	2,890,869
Materials & Supplies	1,359,899	1,311,287	1,227,125	1,381,414	1,398,738	1,366,136
Leases & Rentals	448,482	447,037	422,280	426,519	425,852	429,766
Contributions/Committees/Direct Payments	86,960	33,414	26,260	21,220	26,220	30,125
Capital Outlay	394,567	388,211	465,835	487,630	679,851	440,870
Grants & Donations	120,720	200,641	189,553	243,397	400,509	252,300
Transfers to Other Funds	64,153,943	63,274,161	66,413,997	68,142,518	67,982,154	69,533,606
Appropriation Reserves	17,848	-	21,002	50,000	50,000	50,000
Chargeouts	(147,421)	(147,073)	(153,828)	(148,785)	(148,785)	(152,530)
	<u>121,839,655</u>	<u>120,183,166</u>	<u>124,185,519</u>	<u>130,103,905</u>	<u>130,475,482</u>	<u>132,451,130</u>
Non-major Funds (Aggregate)						
Personnel Services	9,193,918	9,541,202	9,691,800	10,746,743	10,746,743	11,024,680
Contractual Services	4,347,903	4,751,023	4,994,179	5,309,749	5,399,219	5,424,129
Internal Services	536,030	557,933	534,436	648,335	648,335	658,975
Other Charges	4,976,155	5,203,275	5,279,345	5,725,418	5,730,926	5,182,714
Materials & Supplies	2,502,973	2,913,388	2,900,462	3,498,695	3,488,478	2,977,906
Leases & Rentals	200,828	82,872	86,162	100,560	100,469	100,350
Contributions/Committees/Direct Payments	1,910,115	1,458,636	1,231,988	1,586,600	1,586,600	1,742,600
Capital Outlay/Projects	15,938,804	13,153,799	13,744,433	9,495,253	39,917,772	11,094,703
Fundraisers	1,135	5,435	136	-	224	-
Other Post-Employment Benefits	836,038	1,335,835	1,234,801	1,588,583	1,902,070	1,955,558
Health	-	-	-	-	-	9,646,198
Dental	-	-	-	-	-	526,778
Grants, Donations & Insurance Recovery	1,408	1,009,213	36,994	-	25,630	30,000
Payments to Others	-	-	-	62,814	743,918	182,941
Payments to Trustee	526,766	808,082	872,036	1,031,300	1,031,300	950,300
Debt Service	1,959,027	2,260,433	2,059,905	2,051,880	2,051,880	2,078,529
Transfers to Other Funds	4,151,010	9,199,944	1,064,238	10,509,342	809,342	10,305,971
Administration Costs & Claims	62,667	53,830	59,565	62,510	63,142	77,500
Claims	110,818	68,719	95,787	192,290	463,075	178,300
Principal	6,474,635	6,566,749	6,518,020	7,129,039	7,129,039	6,848,551
Interest	4,273,393	4,068,491	3,846,627	3,742,276	3,742,276	3,328,294
Other Debt Service	9,235	9,235	7,450	13,650	13,650	12,400
Issue Costs	13,404	9,000	-	100,000	100,000	100,000
Underwriter Discount	10,853	32,814	-	-	-	-
	<u>58,037,115</u>	<u>63,089,908</u>	<u>54,258,364</u>	<u>63,595,037</u>	<u>85,694,088</u>	<u>74,427,377</u>
Total						
Personnel Services	\$ 50,968,524	\$ 50,707,297	\$ 52,013,758	\$ 55,708,077	\$ 55,869,414	\$ 56,962,910
Contractual Services	12,967,211	13,247,132	13,193,811	14,256,531	14,343,831	14,472,835
Internal Services	2,997,733	2,974,210	2,978,486	3,212,786	3,211,917	3,282,027
Other Charges	7,525,195	7,800,282	7,887,000	8,752,843	8,761,004	8,073,583
Materials & Supplies	3,862,872	4,224,675	4,127,587	4,880,109	4,887,216	4,344,042
Leases & Rentals	649,310	529,909	508,442	527,079	526,321	530,116
Contributions/Committees/Direct Payments	1,997,075	1,492,050	1,258,248	1,607,820	1,612,820	1,772,725
Capital Outlay/Projects	16,333,371	13,542,010	14,210,268	9,982,883	40,597,623	11,535,573
Fundraisers	1,135	5,435	136	-	224	-
Other Post-Employment Benefits	836,038	1,335,835	1,234,801	1,588,583	1,902,070	1,955,558
Health	-	-	-	-	-	9,646,198
Dental	-	-	-	-	-	526,778
Grants, Donations & Insurance Recovery	122,128	1,209,854	226,547	243,397	426,139	282,300
Payments to Others	-	-	-	62,814	743,918	182,941
Payments to Trustee	526,766	808,082	872,036	1,031,300	1,031,300	950,300
Debt Service	1,959,027	2,260,433	2,059,905	2,051,880	2,051,880	2,078,529
Transfers to Other Funds	68,304,953	72,474,105	67,478,235	78,651,860	68,791,496	79,839,577
Administration Costs & Claims	62,667	53,830	59,565	62,510	63,142	77,500
Claims	110,818	68,719	95,787	192,290	463,075	178,300
Appropriation Reserves	17,848	-	21,002	50,000	50,000	50,000
Principal	6,474,635	6,566,749	6,518,020	7,129,039	7,129,039	6,848,551
Interest	4,273,393	4,068,491	3,846,627	3,742,276	3,742,276	3,328,294
Other Debt Service	9,235	9,235	7,450	13,650	13,650	12,400
Issue Costs	13,404	9,000	-	100,000	100,000	100,000
Underwriter Discount	10,853	32,814	-	-	-	-
Chargeouts	(147,421)	(147,073)	(153,828)	(148,785)	(148,785)	(152,530)
	<u>179,876,770</u>	<u>183,273,074</u>	<u>178,443,883</u>	<u>193,698,942</u>	<u>216,169,570</u>	<u>206,878,507</u>
Transfers	(25,478,466)	(22,643,102)	(22,318,975)	(23,062,544)	(22,701,326)	(29,952,623)
Total - Net	154,398,304	160,629,972	156,124,908	170,636,398	193,468,244	176,925,884



Summary of Total Entity Funded Full-time Equivalents (FTEs)

		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Original</u>	<u>Estimated</u>	<u>Adopted</u>	<u>Change</u>	
		<u>FY2011</u>	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2014</u>	<u>FY2015</u>		
General Fund	Fund 10								
Board of Supervisors	10111	1.00	1.00	1.00	1.00	1.00	1.00	-	
County Administration	10121	3.75	3.75	4.50	4.50	4.50	4.50	-	
Public Information & Community Relations	10122	3.00	3.00	2.00	1.00	1.00	1.00	-	
Video Services	10123	4.50	4.50	4.50	4.50	5.50	5.50	1.00	(1)
County Attorney	10124	3.50	3.50	3.00	3.00	3.00	3.00	-	
General Registrar's Office	10131	3.50	3.50	3.50	3.50	3.50	3.50	-	
Circuit Court	20211	1.50	1.50	1.50	1.50	1.50	1.50	-	
Clerk of the Circuit Court	20214	14.50	13.75	14.00	14.00	14.00	14.00	-	
Commonwealth's Attorney	20221	11.50	11.50	11.50	11.50	11.50	11.50	-	
Victim-Witness Assistance Program	20222	3.00	3.00	3.00	3.00	3.00	3.00	-	
Domestic Violence Program	20223	1.00	1.00	1.00	0.75	0.75	0.75	-	
General Operations	30311	14.50	14.50	14.50	14.50	14.50	14.50	-	
Law Enforcement	30312	59.00	58.00	58.00	58.00	58.00	58.00	-	
Investigations	30313	15.00	16.00	16.00	16.00	16.00	16.00	-	
Civil Operations/Court Security	30314	18.50	18.00	18.00	18.00	18.00	18.00	-	
School Resource Officers	30316	4.00	4.00	4.00	4.00	4.00	4.00	-	
Fire & Life Safety Administration	30320	1.50	1.50	1.50	1.50	1.50	1.50	-	
Fire & Rescue Operations	30321	130.00	127.00	127.00	127.00	127.00	128.00	1.00	(2)
Technical Services & Special Operations	30322	4.00	4.00	4.00	4.00	4.00	4.00	-	
Prevention & Community Safety	30323	3.00	3.00	3.00	3.00	3.00	3.00	-	
Animal Control	30352	3.00	3.00	3.00	3.00	3.00	3.00	-	
Emergency Management & Support Services	30355	1.50	1.50	1.50	1.50	1.50	1.50	-	
Emergency Communications/911 *	30356	40.50	40.50	40.50	40.50	40.50	40.50	-	
Radio Maintenance	30357	2.00	-	-	-	-	-	-	
Environmental & Development Svcs Admin.	40119	2.00	2.00	2.00	2.00	2.00	2.00	-	
Building Regulation	40341	14.00	14.00	13.00	13.00	13.00	13.00	-	
Stormwater Operations	40446	16.80	16.80	16.80	16.80	16.80	16.80	-	
Stormwater Engineering	40447	5.75	6.75	7.50	7.50	7.50	7.50	-	
Mosquito Control	40512	3.50	3.50	3.00	3.00	3.00	3.00	-	
Development & Compliance	40816	9.00	9.00	9.00	9.00	9.00	9.00	-	
Controller	50119	2.00	1.00	2.00	2.00	2.00	2.00	-	
Computer Support Services	50121	15.50	15.50	16.50	16.50	16.50	16.50	-	
Human Resources	50122	5.50	5.50	5.50	5.50	5.50	5.50	-	
Budget & Financial Reporting	50124	5.00	5.00	5.00	6.00	6.00	6.00	-	
Fiscal Accounting Services	50125	11.50	11.00	11.00	11.00	11.00	11.00	-	
Commissioner of the Revenue	50126	17.25	17.25	17.25	17.25	17.25	17.25	-	
Treasurer	50127	12.00	12.00	12.00	12.00	12.00	12.00	-	
Real Estate Assessment	50128	8.00	8.00	7.00	7.00	7.00	7.00	-	
Central Purchasing	50129	5.00	5.00	5.00	5.00	5.00	5.00	-	
Planning	50811	4.50	4.50	4.50	4.50	4.50	4.50	-	
Office of Economic Development	50920	3.25	3.25	3.00	3.00	3.00	3.00	-	
Library Services	60731	32.50	32.50	32.00	32.00	32.00	32.00	-	
General Services Administration	70119	2.00	2.00	2.00	2.00	2.00	2.00	-	
Engineering & Facility Maintenance	70431	21.00	22.00	17.00	18.70	18.00	18.00	(0.70)	(3)
Telecommunications	70433	1.00	1.00	-	-	-	-	-	
Grounds Maintenance & Construction	70434	45.00	41.40	36.40	36.40	39.10	39.10	2.70	(3)
Community Services Administration	81119	3.00	3.00	2.00	2.00	2.00	2.00	-	
Housing and Special Programs	81547	11.00	11.00	10.00	9.00	9.00	9.00	-	
Parks, Recreation & Tourism	81712	14.00	13.00	13.00	13.00	13.00	13.00	-	
Total General Fund	Fund 10	<u>617.30</u>	<u>606.95</u>	<u>592.95</u>	<u>593.40</u>	<u>596.40</u>	<u>597.40</u>	<u>4.00</u>	
Tourism Fund	Fund 8	2.00	2.00	2.00	2.00	2.00	2.00	-	
Social Services Fund	Fund 13	60.85	58.45	57.45	57.45	57.45	57.65	0.20	(4)
Children & Family Services Fund	Fund 51	22.60	22.60	22.20	22.20	22.20	22.20	-	
Vehicle Maintenance Fund	Fund 12	12.00	11.60	11.60	11.60	11.60	11.60	-	
Solid Waste Management Fund	Fund 21	12.20	12.20	12.20	12.20	12.20	12.20	-	
Sewer Utility Fund	Fund 25	56.25	57.25	57.25	57.25	57.25	56.75	(0.50)	(5)
Yorktown Operations Fund	Fund 28	-	-	-	0.30	0.30	0.30	-	
Total Entity		<u>783.20</u>	<u>771.05</u>	<u>755.65</u>	<u>756.40</u>	<u>759.40</u>	<u>760.10</u>	<u>3.70</u>	
Total County (Less Social Services**)		<u>722.35</u>	<u>712.60</u>	<u>698.20</u>	<u>698.95</u>	<u>701.95</u>	<u>702.45</u>	<u>3.50</u>	

* Includes 14 dispatchers from the Poquoson and Williamsburg mergers.

** Social Services are State employees.

Changes from FY2014 Original Budget to FY2015 Adopted Budget:

- (1) Transfer of a Video Production Specialist from the School Division, with the School Division reimbursing the County for 100% of the cost.
- (2) Funding for 3 firefighters through a SAFER grant ends in March 2, 2015. Local funding is provided for March-June (3 FTEs at 4 months = 1 FTE).
- (3) A reorganization in General Services shifted certain positions between Engineering & Facility Maintenance and Grounds Maintenance & Construction. Savings from turnover and work-as-required funds were used to fund 2 lower level positions.
- (4) Increase a Self-Sufficiency Specialist II from .60 to .80 FTE.
- (5) Abolished vacant .50 FTE Construction Maintenance Worker II.

SCHEDULE OF DEBT OBLIGATIONS

	<u>Maturity</u>	<u>Original Issue</u>	<u>Principal Outstanding 7/1/2014</u>	2015		<u>Other Debt Service Expenditures/ Expenses</u>	<u>Total Requirements</u>
				<u>Principal</u>	<u>Interest</u>		
<u>Debt Service Funds</u>							
<u>General Obligation Bonds</u>							
2002 Refunding School Bonds	7/15/2014	\$ 15,005,000	\$ 2,035,000	\$ 2,035,000	\$ 50,875	\$ 1,000	\$ 2,086,875
1997 VPSA School Bonds	7/15/2017	15,000,000	4,380,000	1,010,000	202,077	550	1,212,627
2003 VPSA School Bonds	7/15/2022	7,715,000	4,365,000	395,000	207,030	550	602,580
2004 VPSA School Bonds	7/15/2023	3,875,000	2,420,000	190,000	118,438	550	308,988
2005 VPSA School Bonds	7/15/2025	14,905,000	10,640,000	660,000	512,123	550	1,172,673
2006 VPSA School Bonds	7/15/2026	11,030,000	8,290,000	475,000	366,917	1,000	842,917
2008 VPSA School Bonds	7/15/2028	5,400,000	4,510,000	205,000	227,045	700	432,745
2009 VPSA School Bonds	7/15/2029	4,180,000	3,565,000	170,000	122,835	1,000	293,835
2010 VPSA Qualified School Construction Bonds	6/1/2027	1,120,000	860,000	65,000	59,472	1,000	125,472
2012 VPSA School Bonds	7/15/2032	6,925,000	6,705,000	225,000	299,897	1,000	525,897
2014 VPSA School Bonds	Note 1	9,500,000	-	-	-	101,000	101,000
		<u>94,655,000</u>	<u>47,770,000</u>	<u>5,430,000</u>	<u>2,166,709</u>	<u>108,900</u>	<u>7,705,609</u>
<u>Capital Leases</u>							
2010 E911 Equipment/Computer Aided Dispatch	12/1/2020	3,035,627	2,686,244	195,506	100,063	-	295,569
2008 Signaling Equipment	1/1/2016	150,000	46,977	23,045	1,809	-	24,854
		<u>3,185,627</u>	<u>2,733,221</u>	<u>218,551</u>	<u>101,872</u>	<u>-</u>	<u>320,423</u>
<u>Lease Revenue Bonds</u>							
2014 Lease Revenue Refunding Bonds	7/15/2023	9,865,000	9,865,000	560,000	324,350	2,500	886,850
2008 Lease Revenue	10/1/2029	17,230,000	14,900,000	640,000	735,363	1,000	1,376,363
		<u>27,095,000</u>	<u>24,765,000</u>	<u>1,200,000</u>	<u>1,059,713</u>	<u>3,500</u>	<u>2,263,213</u>
<u>Enterprise Funds</u>							
<u>Capital Leases</u>							
2008 Signaling Equipment	1/1/2016	2,038,931	638,542	313,241	24,584	-	337,825
<u>Revenue Bonds</u>							
2005 Sewer Revenue Refunding Bonds	6/1/2029	8,575,000	6,765,000	335,000	289,482	2,500	626,982
1992 Lackey Revenue Bonds	5/14/2032	600,000	417,201	14,746	20,678	-	35,424
2010 Sewer Revenue Bonds	6/1/2040	15,280,000	14,905,000	155,000	921,098	2,200	1,078,298
		<u>24,455,000</u>	<u>22,087,201</u>	<u>504,746</u>	<u>1,231,258</u>	<u>4,700</u>	<u>1,740,704</u>
Total All Issues		<u>\$ 151,429,558</u>	<u>\$ 97,993,964</u>	<u>\$ 7,666,538</u>	<u>\$ 4,584,136</u>	<u>\$ 117,100</u>	<u>\$ 12,367,774</u>

Note 1 - The County is anticipating a borrowing for the following school projects: York Middle, kitchen equipment (5 schools), Grafton Complex, Seaford Elementary, Grafton Bethel Elementary, Magruder Elementary, Bruton High, Tabb High, Mt. Vernon Elementary and Tabb Middle. The maturity date will be determined at the time of the debt issuance.

Capital Improvements Program

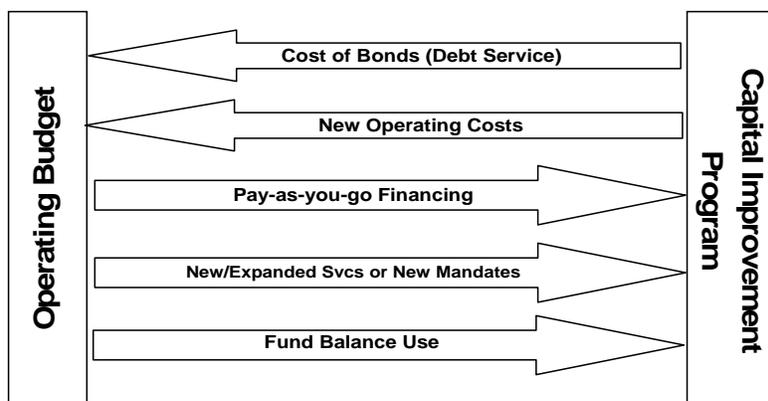
The County's Capital Improvements Program (CIP) is a ten-year plan which addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service. Each year a resolution is adopted to approve the CIP as a long range planning document. In addition the current year's budget is appropriated. A given capital project must have an estimated expected useful life that exceeds one year and have a cost of at least \$30,000 to qualify for inclusion in the CIP.

Capital expenditures are accounted for in their respective funds, including the general fund, the capital projects funds, the internal service fund, and the enterprise funds. The General Fund contains projects related to general governmental services in areas such as general administration, facilities maintenance, public safety, parks and recreation, social services and stormwater projects. The Internal Service Fund reflects the projects in support of the County's vehicle maintenance operations. Its customers are user departments of the County and other governmental entities and these projects are funded primarily from user charges and interest earnings. Solid waste, water and sewer projects may be found in the Enterprise Funds section.

Financing of the CIP is provided on a pay-as-you-go basis or through debt issuance. Pay-as-you-go funding is provided from several sources including current tax revenues, interest earnings, revenue from other governmental agencies and user fees. Debt funding may include general obligation bonds, revenue bonds or lease financing.

Projects are prioritized based on need and ability to pay. Requests are compared to an Office Space Needs Study, prepared by the County's Planning Division, and preliminary recommendations are made based on this analysis. The Board of Supervisors adopts a separate, biennial Utilities Strategic Capital Plan for water, sewer, and stormwater projects and those projects are incorporated into the County's overall CIP plan. All projects that are recommended are run through a funding model to determine affordability. The funding model includes undesignated fund balance available for capital needs and anticipated funding streams over the next 10 years, to determine affordability. Prior to final approval, projects are reviewed by the Planning Commission for conformance with the Comprehensive Plan.

As this graphic illustrates, there is a close linkage between the Operating Budget and the Capital Improvements Program.



For example, highway & transportation improvements impact General Services by adding to the acreage that must be maintained (mowing, landscaping etc.). Equipment replacements and maintenance projects increase efficiencies, reduce utility costs, save on expensive repairs, lessen downtime (increasing productivity) and extend the useful lives of facilities County-wide.



Details on the capital projects are located in a separate CIP document. A summary of the County’s ten-year CIP (FY2015-FY2024) is located in a schedule following this narrative.

The aggregate budgeted amount of capital expenditures for FY2015 is \$10,192,500, for all projects, and all funds. A project is considered significant if it has a considerable impact on the operating budget or if the project is infrequent in occurrence. Projects that meet this criteria are separately identified in the below summary.

Significant Nonrecurring Capital Projects

The County Capital Fund includes the significant, nonrecurring projects:



Voting Machine Replacement (\$298,600): The existing machines are over 20 years old and repairs are expensive and parts are becoming increasingly difficult to locate as they’ve become obsolete. Funding of approximately \$100,000 has been set aside in previous budgets to assist with the purchase and the balance will be paid from existing capital reserves not previously earmarked for a special project.

Commonwealth Attorney’s Case Information System Replacement (\$68,000): The County was recently notified that effective September 2014, the current system will no longer be supported. Without replacement software, the Commonwealth Attorney’s Office will be unable to effectively maintain records of cases or properly prosecute defendants in the Juvenile and Domestic, General District, and Circuit Courts for the County of York and City of Poquoson. The State has approved the use of drug asset forfeiture funds to assist with the purchase and in accordance with our agreement with the City of Poquoson for the shared courthouse, the City will contribute 19.9% of the cost for its share. The estimated annual maintenance contract of \$5,000 will be added to the operating budget in subsequent years.



Fire Apparatus Replacement (\$1,200,000): The County follows a fleet management plan for the systematic replacement of fire and rescue apparatus. Funding has been provided for the scheduled replacement of 2 pumpers. Grant opportunities will be sought and pursued as a potential funding source for this project. A combined borrowing is anticipated in the following fiscal year with the next block replacement. The replacement plan allows the County to save on costly repairs and minimizes the risk that we are unable to locate obsolete fleet parts.

Other Capital Projects

The General Fund budget includes \$350,000 for capital projects. Of this amount, \$150,000 is earmarked for minor drainage improvements and \$200,000 is programmed as a transfer to the County’s Capital Fund to assist with funding of the other projects.

The County Capital Fund includes the following:

- . Backup Power - Emergency Sheltering and Disaster Support (\$125,000): annual funding to accumulate a reserve for upgrades and replacements of current shelter back-up power capabilities, in particular, the Grafton School Complex (the County's primary disaster shelter).
- . Biomedical Equipment Replacement (\$145,500): annual funding to accumulate a reserve for the 10 year cycle block replacement of cardiac monitoring/defibrillation, suction, and intubation devices. The Virginia Department of Health requires this equipment for all vehicles delivering emergency medical services. The next scheduled replacement is FY2015 and there is approximately \$650,000 currently set aside.
- . Highway & Transportation Improvements (\$400,000): funding is to support the transportation goals and strategies in the *County of York Comprehensive Plan*. It is anticipated that a major portion of the funds will be designated for improvements (including drainage) which qualify for participation in the State's Revenue Sharing Program. Each dollar pledged by the County is matched by the State (VDOT) and the County sets the priorities for the use of these funds.
- . Telephone System Upgrade (\$33,500): replace, upgrade and integrate the Sports Complex, Crossroads, DARE office, and Sr. Center with VOIP phone system to include software, phones and network infrastructure (switches and wiring); 31 total phones.
- . Financial Software Upgrade (\$150,000): annual funding to accumulate a reserve to replace the current DOS-based software that is over 25 years old. The new financial software package would include County systems such as accounting, payroll, budget, human resources, real estate, utility billing and Treasurer and Commissioner of Revenue operations.
- . Tennis/Basketball Court Repair (\$80,000): replacement of tennis and basketball courts based on the priority.
- . Roof Repair/Replacement (\$358,100): replace the roof at Buildings & Grounds Maintenance Shop, Buildings & Grounds Storage building, Charles Brown Park Community Center, Building Regulations building, Waste Management Scales House, General Services building, Vehicle Maintenance building, Public Safety building County Administration building, York Elementary Head Start trailer, and York Hall Cupola.
- . HVAC Replacement (\$241,800): provides funding for Environmental & Development Services building: replace 2 circulating pumps and water heater; Finance building: replace two frequency drives; Fire Station #2 (Tabb): replace boiler; York Library: replace gas pack and 2 split-system HVAC units; Post Office/Computer Support Services building: replace split-system heat pump; York Hall: replace 12 water source heat pumps; and Griffin-Yeates Center: replace seven geothermal circulating pumps.
- . Parking Lot Repair (\$121,000): provides funding for asphalt overlay at Fire Station # 3 and Fuel Island; Seal coating at the Utilities Satellite Shop; 2 park sites (Charles Brown and Kiln Creek) and Griffin-Yeates Center; resurfacing parking lots at Back Creek Park; and re-striping at schools.
- . Building Maintenance and Repair (\$330,000): floor replacement at the Environmental & Development Services building; painting and caulking at the County Administration building, Finance building, Riverwalk Landing parking terrace (hand rails), Riverwalk Landing floating piers (hand rails), and Yorktown Street light poles; Riverwalk Landing floating piers: install ramps and handrails to finger piers, replace bumpers, hinge plates at pier connections and power pedestal components; replace sanitary sewer grinder pump at Wolftrap Park restroom; perform foundation inspection at York-Poquoson Courthouse; replace outdated equipment and appliances in County facilities; replace existing parking lot light bulbs with energy efficient LED's.
- . Disability Compliance (\$50,000): upgrade of sidewalks, picnic tables, and site fixtures at Kiln Creek Park.

- Major Grounds Repair and Maintenance (\$77,000): provides funding for replacement of backstop and sideline fencing at Grafton Bethel Elementary, Magruder Elementary and Bruton High; re-lamping of athletic field lights at Coventry Elementary, Grafton Bethel Elementary, Yorktown Middle and Back Creek Park.
- Grounds Maintenance Machinery and Equipment Replacement (\$64,000): provides funding to replace a replacement of a 2002 3500-D Toro reel mower and a 2003 Deweeze slope mower.
- Emergency Generator Replacement (\$100,000): provides funding for the replacement of emergency power generation equipment (standby generators) and monitoring systems for critical County facilities and systems requiring continuous operation during storms or other events in which power may be lost.
- Griffin-Yeates Center Playground (\$65,000): provides for replacement of the existing playground equipment that will be 15 years old when replaced. The current structure will be upgraded with a modular multi-activity playground unit, similar to those installed at other County facilities.

Stormwater projects improve drainage issues throughout the County while also adding to the existing infrastructure, requiring future maintenance. These projects are primarily funded by a portion of the meals tax (designated by County ordinance) and through State and federal grant programs, such as those offered by the Dept. of Quality and the VDOT revenue sharing program.



The Stormwater Fund includes funding of \$900,000 for the following projects:

- Greensprings (\$150,000): design and construction of a piping system to restore the ravine and other improvements due to erosion resulting from increased drainage over the years.
- Wormley Creek Headwaters (\$250,000): project is to address an eroded ravine at the outfall of a roadside ditch at Old York Hampton Highway, creating a safety hazard. The solution is piping, structures and riprap.
- Chesapeake Bay TMDL Retrofit Engineering Study (\$500,000): funding is for a study to analyze the existing BMP's and propose new or retrofits in order to meet the Waste Load Allocations (WLA) assigned to the County. The study would include identifying proposed plans, preparing preliminary cost estimates and identifying project areas. This study is to meet the EPA's TMDL reductions of 5% by 2017 and 60% by 2025.



As with stormwater projects, sewer projects also enhance the infrastructure, require future maintenance and add utility costs to the operating budget. A portion of the meals tax is also earmarked for sewer projects and the Sewer Fund has its own dedicated revenue sources too, including connection fees for new systems and bi-monthly fees for on-going service. The sewer and pump station rehabilitation funding allows us to be proactive instead of reactionary in our maintenance plan, thereby minimizing system failures, costly repairs and unnecessary spikes in utility charges due to leaks, etc.

The Sewer Fund includes funding of \$5,235,000 for the following sewer projects:

- . Bruton High School (\$1,500,000): project is to replace 13,500 linear feet of 10" force main that runs cross country from the Bruton High School pump station to Bypass Road. The current station is over 35 years old and requires a new wet well, new pumps, new electrical controls, etc.
- . Hornsbyville Area (\$1,200,000): once completed, this project will serve 89 properties at an estimated total cost of \$1,700,000.
- . Work Management Software Replacement (\$375,000): funding is to replace and upgrade the existing work management software from 1992, used for customer service inquiries over the internet, asset management, plan review, permit issuance and reviews and waste management.
- . Sewer Line Rehabilitation (\$1,400,000): provides for emergency repairs, line replacement, slip lining, valve replacement, grouting, root removal, manhole rehabilitation, pavement repairs, easement restoration, etc. required to continue the operation of a reliable sanitary sewer system and to comply with regulations.
- . Pump Station Rehabilitation (\$600,000): funding for the rehabilitation of old stations with new pumps, electrical controls, generator replacement, wet well lining and emergency repairs to continue the operation of a reliable sanitary sewer system and to comply with regulations.
- . Wood Chipper Replacement (\$40,000): replacement of a 1993 unit with an expected useful life of 15 years, used to clear easements.
- . Utility Construction Van Replacement (\$120,000): replacement of a 1994 unit with an expected useful life of 15 years, used to carry tools and supplies to construction sites every day.

There are no debt borrowings planned in fiscal year 2015 for these projects.

**ADOPTED CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2015 - 2024**

Proj. No.	Program Title	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
GENERAL CAPITAL PROJECTS											
General Administration											
GA-8102	Video Services Studio & York Hall Equipment Replacements										
GA-8110	Voting Machine Replacement	298,600	350,000			120,000	60,000	180,000	350,000		
JS-8170	Commonwealth Attorney's Case Info. System Database Replacement	88,000									
PS-8110	York-Poquoson Courthouse X-Ray Machine Replacement						900,000			56,000	
PS-8919	Sheriff Mobile Data Terminals										
PS-8115	Replacement of Patient Stretchers/Stairchairs						100,000	100,000			
PS-8406	Backup Power-Emer Shelter and Disaster Support	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
PS-8426	Fire Apparatus Replacement	1,200,000	1,920,000	4,700,000							6,016,000
PS-8429	Grafton Fire Station Replacement		4,800,000								
PS-8482	Biomedical Equipment Replacement	145,500	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Public Safety - Emergency Communications & Radio Maintenance											
PS-8001	E911 Telephone System Replacement								1,300,000		
PS-8002	E911 Computer Aided Dispatch (CAD) Replacement								1,800,000		
PS-8120	E911 Dispatch Consoles Upgrade			2,100,000							
PS-8130	E911 Subscriber Mobile & Portable Radio Replacement			8,000,000							
PS-8131	E911 Radio System Hardware Replacement			5,500,000							
PS-8170	E911 Microwave System Replacement				3,100,000						
Environmental & Development Services											
ES-8000	Drainage Improvement Projects	150,000	150,000	200,000	200,000	200,000	200,000	250,000	250,000	250,000	250,000
Finance & Planning											
FS-5100	Highway and Other Transportation Improvements	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
FS-8130	Telephone System Upgrade	33,500	131,500	150,200	50,000	48,000	51,000	13,500	131,500	200,200	
FS-8910	Financial Software Replacement	150,000	150,000	150,000	150,000						
FS-8912	Administration and Finance Building							13,400,000			
Education & Educational Services											
ED-8822	Yorktown Library Expansion					150,000	3,833,600				
SS-8413	York-Poquoson Dept. of Social Services Building							6,820,000			
Human Services											
General Services											
GS-8150	Yorktown Trolley Replacement (Tourism Fund)				300,000						
GS-8620	Tennis/Basketball Court Repair	80,000	80,000	48,700	27,900	35,900		85,800		36,500	59,900
GS-8625	Roof Repair/Replacement	358,100	362,700	760,000	287,000	121,500	107,000		182,000	200,700	76,000
GS-8630	HVAC Replacement	241,800	56,300	134,900	180,800	822,430	1,013,000	305,000	94,800	273,800	482,700
GS-8640	Parking Lot Repair	121,000	175,000	121,000	120,000	139,000	145,000	101,000	155,000	7,000	28,000
GS-8642	Building Maintenance and Repair	330,000	287,200	356,500	201,600	197,000	202,000	206,400	182,900	397,800	490,350
GS-8643	Disability Compliance	50,000	150,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
GS-8661	Major Grounds Repair and Maintenance	77,000	70,000	70,000	87,000	70,200	75,000	56,000	59,000	75,000	30,000
GS-8663	Grounds Maintenance Machinery & Equipment Replacement	64,000	79,000	46,500	48,000	45,000	45,000	62,000	120,000	45,000	90,000
GS-8665	Emergency Generator Replacement	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Community Services											
CS-8820	Griffin-Yeates Center Playground	65,000									
Total General Capital Projects											
		4,057,500	4,686,700	23,173,800	7,127,300	5,828,030	7,506,600	22,354,700	5,400,200	2,317,000	8,297,950
INTERNAL SERVICE FUND PROJECTS											
Vehicle Maintenance Projects											
VM-8110	Equipment Upgrades		340,000		80,000						
VM-8180	Fuel Sites Upgrade				80,000		1,900,000				
Total Internal Service Fund Projects											
			340,000		80,000		1,900,000				
STORMWATER FUND PROJECTS											
ES-617	Greensprings	150,000	600,000								
ES-631	Tabb Lakes/King's Bottom				100,000	400,000					
ES-634	Goodwin Neck/Rosewood				200,000	550,000					
ES-635	Claxton Creek						160,000				
ES-636	Wormley Creek Headwaters										
ES-637	Marbank Cove Ravine	250,000	500,000			50,000	250,000				
ES-640	Poquoson Headwaters										
ES-641	Route 134/Bayberry		175,000					775,000			
ES-642	Stream Restoration - Larkin Woods										
ES-643	Queens Lake Ravines										
ES-644	Seige Lane										
ES-8014	Chesapeake Bay TMDL Retrofit Engineering Study										
ES-8030	TMDL BMP Retrofits	500,000									
ES-8567	Backhoe Replacement			100,000					500,000		500,000
ES-8568	Dump Truck Replacement										
Total Stormwater Fund Projects											
		900,000	1,375,000	600,000	900,000	1,000,000	1,300,000	935,000	500,000	500,000	500,000

**ADOPTED CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2015 - 2024**

Program Title	Pg No.	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
ENTERPRISE FUND CAPITAL PROJECTS											
Solid Waste Projects											
ES-8150 Rear Packer Truck Replacements	23	-	-	-	-	-	463,000	-	-	-	-
ES-8180 Transfer Station Floor Replacement	23	-	134,000	-	-	-	-	-	-	-	-
Total Solid Waste Projects		-	134,000	-	-	-	463,000	-	-	-	-
Sewer Projects											
ES-495 Allen's Mill Area	23	-	-	-	500,000	3,200,000	-	-	-	-	-
ES-499 Queen's Lake Section IV & V Area	24	-	2,900,000	-	-	-	-	-	-	-	-
ES-502 Bruton High School	24	1,500,000	-	-	-	-	-	-	-	-	-
ES-504 Hornsbyville Area	24	1,200,000	-	-	-	-	-	-	-	-	-
ES-507 Wolftrap Road	24	-	-	200,000	-	-	-	-	-	-	-
ES-511 National Lane Area	24	-	-	-	70,000	500,000	-	-	-	-	-
ES-512 Dare/Jethro Lane Area	24	-	-	-	425,000	-	-	-	-	-	-
ES-513 Kentucky Farms Area	24 - 25	-	-	-	-	400,000	2,600,000	-	-	-	-
ES-514 Sinclear Area	25	-	200,000	-	800,000	-	-	-	-	-	-
ES-515 Schenck Estates Area	25	-	-	-	-	-	-	800,000	700,000	5,000,000	-
ES-516 Big Bethel Area	25	-	-	-	-	-	-	-	2,500,000	-	-
ES-518 Whites/Faulkner Area	25	-	-	-	-	-	-	-	-	3,500,000	-
ES-519 Burt's Road	25	-	-	-	-	275,000	-	-	-	-	1,000,000
ES-520 Payne's Road	25	-	-	-	-	-	-	-	-	-	-
ES-8170 Work Management Software Replacement	26	375,000	-	-	-	-	-	-	-	-	-
ES-8500 Sewer Line Rehabilitation	26	1,400,000	1,600,000	1,600,000	1,600,000	1,700,000	1,800,000	1,800,000	2,000,000	2,000,000	2,000,000
ES-8502 Pump Station Rehabilitation	26	600,000	600,000	600,000	600,000	700,000	700,000	700,000	700,000	800,000	800,000
ES-8504 SCADA Automated Control Monitoring System Replacement	27	-	-	-	-	-	2,000,000	-	-	-	-
ES-8510 Wood Chipper Replacement	27	40,000	-	-	-	-	-	-	-	-	-
ES-8511 Utility Construction Van Replacement	27	120,000	-	-	-	-	-	-	-	-	-
ES-8512 Closed Circuit TV Van Replacement	27	-	-	400,000	-	-	-	-	-	-	-
ES-8513 Excavator Replacement	27	-	-	-	250,000	-	-	-	-	-	-
ES-8514 Tandem Dump Truck Replacement	27	-	-	-	-	250,000	-	-	-	-	-
Total Sewer Projects		5,235,000	5,100,000	3,000,000	4,245,000	7,025,000	7,100,000	3,300,000	5,900,000	11,300,000	3,800,000
Total All Capital Projects		\$ 10,192,500	\$ 11,635,700	\$ 26,773,800	\$ 12,352,300	\$ 13,853,030	\$ 18,369,600	\$ 26,589,700	\$ 11,800,200	\$ 14,117,000	\$ 12,597,950
Funding Sources											
Unobligated Fund Balance, Beginning		\$ 7,781,887	\$ 5,464,397	\$ 4,480,147	\$ 6,875,195	\$ 8,704,096	\$ 7,919,516	\$ 6,654,304	\$ 10,853,024	\$ 12,849,380	\$ 9,902,798
Interest/Grants/Other		3,500,000	2,250,000	2,000,000	2,100,000	1,760,000	1,530,000	1,490,000	1,275,000	1,500,000	1,400,000
Meals Tax (Stormwater & Sewer)		2,025,000	2,091,450	3,068,848	3,181,201	3,308,450	3,440,788	3,578,420	3,721,556	3,870,418	4,025,236
Pay Go Projects		2,350,000	3,200,000	3,700,000	4,200,000	4,900,000	5,250,000	5,500,000	5,700,000	5,800,000	5,800,000
Bond Proceeds		-	3,120,000	20,400,000	4,700,000	3,100,000	6,883,600	20,220,000	3,100,000	-	6,016,000
Available Funding		15,656,887	16,125,847	33,648,995	21,056,396	21,772,546	25,023,904	37,442,724	24,649,580	24,019,798	27,144,034
Proposed CIP		(10,192,500)	(11,635,700)	(26,773,800)	(12,352,300)	(13,853,030)	(18,369,600)	(26,589,700)	(11,800,200)	(14,117,000)	(12,597,950)
Unobligated Fund Balance, Ending		\$ 5,464,397	\$ 4,490,147	\$ 6,875,195	\$ 8,704,096	\$ 7,919,516	\$ 6,654,304	\$ 10,853,024	\$ 12,849,380	\$ 9,902,798	\$ 14,546,084

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**General Fund
Fund 10**

This fund accounts for the revenues and expenditures relating to the County's general operations. Details related to the funding sources follow the summary page. Details on the functional categories below follow the revenue section and individual functional category details are located in the blue tab sections.

**COUNTY OF YORK, VIRGINIA
GENERAL FUND - FUND 10**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
General Property Taxes	\$ 76,419,831	\$ 77,768,474	\$ 79,699,605	\$ 80,928,500	\$ 80,928,500	\$ 82,080,000	61.97%
Other Local Taxes	27,245,214	28,196,608	28,251,914	28,377,000	28,377,000	29,191,000	22.04%
Permits, Fees, Regulatory Licences	471,534	468,190	659,659	606,060	606,060	805,380	0.61%
Fines & Forfeitures	359,937	387,560	335,974	374,300	374,300	372,200	0.28%
Use of Money & Property	481,429	420,265	292,187	393,460	393,460	436,900	0.33%
Charges for Services	1,959,075	2,144,759	2,124,852	2,206,060	2,233,116	2,208,010	1.67%
Fiscal Agent Fees & Administration	183,474	210,333	206,847	200,500	200,500	197,060	0.15%
Miscellaneous	418,135	355,700	235,912	243,600	282,504	217,600	0.16%
Recovered Costs	1,186,667	1,300,725	1,341,965	1,329,955	1,342,107	1,357,109	1.02%
State Non-Categorical Aid	8,520,915	8,507,246	8,549,318	8,765,680	8,765,680	8,766,580	6.62%
State Shared Expenses	3,849,246	3,806,079	3,837,477	3,841,840	3,873,188	3,899,940	2.94%
State Categorical Aid	520,823	496,646	518,777	442,031	456,156	417,437	0.32%
State Grants	328,885	299,681	353,529	265,114	327,300	297,735	0.22%
Federal Paid in Lieu of Tax	9,578	9,776	9,541	9,500	9,500	9,500	0.01%
Federal Categorical Aid	528,108	530,217	853,362	382,518	520,692	359,329	0.27%
Non-Revenue Receipts	5,363	32,951	21,942	-	9,582	-	0.00%
Transfer from Other Funds	3,822,072	3,133,070	3,379,539	1,737,787	1,775,837	1,835,350	1.39%
Total Funding Sources	\$ 126,310,286	\$ 128,068,280	\$ 130,672,400	\$ 130,103,905	\$ 130,475,482	\$ 132,451,130	100.00%

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	%Change Original 2014/ Adopted 2015
Expenditure by Functional Category							
General Administration	\$ 1,908,176	\$ 2,007,151	\$ 2,050,413	\$ 2,114,859	\$ 2,177,929	\$ 2,274,952	7.6%
Judicial Services	2,625,054	2,444,724	2,565,903	2,720,079	2,752,703	2,800,041	2.9%
Public Safety	27,721,773	27,867,794	28,804,033	30,462,386	30,713,648	31,052,807	1.9%
Environmental & Development Services	4,151,002	4,130,033	3,513,498	3,768,346	3,768,346	3,864,490	2.6%
Finance & Planning	7,848,105	7,696,996	8,074,547	8,887,587	8,887,886	8,907,540	0.2%
Education & Educational Services	56,018,402	55,310,069	59,234,735	60,592,188	60,601,417	61,468,997	1.4%
Human Services	2,989,160	2,666,290	2,836,107	3,207,446	3,207,446	3,467,229	8.1%
General Services	6,792,790	6,765,812	6,047,279	6,761,684	6,782,471	6,674,327	-1.3%
Community Services	2,991,389	2,749,144	2,698,036	2,926,978	2,941,304	2,966,509	1.4%
Capital Outlay & Fund Transfers	7,460,564	7,475,161	7,225,008	7,370,232	7,370,232	7,557,675	2.5%
Non-Departmental	1,333,240	1,069,992	1,135,960	1,292,120	1,272,100	1,416,563	9.6%
Total Expenditures	\$ 121,839,655	\$ 120,183,166	\$ 124,185,519	\$ 130,103,905	\$ 130,475,482	\$ 132,451,130	1.8%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 15,612,469
Projected FY2014 Funding Sources:	
Local	\$ 114,737,547
State & Federal	13,952,516
Other financing sources	1,785,419
	<u>130,475,482</u>
Projected FY2014 Expenditures	<u>130,475,482</u>
Net Change	-
Projected Fund Balance 6/30/2014	\$ 15,612,469
Projected FY2015 Funding Sources:	
Local	\$ 116,865,259
State & Federal	13,750,521
Other financing sources	1,835,350
	<u>132,451,130</u>
Projected FY2015 Expenditures	<u>132,451,130</u>
Net Change	-
Projected Fund Balance 6/30/2015	\$ 15,612,469

General Fund Revenues

	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	\$ Change	% Change	
Revenue Local Sources									
30311	General Property Taxes								
1010	Real estate taxes	\$ 57,760,151	\$ 61,007,570	\$ 63,924,366	\$ 65,469,500	\$ 65,469,500	\$ 66,270,000	\$ 800,500	1.2%
2010	Public Service Corp	2,930,460	2,613,343	3,259,124	3,100,000	3,100,000	3,250,000	150,000	4.8%
3010	Personal property taxes	10,552,248	10,818,453	11,485,707	11,286,000	11,286,000	11,750,000	464,000	4.1%
3060	Mobile home taxes	23,476	21,905	26,280	23,000	23,000	25,000	2,000	8.7%
4010/4020	Machinery/Tools	4,418,406	2,354,300	222,909	370,000	370,000	100,000	(270,000)	-73.0%
5010	Boat > 5 Tons	79,858	84,939	86,322	80,000	80,000	85,000	5,000	6.3%
6010	Penalties	457,127	566,217	422,956	400,000	400,000	400,000	-	0.0%
6020	Interest	198,105	301,747	271,941	200,000	200,000	200,000	-	0.0%
	Subtotal	<u>76,419,831</u>	<u>77,768,474</u>	<u>79,699,605</u>	<u>80,928,500</u>	<u>80,928,500</u>	<u>82,080,000</u>	<u>1,151,500</u>	<u>1.4%</u>
30312	Other Local Taxes								
1000	Local sales tax	8,457,783	8,859,233	8,816,670	9,100,000	9,100,000	9,100,000	-	0.0%
1100	Lodging tax	3,145,828	3,178,539	3,232,191	3,200,000	3,200,000	3,300,000	100,000	3.1%
1111	Lodging tax penalty	6,336	1,353	5,542	-	-	-	-	0.0%
1112	Lodging tax interest	2,698	299	3,484	-	-	-	-	0.0%
1200	Meals tax	5,242,849	5,357,301	5,536,374	5,500,000	5,500,000	5,700,000	200,000	3.6%
1211	Meals tax penalty	5,346	5,342	8,163	-	-	-	-	0.0%
1212	Meals tax interest	3,046	8,922	7,947	-	-	-	-	0.0%
3010	Occupational license	5,598,116	5,698,850	5,558,109	5,600,000	5,600,000	5,700,000	100,000	1.8%
3011	Occupational license penalty	29,452	18,413	20,106	20,000	20,000	20,000	-	0.0%
3012	Occupational license interest	18,542	10,680	17,209	15,000	15,000	20,000	5,000	33.3%
3020	Utility consumption tax	250,587	233,759	236,887	250,000	250,000	250,000	-	0.0%
3050	Short-term rental	15,097	13,843	14,222	12,000	12,000	15,000	3,000	25.0%
3060	Motor vehicle rental tax	61,657	83,067	96,778	80,000	80,000	100,000	20,000	25.0%
4000	Communications sales tax	1,370,049	1,342,206	1,345,767	1,385,000	1,385,000	1,385,000	-	0.0%
5010	Motor vehicle license	1,485,763	1,514,549	1,525,025	1,300,000	1,300,000	1,600,000	300,000	23.1%
6000	Bank franchise tax	313,440	265,232	238,600	265,000	265,000	250,000	(15,000)	-5.7%
6012	Franchise tax - Verizon surcharge	502	735	1,028	-	-	1,000	1,000	100.0%
7010	Recordation tax	270,908	250,631	218,775	250,000	250,000	250,000	-	0.0%
7011	Recordation/Grantor's tax	223,446	385,176	340,822	400,000	400,000	400,000	-	0.0%
7030	Deeds of conveyance	743,769	968,478	1,028,215	1,000,000	1,000,000	1,100,000	100,000	10.0%
	Subtotal	<u>27,245,214</u>	<u>28,196,608</u>	<u>28,251,914</u>	<u>28,377,000</u>	<u>28,377,000</u>	<u>29,191,000</u>	<u>814,000</u>	<u>2.9%</u>
30313	Permits, Fees, Regulatory Licenses								
0751	DMV fees	2,926	-	3,980	-	-	-	-	0.0%
0752	Credit card fees	-	728	870	-	-	-	-	0.0%
1010	Dog license	48,482	42,242	42,325	45,000	45,000	45,000	-	0.0%
3010	Wetlands permits	1,200	2,400	1,800	2,000	2,000	2,000	-	0.0%
3011	Ches Bay application fees	4,000	3,250	3,650	3,500	3,500	3,500	-	0.0%
3012/3014	Sheriff conceal weapon fees	20,188	24,129	24,114	25,000	25,000	25,000	-	0.0%
3020	Zoning fees	7,410	10,803	9,849	10,000	10,000	10,000	-	0.0%
3021	Plan review fees	9,781	5,763	12,520	10,000	10,000	15,000	5,000	50.0%
3022	Map maint fees	4,305	5,622	4,032	5,000	5,000	5,000	-	0.0%
3023	Planning/Public Works insp fees	2,285	2,062	4,128	5,000	5,000	5,000	-	0.0%
3024	Board of Zoning/Subdivision	1,750	1,250	1,450	1,500	1,500	1,500	-	0.0%
3025	Zoning verification	100	300	650	300	300	600	300	100.0%
3030	Land transfer fees	6,470	6,205	8,289	9,000	9,000	9,000	-	0.0%
3040	Electrical inspection fees	53,879	51,987	89,607	80,000	80,000	128,000	48,000	60.0%
3041	Electrical inspection State surcharge	968	966	1,620	1,600	1,600	2,560	960	60.0%
3042	Reinspection electrical	500	1,125	1,550	1,200	1,200	2,000	800	66.7%
3050	Plumbing inspection fees	63,080	59,759	86,267	82,000	82,000	125,000	43,000	52.4%
3051	Plumbing inspection State surcharge	1,196	1,157	1,747	1,640	1,640	2,500	860	52.4%
3052	Reinspection plumbing	750	50	1,250	1,000	1,000	1,000	-	0.0%
3060	Building inspection fees	172,091	166,572	247,037	215,000	215,000	300,000	85,000	39.5%
3061	Building inspection State surcharge	2,867	2,910	4,144	4,300	4,300	6,000	1,700	39.5%
3062	Reinspection building	1,750	950	325	2,000	2,000	2,000	-	0.0%
3070	Plat fees	150	-	-	-	-	-	-	0.0%
3090	Erosion inspection fees	7,522	14,996	19,291	15,000	15,000	16,000	1,000	6.7%
3110	Mechanical inspection fees	52,332	53,059	76,539	76,000	76,000	86,000	10,000	13.2%
3111	Mechanical inspection State surcharge	991	1,040	1,500	1,520	1,520	1,720	200	13.2%
3112	Reinspection mechanical	606	250	375	500	500	500	-	0.0%
3180	Yard sale permits	5	-	-	-	-	-	-	0.0%
3200	Land disturbance permit	3,700	6,975	9,000	7,000	7,000	9,000	2,000	28.6%
3300	Land use revalidation	50	-	350	-	-	-	-	0.0%
3400	Open burning permit fees	-	100	-	-	-	-	-	0.0%
3970	Misc permits & licenses	200	1,540	1,400	1,000	1,000	1,500	500	50.0%
	Subtotal	<u>471,534</u>	<u>468,190</u>	<u>659,659</u>	<u>606,060</u>	<u>606,060</u>	<u>805,380</u>	<u>199,320</u>	<u>32.9%</u>

General Fund Revenues

	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	\$ Change	% Change
30314 Fines & Forfeitures								
0300 Parking fines	3,580	5,770	3,030	6,000	6,000	6,000	-	0.0%
1010 Animal control fines	757	200	790	600	600	700	100	16.7%
1011 False alarm fines	300	-	-	200	200	-	(200)	-100.0%
2000 Restitution	4,929	3,460	-	2,500	2,500	500	(2,000)	-80.0%
4010 Court fines	220,951	253,110	203,290	225,000	225,000	225,000	-	0.0%
4011 Assessment courthouse	26,467	25,068	25,117	30,000	30,000	30,000	-	0.0%
4012 Courthouse security	93,523	90,298	92,828	100,000	100,000	100,000	-	0.0%
4013 Jail admission fee	9,400	9,512	10,874	10,000	10,000	10,000	-	0.0%
4014 Commonwealth Atty bad check fee	30	42	45	-	-	-	-	0.0%
9090 Miscellaneous fines	-	100	-	-	-	-	-	0.0%
Subtotal	<u>359,937</u>	<u>387,560</u>	<u>335,974</u>	<u>374,300</u>	<u>374,300</u>	<u>372,200</u>	<u>(2,100)</u>	<u>-0.6%</u>
30315 Use of Money and Property								
1001 Unrealized gain (loss) on invmts	8,746	(26,667)	(77,930)	-	-	-	-	0.0%
1010 Interest	27,467	55,335	36,819	60,000	60,000	60,000	-	0.0%
2010 Rents	141,350	16,619	24,330	18,000	18,000	24,000	6,000	33.3%
2010-001 Freight shed rentals	30,932	28,152	50,047	55,000	55,000	60,000	5,000	9.1%
2013 Facility costs - YPDSS	-	21,468	21,468	19,860	19,860	19,600	(260)	-1.3%
2015 Telephone service agreement	24,844	25,043	25,422	25,600	25,600	25,800	200	0.8%
2020 Tower rent	231,827	182,869	194,113	185,000	185,000	215,000	30,000	16.2%
2060 Sale of equipment	10,848	90,578	1,791	15,000	15,000	15,000	-	0.0%
2061 Disposal-surplus property	5,415	6,071	2,763	-	-	2,500	2,500	100.0%
2100 Sale of land/bldgs	-	11,000	-	-	-	-	-	0.0%
8016-200 YCSC concession commissions	-	9,797	9,864	10,000	10,000	10,000	-	0.0%
8016-200-001 YCSC billboard advertising	-	-	3,500	5,000	5,000	5,000	-	0.0%
Subtotal	<u>481,429</u>	<u>420,265</u>	<u>292,187</u>	<u>393,460</u>	<u>393,460</u>	<u>436,900</u>	<u>43,440</u>	<u>11.0%</u>
30316 Charges for Services								
1010 Excess Clerk of Court	91,206	106,599	126,811	115,000	115,000	130,000	15,000	13.0%
1011 DNA/blood	534	479	965	500	500	500	-	0.0%
1014 Land records-secure remote	29,950	31,800	33,850	30,000	30,000	35,000	5,000	16.7%
2010 Chg Commonwealth's Attny	2,968	5,981	6,462	5,000	5,000	6,500	1,500	30.0%
2510 Court Appointed Attny Fees	6,451	8,107	9,589	9,000	9,000	10,000	1,000	11.1%
2600 Admin fees - payroll deductions	2,910	2,930	2,385	3,000	3,000	3,000	-	0.0%
3010 Sheriff fees	3,831	3,631	3,631	3,600	3,600	3,600	-	0.0%
3013 Sheriff special fees	149,618	122,261	143,067	88,810	88,810	88,810	-	0.0%
3013-007 Sheriff/School events	-	49,831	84,235	-	25,946	-	-	0.0%
3130 FLS Command School	1,875	-	1,900	-	-	-	-	0.0%
3130-004 RAE Systems Course	-	13,570	-	-	-	-	-	0.0%
3321 Medic transport fee recovery	1,038,544	1,282,533	1,146,211	1,300,000	1,300,000	1,300,000	-	0.0%
3356 E911 Banquet	14,883	-	-	-	-	-	-	0.0%
3613 Admin fees-Sheriff	5,278	9,157	5,811	9,000	9,000	6,000	(3,000)	-33.3%
5000 Treasurer-Sheriff fee recovery	544	256	279	300	300	300	-	0.0%
6010 Mosquito Control	16,660	3,623	1,080	5,000	5,000	5,000	-	0.0%
8010 Recreation fees/admissions	178,870	197,470	196,375	255,000	255,000	227,150	(27,850)	-10.9%
8010-001 P&R credit card convenience fee	-	-	-	-	-	500	500	100.0%
8011 Senior activities fees	5,099	12,899	13,934	19,000	19,000	14,000	(5,000)	-26.3%
8013 Admission fee/rental skate R&R	27,062	-	33,589	30,000	30,000	35,000	5,000	16.7%
8014 Sports camps & classes	47,067	54,502	49,823	65,000	65,000	65,000	-	0.0%
8015 Instructional classes	60,278	42,149	39,482	50,000	50,000	50,000	-	0.0%
8016 Concessions - Skate R&R	9,044	-	10,392	9,000	9,000	10,500	1,500	16.7%
8016-001 Concessions - Back Creek Pk	135	122	78	200	200	100	(100)	-50.0%
8016-002 Concessions - New Qtr Pk	17,895	12,916	15,490	14,000	14,000	16,000	2,000	14.3%
8016-200 Concessions - Sports Complex	46,708	-	-	-	-	-	-	0.0%
8020 Park facility fees & programs	62,116	59,332	64,184	60,000	60,000	65,000	5,000	8.3%
8020-200 Park facility fees & prog - Sprts Cplx	57,940	49,180	61,985	60,000	60,000	62,000	2,000	3.3%
8021 Safety Town registration	-	-	4,996	5,000	5,000	5,000	-	0.0%
8214 Document Reprod Costs	-	720	1,391	-	-	1,000	1,000	100.0%
8410 Library fines	40,673	35,499	32,626	36,000	36,000	36,000	-	0.0%
8420 Book replacement	9,383	8,536	6,742	8,500	8,500	8,500	-	0.0%
8430 Library copier	15,745	14,540	13,414	15,000	15,000	13,000	(2,000)	-13.3%
8610 Sale of ordinances	57	-	101	-	-	-	-	0.0%
8620 Sale of maps	-	77	50	50	50	50	-	0.0%
8621 GIS/CSS services	11,465	7,242	11,480	10,000	10,000	10,000	-	0.0%
8621-001 GIS/CSS services - R/E Info	-	1,265	-	-	-	-	-	0.0%
8623 Sale copies video tapes	-	670	571	-	-	500	500	100.0%
8630 Sale of copies	151	77	13	100	100	-	(100)	-100.0%
8631 Sale of copies-Sheriff	1,680	1,955	1,860	-	660	-	-	0.0%
9001 Victim-Witness PTEAP conference	-	-	-	-	450	-	-	0.0%
9550-001 Safety Town registration	2,455	4,850	-	-	-	-	-	0.0%
Subtotal	<u>1,959,075</u>	<u>2,144,759</u>	<u>2,124,852</u>	<u>2,206,060</u>	<u>2,233,116</u>	<u>2,208,010</u>	<u>1,950</u>	<u>0.1%</u>

General Fund Revenues

	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	\$ Change	% Change
30317 Fiscal Agent Fees & Administration								
1021 Solid Waste fund	21,000	34,753	35,911	37,000	37,000	33,020	(3,980)	-10.8%
1024 Water Utility fund	8,000	10,000	2,884	2,900	2,900	2,900	-	0.0%
1025 Sewer Utility fund	26,000	41,200	42,941	43,100	43,100	43,640	540	1.3%
1091 Colonial Behavioral Health fund	110,633	108,231	109,071	100,000	100,000	100,000	-	0.0%
1094 Col Group Home Commission fund	17,841	16,149	16,040	17,500	17,500	17,500	-	0.0%
Subtotal	<u>183,474</u>	<u>210,333</u>	<u>206,847</u>	<u>200,500</u>	<u>200,500</u>	<u>197,060</u>	<u>(3,440)</u>	<u>-1.7%</u>
30318 Miscellaneous								
2022 Victim Witness donations	-	349	550	-	-	-	-	0.0%
3010 Prior year exp refunds	90,051	85,906	29,038	35,000	35,000	35,000	-	0.0%
3012 Prior year forfeit flex	7,320	1,786	2,936	-	-	2,000	2,000	100.0%
3027 Sheriff-Donations	1,220	1,231	3,890	-	760	-	-	0.0%
3320/3321 FLS Donations	15,483	10,988	13,874	-	10,660	-	-	0.0%
4000 Signs Chesapeake Bay/Wetlands	-	170	10	-	-	-	-	0.0%
4001 Earth Day donations	1,950	1,750	-	-	-	-	-	0.0%
4448 Donation - Litter/Beautification	250	-	-	-	-	-	-	0.0%
5029 P-Card rebates	-	-	19,443	20,000	20,000	22,000	2,000	10.0%
6000/6010 Library - donations	6,586	10,469	13,775	-	4,684	-	-	0.0%
6060 Tax Sale - excess proceeds	60,815	30,459	-	-	-	-	-	0.0%
7002 York Youth Lacrosse donation	1,000	-	-	-	-	-	-	0.0%
7432 PAA utility contribution - Senior Center	3,600	3,600	3,600	3,600	3,600	3,600	-	0.0%
9000 Housing - donations	500	500	300	-	500	-	-	0.0%
9001 PTEAP - donations	-	-	-	-	1,125	-	-	0.0%
9002/9003 Criscuolo donation - Gen Svcs/P&R	-	-	-	-	20,000	-	-	0.0%
9013 Home Depot Grant	-	1,262	-	-	-	-	-	0.0%
9014 Housing Donation - Temp Relocation	-	1,250	-	-	-	-	-	0.0%
9021 Tennis grant	1,000	-	-	-	-	-	-	0.0%
9080 Misc repairs/damages	675	-	-	-	-	-	-	0.0%
9090 Miscellaneous	47,915	24,041	7,764	25,000	25,000	25,000	-	0.0%
9090-004 Youth Commission Programs	-	-	185	-	-	-	-	0.0%
9092 Miscellaneous maint premises	9,382	17,316	19,022	20,000	20,000	20,000	-	0.0%
9095-200 Vending machine-Sports Complex	532	-	-	-	-	-	-	0.0%
9098 Safety Town donations	4,530	4,175	6,125	-	1,175	-	-	0.0%
9099 Local recycling	275	6	773	-	-	-	-	0.0%
9220 Return checks	10,341	10,644	8,396	10,000	10,000	10,000	-	0.0%
9230 Admin fees	132,782	117,337	105,931	130,000	130,000	100,000	(30,000)	-23.1%
9270 VML Risk Mgmt grant	1,928	-	-	-	-	-	-	0.0%
9533-001 Sentara Regional Med Ctr grant	-	2,461	-	-	-	-	-	0.0%
9622 VAHMRS donation #583 Haz	20,000	30,000	-	-	-	-	-	0.0%
9712 Zweibruken donations	-	-	300	-	-	-	-	0.0%
Subtotal	<u>418,135</u>	<u>355,700</u>	<u>235,912</u>	<u>243,600</u>	<u>282,504</u>	<u>217,600</u>	<u>(26,000)</u>	<u>-10.7%</u>
30319 Recovered Costs								
1510 York-Poquoson courthouse	368,804	385,054	376,001	411,500	411,500	422,250	10,750	2.6%
1999 Hurricane/Training wages	3,217	-	-	-	-	-	-	0.0%
1999-005 HRMMRS Reimb wages	-	3,077	5,746	-	7,880	-	-	0.0%
1999-007 VATF2 Training wages	-	1,040	2,845	-	1,584	-	-	0.0%
1999-010 VATF2 Deployment wages	-	10,570	27,074	-	-	-	-	0.0%
1999-011 Rockbridge Cty Mutual Aid wages	-	4,903	-	-	-	-	-	0.0%
1999-012 HRIMT wages	-	-	5,519	-	-	-	-	0.0%
2010 Streetlight install	11,965	3,835	9,787	8,000	8,000	10,000	2,000	25.0%
2020 Streetlight costs	2,988	1,469	4,392	5,000	5,000	5,000	-	0.0%
2030 Signage	-	2,085	4,150	2,000	2,000	2,000	-	0.0%
2999 Hurricane/Training fringes	246	-	-	-	-	-	-	0.0%
2999-010 VATF2 Deployment fringes	-	809	5,098	-	-	-	-	0.0%
2999-011 Rockbridge Cty Mutual Aid fringes	-	935	-	-	-	-	-	0.0%
3310-001 Warranty Repairs	-	-	-	-	1,305	-	-	0.0%
3311 Williamsburg Public Safety	-	2,400	1,200	-	-	1,200	1,200	100.0%
3330 Reg Radio System MOU	-	22,500	45,000	45,000	45,000	45,000	-	0.0%
3356 Poquoson 911 merger	296,500	296,500	306,581	313,020	313,020	318,029	5,009	1.6%
3358 Williamsburg 911 merger	502,389	508,788	526,087	537,135	537,135	545,730	8,595	1.6%
3360 E911 CAD Implementation	-	54,800	-	-	-	-	-	0.0%
3362 National Park Svc E911- Training	-	-	600	-	-	-	-	0.0%
3392-050 School - Tabb High Gate	-	-	2,730	-	-	-	-	0.0%
5210-001 Postage reimb-Commsr of Accts	533	1,081	1,652	600	600	800	200	33.3%
5210-002 Postage reimb-EDA	1	-	1	-	-	-	-	0.0%
5230-001 Land phone reimb - Commsr of Accts	24	23	15	-	-	-	-	0.0%
5365 Flu shots	-	856	-	-	-	-	-	0.0%
5510 HRIMT meal reimbursement	-	-	306	-	-	-	-	0.0%
5820-005 HRMMRS reimbursement	-	-	2,001	-	-	-	-	0.0%
5820-012 HRIMT Training reimbursement	-	-	943	-	-	-	-	0.0%
6831 Poquoson Cooperative Extension share	-	-	7,786	7,700	7,700	7,100	(600)	-7.8%
/7434-100-073 RWL Repairs & Maintenance	-	-	6,451	-	1,383	-	-	0.0%
Subtotal	<u>1,186,667</u>	<u>1,300,725</u>	<u>1,341,965</u>	<u>1,329,955</u>	<u>1,342,107</u>	<u>1,357,109</u>	<u>27,154</u>	<u>2.0%</u>
Total Local	<u>108,725,296</u>	<u>111,252,614</u>	<u>113,148,915</u>	<u>114,659,435</u>	<u>114,737,547</u>	<u>116,865,259</u>	<u>2,205,824</u>	<u>1.9%</u>

General Fund Revenues

	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	\$ Change	% Change
Revenue from the State								
30322 State Non-Categorical Aid								
1030 Mobile home	19,523	5,228	6,318	9,000	9,000	6,400	(2,600)	-28.9%
1040 Rolling stock	5,233	16,091	17,675	15,000	15,000	18,500	3,500	23.3%
3010 Prs Prp Tax Relief Act (PPTRA)	8,741,680	8,741,680	8,741,680	8,741,680	8,741,680	8,741,680	-	0.0%
9999 Local Aid to Commonwealth	(245,521)	(255,753)	(216,355)	-	-	-	-	0.0%
Subtotal	<u>8,520,915</u>	<u>8,507,246</u>	<u>8,549,318</u>	<u>8,765,680</u>	<u>8,765,680</u>	<u>8,766,580</u>	<u>900</u>	<u>0.0%</u>
30323 State Shared Expenses								
1010 Cmnw Attorney salary	445,518	434,190	429,432	466,020	466,020	468,738	2,718	0.6%
1020 Cmnw Attorney office expense	38,410	3,415	-	-	-	-	-	0.0%
1050 Cmnw Attorney fringe	41,303	37,360	38,902	41,820	41,820	41,820	-	0.0%
3010 Comm Revenue salary	169,945	169,945	169,945	172,380	172,380	174,421	2,041	1.2%
3050 Comm Revenue fringe	14,311	12,404	12,348	12,240	12,240	16,000	3,760	30.7%
4010 Treasurer salary	136,247	136,863	138,147	138,720	138,720	143,834	5,114	3.7%
4050 Treasurer fringe	9,992	6,830	7,072	6,120	6,120	12,500	6,380	104.2%
6010 Registrar salary	39,400	36,591	36,533	37,000	37,000	37,000	-	0.0%
6011 Registrar/Elect BD Pres	-	20,133	-	-	-	-	-	0.0%
6110 Electoral Board salary	7,563	8,293	8,125	7,500	7,500	8,000	500	6.7%
7010 Sheriff salary	2,261,916	2,255,858	2,258,757	2,308,260	2,308,260	2,328,504	20,244	0.9%
7050 Sheriff fringe	219,970	213,678	216,931	216,240	216,240	225,000	8,760	4.1%
9010 Clerk of Court salary	407,138	377,356	407,587	414,120	414,120	420,438	6,318	1.5%
9020 Clerk of Court mileage	524	8,643	43	-	-	-	-	0.0%
9022 Clerk of Court equipment	34,214	65,899	92,756	-	31,348	-	-	0.0%
9030 Clerk of Court fringe	22,795	18,621	20,899	21,420	21,420	23,685	2,265	10.6%
Subtotal	<u>3,849,246</u>	<u>3,806,079</u>	<u>3,837,477</u>	<u>3,841,840</u>	<u>3,873,188</u>	<u>3,899,940</u>	<u>58,100</u>	<u>1.5%</u>
30324 State Categorical Aid								
1760 VJCCCA	54,343	54,684	54,684	54,684	54,684	54,684	-	0.0%
3160 VA Supreme Court - Extradition	13,422	3,345	6,748	-	9,186	-	-	0.0%
4060 Drug Asset - Sheriff	7,098	4,521	15,674	-	394	-	-	0.0%
4061 Drug Asset - Comm Atty	1,005	6,137	1,077	-	-	-	-	0.0%
4090 Library Grant	150,220	147,983	148,105	147,247	151,792	151,553	4,306	2.9%
5210 Court Service postage	11,266	10,749	10,802	11,100	11,100	11,200	100	0.9%
8000 Wireless E-911 servs	283,469	262,236	227,326	229,000	229,000	200,000	(29,000)	-12.7%
8908-212 FEMA - Hurricane Irene	-	4,991	52,361	-	-	-	-	0.0%
9556 VA E911 Services Education grant	-	2,000	2,000	-	-	-	-	0.0%
Subtotal	<u>520,823</u>	<u>496,646</u>	<u>518,777</u>	<u>442,031</u>	<u>456,156</u>	<u>417,437</u>	<u>(24,594)</u>	<u>-5.6%</u>
30326 State Grants								
2200 Four for Life	61,414	58,897	60,651	58,897	58,897	59,800	903	1.5%
2220 Fire Protection	162,552	175,000	186,708	157,500	165,523	165,500	8,000	5.1%
2236 DMV Animal Sterilization	1,374	1,261	1,452	-	-	-	-	0.0%
2237 Tax/Spay & Neuter Fund	373	456	371	-	83	-	-	0.0%
2280 Emergency Services Radiology	25,000	25,000	25,000	25,000	25,000	25,000	-	0.0%
2280-001 Emergency Svcs Prog-Vessel	-	-	10,000	-	10,000	-	-	0.0%
2281 Dept Emg Svc-Rad-emer generators	17,000	-	-	-	-	-	-	0.0%
2291-210 RSAF/911 grant	6,064	-	-	-	-	-	-	0.0%
3340 DCJS Victim/Witness	23,252	23,593	22,664	23,717	47,435	47,435	23,718	100.0%
3500 Emergency Home Repair	6,856	10,474	-	-	2,651	-	-	0.0%
3502 Accessibility Rehab Program	-	-	6,753	-	-	-	-	0.0%
3700 VA Commission of Arts	5,000	5,000	5,000	-	5,000	-	-	0.0%
9546 RSAF Stretchers Grt #61	-	-	24,930	-	-	-	-	0.0%
9548 RSAF Stair Chairs Grt #672	-	-	-	-	2,711	-	-	0.0%
9715 VDEM - Hazmat	20,000	-	10,000	-	10,000	-	-	0.0%
Subtotal	<u>328,885</u>	<u>299,681</u>	<u>353,529</u>	<u>265,114</u>	<u>327,300</u>	<u>297,735</u>	<u>32,621</u>	<u>12.3%</u>
Total State	<u>13,219,869</u>	<u>13,109,652</u>	<u>13,259,101</u>	<u>13,314,665</u>	<u>13,422,324</u>	<u>13,381,692</u>	<u>67,027</u>	<u>0.5%</u>

General Fund Revenues

	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	\$ Change	% Change
Revenue from the Federal Government								
30331 Federal Paid in Lieu of Tax								
1010 Payment in lieu of taxes	9,578	9,776	9,541	9,500	9,500	9,500	-	0.0%
Subtotal	9,578	9,776	9,541	9,500	9,500	9,500	-	0.0%
30333 Federal Categorical Aid								
1011 Criminal Alien Asst Program	13,160	9,891	5,228	-	3,883	-	-	0.0%
1500 Housing Assistance Vouchers	115,798	114,816	106,423	120,000	120,000	120,000	-	0.0%
3321 DHS SAFER Grant #658	-	-	44,995	-	-	-	-	0.0%
3340 DCJS Victim Witness	69,757	70,777	67,990	71,152	47,434	47,434	(23,718)	-33.3%
3341 DCJS Domestic Violence	25,649	27,366	26,043	27,366	27,366	27,366	-	0.0%
3412 DMV-Sheriff grants	23,406	25,782	21,290	-	31,810	-	-	0.0%
4044 Homeland Security - Overtime Invstgtns	-	198	1,733	-	1,147	-	-	0.0%
4045 DEA Overtime	13,367	11,337	14,265	-	17,202	-	-	0.0%
4046 DEA WAR	2,848	19,562	11,115	-	44,729	-	-	0.0%
4050 Bulletproof Vest Ptrnship	7,265	4,323	7,027	-	7,573	-	-	0.0%
4060 Drug Asset - Sheriff	19,728	33,733	29,110	-	16,864	-	-	0.0%
4061 Drug Asset - Cmnw Attorney	1,337	319	1,480	-	-	-	-	0.0%
4100 Sheriff-BJA Grant	12,053	11,422	10,000	-	10,184	-	-	0.0%
5010 VHDA FSS Coord Fund	39,032	-	-	-	-	-	-	0.0%
5012 VHDA Homebuy Educ/Counsel	2,750	2,200	-	-	-	-	-	0.0%
6000 Soc Svcs CAP reimbursement	90,553	89,969	98,356	100,000	100,000	100,000	-	0.0%
8010 Civil Defense salary	45,529	45,529	45,529	45,000	45,000	45,529	529	1.2%
8400 Library E-Rate	-	12,768	15,630	19,000	19,000	19,000	-	0.0%
8908-212 FEMA - Hurricane Irene	-	23,397	245,443	-	-	-	-	0.0%
8997-002 Electoral Board equipment	-	2,500	5,600	-	-	-	-	0.0%
9001 OVV-PTEAP Grant	-	-	27,268	-	-	-	-	0.0%
9100 DHHS JSI National Women's	-	-	2,500	-	-	-	-	0.0%
9525 Crisis Intervention Team	-	-	-	-	28,500	-	-	0.0%
9533 FEMA-DHS AFG Grant #624	-	9,844	-	-	-	-	-	0.0%
9580 VDEM-Citizen Corps	22,536	-	3,683	-	-	-	-	0.0%
9591 Grt #565 VDH Preventing Injury	3,808	-	-	-	-	-	-	0.0%
9593 SHSP Hazmat	15,681	14,484	23,000	-	-	-	-	0.0%
9596 Housing Choice Vouchers	3,000	-	-	-	-	-	-	0.0%
9597 VDH Grant#610 Prev Fire Relief	851	-	-	-	-	-	-	0.0%
9598-212 2009 SHSP Pet Shelter	-	-	13,274	-	-	-	-	0.0%
9640 CDBG Springfield	-	-	26,380	-	-	-	-	0.0%
Subtotal	528,108	530,217	853,362	382,518	520,692	359,329	(23,189)	-6.1%
Total Federal	537,686	539,993	862,903	392,018	530,192	368,829	(23,189)	-5.9%
Other Financing Sources								
30341 Non-Revenue Receipts								
1010 Insurance Recovery	4,782	22,724	21,465	-	9,582	-	-	0.0%
1010-002 Ins Recvry - 2009 Nor'easter	581	-	-	-	-	-	-	0.0%
1010-212 PY Insurance Recovery	-	-	477	-	-	-	-	0.0%
8908-212 Ins Recvry - Hurricane Irene	-	10,227	-	-	-	-	-	0.0%
Subtotal	5,363	32,951	21,942	-	9,582	-	-	0.0%
30351 Transfer from Other Funds								
1010 School Grounds maintenance	1,129,722	1,121,365	1,121,365	1,121,365	1,121,365	1,134,650	13,285	1.2%
1011 Carryover Fund	512,974	842,941	569,428	-	-	-	-	0.0%
1012 School Resource officers	252,923	270,094	274,972	294,450	294,450	299,290	4,840	1.6%
1016 School Video Services	78,042	76,142	77,291	86,250	124,300	152,350	66,100	76.6%
1018 School Radio Maintenance	85,720	85,720	85,720	85,720	85,720	99,058	13,338	15.6%
1050 School Year-End Reversion	300,413	359,525	212,108	-	-	-	-	0.0%
1050-001 School QLMS & Yk High Land	1	1	1	1	1	1	-	0.0%
1050-002 School Bus parking lot	1	1	1	1	1	1	-	0.0%
1050-003 School - ARRA Jobs grant	300,000	-	-	-	-	-	-	0.0%
1050-213 School Division MOU	-	-	712,460	-	-	-	-	0.0%
1054 School Carryover Reversion	90,151	77,281	126,193	-	-	-	-	0.0%
1063 CDA Special Rev Fd Facilities	289,405	300,000	200,000	150,000	150,000	150,000	-	0.0%
1073 EDA Capital Fund	482,720	-	-	-	-	-	-	0.0%
1079 County Capital Fund	300,000	-	-	-	-	-	-	0.0%
Subtotal	3,822,072	3,133,070	3,379,539	1,737,787	1,775,837	1,835,350	97,563	5.6%
Total Other Sources	3,827,435	3,166,021	3,401,481	1,737,787	1,785,419	1,835,350	97,563	5.6%
General Fund Total	\$ 126,310,286	\$ 128,068,280	\$ 130,672,400	\$ 130,103,905	\$ 130,475,482	\$ 132,451,130	\$ 2,347,225	1.8%

GENERAL FUND REVENUES

General Property Taxes

	FY2014	FY2015	Dollar	Percentage
	<u>Original</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
Real Estate	\$ 65,469,500	\$ 66,270,000	\$ 800,500	1.2%
Public Service	3,100,000	3,250,000	150,000	4.8%
Personal Property	11,286,000	11,750,000	464,000	4.1%
Mobile Homes	23,000	25,000	2,000	8.7%
Machinery & Tools	370,000	100,000	(270,000)	-73.0%
Boats	80,000	85,000	5,000	6.3%
Penalties	400,000	400,000	-	0.0%
Interest	200,000	200,000	-	0.0%
Total	<u>\$ 80,928,500</u>	<u>\$ 82,080,000</u>	<u>\$ 1,151,500</u>	1.4%

The County levies real estate taxes on all real estate within its boundaries, except that exempted by statute, each year as of January 1, based on the estimated market value of the property, with semi-annual payments due June 25 and December 5. All real estate property is assessed biennially and calendar year 2014 is a general reassessment year. The reassessment resulted in a net .81% overall increase in assessed taxable values. The FY2014 Adopted Budget included a one cent tax rate increase, adjusting the rate from \$.7415 to the current rate of \$.7515, per \$100 of assessed valuation. The tax rate remains at \$.7515 for fiscal year 2015. An increase is projected, primarily driven by new construction and permit activity.

The State Corporation Commission assesses property of certain public service corporations for local taxation and the Commissioner of the Revenue certifies the assessments. The Virginia Department of Taxation bases its assessment of public service corporations on the sales ratio analysis it performs on the prior year's assessment data compared to current sales data. All tax rates are per \$100 of assessed valuation. For FY2015, the real estate rate is \$.7515, the personal property rate is \$4.00, and the Merchants Capital rate is \$.6012. Revenue from this source is expected to increase due to additional pipeline transmission mains and lines.

The County levies personal property taxes on motor vehicles and tangible personal business property. These levies are made each year as of January 1, with semiannual payments due June 25 and December 5. The personal property rate is \$4.00 per \$100 of assessed valuation. The State offers tax relief for qualifying vehicles. The amount of relief has begun to decline as a percentage of total personal property due to a state-wide cap on disbursements to local governments. The State revenue is budgeted as "Personal Property Tax Relief Act" (see State revenue section). Personal property is projected to increase, based on current trends.

Machinery & tool tax is imposed on the equipment used by manufacturers directly in the production of goods. The current rate is \$4.00 per \$100 of assessed valuation and the Certified Pollution Control (CPC) rate is \$3.20 per \$100 of assessed valuation. For FY2015, a decrease is projected based on the closing of a smokeless tobacco facility.

The following graph shows a 5 year trend on the major general property taxes: Real Estate, Public Service Corporation, Personal Property and Machinery & Tools.



Other Local Taxes

	<u>FY2014</u> <u>Original</u>	<u>FY2015</u> <u>Adopted</u>	<u>Dollar</u> <u>Change</u>	<u>Percentage</u> <u>Change</u>
Local Sales Tax	\$ 9,100,000	\$ 9,100,000	\$ -	0.0%
Lodging Tax	3,200,000	3,300,000	100,000	3.1%
Meals Tax	5,500,000	5,700,000	200,000	3.6%
Occupational License	5,635,000	5,740,000	105,000	1.9%
Utility Consumption Tax	250,000	250,000	-	0.0%
Communications Sales Tax	1,385,000	1,385,000	-	0.0%
Motor Vehicle License	1,300,000	1,600,000	300,000	23.1%
Franchise Tax	265,000	251,000	(14,000)	-5.3%
Recordation Tax	1,650,000	1,750,000	100,000	6.1%
Rental Tax	92,000	115,000	23,000	25.0%
Total	\$ 28,377,000	\$ 29,191,000	\$ 814,000	2.9%

The State currently collects a five percent (5%) sales tax from retailers and distributes one percent (1%) of this amount to the County monthly.

The transient occupancy tax ("lodging tax") of five percent (5%) is paid for any room rented on a short-term basis. This revenue is generated primarily by hotels and motels within the County and collected monthly. Sixty percent (60%) of the revenue collected is earmarked for tourism activities per State Code. This revenue stream had grown as a result of a successful marketing campaign undertaken by a regional organization primarily funded by localities within the Historic Triangle (York County, James City County and the City of Williamsburg). A modest increase is projected for FY2015, based on recent activity.

A four percent (4%) tax ("meals tax") is levied on prepared food and beverages sold for human consumption in the County. This tax is collected monthly. The County has earmarked 50% of the meals tax to be used for stormwater, water and sewer projects. The remaining 50% is to assist with funding to the School Division. The County's meals tax is a growing source of revenue and an increase is projected for FY2015.

The County requires all persons conducting any business, profession, trade, or occupation to have a license. The Commissioner of the Revenue computes the amount of license tax and after payment to the Treasurer, the license is issued.

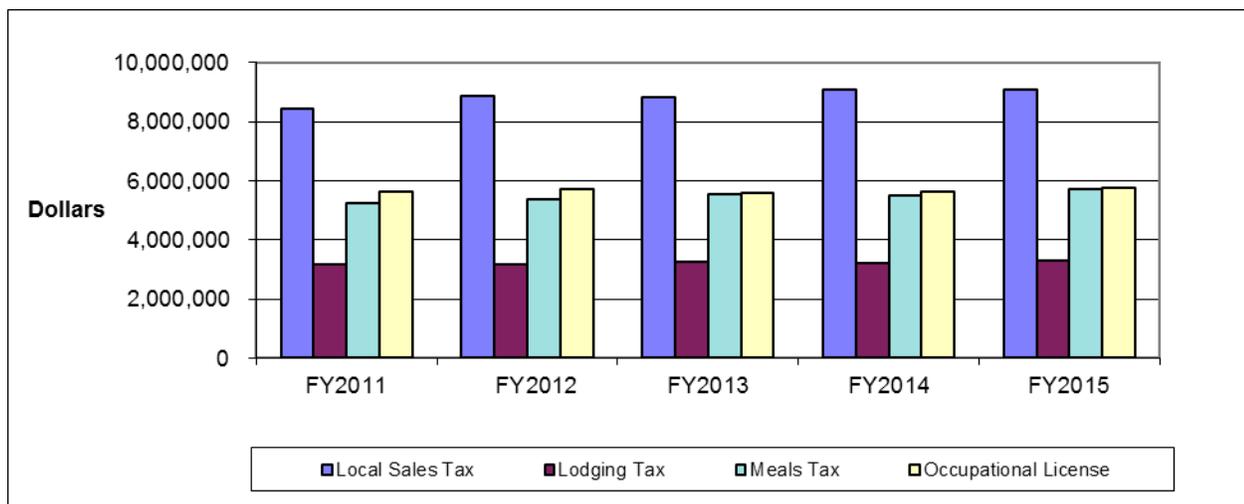
In lieu of the local business license tax levied on corporations furnishing heat, light or power by means of electricity and/or natural gas, Section 58.1-2900 and Section 58.1-2904 of the Code of Virginia imposes a tax (“Utility Consumption Tax”) on consumers of electricity and natural gas in the state based on kilowatt hours or volume of gas delivered. This tax is collected monthly.

The communication sales tax represents sales and use tax on communication services in the amount of 5% of the sales price of each communications service and replaces the cable franchise tax and the \$2.18 charge per month for enhanced E-911 service for each line provided by a telephone company.

The motor vehicle license represents an annual vehicle registration fee on every motor vehicle, trailer, and semi-trailer garaged, stored or parked in the County. The projected decrease in motor vehicle license is linked to a policy change eliminating the 60 day filing requirement on personal property (with the exception of business personal property and mobile homes), thereby reducing filing penalties.

A bank franchise tax is imposed on banks located within the County, based on their net capital and the recordation tax for each taxable instrument recorded in the County.

The projections for FY2015 reflect increases and decreases in these revenues based on recent trends and forecasting information received from local economists. The following graph shows a 5 year trend on the major other local taxes: Sales Tax, Lodging Tax, Meals Tax and Occupational Licenses.



Other Local Revenue

	FY2014 Original	FY2015 Adopted	Dollar Change	Percentage Change
Permits, Fees and Regulatory Licenses				
Inspection Fees	\$ 486,760	\$ 678,280	\$ 191,520	39.4%
Permits, Fees & Licenses	119,300	127,100	7,800	6.5%
Total	\$ 606,060	\$ 805,380	\$ 199,320	32.9%
Fines & Forfeitures	\$ 374,300	\$ 372,200	\$ (2,100)	-0.6%
Use of Money & Property				
Use of Money	\$ 60,000	\$ 60,000	\$ -	0.0%
Use of Property	333,460	376,900	43,440	13.0%
Total	\$ 393,460	\$ 436,900	\$ 43,440	11.0%

Permits, inspections, and fees on construction and alterations of buildings are required by the County. Permits include building, electrical, plumbing and mechanical. Other licenses and fees include dog licenses and fees for zoning, plan review, land transfers, plat and land use. Inspections fees are expected to increase slightly as the economy recovers and new construction continues.

The County imposes fines on individuals charged with violations of County ordinances. These include court and parking fines and court assessments. There are no significant changes anticipated.

The County Treasurer uses an aggressive cash management program investing temporarily idle funds in repurchase agreements and other instruments secured or collateralized by government securities. There are no major changes in interest rates and the return on investments expected.

The County receives revenue from the rental of its facilities and equipment, such as the communication towers, as well as the sale of surplus property. An increase in revenue is expected based on current tower agreements.

	FY2014	FY2015	Dollar	Percentage
	<u>Original</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
Charges for Services				
Excess Clerk of Court/Land Records -				
Secure Remote Access	\$ 145,000	\$ 165,000	\$ 20,000	13.8%
Commonwealth's Attorney	14,500	17,000	2,500	17.2%
Law Enforcement	101,710	98,710	(3,000)	-3.0%
Medic Transport Fee Recovery	1,300,000	1,300,000	-	0.0%
Mosquito Control	5,000	5,000	-	0.0%
Parks & Recreation	567,200	550,250	(16,950)	-3.0%
Library Fines & Fees	59,500	57,500	(2,000)	-3.4%
Computer Support	10,000	10,000	-	0.0%
Other	3,150	4,550	1,400	44.4%
Total	<u>\$ 2,206,060</u>	<u>\$ 2,208,010</u>	<u>\$ 1,950</u>	0.1%
Fiscal Agent Fees	<u>\$ 200,500</u>	<u>\$ 197,060</u>	<u>\$ (3,440)</u>	-1.7%
Miscellaneous	<u>\$ 243,600</u>	<u>\$ 217,600</u>	<u>\$ (26,000)</u>	-10.7%
Recovered Costs				
York-Poquoson Courthouse	\$ 411,500	\$ 422,250	\$ 10,750	2.6%
Streetlight Program	13,000	15,000	2,000	15.4%
Signage	2,000	2,000	-	0.0%
Williamsburg Public Safety	-	1,200	1,200	100.0%
Regional Radio System MOU	45,000	45,000	-	0.0%
Poquoson 911	313,020	318,029	5,009	1.6%
Williamsburg 911	537,135	545,730	8,595	1.6%
Postage Reimbursement	600	800	200	33.3%
Poquoson Cooperative Extension	7,700	7,100	(600)	-7.8%
Total	<u>\$ 1,329,955</u>	<u>\$ 1,357,109</u>	<u>\$ 27,154</u>	2.0%

The County collects revenues for services exclusive of enterprise fund activities, which include fees charged by the Clerk of Court, Commonwealth's Attorney, Sheriff, Fire & Rescue, Mosquito Control, Parks & Recreation, the Library, Computer Support, and Freedom of Information Act requests.

The increase in the Clerk of Court charges is based on recent trend experience and the decrease in Parks & Recreation fees is based on lower participation.

The County is the fiscal agent for various agencies including the Colonial Behavioral Health and the Colonial Group Home Commission, and receives a fee for providing this service. Additionally, administrative costs are recovered from the County's enterprise funds. The fees are based on a percentage of the agencies' and enterprise funds' budgets.

Miscellaneous revenue represents receipts from prior year refunds, p-card rebates on the County's credit card transactions, returned checks, administrative fees, and other sources.

The County is reimbursed for costs associated with court services, streetlights & signage, the regional radio system, the consolidated E911 center, and Cooperative Extension. Per a memorandum of agreement between York County and the City of Poquoson, the City is responsible for 19.9% of the costs to operate the courthouse. Per a Regional Radio System Memorandum of Understanding between the County, James City and Gloucester, the County is reimbursed for certain managerial and administrative costs. The increase for the E911 mergers is based on the annual consumer price index, per agreement. The City of Poquoson has a contractual agreement with the County to provide Cooperative Extension services for a fee.

Revenue from the State

	FY2014	FY2015	Dollar	Percentage
	<u>Original</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
Mobile Home	\$ 9,000	\$ 6,400	\$ (2,600)	-28.9%
Rolling Stock	15,000	18,500	3,500	23.3%
PPTRA	8,741,680	8,741,680	-	0.0%
Commonwealth's Attorney	507,840	510,558	2,718	0.5%
Commissioner of the Revenue	184,620	190,421	5,801	3.1%
Treasurer	144,840	156,334	11,494	7.9%
Registrar & Electoral Board	44,500	45,000	500	1.1%
Sheriff	2,524,500	2,553,504	29,004	1.2%
Clerk of Court	435,540	444,123	8,583	2.0%
VJCCA	54,684	54,684	-	0.0%
Library Grant	147,247	151,553	4,306	2.9%
Court Service Postage	11,100	11,200	100	0.9%
Wireless E-911	229,000	200,000	(29,000)	-12.7%
Four for Life	58,897	59,800	903	1.5%
Fire Protection	157,500	165,500	8,000	5.1%
Emergency Services	25,000	25,000	-	0.0%
DCJS Victim/Witness	23,717	47,435	23,718	100.0%
Total	<u>\$ 13,314,665</u>	<u>\$ 13,381,692</u>	<u>\$ 67,027</u>	0.5%

The County receives a share of certain revenues collected by the State. Under the Motor Vehicle Sales and Use Tax Act, a tax is levied on the sale or use of mobile homes. Taxes collected on mobile homes are determined by the application of three percent (3%) of the sales price of each mobile home sold in Virginia and/or used or stored for use in Virginia. The monies collected are distributed to the local government where the mobile home is situated as a dwelling (Section 58.1-2400 and 2402 of the Code of Virginia).

Under the Taxation of Public Service Corporations, a tax is levied on the assessed value of rolling stock, which is apportioned to localities based on the percentage of lane and railroad miles traveled (or valued by fair market) within the locality to the amount traveled (or valued by fair market) within Virginia. Each local government is entitled to a fraction of the revenue derived of the total rolling stock assessment (Section 58.1-2658 and 2658.1 of the Code of Virginia).

The State converted Personal Property Tax Relief Act (PPTRA) from a vehicle-based entitlement program to a block grant program with a state-wide cap on disbursements to local governments.

The County receives revenues for the State’s share of expenditures in joint activities. These include the Commonwealth’s Attorney, Commissioner of the Revenue, Treasurer, Registrar, Electoral Board, Sheriff and Clerk of Court. The Senate’s Budget includes a 1% salary increase for Constitutional Officers, effective in December 2014. The estimates for FY2015 factor in that increase as well as adjustments for actual collections this year. The State had not released its revenue estimates at the time the County’s budget was adopted.

The County also receives revenues from the State designated for specific uses, including a pass-through grant from the Virginia Juvenile Community Crime Control Act (VJCCA) for the Colonial Group Home Commission, which is expected to be level. The Library grant is based on a preliminary figure provided by the State. Court service postage is estimated based on the expenditure budget and the Wireless E-911 revenue is projected to decrease due to the State’s change in the calculation methodology.

Other grants include but are not limited to, grants from the Department of Health, Department of Fire Programs, Department of Criminal Justice Services (DCJS), and the Department of Housing and Community Development. A portion of the Victim/Witness grant has been moved from the Federal revenue line, based on the split this year.

Revenue from the Federal Government

	FY2014	FY2015	Dollar	Percentage
	<u>Original</u>	<u>Adopted</u>	<u>Change</u>	<u>Change</u>
Payment in Lieu of Taxes	\$ 9,500	\$ 9,500	\$ -	0.0%
Housing Assist. Vouchers	120,000	120,000	-	0.0%
DCJS Victim/Witness	71,152	47,434	(23,718)	-33.3%
DCJS Domestic Violence	27,366	27,366	-	0.0%
Social Svcs CAP Reimb	100,000	100,000	-	0.0%
Civil Defense	45,000	45,529	529	1.2%
Library E-Rate	19,000	19,000	-	0.0%
Total	<u>\$ 392,018</u>	<u>\$ 368,829</u>	<u>\$ (23,189)</u>	-5.9%

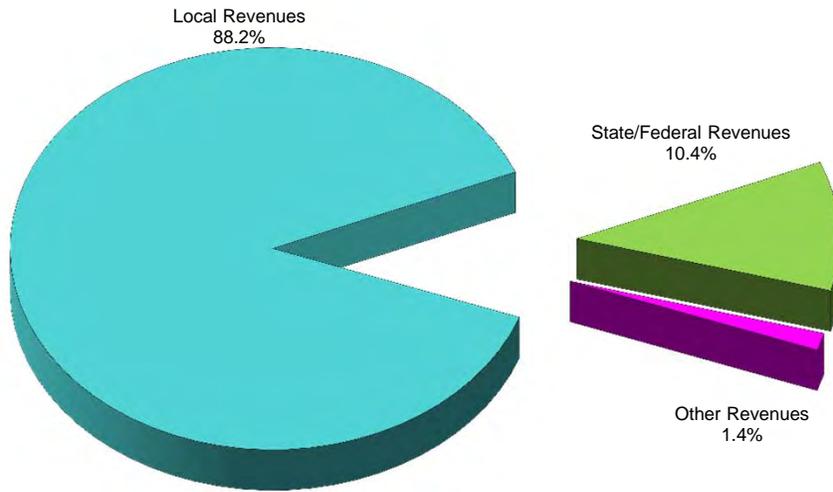
Payment in Lieu of Taxes represents a County-imposed service charge on real estate that is exempt from property taxation. The County also receives federal funding for its housing, Victim-Witness and Domestic Violence programs. A portion of the Victim/Witness grant has been moved to the State revenue line, based on this year’s split.0 The County prepares an annual Cost Allocation Plan to recover administrative costs related to services performed for Social Services. The Library E-Rate program is a reimbursement-based program for telecommunications and internet charges.

Other Financing Sources

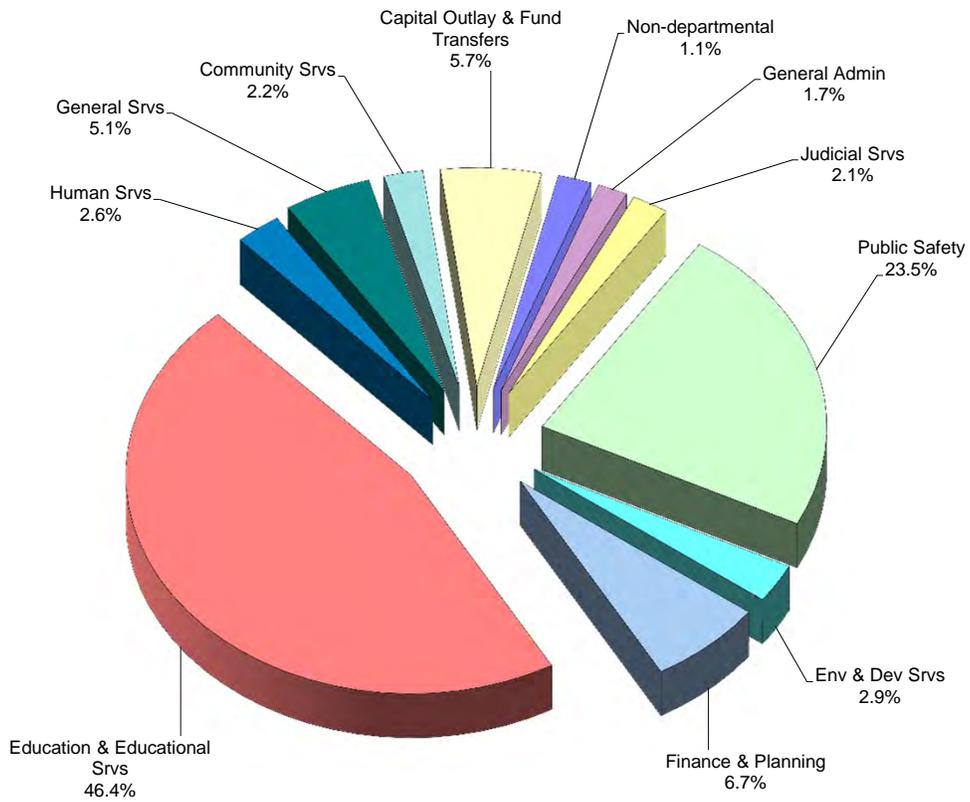
	FY2014 <u>Original</u>	FY2015 <u>Adopted</u>	Dollar <u>Change</u>	Percentage <u>Change</u>
Transfer from Other Funds				
School Division	\$ 1,587,787	\$ 1,685,350	\$ 97,563	6.1%
CDA Special Revenue Fund	<u>150,000</u>	<u>150,000</u>	<u>-</u>	0.0%
Total	<u>\$ 1,737,787</u>	<u>\$ 1,835,350</u>	<u>\$ 97,563</u>	5.6%

The School Division has contracted with the County to maintain the school grounds and athletic fields, for video services operations, and for a portion of the emergency radio system maintenance contract. The School Division also has an arrangement with the Sheriff's Office for School Resource Officers at each high school. The transfer from the Marquis Community Development Authority Special Revenue Account is for services provided to the facilities in the project area, per a Memorandum of Understanding.

**GENERAL FUND REVENUES
FY2015 - BY SOURCE**



**GENERAL FUND EXPENDITURES
FY2015 - BY FUNCTIONAL AREA**

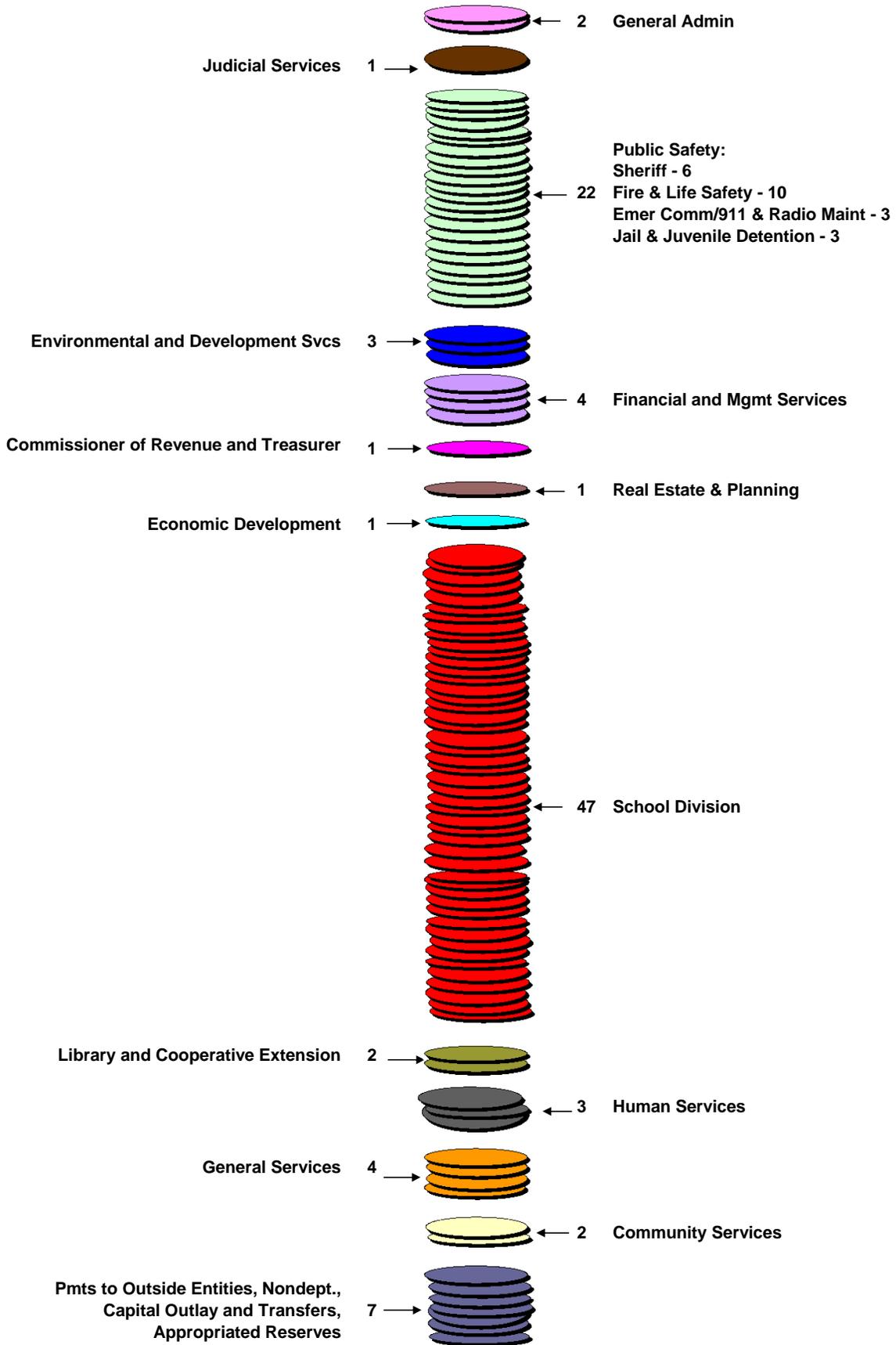


General Fund
Expenditure Summary

<u>Activity Title</u>	<u>FY2011 Actual Expenditures</u>	<u>FY2012 Actual Expenditures</u>	<u>FY2013 Actual Expenditures</u>	<u>FY2014 Original Budget</u>	<u>FY2014 Estimated Budget</u>	<u>FY2015 Adopted Budget</u>	<u>\$ Change</u>	<u>% of Change</u>
General Administration								
10111 Board of Supervisors	282,681	296,209	289,429	305,402	305,402	311,147	5,745	1.9%
10121 County Administration	415,351	405,069	463,763	613,197	627,570	654,145	40,948	6.7%
10122 Public Info & Community Relations	225,007	213,952	134,391	125,665	125,665	129,640	3,975	3.2%
10123 Video Services	336,401	331,689	342,684	367,293	405,343	445,393	78,100	21.3%
10124 County Attorney	382,448	427,506	484,461	388,388	399,035	398,273	9,885	2.6%
10131 General Registrar's Office	211,810	217,634	245,327	227,364	227,364	237,245	9,881	4.4%
10132 Electoral Board	54,478	115,092	90,358	87,550	87,550	99,109	11,559	13.2%
Subtotal	<u>1,908,176</u>	<u>2,007,151</u>	<u>2,050,413</u>	<u>2,114,859</u>	<u>2,177,929</u>	<u>2,274,952</u>	<u>160,093</u>	<u>7.6%</u>
Judicial Services								
20211 Circuit Court	61,082	58,290	62,992	87,733	87,733	86,331	(1,402)	-1.6%
20212 General District Court	28,804	28,878	25,374	29,785	29,785	29,935	150	0.5%
20213 Juvenile & Domestic Relations Court	14,369	13,801	14,488	14,935	14,935	15,250	315	2.1%
20214 Clerk of the Circuit Court	840,738	799,334	896,087	925,713	956,762	948,750	23,037	2.5%
20216 Colonial Group Home Commission	418,690	431,925	432,996	435,538	435,538	451,869	16,331	3.8%
20217 Magistrate	1,562	896	408	1,200	1,200	1,200	-	0.0%
20221 Commonwealth's Attorney	1,031,059	885,455	879,696	977,803	977,803	1,020,607	42,804	4.4%
20222 Victim-Witness Assistance Program	182,894	179,567	220,821	197,589	199,164	200,275	2,686	1.4%
20223 Domestic Violence Program	45,856	46,578	33,041	49,783	49,783	45,824	(3,959)	-8.0%
Subtotal	<u>2,625,054</u>	<u>2,444,724</u>	<u>2,565,903</u>	<u>2,720,079</u>	<u>2,752,703</u>	<u>2,800,041</u>	<u>79,962</u>	<u>2.9%</u>
Public Safety								
30311 Sheriff General Operations	1,397,328	1,408,289	1,467,060	1,488,606	1,533,426	1,540,661	52,055	3.5%
30312 Law Enforcement	4,753,507	4,797,654	5,043,673	5,234,515	5,309,147	5,329,289	94,774	1.8%
30313 Investigations	1,441,245	1,498,284	1,539,765	1,594,060	1,659,887	1,634,267	40,207	2.5%
30314 Civil Operations/Court Security	1,304,570	1,275,266	1,322,828	1,407,673	1,415,023	1,416,745	9,072	0.6%
30315 Adult Corrections	2,752,906	2,684,138	2,666,650	2,643,224	2,647,107	2,642,224	(1,000)	0.0%
30316 School Resource Officers	304,719	320,313	327,621	339,594	341,920	319,276	(20,318)	-6.0%
30320 Fire & Life Safety Administration	187,271	222,171	265,111	281,060	286,720	291,981	10,921	3.9%
30321 Fire & Rescue Operations	10,287,729	10,374,656	10,822,418	11,346,444	11,377,874	11,549,318	202,874	1.8%
30322 Tech Services & Special Operations	473,998	495,605	391,839	569,702	574,953	597,810	28,108	4.9%
30323 Prevention & Community Safety	323,501	340,633	325,746	346,280	346,280	357,177	10,897	3.2%
30333 Juvenile Corrections	315,502	371,891	375,260	399,770	399,770	453,020	53,250	13.3%
30352 Animal Control	243,028	240,898	240,449	465,543	465,626	483,737	18,194	3.9%
30355 Emergency Management & Support Services	235,376	176,940	214,578	252,897	262,897	258,318	5,421	2.1%
30356 Emergency Communications/911	2,653,476	2,616,232	2,701,304	2,909,689	2,909,689	2,915,821	6,132	0.2%
30357 Radio Maintenance	1,047,617	1,044,824	1,099,731	1,183,329	1,183,329	1,263,163	79,834	6.8%
Subtotal	<u>27,721,773</u>	<u>27,867,794</u>	<u>28,804,033</u>	<u>30,462,386</u>	<u>30,713,648</u>	<u>31,052,807</u>	<u>590,421</u>	<u>1.9%</u>
Environmental & Development Services								
40119 Administration	201,464	208,825	218,178	217,109	217,109	221,292	4,183	1.9%
40341 Building Regulation	919,853	936,962	858,714	965,160	965,160	994,562	29,402	3.1%
40421 Solid Waste Management	700,000	700,000	-	-	-	-	-	0.0%
40446 Stormwater Operations	806,222	815,362	864,888	892,930	892,930	914,027	21,097	2.4%
40447 Stormwater Engineering	483,478	451,892	570,973	617,525	617,525	626,882	9,357	1.5%
40448 Calendar Prog & Environmental Educ	31,675	30,756	7,318	5,825	5,825	10,525	4,700	80.7%
40512 Mosquito Control	303,241	265,163	264,284	285,574	285,574	302,744	17,170	6.0%
40813 Board of Zoning/Subdivision Appeals	2,801	3,186	2,106	4,400	4,400	4,000	(400)	-9.1%
40816 Development & Compliance	696,757	712,983	721,068	772,223	772,223	782,408	10,185	1.3%
40821 Wetlands & Chesapeake Bay Boards	5,511	4,904	5,969	7,600	7,600	8,050	450	5.9%
Subtotal	<u>4,151,002</u>	<u>4,130,033</u>	<u>3,513,498</u>	<u>3,768,346</u>	<u>3,768,346</u>	<u>3,864,490</u>	<u>96,144</u>	<u>2.6%</u>
Finance & Planning								
50119 Office of the Controller	104,325	73,227	116,310	204,865	204,085	214,555	9,690	4.7%
50121 Computer Support Services	1,700,501	1,599,170	1,895,381	2,064,572	2,064,871	2,033,811	(30,761)	-1.5%
50122 Human Resources	542,851	544,493	549,662	606,603	601,220	582,761	(23,842)	-3.9%
50124 Budget & Financial Reporting	427,049	442,991	412,881	473,899	476,467	510,009	36,110	7.6%
50125 Fiscal Accounting Services	655,870	628,215	702,875	740,720	740,720	753,853	13,133	1.8%
50126 Commissioner of the Revenue	1,007,333	1,004,596	1,056,851	1,096,848	1,096,848	1,134,668	37,820	3.5%
50127 Treasurer	777,339	855,272	877,343	946,179	946,179	932,181	(13,998)	-1.5%
50128 Real Estate Assessment	567,178	502,491	414,606	553,998	553,998	505,917	(48,081)	-8.7%
50129 Central Purchasing	385,798	392,439	405,078	417,461	423,624	428,884	11,423	2.7%
50141 Central Administration Services	144,554	137,771	77,623	130,535	127,967	124,180	(6,355)	-4.9%
50146 Central Insurance	371,051	371,935	386,398	415,720	415,720	405,864	(9,856)	-2.4%
50811 Planning	444,409	443,948	458,840	488,463	488,463	519,282	30,819	6.3%
50812 Planning Commission	15,017	19,261	17,302	19,387	19,387	17,992	(1,395)	-7.2%
50822 Conservation	-	-	-	-	-	-	-	0.0%
50915 Economic Development	333,960	326,734	327,394	327,394	327,394	327,394	-	0.0%
50920 Office of Economic Development	370,870	354,453	376,003	400,943	400,943	416,189	15,246	3.8%
Subtotal	<u>7,848,105</u>	<u>7,696,996</u>	<u>8,074,547</u>	<u>8,887,587</u>	<u>8,887,886</u>	<u>8,907,540</u>	<u>19,953</u>	<u>0.2%</u>
Education & Educational Services								
60601 School Ops & Capital/Debt Svc - Local	53,536,101	52,851,786	56,713,423	57,886,916	57,886,916	58,766,916	880,000	1.5%
60731 Library Services	2,445,141	2,426,754	2,490,395	2,659,732	2,668,961	2,656,681	(3,051)	-0.1%
60831 Cooperative Extension	37,160	31,529	30,917	45,540	45,540	45,400	(140)	-0.3%
Subtotal	<u>56,018,402</u>	<u>55,310,069</u>	<u>59,234,735</u>	<u>60,592,188</u>	<u>60,601,417</u>	<u>61,468,997</u>	<u>876,809</u>	<u>1.5%</u>

Activity Title	FY2011 Actual Expenditures	FY2012 Actual Expenditures	FY2013 Actual Expenditures	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	\$ Change	% of Change
Human Services								
61533 Social Services - Local Share	1,630,412	1,357,181	1,531,841	1,876,235	1,876,235	2,121,565	245,330	13.1%
61535 Payments to Outside Entities	<u>1,358,748</u>	<u>1,309,109</u>	<u>1,304,266</u>	<u>1,331,211</u>	<u>1,331,211</u>	<u>1,345,664</u>	<u>14,453</u>	1.1%
Subtotal	<u>2,989,160</u>	<u>2,666,290</u>	<u>2,836,107</u>	<u>3,207,446</u>	<u>3,207,446</u>	<u>3,467,229</u>	<u>259,783</u>	8.1%
General Services								
70119 Administration	164,074	157,226	208,097	211,505	211,505	216,265	4,760	2.3%
70431 Engineering & Facility Maintenance	2,224,794	2,299,595	2,251,109	2,322,370	2,206,029	2,205,540	(116,830)	-5.0%
70432 Facility/Utility Charges	1,002,279	1,011,411	978,470	1,186,500	1,186,500	1,066,200	(120,300)	-10.1%
70433 Telecommunications	271,741	284,200	-	-	-	-	-	0.0%
70434 Grounds Maintenance & Construction	<u>3,129,902</u>	<u>3,013,380</u>	<u>2,609,603</u>	<u>3,041,309</u>	<u>3,178,437</u>	<u>3,186,322</u>	<u>145,013</u>	4.8%
Subtotal	<u>6,792,790</u>	<u>6,765,812</u>	<u>6,047,279</u>	<u>6,761,684</u>	<u>6,782,471</u>	<u>6,674,327</u>	<u>(87,357)</u>	-1.3%
Community Services								
81119 Administration	255,270	72,734	75,631	209,695	209,695	216,642	6,947	3.3%
81547 Housing & Special Programs	821,735	759,588	686,139	663,366	666,517	657,782	(5,584)	-0.8%
81712 Parks, Recreation & Tourism	<u>1,914,384</u>	<u>1,916,822</u>	<u>1,936,266</u>	<u>2,053,917</u>	<u>2,065,092</u>	<u>2,092,085</u>	<u>38,168</u>	1.9%
Subtotal	<u>2,991,389</u>	<u>2,749,144</u>	<u>2,698,036</u>	<u>2,926,978</u>	<u>2,941,304</u>	<u>2,966,509</u>	<u>39,531</u>	1.4%
Capital Outlay & Fund Transfers								
90912 Capital Outlay & Fund Transfers	<u>7,460,564</u>	<u>7,475,161</u>	<u>7,225,008</u>	<u>7,370,232</u>	<u>7,370,232</u>	<u>7,557,675</u>	<u>187,443</u>	2.5%
Subtotal	<u>7,460,564</u>	<u>7,475,161</u>	<u>7,225,008</u>	<u>7,370,232</u>	<u>7,370,232</u>	<u>7,557,675</u>	<u>187,443</u>	2.5%
Non-Departmental								
90721 Payments to Outside Entities	524,854	306,994	306,494	298,411	303,411	288,505	(9,906)	-3.3%
90911 Non-Departmental	790,538	762,998	808,464	943,709	918,689	1,078,058	134,349	14.2%
90913 Appropriated Reserves	<u>17,848</u>	<u>-</u>	<u>21,002</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>-</u>	0.0%
Subtotal	<u>1,333,240</u>	<u>1,069,992</u>	<u>1,135,960</u>	<u>1,292,120</u>	<u>1,272,100</u>	<u>1,416,563</u>	<u>124,443</u>	9.6%
Totals	<u>121,839,655</u>	<u>120,183,166</u>	<u>124,185,519</u>	<u>130,103,905</u>	<u>130,475,482</u>	<u>132,451,130</u>	<u>2,347,225</u>	1.8%

**Uses of the Local Dollar
Fiscal Year 2015**



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Administrative & Legislative Services
Board of Supervisors - Activity #10111

Serves, by law, as the governing body of the County of York; sets goals and objectives; establishes priorities for County programs and services; appoints the County Administrator, County Attorney, and members of various boards and commissions; adopts the annual budget; appropriates funds; and sets tax rates.

Mission

As stewards of the public trust and resources, the mission of the Board of Supervisors is to maintain and improve the quality of life for all County residents. To direct and maximize the available resources of the County toward this mission, the Board will:

- emphasize efficiency, effectiveness, and openness of County government;
- protect the physical, historical, and environmental heritage of the County;
- ensure that growth and development are positive forces on the quality of life; and
- value and respect the individual.

Goals

- Define and aggressively pursue economic development that broadens the County's tax base and sustains its character and quality of life.
- Improve communication and respect among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- Promote accountability, innovation, and excellence in providing service to the customer.
- Generate quality educational opportunities for all residents.
- Manage the provision and expansion of County services and facilities in a manner that balances necessary increases in expenditures with the expansion of the tax base.

Implementation Strategies

- Establish County legislative and administrative policies through the adoption of ordinances and resolutions.
- Develop legislative priorities for the General Assembly, providing assistance to the local delegation in accomplishing the County's legislative program.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding was provided for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 152,070	\$ 152,935	\$ 157,239	\$ 160,347	\$ 160,347	\$ 163,667
Contractual Services	83,946	88,886	89,282	95,500	95,500	95,895
Internal Services	79	72	106	100	100	100
Other Charges	45,326	41,531	41,024	45,855	45,855	45,825
Materials & Supplies	1,260	960	1,778	1,800	1,800	1,650
Capital Outlay	-	11,825	-	1,800	1,800	4,010
Total Expenditures	\$ 282,681	\$ 296,209	\$ 289,429	\$ 305,402	\$ 305,402	\$ 311,147
Funded FTEs						
Professional/Technical	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	1.00	1.00	1.00	1.00	1.00	1.00

IT'S A FACT:

The York County Board of Supervisors is comprised of five York County residents, one each from the five election districts.



Administrative & Legal Services
County Administration - Activity #10121

Mission

The County Administrator is the Chief Administrative Officer of the County, appointed by the Board of Supervisors, responsible for the execution of policies established by the Board. The County Administrator also serves as the Director of Emergency Services and is chiefly responsible for all purchasing done on behalf of the Board of Supervisors. The Deputy County Administrator is responsible for developing and managing financial policies and a performance management system and to effectively communicate financial results and performance outcomes and efficiencies. They also provide leadership and support to the various departments.

Goals

- Handle the daily administrative operations of the County.
- Provide administrative and legislative support services to the Board of Supervisors.
- Develop an annual budget.
- The Deputy County Administrator is responsible for oversight of Finance, Community Services, Human Resources, Emergency Communications, Computer Support Services, and Real Estate Assessments.
- Establish and maintain a County-wide performance measurement, evaluation and reporting system.

Implementation Strategies

- Continue implementation of the County's Program Effectiveness Process.
- Continue efforts to support high-quality customer service delivery.
- With guidance from the County Administrator and in coordination with user departments, develop reporting systems to present financial results, and performance outcomes and efficiencies to the Board of Supervisors, residents and bond rating agencies.
- Develop formal financial policies, long-range operating financial plans and forecasts, and long-range revenue forecast models.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of a printer/copier and computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 391,594	\$ 383,474	\$ 435,339	\$ 579,653	\$ 594,026	\$ 611,341
Contractual Services	555	537	355	580	580	1,430
Internal Services	10,922	9,422	7,767	11,914	11,914	12,374
Other Charges	10,702	8,238	12,932	15,900	15,900	17,750
Materials & Supplies	1,578	1,305	2,718	2,950	2,950	2,150
Capital Outlay	-	2,093	4,652	2,200	2,200	9,100
Total Expenditures	\$ 415,351	\$ 405,069	\$ 463,763	\$ 613,197	\$ 627,570	\$ 654,145
<u>Funded FTEs</u>						
Management	1.50	1.50	2.50	2.50	2.50	2.50
Professional/Technical	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	1.25	1.25	1.00	1.00	1.00	1.00
Total Funded FTEs	3.75	3.75	4.50	4.50	4.50	4.50



IT'S A FACT:
In 2014, Standard & Poor's Ratings Services raised its general obligation (GO) bond rating on York County, VA to 'AAA' from 'AA+'.

Administrative & Legal Services
Public Information & Community Relations - Activity #10122

Mission

To foster resident understanding and appreciation of County government policies, practices and operations; to increase the willingness of residents to participate in County government; to assist residents who seek information or voice complaints; and to provide communications support to the County's marketing, tourism, and economic development efforts.

Goals

- Provide the news media with information concerning County policies, practices, operations, and events.
- Ensure the county's compliance with the Freedom of Information Act.
- Serve as media advisor to County staff, arrange interviews and press conferences.
- Produce the County Annual Report, four Citizen Newsletters, employee publications, and a series of informational brochures dealing with all facets and services of County government.
- Develop and implement responses to residents' concerns and complaints.
- Coordinate, as necessary, public information meetings on current policy issues (such as associations of homeowners).
- Provide public information during emergency situations.

Implementation Strategies

- To further promote and publicize economic development and tourism.
- Support the expanding Tourism and Events Division with promotion of its activities, especially the activities planned in and around Riverwalk Landing.
- Keep current information in "Front and Center" section of County's website home page.
- Continue updating and standardizing official County publications and brochures to ensure consistency of appearance and style.
- Provide local media story ideas about the positive services and programs offered by the County.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support postage.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 190,431	\$ 180,346	\$ 102,494	\$ 87,304	\$ 87,304	\$ 90,049
Contractual Services	13,575	13,990	10,644	16,620	16,620	16,700
Internal Services	743	736	673	391	391	391
Other Charges	15,125	18,338	17,017	20,100	20,100	21,350
Materials & Supplies	1,660	542	1,529	1,250	1,250	1,150
Capital Outlay	3,473	-	2,034	-	-	-
Total Expenditures	\$ 225,007	\$ 213,952	\$ 134,391	\$ 125,665	\$ 125,665	\$ 129,640
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	1.00	1.00	1.00	-	-	-
Admin/Clerical	1.00	1.00	-	-	-	-
Total Funded FTEs	3.00	3.00	2.00	1.00	1.00	1.00

IT'S A FACT:
In FY2013, the Public Information Office issued 245 press releases.



**Administrative & Legal Services
County Attorney - Activity #10124**

Mission

To provide fulltime legal services on civil matters for the Board of Supervisors, School Division, Department of Social Services, the Economic Development Authority, County Administrator, as well as the departments, administrative offices and constitutional officers of the County, and various other County boards, commissions, and agencies.

Goals

- Provide quality and timely legal services to the County.
- Emphasize the continuous training of present staff to keep abreast of current developments in the legal field so that the office's many clients can be provided timely and accurate legal advice.
- Maintain a state-of-the-art legal office.

Implementation Strategies

- Help implement new initiatives of the Board and the County and changes in County programs, ordinances or regulations mandated by changes in Federal or State laws.
- Ensure that the County is in compliance with legal requirements, that the County's exposure to risk is minimized, and that the most efficient and effective practices are followed.
- Seek new and improved ways to assist with file organization and retrieval to help maintain a state-of-the-art law office.
- Represent the County and its interests in courts of law and legal negotiation; prepare and review ordinances, resolutions, contracts, agreements, leases, deeds and other legal documents to which the County is a party; advise County officials on the legal aspects of County policies, programs and business matters.
- Consult with County officials and staff as needed. Review proposed legislation, administrative papers, contracts, agreements, leases, and other legal documents; respond to written requests for legal opinions; continually review and recommend amendments to the County Code in order to keep the County's laws up to date; attend all regularly scheduled meetings of the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and School Board; draft the County's legislative program, propose legislation as needed, and testify before legislative committees of the General Assembly.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support legal research in books and subscriptions.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 362,910	\$ 346,177	\$ 356,361	\$ 365,067	\$ 375,714	\$ 376,192
Contractual Services	5,293	66,948	111,598	7,850	7,850	7,880
Internal Services	1,525	909	906	666	666	666
Other Charges	4,261	3,377	4,106	4,400	4,400	4,425
Materials & Supplies	8,459	8,160	9,740	8,605	8,605	9,110
Capital Outlay	-	1,935	1,750	1,800	1,800	-
Total Expenditures	\$ 382,448	\$ 427,506	\$ 484,461	\$ 388,388	\$ 399,035	\$ 398,273
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	1.50	1.50	1.00	1.00	1.00	1.00
Total Funded FTEs	3.50	3.50	3.00	3.00	3.00	3.00

IT'S A FACT:

In FY2013, the County Attorney's office drafted and reviewed over 400 contracts and legal documents.



Video Services
Video Services - Activity #10123

Mission

Provide timely, useful information to York County residents about County, Schools, and regional government programs, services, and issues, in an effort to promote awareness and stimulate resident involvement.

Goals

- Improve community and business relations through communications, media relations, and education programs.
- Promote the Board of Supervisors, the County Administrator, School Board and School Superintendent goals and objectives.
- Provide educational support to York County Schools.
- Improve the efficiency of cablecast operations and other distribution methods, establish a marketing plan, and develop future programming.

Implementation Strategies

- Improve efficiency of video services for the County and School System.
- Create new programs for Video Services-managed channels.
- Maintain technical capabilities of Video Services.
- Implement internal and external marketing of Video Services.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Also, during fiscal year 2014, a Video Production Specialist was transferred and is 100% reimbursed from the School Division. Operating increases are to support maintenance service contracts no longer under warranty and data lines.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Funding Sources						
Local/State/Fed Non-Categorical	\$ 258,359	\$ 254,877	\$ 264,707	\$ 281,043	\$ 281,043	\$ 292,543
Charges for Services	-	670	571	-	-	500
State/Federal Aid & Grants	-	-	115	-	-	-
School Support	78,042	76,142	77,291	86,250	124,300	152,350
Total Funding Sources	\$ 336,401	\$ 331,689	\$ 342,684	\$ 367,293	\$ 405,343	445,393
Expenditures						
Personnel Services	\$ 291,770	\$ 294,642	\$ 303,340	\$ 312,847	\$ 350,897	\$ 369,196
Contractual Services	10,605	8,979	9,407	12,500	12,500	16,600
Internal Services	6,852	7,100	4,921	7,796	7,796	7,852
Other Charges	8,946	6,316	6,172	8,100	8,100	9,670
Materials & Supplies	10,923	10,745	12,997	11,050	11,050	11,075
Capital Outlay	7,305	3,846	5,847	15,000	15,000	31,000
Grants & Donations	-	61	-	-	-	-
Total Expenditures	\$ 336,401	\$ 331,689	\$ 342,684	\$ 367,293	\$ 405,343	\$ 445,393
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	3.00	3.00	3.00	3.00	4.00	4.00
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	0.50
Total Funded FTEs	4.50	4.50	4.50	4.50	5.50	5.50
Key Service Indicators						
County production hours	2,941.0	3,277.0	3,127.0	2,658.0	3,000.0	2,658.0
School production hours	1,899.5	1,824.5	2,414.5	2,658.0	2,600.0	2,658.0
Joint County/School production hours	1,675.5	1,414.5	1,179.5	1,200.0	1,300.0	1,200.0
Webstreaming views	7,000	7,000	7,306	8,000	7,500	7,000
Bulletin board pages	1,700	1,703	1,703	1,800	1,800	1,700

IT'S A FACT:

Video Services' programs on the County website and YouTube receive thousands of views per month.





Election Services

224 Ballard Street

Yorktown, Virginia 23690

Telephone (757) 890-3440

Hours of Operation: Monday - Friday 8:15am - 5:00pm

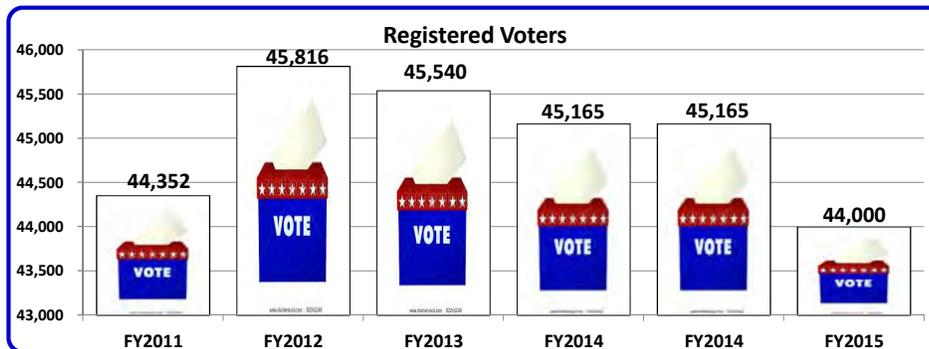
General Administration-Election Services is responsible for the elections held within the County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 219,325	\$ 265,209	\$ 285,427	\$ 270,414	\$ 270,414	\$ 291,354	86.62%
State/Federal Aid & Grants	-	2,500	5,600	-	-	-	0.00%
State Board of Elections	46,963	65,017	44,658	44,500	44,500	45,000	13.38%
Total Funding Sources	\$ 266,288	\$ 332,726	\$ 335,685	\$ 314,914	\$ 314,914	\$ 336,354	100.00%

							% Change Original 2014/ Adopted 2015
Expenditure by Activity							
General Registrar's Office	\$ 211,810	\$ 217,634	\$ 245,327	\$ 227,364	\$ 227,364	\$ 237,245	4.35%
Electoral Board	54,478	115,092	90,358	87,550	87,550	99,109	13.20%
Total Expenditures	\$ 266,288	\$ 332,726	\$ 335,685	\$ 314,914	\$ 314,914	\$ 336,354	6.81%

Expenditure by Category							
Personnel Services	\$ 207,182	\$ 214,967	\$ 242,218	\$ 223,974	\$ 223,974	\$ 232,964	4.01%
Contractual Services	39,609	95,698	65,687	69,590	69,590	72,210	3.76%
Internal Services	1,460	2,036	1,540	2,020	2,020	2,020	0.00%
Other Charges	9,495	13,608	14,142	14,180	14,213	15,090	6.42%
Materials & Supplies	3,521	3,917	4,832	3,650	3,617	3,570	-2.19%
Capital Outlay	5,021	2,500	7,266	1,500	1,500	10,500	600.00%
Total Expenditures	\$ 266,288	\$ 332,726	\$ 335,685	\$ 314,914	\$ 314,914	\$ 336,354	6.81%

Total Funded FTEs	3.50	3.50	3.50	3.50	3.50	3.50
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Other Key Service Indicators						
Voter registration transactions	5,415	7,637	7,107	5,300	5,300	5,500
Precincts	14	14	14	14	14	14
Elections held	2	4	2	2	2	2
Voting machines prepared	51	152	82	74	74	78
Officers of election trained	143	473	353	356	356	260

Election Services
General Registrar's Office - Activity #10131

Mission

Required by the Code of Virginia to register, reinstate, transfer, and upgrade voter records for any qualified resident of Virginia, as well as delete those residents who are no longer qualified to vote; handles applications from several agencies in Virginia as well as federal and national forms; and handles all absentee voting and candidate filings.

Goals

- Register to vote all qualified York County residents.
- Continue to comply with federal, state, and local election laws.
- Provide timely and quality service to residents, candidates, news media, and elected officials.
- Increase public awareness of voter registration and absentee voting processes.
- Provide appropriate employee training.
- Assist the Electoral Board with their various responsibilities.

Implementation Strategies

- Adhere to changes in policies and procedures required by the State Board of Elections, as well as federal and state laws.
- Employ work-as-required personnel as required to assist with voter registration and election tasks.
- Maintain voting equipment by providing administrative support for two voting systems.
- Continue with the process of implementing redistricting changes based on the lines approved by the Virginia General Assembly and the York County Board of Supervisors and precleared by the U.S. Department of Justice; inform voters of these changes.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support postage and capital funding is programmed for the routine replacement of computers.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expenditures</u>						
Personnel Services	\$ 195,928	\$ 203,049	\$ 229,446	\$ 212,529	\$ 212,529	\$ 219,590
Contractual Services	2,692	4,351	2,902	3,250	3,250	3,300
Internal Services	1,460	2,036	1,540	2,020	2,020	2,020
Other Charges	5,359	6,150	7,032	6,395	6,428	7,665
Materials & Supplies	1,350	2,048	2,741	1,670	1,637	1,670
Capital Outlay	5,021	-	1,666	1,500	1,500	3,000
Total Expenditures	\$ 211,810	\$ 217,634	\$ 245,327	\$ 227,364	\$ 227,364	\$ 237,245
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	2.50	2.50	2.50	2.50	2.50	2.50
Total Funded FTEs	3.50	3.50	3.50	3.50	3.50	3.50



Register to Vote Online!
www.vote.virginia.gov

Election Services
Electoral Board - Activity #10132

Mission

Supervises all elections in the County; appoints the Registrar and the Officers of Election; works with the voting machine technician; purchases voting equipment; orders the printing of ballots; trains Officers of Election; and conducts the certification of all elections.

Goals

- Conducts elections according to the federal, state, and local election laws.
- Appoints a qualified Registrar and approves the number of assistants.
- Recruits and appoints qualified Officers of Election.
- Provides training for all appointed Officers of Election.
- Purchases and maintains voting equipment approved by the State Board of Elections.
- Purchases election materials in the most economical way possible.
- Certifies elections accurately and expeditiously.
- Provides information to the public about the election process in conjunction with the Registrar's Office.

Implementation Strategies

- Continue to educate the public about HAVA-compliant DRE voting machines.
- Train all officers of election on new and continued election procedures, including Statements of Results and voting machines.
- Refine security plan for voting machines, as required.
- Continue implementing redistricting changes based on the lines approved by the Virginia General Assembly and the York County Board of Supervisors and precleared by the U.S. Department of Justice.

Budget Comments - FY2015

Increased funding for personnel is for officers of elections. Operating increases are for programming fees, printing of ballots and officers of election services. Capital funding is for the routine replacement of a computer and electronic pollbook laptops.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 11,254	\$ 11,918	\$ 12,772	\$ 11,445	\$ 11,445	\$ 13,374
Contractual Services	36,917	91,347	62,785	66,340	66,340	68,910
Other Charges	4,136	7,458	7,110	7,785	7,785	7,425
Materials & Supplies	2,171	1,869	2,091	1,980	1,980	1,900
Capital Outlay	-	2,500	5,600	-	-	7,500
Total Expenditures	\$ 54,478	\$ 115,092	\$ 90,358	\$ 87,550	\$ 87,550	\$ 99,109

3,675	Hours worked by election officials for the Presidential Election on November 6, 2012
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**Clerk of the Circuit Court
Commonwealth's Attorney's Office**

300 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3350
Hours of Operation: Monday - Friday 8:15am - 4:30pm

The Clerk of the Circuit Court and the Commonwealth's Attorney are elected officials. The Clerk of the Circuit Court is the custodian of all permanent records for the residents of York County and the City of Poquoson. The Commonwealth's Attorney's Office is responsible for prosecuting all felonies, misdemeanor appeals and certain misdemeanors and criminal forfeiture cases originating in York County and the City of Poquoson. This is accomplished through the divisions below. Individual division details follow this summary page.

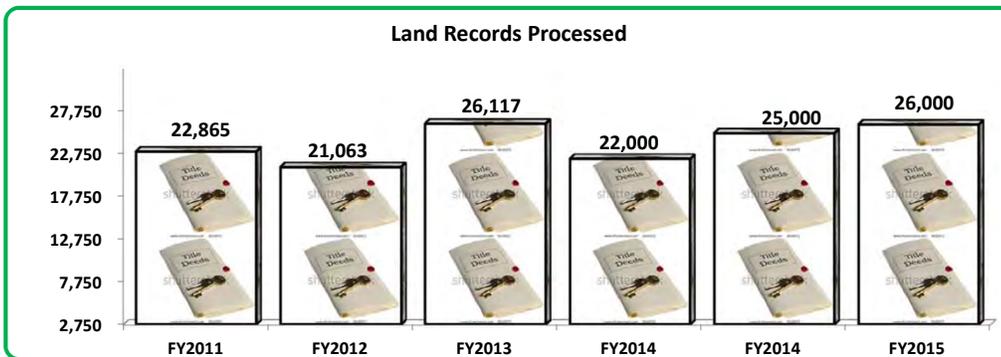
**COUNTY OF YORK, VIRGINIA
CLERK OF THE CIRCUIT COURT/COMMONWEALTH'S ATTORNEY'S OFFICE**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 734,477	\$ 544,302	\$ 599,890	\$ 781,471	\$ 782,297	\$ 807,356	36.44%
Donations	-	349	550	-	-	-	0.00%
Permits, Fees, Fines	6,500	6,247	8,334	9,000	9,000	9,000	0.41%
Charges for Services	124,658	145,579	169,479	150,500	150,950	173,000	7.81%
State/Federal Aid & Grants	121,000	128,192	149,022	122,235	122,235	122,235	5.52%
York-Poquoson Courthouse	124,010	140,781	112,751	144,302	144,302	149,184	6.73%
State Compensation Board	989,902	945,484	989,619	943,380	974,728	954,681	43.09%
Total Funding Sources	<u>\$ 2,100,547</u>	<u>\$ 1,910,934</u>	<u>\$ 2,029,645</u>	<u>\$ 2,150,888</u>	<u>\$ 2,183,512</u>	\$ 2,215,456	<u>100.00%</u>

						FY2015 Adopted Budget	% Change Original 2014/ Adopted 2015
Expenditure by Activity							
Clerk of the Circuit Court	\$ 840,738	\$ 799,334	\$ 896,087	\$ 925,713	\$ 956,762	\$ 948,750	2.49%
Commonwealth's Attorney	1,031,059	885,455	879,696	977,803	977,803	1,020,607	4.38%
Victim-Witness	182,894	179,567	220,821	197,589	199,164	200,275	1.36%
Domestic Violence	45,856	46,578	33,041	49,783	49,783	45,824	-7.95%
Total Expenditures	<u>\$ 2,100,547</u>	<u>\$ 1,910,934</u>	<u>\$ 2,029,645</u>	<u>\$ 2,150,888</u>	<u>\$ 2,183,512</u>	\$ 2,215,456	3.00%

						FY2015 Adopted Budget	% Change
Expenditure by Category							
Personnel Services	\$ 1,951,209	\$ 1,807,611	\$ 1,872,859	\$ 2,074,873	\$ 2,074,873	\$ 2,138,206	3.05%
Contractual Services	57,872	16,509	8,967	12,815	12,844	12,887	0.56%
Internal Services	134	174	104	200	200	220	10.00%
Other Charges	28,217	17,188	16,903	26,500	26,600	25,023	-5.57%
Materials & Supplies	20,522	19,685	19,204	21,475	20,046	20,375	-5.12%
Leases & Rentals	1,092	3,681	3,917	4,225	4,225	2,825	-33.14%
Capital Outlay	41,501	45,738	80,692	10,800	43,149	15,920	47.41%
Grants & Donations	-	348	26,999	-	1,575	-	0.00%
Total Expenditures	<u>\$ 2,100,547</u>	<u>\$ 1,910,934</u>	<u>\$ 2,029,645</u>	<u>\$ 2,150,888</u>	<u>\$ 2,183,512</u>	\$ 2,215,456	3.00%

Total Funded FTEs	<u>30.00</u>	<u>29.25</u>	<u>29.50</u>	<u>29.25</u>	<u>29.25</u>	<u>29.25</u>
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Other Key Service Indicators						
Criminal cases processed	2,738	2,776	2,774	3,000	3,000	3,000
Civil orders processed	644	1,960	1,715	2,000	800	1,700
Judgments and liens files	3,819	4,003	3,522	4,000	4,000	4,000
Wills and estate orders processed	357	361	281	350	360	300
Circuit Court cases	1,173	1,119	1,130	1,130	1,130	1,130
General District Court cases	5,289	5,328	5,328	5,500	5,500	5,700
Juvenile & Domestic Relations Court cases	1,429	1,366	1,366	1,366	1,366	1,366
New Victim-Witness clients served	1,150	1,121	827	1,150	1,150	1,150
Victim-Witness phone calls	14,302	10,992	14,749	14,000	11,500	12,500
Domestic violence cases	170	130	180	140	140	120
Sexual assault cases	10	10	10	10	10	4
Stalking cases	10	10	10	10	10	4

**Clerk of the Circuit Court & Commonwealth's Attorney
Clerk of the Circuit Court - Activity #20214**

Mission

To provide excellent services to the general public in an accurate, courteous, timely, and professional manner, in accordance with the laws and Constitution of the Commonwealth of Virginia.

Goals

- Provide services from the Records Management Division, which assigns document numbers for land records, judgments, and financing statements; creates indexes and scans all documents for permanent record; collects fees; issues marriage licenses and files all documents and makes copies requested by public.
- Provide services from the Probate Division, which files wills; collects probate taxes and clerk's fee; issues certificates of qualification for executors, administrators, trustees, guardians and conservators authorizing them to manage estates.
- Provide services from the Civil Division, which files cases involving lawsuits, divorces, adoptions, and name change petitions; prepares papers for service; issues subpoenas and concealed handgun permits; processes court orders; docket judgments; and submits monthly reports to the Bureau of Vital Statistics.
- Provide services from the Criminal Division, which prepares docket and case files for felonies and misdemeanor appeals; assists the judge in the courtroom for criminal cases; prepares criminal orders; processes criminal orders and distributes them to agencies; enters fines and costs data into financial system; and submits monthly statistical reports to Supreme Court of Virginia.
- Provide services from the Financial Management Division, which generates payments for supplies, court appointed attorneys, juries, witnesses, court reporters, and psychologists; balances financial accounts and reconciles bank accounts; collects fines and costs; deposits and disburses trust funds or escrowed funds as directed by court; and prepares financial reports required by State.
- As required by the Code of Virginia, redact current social security numbers from land records, which are available via the Internet.
- Enhance records by creating computerized estate records, back-scanning deed books, and re-scanning photostat copies of land records.
- Purge Criminal and Civil files pursuant to the Records Retention and Disposition Schedule.
- Physical reorganization of office for more efficient workflow so that each division is unified and clearly recognizable.

Implementation Strategies

- Implement schedules for employees to redact Social Security Numbers on all land record documents (deeds, mortgages, plats, wills, judgments, financing statements, etc.).
- Reorganize tasks of current employees to accomplish conversion of records to digital format.
- Rearrange employee workstations in land records to streamline the recordation process.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. An Administrative Assistant position remains unfunded for the fourth consecutive year. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Personnel Services	\$ 771,360	\$ 723,697	\$ 797,204	\$ 886,563	\$ 886,563	\$ 910,230
Contractual Services	14,271	9,915	5,433	8,350	8,350	8,390
Internal Charges	47	49	16	50	50	50
Other Charges	8,820	7,215	6,480	10,075	10,075	9,735
Materials & Supplies	11,755	11,844	11,198	13,150	11,850	12,700
Leases & Rentals	1,092	3,681	3,917	4,225	4,225	2,825
Capital Outlay	33,393	42,933	71,839	3,300	35,649	4,820
Total Expenditures	\$ 840,738	\$ 799,334	\$ 896,087	\$ 925,713	\$ 956,762	\$ 948,750
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	9.00	9.00	10.00	10.00	10.00	10.00
Admin/Clerical	4.50	3.75	3.00	3.00	3.00	3.00
Total Funded FTEs	14.50	13.75	14.00	14.00	14.00	14.00

IT'S A FACT:

The York-Poquoson Circuit Court Clerk's Office maintains the second oldest records in the country.

The picture is of old Yorktown and some of the old record books that are currently in the Clerk's Office.



Clerk of the Circuit Court & Commonwealth's Attorney
 Commonwealth's Attorney - Activity #20221

Mission

Prosecutes all felonies, all misdemeanor appeals and certain misdemeanors and criminal forfeitures originating in York County and the City of Poquoson; and advises law enforcement personnel regarding criminal law and procedure; renders advisory opinions to local officials regarding conflicts of interest; and responds to resident's inquiries regarding state law, local ordinances and the criminal justice system.

Goals

- Prosecute criminal cases vigorously, successfully and efficiently.
- Ensure that crime victims are treated with sensitivity and professionalism by the criminal justice system.
- Provide effective assistance and guidance to law enforcement personnel.
- Enforce forfeitures of property used in criminal endeavors whenever possible.
- Provide prompt and accurate responses to resident inquiries.

Implementation Strategies

- Continue services to crime victims.
- Continue "in-house" training to meet Sheriffs' and Police Departments' requirements.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is programmed for the routine replacement of computers and a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Personnel Services	\$ 960,722	\$ 862,652	\$ 854,262	\$ 954,108	\$ 954,108	\$ 991,412
Contractual Services	42,002	6,181	3,110	4,100	4,100	4,100
Internal Services	47	73	32	50	50	50
Other Charges	13,759	7,389	8,422	8,945	8,945	9,345
Materials & Supplies	6,421	6,355	6,482	6,100	6,100	6,100
Capital Outlay	8,108	2,805	7,388	4,500	4,500	9,600
Total Expenditures	\$ 1,031,059	\$ 885,455	\$ 879,696	\$ 977,803	\$ 977,803	\$ 1,020,607
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	5.00	5.00	5.00	5.00	5.00	5.00
Admin/Clerical	5.50	5.50	5.50	5.50	5.50	5.50
Total Funded FTEs	11.50	11.50	11.50	11.50	11.50	11.50

IT'S A FACT:

All Commonwealth's Attorneys prosecute the most serious crimes, known as felonies, including murder, rape, and robbery. In many jurisdictions, they also prosecute misdemeanors and violations of local ordinances, including traffic offenses. In addition, they perform other duties and responsibilities as specified in the Virginia Constitution and Virginia Code.



**Clerk of the Circuit Court & Commonwealth's Attorney
Victim-Witness Assistance Program - Activity #20222**

Mission

Promotes sensitive treatment of individuals traumatized by crime and provides services to victims and witnesses throughout the court process.

Goals

- Respond to the emotional and physical needs of crime victims and assist victims of crime in stabilizing their lives after victimization.
- Provide victims with information and referral for services in the community.
- Promote accountability, innovation, and excellence in providing service to clients.
- Inform victims and witnesses of their rights under victims' rights legislation and Virginia's Crime Victim and Witness Rights Act (§ 19.2-11.01) and assist them in receiving services required by law.
- Reduce victim trauma and assist victims in understanding and participating in the criminal justice system.

Implementation Strategies

- Program staff will continue to provide comprehensive services to all victims and witnesses of crime in York County and Poquoson, as directed by Virginia code, tailored to their specific rights, requests, needs, and concerns.
- In addition to victims in the *criminal* justice process, the program will continue to assist victims of spousal abuse, stalking, and bodily injury who seek protective orders through the *civil* justice process.
- Program will strive to provide assistance to crime victims and witnesses in cases that are not prosecuted by the Commonwealth's Attorney's Office.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. This program is partially funded by a State/Federal grant.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditure By Category						
Personnel Services	\$ 174,355	\$ 174,814	\$ 189,892	\$ 186,314	\$ 186,314	\$ 192,550
Contractual Services	1,599	413	424	365	394	397
Internal Services	40	52	56	100	100	120
Other Charges	4,653	2,584	1,926	5,810	5,810	4,308
Materials & Supplies	2,247	1,356	1,524	2,000	1,971	1,400
Capital Outlay	-	-	-	3,000	3,000	1,500
Grants & Donations	-	348	26,999	-	1,575	-
Total Expenditures	\$ 182,894	\$ 179,567	\$ 220,821	\$ 197,589	\$ 199,164	\$ 200,275
Funded FTEs						
Professional/Technical	3.00	3.00	3.00	3.00	3.00	3.00
Total Funded FTEs	3.00	3.00	3.00	3.00	3.00	3.00

IT'S A FACT:

The "Crime Victim and Witness Rights Act" (Victims Bill of Rights) was made law by the Virginia General Assembly in 1995. The purpose of this law is to ensure that victims and witnesses of crime:

- Are informed of their rights
- Are treated with dignity, respect, and sensitivity and that their privacy is protected where the law allows
- Receive authorized services
- Have opportunities to make the courts aware of the full impact of the crime
- Have the opportunity to be heard at critical stages of the criminal justice process

I promise

- to listen.
- to believe you.
- to help you stay safe.
- to not judge you.
- to inform you of your options.

to help victims of crime rebuild their lives.

Victim assistance providers help victims understand and cope with the impact of crime.

They help victims access victim compensation, develop safety plans, navigate the criminal justice and social service systems, and learn about their legal rights and options.

If you or someone you know is a victim of crime, help is available. Call us.

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Clerk of the Circuit Court & Commonwealth's Attorney
 Domestic Violence Program - Activity #20223

Mission

Strengthens prosecution strategies, thereby increasing the number of persons prosecuted for crimes against women, and increasing the number of victims receiving services.

Goals

- To prosecute all cases of domestic violence, sexual assault, violation of protective orders and stalking involving adult women during the grant period.
- Improve communication and respect among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- To coordinate cooperative efforts among law enforcement, prosecutor, victim assistance programs and victim advocacy groups to better meet the needs of women as victims.
- To maintain case records to include statistics on victims to validate impact of an additional prosecutor on the Court system and on the women being served.

Implementation Strategies

- To analyze data bi-annually and determine the impact of the V-STOP prosecutor and trends in the caseload.
- Victim Assistance Program will assist prosecutor with victims of domestic violence, sexual assault, violations of protective orders and stalking.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. This program is partially funded by a Federal grant.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures By Category						
Personnel Services	\$ 44,772	\$ 46,448	\$ 31,501	\$ 47,888	\$ 47,888	\$ 44,014
Other Charges	985	-	75	1,670	1,770	1,635
Materials & Supplies	99	130	-	225	125	175
Capital Outlay	-	-	1,465	-	-	-
Total Expenditures	\$ 45,856	\$ 46,578	\$ 33,041	\$ 49,783	\$ 49,783	\$ 45,824
Funded FTEs						
Professional/Technical	0.50	0.50	0.50	0.50	0.50	0.50
Admin/Clerical	0.50	0.50	0.50	0.25	0.25	0.25
Total Funded FTEs	1.00	1.00	1.00	0.75	0.75	0.75

IT'S A FACT:
 Our team is a group of multidisciplinary professionals who actively work together toward a more coordinated response to victims and offenders in the areas of intimate partner violence, sexual assault, and stalking.



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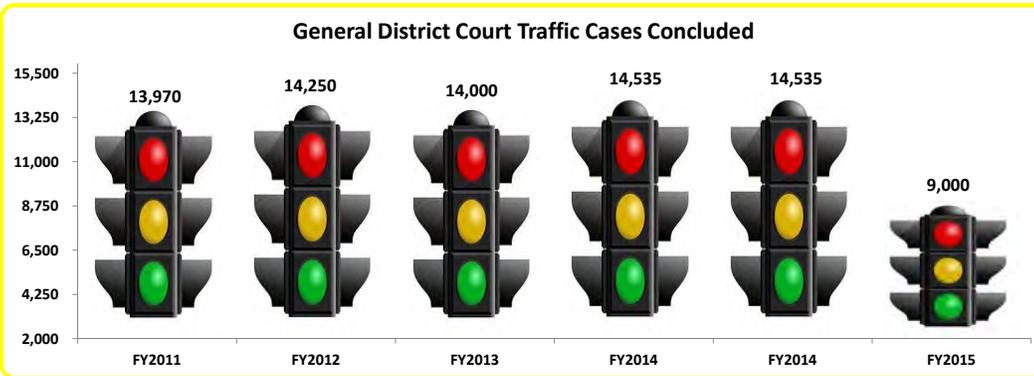
Other Court-Related Judicial Services

300 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3450 (Gen Dist) & (757) 890-3470 (JDR)
Hours of Operation: Monday - Friday 8:15am - 4:30pm

**COUNTY OF YORK, VIRGINIA
OTHER COURT-RELATED JUDICIAL SERVICES**

Other Court-Related Judicial Services encompasses an array of services. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 184,372	\$ 166,474	\$ 217,339	\$ 219,031	\$ 219,031	\$ 232,576	39.79%
Charges for Services	6,451	8,107	9,589	9,000	9,000	10,000	1.71%
Permits, Fees, Fines	247,418	278,178	228,407	255,000	255,000	255,000	43.62%
York-Poquoson Courthouse	20,657	15,598	15,437	20,376	20,376	21,125	3.61%
State/Federal Aid & Grants	65,609	65,433	65,486	65,784	65,784	65,884	11.27%
Total Funding Sources	\$ 524,507	\$ 533,790	\$ 536,258	\$ 569,191	\$ 569,191	\$ 584,585	100.00%
Expenditure by Activity							
Circuit Court	\$ 61,082	\$ 58,290	\$ 62,992	\$ 87,733	\$ 87,733	\$ 86,331	-1.60%
General District Court	28,804	28,878	25,374	29,785	29,785	29,935	0.50%
Juvenile & Domestic Court	14,369	13,801	14,488	14,935	14,935	15,250	2.11%
Colonial Group Home Commission	418,690	431,925	432,996	435,538	435,538	451,869	3.75%
Magistrate	1,562	896	408	1,200	1,200	1,200	0.00%
Total Expenditures	\$ 524,507	\$ 533,790	\$ 536,258	\$ 569,191	\$ 569,191	\$ 584,585	2.70%
Expenditure by Category							
Personnel Services	\$ 47,120	\$ 47,728	\$ 50,571	\$ 72,653	\$ 72,653	\$ 71,501	-1.59%
Contractual Services	448,958	457,911	458,888	466,893	465,059	483,649	3.59%
Internal Services	-	129	249	-	84	300	100.00%
Other Charges	19,047	18,017	18,761	22,020	21,961	21,710	-1.41%
Materials & Supplies	9,382	8,435	7,789	7,625	7,204	7,425	-2.62%
Capital Outlay	-	1,570	-	-	2,230	-	0.00%
Total Expenditures	\$ 524,507	\$ 533,790	\$ 536,258	\$ 569,191	\$ 569,191	\$ 584,585	2.70%
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	1.50	



Other Key Service Indicators						
Circuit Court cases commenced	506	670	700	732	732	714
Circuit Court cases concluded	430	635	650	660	660	626
Circuit Court concealed weapon permits	609	1,102	1,000	1,052	1,052	2,064
Circuit Court name changes	51	63	70	75	75	74
General District Court civil cases concluded	4,287	4,373	4,400	4,400	4,400	3,000
General District Court criminal cases concluded	1,952	1,992	2,000	2,000	2,000	3,000
General District Court garnishments	875	893	800	500	500	500
Juvenile custody/visitation	1,495	1,495	1,700	1,695	1,695	1,750
Juvenile delinquency/misdemeanor	1,596	1,596	1,675	1,600	1,600	1,675
Juvenile felony	600	600	650	625	625	650
Domestic misdemeanors	1,100	1,100	1,200	1,300	1,300	1,450
Domestic civil support	900	900	1,115	1,020	1,020	1,100
% Dept of Juvenile Justice youth completing programs	87%	90%	91%	75%	75%	75%
York processes issued by Magistrate	6,319	5,481	5,762	6,081	5,850	5,850

Other Court - Related Judicial Services
Circuit Court - Activity #20211

Mission

Maintains and improves the quality of justice for all county residents; emphasizes efficiency, effectiveness and fairness; and values and respects the individual.

Goals

- To hear and decide promptly matters brought before the court, without bias or prejudice, remaining faithful to the law, and not be swayed by partisan interests, public clamor or fear of criticism.
- To require order, decorum, and civility in proceedings before the court.
- To require staff, court officials, and others subject to the court's control to refrain from bias or prejudice and employ courtesy and decorum in the performance of their duties.
- To exercise the power of appointment impartially and on the basis of merit.

Implementation Strategies

- To work toward uniform local practices and procedures throughout the Ninth Judicial Circuit which includes Poquoson, Williamsburg, York, Charles City, James City, King William, King and Queen, Gloucester, Mathews, Middlesex, and New Kent Counties.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in group life insurance and a rate reduction in the VRS rate. The reduction in personnel is due to a vacant part-time position with no health insurance.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Personnel Services	\$ 47,120	\$ 47,728	\$ 50,571	\$ 72,653	\$ 72,653	\$ 71,501
Contractual Services	11,385	5,340	8,920	9,680	7,765	9,680
Other Charges	644	2,363	2,377	3,000	3,000	3,000
Materials & Supplies	1,933	1,289	1,124	2,400	2,085	2,150
Capital Outlay	-	1,570	-	-	2,230	-
Total Expenditures	\$ 61,082	\$ 58,290	\$ 62,992	\$ 87,733	\$ 87,733	\$ 86,331
Funded FTEs						
Admin/Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	1.50

IT'S A FACT:

The Circuit Court has appellate jurisdiction over all appeals from the General District Court in civil and criminal cases and from the Juvenile and Domestic Relations District Court in matters originating in that court. Appeals from these district courts are heard de novo; that is, the cases are tried from the beginning as though there had been no prior trial. The Circuit Court's appellate jurisdiction also extends to appeals from certain administrative agencies.



Other Court - Related Judicial Services
 General District Court - Activity #20212

Mission

Provides record management, financial management, personnel management, and public relations; issues various types of legal documents generated as part of the judicial process; maintains case papers for ten years; and responds to requests from outside agencies and the general public.

Goals

- To accurately prepare and process all cases filed in the Court in a timely and efficient manner.
- To continue intensive employee training utilizing many different media to ultimately provide the best possible customer service to all Court users.
- To continue allowing access to Court records through an on-site public access terminal and the Internet.
- To continue improvements to the General District Court Web Page and expand access to the Court.
- To investigate ways to meet the demands of pro se litigants and the general public regarding court procedures and court forms, specifically in the civil and small claims divisions.

Implementation Strategies

- The Court is responsible for the processing and management of traffic, criminal and civil cases. The Criminal and Traffic Divisions process state law violations and local ordinance violations for the County and the City of Poquoson. The Clerk's office serves more than 120 law enforcement officers with the second largest caseload in the Ninth Judicial District.
- The General District Court has exclusive original jurisdiction over civil cases involving amounts of \$4,500.00 or less and concurrent jurisdiction with the Circuit Court in amounts between \$4,500.01 and \$25,000.
- A Small Claims Division established in 1999 involves pro se litigation and amounts not to exceed \$5,000. Demands in this area have prompted action to provide better customer service, "How To" instruction manuals for use in the Clerk's office by the general public and access to forms online will be available via the Supreme Court of Virginia's website.

Budget Comments - FY2015

There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Contractual Services	16,177	18,081	14,021	18,250	18,250	18,300
Internal Charges	-	-	133	-	-	150
Other Charges	9600	7245	7725	9385	9479	9135
Materials & Supplies	3,027	3,552	3,495	2,150	2,056	2,350
Total Expenditures	\$ 28,804	\$ 28,878	\$ 25,374	\$ 29,785	\$ 29,785	\$ 29,935

IT'S A FACT:

Over 15,000 cases are heard in the General District Court annually.



Other Court - Related Judicial Services
 Juvenile & Domestic Relations District Court - Activity #20213

Mission

Protects the confidentiality and privacy of juveniles coming before the Court; continue the commitment to rehabilitate those who come before the Court, in addition to protecting the public, and holding juvenile offenders accountable for their actions; provides jurisdiction over all cases involving:

- Delinquent juveniles and juveniles charged with traffic infractions and violations.
- Children in need of services and supervision and children who have been subjected to abuse and/or neglect.
- Family or household members who have been subjected to abuse.
- Adults accused of child abuse or neglect, or of offenses against any child, except for certain labor violations, or in which members of their families are victims.
- Adults accused of abuse of a spouse, ex-spouse, person with whom they have a child in common, or family or household member.
- Adults involved in disputes concerning the support, visitation, parentage, or custody of a child.
- Parentage determinations.
- Petitions for judicial authorization of abortion without the consent of an authorized person.
- Abandonment of children.
- Foster care and entrustment agreements and the execution of consent in certain adoption cases.
- Court ordered rehabilitation services, consent for certain medical treatments.

Goals

- To process all case papers in an accurate and timely manner, keep Court records and provide information to the people involved in a case, to the extent permitted by law.
- To work with and assist all law enforcement agencies, as well as other agencies, in the effective flow of all cases before the Court.
- To continue the commitment to rehabilitate those who come before the Court, in addition to protecting the public, and holding juvenile offenders accountable for their actions.
- To process money received and transmit to the proper authority.
- To maintain effective and time-efficient scheduling practices.

Implementation Strategies

- To improve its services to the community.
- To plan for the projected growth of the County, to include population, commercialism and tourism, and its effect on the Court system.
- The Clerk's office staff will be completing extensive training on legal advice guidelines as well as additional computer training.

Budget Comments - FY2015

An increase in funding is provided for dues and memberships as a result of having a new judge.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures By Category						
Contractual Services	\$ 2,706	\$ 2,490	\$ 2,951	\$ 3,225	\$ 3,225	\$ 3,400
Internal Charges	-	129	116	-	84	150
Other Charges	8,323	8,136	8,659	9,310	9,238	9,550
Materials & Supplies	3,340	3,046	2,762	2,400	2,388	2,150
Total Expenditures	\$ 14,369	\$ 13,801	\$ 14,488	\$ 14,935	\$ 14,935	\$ 15,250

IT'S A FACT:

In FY2013, the Juvenile and Domestic Relations Court heard approximately 1,700 juvenile custody/visitation cases.



Other Court - Related Judicial Services
 Colonial Group Home Commission - Activity #20216

Mission

Enhance public safety through a balanced approach of comprehensive, community-based programs and services focused on preventing and reducing delinquency in at-risk and underserved youth. It is through collaboration with families, schools, law enforcement, judicial officials and other community agencies that we can capitalize on opportunities for at-risk youth to become responsible and productive residents. Youth are referred by the 9th District Juvenile and Domestic Relations Court.

Goals

- To strengthen all existing programs by offering an enhanced level of therapeutic services through the integration of services, providing accessible and effective treatment for our troubled youth and their families.
- To continue to review all discretionary grants and funding opportunities that will allow us to provide fundamental and essential juvenile services in all Commission localities.
- To plan for the ultimate assumption of existing grant services, while at the same time limiting the amount of local revenue needed to do
- To work closer with all community based agencies that provide services to adolescents in an attempt to provide a true local continuum of services.
- To continue to administer the programs with member jurisdictions from the City of Williamsburg and the Counties of York, Gloucester and James City with York County as the managing jurisdiction.

Implementation Strategies

- Crossroads Community Youth Home - provides a community-based residential program that offers a structured, homelike environment for teenage boys and girls who are having adjustment problems at home, in school, or in the community. Also provides temporary shelter care/placement of youth by the Court due to the unstable nature of the youth and their family's home environments.
- Project Insight - provides the opportunity for young people to perform public community service work in lieu of other traditional sanctions or educate youth in a group setting on law related issues as a means of deterring further involvements in the juvenile justice system. Also educate youth on the proper use of firearms and fire safety techniques.
- Intensive Supervision - program designed provide home-based supervision and surveillance for juveniles before the court who are at risk of being placed out of their home and community, as a means of ensuring their availability to the court.
- Electronic Monitoring - program is an appendage to the Intensive Supervision program to keep youth in the home trouble free and available to the court through the use of an electronic monitoring device and intensive supervision services.
- Psychological & Substance Abuse Services - program provides therapeutic and Substance Abuse interventions such as assessment and diagnosis, individual & family counseling and case management, and education and training to youth and families. Also implements an aftercare screening program that provides the court with information regarding the juveniles' substance use status post

Budget Comments - FY2015

An increase in funding has been provided based on projected higher program costs.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditure By Category						
Contractual Services	\$ 418,690	\$ 431,925	\$ 432,996	\$ 435,538	\$ 435,538	\$ 451,869
Total Expenditures	\$ 418,690	\$ 431,925	\$ 432,996	\$ 435,538	\$ 435,538	\$ 451,869

IT'S A FACT:

Crossroads Community Youth Home has served 172 youth at the newly built facility since October 2008.



Other Court - Related Judicial Services
Magistrate - Activity #20217

Mission

Provide an independent, unbiased review of complaints brought to the office by police officers, sheriff's deputies, and civilians; and determines probable cause, issues search warrants, temporary detention orders, subpoenas, arrest warrants, summonses; sets bail, and commits persons to jail.

Goals

- As an independent judicial officer of the Commonwealth of Virginia, provide services in a timely manner to all necessary persons.
- Effectively utilize all communications and technical resources to improve the delivery of magistrate services.

Implementation Strategies

- Continue and expand video conferencing equipment and train magistrates and law enforcement in its use.
- Continue to seek new and improved methods of delivering magistrate services to law enforcement and the public.
- Provide services 24 hours a day, 365 days a year.
- Streamline procedures to accommodate the continued increase in the number of cases presented.

Budget Comments - FY2015

Level funding is provided.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures By Category						
Contractual Services	\$ -	\$ 75	\$ -	\$ 200	\$ 281	\$ 400
Other Charges	480	273	-	325	244	25
Materials & Supplies	1,082	548	408	675	675	775
Total Expenditures	\$ 1,562	\$ 896	\$ 408	\$ 1,200	\$ 1,200	\$ 1,200



Office of the Sheriff
General Operations - Activity #30311

Mission

Provides overall administrative support and training to the Sheriff's Office, Law Enforcement, Investigations, Civil Operations/Court Security, and School Resource Officers.

Goals

- To provide quality support staff to maintain offense report data on criminal activities, criminal warrants, parking and traffic tickets.
- To provide support in personnel, payroll, purchasing, budgets, and secretarial duties.
- To provide a DARE program to the elementary and middle schools in York County.
- To provide a comprehensive Crime Analysis program to analyze and reduce crime.
- To provide a Crime Prevention program to the residents of York County.
- To provide high quality training that meets and/or exceeds statutory standards.
- To maintain accreditation through the VA Law Enforcement Professional Standards Comm.
- To maintain, store, and process all evidence and seized property for the agency.

Implementation Strategies

- To provide continued community service for the residents of York County in neighborhood watch and other community programs, including those directed at county businesses.
- To provide efficient data processing in recordkeeping, criminal reports, personnel, and budgeting.
- To provide more Sheriff's Office internal training programs for required in-service training.
- To continue a full-time Crime Analysis program to target criminal activity and more efficiently allocate personnel and resources to reduce crime.
- To continue to update the Quarter Master database for all Sheriff's Office issued equipment for over 100 deputies.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and in group life insurance and a rate reduction in the VRS rate. Additional operating funding is provided for a State unfunded mandate for Line of Duty coverage and computer software. Capital funding is for the routine replacement of computers and printers.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures By Category						
Personnel Services	\$ 1,186,673	\$ 1,192,072	\$ 1,217,963	\$ 1,237,175	\$ 1,248,093	\$ 1,282,340
Contractual Services	40,709	12,461	23,452	24,700	34,285	22,420
Internal Services	77,900	68,391	66,529	75,000	75,000	77,715
Other Charges	47,215	74,808	102,961	115,746	111,600	118,154
Materials & Supplies	27,130	26,517	27,687	27,685	27,946	30,652
Leases & Rentals	562	672	504	1,800	1,800	1,980
Capital Outlay	5,086	5,827	12,621	6,500	6,500	7,400
Grants & Donations	12,053	27,541	15,343	-	28,202	-
Total Expenditures	\$ 1,397,328	\$ 1,408,289	\$ 1,467,060	\$ 1,488,606	\$ 1,533,426	\$ 1,540,661
Funded FTEs						
Management	3.00	3.00	3.00	3.00	3.00	3.00
Admin/Clerical	3.50	3.50	4.50	4.50	4.50	4.50
Specialized Safety	8.00	8.00	7.00	7.00	7.00	7.00
Total Funded FTEs	14.50	14.50	14.50	14.50	14.50	14.50

IT'S A FACT:

The York-Poquoson Sheriff's Office was initially accredited in 2003. They are re-accredited every four years and were most recently re-accredited in 2011.

Accreditation increases the law enforcement agency's ability to prevent and control crime through more effective and efficient delivery of law enforcement services to the community it serves.



Office of the Sheriff
Law Enforcement - Activity #30312

Mission

To protect life and property, reduce crime, and serve the needs of the residents, providing quality and efficient law enforcement services to the community, and maintaining the public's trust through professionalism and accountability.

Goals

- To provide professional and efficient law enforcement services to the residents and businesses of York County.
- To enforce State and local criminal laws and ordinances.
- To enforce State and local motor vehicle laws on the highways and streets of York County.
- To act as a deterrent to criminal activity by patrolling the County as a visible symbol of law enforcement.
- To maintain a well-trained Emergency Response and Hostage Negotiation Team to respond to critical incidents such as drug raids, hostage and high jacking situations, high-risk warrant service, domestic terrorism, and missing and lost individuals.
- To maintain a well-trained bicycle team to provide community policing services to residents of York County.
- To maintain and equip a professional Honor Guard to provide services to the residents and participate in community events.

Implementation Strategies

- Improve traffic safety with the implementation of a radar trailer in residential areas and any other areas that show a high traffic incident problem.
- To increase traffic safety in the residential areas of the County through stricter enforcement of the motor vehicle laws.
- Promote traffic safety programs, such as seat belt awareness, child safety seats, DUI enforcement checkpoints, to educate residents, and to encourage drivers to practice safer driving habits.
- Provide training on operating mobile data terminals.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and in group life insurance and a rate reduction in the VRS rate. Increased funding is provided for usage charges for the mobile data terminals air cards and for vehicle maintenance. The funding for dues was shifted from General Operations to Law Enforcement, where the bulk of personnel resides. Capital funding reflects the routine replacement of computers and a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures By Category						
Personnel Services	\$ 3,919,519	\$ 3,944,831	\$ 4,186,039	\$ 4,313,423	\$ 4,340,526	\$ 4,381,885
Contractual Services	10,117	47,150	32,963	46,500	46,500	49,040
Internal Services	690,780	687,619	706,444	725,317	725,317	740,614
Other Charges	17,931	16,608	13,661	51,525	55,671	55,690
Materials & Supplies	70,111	64,139	68,040	77,250	77,250	78,960
Capital Outlay	29,659	20,724	23,281	20,500	20,500	23,100
Grants & Donations	15,390	16,583	13,245	-	43,383	-
Total Expenditures	\$ 4,753,507	\$ 4,797,654	\$ 5,043,673	\$ 5,234,515	\$ 5,309,147	\$ 5,329,289
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	2.00
Specialized Safety	56.00	55.00	55.00	55.00	55.00	55.00
Total Funded FTEs	59.00	58.00	58.00	58.00	58.00	58.00

IT'S A FACT:

Deputies are either Law Enforcement Certified or Court Security / Civil Process Certified. To maintain this certification, the Department of Criminal Justice Services mandates yearly Firearms Training.

State requirements mandate the officers shoot a Tactical Qualifications Course of fire and shoot an average score or higher. Deputy First Class, Master Deputy, and Emergency Response Team members must shoot a higher qualification score per Sheriff's Office Policy.



**Office of the Sheriff
Investigations - Activity #30313**

Mission

Investigate all major crimes that occur in York County including murder, rape, robbery, assault, burglary, larceny, motor vehicle theft, and arson. Also, investigates drug-related crimes through assignment of personnel to the Federal Drug Narcotics task force and Tri-Rivers Narcotics Task Force. Tasks associated with criminal investigations are crime scene search; evidence collection, interviewing witnesses and suspects, making arrests and presenting testimony in criminal trials.

Goals

- To provide the residents of York County with a competent and well trained staff of investigators who will investigate thoroughly all major crimes that occur in York County.
- To foster ongoing relationships with other county and law enforcement agencies from other jurisdictions with a common goal of working together to solve crimes and bring perpetrators to justice.
- To present competent testimony relative to the investigation in the courts of York County and work with the York County Commonwealth's Attorney's Office to ensure that persons that commit these crimes are successfully prosecuted.

Implementation Strategies

- Facilitate a collaborative effort between the Investigations Division, Victim-Witness Assistance Program, Commonwealth's Attorney, and Child Protective Services focusing on child sexual assault investigations.
- Facilitate a collaborative effort between the Investigations Division, Victim-Witness Assistance Program, Commonwealth's Attorney, and Adult Protective Services focusing on the abuse and exploitation of the elderly under the care of others.
- To continue to provide the community with thorough and timely investigations by providing competent trained investigators with state-of-the-art criminal investigative resources.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and in group life insurance and a rate reduction in the VRS rate. Increased funding is provided for maintenance contracts and computer supplies. Capital funding reflects the routine replacement of computers and a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 1,274,391	\$ 1,324,016	\$ 1,389,686	\$ 1,391,478	\$ 1,457,305	\$ 1,431,529
Contractual Services	3,505	10,474	6,547	16,400	16,400	20,325
Internal Services	130,810	128,167	102,820	135,262	135,262	131,278
Other Charges	20,400	17,383	13,950	27,800	27,800	26,980
Materials & Supplies	7,084	6,323	5,978	8,320	8,320	13,755
Capital Outlay	5,055	11,921	20,784	14,800	14,800	10,400
Total Expenditures	\$ 1,441,245	\$ 1,498,284	\$ 1,539,765	\$ 1,594,060	\$ 1,659,887	\$ 1,634,267
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Specialized Safety	13.00	14.00	14.00	14.00	14.00	14.00
Total Funded FTEs	15.00	16.00	16.00	16.00	16.00	16.00

IT'S A FACT:

The Forensic Science academy is a specialized 10 week training school. The York County Sheriff's Office has three Deputies who are graduates of the Virginia Forensic Science Academy. There is one Academy graduate assigned to the Investigations Major Crimes Unit and another assigned to property and evidence.

The Forensic Academy graduate performs regular law enforcement or Investigator duties as well as serves in the capacity of a Forensic Technician at major crime scenes. A York County Forensic Technician is available to assist Deputies and Investigators on any crime scene 24 hours a day.

The Forensic Technician routinely responds to complex crime scenes involving deaths related to unexpected, un-natural, and suspicious deaths, recovery of biological fluids, fingerprints, tool marks, shoe/tire impressions, blood spatter analysis or when scenes need to be documented photographically.



Office of the Sheriff
Civil Operations/Court Security - Activity #30314

Mission

Serve civil process warrants and jury notices for jury trials; and maintain security of the York/Poquoson Courthouse by providing a safe and secure facility for the residents and court personnel.

Goals

- To serve civil processes on a timely basis.
- To serve jury notices on a timely basis.
- To aid the road deputies in traffic control, funeral traffic, and general back up.
- To provide Court security to the Circuit Court, General District Court, and Juvenile and Domestic Relations District Court.
- To provide security to the main entrance of the Courthouse.
- To staff the control room in the basement of the Courthouse.
- To provide security for inmates awaiting trial, as well as, subjects committed to jail by the Courts. This security will entail initial searching of male and female inmates and juveniles.
- To process sentenced felons and misdemeanors that are not committed to the regional jail, by fingerprinting and photographing.
- To process all juveniles through fingerprinting and photographing.
- To fingerprint residents for non-criminal reasons, i.e. concealed weapon permits, employment with government and private businesses.

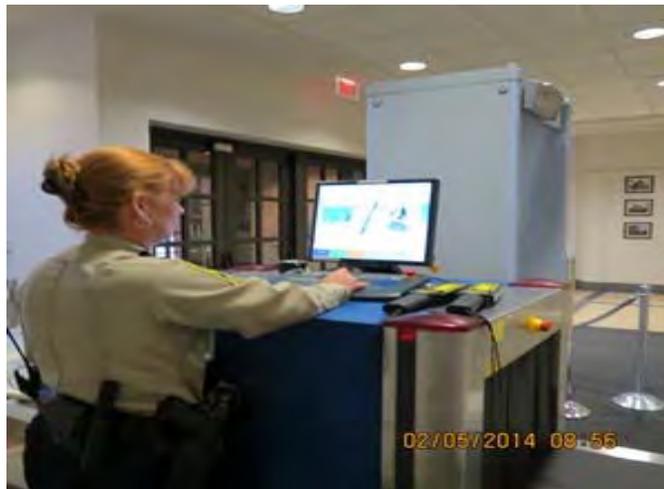
Implementation Strategies

- To maintain and improve the knowledge of civil procedure law for each civil deputy.
- To maintain and improve security of the Courthouse.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Increased funding is provided in telecommunications for cell phones. Capital funding is for the replacement of vehicular equipment and for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 1,209,633	\$ 1,193,443	\$ 1,265,253	\$ 1,320,123	\$ 1,327,473	\$ 1,320,522
Contractual Services	20,691	25,092	4,280	6,500	6,500	6,700
Internal Services	60,970	49,226	38,932	57,158	57,158	58,478
Other Charges	4,118	1,803	2,184	3,500	3,500	4,725
Materials & Supplies	5,831	4,187	6,705	8,392	8,392	9,380
Leases & Rentals	1,782	162	1,620	1,000	1,000	1,000
Capital Outlay	1,545	1,353	3,854	11,000	11,000	15,940
Total Expenditures	\$ 1,304,570	\$ 1,275,266	\$ 1,322,828	\$ 1,407,673	\$ 1,415,023	\$ 1,416,745
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Specialized Safety	16.50	16.00	16.00	16.00	16.00	16.00
Total Funded FTEs	18.50	18.00	18.00	18.00	18.00	18.00



Office of the Sheriff
 School Resource Officers - Activity #30316

Mission

Provide law enforcement and security on the grounds and within the buildings of the schools in the York County School Division based on an agreement established between the York County School Board and the York County Sheriff's Office. The School Resource Officer Program was established in 1994.

Goals

- Provide deputies (one per school) to patrol the four high school campuses.
- Maintain security on school grounds and act as a law enforcement liaison.
- Provide certification in Class Action for the four deputies assigned to the high schools.
- Provide classes (Class Action) on the severity and consequences of criminal activities to the middle school students (Eighth graders).

Implementation Strategies

- Maintain qualified duty officers through in-service training and other beneficial schools.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 268,571	\$ 283,119	\$ 286,659	\$ 296,523	\$ 298,849	\$ 272,543
Internal Services	35,587	36,925	40,399	40,271	40,271	43,438
Other Charges	561	269	563	2,800	2,800	2,900
Materials & Supplies	-	-	-	-	-	395
Total Expenditures	<u>\$ 304,719</u>	<u>\$ 320,313</u>	<u>\$ 327,621</u>	<u>\$ 339,594</u>	<u>\$ 341,920</u>	<u>\$ 319,276</u>
Funded FTEs						
Specialized Safety	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Funded FTEs	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>





Fire & Life Safety
 301 Goodwin Neck Road
 Yorktown, Virginia 23690
 Telephone (757) 890-3600
 Hours of Operation: Monday - Friday 8:15am - 5:00pm

**COUNTY OF YORK, VIRGINIA
 FIRE & LIFE SAFETY**

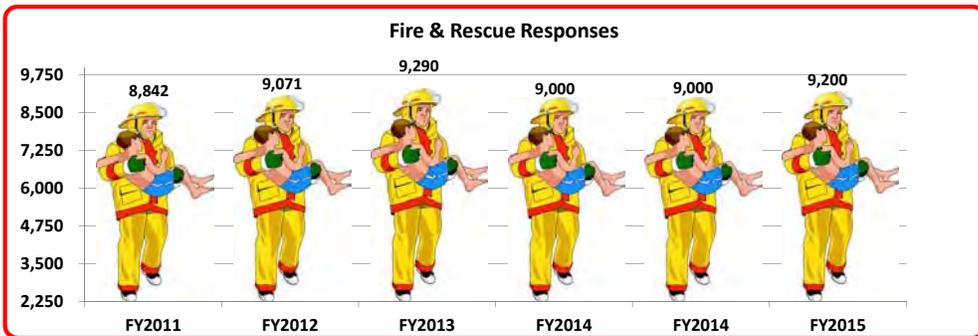
The mission is "to provide fire and life safety protection to our community in order to prevent emergencies when possible, and to respond quickly, minimize pain, suffering and loss when emergencies do occur." This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 10,249,689	\$ 10,117,004	\$ 10,468,283	\$ 11,629,729	\$ 11,632,618	\$ 11,896,812	87.87%
Permits, Fees, Fines	49,539	42,542	43,115	45,800	45,800	45,700	0.34%
Charges for Services	1,040,419	1,296,103	1,148,111	1,300,000	1,300,000	1,300,000	9.60%
Donations	35,483	43,449	13,874	-	10,660	-	0.00%
Recovered Costs	3,463	21,334	49,532	-	10,769	-	0.00%
State/Federal Aid & Grants	372,310	330,471	537,226	286,397	314,503	295,829	2.19%
Total Funding Sources	\$ 11,750,903	\$ 11,850,903	\$ 12,260,141	\$ 13,261,926	\$ 13,314,350	\$ 13,538,341	100.00%

							% Change Original 2014/ Adopted 2015
Expenditure by Activity							
Administration	\$ 187,271	\$ 222,171	\$ 265,111	\$ 281,060	\$ 286,720	\$ 291,981	3.89%
Fire & Rescue Operations	10,287,729	10,374,656	10,822,418	11,346,444	11,377,874	11,549,318	1.79%
Tech Services & Special Operations	473,998	495,605	391,839	569,702	574,953	597,810	4.93%
Prevention & Community Safety	323,501	340,633	325,746	346,280	346,280	357,177	3.15%
Animal Control	243,028	240,898	240,449	465,543	465,626	483,737	3.91%
Emergency Management & Support Services	235,376	176,940	214,578	252,897	262,897	258,318	2.14%
Total Expenditures	\$ 11,750,903	\$ 11,850,903	\$ 12,260,141	\$ 13,261,926	\$ 13,314,350	\$ 13,538,341	2.08%

Expenditure by Category							
Personnel Services	\$ 10,634,562	\$ 10,674,507	\$ 10,953,419	\$ 11,602,128	\$ 11,611,592	\$ 11,801,859	1.72%
Contractual Services	246,452	264,772	258,076	453,345	454,796	464,511	2.46%
Internal Services	588,125	599,269	685,923	632,047	632,047	680,041	7.59%
Other Charges	43,595	74,206	115,835	121,029	121,869	126,605	4.61%
Materials & Supplies	187,344	200,448	164,668	193,680	192,694	199,965	3.25%
Leases & Rentals	-	-	-	2,400	2,400	-	-100.00%
Capital Outlay	-	1,460	10,110	15,900	15,900	15,060	-5.28%
Grants & Donations	50,825	36,241	72,110	241,397	283,052	250,300	3.69%
Total Expenditures	\$ 11,750,903	\$ 11,850,903	\$ 12,260,141	\$ 13,261,926	\$ 13,314,350	\$ 13,538,341	2.08%

Total Funded FTEs	143.00	140.00	140.00	140.00	140.00	141.00
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Other Key Service Indicators						
Fire & life unit responses	18,050	18,816	18,843	18,500	18,500	18,800
Patients transported	4,012	4,227	4,293	4,200	4,200	4,250
Average response times (minutes)	4.94	4.85	4.90	4.95	4.95	4.95
Training, professional dev courses, programs coordinated/delivered	265	275	451	275	451	451
Personnel training hours through in-station, in-service and course	43,711	36,000	34,940	36,000	34,940	34,940
Advanced life support cert course enrollment	3	2	5	2	5	5
Fire code inspections	851	742	575	750	575	575
2nd grade students educated through public fire safety program	835	892	870	840	870	870
Fire extinguisher training	1033	878	920	900	920	920
Child safety seat inspections	225	227	205	230	205	205
Animal calls	2,541	2,413	2,275	2,450	2,275	2,275
Animals taken to shelters	1686	1634	207	200	207	1445
Animals taken to shelters by public	1033	878	684	565	684	920
Compliance with Code of VA - EOP maint	100%	100%	100%	100%	100%	100%
Compliance with the National Incident Mgmt System implementation schedule	100%	100%	100%	100%	100%	100%

**Fire & Life Safety
Administration - Activity #30320**

Mission

Provide fire and life safety protection to our community in order to prevent emergencies when possible; respond quickly and minimize pain, suffering, and loss when emergencies do occur. Also, effectively deal with existing and future threats to the health, safety and welfare of the residents and visitors of the County, thus preserving and enhancing the quality of their lives, health and property.

Goals

- To ensure that the public has a mechanism to report an emergency, to provide a quick, effective fire/rescue response, and aid the public to the extent necessary to assist them in coping with and/or overcoming an emergency crisis. To continue evaluation of community risks and department's capabilities/service delivery to ensure optimum emergency prevention and response and recovery.
- To provide public education and information about the emergency response system; minimizing exposure to hazardous situations; preparedness for an individual emergency, family emergency, business emergency or community disaster; and preventing fires and injuries.
- To participate in applicable plan review and inspection processes for the purpose of ensuring adequate fire safety measures.
- To enforce and investigate violations of applicable codes and ordinances, such as the Building Code, Fire Prevention Code, Animal Control codes/ordinances, and other public safety issues. To investigate causes and origins of fires and other similar incidents.
- To coordinate, develop, exercise, and implement, as required, a comprehensive emergency management system that includes mitigation, preparedness, response, and recovery.

Implementation Strategies

- Continue to promote communication and sharing of information between divisions, departments, and other units of government.
- Continue the process for Program Effectiveness Performance Measures.
- Continue effective and efficient use of resources in order to provide critical fire and life safety services in a high quality manner to the County's residents, businesses and visitors.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Additional funding is provided for an unfunded State mandate for Line of Duty coverage. Capital funding is provided for the routine replacement of computers.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expenditures</u>						
Personnel Services	\$ 170,747	\$ 173,602	\$ 178,868	\$ 186,149	\$ 186,149	\$ 189,579
Contractual Services	1,993	1,529	1,817	1,835	1,835	1,955
Internal Services	10,464	8,992	7,740	9,527	9,527	9,547
Other Charges	2,951	36,477	75,977	81,974	81,974	86,525
Materials & Supplies	1,116	1,571	709	1,575	1,575	1,275
Capital Outlay	-	-	-	-	-	3,100
Grants & Donations	-	-	-	-	5,660	-
Total Expenditures	\$ 187,271	\$ 222,171	\$ 265,111	\$ 281,060	\$ 286,720	\$ 291,981
<u>Funded FTEs</u>						
Management	0.75	0.75	0.75	0.75	0.75	0.75
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	0.75
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	1.50

IT'S A FACT:
Delivering excellence through Service Professionalism!



Fire & Life Safety
Fire & Rescue Operations - Activity #30321

Mission

Provide continuous community protection from the effects of fire and other destructive events; and equally serves to provide professional emergency medical services for victims of sudden illness or injury.

Goals

- Immediate response to, and effective mitigation of, emergency incidents.
- Minimize loss of life, injury, illness, and property damage resulting from these events.
- Services shall be conducted in a courteous, competent and professional manner.
- Effective fire and injury education programs shall be provided throughout the community.

Implementation Strategies

- Minimize emergency response times wherever possible to ensure quality and effectiveness of our services to the community.
- Utilize NFPA standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Career Fire Departments (NFPA 1710) as a model for performance benchmarking.
- Maintain Standard Operating Procedures consistent with recommended practices, standards and policies as appropriate.
- Continue and update as necessary, mutual aid/cooperative response agreements, standard operating procedures and interoperable systems with other emergency response partners in the region.
- Evaluate systems to more rapidly access and effectively use geographic mapping, occupant pre-arrival information, structure/facility pre-plans, and technological hazard databases during emergencies.
- Continue to develop, train and exercise personnel in the National Incident Management System's Incident Command System according to the guidelines/schedules developed by the Department of Homeland Security and VA Dept. of Emergency Management.
- Administer a fair, easily understood, and effective EMS Transport Cost Recovery program using compassionate billing practices.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. A SAFER grant awarded in fiscal year 2013 provides funding for 3 locally unfunded positions through March 2015 and local funding has been provided for the remainder of the year.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expenditures</u>						
Personnel Services	\$ 9,449,568	\$ 9,516,188	\$ 9,823,391	\$ 10,291,628	\$ 10,301,092	\$ 10,441,567
Contractual Services	157,227	174,806	163,316	179,785	181,090	174,370
Internal Services	474,356	471,700	588,475	503,031	503,031	552,221
Other Charges	29,684	23,862	27,651	25,245	26,185	25,420
Materials & Supplies	170,649	175,074	153,852	177,255	176,315	182,740
Leases & Rentals	-	-	-	2,400	2,400	-
Capital Outlay	-	1,460	7,244	9,600	9,349	7,500
Grants & Donations	6,245	11,566	58,489	157,500	178,412	165,500
Total Expenditures	\$ 10,287,729	\$ 10,374,656	\$ 10,822,418	\$ 11,346,444	\$ 11,377,874	\$ 11,549,318
<u>Funded FTEs</u>						
Management	4.00	4.00	4.00	4.00	4.00	4.00
Professional/Technical	10.00	10.00	10.00	10.00	10.00	10.00
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	2.00
Specialized Safety	114.00	111.00	111.00	111.00	111.00	112.00
Total Funded FTEs	130.00	127.00	127.00	127.00	127.00	128.00

IT'S A FACT:
Providing fire, rescue and emergency medical services.
We're there when you need us!



Fire & Life Safety
Technical Services & Special Operations - Activity #30322

Mission

To ensure the efficiency and effectiveness of the department's emergency response operations through training and education, equipment and procedural research, testing and evaluation, quality improvement, health and safety, logistics management, and coordination of special operations and special events.

Goals

- Coordinate and/or deliver essential entry-level, advanced, and specialty certification programs, as well as in-service and continuing education programs, quality improvement programs, and health and safety programs.
- Conduct equipment and procedural research, testing and evaluation.
- Develop and manage a comprehensive logistics program to include department facilities, apparatus, equipment, systems and supplies.
- Maintain and develop cooperative efforts with other response partners in the region, as appropriate.
- Coordinate the County's special operations capabilities to include: technical rescue, hazardous materials response, medical response to weapons of mass destruction/effect/casualty, marine incident response and fire/rescue support of special events.
- Provide emergency operations center and incident command support.

Implementation Strategies

- Maintain existing programs and training to better serve the needs of members and ultimately the residents and visitors of the County. Explore greater uses of technology and distance learning tools to increase training efficiency and effectiveness.
- Develop and manage a process for equipment and procedural research, testing and evaluation.
- Manage a comprehensive logistics program for department facilities, apparatus, equipment, systems and supplies.
- Continue to participate with the development and implementation special operations capabilities in the region to include: technical rescue, medical response to weapons of mass destruction/mass effect/mass casualty, and marine incident response.
- Coordinate the continued development of the department's technical rescue, hazardous materials response, marine incident response and dive rescue teams, as well as special events capabilities.
- Maintain a quality improvement program and a health and safety program.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Additional increases are to support vehicle maintenance charges and educational and recreational supplies and Four for Life grant funding. Capital funding is provided for the routine replacement of computers.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Personnel Services	\$ 428,359	\$ 426,068	\$ 341,172	\$ 455,237	\$ 455,237	\$ 478,795
Contractual Services	2,315	3,213	1,861	3,400	3,546	3,400
Internal Services	29,571	29,452	31,460	34,488	34,488	35,975
Other Charges	3,642	5,837	6,013	7,180	7,080	7,180
Materials & Supplies	10,111	20,709	6,333	9,000	8,954	9,800
Capital Outlay	-	-	-	1,500	1,751	2,860
Grants & Donations	-	10,326	5,000	58,897	63,897	59,800
Total Expenditures	\$ 473,998	\$ 495,605	\$ 391,839	\$ 569,702	\$ 574,953	\$ 597,810
Funded FTEs						
Management	2.00	2.00	2.00	2.00	2.00	2.00
Professional/Technical	2.00	2.00	2.00	2.00	2.00	2.00
Total Funded FTEs	4.00	4.00	4.00	4.00	4.00	4.00

IT'S A FACT:
 Specialty response operations and logistical support - serving our internal and external customers!



Fire & Life Safety
Prevention & Community Safety - Activity #30323

Mission

Minimize pain, suffering, and loss through public education, life safety engineering, code enforcement, as well as fire investigations.

Goals

- Enforce state and local laws, codes and ordinances pertaining to fire and life safety.
- Conducts plan reviews and building code life safety related inspections of commercial, industrial and public buildings; conduct fire code inspections of buildings within the County.
- Provide public fire and life safety education.
- Respond in a timely, efficient and effective manner to requests for fire prevention and life safety services and information.
- Develop and deliver effective, audience appropriate fire/injury prevention, and life safety public-education programs.
- Conduct investigations of arson and fires of unknown or suspicious origin.
- Conduct the Risk Watch Program in the County's 2nd grade classes.
- Provide fire/injury prevention and life safety education programs to a variety of age groups and businesses in the County; provide fire safety educational information for high school seniors as they transition to college and/or the workforce.
- Provide intervention and direction for children identified as juvenile fire setters, and their parents.
- Oversee public compliance with Superfund Amendments and Reauthorization Act Title III.
- Coordinate the County's Child Seat Awareness Restraint and Education program "CARE."

Implementation Strategies

- Conduct plans reviews and building/fire inspections ensuring accuracy and completeness.
- Provide effective fire and life safety education throughout the County for various age groups and target audiences.
- Ensure origin and cause of fires are effectively investigated.
- Continued integration of designated fire and rescue shift personnel into specific inspection and investigation as needed to serve the needs of the residents and visitors of the County.
- Provide public fire and life safety education in the 2nd grade classes (public and private) of York County schools.
- Provide fire and life safety education to County residents through the division's SAFE Trailer and other educational platforms/mediums.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support vehicle maintenance charges and books and subscriptions. Capital funding is provided for the routine replacement of a computer.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Personnel Services	\$ 280,193	\$ 283,651	\$ 294,906	\$ 303,930	\$ 303,930	\$ 313,354
Contractual Services	1,838	2,243	1,932	1,800	1,800	1,800
Internal Services	34,357	38,072	22,599	32,900	32,900	33,623
Other Charges	1,932	1,781	1,918	1,750	1,750	2,000
Materials & Supplies	4,330	2,582	2,974	4,400	4,400	4,800
Capital Outlay	-	-	1,417	1,500	1,500	1,600
Grants & Donations	851	12,304	-	-	-	-
Total Expenditures	\$ 323,501	\$ 340,633	\$ 325,746	\$ 346,280	\$ 346,280	\$ 357,177
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	1.00	1.00	1.00	1.00	1.00	1.00
Specialized Safety	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	3.00	3.00	3.00	3.00	3.00	3.00

IT'S A FACT:
Working to minimize injuries and property loss through education!



**Fire & Life Safety
Animal Control - Activity #30352**

Mission

Ensure life safety and enhance the quality of life of County residents and visitors by enforcing the State and local animal control and protection laws and ordinances.

Goals

- Respond to requests to control wild, domestic, and companion animals posing a threat to the health, safety and welfare of County residents and visitors.
- Promote the humane treatment of animals, and the prevention of cruelty and harassment.
- Check and verify current animal licenses and rabies certificates.
- Issue summons or warrants when applicable for violations of State animal control laws and local animal control ordinances and regulations.
- Collect unlicensed, stray, ill, injured, or dangerous animals and transport them to a humane shelter or veterinarian as appropriate.
- Educate the public on health and welfare, life safety, the obligations of animal ownership, and other issues involving animal control.

Implementation Strategies

- Maintain continuing education of animal control staff to meet the requirements of Virginia State Law and serve the needs of the residents and visitors of the County.
- Maintain effective working relationships with the Virginia Department of Game and Inland Fisheries, various animal control agencies and the Peninsula Health Department.
- Maintain effective working relationship with the Heritage Humane Society.
- Participate in the Peninsula Regional Animal Shelter arrangement with the City of Newport News, Hampton and Poquoson.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. An increase is programmed for the full year costs of shelter services for York's participation in the new Peninsula Regional Animal Shelter as a result of the Peninsula SPCA ceasing to provide shelter services for localities.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 142,062	\$ 131,974	\$ 139,475	\$ 177,524	\$ 177,524	\$ 182,679
Contractual Services	69,560	69,888	76,002	252,600	252,600	269,700
Internal Services	27,593	32,750	20,803	32,749	32,749	27,988
Other Charges	2,697	4,057	1,920	1,570	1,570	2,370
Materials & Supplies	1,116	512	800	1,100	1,100	1,000
Capital Outlay	-	-	1,449	-	-	-
Grants & Donations	-	1,717	-	-	83	-
Total Expenditures	<u>\$ 243,028</u>	<u>\$ 240,898</u>	<u>\$ 240,449</u>	<u>\$ 465,543</u>	<u>\$ 465,626</u>	<u>\$ 483,737</u>
<u>Funded FTEs</u>						
Specialized Safety	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Funded FTEs	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

IT'S A FACT:
Making the County a safer place for animals and you!



Fire & Life Safety
Emergency Management & Support Services - Activity #30355

Mission

To minimize the effects of a significant emergency or disaster through the coordination of a comprehensive, risk-based program of mitigation, preparedness, response, and recovery.

Goals

- Mitigation - To actively work towards sustained actions to reduce or eliminate long-term risk to people and property from hazards and their effects.
- Preparedness - To plan, train, and exercise County resources for efficient and effective response to and recovery from emergencies and disasters. To establish and maintain a program of public awareness to enhance public self-sufficiency in disasters.
- Response - To coordinate county, regional, state, and federal resources in an emergency operations center to save lives and property through evacuating potential victims; providing food, water, shelter, and medical care to those in need; and restoring critical public services.
- Recovery - To coordinate county, regional, state, and federal resources to rebuild the community so individuals and businesses can function on their own and return to a normal life in a timely manner.

Implementation Strategies

- Preparedness and Response: Continue to promote Community Emergency Response Team (CERT) training to establish self-sufficiency within the neighborhoods to respond to emergency conditions.
- Mitigation, Preparedness, Response and Recovery: Continued compliance with the DHS/FEMA National Incident Management System requirements/standards in all aspects of planning, training and exercising for disasters.
- Preparedness and Response: The Department of Fire and Life Safety's Fire and Rescue Operations coordinates York County's participation in a regional Metropolitan Medical Response System which provides a regional capability to respond to major medical and weapons of mass destruction incidents. The Office of Emergency Management and Support Services supports this function as requested and required.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. There is no funding for a vacant Administrative Assistant II, for the fifth consecutive year. Operating increases are to support vehicle maintenance charges.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Personnel Services	\$ 163,633	\$ 143,024	\$ 175,607	\$ 187,660	\$ 187,660	\$ 195,885
Contractual Services	13,519	13,093	13,148	13,925	13,925	13,286
Internal Services	11,784	18,303	14,846	19,352	19,352	20,687
Other Charges	2,689	2,192	2,356	3,310	3,310	3,110
Materials & Supplies	22	-	-	350	350	350
Capital Outlay	-	-	-	3,300	3,300	-
Grants & Donations	43,729	328	8,621	25,000	35,000	25,000
Total Expenditures	\$ 235,376	\$ 176,940	\$ 214,578	\$ 252,897	\$ 262,897	\$ 258,318
Funded FTEs						
Management	0.25	0.25	0.25	0.25	0.25	0.25
Professional/Technical	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	0.25	0.25	0.25	0.25	0.25	0.25
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	1.50

IT'S A FACT:
 Protecting life and property through emergency preparedness, professional development and public information!



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Emergency Communications/911 & Radio Maintenance

120 Alexander Hamilton Boulevard

Yorktown, Virginia 23690

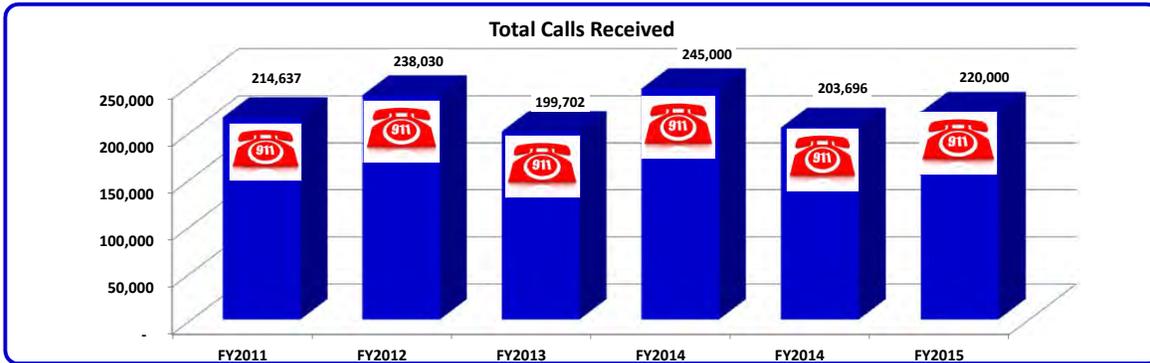
Telephone (757) 890-3700

Hours of Operation: Monday - Friday 8:15am - 5:00pm

The York-Poquoson-Williamsburg Emergency Communications Center is dedicated to providing the residents and visitors of York County and the Cities of Poquoson and Williamsburg with the most proficient response to any emergency call. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
EMERGENCY COMMUNICATIONS/911 & RADIO MAINTENANCE**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 2,280,241	\$ 2,245,643	\$ 2,390,334	\$ 2,698,143	\$ 2,698,143	\$ 2,756,167	65.95%
Charges for Services	14,883	-	-	-	-	-	0.00%
Rental of Equipment & Facility	231,827	182,869	194,113	185,000	185,000	215,000	5.14%
Recovered Costs	-	77,300	45,600	45,000	45,000	45,000	1.08%
Poquoson 911	296,500	296,500	306,581	313,020	313,020	318,029	7.61%
Williamsburg 911	502,389	508,788	526,087	537,135	537,135	545,730	13.06%
State/Federal Aid & Grants	289,533	264,236	252,600	229,000	229,000	200,000	4.79%
School Support	85,720	85,720	85,720	85,720	85,720	99,058	2.37%
	<u>\$ 3,701,093</u>	<u>\$ 3,661,056</u>	<u>\$ 3,801,035</u>	<u>\$ 4,093,018</u>	<u>\$ 4,093,018</u>	<u>\$ 4,178,984</u>	<u>100.00%</u>
% Change							
Original 2014/ Adopted 2015							
Expenditure by Activity							
Emergency Communications/911	\$ 2,653,476	\$ 2,616,232	\$ 2,701,304	\$ 2,909,689	\$ 2,909,689	\$ 2,915,821	0.21%
Radio Maintenance	1,047,617	1,044,824	1,099,731	1,183,329	1,183,329	1,263,163	6.75%
	<u>\$ 3,701,093</u>	<u>\$ 3,661,056</u>	<u>\$ 3,801,035</u>	<u>\$ 4,093,018</u>	<u>\$ 4,093,018</u>	<u>\$ 4,178,984</u>	<u>2.10%</u>
Expenditure by Category							
Personnel Services	\$ 2,410,341	\$ 2,379,676	\$ 2,519,060	\$ 2,424,869	\$ 2,424,869	\$ 2,434,601	0.40%
Contractual Services	249,319	197,129	132,837	449,885	446,012	440,682	-2.05%
Internal Services	33,298	22,355	19,638	25,075	25,075	25,750	2.69%
Other Charges	118,987	118,704	126,923	129,485	130,112	129,253	-0.18%
Materials & Supplies	11,160	13,775	10,793	14,100	14,100	15,600	10.64%
Leases & Rentals	31,351	32,232	33,169	34,119	34,119	33,598	-1.53%
Capital Outlay	4,757	1,537	12,050	4,800	4,800	10,500	118.75%
Grants & Donations	14,336	4,549	2,000	-	-	-	0.00%
Transfers to Other Funds	827,544	891,099	944,565	1,010,685	1,013,931	1,089,000	7.75%
	<u>\$ 3,701,093</u>	<u>\$ 3,661,056</u>	<u>\$ 3,801,035</u>	<u>\$ 4,093,018</u>	<u>\$ 4,093,018</u>	<u>\$ 4,178,984</u>	<u>2.10%</u>
Total Funded FTEs	<u>42.50</u>	<u>40.50</u>	<u>40.50</u>	<u>40.50</u>	<u>40.50</u>	<u>40.50</u>	



Other Key Service Indicators						
911 calls received	45,936	46,700	41,113	63,000	64,260	50,000
Wireless 911 calls received	31,439	32,787	29,900	40,000	40,800	40,000
Install radios & lights in emerg vehicles	149	164	180	188	188	200
Install, remove equip & misc work	161	177	195	210	210	225
Maint & repair to County alarm/video sy	89	100	110	112	112	100

Emergency Communications/911 & Radio Maintenance
 Emergency Communications/911 - Activity #30356

Mission

Provide the first point of contact for the public to report an emergency; dispatch appropriate resources and personnel; and support operations through a comprehensive communications infrastructure.

Goals

- Answer calls including wireless E-911 calls using Enhanced 911 System and dispatch personnel/equipment to emergency and non-emergency scenes using numerous radio systems and Computer Aided Dispatch (CAD) System.
- Answer and process all calls received from emergency cellular call boxes; all after-hour calls for County services and dispatch appropriate on-call workers; respond to Surry and National Warning Systems Instaphones; provide pre-arrival emergency medical instructions.
- Monitor intrusion/fire alarms for County buildings, receive and dispatch intrusion and fire alarms received from central stations for commercial businesses/private residences.
- Coordinate mutual aid responses with adjacent localities/military installations and maintain liaison with organizations using the Emergency Communications Center.
- Coordinate with the York County Sheriff's Office, Poquoson Police Department and the Williamsburg Police Department the hardcopy and data entry for all wants and warrants.
- Coordinate the acquisition, location, and maintenance of tower sites, emergency radio and cellular communications equipment and resources; ensure compliance with all applicable rules, regulations, ordinances, and professional practices.

Implementation Strategies

- Continue deployment of quality assurance program to ensure the efficiency of the operation and compliance with guidelines and protocols.
- Monitor accuracy of Phase 2 (location technology) in receipt of E-911 wireless calls and continue to track wireless and total E-911 call volume, reoccurring equipment costs, and personnel costs for the Virginia Wireless E-911 Services Board.
- Utilize new training standards established by the Department of Criminal Justice Services and continue to develop additional training opportunities to enhance staff knowledge and understanding of other public safety facets.
- Continue deployment of additional technologies such as voice-over-internet protocol which provides access to 911 through non-traditional, digital means of communications.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and a rate reduction in group life insurance. Capital funding is provided for the routine replacement of computers.

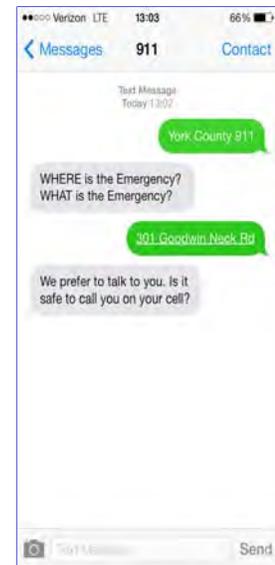
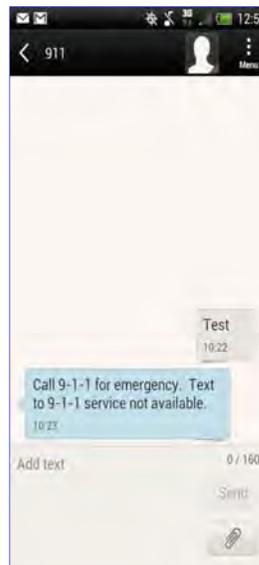
	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 2,326,088	\$ 2,379,676	\$ 2,519,060	\$ 2,424,869	\$ 2,424,869	\$ 2,434,601
Contractual Services	159,329	78,956	10,840	314,860	314,233	303,617
Internal Services	21,737	22,355	19,638	25,075	25,075	25,750
Other Charges	118,217	118,704	126,923	129,485	130,112	129,253
Materials & Supplies	9,012	10,455	10,793	10,600	10,600	12,100
Capital Outlay	4,757	1,537	12,050	4,800	4,800	10,500
Grants & Donations	14,336	4,549	2,000	-	-	-
Total Expenditures	\$ 2,653,476	\$ 2,616,232	\$ 2,701,304	\$ 2,909,689	\$ 2,909,689	\$ 2,915,821
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	39.50	39.50	39.50	39.50	39.50	39.50
Total Funded FTEs	40.50	40.50	40.50	40.50	40.50	40.50

IT'S A FACT:

The York-Poquoson-Williamsburg Regional Emergency Communications Center processes 911 texts messages. The Center is able to receive a 911 text message from a cellular device. While currently the center only processes 911 text messages from Verizon Wireless subscribers, we have the ability to process for other carriers.

During an emergency situation, it is preferred that you still place a voice call to 911. There may be times that it is not safe to do so and this is just another way that a resident can request emergency services.

In the event that the text to 911 services is not available, the wireless subscriber will receive what is called a "kick back" message that states the service is not available to call 911. Pictured are two screen shots showing the kick back message and an actual message to 911.



Emergency Communications/911 & Radio Maintenance
Radio Maintenance - Activity #30357

Mission

To manage resources relative to maintaining critical County communications, alarm, and emergency warning device infrastructure.

Goals

- To perform installation, service, maintenance, and removal of two-way radios, cellular telephones, alarm systems, and visual and audible warning systems.
- Oversees all installation, maintenance, service, and removal of visual and audible warning systems.

Implementation Strategies

- Improve existing services to internal customers.
- Develop a preventative maintenance program for fire alarm systems in County buildings.
- Assign individual codes to users of County alarm systems and develop "as built" documentation for County alarm systems.

Budget Comments - FY2015

An increase is programmed for the radio and video system maintenance contract and the County's portion of the communications system maintenance contract for the regional radio project.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 84,253	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	89,990	118,173	121,997	135,025	131,779	137,065
Internal Services	11,561	-	-	-	-	-
Other Charges	770	-	-	-	-	-
Materials & Supplies	2,148	3,320	-	3,500	3,500	3,500
Leases & Rentals	31,351	32,232	33,169	34,119	34,119	33,598
Transfers to Other Funds	827,544	891,099	944,565	1,010,685	1,013,931	1,089,000
Total Expenditures	\$ 1,047,617	\$ 1,044,824	\$ 1,099,731	\$ 1,183,329	\$ 1,183,329	\$ 1,263,163
Funded FTEs						
Professional/Technical	2.00	-	-	-	-	-
Total Funded FTEs	2.00	-	-	-	-	-



The "backbone" of the Regional Radio System

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Adult & Juvenile Corrections

224 Ballard Street

Yorktown, Virginia 23690

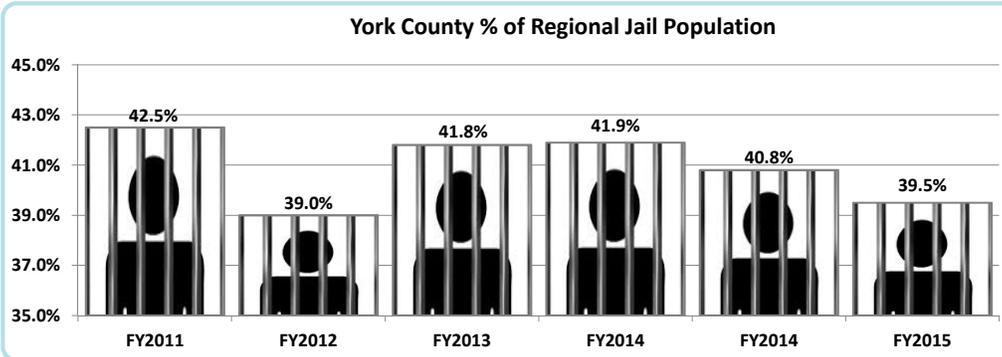
Telephone (757) 890-3880

Hours of Operation: Monday - Friday 8:15am - 5:00pm

**COUNTY OF YORK, VIRGINIA
ADULT & JUVENILE CORRECTIONS**

Adult & Juvenile Corrections accounts for the costs associated with the operation of the regional jail and the costs relating to the operations of the 9th District Court Service Unit. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted Budget	% of Total FY2015 Funding <u>Sources</u>
Funding Sources							
Local/State/Fed Non-Categorical	\$ 3,052,189	\$ 3,043,460	\$ 3,033,851	\$ 3,039,673	\$ 3,039,673	\$ 3,091,310	99.87%
York-Poquoson Courthouse	3,059	2,678	2,831	3,321	3,321	3,934	0.13%
State/Federal Aid & Grants	13,160	9,891	5,228	-	3,883	-	<u>0.00%</u>
Total Funding Sources	<u>\$ 3,068,408</u>	<u>\$ 3,056,029</u>	<u>\$ 3,041,910</u>	<u>\$ 3,042,994</u>	<u>\$ 3,046,877</u>	\$ 3,095,244	<u>100.00%</u>
% Change							
Original 2014/ Adopted 2015							
Expenditure by Activity							
Adult Corrections	\$ 2,752,906	\$ 2,684,138	\$ 2,666,650	\$ 2,643,224	\$ 2,647,107	\$ 2,642,224	-0.04%
Juvenile Corrections	315,502	371,891	375,260	399,770	399,770	453,020	13.32%
Total Expenditures	<u>\$ 3,068,408</u>	<u>\$ 3,056,029</u>	<u>\$ 3,041,910</u>	<u>\$ 3,042,994</u>	<u>\$ 3,046,877</u>	\$ 3,095,244	1.72%
Expenditure by Category							
Contractual Services	3,041,788	3,031,901	3,023,021	3,023,224	3,023,084	3,077,224	1.79%
Other Charges	686	552	712	1,270	1,110	1,520	19.69%
Materials & Supplies	810	1,591	802	2,900	3,200	900	-68.97%
Leases & Rentals	11,964	12,094	12,147	15,600	15,600	15,600	0.00%
Grants & Donations	13,160	9,891	5,228	-	3,883	-	0.00%
Total Expenditures	<u>\$ 3,068,408</u>	<u>\$ 3,056,029</u>	<u>\$ 3,041,910</u>	<u>\$ 3,042,994</u>	<u>\$ 3,046,877</u>	\$ 3,095,244	1.72%



Other Key Service Indicators						
Virginia Peninsula Regional Jail						
York County average daily population	180.0	150.8	144.6	*	157.7	157.7
Local ordinances	219.5	152	117	*	144	144
Colonial Community Corrections						
Offenders intake interviews	494	427	493	448	480	490
Community service hours	11,289	7,165	5,528	7,165	5,775	5,500
Merrimac Center						
Number of days	2,000	2,200	2,200	2,200	2,200	2,200
Per diem rate	\$ 141	\$ 166	\$ 176	\$ 176	\$ 176	\$ 186
Complaints for York	1,033	1,033	1,018	1,000	1,000	1,000
* Data not available.						

Adult & Juvenile Corrections
Adult Corrections - Activity #30315

Mission

Accounts for York County's share of the expenditures for inmates at the Virginia Peninsula Regional Jail and funding for the Colonial Community Corrections program.

Goals

- To review the billing statements provided by the Virginia Peninsula Regional Jail for accuracy.
- To prepare and process bills in a timely manner for monthly payment.

Implementation Strategies

- Maintain the County's participation in the Regional Jail. Each jurisdiction's share is based on an average percentage of the prisoner population on a rolling 5-year basis.

Budget Comments - FY2015

Level funding is provided for the Regional Jail.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
<u>Expenditures</u>						
Contractual Services	\$ 2,739,746	\$ 2,674,247	\$ 2,661,422	\$ 2,643,224	\$ 2,643,224	\$ 2,642,224
Grants & Donations	13,160	9,891	5,228	-	3,883	-
Total Expenditures	<u>\$ 2,752,906</u>	<u>\$ 2,684,138</u>	<u>\$ 2,666,650</u>	<u>\$ 2,643,224</u>	<u>\$ 2,647,107</u>	\$ 2,642,224

Virginia Peninsula Regional Jail

Serving York County, James City County, & the Cities of Williamsburg and Poquoson.

Colonial Community Corrections

Mission Statement:

To enhance public safety, empower our clients, and improve the quality of our community by providing judicial alternatives to adult incarceration, transitional services, and criminal justice planning to the localities we serve.



Virginia Peninsula Regional Jail

Adult & Juvenile Corrections
 Juvenile Corrections - Activity #30333

Mission

Protect the public through a balanced approach of comprehensive services that prevent and reduce juvenile delinquency through partnerships with families, schools, communities, law enforcement, and other agencies, while providing the opportunity for delinquent youth to develop into responsible and productive residents.

Goals

- Provide an array of juvenile and family services as directed by the *Virginia Code* §16.1-233 and 235.
- Provide and/or refer juveniles and their families to community program and services.
- Provide appropriate juvenile and domestic relations intake services.
- Provide probation and parole services to families in the jurisdiction.

Implementation Strategies

- Maintain the County's participation for individuals housed at the Merrimac Center.

Budget Comments - FY2015

An increase in the daily per diem rate of the secure detention center has resulted in the additional funding request..

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
Expenditures						
Contractual Services	\$ 302,042	\$ 357,654	\$ 361,599	\$ 380,000	\$ 379,860	\$ 435,000
Other Charges	686	552	712	1,270	1,110	1,520
Materials & Supplies	810	1,591	802	2,900	3,200	900
Leases & Rentals	11,964	12,094	12,147	15,600	15,600	15,600
Total Expenditures	<u>\$ 315,502</u>	<u>\$ 371,891</u>	<u>\$ 375,260</u>	<u>\$ 399,770</u>	<u>\$ 399,770</u>	<u>\$ 453,020</u>

IT'S A FACT:

To accomplish its mission, DJJ provides an integrated approach to juvenile justice. It brings together current research and best practices to better understand and modify delinquent behavior; to meet the needs of offenders, victims, and communities; and to manage activities and resources in a responsible and proactive manner.



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**Environmental & Development Services
Administration - Activity #40119**

Mission

Responsible for helping to develop and maintain cost-effective and meaningful environmental programs and to preserve land use and infrastructure standards.

Goals

- Provide the necessary leadership and management structures that efficiently and effectively implement the stated mission.
- Ensure that resident, contractor, and developer customers receive courteous, timely and effective service.
- Provide oversight for the Beautification Committee (promotes landscaping and aesthetic site improvements with residents and businesses); Board of Building Code Appeals (hearing building code appeals from the decisions of the building code official); and the Stormwater Advisory Committee (provides public education and outreach programs on stormwater issues and assists with drainage problems and priorities).

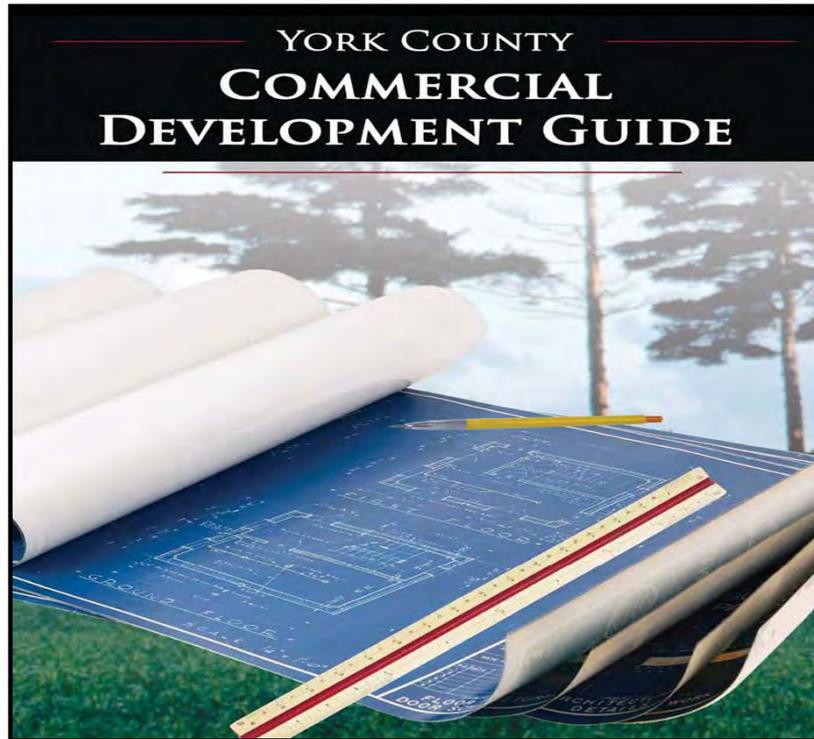
Implementation Strategies

- Ensure division managers develop and implement the necessary programs to meet mission requirements through employee training, performance evaluations, budget preparation, and performance measurement.
- Assess customer service surveys and operations; continue to evaluate information technologies, methods to measure customer service effectiveness, and improve existing customer service systems to better communicate with and serve our residents and customers.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 197,767	\$ 205,913	\$ 204,787	\$ 210,859	\$ 210,859	\$ 217,342
Contractual Services	388	81	191	350	350	350
Internal Services	186	-	166	50	50	100
Other Charges	2,616	2,188	1,886	2,750	2,750	2,700
Materials & Supplies	507	643	663	800	1,055	800
Capital Outlay	-	-	10,485	2,300	2,045	-
Total Expenditures	\$ 201,464	\$ 208,825	\$ 218,178	\$ 217,109	\$ 217,109	\$ 221,292
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	2.00	2.00	2.00	2.00	2.00	2.00



Environmental & Development Services
 Building Regulation - Activity #40341

Mission

Ensure that all buildings in the County meet code requirements for structural integrity and safety for the residents; and issues and monitors all types of building construction in the County to ensure that Code requirements are met.

Goals

- Improve customer service through improvements in information technology.
- Continue to provide comments and code requirements to builders, developers and residents of the County that are clearly defined and timely.
- To improve rating of the Building Code Effectiveness Grading Classification.
- To conduct inspections within 24 hours on all buildings within the jurisdiction under construction and buildings hazardous to the public.
- Become proficient in the application and understanding of the 2013 State adopted building codes.
- To conduct periodic training sessions with inspection personnel.

Implementation Strategies

- Expand the Hansen Management System to provide access through the Internet.
- Improve the existing Hansen Management System inspection and scheduling program to better serve the building community.
- Continue to meet with the members of the Peninsula Home Builders Association.
- Review and implement new guidelines on processing and reviewing building permits.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are programmed for vehicle maintenance and the surcharge for State permit fees.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 839,994	\$ 853,741	\$ 790,567	\$ 882,450	\$ 882,450	\$ 909,170
Contractual Services	10,836	14,194	13,118	14,500	14,500	14,350
Internal Services	45,689	41,121	33,330	42,125	42,125	42,937
Other Charges	14,867	13,794	14,910	17,160	17,160	20,430
Materials & Supplies	8,467	7,261	3,483	8,925	8,925	7,675
Capital Outlay	-	6,851	3,306	-	-	-
Total Expenditures	\$ 919,853	\$ 936,962	\$ 858,714	\$ 965,160	\$ 965,160	\$ 994,562
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	9.00	9.00	9.00	9.00	9.00	9.00
Admin/Clerical	4.00	4.00	3.00	3.00	3.00	3.00
Total Funded FTEs	14.00	14.00	13.00	13.00	13.00	13.00



Environmental & Development Services
Solid Waste Management - Activity #40421

Budget Comments - FY2015

The General Fund support of the Solid Waste Management Fund (Fund 21) for the administration and operation of the transfer station, recycling and composting operations has been eliminated. The programs are budgeted in the Solid Waste Fund (an enterprise fund) and supported by user fees.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
Expenditures						
Transfers to Other Funds	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -

Environmental & Development Services
Stormwater Operations - Activity #40446

Mission

Provide exceptional customer service while maintaining and constructing drainage facilities that help protect personal property during significant storm events. It is also necessary to check and maintain outfalls to prevent pollutants from discharging into waterways that flow to the Chesapeake Bay.

Goals

- Construct, repair, and maintain drainage systems that are owned by York County.
- Implementation of the recommendations of the Stormwater Advisory Committee approved by the Board.
- Maintain the drainage ways to remove blockages.
- Implementation of a realistic construction schedule for the maintenance crew and contract out the larger, time consuming projects.
- Inspect outfalls for illicit discharges as required by the Virginia Department of Conservation and Recreation (DCR) Virginia Stormwater Management Program (VSMP) permit.

Implementation Strategies

- Continue coordinating the "in-house" maintenance program with VDOT and the projects outlined in the Capital Improvements Program.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are programmed for vehicle maintenance and capital funding is for the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 711,475	\$ 716,025	\$ 753,563	\$ 790,880	\$ 790,880	\$ 803,485
Contractual Services	5,275	5,528	6,055	5,600	5,600	5,500
Internal Services	66,420	71,422	85,439	78,000	78,000	84,992
Other Charges	3,089	2,933	2,366	2,700	2,700	2,800
Materials & Supplies	19,963	16,791	14,721	15,750	15,750	15,750
Capital Outlay	-	1,403	2,744	-	-	1,500
Grants & Donations	-	1,260	-	-	-	-
Total Expenditures	\$ 806,222	\$ 815,362	\$ 864,888	\$ 892,930	\$ 892,930	\$ 914,027
Funded FTEs						
Trades & Crafts	16.80	16.80	16.80	16.80	16.80	16.80
Total Funded FTEs	16.80	16.80	16.80	16.80	16.80	16.80

Before Ditch Maintenance



After Ditch Maintenance



**Environmental & Development Services
Stormwater Engineering - Activity #40447**

Mission

Provide exceptional customer service while protecting the environment by facilitating the best practical design possible with respect to the applicable regulations and ordinances.

Goals

- Review development plans for compliance with the Stormwater, Chesapeake Bay, Erosion Control, Watershed Management, and Floodplain Ordinances.
- Implementation of the recommendations of the Stormwater Advisory Committee approved by the Board.
- Implementation of the requirements of the Environmental Protection Agency Phase II Stormwater Regulations.
- Implementation and continuing development of the Capital Improvements Program (CIP) for Stormwater Management Plan.
- Implementation of the Chesapeake Bay Preservation Act (CBPA) in accordance with the latest revisions by Chesapeake Bay Local Assistance Board (CBLAB).
- Implementation of the Floodplain Ordinance and the FEMA CRS program.

Implementation Strategies

- To continue implementing the program for Stormwater Engineering to comply with the Virginia Stormwater Management Program permit (VSMP) required by DCR.
- Develop and update an inventory of the County's Stormwater facilities and easements.
- To coordinate the "in-house" maintenance program with the projects outlined in the CIP.
- Begin a Stormwater BMP inspection program as required by the VSMP.
- To continue the Chesapeake Bay Preservation Act requirements.
- To continue the CRS reporting requirements.
- Monitor and update the stormwater program for the proposed Watershed Implementation Plans (WIP) prepared by Virginia to meet EPA's requirements of the Chesapeake Bay Total Maximum Daily Load (TMDL) of pollutants as it relates to stormwater.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are programmed for printing educational materials required for a stormwater permit and support for HRPDC. Capital funding is programmed for the routine replacement of a computer.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>Expenditures</u>						
Personnel Services	\$ 441,316	\$ 428,659	\$ 543,504	\$ 590,742	\$ 590,742	\$ 597,136
Contractual Services	427	8,525	8,329	8,548	8,633	12,139
Internal Services	5,206	4,620	7,295	7,500	7,500	7,962
Other Charges	7,365	7,937	7,296	6,875	6,875	7,250
Materials & Supplies	790	240	1,023	860	775	795
Capital Outlay	-	1,611	3,486	3,000	3,000	1,600
Contributions & Committees	28,374	300	40	-	-	-
Total Expenditures	\$ 483,478	\$ 451,892	\$ 570,973	\$ 617,525	\$ 617,525	\$ 626,882
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	4.00	5.00	5.75	5.75	5.75	5.75
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	0.75
Total Funded FTEs	5.75	6.75	7.50	7.50	7.50	7.50

IT'S A FACT:

What can a resident of York County do to minimize impacts from stormwater runoff?

When building or renovating your home, make it a Low Impact Development (LID). This includes one or combination of many things:

- Install a Rain Garden in an area where rainwater flows on your property. Direct your downspouts to a grassy area, not on hard surfaces. Better yet, install rain barrels to use the water for your yard.
- Properly apply fertilizer and only fertilize in the fall.
- Minimize the impervious surfaces on your property.

STORMWATER RAIN BARREL



STORMWATER RAIN GARDEN



Environmental & Development Services
Calendar Program & Environmental Education - Activity #40448

Mission

To promote a cleaner, more attractive York County and increase awareness of environmental issues among York County residents.

Goals

- Conduct educational programs and publicity campaigns on environmental issues, particularly those regarding pertinent environmental issues and services provided by the Department of Environmental & Development Services (EDS).

Implementation Strategies

- Continue development of an on-line calendar containing information regarding the various services provided by the Department of EDS, as well as general environmental educational information including the issues of recycling, composting, storm water runoff, and environmentally friendly landscaping practice.
- Continue process and training to maintain "good standing" status as a Keep America Beautiful Affiliate.
- Form partnerships with other governmental agencies, businesses and civic organizations to promote Keep America Beautiful programs and initiatives.
- Continue to investigate and develop initiatives to increase business and residential recycling and to maximize current and potential new markets.

Budget Comments - FY2015

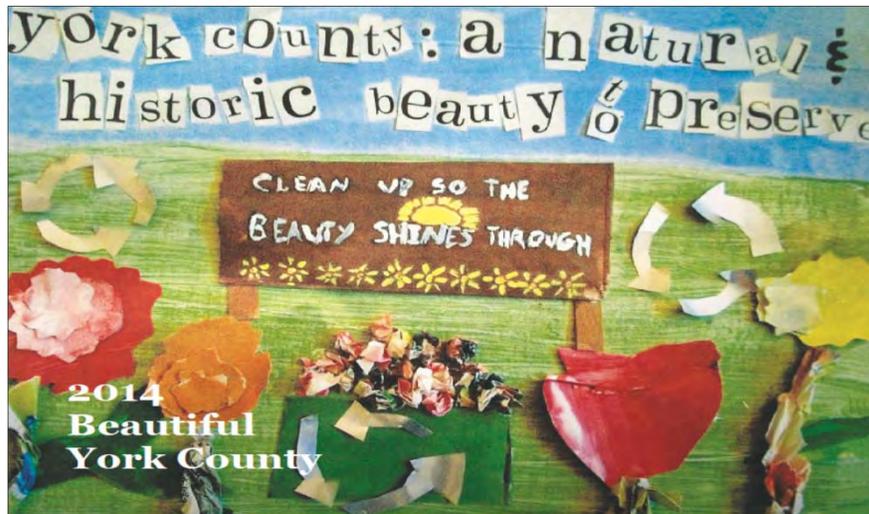
There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Contractual Services	\$ 18,438	\$ 18,639	\$ 2,565	\$ 800	\$ 800	\$ 5,500
Other Charges	8,319	8,413	2,978	2,900	2,987	2,900
Materials & Supplies	3,220	2,183	1,775	2,125	2,038	2,125
Grants & Donations	1,698	1,521	-	-	-	-
Total Expenditures	\$ 31,675	\$ 30,756	\$ 7,318	\$ 5,825	\$ 5,825	\$ 10,525

IT'S A FACT:

The Beautiful York County Calendar and Art Contest is coordinated by the York County Beautification Committee.

Artwork was solicited from York County students, grades K-12 attending home, private, or public school. This year's theme again required artwork images that reflect the concept of recycling in York County and how recycling helps keep York County beautiful.



Environmental & Development Services
Mosquito Control - Activity #40512

Mission

Responsible to effectively reduce the mosquito annoyance level and threat of associated vector-borne diseases of public health importance in a responsive environmentally conscious manner. Another significant responsibility includes conducting pest control in county buildings and park facilities.

Goals

- Explore newer and better ways to enhance customer service.
- Keep the residents well informed by various means about the importance of mosquito prevention.
- Maintain an efficient, responsive, and environmentally conscious program that meets mission expectation.
- Fulfill contractual mosquito management obligations for the military.

Implementation Strategies

- Continue backyard inspections, use mosquito fish along with biological and chemical applications as a means to reduce the mosquito annoyance and potential public health threat.
- Conduct an outreach program via the media and in elementary schools so as to promote increased mosquito awareness and involvement in prevention.
- Enhance planning, coordinate scheduling, and implement abatement activities so as to achieve 95% or better of established commitments.
- Provide mosquito control services for the Coast Guard as contracted.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are programmed for vehicle maintenance and capital funding is for the routine replacement of a computer.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Personnel Services	\$ 237,344	\$ 189,424	\$ 205,804	\$ 210,999	\$ 210,999	\$ 225,344
Contractual Services	2,408	1,689	15,657	1,840	3,008	1,910
Internal Services	10,955	9,437	15,172	11,360	11,345	13,940
Other Charges	1,653	2,239	1,633	1,750	1,911	1,800
Materials & Supplies	42,504	62,328	23,796	57,825	56,511	58,150
Capital Outlay	8,377	-	2,222	1,800	1,800	1,600
Grants & Donations	-	46	-	-	-	-
Total Expenditures	\$ 303,241	\$ 265,163	\$ 264,284	\$ 285,574	\$ 285,574	\$ 302,744
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	1.00	1.00	0.50	0.50	0.50	0.50
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	0.50
Trades & Crafts	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	3.50	3.50	3.00	3.00	3.00	3.00

IT'S A FACT:

Recipient of 5 National Association of Counties Awards!

York County is committed to using natural control methods to reduce reliance on pesticide spraying for mosquitoes. We've implemented an aggressive fish management program by stocking mosquito fish in artificial impoundments, ditches, ornamental ponds, barrow pits and storm water retention ponds, and other places where mosquitoes breed.



**Environmental & Development Services
Board of Zoning/Subdivision Appeals - Activity #40813**

Mission

Responsible for reviewing and hearing appeals from the decisions of County administrative officials concerning the Zoning and Subdivision Ordinances and considering requests for variance relief from the requirements of these Ordinances. Created in accordance with State law, the Board is composed of seven York County residents (five regular members and two alternates) appointed by the Circuit Court on an at-large basis. Staff support is provided by the Division of Development and Compliance.

Goals

- Meet on a monthly or as-needed basis to decide requests for appeals and variances received from the development community and County residents.
- Hear and decide appeals and variances in accordance with the standards and guidelines set forth in the *Code of Virginia* and York County Zoning and Subdivision Ordinances.
- Conduct public hearings and other official business in accordance with the by-laws adopted by the Board.
- Make knowledgeable and informed decisions on each application presented to the Board by reviewing the appropriate background information and conducting site inspections as needed.
- Become proficient in the application and understanding of all laws, codes, design standards, and other information as necessary in order to successfully carry out the mission.

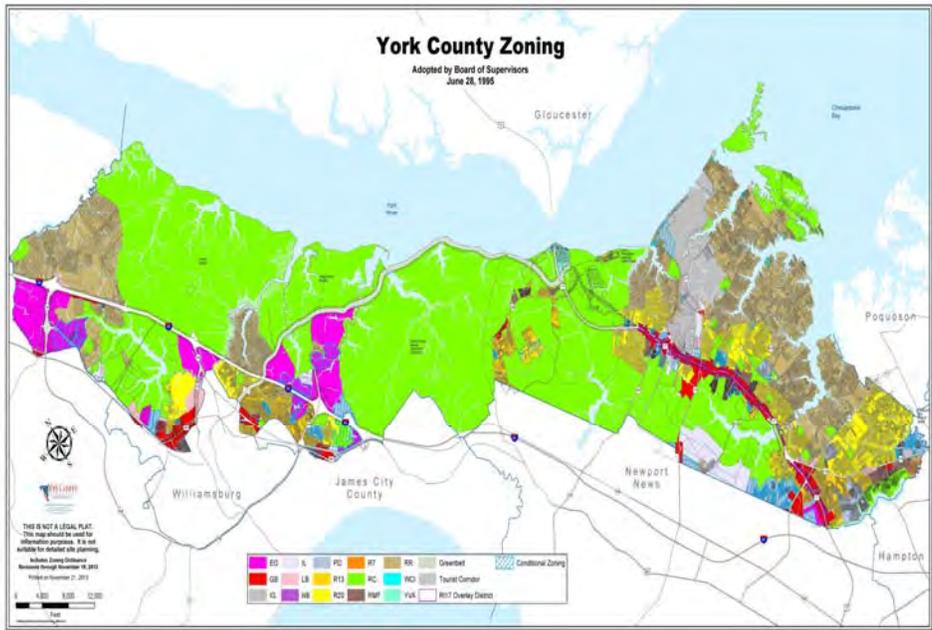
Implementation Strategies

- Acquire and maintain a high level of proficiency in the performance of duties by attending the annual Virginia Certified BZA Training Seminar and attending other pertinent planning/zoning seminars.

Budget Comments - FY2015

There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 603	\$ 942	\$ 527	\$ 1,500	\$ 1,500	\$ 1,500
Contractual Services	2,115	2,158	1,079	2,000	2,000	2,000
Other Charges	83	86	500	900	900	500
Total Expenditures	\$ 2,801	\$ 3,186	\$ 2,106	\$ 4,400	\$ 4,400	\$ 4,000



**Environmental & Development Services
Development & Compliance - Activity #40816**

Mission

Responsible for the regulation of land use and development activities and the elimination of property-related nuisances within the County. This is accomplished through the administration and enforcement of the County's Zoning and Subdivision Ordinances and various sections of the County Code pertaining to property-related nuisances.

Goals

- Provide the most effective plan review services in the least possible time to the development community and County residents in order to help these groups meet project deadlines and ensure project viability.
- Enhance and improve the appearance of the County from a development and code compliance perspective.
- Provide improved customer service through better dissemination of development-related information.

Implementation Strategies

- Continue to offer twice-a-month pre-application conferences to the development community with the goal of facilitating better project submissions that result in quicker approvals.
- Focus zoning enforcement activities, especially regarding illegal signage and unauthorized used-car sales, on the County's major corridors to improve their appearances.
- Provide weekend zoning enforcement services to improve community aesthetics.
- Continue to become proficient in the use of the customer service module in the Hansen Development Management System in order to improve services for customers using Division services via the Internet.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are provided for maintenance contracts and postage. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 664,677	\$ 676,908	\$ 686,444	\$ 732,818	\$ 732,818	\$ 736,716
Contractual Services	11,592	14,189	15,053	16,100	16,690	17,200
Internal Services	11,640	11,287	8,057	11,765	11,765	11,792
Other Charges	7,528	7,002	7,322	7,140	6,880	9,200
Materials & Supplies	1,320	871	986	1,100	770	1,100
Capital Outlay	-	2,726	3,206	3,300	3,300	6,400
Total Expenditures	\$ 696,757	\$ 712,983	\$ 721,068	\$ 772,223	\$ 772,223	\$ 782,408
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	7.00	7.00	7.00	7.00	7.00	7.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	9.00	9.00	9.00	9.00	9.00	9.00

IT'S A FACT:

The Division of Development and Compliance was successful in reviewing 100% of the priority-rated development projects within 15 business days or less in FY2013, which is significantly faster than the 60-day review otherwise permitted under state and local laws.



**Environmental & Development Services
Wetlands & Chesapeake Bay Boards - Activity #40821**

Mission

The Wetlands Board administers the policies and laws that apply to the County's tidal wetlands, as provided in Title 28.2, Chapter 13, *Code of Virginia* for the review of applications to work in tidal wetlands. Enforcement of the Wetlands Ordinance is the responsibility of the Wetlands Board, which has the authority to issue "Stop Work" orders, require restoration of damaged wetlands, and level appropriate civil charges up to \$10,000.

The Chesapeake Bay Board administers the policies and laws that apply to the Chesapeake Bay Protection Area requirements as spelled out in Title 10.1 Chapter 21, of the *Code of Virginia* for the review of exceptions to Chesapeake Bay Preservation Area Ordinance.

Goals

- It is the Wetlands Board's responsibility to hold public hearings on requests for construction within tidal wetlands, evaluate such requests in terms of the ecological significance of the shoreline construction, and either grant or deny the wetlands permit.
- Provide advice and information to County residents concerning wetlands protection.
- Permit review includes site inspections prior to approval and upon completion.
- It is the Chesapeake Bay Board's responsibility to hold public hearings on requests and appeals for exceptions to the Ordinance for construction within Resource Protection Areas (RPA's), evaluate such requests in terms of the environmental impacts of the construction, and either grant or deny the exception.
- Provide advice and information to County residents concerning exceptions.
- Permit review includes site inspections prior to approval.

Implementation Strategies

- Board members and staff attend training seminars and workshops to increase their knowledge and expertise of wetland laws and shoreline construction techniques.
- The Stormwater Management Division, Chesapeake Bay Local Assistance Division and Virginia Institute of Marine Sciences provide staff support services.

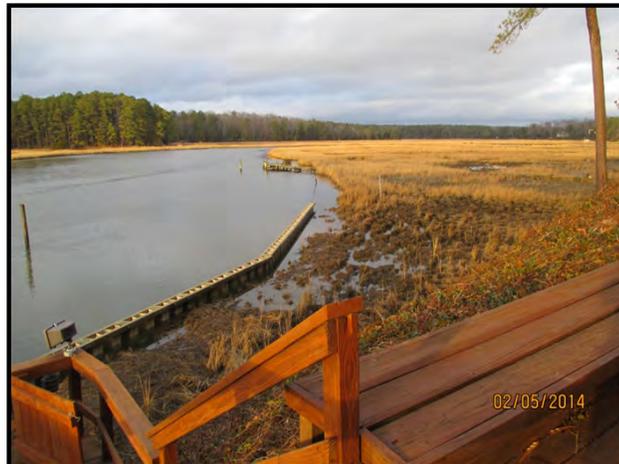
Budget Comments - FY2015

Increased funding is provided for advertising.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expenditures</u>						
Personnel Services	\$ 4,414	\$ 4,253	\$ 3,876	\$ 6,000	\$ 6,000	\$ 6,000
Contractual Services	892	464	1,795	1,200	1,200	1,800
Internal Services	-	-	63	-	-	-
Other Charges	205	187	235	300	300	250
Materials & Supplies	-	-	-	100	100	-
Total Expenditures	\$ 5,511	\$ 4,904	\$ 5,969	\$ 7,600	\$ 7,600	\$ 8,050

IT'S A FACT:

"To preserve the wetlands and to prevent their despoliation and destruction and to accommodate necessary economic development in a manner consistent with wetlands preservation."



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**Financial & Management Services
Office of the Controller - Activity #50119**

Mission

Provides high quality services in an efficient and effective manner by providing quality leadership to the various divisions.

Goals

- The Controller is responsible for oversight of Purchasing, Budget & Financial Reporting and Fiscal Accounting Services.
- To ensure the County receives and maintains a high credit rating from the bond rating agencies.
- Ensure effective internal controls are in place and perform continuous monitoring to ensure compliance with laws and regulations.
- Ensure financial compliance with accounting and auditing standards.
- Perform complex professional administrative and managerial work.

Implementation Strategies

- Provide effective leadership and management over the activities identified above by providing continuous communication and guidance.
- Continue to promote communication and sharing of resources and information between divisions, departments and other governmental units.
- Receive adequate training and education to stay current on budgeting, accounting and auditing best practices.
- Provide recommendations for the annual operating budget and the ten-year Capital Improvements Program, within the guidelines adopted by the Board of Supervisors and prepare a budget document that will qualify for the Distinguished Budget Presentation Award given by the Government Finance Officers Association.
- Prepare the County's Comprehensive Annual Financial Report (CAFR) to meet the requirements to qualify for a Certificate of Achievement for Excellence in Financial Reporting given by the Government Finance Officers Association.

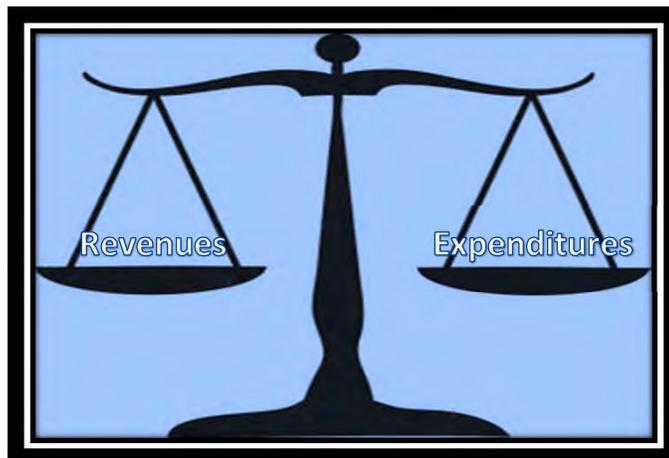
Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is for the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 86,121	\$ 43,551	\$ 88,835	\$ 187,690	\$ 187,690	\$ 198,930
Contractual Services	-	18,611	4,292	6,650	5,870	4,300
Internal Services	9,863	6,942	7,931	225	225	225
Other Charges	1,617	505	1,436	4,650	4,650	3,500
Materials & Supplies	6,724	930	4,387	2,700	2,700	3,000
Leases & Rents	-	2,688	2,688	2,950	2,950	3,000
Capital Outlay	-	-	6,741	-	-	1,600
Total Expenditures	<u>\$ 104,325</u>	<u>\$ 73,227</u>	<u>\$ 116,310</u>	<u>\$ 204,865</u>	<u>\$ 204,085</u>	<u>\$ 214,555</u>
<u>Funded FTEs</u>						
Management	1.00	-	1.00	1.00	1.00	1.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	<u>2.00</u>	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

IT'S A FACT:

In compliance with the Code of Virginia, York County's policy is to adopt a balanced budget, where revenues equal expenditures.



Financial & Management Services
Computer Support Services - Activity #50121

Mission

Provide the technology to support the efficient operation of County government and to make government information accessible to its residents.

Goals

- Coordinate the development of the Countywide Geographic Information System (GIS), which provides an automated mapping, land records, and geographic-data system for the storage, retrieval, and analysis of geo-based information.
- Maintain and operate the County's centralized computer system (IBM I-Series).
- Provide computing support necessary for all financial functions to Fiscal Accounting Services, School Board, Colonial Behavioral Health, Purchasing, and Social Services.
- Administer and operate the County's wide-area network electronically connecting all departments, fire stations, School Board Office, Constitutional offices, and County Administration and Courts
- Assist in the identification, testing, procurement, and disposition of all computer software and software licenses throughout County government; perform strategic planning of County technology needs in support of future programs and services.
- Provide quality equipment and effective maintenance program to ensure mission accomplishment and excellent customer service and to protect County resources.
- Make County information electronically available to its residents.
- Maintain the hardware, software, and telecommunications links required for the County's website; coordinate and chair the website development team ensuring timely updates of information, as well as, a consistent web page layout.
- Award all Capital Improvement Program projects in year of appropriation, complete projects within budget and on schedule, and financially close all projects within 120 days of taking occupancy.
- Provide quality equipment and effective maintenance program to ensure mission accomplishment and excellent customer service and to protect County resources.

Implementation Strategies

- Continue to expand the use of document imaging to reap greater efficiencies.
- Reduce the number of servers and increase reliability by maintaining a virtual server environment and combining multiple server applications on a single piece of hardware.
- Make greater use of in-house and contract audit initiatives to develop telephone system upgrade/replacement plans based on cost-effective industry standards and life-cycle replacement strategies.
- Use a balance of contract repair and in-house work to optimize customer support and perform critical preventive maintenance tasks.
- Invest in employee training to sustain and improve Network and telephone service.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. The reduction in operating funding is primarily due to lower maintenance contracts and lower monthly service costs, due to the installation of a new phone system. Capital funding is programmed for the routine replacement of computers.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Expenditures						
Personnel Services	\$ 1,243,694	\$ 1,194,307	\$ 1,346,807	\$ 1,427,139	\$ 1,427,438	\$ 1,431,140
Contractual Services	122,990	130,247	202,305	195,160	195,160	182,874
Internal Services	5,790	7,169	9,010	12,948	12,948	13,602
Other Charges	169,247	177,478	287,150	293,025	293,025	284,385
Materials & Supplies	14,178	17,752	17,921	18,300	18,300	18,400
Leases & Rents	57,878	90	90	-	-	-
Capital Outlay	86,724	72,127	32,098	118,000	118,000	103,410
Total Expenditures	\$ 1,700,501	\$ 1,599,170	\$ 1,895,381	\$ 2,064,572	\$ 2,064,871	\$ 2,033,811
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	13.50	13.50	14.50	14.50	14.50	14.50
Admin/Clerical	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Funded FTEs	15.50	15.50	16.50	16.50	16.50	16.50

IT'S A FACT:

In 2013, for the fourth year in a row, York County's website has earned an A+ rating for its transparency initiative from Sunshine Review.

Sunshine Review is a non-profit organization dedicated to state and local government transparency.



Financial & Management Services
Human Resources - Activity #50122

Mission

Responsible for the maintenance of the pay and classification plan; the development of personnel policies and procedures, employee relations, and the administration of employee benefits such as hospitalization, retirement, life insurance, and unemployment; employment and recruitment; the County's training program; the drug and alcohol testing program; and assisting with matters concerning employee safety.

Goals

- Enhance communications pertaining to new and current benefit programs.
- Administer the compensation plan, benefits (retirement, health insurance, deferred compensation, life insurance), safety, and drug and alcohol testing programs for the County.
- Assist departments, agencies, and Constitutional Officers with policy issues.
- Target specific training needs and implement a well-rounded training plan.

Implementation Strategies

- Accessibility of more on-line procedures and applications.
- Hire qualified individuals in a timely manner through use of applicant tracking system.
- Develop and maintain competitive compensation and benefit programs to attract and retain employees.
- Expansion of online recruitment to include on-boarding process and background screenings.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate and for a work-as-required position. The increase in operating funding is primarily due to increased costs of maintenance contracts, advertising, postage, personnel development and books required for compliance purposes.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 468,695	\$ 473,993	\$ 467,786	\$ 518,591	\$ 513,208	\$ 501,414
Contractual Services	26,939	31,601	35,153	38,930	42,711	42,265
Internal Services	546	623	396	832	932	932
Other Charges	41,758	35,759	30,587	32,800	35,819	34,000
Materials & Supplies	4,913	2,517	2,833	3,650	5,250	4,150
Capital Outlay	-	-	12,907	11,800	3,300	-
Total Expenditures	\$ 542,851	\$ 544,493	\$ 549,662	\$ 606,603	\$ 601,220	\$ 582,761
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	4.00	4.00	4.00	4.00	4.00	4.00
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	0.50
Total Funded FTEs	5.50	5.50	5.50	5.50	5.50	5.50

IT'S A FACT:

The strength of York County is directly related to the abilities and competencies of its employees. In today's environment, job descriptions, as well as the skills and knowledge necessary to perform these jobs, are changing. Therefore, the County must ensure that every employee is provided with the training necessary to perform his or her job well.



Financial & Management Services
 Budget & Financial Reporting - Activity #50124

Mission

Gather, prepare and distribute timely, accurate and reliable information to enable the Board of Supervisors, management, creditors and investors to make informed budgetary and financial decisions.

Goals

- Budgeting - Provide information to allow for informed decisions concerning the allocation of available resources to deliver goods and services to meet demands of the County residents in an efficient and effective manner.
- Financial Reporting - Provide financial information to meet the needs and legal requirements of management, financial institutions and residents in an efficient and effective manner.

Implementation Strategies

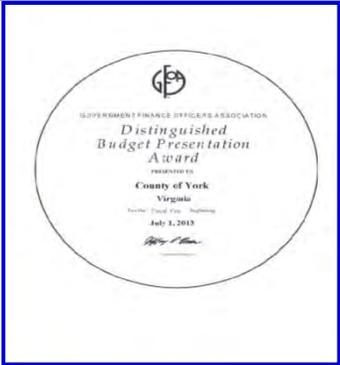
- Assist with the preparation of the annual operating budget within the guidelines adopted by the Board of Supervisors and to qualify for a Distinguished Budget Presentation Award given by the Government Finance Officers Association.
- Assist with the preparation of the County's Comprehensive Annual Financial Report (CAFR) to meet the requirements to qualify for a Certificate of Achievement for Excellence in Financial Reporting given by the Government Finance Officers Association.
- Continue to implement new standards issued by the Government Accounting Standards Board to be in conformity with accounting principles generally accepted in the United States of America and to enhance the understandability and usefulness of the County's financial reports.
- In addition to the budget and CAFR, the division also prepares the following reports: E911 Wireless True-up report, APA Transmittal report, DEQ financial assurance package, Nationally Recognized Municipal Securities Information Repository (for outstanding debt), the USDA Farmer's Home report, Library report, Cost Allocation Plan, OPEB actuarial valuation, Census, Data Collection Form, Certificate of No Default letters for the 2005 and 2010 Sewer bonds and the VRA lease revenue bonds, and Comprehensive Service Act monthly reports.
- Coordinate and prepare for the annual financial audit of the County, School Division, EDA and Marquis CDA, including but not limited to preparing year-end adjustments, preparing financial schedules, closing of funds, and the review of schedules prepared by Fiscal Accounting Services, the Treasurer's Office, other departments and component units.
- Monitor debt covenant compliance and payments of debt service; prepare monthly sales, lodging and meals tax analysis; reconcile monthly financial reports with management company for Riverwalk Landing tenant operations; prepare 90 day vacancy report; prepare actual revenue year-to-date comparison report; prepare monthly financial reports for the EDA; prepare and submit incremental tax collections reports for the Marquis CDA; reconcile State and federal receipts with quarterly State disbursement report; reconcile receipts from Compensation Board for Constitutional Officers; prepare adjusting journal entries for account code corrections; review purchase orders and p-card transactions for budget availability and proper coding; prepare budget transfers for departments; prepare budget adjustments to appropriate funds for grants, donations, and other programs; monitor the budget throughout the year and recommend adjustments as needed.
- Maintain County capital asset records, including equipment, buildings, land, improvements and infrastructure. Account for additions, deletions and transfers of assets; calculate valuation and depreciation and reconcile capital asset records and schedules. Perform physical inventories of assets.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital Outlay reflects funding for the routine replacement of a printer.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditure By Category						
Personnel Services	\$ 410,980	\$ 428,122	\$ 393,463	\$ 451,793	\$ 451,793	\$ 487,349
Contractual Services	1,930	776	860	950	1,218	1,920
Internal Services	3,296	3,428	4,010	3,246	3,349	3,340
Other Charges	3,131	4,062	4,035	5,510	5,165	4,615
Materials & Supplies	6,093	6,603	7,339	7,900	7,938	5,285
Capital Outlay	1,619	-	3,174	4,500	7,004	7,500
Total Expenditures	\$ 427,049	\$ 442,991	\$ 412,881	\$ 473,899	\$ 476,467	\$ 510,009
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	4.00	4.00	4.00	5.00	5.00	5.00
Total Funded FTEs	5.00	5.00	5.00	6.00	6.00	6.00

York has received the GFOA's Distinguished Budget Award for 10 consecutive years!



York has received the GFOA's Certificate of Excellence in Financial Reporting for 28 consecutive years!



**Financial & Management Services
Fiscal Accounting Services - Activity #50125**

Mission

Support County Departments' delivery of services through the timely and accurate processing of payroll and vendor payments, recordation of financial transactions, billing of charges for utility and other services, mail services, grants financial management, and management of insurance issues and risk.

Goals

- To develop and implement additional e-government services.
- To ensure that all payments made to vendors and employees are timely and accurate.
- To provide efficient and effective billing services to our sewer maintenance and solid waste customers, and to secure the revenue stream associated with services provided.
- To support County departments by maintaining data and providing timely financial information as needed and requested.
- To minimize risk exposures, protect physical assets, and reduce the cost of risk without impeding departments' capabilities to deliver services.
- To maximize federal and state monetary assistance with natural or man-made disasters.

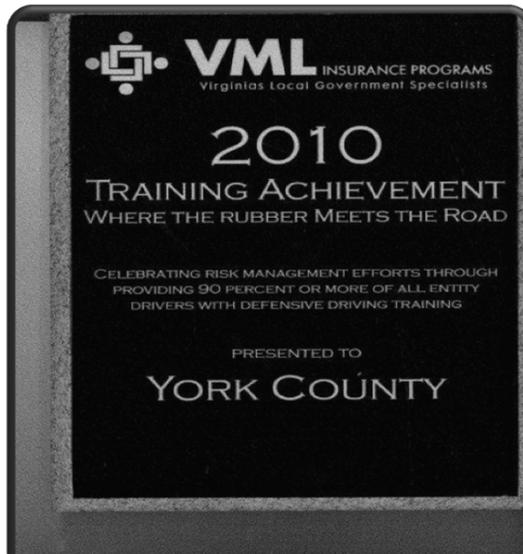
Implementation Strategies

- To continue to expand the use of direct deposit by vendors.
- To encourage the use of electronic W2's and other electronic processes.
- To take a more proactive approach to helping departments manage their grant programs.
- To use our safety program to reinforce departmental awareness of and responsibility for injury and accident costs and consequences.
- To refine methods for obtaining documentation needed to file claims with FEMA; establish a written policy on recovering costs related to disasters; provide disaster cost recovery training to all employees.
- To continue to expand web/on-line services for utility billing customers.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. There is no funding provided for a vacant .50 Senior Mail Distribution Clerk, for the fourth consecutive year. Capital funding is programmed for the routine replacement of printers.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expenditures</u>						
Personnel Services	\$ 618,513	\$ 590,340	\$ 659,056	\$ 686,085	\$ 686,085	\$ 700,930
Contractual Services	2,835	3,592	3,212	5,425	5,425	5,075
Internal Services	15,478	16,920	20,989	26,090	26,090	26,528
Other Charges	6,518	7,144	8,442	11,550	11,550	11,275
Materials & Supplies	3,800	5,507	4,902	5,570	5,570	5,645
Capital Outlay	6,802	4,712	6,274	6,000	6,000	4,400
Grants & Donations	1,924	-	-	-	-	-
Total Expenditures	<u>\$ 655,870</u>	<u>\$ 628,215</u>	<u>\$ 702,875</u>	<u>\$ 740,720</u>	<u>\$ 740,720</u>	<u>\$ 753,853</u>
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	9.00	9.00	9.00	9.00	9.00	9.00
Admin/Clerical	1.50	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	<u>11.50</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>



Financial & Management Services
 Central Purchasing - Activity #50129

Mission

Provides procurement of goods and services for all offices, agencies, and boards within York County and York County School Division to realize cost savings from consolidation of purchasing actions for both organizations, and to standardize procedures so as to achieve County-wide consistency in procurement policy and vendor/supplier relations.

Goals

- Procure goods and services at the least cost and in a timely manner, consistent with County policy.
- Provide for the disposal of surplus County property.

Implementation Strategies

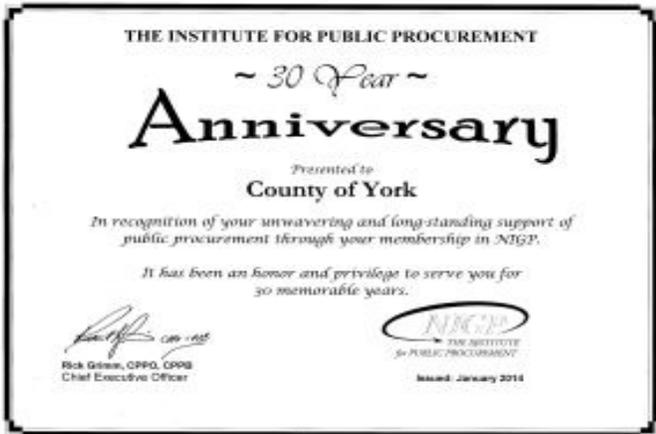
- Continue implementation of Electronic Commerce approach to procurement functions both externally and internally. Evaluate BAI platform for purchase requisitions.
- Provide services during regular business days for procurement functions and on an "as needed" basis for surplus property.
- Regular requisitions are to be processed as follows: Under \$1,500, Same day; \$1,500 - \$5,000, 10 days; \$5,000 - \$15,000 25 days; \$15,000 - \$30,000, 45 days; Over \$30,000, 60 days.
- Continue "Outreach" efforts to local vendor community and Disadvantaged and Minority Business Enterprises (DMBE) in accordance with the Governor's Executive Order.
- Continue archiving the files associated with purchasing transactions through electronic storage medium (now imaging purchase orders, requisitions, and formal bids) and to develop electronic medium as the preferred method of "filing" (i.e. retraining staff to begin thinking in terms of eliminating physical files).

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding reflects the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 374,480	\$ 380,811	\$ 394,673	\$ 404,296	\$ 409,679	\$ 416,774
Contractual Services	3,242	1,063	2,627	2,800	3,580	3,200
Internal Services	1,209	1,189	1,044	1,615	1,636	1,615
Other Charges	5,188	4,256	3,075	4,850	4,809	4,650
Materials & Supplies	1,679	1,872	2,480	2,400	2,420	2,245
Capital Outlay	-	3,248	1,179	1,500	1,500	400
Total Expenditures	\$ 385,798	\$ 392,439	\$ 405,078	\$ 417,461	\$ 423,624	\$ 428,884
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	3.00	3.00	3.00	3.00	3.00	3.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	5.00	5.00	5.00	5.00	5.00	5.00

IT'S A FACT:
 The Purchasing Division has three staff members that are certified by the National Institute of Governmental Purchasing (NIGP).



Financial & Management Services
 Central Administrative Services - Activity #50141

This activity accumulates certain costs relating to common services within the County. Expenditures that are specific, identifiable and quantifiable are charged to the user departments. These services include postage, central stores, AS400 mainframe and imaging system charges.

Budget Comments - FY2015

Decreased funding is provided for the annual OPEB valuation and Cost Allocation Plan as a result of cost savings from a change in vendors. Additional funding has been provided for postage due to an anticipated cost increase.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
Expenditures						
Personnel Services	\$ 50,194	\$ 50,366	\$ -	\$ -	\$ -	\$ -
Contractual Services	134,545	126,569	128,537	135,545	128,188	127,594
Other Charges	75,000	80,000	71,616	82,610	82,610	87,990
Materials & Supplies	15,125	12,975	15,565	27,325	27,064	25,386
Leases & Rentals	16,956	14,484	14,172	13,840	13,932	14,240
Capital Outlay	-	-	1,561	20,000	24,958	21,500
Chargeouts	(147,266)	(146,623)	(153,828)	(148,785)	(148,785)	(152,530)
Total Expenditures	\$ 144,554	\$ 137,771	\$ 77,623	\$ 130,535	\$ 127,967	\$ 124,180



**Financial & Management Services
Central Insurance - Activity #50146**

Mission

Provides management of the property, casualty, liability, and workers' compensation insurance programs for General County and Public Safety operations.

Goals

- To ensure that the County has adequate insurance coverage at a reasonable cost.
- To identify and analyze risk exposures and determine, prioritize and implement appropriate risk control or elimination measures.

Implementation Strategies

- To review adequacy of insurance coverage for protection of assets and for liability exposures.
- To continue our county-wide safety program involving employees at all levels.
- To monitor workers' compensation reserves for appropriate balances.
- To encourage employees on workers' compensation leave to return to work as soon as possible; to encourage use of the County's light duty work program.

Budget Comments - FY2015

A decrease in premiums is projected.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
<u>Expenditures</u>						
Contractual Services	\$ 9,120	\$ 9,120	\$ 8,664	\$ 9,600	\$ 9,600	\$ 8,665
Other Charges	361,931	362,815	377,734	406,120	406,120	397,199
Total Expenditures	<u>\$ 371,051</u>	<u>\$ 371,935</u>	<u>\$ 386,398</u>	<u>\$ 415,720</u>	<u>\$ 415,720</u>	<u>\$ 405,864</u>



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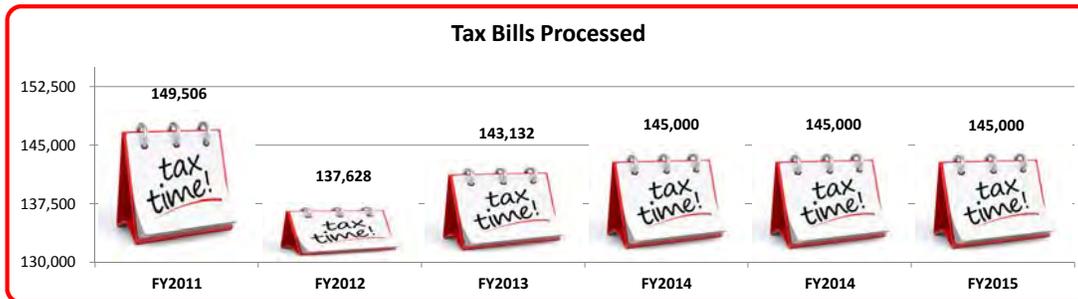
**Commissioner of the Revenue
Treasurer**

120 Alexander Hamilton Boulevard
Yorktown, Virginia 23690
Telephone (757) 890-3383 (COR) & (757) 890-3420 (Treas)
Hours of Operation: Monday - Friday 8:15am - 5:00pm

**COUNTY OF YORK, VIRGINIA
COMMISSIONER OF THE REVENUE & TREASURER**

The Commissioner of the Revenue and the Treasurer are elected officials. The Commissioner of the Revenue is responsible for accurately identifying & assessing all sources of revenue to which the County is entitled by law, which is the basis for the Treasurer's tax bill mailings. The Treasurer is responsible for collecting, depositing, and investing all of the County's local, state and federal revenue. Also, the Treasurer collects and remits revenue to the Commonwealth of Virginia for Estimated State Tax, State Income Tax and other fees. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 1,307,584	\$ 1,404,861	\$ 1,487,226	\$ 1,573,267	\$ 1,573,267	\$ 1,609,794	77.89%
Permits, Fees, Fines	2,926	728	4,850	-	-	-	0.00%
Charges for Services	544	256	279	300	300	300	0.01%
Miscellaneous	143,123	127,981	114,327	140,000	140,000	110,000	5.32%
State Compensation Board	330,495	326,042	327,512	329,460	329,460	346,755	16.78%
Total Funding Sources	\$ 1,784,672	\$ 1,859,868	\$ 1,934,194	\$ 2,043,027	\$ 2,043,027	\$ 2,066,849	100.00%
Expenditure by Activity							
Commissioner of the Revenue	\$ 1,007,333	\$ 1,004,596	\$ 1,056,851	\$ 1,096,848	\$ 1,096,848	\$ 1,134,668	3.45%
Treasurer	777,339	855,272	877,343	946,179	946,179	932,181	-1.48%
Total Expenditures	\$ 1,784,672	\$ 1,859,868	\$ 1,934,194	\$ 2,043,027	\$ 2,043,027	\$ 2,066,849	1.17%
Expenditure by Category							
Personnel Services	\$ 1,562,506	\$ 1,593,894	\$ 1,668,817	\$ 1,726,388	\$ 1,726,388	\$ 1,789,573	3.66%
Contractual Services	58,322	116,749	88,528	129,675	122,409	111,150	-14.29%
Internal Services	32,862	38,363	44,927	40,134	40,134	40,091	-0.11%
Other Charges	93,573	91,629	87,003	94,970	94,970	93,980	-1.04%
Materials & Supplies	18,646	11,106	16,706	17,580	17,580	19,455	10.67%
Leases & Rentals	1,980	1,980	1,848	1,980	1,746	-	-100.00%
Capital Outlay	16,783	6,147	26,365	32,300	39,800	12,600	-60.99%
Total Expenditures	\$ 1,784,672	\$ 1,859,868	\$ 1,934,194	\$ 2,043,027	\$ 2,043,027	\$ 2,066,849	1.17%
Total Funded FTEs	29.25	29.25	29.25	29.25	29.25	29.25	



Other Key Service Indicators						
Personal property, real estate, business license & excise tax assessments*	123,455	127,777	126,285	128,353	127,000	127,500
Vehicle registration fees assessed*	80,694	75,393	74,812	75,855	75,500	76,000
Tax relief for elderly and/or disabled applications*	767	811	853	870	870	890
Vehicle registrations processed	70,345	71,548	72,262	70,000	72,000	72,000
Dog tags issued	8,543	9,210	8,461	9,200	9,200	9,200
Utility payments processed	123,451	124,845	126,294	124,800	126,000	126,000
Delinquent notices processed	28,995	20,914	21,156	21,000	21,000	21,000

* Commissioner of Revenue data is on a calendar year basis.

**Commissioner of the Revenue & Treasurer
Commissioner of the Revenue - Activity #50126**

Mission

Accurately identify and assess all sources of revenue to which the County is entitled by law, and to provide friendly, equitable, and efficient service to taxpayers.

Goals

- Provide services from the Real Estate (RE) section, which performs technical and legal research; deed transfers; assigns map numbers based on recorded plats; prepares the annual RE tax book; administers the Tax Relief for the Elderly & Disabled program; administers the tax exemption program for qualifying Disabled Veterans; assesses roll back tax, in accordance with the Land Use Ordinance; prepares the Public Service (PS) Corporation book, and all subsequent correction of assessments to both RE and PS; prepares the annual Community Development Authority special assessment; and is responsible for the annual assessment of Bank Franchise tax.
- Provide services from the Personal Property (PP) and Income Tax section, which compiles information; performs tax assessments; conducts technical and legal research, audits and prepares the annual PP tax books and assesses the applicable annual vehicle registration fees; prepares all subsequent corrections and proration of assessment; maintains the vehicle records reported weekly by electronic download by DMV; prepares the PP Tax Returns to be filed by taxpayers and businesses to annually report taxable tangible PP; reviews, corresponds and assesses business personal property tax on equipment, machinery and tools; reviews, transmits payments, corresponds, processes both electronically and by mail; and reports to Dept. of Taxation the locally filed state income tax returns; verifies & certifies quarterly reports of vehicle daily rental tax from VA Tax Dept. and mobile home sales taxes collected by DMV and submitted to the locality; and ensures fair and equitable administration of Personal Property Tax Relief (PPTR), including the requirements enacted by the 2005 General Assembly.
- Provide services from the Business License Section, which performs technical and legal research; compiles information; performs audits on the various business taxes; responsible for collection and maintenance of the annual business license renewals; monthly collection of Meals Tax & Transient Occupancy Taxes; additional \$2.00 room tax; quarterly collection of Short-Term Rental Tax; track and report monthly payments and allocation of state sales tax and all taxes paid by the businesses encompassed by the County's Community Development Authority accounts; conducts weekly field visits for discovery and compliance; auditor tracks legislation that may affect this office or the County; comparison & audit of monthly State Sales payments with reported business license gross receipts; and, in some cases partners with the VA Dept. of Taxation for state sales tax audits.
- Increase taxpayer awareness of tax relief options for taxpayers who are age 65 and over, permanently and totally disabled, or qualifying Disabled American Veterans.
- Continue to expand and promote on-line application and renewal services offered to the taxpayers through BAI.NET and web-based forms for on-line filing and payment of taxes administered by this office.

Implementation Strategies

- Continued audit of various business accounts, State Sales Tax reports, and Land Sales records to ensure County is receiving all possible revenues as entitled. Maintain partnership with the Dept. of Taxation concerning audit of State Sales Tax for the benefit of both the County and the Commonwealth. Continued physical presence 'in the field' by Business Tax Compliance Officer for discovery of new revenues.
- Expanded mailings for potentially qualifying 'tax relief' applicants by cross matching Real Estate, Personal Property and State Income Tax modules information.
- Continued development and implementation of a BAI AS400 "Events" and "Compliance" modules to organize and track miscellaneous business tax discoveries, follow up action, and revenues generated, develop work flow process within imaged documents, and enhance BL application processes within COR & other County divisions.
- Continued promotion of on-line filing, renewal and payment of Business License and various Consumer Taxes, as well as FAQ section, and on-line filing and communications through office website.
- Due to Obamacare, we were required to cut back a 40 hr p/week WAR position who for > 10 years has been a front counter staff who assists with Personal Property, State Income and Business License. We are requesting that this position be converted to a permanent full-time position (Revenue Technician). If approved, this would enable to reduce our request for Work As Required position #1 @ \$16,390 in object code 1532. With the loss of the 40hr WAR position, the front counter staff will be reduced to 1 instead of 2.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in VRS. Capital funding is programmed for the routine replacement of computers.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Personnel Services	\$ 920,457	\$ 927,610	\$ 974,386	\$ 1,006,149	\$ 1,006,149	\$ 1,046,327
Contractual Services	17,985	15,180	14,439	16,840	17,074	18,150
Internal Services	18,542	23,051	26,013	24,199	24,199	24,126
Other Charges	27,019	25,616	21,745	26,200	26,200	25,110
Materials & Supplies	11,385	6,416	7,797	9,680	9,680	11,955
Leases & Rentals	1,980	1,980	1,848	1,980	1,746	-
Capital Outlay	9,965	4,743	10,623	11,800	11,800	9,000
Total Expenditures	\$ 1,007,333	\$ 1,004,596	\$ 1,056,851	\$ 1,096,848	\$ 1,096,848	\$ 1,134,668
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	7.00	7.00	7.00	7.00	7.00	7.00
Admin/Clerical	9.25	9.25	9.25	9.25	9.25	9.25
Total Funded FTEs	17.25	17.25	17.25	17.25	17.25	17.25

IT'S A FACT:

The office of the Commissioner of Revenue in the last five years has:

- Saved York County residents over \$127,000 on their Virginia Income Tax returns through careful review during processing.
- Certified over \$43,700,000 in Personal Property Tax Relief to York County residents with qualifying motor vehicles.
- Authorized approximately \$3,500,000 for Tax Relief on Real Estate and Mobile Homes to over 4,000 qualified residents.



Mission

Dedicated to serving the residents of York County, being sensitive to their needs, and maintaining a commitment to provide professional, courteous service that exceeds their expectations.

Goals

- Collect and properly account for all federal, state and local revenue due to the County.
- Exercise timely and effective collection measures to achieve maximum payment percentages.
- Maintain prudent cash management and investment practices.
- Develop, implement and market additional e-government services.
- Communicate effectively with residents.
- Communicate effectively with other county departments and agencies.
- Provide services for Administration (auditing, delinquent collection, investment, preparing and making deposits, pro-ration refunds, printing & signing payroll and accounts payable checks, balancing daily cash report, researching accounts, record management, preparing reports and end of month account reconciliation) and Collection (receives and posts payments, responds to telephone inquiries, interacts with residents and other departments; and provides support for delinquent collections).

Implementation Strategies

- Evaluate and identify target areas for BAI Flexible Department Payment Module.
- Implement BAI enhanced services: Collection Module-ongoing; Attorney Delinquent Accounts Module.
- Offer annual resident workshop & quarterly web commercials related to Treasurer's Office services.
- Actively market established eGovernment options: Autodraft Plan for tax payments; Smart Pay Program for utility payments; eBill Program for personal property and real estate taxes; online Dog Tag purchase.
- Continue to evaluate services and office processes.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in VRS. Reductions are programmed for costs associated with bank service charges. Capital funding is provided for the routine replacement of a computer and a printer.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Personnel Services	\$ 642,049	\$ 666,284	\$ 694,431	\$ 720,239	\$ 720,239	\$ 743,246
Contractual Services	40,337	101,569	74,089	112,835	105,335	93,000
Internal Services	14,320	15,312	18,914	15,935	15,935	15,965
Other Charges	66,554	66,013	65,258	68,770	68,770	68,870
Materials & Supplies	7,261	4,690	8,909	7,900	7,900	7,500
Capital Outlay	6,818	1,404	15,742	20,500	28,000	3,600
Total Expenditures	\$ 777,339	\$ 855,272	\$ 877,343	\$ 946,179	\$ 946,179	\$ 932,181
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	4.00	4.00	4.00	4.00	4.00	4.00
Admin/Clerical	7.00	7.00	7.00	7.00	7.00	7.00
Total Funded FTEs	12.00	12.00	12.00	12.00	12.00	12.00

IT'S A FACT:
The Treasurer's Office has received the Treasurer's Association of Virginia Award of Accreditation every year since 2001.



Real Estate Assessment
Real Estate Assessment - Activity #50128

Mission

Prepare a highly accurate database of real property assessment information to enable the fair and equitable distribution of the real property tax levied by the Board of Supervisors among those owning property in the County.

Goals

- To accurately and equitably assess the residential and commercial real estate within York County.
- To administer the Land Use Program.
- To track, evaluate and maintain the database for the Impact Aid Program.
- To collect, input and maintain the real property data in an accurate and timely manner.
- To provide real estate information to the taxpayers and real estate professionals.
- To assist other elements of the York County government in all real estate matters.
- To add detailed sales information to the division website.
- To provide training for staff, process will assist appraisers in using the existing property evaluation system effectively.

Implementation Strategies

- Continue the property information update to the database.
- Continue development of a procedural manual for the division.
- Provide property information more effectively by continuing to add information to the Real Estate Assessment website.
- Continue study and consideration of replacing the current Equity Real Estate system.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. For the third consecutive year, there is no funding provided for a vacant appraiser position. Fiscal year 2015 is a non-reassessment year and funding for operations has been decreased accordingly. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Funding Sources						
Local/State/Fed Non-Categorical	\$ 567,178	\$ 501,226	\$ 414,523	\$ 553,998	\$ 553,998	\$ 505,917
Charges for Services	-	1,265	-	-	-	-
State/Federal Aid & Grants	-	-	83	-	-	-
Total Funding Sources	\$ 567,178	\$ 502,491	\$ 414,606	\$ 553,998	\$ 553,998	\$ 505,917
Expenditures						
Personnel Services	\$ 534,488	\$ 456,370	\$ 393,604	\$ 505,899	\$ 505,899	\$ 475,227
Contractual Services	8,811	13,815	2,204	12,800	14,512	10,200
Internal Services	10,753	6,021	5,506	7,419	7,419	7,740
Other Charges	9,974	15,613	6,505	18,300	16,606	6,100
Materials & Supplies	3,152	5,298	2,897	4,600	4,582	3,450
Capital Outlay	-	4,981	3,890	4,980	4,980	3,200
Grants & Donations	-	393	-	-	-	-
Total Expenditures	\$ 567,178	\$ 502,491	\$ 414,606	\$ 553,998	\$ 553,998	\$ 505,917
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	5.00	5.00	4.00	4.00	4.00	4.00
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	2.00
Total Funded FTEs	8.00	8.00	7.00	7.00	7.00	7.00





Planning

224 Ballard Street

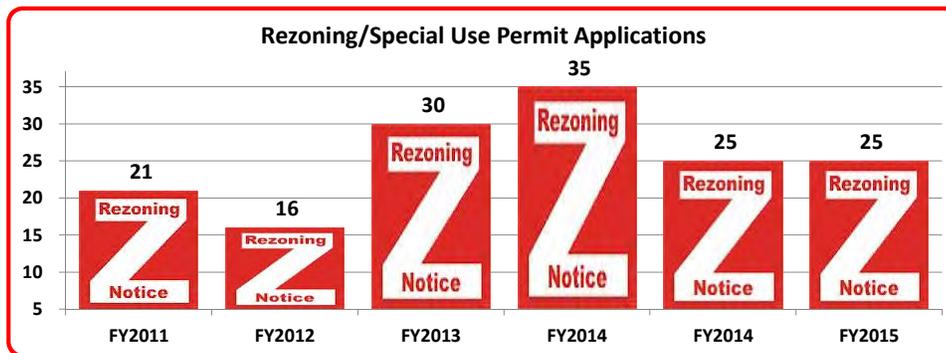
Yorktown, Virginia 23690

Telephone (757) 890-3404

Hours of Operation: Monday - Friday 8:15am - 5:00pm

Planning provides professional services by evaluating and making recommendations on long-range planning and development issues that affect the community. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 452,016	\$ 452,406	\$ 465,588	\$ 497,850	\$ 497,850	\$ 527,274	98.14%
Permits, Fees, Fines	7,410	10,803	9,849	10,000	10,000	10,000	1.86%
State/Federal Aid & Grants	-	-	705	-	-	-	0.00%
Total Funding Sources	\$ 459,426	\$ 463,209	\$ 476,142	\$ 507,850	\$ 507,850	\$ 537,274	100.00%
Expenditure by Activity							
Planning	\$ 444,409	\$ 443,948	\$ 458,840	\$ 488,463	\$ 488,463	\$ 519,282	6.31%
Planning Commission	15,017	19,261	17,302	19,387	19,387	17,992	-7.20%
Total Expenditures	\$ 459,426	\$ 463,209	\$ 476,142	\$ 507,850	\$ 507,850	\$ 537,274	5.79%
Expenditure by Category							
Personnel Services	\$ 385,185	\$ 387,546	\$ 404,003	\$ 431,801	\$ 431,801	\$ 455,716	5.54%
Contractual Services	59,475	65,402	59,795	62,578	62,578	68,803	9.95%
Internal Services	1,397	618	807	1,331	1,331	1,250	-6.09%
Other Charges	6,754	5,777	5,242	6,130	6,130	5,800	-5.38%
Materials & Supplies	4,916	3,834	4,623	4,210	4,210	4,105	-2.49%
Capital Outlay	1,699	-	1,672	1,800	1,800	1,600	-11.11%
Grants & Donations	-	32	-	-	-	-	0.00%
Total Expenditures	\$ 459,426	\$ 463,209	\$ 476,142	\$ 507,850	\$ 507,850	\$ 537,274	5.79%
Total Funded FTEs	4.50	4.50	4.50	4.50	4.50	4.50	



Other Key Service Indicators						
Special Use Permit amendments/ Exceptions (BOS review only)	1	4	2	3	3	-
Traffic Impact Analyses reviewed	2	2	3	3	4	4
Zoning Certification/Interpretation/ Decision Letters	20	25	18	40	20	20

Planning
Planning - Activity #50811

Mission

To assist the community in defining and realizing a shared vision for the physical development of the County; to reduce the rate and severity of vehicle and pedestrian crashes on York County's transportation network; and to participate with neighboring jurisdictions in regional programs and projects that support and complement the County's own planning efforts.

Goals

- Promote harmonious relationships among the built environment, the natural environment, and those who inhabit them.
- Maintain an up-to-date Comprehensive Plan and Zoning Ordinance for the County as mandated by the *Code of Virginia*.
- Provide accurate and timely demographic and economic data and projections to staff and line agencies, boards, commissions, the School Division, and the general public.
- Provide staff services to the Board of Supervisors, Planning Commission, Transportation Safety Commission, Historic Triangle Bicycle Advisory Committee, Regional Issues Committee, Historic Yorktown Design Committee, School Division, County Administrator, and other staff and line agencies, boards, and commissions.
- Encourage safer motor vehicle operation as well as bicycle and pedestrian circulation, improve roadway design safety and strengthen laws to promote transportation safety.
- Fund the County's annual contribution to Hampton Roads Planning District Commission (HRPDC) and Transportation Planning Organization (HRTPO) and to special projects and programs undertaken by HRPDC/HRTPO.
- Undertake and fund regional studies, analyses, and projects.
- Participate in the Regional Issues Committee, Historic Triangle Bicycle Advisory Committee (HTBAC), Regional Planning Partnership, and other regional bodies/entities.

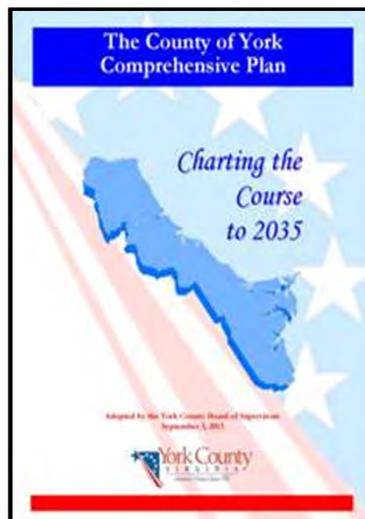
Implementation Strategies

- Review and process rezoning, use permit, planned development, special exception, and Yorktown Village Activity/Yorktown Historic District requests.
- Review and revise the Zoning Ordinance, Zoning Map, and Subdivision Ordinance as necessary to implement changes in land use designations and development policies resulting from the adoption of the updated Comprehensive Plan.
- Continuation of existing operations, including identification and analysis of traffic hazards and recommendation of legislative proposals to the Board of Supervisors.
- Continued membership and participation in the HRPDC, HRTPO, and Regional Issues Committee.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. An increase in funding is programmed to the HRPDC.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Personnel Services	\$ 378,295	\$ 380,656	\$ 395,391	\$ 423,189	\$ 423,189	\$ 447,104
Contractual Services	54,352	55,470	54,078	54,578	54,578	61,803
Internal Services	1,362	618	807	1,286	1,286	1,250
Other Charges	4,395	3,744	2,770	4,050	4,050	3,620
Materials & Supplies	4,306	3,428	4,122	3,560	3,560	3,905
Capital Outlay	1,699	-	1,672	1,800	1,800	1,600
Grants & Donations	-	32	-	-	-	-
Total Expenditures	\$ 444,409	\$ 443,948	\$ 458,840	\$ 488,463	\$ 488,463	\$ 519,282
Funded FTEs						
Management	1.50	1.50	1.50	1.50	1.50	1.50
Professional/Technical	3.00	3.00	3.00	3.00	3.00	3.00
Total Funded FTEs	4.50	4.50	4.50	4.50	4.50	4.50



**Planning
Planning Commission - Activity #50812**

Mission

Advises the Board of Supervisors on planning and development issues; fulfills statutory duties and responsibilities set forth in the state enabling legislation and the County Code; and facilitates community participation and public interest in planning for York County.

Goals

- Review, conduct public hearings, and make recommendations to the Board on applications for rezoning, Special Use Permits, Planned Developments, and Special Exceptions.
- Develop and recommend programs and ordinances to implement the Comprehensive Plan elements.
- Develop and make recommendations for revision of the Comprehensive Plan elements as needed.

Implementation Strategies

- Review the Zoning Map, Zoning Ordinance, and Subdivision Ordinance for possible changes necessary to implement the updated Comprehensive Plan.
- CPEAV training/certification of two Planning Commission members as recommended by the Board of Supervisors.
- Participate in the review and revision of the Zoning Ordinance and other activities to implement the recommendations of the updated *Comprehensive Plan*.

Budget Comments - FY2015

A reduction in funding has been provided, based on current needs.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expenditures</u>						
Personnel Services	\$ 6,890	\$ 6,890	\$ 8,612	\$ 8,612	\$ 8,612	\$ 8,612
Contractual Services	5,123	9,932	5,717	8,000	8,000	7,000
Internal Services	35	-	-	45	45	-
Other Charges	2,359	2,033	2,472	2,080	2,080	2,180
Materials & Supplies	610	406	501	650	650	200
Total Expenditures	\$ 15,017	\$ 19,261	\$ 17,302	\$ 19,387	\$ 19,387	\$ 17,992

IT'S A FACT:

Consumer demand for cellular phones, paging devices and other wireless telecommunication services has increased sharply in recent years. The fast paced wireless communications industry presents local governments with the challenge of guiding the industry's antennas and support structure to appropriate locations.



American Institute of Certified Planners



American Planning Association



VA. Chapter of American Planning Association

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Economic Development

224 Ballard Street

Yorktown, Virginia 23690

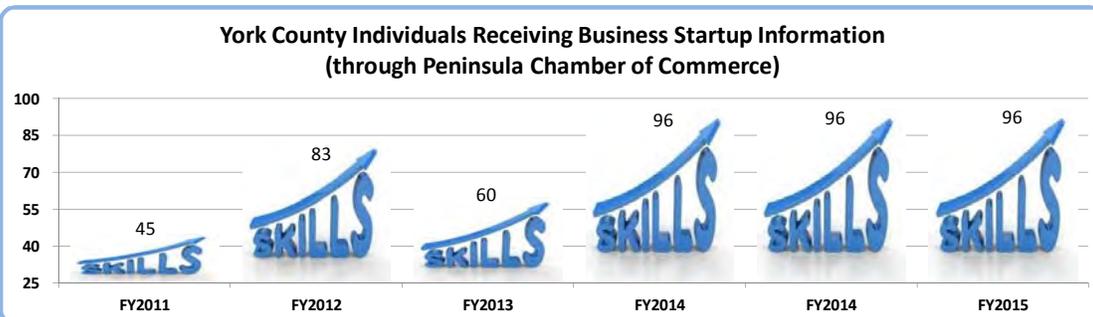
Telephone (757) 890-3320

Hours of Operation: Monday - Friday 8:15am - 5:00pm

COUNTY OF YORK, VIRGINIA ECONOMIC DEVELOPMENT

Economic Development provides support for the County and the region. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 222,110	\$ 681,187	\$ 703,397	\$ 728,337	\$ 728,337	\$ 743,583	100.00%
Proceeds from the Sale of Land	482,720	-	-	-	-	-	0.00%
Total Funding Sources	\$ 704,830	\$ 681,187	\$ 703,397	\$ 728,337	\$ 728,337	\$ 743,583	100.00%
Expenditure by Activity							
Economic Development	\$ 333,960	\$ 326,734	\$ 327,394	\$ 327,394	\$ 327,394	\$ 327,394	0.00%
Office of Economic Development	370,870	354,453	376,003	400,943	400,943	416,189	3.80%
Total Expenditures	\$ 704,830	\$ 681,187	\$ 703,397	\$ 728,337	\$ 728,337	\$ 743,583	2.09%
Expenditure by Category							
Personnel	\$ 309,488	\$ 307,047	\$ 324,864	\$ 340,251	\$ 340,251	\$ 353,838	3.99%
Contractual Services	342,358	331,162	331,179	336,469	335,398	336,544	0.02%
Internal Services	6,786	5,396	5,592	6,182	6,182	6,511	5.32%
Other Charges	44,038	34,868	37,925	42,360	42,245	41,915	-1.05%
Materials & Supplies	2,160	2,714	2,170	1,675	3,600	1,675	0.00%
Capital Outlay	-	-	1,667	1,400	661	3,100	121.43%
Total Expenditures	\$ 704,830	\$ 681,187	\$ 703,397	\$ 728,337	\$ 728,337	\$ 743,583	2.09%
Total Funded FTEs	3.25	3.25	3.00	3.00	3.00	3.00	



Other Key Service Indicators							
Economic Development Authority (EDA)							
Businesses recognized at Annual Occasion for Business & Industry	8	1	1	1	1		1
Hampton Roads Economic Development Alliance							
Per capita rate	\$ 0.95	\$ 0.95	\$ 0.95	\$ 0.95	\$ 0.95	\$	0.95
Peninsula Council for Workforce Development							
Per capita rate	\$ 0.51	\$ 0.51	\$ 0.51	\$ 0.51	\$ 0.51	\$	0.51
Peninsula Chamber of Commerce							
Businesses that attended seminars & workshops	200	187	230	230	230		230
Greater Williamsburg Chamber and Tourism Alliance							
York County members	250	250	250	250	250		-
York County Chamber of Commerce							
Businesses served	4,000	4,000	4,000	4,000	4,000		4,000
Members served	213	213	250	*	*		*
New commercial permit values	\$ 7,967,790	\$ 13,503,721	\$ 17,940,750	\$ 15,000,000	\$ 15,000,000	\$	15,750,000
New commercial units	81	87	206	90	208		230
New jobs created (military not included)	300	(679)	339	200	250		300
* Data not available							

Economic Development
Economic Development - Activity #50915

This activity provides support for the following programs:

Economic Development Authority (EDA): The EDA is an authority that was established under the Industrial Development and Revenue Bond Act - Code of Virginia. The EDA has the responsibility to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or to remain in the County.

Hampton Roads Economic Development Alliance: The mission is "to attract a high quality of employment and taxable investments to the region; facilitate a regional, business-driven development system; leverage the region's technology assets; retain/expand the existing businesses; and finance local business start-ups and expansion."

Peninsula Council for Workforce Development: The mission is "the facilitation of a regional, business-driven workforce development system."

Peninsula Chamber of Commerce: The mission is "to promote the economic and business interest of the Virginia Peninsula." The Chamber works to advance the positive economic, industrial, professional, cultural and civic welfare of the cities of Hampton, Newport News and Poquoson and the counties of York and James City.

Greater Williamsburg Chamber and Tourism Alliance: The Alliance is business people united to enhance, promote, and serve the business community by providing the leadership needed to strengthen the community's economic base and quality of life. The Alliance seeks to increase tourism industry sales, tourism industry employment, and local tax revenues by conducting community-wide cooperative marketing programs that sell the Historic Triangle as a vacation and convention destination.

York County Chamber of Commerce: The vision is "to be a full and active business sector in a "Competitive Community." The goal is to improve its member's business growth opportunities by providing the services and support needed to prosper.

Budget Comments - FY2015

Level funding is programmed.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Contractual Services	\$ 333,960	\$ 326,734	\$ 327,394	\$ 327,394	\$ 327,394	\$ 327,394
Total Expenditures	\$ 333,960	\$ 326,734	\$ 327,394	\$ 327,394	\$ 327,394	\$ 327,394



Economic Development
Office of Economic Development - Activity #50920

Mission

To create a diverse economic base by the aggressive recruitment, expansion and retention of businesses, industries and tourism, thus expanding the tax base and capital investment in the County and providing new employment opportunities for its residents.

Goals

- Generate a more balanced tax base for the County by increasing annually the percentage of total taxes generated by the County's commercial, industrial and tourism entities.
- Improve the reality and perception, by new and existing businesses, of the County's commitment to encouraging and assisting with the expansion of commercial and industrial investment in the County.
- Develop and implement marketing strategies that will result in quality leads for new businesses in York County. Continue to maintain positive relationships with VEDP, HREDA, site selection consultants, and commercial real estate entities that will result in sustained prospect referrals.

Implementation Strategies

- Continue current efforts to establish public-private partnerships to develop and market targeted land tracts. Targeted areas include Busch Industrial Park, the former Jordan Property, and the York River Commerce Park.
- Continue to explore opportunities to acquire light industrial property through the EDA that can be marketed directly to growing small businesses.
- Chamber of Commerce (YCCC) to recommend improvements in the permitting and plan review process and develop promotional efforts that will improve the perception of those processes in York County. Continue developing resource materials and educational programs that will assist small businesses and development professionals effectively manage plan submission and permitting in York County.
- Continue existing cooperative efforts with the Hampton Roads Economic Development Alliance and Virginia Economic Development Partnership with respect to marketing missions, trade shows, and special events. Take proactive measures to ensure that York County is kept in the forefront of State and regional marketing staff's considerations when evaluating location options. Initiate new efforts to generate prospect leads without assistance from outside organizations.
- Continue to identify and utilize new technology to market York County and remain competitive for new commercial investment. Examples include: Site Logistics, Business Email Database & Communication System, and website upgrades.
- Continue enhancing the Business Retention & Expansion program. Efforts include increasing business visitations, developing new educational programs, and having an ongoing dialogue with the York County Chamber of Commerce regarding York County's business environment.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 309,488	\$ 307,047	\$ 324,864	\$ 340,251	\$ 340,251	\$ 353,838
Contractual Services	8,398	4,428	3,785	9,075	8,004	9,150
Internal Services	6,786	5,396	5,592	6,182	6,182	6,511
Other Charges	44,038	34,868	37,925	42,360	42,245	41,915
Materials & Supplies	2,160	2,714	2,170	1,675	3,600	1,675
Capital Outlay	-	-	1,667	1,400	661	3,100
Total Expenditures	\$ 370,870	\$ 354,453	\$ 376,003	\$ 400,943	\$ 400,943	\$ 416,189
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	2.00	2.00	2.00	2.00	2.00	2.00
Admin/Clerical	0.25	0.25	-	-	-	-
Total Funded FTEs	3.25	3.25	3.00	3.00	3.00	3.00

IT'S A FACT:

The Office of Economic Development recognized Plains All American Pipeline as the most significant Economic Development project in 2013 for their investment of over \$130 million dollars to upgrade the Yorktown Terminal Facility.



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York County School Division

302 Dare Road

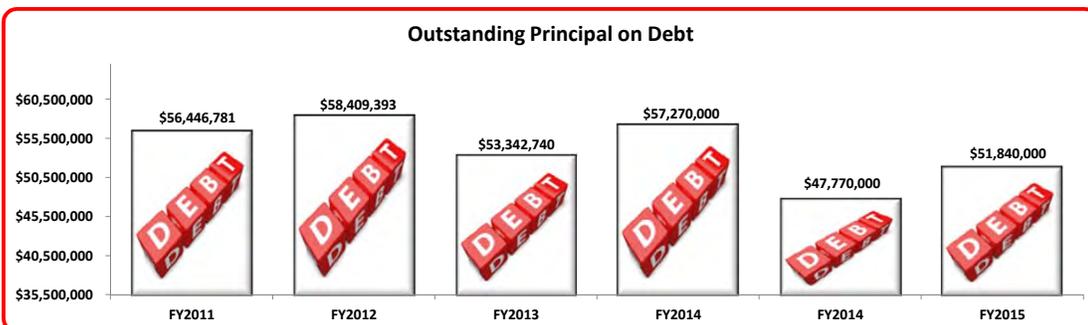
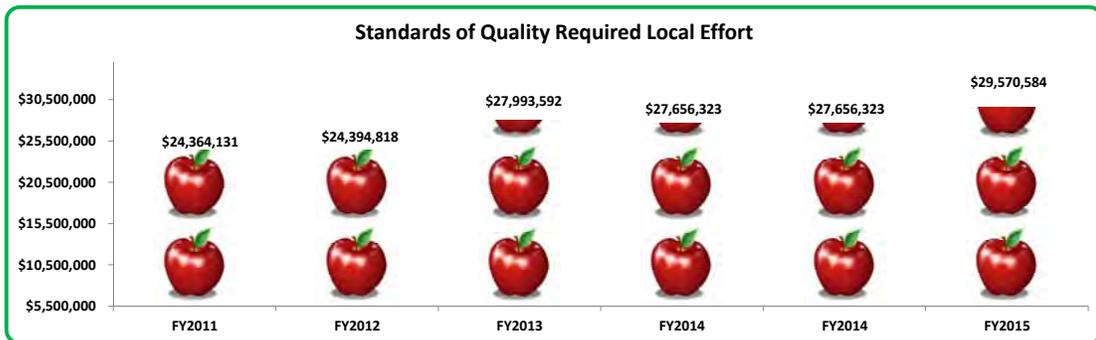
Yorktown, Virginia 23692

Telephone (757) 890-0300

Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Board of Supervisors continues to strongly support quality public education for the County residents as stated in the following goal: Goal #4: Generate quality educational opportunities for all residents. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 50,910,480	\$ 50,166,003	\$ 53,937,181	\$ 55,136,916	\$ 55,136,916	\$ 55,916,916	95.15%
Meals Tax	2,625,621	2,685,783	2,776,242	2,750,000	2,750,000	2,850,000	4.85%
Total Funding Sources	\$ 53,536,101	\$ 52,851,786	\$ 56,713,423	\$ 57,886,916	\$ 57,886,916	\$ 58,766,916	100.00%
Expenditure by Activity							
School Ops & Capital/Debt Svc-Local	\$ 53,536,101	\$ 52,851,786	\$ 56,713,423	\$ 57,886,916	\$ 57,886,916	\$ 58,766,916	1.52%
Total Expenditures	\$ 53,536,101	\$ 52,851,786	\$ 56,713,423	\$ 57,886,916	\$ 57,886,916	\$ 58,766,916	1.52%
Expenditure by Category							
Transfers to Other Funds - Operations	\$ 45,336,100	\$ 44,999,315	\$ 48,860,951	\$ 50,034,444	\$ 50,034,444	\$ 50,914,444	1.76%
Transfers to Other Funds - Capital/Debt Service	8,200,001	7,852,471	7,852,472	7,852,472	7,852,472	7,852,472	0.00%
Total Expenditures	\$ 53,536,101	\$ 52,851,786	\$ 56,713,423	\$ 57,886,916	\$ 57,886,916	\$ 58,766,916	1.52%



Education
School Operations & Capital/Debt Service - Local - Activity #60601

Mission

The Board of Supervisors continues to strongly support quality public education for the County residents in accordance with its goals and objectives. This activity reflects the local support for school operations, maintenance projects, and debt service on funds borrowed for school capital projects.

Budget Comments - FY2015

Funding reflects a 1.8% increase in funding for operations and level funding for capital/debt service on outstanding debt.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>Expenditures</u>						
Transfers to Other Funds - Operations	\$ 45,336,100	\$ 44,999,315	\$ 48,860,951	\$ 50,034,444	\$ 50,034,444	\$ 50,914,444
Transfers to Other Funds - Capital/Debt Service	8,200,001	7,852,471	7,852,472	7,852,472	7,852,472	7,852,472
Total Expenditures	\$ 53,536,101	\$ 52,851,786	\$ 56,713,423	\$ 57,886,916	\$ 57,886,916	\$ 58,766,916



Goals of YCSD:

- York County students will consistently demonstrate growth and excellence in the skills and knowledge needed to be productive citizens.
- The York County School Division will engage all students in rigorous educational experiences.
- The York County School Division will recruit, hire, retain and support a diverse staff that meets our highest standards.
- The York County School Division will foster effective partnerships with families and our community and promote positive relationships between and among staff, students and families.
- The York County School Division will maintain efficient, effective, service-oriented operations that support student achievement in safe, secure environments.



Library Services & Cooperative Extension

P.O. Box 532

Yorktown, Virginia 23690

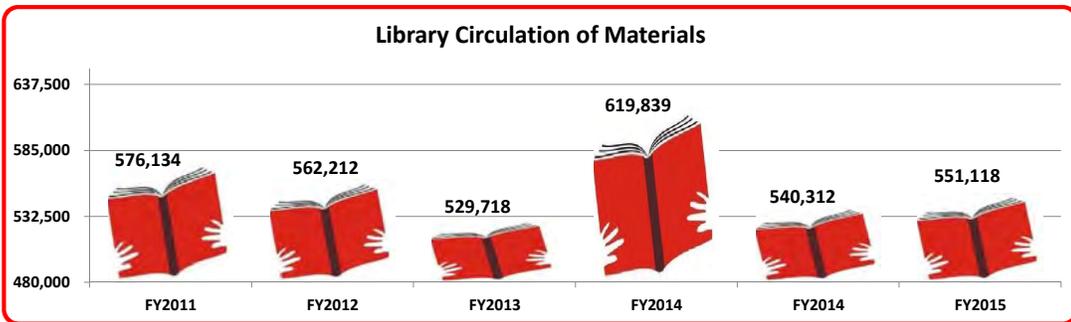
Telephone: (757) 890-5100 (Library) & (757) 890-4940 (Coop Ext)

Hours of Operation: Please see Library website @ <http://www.yorkcounty.gov/Home/Libraries>

Hours of Operation: Monday - Friday 8:15am - 5:00pm (Cooperative Extension)

The York County Public Library serves as an educational, informational, and recreational resource for the community, providing material and services to help residents meet their personal, educational and professional needs through a variety of media resources. Virginia Cooperative Extension empowers people of the Commonwealth to improve their lives through research-based educational experiences focused on their needs and community issues. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 2,259,694	\$ 2,241,256	\$ 2,298,864	\$ 2,490,825	\$ 2,490,825	\$ 2,485,928	92.00%
Charges for Services	65,801	58,575	52,782	59,500	59,500	57,500	2.13%
Donations	6,586	10,469	13,775	-	4,684	-	0.00%
Recovered Costs	-	-	7,786	7,700	7,700	7,100	0.26%
State/Federal Aid & Grants	150,220	147,983	148,105	147,247	151,792	151,553	5.61%
Total Funding Sources	\$ 2,482,301	\$ 2,458,283	\$ 2,521,312	\$ 2,705,272	\$ 2,714,501	\$ 2,702,081	100.00%
Expenditure by Activity							
Library Services	\$ 2,445,141	\$ 2,426,754	\$ 2,490,395	\$ 2,659,732	\$ 2,668,961	\$ 2,656,681	-0.11%
Cooperative Extension	37,160	31,529	30,917	45,540	45,540	45,400	-0.31%
Total Expenditures	\$ 2,482,301	\$ 2,458,283	\$ 2,521,312	\$ 2,705,272	\$ 2,714,501	\$ 2,702,081	-0.12%
Expenditure by Category							
Personnel Services	\$ 1,593,649	\$ 1,549,913	\$ 1,580,744	\$ 1,701,859	\$ 1,701,859	\$ 1,703,270	0.08%
Contractual Services	517,625	532,424	563,939	609,163	610,393	629,343	3.31%
Internal Services	6,063	6,214	3,499	6,573	5,423	5,575	-15.18%
Other Charges	12,413	12,429	12,090	11,530	11,530	11,560	0.26%
Materials & Supplies	323,435	312,699	321,474	327,572	340,632	333,128	1.70%
Leases & Rentals	2,794	1,115	1,116	1,150	1,150	1,150	0.00%
Capital Outlay	21,413	32,961	26,507	47,300	38,705	17,930	-62.09%
Grants & Donations	4,659	10,403	11,818	-	4,684	-	0.00%
Contributions	250	125	125	125	125	125	0.00%
Total Expenditures	\$ 2,482,301	\$ 2,458,283	\$ 2,521,312	\$ 2,705,272	\$ 2,714,501	\$ 2,702,081	-0.12%
Total Funded FTEs	32.50	32.50	32.00	32.00	32.00	32.00	



Other Key Service Indicators							
Library patrons	356,135	490,414	507,611	540,682	517,763	528,118	
Library reference questions	73,723	66,882	61,787	73,693	63,023	64,283	
Library program attendance	15,385	14,107	13,889	15,553	14,167	14,450	
Library cards	72,915	70,684	65,057	66,000	66,358	67,685	
Coop Education volunteer hours	11,000	11,000	10,500	10,750	10,750	11,500	
Horticultural inquiries	6000	6000	6500	6500	6500	6,000	
Coop Education newsletter recipients	2,900	3,000	3,115	3,245	3,245	3,300	

**Library Services & Cooperative Extension
Library Services - Activity #60731**

Mission

Serves as an educational and recreational resource for York County; provides materials and services to help residents meet their personal, educational and professional needs; and providing residents information through an ever-changing variety of media resources.

Goals

- To provide services for Adult Services, which provides information services; reference interview process and the evaluation of content, organization, use, of resources in print and electronic formats; assesses user needs and instructs patrons in the use of sources, technologies, and systems that support the retrieval of information.
- To provide services for Youth Services, which provides materials and activities designed to develop and support the informational needs of juvenile patrons including the fostering of reading, learning, and information seeking behavior; and provides youth-oriented outreach services to various public and private agencies.
- To provide services for Acquisitions, which is responsible for the acquisition and collection development of library materials in order to provide for the informational and recreational needs of patrons; selecting, evaluating, and managing collections and information formats as related to the library's goals, user characteristics and needs.
- To provide services for Cataloging, which is responsible for organizing and preparing library materials of various formats for patrons.
- To provide services for Circulation, which is responsible for loan of library materials, customer relations and support, and maintenance of patron records.
- To provide services for Technical Support, which is responsible for the management of the integrated library system and network.
- To provide services for the Law Library (Fund 47 accounts for the Law Library activities, located in the Special Revenue Funds section).
- To provide a free, legally established public library that will serve all residents of York County without discrimination and in full cooperation with the Library of Virginia.
- To provide an excellent collection of library materials to meet the cultural, individual, educational and informational needs of the community.
- To provide children's services and programs to stimulate children's interest in and appreciation for reading and learning.
- To provide all area residents with up-to-date reference collections and services to meet their needs, evaluating and utilizing new appropriate technological resources.

Implementation Strategies

- Provide educational events promoting lifelong learning for residents of all ages.
- Maintain children's services with programming for school-age children and outreach to early childhood educational agencies.
- Continue to systematically develop and evaluate the library's collection in regards to patron needs.
- Continually evaluate available electronic information resources to provide the best possible resources in the library.
- Promote communication and cooperation with local schools and County agencies in order to make the library system an integral part of the learning experience.
- Increase the marketing/advertisement of library programs and services.
- Promote professional development opportunities for library staff.
- Partner with other County agencies to develop and promote outreach programs for underserved residents.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Other personnel changes include no funding for a vacant Librarian I, for the sixth consecutive year. Funding is provided to the Williamsburg Regional Library, per agreement. Funding is also provided for a new online catalog and capital funding is programmed for the routine replacement of computers and printers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures By Category						
Personnel Services	\$ 1,581,486	\$ 1,539,998	\$ 1,570,878	\$ 1,689,859	\$ 1,689,859	\$ 1,703,270
Contractual Services	495,548	515,035	546,768	582,503	583,653	589,103
Internal Services	5,117	4,952	2,200	5,373	4,223	4,075
Other Charges	11,505	9,745	9,701	10,100	10,100	10,100
Materials & Supplies	322,619	312,557	321,407	326,747	339,887	332,553
Leases & Rentals	2,794	1,115	1,116	1,150	1,150	1,150
Capital Outlay	21,413	32,961	26,507	44,000	35,405	16,430
Grants & Donations	4,659	10,391	11,818	-	4,684	-
Total Expenditures	\$ 2,445,141	\$ 2,426,754	\$ 2,490,395	\$ 2,659,732	\$ 2,668,961	\$ 2,656,681
Funded FTEs						
Management	3.00	3.00	3.00	3.00	3.00	3.00
Professional/Technical	27.50	27.50	27.00	27.00	27.00	27.00
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	2.00
Total Funded FTEs	32.50	32.50	32.00	32.00	32.00	32.00

In 2013, the library won a state grant to have the VA. Civil War 150 Historymobile visit the library!



Library Services & Cooperative Extension
Cooperative Extension - Activity #60831

Mission

Provides research-based educational programs and resources to residents of the Commonwealth, enabling people to improve their lives through an educational process that utilizes scientific knowledge focused on issues and needs.

Goals

- The Horticultural program provides classes, and resources to address the National Initiatives of pesticide reduction, safe and responsible use of pesticide, sustainable landscape management, resulting in improved water quality.
- The Family and Consumer Sciences program provides classes and resources to address National Initiatives of food safety, reducing heart disease, financial and resource management, and parent education.
- The 4-H youth development program is sponsored by Virginia Cooperative Extension. 4-H is a community of young people across America learning leadership, citizenship and life skills. Virginia Cooperative Extension is a state agency and the educational arm of the U.S. Department of Agriculture. The program is delivered to local youth through a partnership with local government.
- Resources are provided in three specific subject matter areas: Agriculture and Natural Resources (green industry, horticulture and related areas), Family and Consumer Sciences (food safety, human nutrition, financial resource management and related areas), and 4-H Youth Development (assist youth, 4-H camp, teen clubs). Equally important, the programming process of Virginia Cooperative Extension facilitates the involvement of Extension Leadership Councils, program volunteers, targeted learners, and a host of other community resources.

Implementation Strategies

- Expand and continue the use of volunteers in the program to plan, deliver and evaluate educational programs in Agriculture and Natural Resources.
- The state has agreed to fund 1/3 of an 4-H Extension Agent to be shared between the James City County unit and the York/ Poquoson unit. This will provide the unit with staff with full time responsibilities without increasing the cost of the whole program.
- Continue to provide diverse educational program in horticulture to teach residents specific horticultural practices that will enable participants to protect water quality and reduce pesticide use.
- Increase youth environmental education programming by implementing the "Monarch Initiative," a grant funded elementary school butterfly ecology program.
- Broaden the informational resources on www.yorkcounty.gov/vce.

Budget Comments - FY2015

Personnel funding for work-as-required staff has been reallocated to contractual services for the reimbursement to Virginia Tech for 1/3 of the Agriculture & Natural Resources Agent & 4-H Agent. Capital funding is provided for the routine replacement of one computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures By Category</u>						
Personnel Services	\$ 12,163	\$ 9,915	\$ 9,866	\$ 12,000	\$ 12,000	\$ -
Contractual Services	22,077	17,389	17,171	26,660	26,740	40,240
Internal Services	946	1,262	1,299	1,200	1,200	1,500
Other Charges	908	2,684	2,389	1,430	1,430	1,460
Materials & Supplies	816	142	67	825	745	575
Capital Outlay	-	-	-	3,300	3,300	1,500
Grants & Donations	-	12	-	-	-	-
Contributions	250	125	125	125	125	125
Total Expenditures	\$ 37,160	\$ 31,529	\$ 30,917	\$ 45,540	\$ 45,540	\$ 45,400

IT'S A FACT:

Virginia Cooperative Extension of York/Poquoson encourages outdoor education, reconnecting children with nature. The Monarch Initiative Program provides teachers with materials and guidance to build or expand wildlife habitat, geared especially to monarchs, on school grounds. Fourteen schools, 10 grade levels (K-5, 9-12) participate with 12 Habitats installed.



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Human Services

P.O. Box 532

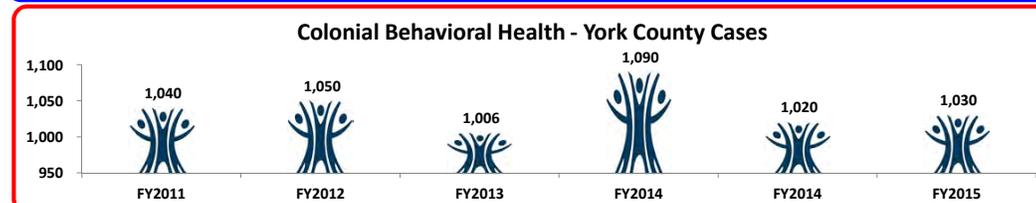
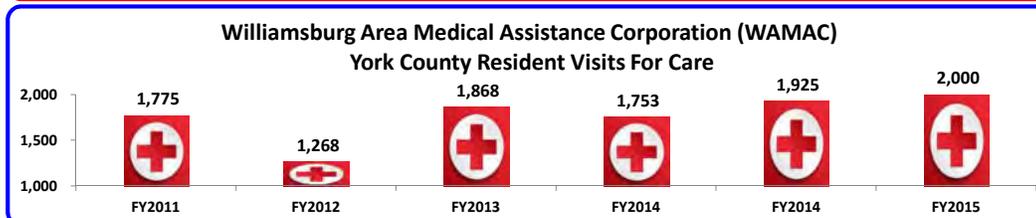
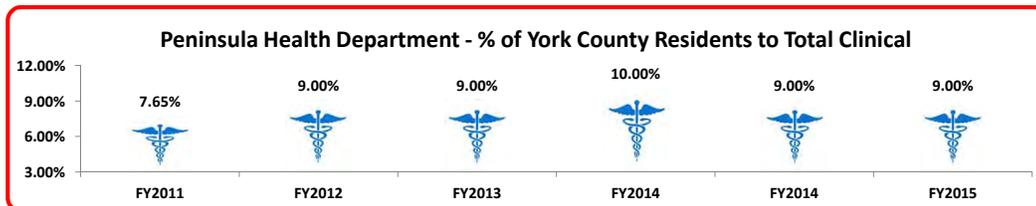
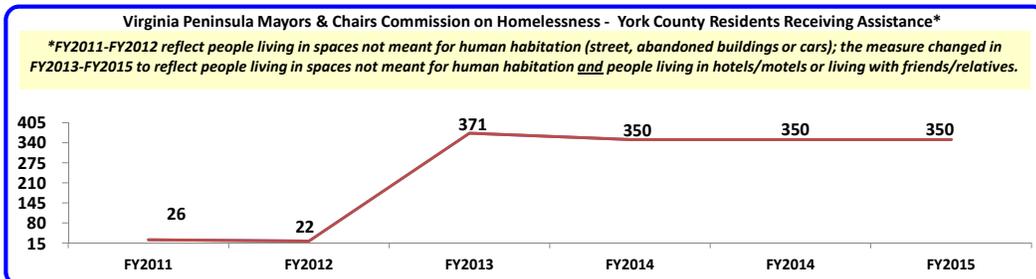
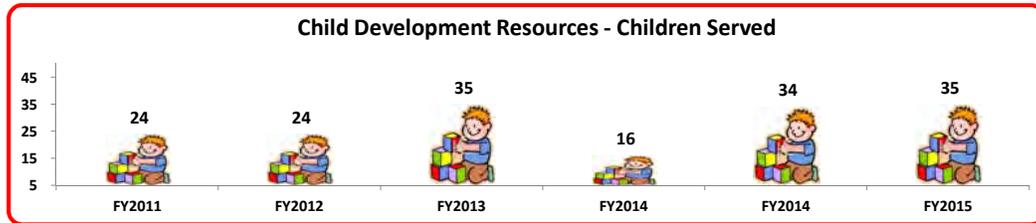
Yorktown, Virginia 23690

Telephone (757) 890-3000

Hours of Operation: Monday - Friday 8:15am - 5:00pm

Human Services accounts for the managing, providing service, and aiding residents who need assistance in the areas of health services, social services and financial assistance; and contributing to outside agencies and organizations that assist with low income families, disabilities and other general needs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 2,898,607	\$ 2,576,321	\$ 2,737,751	\$ 3,107,446	\$ 3,107,446	\$ 3,367,229	97.12%
State/Federal Aid & Grants	90,553	89,969	98,356	100,000	100,000	100,000	2.88%
Total Funding Sources	\$ 2,989,160	\$ 2,666,290	\$ 2,836,107	\$ 3,207,446	\$ 3,207,446	\$ 3,467,229	100.00%
Expenditure by Activity							
Social Services - Local Share	\$ 1,630,412	\$ 1,357,181	\$ 1,531,841	\$ 1,876,235	\$ 1,876,235	\$ 2,121,565	13.08%
Payments to Outside Entities	1,358,748	1,309,109	1,304,266	1,331,211	1,331,211	1,345,664	1.09%
Total Expenditures	\$ 2,989,160	\$ 2,666,290	\$ 2,836,107	\$ 3,207,446	\$ 3,207,446	\$ 3,467,229	8.10%
Expenditure by Category							
Personnel Services	\$ 678	\$ 1,066	\$ 840	\$ 1,550	\$ 1,550	\$ 1,550	0.00%
Contractual Services	1,301,912	1,285,614	1,283,171	1,310,116	1,310,116	1,315,664	0.42%
Contributions	56,836	23,495	21,095	21,095	21,095	30,000	42.21%
Transfers to Other Funds	1,629,734	1,356,115	1,531,001	1,874,685	1,874,685	2,120,015	13.09%
Total Expenditures	\$ 2,989,160	\$ 2,666,290	\$ 2,836,107	\$ 3,207,446	\$ 3,207,446	\$ 3,467,229	8.10%



Human Services
Social Services - Local Share - Activity #61533

Mission

The General Fund contributes to the operation of the Social Services Fund for its local match for administration, programs and for the Comprehensive Services Act. Social Services is responsible for promoting self-sufficiency, self-support, and self-esteem among those less fortunate. There are financial assistance programs available to aid needy persons within the community. The Comprehensive Services Act requires local governments to provide certain residential or intensive in-home therapeutic services to troubled youth.

Budget Comments - FY2015

An increase in the local share for Social Service is programmed and the Comprehensive Services Act is level funded. Over the past couple of years, the use of fund balance, representing excess local funds accumulated in prior years, was used to balance funding sources with expenditures.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
Expenditures						
Personnel Services	\$ 678	\$ 1,066	\$ 840	\$ 1,550	\$ 1,550	\$ 1,550
Transfers to Other Funds	<u>1,629,734</u>	<u>1,356,115</u>	<u>1,531,001</u>	<u>1,874,685</u>	<u>1,874,685</u>	<u>2,120,015</u>
Total Expenditures	<u>\$ 1,630,412</u>	<u>\$ 1,357,181</u>	<u>\$ 1,531,841</u>	<u>\$ 1,876,235</u>	<u>\$ 1,876,235</u>	<u>\$ 2,121,565</u>



Human Services
 Payments to Outside Entities - Activity #61535

This activity provides contractual support for the following programs:

Child Development Resources : Provides early childhood developmental programs for economically disadvantaged or otherwise qualified York County families.

Child Food Service : Contribution to the food service program.

Virginia Peninsula Mayors & Chairs Commission on Homelessness : Agreement between localities to provide leadership and oversight for a regional plan to address homelessness.

The Peninsula Health Department : Initiates and maintains a cooperative agreement between each of the five local governments (Newport News, James City County, York County, Poquoson, and Williamsburg) and the Commonwealth of Virginia. The County's minimum "match" requirement is 45% of the York County portion of the total Health District Budget. The Department's mission is to promote optimum health and healthy lifestyles for the residents of York County; to assure vital statistics, health information, preventative, and environmental health services are available to the residents of the County; to provide medical services for low income residents; and to carry out other responsibilities assigned by action of the County Board of Supervisors and the Virginia General Assembly.

Williamsburg Area Medical Assistance Corporation (WAMAC): An innovative public-private partnership formed in 1993 by the contiguous communities of James City County, York County, and the City of Williamsburg. It operates Olde Towne Medical Center, a community-based, non-profit, 501 (c) 3 rural health center which provides comprehensive primary health care to the un- and under-insured, Medicaid and Medicare population living in the Williamsburg, Virginia area.

Colonial Behavioral Health : Established by the Counties of York and James City and the Cities of Poquoson and Williamsburg to provide a system of comprehensive community health, intellectual/developmental disability and substance abuse disorder services. The following services are provided: Adolescent Substance Use Disorder Services, Case Management, Early Intervention, Emergency Services, Employee Assistance Program, Greater Williamsburg Child Assessment Center, Mental Health Support, Opportunities Unlimited Day Support, Outpatient Counseling, Pathways Senior Services, People's Place Psychological Rehabilitative Services, Prevention Services, Psychiatric Services, Residential Services, and Supportive Services.

Budget Comments - FY2015

Level funding is programmed in contractual services with the exception of the Peninsula Health Department and Colonial Behavioral Health, which are based on local match requirements and usage. An increase in contributions to civic and cultural organizations has been provided.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Contractual Services	\$ 1,301,912	\$ 1,285,614	\$ 1,283,171	\$ 1,310,116	\$ 1,310,116	\$ 1,315,664
Contributions	56,836	23,495	21,095	21,095	21,095	30,000
Total Expenditures	\$ 1,358,748	\$ 1,309,109	\$ 1,304,266	\$ 1,331,211	\$ 1,331,211	\$ 1,345,664



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**General Services
Administration - Activity #70119**

Mission

Provides leadership, supervision, and administrative support to the Department of General Services including Vehicle Maintenance and quality service to all customers.

Goals

- Provide quality, cost-effective administrative support for the Department of General Services.

Implementation Strategies

- Ensure division managers develop and implement the necessary programs to meet our mission and goals through employee training, performance evaluations, budget preparation, and performance measurement.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Significant reductions are programmed in internal services based on usage and trends.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
<u>Expenditures</u>						
Personnel Services	\$ 158,208	\$ 146,807	\$ 190,828	\$ 195,172	\$ 195,172	\$ 200,925
Contractual Services	1,649	1,536	1,467	1,490	1,490	1,710
Internal Services	47	470	32	5,738	5,738	3,990
Other Charges	1,789	1,201	5,521	4,605	4,605	5,590
Materials & Supplies	2,381	2,045	2,501	3,000	3,000	1,950
Capital Outlay	-	1,354	7,748	1,500	1,500	2,100
Grants & Donations	-	3,813	-	-	-	-
Total Expenditures	<u>\$ 164,074</u>	<u>\$ 157,226</u>	<u>\$ 208,097</u>	<u>\$ 211,505</u>	<u>\$ 211,505</u>	<u>\$ 216,265</u>
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

In 2013, York County received the VML's Green Government Challenge for successfully implementing environmental policies and taking special actions to reduce carbon emissions.



General Services
Engineering & Facility Maintenance - Activity #70431

Mission

Provide timely, efficient, and cost-effective maintenance and repair, construction and facility support services to enhance the working environment for County employees and the quality of life for our community.

Goals

- Award all Capital Improvement Program projects in year of appropriation, complete all projects within budget and on schedule, and financially close all projects within 120 days of taking occupancy.
- Provide effective facility maintenance programs to help ensure mission accomplishment, protect County resources, provide quality work places, and ensure excellent customer service.
- Complete 95% of critical preventive maintenance tasks on schedule, strive for zero customer requests for minor work over 30 days old, repair at least 98% of emergencies within 24 hours, and provide timely response to high-priority, major work orders.
- Improve planning and budgeting efforts by conducting annual audits on select facilities, developing an effective preventive maintenance program, and controlling backlog growth through sound programming and resource advocacy.
- Ensure Division employees have the information, resources, and motivation necessary to perform their best while providing quality service.

Implementation Strategies

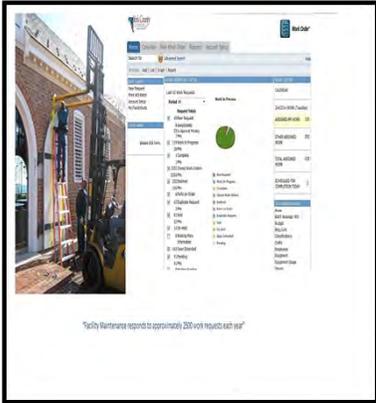
- Use a balance of miscellaneous contract repair and minor construction services and in-house work to optimize customer support and perform critical preventive maintenance tasks.
- Make greater use of in-house and contract audit initiatives to develop building system upgrade/replacement plans based on cost-effective industry standards and life-cycle replacement strategies.
- Continue to deploy and utilize new asset management software to improve preventive maintenance programs for facility systems to lower frequency and costs of maintenance.
- Invest in employee training to improve energy and facility management practices.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. A portion of funding for operations has been moved to Grounds Maintenance & Construction (#70434), where certain tasks have shifted. Capital funding includes the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 1,365,120	\$ 1,413,176	\$ 1,393,129	\$ 1,435,555	\$ 1,312,195	\$ 1,354,501
Contractual Services	546,454	535,001	528,365	598,800	598,800	585,260
Internal Services	103,264	106,751	85,184	105,100	105,100	88,364
Other Charges	10,675	8,362	12,641	13,410	13,410	12,310
Materials & Supplies	165,758	189,650	165,623	155,055	156,405	148,605
Leases & Rentals	2,490	1,785	1,283	2,500	2,500	2,500
Capital Outlay	31,188	16,844	62,749	11,950	11,950	14,000
Grants & Donations	-	28,476	2,135	-	5,669	-
Chargeouts	(155)	(450)	-	-	-	-
Total Expenditures	\$ 2,224,794	\$ 2,299,595	\$ 2,251,109	\$ 2,322,370	\$ 2,206,029	\$ 2,205,540
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	6.00	8.00	7.00	7.70	5.00	5.00
Admin/Clerical	1.00	1.00	-	-	-	-
Trades & Crafts	13.00	12.00	9.00	10.00	12.00	12.00
Total Funded FTEs	21.00	22.00	17.00	18.70	18.00	18.00

IT'S A FACT:
Facility Maintenance responds to approximately 2500 work requests each year!



General Services
 Facility/Utility Charges - Activity #70432

Mission

Provide adequate, efficient, and cost-effective utility services at County facilities and enhance public safety by providing streetlights in certain areas.

Goals

- Provide electrical, water, gas, heating, and sewer services for County facilities and parks.
- Provide solid waste services for County facilities.

Implementation Strategies

- Improve energy management by continuously monitoring energy use, effectively using Staefa Energy Management equipment, and maintaining efficient building systems.
- Renew the County's Virginia Energy Purchasing Governmental Association (VEPGA) Agreement for discounted electrical power rates with Dominion Virginia Power.
- Work with Fiscal Accounting Services to continue consolidated utility billing efforts to reduce administrative work for County's employees.
- Conduct energy efficiency audits at County facilities to identify areas where utility costs can be reduced.

Budget Comments - FY2015

Decreased funding is programmed based on utility efficiencies and usage.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditures						
Other Charges	\$ 1,002,279	\$ 1,011,411	\$ 978,470	\$ 1,186,500	\$ 1,186,500	\$ 1,066,200
Total Expenditures	\$ 1,002,279	\$ 1,011,411	\$ 978,470	\$ 1,186,500	\$ 1,186,500	\$ 1,066,200



General Services
Telecommunications - Activity #70433

Budget Comments - FY2015

Telecommunications has been transferred to Financial and Management Services, in the Computer Support Services division.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Expenditures						
Personnel Services	\$ 83,678	\$ 85,410	\$ -	\$ -	\$ -	\$ -
Contractual Services	66,260	67,740	-	-	-	-
Internal Services	5,075	4,201	-	-	-	-
Other Charges	115,461	122,508	-	-	-	-
Materials & Supplies	1,267	2,210	-	-	-	-
Capital Outlay	-	2,131	-	-	-	-
Total Expenditures	<u>\$ 271,741</u>	<u>\$ 284,200</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Funded FTEs						
Professional/Technical	<u>1.00</u>	<u>1.00</u>	-	-	-	-
Total Funded FTEs	<u>1.00</u>	<u>1.00</u>	-	-	-	-

General Services

Grounds Maintenance & Construction - Activity #70434

Mission

Provide efficient, responsive, and cost effective maintenance of School and County grounds; and design & construct quality improvements to County and School grounds to enhance the quality of life for all our residents.

Goals

- Provide a grounds maintenance program for County facilities.
- Provide support to the Parks & Recreation Division's outdoor recreational programs and to community-based, group recreational programs such as Little League, Youth Football, and Select Soccer.
- Provide a grounds maintenance program for 276.1 acres of School facilities as outlined in the School Grounds Maintenance Agreement between the York County Board of Supervisors and the York County School Board.
- Provide a grounds maintenance program for 32 linear miles of Gateway Corridors.
- Ensure Grounds Maintenance employees have resources, motivation and technical information necessary to perform their best while providing effective customer service.

Implementation Strategies

- Implement a sports turf maintenance program for all athletic fields, including the Sports Field Complex, to ensure safety and playability for the users of the fields.
- Implement a landscape maintenance program for turf, trees, shrubs, and flowers at County facilities and Gateway Corridors.
- Coordinate the Virginia Peninsula Regional Jail Work Program to ensure the most effective and efficient use of available resources.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. A portion of personnel funding has been provided due to positions transferred from Engineering & Facility Maintenance (#70431). Increased funding is provided for contractual services. Capital funding is programmed for the routine replacement of machinery & equipment.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Personnel Services	\$ 2,052,244	\$ 2,003,542	\$ 1,897,367	\$ 2,104,846	\$ 2,228,206	\$ 2,257,661
Contractual Services	310,370	269,366	120,904	196,250	194,838	226,360
Internal Services	426,085	401,884	380,503	425,348	425,348	426,771
Other Charges	11,067	12,707	9,711	12,025	12,375	10,650
Materials & Supplies	224,178	165,081	164,290	211,800	212,232	190,940
Leases & Rentals	1,214	604	2,152	2,440	2,440	2,440
Capital Outlay	103,744	103,865	28,354	88,600	89,263	71,500
Grants & Donations	-	56,331	6,322	-	13,735	-
Contributions	1,000	-	-	-	-	-
Total Expenditures	\$ 3,129,902	\$ 3,013,380	\$ 2,609,603	\$ 3,041,309	\$ 3,178,437	\$ 3,186,322
Funded FTEs						
Management	1.00	0.40	0.40	0.40	0.40	0.40
Professional/Technical	10.00	9.00	10.00	10.00	11.80	11.80
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	1.00
Trades & Crafts	33.00	31.00	25.00	25.00	25.90	25.90
	45.00	41.40	36.40	36.40	39.10	39.10

IT'S A FACT:

In the summer of 2013, the York County Sports Complex hosted the National Softball Association's Fast Pitch Softball World Series!



Community Services
Administration - Activity #81119

Mission

Strives to continuously improve the quality of life for all residents of York County through the delivery of human services that directly affect their lives.

Goals

- To support the Board of Supervisor's goal to improve communication and coordination by effectively interacting with County staff, other agencies, and the public in development and delivery of services.
- To support the Board's goal to generate quality educational opportunities for all.
- To oversee the administration of the divisions of Special Programs, Children and Family Services, Housing and Neighborhood Revitalization, Juvenile Services, Parks and Recreation, Video Services and such programs as Safety Town and the Senior Center of York.
- To review/project the level of community need for program designs and development, grantsmanship, etc.
- To provide oversight and liaison responsibilities with the Peninsula Health District and the Williamsburg Area Medical Assistance Corporation, Colonial Behavioral Health, Social Services, Peninsula Agency on Aging, the Virginia Cooperative Extension, the Library, the Juvenile Court System, and Public Transportation to assure that the best interests of County government and the residents of York are served.

Implementation Strategies

- Develop proposals for comprehensive life-long learning opportunities using traditional and non-traditional settings.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of a copier.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures By Category</u>						
Personnel Services	\$ 234,154	\$ 57,700	\$ 65,244	\$ 191,385	\$ 191,385	\$ 196,717
Contractual Services	3,980	1,212	1,039	1,330	1,467	1,467
Internal Services	4,380	4,461	2,857	5,925	5,925	3,780
Other Charges	7,855	1,797	1,367	5,140	5,140	3,895
Materials & Supplies	4,141	2,216	1,393	4,100	3,963	2,100
Leases & Rentals	760	1,760	1,760	1,815	1,815	1,183
Capital Outlay	-	3,588	1,971	-	-	7,500
Total Expenditures	\$ 255,270	\$ 72,734	\$ 75,631	\$ 209,695	\$ 209,695	\$ 216,642
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Admin/Clerical	2.00	2.00	1.00	1.00	1.00	1.00
Total Funded FTEs	3.00	3.00	2.00	2.00	2.00	2.00

IT'S A FACT:

During the summer of 2014, Safety Town will be hosting its 20th session with 200 children attending!



COMMUNITY SERVICES
HOUSING & SPECIAL PROGRAMS

Community Services
Housing & Special Programs - Activity #81547

Mission

To provide safe, decent and sanitary housing for York residents through the administration of the York County contract for the U.S. Department of Housing and Urban Development/Virginia Housing Development Authority (VHDA)-funded rental subsidy programs (provides rental assistance to very low-income families). To assist qualified income eligible York County residents with repairs to eliminate safety and/or health hazards in their homes. To improve the quality of life for all York County by providing services related to aging, health, and disabilities. Administer the Transportation Grant program in an effort to assist major agencies in the County that serve the dependent residents in York County.

Goals

- To continue to exceed the mandated enrollment of Family Self-Sufficiency participants.
- To ensure units are maintained to Housing Quality Standards with annual, complaint, and move-inspections thus ensuring Section 8 properties are being maintained.
- To closely work with our clients to prepare them for homeownership.
- To maintain and meet high standing in federal and state monitoring on program management assessments – SEMAP.
- To develop and implement Aging, Health and Disability programs to improve York County residents' quality of life.
- To coordinate and provide resources and information with a specific emphasis on "Senior Connection", a referral service for senior and disabled residents.
- To seek and apply for grants as directed by the Director, County Administrator, and Board of Supervisors.
- To address the transportation needs of residents in York County who are transportation dependent, but cannot access transportation on their own by partnering with the following major area service agencies: York-Poquoson Social Services (included, but not limited to cab fares, fuel vouchers and auto repairs); Colonial Behavioral Health (transports clients attending People's Place, Colonial Workshop, and the MR Day Support Program); Insight Enterprises (transports agency clients); and the Peninsula Agency on Aging (provides transportation for medical, employment, human service, and shopping trips).
- To ensure that residents will not be forced to vacate their homes due to deterioration of the dwelling.
- To ensure that these critically needed funds will be implemented in an expeditious and qualitative fashion by assisting families in the various aspects of securing grant/loan financing and in servicing the loan.

Implementation Strategies

- Utilization of quality control checks on tenant files for accuracy and completeness and to ensure that the units are being inspected and maintained to Housing Quality Standards.
- Conducting regular quality control inspections of randomly sampled dwellings to ensure program compliance and suitability.
- Host quarterly programs and/or seminars related to Aging, Health and Disability topics.
- Promote health care options available to County residents, particularly the uninsured, including Olde Towne Medical Center and the Lackey Free Clinic.
- Support Health Programming at the Senior Center of York and oversight of the Center's Dining Program.
- Coordinate, for the purpose of improving quality of life for York County residents, with area agencies.
- Quantify the need for repairs on behalf of Senior Citizens living in older poorly maintained structures. Research best practices, customizable to local conditions for the preservation of housing stock affordable to low or moderate income seniors.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Other personnel reductions include turnover and a Home Health Aid position that will remain unfunded for the fifth consecutive year.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures By Category						
Personnel Services	\$ 650,290	\$ 585,423	\$ 498,627	\$ 508,446	\$ 508,446	\$ 510,562
Contractual Services	138,225	150,869	126,478	128,750	128,972	128,750
Internal Services	11,029	8,072	6,358	9,255	9,243	8,225
Other Charges	12,496	8,081	6,702	9,205	9,315	5,885
Materials & Supplies	4,847	4,618	2,677	4,710	4,390	4,360
Leases & Rentals	1,000	-	-	-	-	-
Capital Outlay	-	-	10,944	3,000	3,000	-
Grants & Donations	3,848	2,525	34,353	-	3,151	-
Total Expenditures	\$ 821,735	\$ 759,588	\$ 686,139	\$ 663,366	\$ 666,517	\$ 657,782
Funded FTEs						
Management	2.00	2.00	1.00	1.00	1.00	1.00
Professional/Technical	7.00	7.00	7.00	6.00	6.00	6.00
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	2.00
Total Funded FTEs	11.00	11.00	10.00	9.00	9.00	9.00

IT'S A FACT:

The Housing Choice Voucher Program provides over \$2 million annually in rent subsidies to eligible low income families.



Mission

To build community amongst and enhance the quality of life for York County residents through the delivery of recreational programs and operation of park facilities that encourages healthy lifestyles and provides opportunities for residents to experience a sense of purpose, well-being and pleasure. To increase awareness of and visitation in historic Yorktown and York County by marketing the County as a destination and by working with public and private sectors to develop, manage, and implement programs and events.

Goals

- To effectively communicate with County residents about parks and recreational services that are available to them.
- To monitor the use of existing facilities and participation in existing programs in order to evaluate their effectiveness and/or make improvements.
- Direct planning efforts so that, at a minimum, current levels of service can be maintained in the future as the County's population increases and demand for services change.
- Maintain active communication between the County and its businesses and residents to create greater awareness and strengthen community involvement.
- Create and maintain an increased awareness of historic Yorktown and York County through a variety of marketing programs, promotional efforts, and special events.
- Serve as County liaison and resource to community groups by fostering the development of our tourism product and in the planning, managing, and implementation of existing and new concerts, events and programs.

Implementation Strategies

- Coordinate usage of all park facilities with existing organizations to maximize the use of the fields by their programs while allowing greater opportunities for the County to host tournaments and rent facilities.
- Conduct audits of existing programs and develop strategies to implement program improvements including new fee structures and to allow for new programs with in budget constraints.
- Implement the Fourth of July Celebration within the limits imposed by the National Park Service on the event as it relates to the use of their property and work with the resident's parade volunteer committee.
- Enhance our current website to encompass all of our recreation programs and facilities and make it more user friendly. Increase awareness of our site and drive more traffic to the site by using blast emails and encouraging participants to subscribe to the site. Explore the use of other social media tools to push our program and event information.
- Explore ways to generate new revenues by partnering with business and organizations to offer services and programs within the County.
- Represent the County on a variety of boards, commissions and committees involved with events, marketing, and promotions related activities.
- Plan, conduct, and evaluate various Familiarization (FAM) tours, sales presentations and training opportunities designed to increase awareness of Yorktown.
- Increase advertising in various publications and on websites with high return on investment encouraging visitation to Yorktown.
- Produce and distribute professional quality sales collateral (i.e., brochures, flyers, maps) for use by visitors and residents in Yorktown and to fulfill mailings to potential visitors.
- Maintain public/visitor awareness by conducting promotional sales calls/missions to targeted groups, exhibiting at trade shows, and active participation in local, regional, state, and national associations in the tourism industry.
- Develop, conduct, promote, and evaluate a wide variety of events and entertainment activities to appeal to all ages.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Funding is provided for an increase in contractual services and leases and agreements. Capital funding is provided for the routine replacement of computers and equipment.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures By Category						
Personnel Services	\$ 1,252,353	\$ 1,208,141	\$ 1,260,605	\$ 1,356,194	\$ 1,356,194	\$ 1,394,007
Contractual Services	112,547	102,236	105,573	112,050	112,575	120,155
Internal Services	38,499	47,138	38,932	42,473	42,473	41,553
Other Charges	69,723	73,043	70,061	83,450	83,450	79,870
Materials & Supplies	108,960	100,614	95,637	101,050	104,554	99,750
Leases & Rentals	316,659	373,690	345,814	340,700	340,175	350,250
Capital Outlay	12,816	11,333	19,644	16,000	12,496	4,500
Grants & Donations	2,827	627	-	2,000	13,175	2,000
Total Expenditures	\$ 1,914,384	\$ 1,916,822	\$ 1,936,266	\$ 2,053,917	\$ 2,065,092	\$ 2,092,085
Funded FTEs						
Management	1.00	-	-	1.00	1.00	1.00
Professional/Technical	10.00	10.00	10.00	9.00	9.00	9.00
Admin/Clerical	3.00	3.00	3.00	3.00	3.00	3.00
Total Funded FTEs	14.00	13.00	13.00	13.00	13.00	13.00

IT'S A FACT:

New Quarter Park is located just off of the Colonial Parkway in the Bruton area of the County and is 545 acres.

Over 55,500 guests enjoyed the park's scenic beauty, recreational amenities, and many outdoor activities, programs, and special events.





Capital Outlay & Non-Departmental

P.O. Box 532

Yorktown, Virginia 23690

Telephone (757) 890-3000

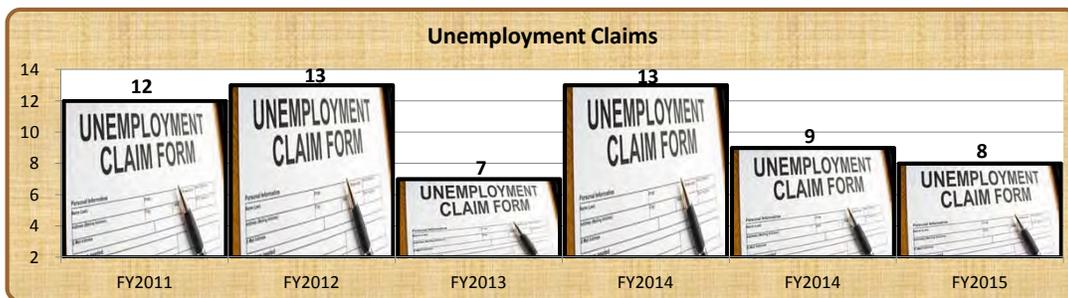
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Capital Outlay & Non-Departmental includes activities related to various departments, which are not specific to one department. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	\$ 4,262,947	\$ 3,922,146	\$ 3,610,292	\$ 3,972,492	\$ 3,947,472	\$ 4,122,638	45.94%
Donations	-	-	300	-	-	-	0.00%
Lodging Tax	1,892,917	1,908,115	1,944,730	1,920,000	1,920,000	1,980,000	22.06%
Meals Tax	2,625,620	2,685,782	2,776,242	2,750,000	2,750,000	2,850,000	31.76%
Return of Flexible Spending Account Funds	7,320	1,786	2,936	-	-	2,000	0.02%
Recovered Costs	-	856	-	-	-	-	0.00%
Rents	-	21,468	21,468	19,860	19,860	19,600	0.22%
State/Federal Aid & Grants	5,000	5,000	5,000	-	5,000	-	0.00%
Total Funding Sources	\$ 8,793,804	\$ 8,545,153	\$ 8,360,968	\$ 8,662,352	\$ 8,642,332	\$ 8,974,238	100.00%

							% Change Original 2014/ Adopted 2015
Expenditure by Activity							
Payments to Outside Entities	\$ 524,854	\$ 306,994	\$ 306,494	\$ 298,411	\$ 303,411	\$ 288,505	-3.32%
Non-Departmental	790,538	762,998	808,464	943,709	918,689	1,078,058	14.24%
Capital Outlay & Fund Transfers	7,460,564	7,475,161	7,225,008	7,370,232	7,370,232	7,557,675	2.54%
Appropriated Reserves	17,848	-	21,002	50,000	50,000	50,000	0.00%
Total Expenditures	\$ 8,793,804	\$ 8,545,153	\$ 8,360,968	\$ 8,662,352	\$ 8,642,332	\$ 8,974,238	3.60%

Expenditure by Category							
Personnel Services	\$ 744,322	\$ 713,161	\$ 765,094	\$ 897,709	\$ 872,689	\$ 1,033,058	15.08%
Contractual Services	524,354	297,500	301,494	298,411	298,411	288,505	-3.32%
Other Charges	46,216	49,837	43,370	46,000	46,000	45,000	-2.17%
Capital Outlay	-	-	-	-	163,610	-	0.00%
Contributions	500	9,494	5,000	-	5,000	-	0.00%
Transfers to Other Funds	7,460,564	7,475,161	7,225,008	7,370,232	7,206,622	7,557,675	2.54%
Appropriation Reserves	17,848	-	21,002	50,000	50,000	50,000	0.00%
Total Expenditures	\$ 8,793,804	\$ 8,545,153	\$ 8,360,968	\$ 8,662,352	\$ 8,642,332	\$ 8,974,238	3.60%



Other Key Service Indicators						
NASA Aeronautics Support Team						
Employees that are York residents	450	450	523	523	523	523
Hampton Roads Military & Federal Facilities						
Per capita rate	0.50	0.50	0.50	0.50	0.50	0.50
Regional Air Service Enhancement Fund						
Per capita rate	0.40	0.40	0.40	0.40	0.40	0.40
Thomas Nelson Community College						
York County enrollment	1,396	1,331	1,325	1,374	1,351	1,351
YMCA						
Upper County average membership	6,835	6,704	5,511	5,467	5,125	5,125
York County Arts Commission						
Performances	359	359	255	323	225	250
York County Historical Committee						
Volunteer hours	1,257	1,300	1,350	1,350	1,350	1,512
Non-Departmental and Capital Outlay & Fund Transfers						
Employees that received termination pay	37	59	31	40	40	45
Outstanding principal	\$ 31,981,737	\$ 30,071,779	\$ 28,620,411	\$ 27,118,221	\$ 27,118,221	\$ 25,619,670

**Capital Outlay & Non-Departmental
Payments to Outside Entities - Activity #90721**

This activity provides support for the following programs:

NASA Aeronautics Support Team: Program provides awareness to aeronautical and space research.

York County Arts Commission: Programs supported in FY2014: 1781 Foundation, Arc of Greater Wmbg, Celebrate Yorktown Concerts/Symphony, Celebrate Yorktown Arts @ The River; Chesapeake Bay Wind Ensemble, Community Alliance for the Performing Arts; Cultural Alliance of Greater Hampton Roads, Fifes and Drums of York Town, Jamestown/Yorktown Foundation, Magic of Harmony Show Chorus; Peninsula Community Theater, Riverwalk Landing Business Association, Senior Center of York, This Century Art Gallery, VA Chorale, VA Opera, VA Repertory Theatre -Theatre IV; VA Regional Ballet; VA Shakespeare Festival, VA Stage Company, VA Symphony, Watermen's Museum, Wmsbg Choral Guild, Wmsbg Consort, Wmsbg Music Club, Wmsbg Players, Wmsbg Regional Library, Wmsbg Women's Chorus, Wmsbg Music Assoc/Symphonia, York County Historical Museum, York County Public Library, York River Symphony Orchestra, Yorktown Arts Foundation, Yorktown Chorale and Young Audiences of VA.

Hampton Roads Military & Federal Facilities: Program to collectively focus area efforts on preserving and growing Federal capabilities within the Hampton Roads region.

Regional Air Service Enhancement Fund: Program provides the business community the opportunity to share information relating to current and future airport service. Support has been provided to help increase the number of flights in and out of Newport News Williamsburg Airport and the number of routes.

Thomas Nelson Community College: Program provides funding for site improvements to the college campus and support for the Peninsula Work Force Development Center and Thomas Nelson Workforce Center.

York County Historical Committee: Program serves as an advisory body to the Board of Supervisors on matters of a historical nature dealing with the County and the Town of York.

YMCA: Program provides a public-private partnership for the Upper County Community Center.

Budget Comments - FY2015

Level funding is provided with the exception of TNCC, which is based on enrollment and a lower lease payment due to relocation from the Discovery Center to another facility in Williamsburg.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Contractual Services	\$ 524,354	\$ 297,500	\$ 301,494	\$ 298,411	\$ 298,411	\$ 288,505
Contributions	500	9,494	5,000	-	5,000	-
Total Expenditures	\$ 524,854	\$ 306,994	\$ 306,494	\$ 298,411	\$ 303,411	\$ 288,505



York County Arts
Commission



**Capital Outlay & Non-Departmental
Non-Departmental - Activity #90911**

This activity accounts for the following: termination pay, retiree health & dental insurance, unemployment compensation, employee assistance program, safety committee program, administrative costs for flexible spending accounts, and other miscellaneous employee benefits.

Budget Comments - FY2015

Funding reflects an increase for retiree health insurance.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditures</u>						
Personnel Services	\$ 744,322	\$ 713,161	\$ 765,094	\$ 897,709	\$ 872,689	\$ 1,033,058
Other Charges	46,216	49,837	43,370	46,000	46,000	45,000
Total Expenditures	<u>\$ 790,538</u>	<u>\$ 762,998</u>	<u>\$ 808,464</u>	<u>\$ 943,709</u>	<u>\$ 918,689</u>	<u>\$ 1,078,058</u>

IT'S A FACT:

York County's Safety Committee launched a wellness program during 2014 to "Fight the Flu" season!



Capital Outlay & Non-Departmental
Capital Outlay & Fund Transfers - Activity #90912

This activity accounts for certain capital projects and transfers to other funds. Fifty-percent of the meals tax is transferred to the Water Utility, Sewer Utility and Stormwater Management Funds, for projects. The General Fund makes an additional transfer to the Stormwater Management Fund for minor drainage improvements. Three-fifths of the lodging tax revenue is transferred to the Tourism Fund, in support of tourism in York County. This activity also accounts for the transfer to the Children and Family Services Fund for the County's local support of the Head Start and USDA programs and for the transfer to the County Debt Service Fund for debt repayment on County capital projects.

Budget Comments - FY2015

Funding has been provided for minor drainage projects and a \$200,000 transfer to the County's Capital Fund in support of projects. An increase is provided for the 3/5s transfer of the lodging tax to the Tourism Fund, based on a projected increase in lodging tax. The local match for the Head Start and USDA programs remains level. Capital funding reflects the transfer of meals tax to the water, sewer and stormwater funds for projects, based on an increase in projected meals tax.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditures						
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 163,610	\$ -
Transfers to Other Funds	<u>7,460,564</u>	<u>7,475,161</u>	<u>7,225,008</u>	<u>7,370,232</u>	<u>7,206,622</u>	<u>7,557,675</u>
Total Expenditures	<u>\$ 7,460,564</u>	<u>\$ 7,475,161</u>	<u>\$ 7,225,008</u>	<u>\$ 7,370,232</u>	<u>\$ 7,370,232</u>	<u>\$ 7,557,675</u>



Fifty percent of the meals tax is designated to support water, sewer and stormwater projects.



3/5 of the lodging tax is transferred to the Tourism Fund to support tourism in York County.

Capital Outlay & Non-Departmental
Appropriated Reserves - Activity #90913

This activity is responsible for accounting for contingencies.

Budget Comments - FY2015

Level funding is provided.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
Expenditures						
Appropriation Reserves	\$ 17,848	\$ -	\$ 21,002	\$ 50,000	\$ 50,000	\$ 50,000
Total Expenditures	\$ 17,848	\$ -	\$ 21,002	\$ 50,000	\$ 50,000	\$ 50,000



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COUNTY OF YORK, VIRGINIA
TOURISM - FUND 8

**TOURISM
FUND 8**

This fund accounts for the revenues and expenditures relating to the County's tourism programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Other Local Taxes	\$ 1,109,824	\$ 1,098,235	\$ 1,061,033	\$ 1,100,000	\$ 1,100,000	\$ 1,050,000	34.64%
Use of Money & Property	2,792	1,889	1,333	1,200	1,200	1,200	0.04%
Miscellaneous	4	-	-	-	-	-	0.00%
Recovered Costs	-	4,000	1,000	-	6,000	-	0.00%
Transfers from Other Funds	1,892,917	1,908,115	1,944,730	1,920,000	1,920,000	1,980,000	65.32%
Total Funding Sources	\$ 3,005,537	\$ 3,012,239	\$ 3,008,096	\$ 3,021,200	\$ 3,027,200	\$ 3,031,200	100.00%
Expenditure by Activity							
4th of July Celebration	\$ 70,299	\$ 48,197	\$ 55,703	\$ 81,950	\$ 81,950	\$ 83,150	1.46%
Tourism Development & Events	401,691	412,498	406,551	426,389	438,389	410,101	-3.82%
Payments to Outside Entities	1,568,872	1,543,103	1,549,348	1,596,931	1,596,931	1,546,931	-3.13%
Yorktown Revitalization	960,444	760,293	670,654	798,760	792,760	874,179	9.44%
Yorktown Trolley Operations	98,870	99,574	84,841	117,170	117,170	116,839	-0.28%
Total Expenditures	\$ 3,100,176	\$ 2,863,665	\$ 2,767,097	\$ 3,021,200	\$ 3,027,200	\$ 3,031,200	0.33%
Expenditure by Category							
Personnel Services	\$ 166,392	\$ 167,883	\$ 157,970	\$ 187,129	\$ 187,129	\$ 173,041	-7.53%
Contractual Services	1,797,589	1,782,480	1,786,717	1,842,925	1,855,867	1,796,475	-2.52%
Internal Services	58,831	61,440	50,164	69,905	69,905	70,624	1.03%
Other Charges	15,773	16,286	15,425	15,400	14,950	14,800	-3.90%
Materials & Supplies	38,566	21,925	34,623	34,975	34,574	35,725	2.14%
Leases & Rentals	31,881	19,230	20,938	35,700	35,609	35,750	0.14%
Contributions	30,700	30,653	30,606	30,606	30,606	30,606	0.00%
Capital Outlay	-	3,475	11,732	145,228	139,228	218,218	50.26%
Transfers to Other Funds	960,444	760,293	658,922	659,332	659,332	655,961	-0.51%
Total Expenditures	\$ 3,100,176	\$ 2,863,665	\$ 2,767,097	\$ 3,021,200	\$ 3,027,200	\$ 3,031,200	0.33%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ -
Projected FY2014 Funding Sources:	
Revenue	\$ 1,107,200
Other financing sources	1,920,000
	<u>3,027,200</u>
Projected FY2014 Expenditures	<u>3,027,200</u>
Net Change	-
Projected Fund Balance 6/30/2014	\$ -
Projected FY2015 Funding Sources:	
Revenue	\$ 1,051,200
Other financing sources	1,980,000
	<u>3,031,200</u>
Projected FY2015 Expenditures	<u>3,031,200</u>
Net Change	-
Projected Fund Balance 6/30/2015	\$ -

Funded FTEs	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
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Key Service Indicators	
Trolley ridership	84,440 81,055 70,650 82,000 70,000 72,000
County event attendance	74,000 98,000 102,000 95,000 105,000 115,000
Visitor inquiries	5,000 5,105 5,100 5,200 5,200 5,200
Williamsburg Area Transit Authority	
Number of passenger trips	1,056,158 1,076,763 1,010,092 1,085,835 1,040,395 1,071,607
Greater Wmbg Chamber & Tourism Alliance	
York County members	250 250 250 250 250 250
Watermen's Museum	
Number of patrons	10,800 24,493 23,550 182,000 23,550 23,550
Yorktown Foundation Tall Ships Committee	
Number of ship visits	10 15 1 4 2 4
Celebrate Yorktown Committee-Symphony	
Number of patrons	5,000 5,000 5,000 5,000 5,000 5,000
Virginia Air & Space Center	
Number of admissions for York County residents	24,134 19,952 17,521 21,500 17,500 18,000

Revenues	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	
TOURISM FUND							
30312	Other Local Taxes						
1100 \$2.00 Transient Occ tax	\$ 1,109,824	\$ 1,098,235	\$ 1,061,033	\$ 1,100,000	\$ 1,100,000	\$ 1,050,000	A
Subtotal	<u>1,109,824</u>	<u>1,098,235</u>	<u>1,061,033</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>1,050,000</u>	
30315	Use of Money & Property						
1010 Interest on deposits	2,792	1,889	1,333	1,200	1,200	1,200	
Subtotal	<u>2,792</u>	<u>1,889</u>	<u>1,333</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	
30318	Miscellaneous						
3010 Prior year expenditures	4	-	-	-	-	-	
Subtotal	<u>4</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
30319	Recovered Costs						
1073 EDA Civil War & Maritime	-	4,000	1,000	-	6,000	-	
Subtotal	<u>-</u>	<u>4,000</u>	<u>1,000</u>	<u>-</u>	<u>6,000</u>	<u>-</u>	
30351	Transfers from Other Funds						
1010 General Fund	1,892,917	1,908,115	1,944,730	1,920,000	1,920,000	1,980,000	B
Subtotal	<u>1,892,917</u>	<u>1,908,115</u>	<u>1,944,730</u>	<u>1,920,000</u>	<u>1,920,000</u>	<u>1,980,000</u>	
Fund Total	<u>\$ 3,005,537</u>	<u>\$ 3,012,239</u>	<u>\$ 3,008,096</u>	<u>\$ 3,021,200</u>	<u>\$ 3,027,200</u>	<u>\$ 3,031,200</u>	

A For the Counties of James City and York, Section 58.1-3823 of the Code of Virginia allows for the imposition of an additional transient occupancy tax not to exceed \$2.00 per room per night for the occupancy of any overnight guest room. The revenues collected from the additional tax shall be designated and expended solely for advertising the Historic Triangle Area.

B Section 58.1-3819 of the Code of Virginia allows for the imposition of a transient occupancy tax on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. The tax shall not exceed 5% of the amount of the charge for the occupancy. The revenues collected from the portion of the tax that exceeds 2% shall be designated and spent for promoting tourism, travel or business that generates tourism or travel in the locality. The 5% tax is collected in the General Fund, and 3/5 of the amount is transferred to the Tourism Fund.

Tourism Fund
4th of July Celebration - Activity #90712

Budget Comments - FY2015

Provides support for the 4th of July event in historic Yorktown. Funding reflects increases in internal services and materials and supplies.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditure By Category</u>						
Contractual Services	\$ 8,436	\$ 12,809	\$ 4,523	\$ 16,500	\$ 16,500	\$ 16,500
Internal Services	368	-	572	400	400	1,000
Materials & Supplies	30,543	17,068	30,916	30,550	30,550	31,150
Leases & Rentals	<u>30,952</u>	<u>18,320</u>	<u>19,692</u>	<u>34,500</u>	<u>34,500</u>	<u>34,500</u>
Total Expenditures	\$ <u>70,299</u>	\$ <u>48,197</u>	\$ <u>55,703</u>	\$ <u>81,950</u>	\$ <u>81,950</u>	\$ <u>83,150</u>



Tourism Fund
Tourism Development & Events - Activity #90713

Mission

To increase awareness of and visitation in historic Yorktown and York County by marketing the County as a destination and by working with public and private sectors to develop, manage, and implement programs which promote and encourage increased awareness and visitation.

Goals

- Maintain active communication between the County and its businesses and residents to create greater awareness and strengthen community involvement.
- Create and maintain an increased awareness of historic Yorktown and York County through a variety of marketing programs, promotional efforts, and special events.
- Serve as County liaison and resource to community groups by fostering the development of our tourism product.

Implementation Strategies

- Represent the County on a variety of boards, commissions and committees involved with marketing and promotion related activities.
- Plan, conduct, and evaluate various Familiarization (FAM) tours, sales presentations and training opportunities designed to increase awareness of Yorktown.
- Increase advertising in various publications and on websites with a high return on investment encouraging visitation to Yorktown.
- Produce and distribute professional quality sales collateral (i.e., brochures, flyers) for use by targeted groups and use in fulfillment of mailings to potential visitors.
- Maintain public/visitor awareness by conducting promotional sales calls/missions to targeted groups, exhibiting at trade shows, and active participation in local, regional, state, and national associations in the tourism industry.
- Promote and evaluate a wide variety of events and activities to appeal to all ages.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance. Other personnel decreases are attributed to turnover and a rate reduction in the VRS rate.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expenditure By Category</u>						
Personnel Services	\$ 127,292	\$ 131,089	\$ 125,415	\$ 140,839	\$ 140,839	\$ 126,751
Contractual Services	250,381	256,621	263,452	259,500	272,442	263,650
Internal Services	-	9	-	25	25	25
Other Charges	15,749	16,256	13,563	15,400	14,950	14,800
Materials & Supplies	7,340	4,138	2,875	3,625	3,224	3,625
Leases & Rentals	929	910	1,246	1,200	1,109	1,250
Capital Outlay	-	3,475	-	5,800	5,800	-
Total Expenditures	\$ 401,691	\$ 412,498	\$ 406,551	\$ 426,389	\$ 438,389	\$ 410,101
<u>Funded FTEs</u>						
Professional/Technical	2.00	2.00	2.00	2.00	2.00	2.00
Total Funded FTEs	2.00	2.00	2.00	2.00	2.00	2.00

IT'S A FACT:

The Parks, Recreation and Tourism Division won the Virginia Parks and Recreation society Award for "Best Special Event" for its Yorktown Maritime Weekend!

This event was the first time tall ships, military, and recreational boaters have filled the Yorktown waterfront. Over 39,000 guests visited the town during the weekend.



Tourism Fund
Payments to Outside Entities - Activity #90915

This activity provides support for the following programs:

Williamsburg Area Transit Authority: support for the regional transit authority.

Greater Williamsburg Chamber & Tourism Alliance: support for the Historic Triangle by encouraging the growth of existing businesses and promoting the area as a year-round travel destination.

\$2.00 Transient Occupancy Tax: per Section 58.1-3823 of the Code of Virginia, the revenues collected from the additional tax shall be designated and expended solely for advertising the Historic Triangle area. This tax is passed on to the Williamsburg Area Destination Marketing Committee (WADMC).

Historic Triangle Collaborative: operating support to work collaboratively among the region to achieve sustainable economic and quality of life benefits for the Historic Triangle.

Watermen's Museum: support to preserve the heritage of the watermen of the Chesapeake Bay, interpret their culture and contributions to the region, for educational opportunities, and to preserve and enhance the environment of the Chesapeake Bay.

Yorktown Foundation Tall Ships: support for bringing Tall Ships to Yorktown.

Celebrate Yorktown Committee Symphony: support to sponsor the Virginia Symphony concert at the end of the summer.

Virginia Air and Space Center: support of the "21st Century Classroom" project.

Budget Comments - FY2015

Level funding is provided with the exception of the \$2.00 Transient Occupancy Tax and that is based on trend.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expenditure By Category</u>						
Contractual Services	\$ 1,538,172	\$ 1,512,450	\$ 1,518,742	\$ 1,566,325	\$ 1,566,325	\$ 1,516,325
Contributions	30,700	30,653	30,606	30,606	30,606	30,606
Total Expenditures	\$ 1,568,872	\$ 1,543,103	\$ 1,549,348	\$ 1,596,931	\$ 1,596,931	\$ 1,546,931



**Tourism Fund
Yorktown Revitalization - Activity #90917**

Budget Comments - FY2015

Funding provides for the transfer to the Yorktown Capital Improvements Fund for repayment toward an interfund loan and a transfer to the County Debt Service Fund for debt service related to Riverwalk Landing.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Capital Outlay	\$ -	\$ -	\$ 11,732	\$ 139,428	\$ 133,428	\$ 218,218
Transfers to Other Funds	960,444	760,293	658,922	659,332	659,332	655,961
Total Expenditures	\$ 960,444	\$ 760,293	\$ 670,654	\$ 798,760	\$ 792,760	\$ 874,179

IT'S A FACT:

The Yorktown Revitalization project included the construction of a new parking garage, floating piers, buildings, brick sidewalks and shoreline stabilization. It was a \$24 million investment, with \$20.5 million paid by grants, lodging taxes and cash reserves, and only \$3.5 million was financed.



Tourism Fund
Yorktown Trolley Operations - Activity #90918

Budget Comments - FY2015

No significant changes are programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Personnel Services	\$ 39,100	\$ 36,794	\$ 32,555	\$ 46,290	\$ 46,290	\$ 46,290
Contractual Services	600	600	-	600	600	-
Internal Services	58,463	61,431	49,592	69,480	69,480	69,599
Other Charges	24	30	1,862	-	-	-
Materials & Supplies	683	719	832	800	800	950
Total Expenditures	\$ 98,870	\$ 99,574	\$ 84,841	\$ 117,170	\$ 117,170	\$ 116,839



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**SOCIAL SERVICES
FUND 13**

This fund accounts for the revenues and expenditures relating to Social Services programs. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
SOCIAL SERVICES - FUND 13**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Charges for Services	\$ 1,993	\$ 1,701	\$ 7,547	\$ -	\$ -	\$ -	0.00%
Miscellaneous	-	706	406	-	-	-	0.00%
Recovered Costs	218,303	251,678	246,179	248,000	248,000	248,000	4.07%
State Aid & Grants	1,501,387	1,319,697	1,277,975	1,582,810	1,582,810	1,673,284	27.50%
Federal Aid & Grants	2,310,675	2,039,805	1,901,878	1,932,070	1,932,070	2,043,984	33.59%
Transfers from Other Funds	1,629,734	1,356,115	1,531,001	1,874,685	1,874,685	2,120,015	34.84%
Total Funding Sources	\$ 5,662,092	\$ 4,969,702	\$ 4,964,986	\$ 5,637,565	\$ 5,637,565	\$ 6,085,283	100.00%

							%Change Original 2014/ Adopted 2015
Expenditure by Activity							
Administration	\$ 3,724,778	\$ 3,855,768	\$ 3,807,531	\$ 4,291,657	\$ 4,291,657	\$ 4,444,895	3.57%
Public Assistance	1,159,779	870,229	715,238	755,994	755,994	911,994	20.64%
Comprehensive Services Act	779,438	591,774	558,503	873,220	873,220	875,537	0.27%
Total Expenditures	\$ 5,663,995	\$ 5,317,771	\$ 5,081,272	\$ 5,920,871	\$ 5,920,871	\$ 6,232,426	5.26%

Expenditure by Category							
Personnel	\$ 3,358,883	\$ 3,565,789	\$ 3,579,837	\$ 4,049,203	\$ 4,049,203	\$ 4,204,751	3.84%
Contractual Services	54,265	63,391	58,953	61,100	61,100	61,900	1.31%
Internal Services	37,344	38,696	34,653	41,989	41,989	42,929	2.24%
Other Charges	79,618	94,937	70,970	89,225	89,225	83,202	-6.75%
Materials & Supplies	58,252	51,115	56,602	58,500	58,500	59,600	1.88%
Leases & Rentals	168,947	62,442	64,875	64,860	64,860	64,600	-0.40%
Capital Outlay	27,271	13,418	14,000	-	-	3,450	100.00%
Direct Payments & Contributions	1,879,415	1,427,983	1,201,382	1,555,994	1,555,994	1,711,994	10.03%
Total Expenditures	\$ 5,663,995	\$ 5,317,771	\$ 5,081,272	\$ 5,920,871	\$ 5,920,871	\$ 6,232,426	5.26%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 430,449
Projected FY2014 Funding Sources:	
Revenue	\$ 248,000
State & Federal	3,514,880
Other financing sources	1,874,685
	<u>5,637,565</u>
Projected FY2014 Expenditures	5,920,871
Net Change	<u>(283,306)</u>
Projected Fund Balance 6/30/2014	\$ 147,143
Projected FY2015 Funding Sources:	
Revenue	\$ 248,000
State & Federal	3,717,268
Other financing sources	2,120,015
	<u>6,085,283</u>
Projected FY2015 Expenditures	6,232,426
Net Change	<u>(147,143)</u>
Projected Fund Balance 6/30/2015	\$ -

Funded FTEs	60.85	58.45	57.45	57.45	57.45	57.65
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Key Service Indicators						
Food Stamps cases-York/Poquoson	1854/261	2012/297	2314/326	2314/326	2314/326	2314/326
Medicaid cases-York/Poquoson	2543/437	2750/459	2825/504	2825/504	2825/504	2825/504
TANF cases-York/Poquoson	258/26	241/34	250/40	250/40	250/40	250/40
VIEW cases-York/Poquoson	180/20	174/22	209/30	209/30	209/30	209/30
CSA cases-York	46	38	41	41	22	30

SOCIAL SERVICES FUND

SOCIAL SERVICES - REVENUES

Revenues	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	
SOCIAL SERVICES FUND							
30316	Charges for Services						
6000 Court assessment	\$ 1,993	\$ 1,576	\$ 7,407	\$ -	\$ -	\$ -	
6010 Guardianship filing fee	-	125	140	-	-	-	
Subtotal	<u>1,993</u>	<u>1,701</u>	<u>7,547</u>	<u>-</u>	<u>-</u>	<u>-</u>	
30318	Miscellaneous						
3010 Prior year expenditure refund	-	507	406	-	-	-	
3012 Prior yr forfeit flexible spending	-	199	-	-	-	-	
Subtotal	<u>-</u>	<u>706</u>	<u>406</u>	<u>-</u>	<u>-</u>	<u>-</u>	
30319	Recovered Costs						
1520 Poquoson Public Assistance	218,001	251,186	245,121	248,000	248,000	248,000	A
7000 Welfare Recoveries ADC	302	492	1,058	-	-	-	
Subtotal	<u>218,303</u>	<u>251,678</u>	<u>246,179</u>	<u>248,000</u>	<u>248,000</u>	<u>248,000</u>	
30324	State Aid & Grants						
4900 Adult Medicaid screenings	-	262	-	-	-	-	
Subtotal	<u>-</u>	<u>262</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
30326	State Aid & Grants						
0800 Public Assistance-State	1,062,604	983,263	1,018,336	1,147,331	1,147,331	1,237,805	B
0813 Comp Svc Youth/Family	431,144	328,533	252,000	427,840	427,840	427,840	C
0813-001 CSA Pool State Admin	7,639	7,639	7,639	7,639	7,639	7,639	D
Subtotal	<u>1,501,387</u>	<u>1,319,435</u>	<u>1,277,975</u>	<u>1,582,810</u>	<u>1,582,810</u>	<u>1,673,284</u>	
30333	Federal Aid & Grants						
0800 Public Assistance-Federal	2,263,545	2,039,805	1,901,878	1,932,070	1,932,070	2,043,984	B
0800-300 ARRA Public Assistance	34,290	-	-	-	-	-	
0800-300-001 ARRA SNAP	12,840	-	-	-	-	-	
Subtotal	<u>2,310,675</u>	<u>2,039,805</u>	<u>1,901,878</u>	<u>1,932,070</u>	<u>1,932,070</u>	<u>2,043,984</u>	
30351	Transfers from Other Funds						
1010 General Fund	1,341,242	1,126,894	1,296,856	1,502,525	1,502,525	1,747,855	E
1010-001 CSA Pool Local	246,747	189,763	165,149	272,160	272,160	272,160	F
1010-002 CSA Medicaid Local	41,745	39,458	68,996	100,000	100,000	100,000	F
Subtotal	<u>1,629,734</u>	<u>1,356,115</u>	<u>1,531,001</u>	<u>1,874,685</u>	<u>1,874,685</u>	<u>2,120,015</u>	
Fund Total	\$ 5,662,092	\$ 4,969,702	\$ 4,964,986	\$ 5,637,565	\$ 5,637,565	\$ 6,085,283	

- A Revenue from the City of Poquoson for its local share of the expenditures for the York-Poquoson Social Services department.
- B State and Federal reimbursements from the Department of Social Services for grant programs.
- C State reimbursement for expenditures covered under the Comprehensive Services Act (CSA).
- D State reimbursement for administrative expenditures covered under the Comprehensive Services Act (CSA).
- E Transfer from the General Fund for York County's local share of York-Poquoson Social Services programs, exclusive of CSA.
- F Transfer from the General Fund for York County's local share of CSA and CSA Medicaid related expenditures.

**Social Services Fund
Administration - Activity #90541**

Mission

Provides a broad array of human service programs including Child and Adult Service Programs, Employment Services, Public Assistance, and the Comprehensive Services Act (CSA), for those individuals with financial, social, educational, health and emotional needs.

Goals

- To enhance the competence of individuals dealing with personal challenges.
- To provide preventive foster care and child protective services.
- To protect vulnerable children and adults.
- To provide intake, child and family, adult, employment, volunteer, court, and daycare services.
- To provide financial assistance to eligible residents.
- To ensure, through a comprehensive fraud prevention and investigation program, that only persons eligible for assistance actually receive it.
- To improve the delivery of services by requiring interagency cooperation.

Implementation Strategies

- The annualized estimate of population being served is over 20,000 units of service in York and Poquoson. This represents a significant percentage of the total population.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Personnel Services	\$ 3,299,081	\$ 3,531,769	\$ 3,507,478	\$ 3,975,983	\$ 3,975,983	\$ 4,129,214
Contractual Services	54,265	63,391	58,953	61,100	61,100	61,900
Internal Services	37,344	38,696	34,653	41,989	41,989	42,929
Other Charges	79,618	94,937	70,970	89,225	89,225	83,202
Materials & Supplies	58,252	51,115	56,602	58,500	58,500	59,600
Leases & Rentals	168,947	62,442	64,875	64,860	64,860	64,600
Capital Outlay	27,271	13,418	14,000	-	-	3,450
Total Expenditures	\$ 3,724,778	\$ 3,855,768	\$ 3,807,531	\$ 4,291,657	\$ 4,291,657	\$ 4,444,895
Funded FTEs						
Management	10.00	9.00	10.00	10.00	10.00	9.00
Professional/Technical	36.85	34.45	33.45	33.45	33.45	34.65
Admin/Clerical	12.00	11.00	10.00	10.00	10.00	10.00
Trades & Crafts	1.00	3.00	3.00	3.00	3.00	3.00
Total Funded FTEs	59.85	57.45	56.45	56.45	56.45	56.65

**YORK-POQUOSON
DEPARTMENT
OF SOCIAL SERVICES**

OUR VALUES:

- CUSTOMER SERVICE
- TEAM WORK
- COMMUNICATION
- ATTITUDE
- DEPENDABILITY

<p>CUSTOMER SERVICE</p> <ul style="list-style-type: none"> • Thoughtful & Creative • Courteous & Committed • Understanding & Empathetic 	<p>COMMUNICATION</p> <ul style="list-style-type: none"> • Intelligent • Courteous & Helpful • Honest & Kindly Expressive
<p>TEAM WORK</p> <ul style="list-style-type: none"> • Inspirational & Collaborative • Goal Oriented & High Achiever • Involved & Entrusted 	<p>ATTITUDE</p> <ul style="list-style-type: none"> • Optimistic & Positive • Encouraging & Supportive • Intuitive & Respectful
<p>DEPENDABILITY</p> <ul style="list-style-type: none"> • Prepared & Involved • Motivated & Responsible • Engaged & Consistent 	

**YORK-POQUOSON
DEPARTMENT
OF SOCIAL SERVICES**

OUR MISSION STATEMENT:

- ASSIST
- PROMOTE
- PROTECT

We believe that our mission is to:

- ASSIST in the basic needs of our citizens
- PROMOTE self-sufficiency
- PROTECT vulnerable children and adults

**Social Services Fund
Public Assistance - Activity #90542**

Mission

Provides benefit programs for eligible persons such as Medicaid, Temporary Assistance to Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), fuel, emergency, TANF foster care, General Relief and Auxiliary Grants. Also, provides service programs including child and adult protective services and preventive services, foster care, adoptions, guardianship, court services, adult services, day care, intake services and employment services.

Goals

- To enhance the competence of individuals dealing with personal challenges.
- To promote self-sufficiency, self-support, and self-esteem for those receiving public assistance.
- To provide preventive foster care and child protective services.
- To protect vulnerable children and adults.
- To provide intake, child and family, adult, employment, volunteer, court, and day care services.
- To provide financial assistance to eligible residents.
- To ensure, through a comprehensive fraud prevention and investigation program, that only persons eligible for assistance actually receive it.

Implementation Strategies

- Expect to receive 400 child protective service complaints consisting of abuse and neglect of children based on current statistics.
- Expect to keep 250 families intact through the provision of child protective ongoing services.
- Approximately 2,000 family units will receive intake services, which include crisis intervention, needs assessments, and assistance with emergency needs such as food and shelter.
- An increase in adult services is expected based on aging of the population and their need for services. Current caseloads total 170 elderly receiving either protection services or help with daily activities to keep them in their homes.
- The annualized estimate of population being served is over 20,000 units of service in York and Poquoson. This represents a significant percentage of the total population.

Budget Comments - FY2015

Funding reflects an increase in public assistance based on an increase for foster care, elderly population and the adoption caseload.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditure By Category</u>						
Direct Payments & Contributions	\$ 1,159,779	\$ 870,229	\$ 715,238	\$ 755,994	\$ 755,994	\$ 911,994
Total Expenditures	\$ 1,159,779	\$ 870,229	\$ 715,238	\$ 755,994	\$ 755,994	\$ 911,994

IT'S A FACT:

"Common Help" is the Virginia Department of Social Services fast and easy way to screen and apply online for many benefit programs.



Social Services Fund
Comprehensive Services Act - Activity #90543

Mission

To comply with the Comprehensive Services Act by providing high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families.

Goals

- To provide preventive foster care and child protective services.
- To provide services to assist at-risk children and youth.
- To improve the delivery of services by requiring interagency cooperation.

Implementation Strategies

- To comply with the guidelines from the Comprehensive Services Act.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditure By Category</u>						
Personnel Services	\$ 59,802	\$ 34,020	\$ 72,359	\$ 73,220	\$ 73,220	\$ 75,537
Direct Payments & Contributions	719,636	557,754	486,144	800,000	800,000	800,000
Total Expenditures	<u>\$ 779,438</u>	<u>\$ 591,774</u>	<u>\$ 558,503</u>	<u>\$ 873,220</u>	<u>\$ 873,220</u>	<u>\$ 875,537</u>
<u>Funded FTEs</u>						
Professional/Technical	1.00	1.00	1.00	1.00	1.00	1.00
Total Funded FTEs	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>



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**LAW LIBRARY
FUND 47**

This fund accounts for the revenues and expenditures relating to the County's law library. This is accomplished through the division below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Fines & Forfeitures	\$ 7,546	\$ 7,552	\$ 7,981	\$ 8,000	\$ 8,000	\$ 8,000	99.38%
Use of Money & Property	68	60	55	100	100	50	0.62%
Total Funding Sources	\$ 7,614	\$ 7,612	\$ 8,036	\$ 8,100	\$ 8,100	\$ 8,050	100.00%

							%Change Original 2014/ Adopted 2015
Expenditure by Activity							
Operations	\$ 5,826	\$ 6,888	\$ 7,104	\$ 8,000	\$ 9,500	\$ 9,000	12.50%
Total Expenditures	\$ 5,826	\$ 6,888	\$ 7,104	\$ 8,000	\$ 9,500	\$ 9,000	12.50%

Expenditure by Category							
Materials & Supplies	\$ 5,826	\$ 6,888	\$ 7,104	\$ 8,000	\$ 8,000	\$ 9,000	12.50%
Capital Outlay	-	-	-	-	1,500	-	0.00%
Total Expenditures	\$ 5,826	\$ 6,888	\$ 7,104	\$ 8,000	\$ 9,500	\$ 9,000	12.50%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 14,463
Projected FY2014 Funding Sources:	
Revenue	\$ 8,100
Projected FY2014 Expenditures	9,500
Net Change	(1,400)
Projected Fund Balance 6/30/2014	\$ 13,063
Projected FY2015 Funding Sources:	
Revenue	\$ 8,050
Projected FY2015 Expenditures	9,000
Net Change	(950)
Projected Fund Balance 6/30/2015	\$ 12,113

Key Service Indicators	
Fee assessed per civil action filed in the County's Circuit Court or General District Court for use, maintenance & operation of a law library.	\$ 2.00

**COUNTY OF YORK, VIRGINIA
LAW LIBRARY - FUND 47**

Revenues	FY2011 Actual <u>Revenues</u>	FY2012 Actual <u>Revenues</u>	FY2013 Actual <u>Revenues</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
LAW LIBRARY FUND						
30314	Fines & Forfeitures					
4020 Court collections	\$ 7,546	\$ 7,552	\$ 7,981	\$ 8,000	\$ 8,000	\$ 8,000 A
Subtotal	<u>7,546</u>	<u>7,552</u>	<u>7,981</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
30315	Use of Money & Property					
1010 Interest on deposits	68	60	55	100	100	50
Subtotal	<u>68</u>	<u>60</u>	<u>55</u>	<u>100</u>	<u>100</u>	<u>50</u>
Fund Total	<u>\$ 7,614</u>	<u>\$ 7,612</u>	<u>\$ 8,036</u>	<u>\$ 8,100</u>	<u>\$ 8,100</u>	<u>\$ 8,050</u>

A Section 42.1-70 of the Code of Virginia allows any County through its governing body, to assess, as part of the costs incident to each civil action filed in the courts located within its boundaries, a sum not in excess of \$4.00 for the acquisition of law books, law periodicals, and computer legal research services, computer terminals for off-site placement to maximize access to the Law Library by the public, and equipment for the establishment, use and maintenance of a Law Library which shall be open for the use of the public for hours convenient to the public. The rate per York County ordinance is \$2.00.

Law Library Fund
Operations - Activity #90218

Budget Comments - FY2015

Funding reflects the projected increase in the Lexis-Nexis subscription cost.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Materials & Supplies	\$ 5,826	\$ 6,888	\$ 7,104	\$ 8,000	\$ 8,000	\$ 9,000
Capital Outlay	-	-	-	-	1,500	-
Total Expenditures	\$ 5,826	\$ 6,888	\$ 7,104	\$ 8,000	\$ 9,500	\$ 9,000



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**CHILDREN & FAMILY SERVICES
FUND 51**

This fund accounts for the Head Start and USDA (food service) programs. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
CHILDREN & FAMILY SERVICES - FUND 51**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 5,139	\$ 3,566	\$ 2,408	\$ 2,500	\$ 2,500	\$ 2,000	0.16%
Charges for Service	14,914	18,414	17,659	17,060	17,060	17,000	1.37%
Miscellaneous	4,089	4,924	3,977	2,400	3,900	2,400	0.19%
Federal Aid & Grants	971,883	948,058	965,665	958,207	969,337	968,337	78.11%
Non-Revenue Receipts	-	1,328	-	-	-	-	0.00%
Transfers from Other Funds	224,125	259,794	218,052	250,000	250,000	250,000	20.17%
Total Funding Sources	\$ 1,220,150	\$ 1,236,084	\$ 1,207,761	\$ 1,230,167	\$ 1,242,797	\$ 1,239,737	100.00%

							%Change Original 2014/ Adopted 2015
Expenditure by Activity							
Fundraisers & Donations	\$ 2,543	\$ 7,997	\$ 1,687	\$ -	\$ 3,178	\$ -	0.00%
Head Start	1,107,225	1,112,511	1,178,542	1,243,584	1,250,084	1,279,827	2.91%
USDA Food Service	88,244	101,331	96,453	111,335	111,335	118,163	6.13%
Total Expenditures	\$ 1,198,012	\$ 1,221,839	\$ 1,276,682	\$ 1,354,919	\$ 1,364,597	\$ 1,397,990	3.18%

							%Change
Expenditure by Category							
Personnel Services	\$ 929,853	\$ 979,859	\$ 1,020,721	\$ 1,102,622	\$ 1,102,622	\$ 1,149,260	4.23%
Contractual Services	60,806	69,342	58,373	70,400	68,910	68,650	-2.49%
Internal Services	41,576	44,714	41,501	48,863	48,863	49,530	1.37%
Other Charges	46,368	35,105	42,541	41,449	45,870	57,604	38.98%
Materials & Supplies	77,746	69,018	69,933	73,060	70,471	67,156	-8.08%
Capital Outlay	39,120	14,476	41,926	18,525	24,683	5,790	-68.74%
Fundraisers	1,135	5,435	136	-	224	-	0.00%
Grants & Donations	1,408	3,890	1,551	-	2,954	-	0.00%
Total Expenditures	\$ 1,198,012	\$ 1,221,839	\$ 1,276,682	\$ 1,354,919	\$ 1,364,597	\$ 1,397,990	3.18%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 716,322
Projected FY2014 Funding Sources:	
Revenue	\$ 23,460
State & Federal	969,337
Other financing sources	250,000
	1,242,797
Projected FY2014 Expenditures	1,364,597
Net Change	(121,800)
Projected Fund Balance 6/30/2014	\$ 594,522
Projected FY2015 Funding Sources:	
Revenue	\$ 21,400
State & Federal	968,337
Other financing sources	250,000
	1,239,737
Projected FY2015 Expenditures	1,397,990
Net Change	(158,253)
Projected Fund Balance 6/30/2015	\$ 436,269

Funded FTEs	
Total Funded FTEs	22.60 22.60 22.20 22.20 22.20 22.20

Key Service Indicators	
Funded enrollment	117 117 117 117 117 117
Kindergarten preparedness	51% 54% 53% 55% 55% 71%
Home literacy learning packages	936 936 1,053 1,053 1,053 1,053

CHILDREN & FAMILY SERVICES FUND

Revenues	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	
CHILDREN & FAMILY SERVICES FUND							
30315	Use of Money & Property						
1010 Interest on deposits	\$ 5,139	\$ 3,566	\$ 2,408	\$ 2,500	\$ 2,500	\$ 2,000	
Subtotal	<u>5,139</u>	<u>3,566</u>	<u>2,408</u>	<u>2,500</u>	<u>2,500</u>	<u>2,000</u>	
30316	Charges for Service						
6951 USDA adult meals	11,264	14,354	13,659	13,000	13,000	13,000	A
6954 USDA/CDR child meal suppl	3,500	4,000	4,000	4,000	4,000	4,000	A
9000 Lunch tickets-non program	150	60	-	60	60	-	
Subtotal	<u>14,914</u>	<u>18,414</u>	<u>17,659</u>	<u>17,060</u>	<u>17,060</u>	<u>17,000</u>	
30318	Miscellaneous						
1060 York contribution/lease	2,208	2,400	2,400	2,400	2,400	2,400	B
3010 Prior year expenditure refund	59	-	-	-	-	-	
9090-002 Col Cap Kiwanis Donation	-	663	1,477	-	1,500	-	
9090-017 Lifetime Parent Comm Don	217	-	-	-	-	-	
9090-018 Child abuse aware/safety	400	-	-	-	-	-	
9091 Other donations	1,008	1,509	100	-	-	-	
9095 Commissions on photo sale	197	352	-	-	-	-	
Subtotal	<u>4,089</u>	<u>4,924</u>	<u>3,977</u>	<u>2,400</u>	<u>3,900</u>	<u>2,400</u>	
30333	Federal Aid & Grants						
6953 USDA federal reimbursement	67,206	70,740	74,314	71,000	71,000	71,000	C
6954 USDA fed reimb CDR	22,792	17,213	13,162	15,000	15,000	14,000	C
9000 Head Start-basic program	850,025	844,043	856,145	856,145	867,275	867,275	D
9000-212 Head Start-prior year	-	-	5,982	-	-	-	
9000-300 ARRA program	15,798	-	-	-	-	-	
9020 Head Start-training grant	16,062	16,062	16,062	16,062	16,062	16,062	D
Subtotal	<u>971,883</u>	<u>948,058</u>	<u>965,665</u>	<u>958,207</u>	<u>969,337</u>	<u>968,337</u>	
30341	Non-Revenue Receipts						
8908-212 Hurricane Irene	-	1,328	-	-	-	-	
Subtotal	<u>-</u>	<u>1,328</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
30351	Transfers from Other Funds						
1010 General Fund	224,125	259,794	218,052	250,000	250,000	250,000	E
Subtotal	<u>224,125</u>	<u>259,794</u>	<u>218,052</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	
Fund Total	<u>\$ 1,220,150</u>	<u>\$ 1,236,084</u>	<u>\$ 1,207,761</u>	<u>\$ 1,230,167</u>	<u>\$ 1,242,797</u>	<u>\$ 1,239,737</u>	

- A Revenue that supports the Food Service program.
- B Revenue from Child Development Resources (CDR) for office space.
- C Federal grant from the Department of Agriculture for meals and support of the Food Service program.
- D Federal grant from the Department of Health & Human Services for the Head Start and Special Training programs.
- E Transfer from the General Fund for the local share of the Head Start and USDA programs.

**Children & Family Services Fund
Head Start - Activity #81677**

Mission

To develop partnerships that promote quality opportunities for children's educational readiness, at all levels of ability, and to foster success for families and staff.

Goals

- Increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.
- Continue to serve as a resource (training, information) on early childhood development and best practices for the child care community.
- Strengthen families and communities by assisting families with self-sufficiency skills and supporting the health and safety of their family.

Implementation Strategies

- Provide an early childhood developmental program utilizing the centered-based, scientific measurable Teaching Strategies Curriculum providing comprehensive services that emphasizes physical well-being and motor development; personal and social development; a child's approach to learning; language development and cognition and general knowledge. Perform evaluations 3 times yearly to determine children's progress and if additional support is needed.
- Continue marketing through programs and outreach to the community to promote nurturing and attachment; knowledge of parent, child and youth development; parental resilience; social connections and concrete supports for parents.
- Support community initiatives and collaboration to increase quality services to all children.
- Continue to work with families and health care providers to develop and maintain programs that foster healthy habits for families and children.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Funding has been provided for the replacement of transport restraints. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expenditure By Category</u>						
Personnel Services	\$ 898,953	\$ 946,056	\$ 985,441	\$ 1,066,287	\$ 1,066,287	\$ 1,105,597
Contractual Services	30,148	34,378	24,533	30,900	29,410	29,150
Internal Services	41,576	44,714	41,501	48,863	48,863	49,530
Other Charges	46,368	35,105	42,541	41,449	45,870	57,604
Materials & Supplies	51,060	37,782	42,600	37,560	34,971	32,156
Capital Outlay	39,120	14,476	41,926	18,525	24,683	5,790
Total Expenditures	<u>\$ 1,107,225</u>	<u>\$ 1,112,511</u>	<u>\$ 1,178,542</u>	<u>\$ 1,243,584</u>	<u>\$ 1,250,084</u>	<u>\$ 1,279,827</u>
<u>Funded FTEs</u>						
Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	11.10	11.10	11.70	11.70	11.70	11.70
Admin/Clerical	3.00	3.00	2.00	2.00	2.00	2.00
Instructional Aide	5.40	5.40	5.40	5.40	5.40	5.40
Trades & Crafts	1.10	1.10	1.10	1.10	1.10	1.10
Total Funded FTEs	<u>21.60</u>	<u>21.60</u>	<u>21.20</u>	<u>21.20</u>	<u>21.20</u>	<u>21.20</u>

IT'S A FACT:

Head Start is a federally funded program designed to serve eligible preschoolers through a comprehensive array of services in health, family services and education. York County currently serves 117 preschoolers at 3 locations.



Children & Family Services Fund
 USDA Food Service - Activity #90971

Mission

To develop partnerships that promote quality opportunities for children's educational readiness, at all levels of ability, and to foster success for families and staff.

Goals

- Increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.
- Continue to serve as a resource (training, information) on early childhood development and best practices for the child care community.
- Strengthen families and communities by assisting families with self-sufficiency skills and supporting the health and safety of their family.

Implementation Strategies

- Provide an early childhood developmental program utilizing the centered-based, scientific measurable Teaching Strategies Curriculum providing comprehensive services that emphasizes physical well-being and motor development; personal and social development; a child's approach to learning; language development and cognition and general knowledge. Perform evaluations 3 times yearly to determine children's progress and if additional support is needed.
- Continue marketing through programs and outreach to the community to promote nurturing and attachment; knowledge of parent, child and youth development; parental resilience; social connections and concrete supports for parents.
- Support community initiatives and collaboration to increase quality services to all children.
- Continue to work with families and health care providers to develop and maintain programs that foster healthy habits for families and children.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Personnel Services	\$ 30,900	\$ 33,803	\$ 35,280	\$ 36,335	\$ 36,335	\$ 43,663
Contractual Services	30,658	34,964	33,840	39,500	39,500	39,500
Materials & Supplies	26,686	31,236	27,333	35,500	35,500	35,000
Grants & Donations	-	1,328	-	-	-	-
Total Expenditures	\$ 88,244	\$ 101,331	\$ 96,453	\$ 111,335	\$ 111,335	\$ 118,163
Funded FTEs						
Professional/Technical	0.50	0.50	0.50	0.50	0.50	0.50
Trades & Crafts	0.50	0.50	0.50	0.50	0.50	0.50
Total Funded FTEs	1.00	1.00	1.00	1.00	1.00	1.00



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COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT
FUND 63

This fund accounts for the incremental tax revenues, collections of the special assessment levy and payments to the Marquis Community Development Authority's trustee. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
General Property Taxes	\$ 96,332	\$ 404,218	\$ 372,308	\$ 480,000	\$ 480,000	\$ 398,000	36.17%
Other Local Taxes	718,855	703,078	699,417	701,000	701,000	702,000	63.80%
Use of Money & Property	984	786	311	300	300	300	0.03%
Total Funding Sources	\$ 816,171	\$ 1,108,082	\$ 1,072,036	\$ 1,181,300	\$ 1,181,300	\$ 1,100,300	100.00%

							%Change Original 2014/ Adopted 2015
Expenditure by Activity/Category							
Payments to Trustee	\$ 526,766	\$ 808,082	\$ 872,036	\$ 1,031,300	\$ 1,031,300	\$ 950,300	-7.85%
Transfers to Other Funds	289,405	300,000	200,000	150,000	150,000	150,000	0.00%
Total Expenditures	\$ 816,171	\$ 1,108,082	\$ 1,072,036	\$ 1,181,300	\$ 1,181,300	\$ 1,100,300	-6.86%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015		
Beginning Fund Balance 7/1/2013		\$ -
Projected FY2014 Funding Sources:		
Revenue		\$ 1,181,300
Projected FY2014 Expenditures		1,181,300
Net Change		-
Projected Fund Balance 6/30/2014		\$ -
Projected FY2015 Funding Sources:		
Revenue		\$ 1,100,300
Projected FY2015 Expenditures		1,100,300
Net Change		-
Projected Fund Balance 6/30/2015		\$ -

Key Service Indicators						
Number of businesses	5	5	5	5	5	5

Revenues	FY2011 Actual <u>Revenues</u>	FY2012 Actual <u>Revenues</u>	FY2013 Actual <u>Revenues</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>	
COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT FUND							
30311	General Property Taxes						
1010 Incremental real estate taxes	\$ -	\$ 153,624	\$ 114,418	\$ 230,000	\$ 230,000	\$ 140,000	A
3010 Incremental pers prop taxes	96,332	100,594	103,896	100,000	100,000	108,000	A
9010 Special assessment	-	150,000	150,000	150,000	150,000	150,000	A
9010-001 Special assessment penalty	-	-	2,159	-	-	-	
9010-002 Special assessment interest	-	-	1,835	-	-	-	
Subtotal	<u>96,332</u>	<u>404,218</u>	<u>372,308</u>	<u>480,000</u>	<u>480,000</u>	<u>398,000</u>	
30312	Other Local Taxes						
1000 Incremental local sales tax	585,542	566,259	563,723	565,000	565,000	566,000	A
1200 Incremental meals tax	9,328	9,701	10,526	11,000	11,000	11,000	A
3010 Incremental occup licenses	123,985	127,118	125,168	125,000	125,000	125,000	A
Subtotal	<u>718,855</u>	<u>703,078</u>	<u>699,417</u>	<u>701,000</u>	<u>701,000</u>	<u>702,000</u>	
30315	Use of Money & Property						
1010 Interest	984	786	311	300	300	300	A
Subtotal	<u>984</u>	<u>786</u>	<u>311</u>	<u>300</u>	<u>300</u>	<u>300</u>	
Fund Total	<u>\$ 816,171</u>	<u>\$ 1,108,082</u>	<u>\$ 1,072,036</u>	<u>\$ 1,181,300</u>	<u>\$ 1,181,300</u>	<u>\$ 1,100,300</u>	

A Pursuant to a Memorandum of Understanding, incremental taxes (less a payment to the County for services related to the project area) and a Special Assessment are collected by the County and provided to the Trustee of the Marquis CDA to be used for debt service on the bonds and administrative expenses.

COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT FUND
PAYMENTS TO TRUSTEE AND TRANSFERS TO OTHER FUNDS

Community Development Authority Revenue Account
Payments to Trustee and Transfers to Other Funds - Activity #63000 & 90912

The Marquis Community Development Authority (the "Authority") was created pursuant to the Virginia Water and Waste Authorities Act (the "Act"), beginning with 15.2-5100 *et. seq.* of the Code of Virginia, 1950, by an ordinance adopted by York County's Board of Supervisors on December 19, 2006 as a Community Development Authority to promote and further the purposes of the Act.

The Marquis Community Development Authority District (the "District") consists of a land area of approximately 222.85 acres in York County, Virginia just outside of the City of Williamsburg, Virginia. The Act provides that the Authority may issue bonds to finance infrastructure improvements located within or benefiting the District and the Board of Supervisors, at the request of the Authority, may levy and collect special assessments within the District and appropriate such sums to the Authority for use in paying the administrative expenses and debt service requirements in connection with any such bonds.

On November 28, 2007, the Authority issued \$32,860,000 Revenue Bonds, Series 2007. The principal and interest on the 2007 bonds are not deemed to constitute a pledge of the faith and credit of York County and therefore the faith and credit of York County have not been pledged to the payment of the principal or interest on the 2007 bonds. The issuance of the 2007 bonds does not directly, indirectly or contingently obligate York County to levy any taxes or to make any appropriation for their payment except from the revenues and receipts pledged therefore. Pursuant to the Act, York County is expressly precluded from paying the principal or of interest on the 2007 bonds except from the special assessments and the incremental tax revenues collected.

On March 1, 2012, the Bonds were restructured and reissued pursuant to a Restructuring Memorandum of Understanding, as amended by the First Amendment to Memorandum of Understanding, a Revised Rate and Method Apportionment, an Amended and Restate Continuing Disclosure Agreement, and a Second Supplemental Indenture of Trust among the bondholders, Marquis Williamsburg RE Holding LLC (as Property Owner), Authority, Trustee and County. Under the restructuring and reissuance terms, the original 2007 Bonds have been restructured and \$2,805,000 of the original Bonds have been redeemed.

The Authority will cause incremental tax revenues to be collected and deposited in accordance with the Indenture and a Memorandum of Understanding with York County. This fund provides for a separate account into which the County will deposit incremental taxes and special assessment revenues generated by the Marquis Lifestyle Center. The County will then disburse those funds to the Trustee on behalf of the Authority, to be used for debt service on the bonds and administrative expenses.

Budget Comments - FY2015

Funding reflects payments of incremental tax revenues to be made to the County for services rendered related to the project and to the Authority's trustee for debt service on the bonds and administrative expenses.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
Expenditure By Category						
Payments to Trustee	\$ 526,766	\$ 808,082	\$ 872,036	\$ 1,031,300	\$ 1,031,300	\$ 950,300
Transfers to Other Funds	289,405	300,000	200,000	150,000	150,000	150,000
Total Expenditures	\$ 816,171	\$ 1,108,082	\$ 1,072,036	\$ 1,181,300	\$ 1,181,300	\$ 1,100,300



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**COUNTY DEBT SERVICE
FUND 80**

This fund accounts for the issuance and repayment of debt for the County's public buildings, facilities and equipment. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
COUNTY DEBT SERVICE - FUND 80**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 11	\$ 10	\$ 10	\$ -	\$ -	\$ -	0.00%
Transfers from Other Funds	3,128,346	3,031,763	2,694,906	2,859,564	2,859,564	2,583,636	100.00%
Total Funding Sources	\$ 3,128,357	\$ 3,031,773	\$ 2,694,916	\$ 2,859,564	\$ 2,859,564	\$ 2,583,636	100.00%
Expenditure by Activity							
Lease Revenue Bonds:							%Change Original 2014/ Adopted 2015
Emergency Communication System/Building	\$ 737,181	\$ 736,982	\$ 735,178	\$ 735,718	\$ 735,718	\$ 430,889	-41.43%
Yorktown Revitalization	560,444	560,293	558,922	559,332	559,332	455,961	-18.48%
Sports Field Complex	1,370,673	1,372,229	1,375,963	1,376,050	1,376,050	1,376,363	0.02%
COPS Refinancing	435,206	173,806	-	-	-	-	0.00%
Capital Leases:							
Customer Premise Equip/Computer Aided Dispatch	-	163,610	-	163,610	163,610	295,569	80.65%
Fire Station Signaling Equipment	24,853	24,853	24,853	24,854	24,854	24,854	0.00%
Total Expenditures	\$ 3,128,357	\$ 3,031,773	\$ 2,694,916	\$ 2,859,564	\$ 2,859,564	\$ 2,583,636	-9.65%
Expenditure by Category							
Principal	\$ 1,749,812	\$ 1,604,360	\$ 1,451,367	\$ 1,556,298	\$ 1,556,298	\$ 1,418,551	-8.85%
Interest	1,373,610	1,422,478	1,241,049	1,299,766	1,299,766	1,161,585	-10.63%
Other debt service	4,935	4,935	2,500	3,500	3,500	3,500	0.00%
Total Expenditures	\$ 3,128,357	\$ 3,031,773	\$ 2,694,916	\$ 2,859,564	\$ 2,859,564	\$ 2,583,636	-9.65%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ -
Projected FY2014 Funding Sources:	
Other financing sources	\$ 2,859,564
Projected FY2014 Expenditures	2,859,564
Net Change	-
Projected Fund Balance 6/30/2014	\$ -
Projected FY2015 Funding Sources:	
Other financing sources	\$ 2,583,636
Projected FY2015 Expenditures	2,583,636
Net Change	-
Projected Fund Balance 6/30/2015	\$ -

Key Service Indicators	
Outstanding principal	\$ 31,981,737 \$ 30,071,779 \$ 28,620,411 \$ 27,118,221 \$ 27,038,221 \$ 25,619,670

COUNTY DEBT SERVICE FUND
COUNTY DEBT SERVICE - REVENUES

Revenues	FY2011 Actual <u>Revenues</u>	FY2012 Actual <u>Revenues</u>	FY2013 Actual <u>Revenues</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>	
COUNTY DEBT SERVICE FUND							
30315	Use of Money & Property						
1014	Interest \$17.380 escrow	\$ 11	\$ 10	\$ 10	\$ -	\$ -	\$ -
	Subtotal	<u>11</u>	<u>10</u>	<u>10</u>	<u>-</u>	<u>-</u>	<u>-</u>
30351	Transfers from Other Funds						
1008	Tourism Fund	560,444	560,293	558,922	559,332	559,332	455,961 A
1010	General Fund	<u>2,567,902</u>	<u>2,471,470</u>	<u>2,135,984</u>	<u>2,300,232</u>	<u>2,300,232</u>	<u>2,127,675</u> B
	Subtotal	<u>3,128,346</u>	<u>3,031,763</u>	<u>2,694,906</u>	<u>2,859,564</u>	<u>2,859,564</u>	<u>2,583,636</u>
	Fund Total	<u>\$ 3,128,357</u>	<u>\$ 3,031,773</u>	<u>\$ 2,694,916</u>	<u>\$ 2,859,564</u>	<u>\$ 2,859,564</u>	<u>\$ 2,583,636</u>

- A Transfer from the Tourism Fund for debt service payments.
- B Transfer from the General Fund for debt service payments.

County Debt Service Fund
County Debt Service Activities

Budget Comments - FY2015

Due to the refunding of lease revenue bonds, a decrease in debt service payments is programmed.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditure By Category						
Principal	\$ 1,749,812	\$ 1,604,360	\$ 1,451,367	\$ 1,556,298	\$ 1,556,298	\$ 1,418,551
Interest	1,373,610	1,422,478	1,241,049	1,299,766	1,299,766	1,161,585
Other Debt Service	4,935	4,935	2,500	3,500	3,500	3,500
Total Expenditures	\$ 3,128,357	\$ 3,031,773	\$ 2,694,916	\$ 2,859,564	\$ 2,859,564	\$ 2,583,636

IT'S A FACT:

Due to refunding the 2003 lease revenue bonds, the County will save over \$800,000 in debt service expenditures over the next two years. In addition to funding other projects, these bonds assisted with the funding of the Yorktown Revitalization project; the portion of the bonds used for that project are being repaid by the Tourism Fund.



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**SCHOOL DEBT SERVICE
FUND 81**

This fund accounts for the issuance and repayment of debt for the construction and maintenance of educational facilities. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
SCHOOL DEBT SERVICE - FUND 81**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Miscellaneous	\$ 372,220	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Federal Aid & Grants	53,360	59,472	56,885	59,472	59,472	55,190	0.32%
Bond Proceeds	1,120,000	7,972,456	-	9,500,000	-	9,500,000	55.21%
School Support	505,662	505,609	505,421	505,741	505,741	111,723	0.65%
Transfers from Other Funds	6,706,559	7,056,620	7,114,875	7,560,188	7,560,188	7,538,696	43.82%
Total Funding Sources	\$ 8,757,801	\$ 15,594,157	\$ 7,677,181	\$ 17,625,401	\$ 8,125,401	\$ 17,205,609	100.00%

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	%Change Original 2014/ Adopted 2015
Expenditure by Activity							
Literary Loans:							
Magruder/Coventry Gym/Property	\$ 108,000	\$ 104,000	\$ -	\$ -	\$ -	\$ -	0.00%
General Obligation Bonds:							
Grafton High/Middle Complex Phase I	92,625	59,125	22,250	26,125	26,125	-	-100.00%
Tabb High/Grafton Bethel/Dare/Magruder/Waller Mill	1,211,216	1,212,224	1,211,961	1,213,797	1,213,797	1,212,627	-0.10%
Refunding/Grafton Complex	2,046,000	2,057,125	2,063,500	2,075,875	2,075,875	2,086,875	0.53%
Brunton High	597,772	599,140	599,449	602,165	602,165	602,580	0.07%
Queens Lake Middle	309,412	311,046	307,297	308,373	308,373	308,988	0.20%
York High/School Board Office	1,174,255	1,175,695	1,172,233	1,173,943	1,173,943	1,172,673	-0.11%
York Middle/New Horizons	845,519	845,119	843,699	846,632	846,632	842,917	-0.44%
Dare/Magruder/Yorktown Elementary	435,835	436,655	433,518	435,998	435,998	432,745	-0.75%
Dare/Mt Vernon/Tabb High	296,383	294,573	294,375	294,363	294,363	293,835	-0.18%
QSCB Grafton Bethel	142,617	124,472	124,472	125,472	125,472	125,472	0.00%
Coventry/Grafton Bethel/New Horizons/Tabb Elem/Grafton Complex	-	41,814	210,899	527,133	527,133	525,897	-0.23%
York Middle/Kitchen Equipment (5 Schools)/ Grafton Complex/Seaford Elem/Grafton Bethel/Magruder Elem/Brunton High/Tabb High/Mt Vernon/Tabb Middle	-	-	-	102,000	102,000	101,000	-0.98%
Refunding Notes:							
VRS Refinancing	393,529	393,528	393,528	393,525	393,525	-	-100.00%
Transfers to Other Funds:							
School Capital Fund	1,104,638	7,939,641	-	9,500,000	-	9,500,000	0.00%
Total Expenditures	\$ 8,757,801	\$ 15,594,157	\$ 7,677,181	\$ 17,625,401	\$ 8,125,401	\$ 17,205,609	-2.38%

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	%Change Original 2014/ Adopted 2015
Expenditure by Category							
Principal	\$ 4,724,823	\$ 4,962,389	\$ 5,066,653	\$ 5,572,741	\$ 5,572,741	\$ 5,430,000	-2.56%
Interest	2,899,783	2,646,013	2,605,578	2,442,510	2,442,510	2,166,709	-11.29%
Other debt service	4,300	4,300	4,950	10,150	10,150	8,900	-12.32%
Issue costs	13,404	9,000	-	100,000	100,000	100,000	0.00%
Underwriter discount	10,853	32,814	-	-	-	-	0.00%
Transfers To Other Funds	1,104,638	7,939,641	-	9,500,000	-	9,500,000	0.00%
Total Expenditures	\$ 8,757,801	\$ 15,594,157	\$ 7,677,181	\$ 17,625,401	\$ 8,125,401	\$ 17,205,609	-2.38%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ -
Projected FY2014 Funding Sources:	
Local	\$ -
State & Federal	59,472
Other financing sources	8,065,929
	<u>8,125,401</u>
Projected FY2014 Expenditures	8,125,401
Net Change	-
Projected Fund Balance 6/30/2014	\$ -
Projected FY2015 Funding Sources:	
Local	\$ -
State and Federal	55,190
Other financing sources	17,150,419
	<u>17,205,609</u>
Projected FY2015 Expenditures	17,205,609
Net Change	-
Projected Fund Balance 6/30/2015	\$ -

Key Service Indicators	
Outstanding principal	\$ 51,840,000

SCHOOL DEBT SERVICE FUND

SCHOOL DEBT SERVICE - REVENUES

Revenues	FY2011 Actual <u>Revenues</u>	FY2012 Actual <u>Revenues</u>	FY2013 Actual <u>Revenues</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
SCHOOL DEBT SERVICE FUND						
30318	Miscellaneous					
9090 Miscellaneous local	\$ 372,220	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	<u>372,220</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
30333	Federal Aid & Grants					
1001-300 Qual School Const Bonds Tax Credit	53,360	59,472	56,885	59,472	59,472	55,190 A
Subtotal	<u>53,360</u>	<u>59,472</u>	<u>56,885</u>	<u>59,472</u>	<u>59,472</u>	<u>55,190</u>
30341	Bond Proceeds					
4016 VPSA Bonds	1,120,000	6,925,000	-	9,500,000	-	9,500,000 B
4017 VPSA Premium	-	1,047,456	-	-	-	-
Subtotal	<u>1,120,000</u>	<u>7,972,456</u>	<u>-</u>	<u>9,500,000</u>	<u>-</u>	<u>9,500,000</u>
30351	Transfers from Other Funds					
1010 General Fund	6,706,559	7,056,620	7,114,875	7,560,188	7,560,188	7,538,696 C
1050 School Operating Fund-VRS Debt	393,528	393,528	393,528	393,525	393,525	-
1050-002 School Operating Fund-New Horizons	112,134	112,081	111,893	112,216	112,216	111,723 D
Subtotal	<u>7,212,221</u>	<u>7,562,229</u>	<u>7,620,296</u>	<u>8,065,929</u>	<u>8,065,929</u>	<u>7,650,419</u>
Fund Total	<u>\$ 8,757,801</u>	<u>\$ 15,594,157</u>	<u>\$ 7,677,181</u>	<u>\$ 17,625,401</u>	<u>\$ 8,125,401</u>	<u>\$ 17,205,609</u>

- A Federal support for the Qualified School Construction Bonds issued for the Grafton Bethel project.
- B Anticipated borrowing for FY2013 & FY2014 School CIP.
- C Transfer from the General Fund for debt service payments.
- D Transfer from the School Division for debt service payments.

School Debt Service Fund
School Debt Service Activities

Budget Comments - FY2015

A borrowing for \$9,500,000 is planned to fund fiscal year 2013 and 2014 projects.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Principal	\$ 4,724,823	\$ 4,962,389	\$ 5,066,653	\$ 5,572,741	\$ 5,572,741	\$ 5,430,000
Interest	2,899,783	2,646,013	2,605,578	2,442,510	2,442,510	2,166,709
Other debt service	4,300	4,300	4,950	10,150	10,150	8,900
Issue costs	13,404	9,000	-	100,000	100,000	100,000
Underwriter discount	10,853	32,814	-	-	-	-
Transfers to Other Funds	1,104,638	7,939,641	-	9,500,000	-	9,500,000
Total Expenditures	<u>\$ 8,757,801</u>	<u>\$ 15,594,157</u>	<u>\$ 7,677,181</u>	<u>\$ 17,625,401</u>	<u>\$ 8,125,401</u>	<u>\$ 17,205,609</u>



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**STORMWATER MANAGEMENT
FUND 26**

This fund accounts for the revenue and expenditures for stormwater projects. This is accomplished through the division below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 8,903	\$ 5,081	\$ 4,194	\$ 5,000	\$ 5,000	\$ 5,000	0.62%
Charges for Services	550	275	39,175	28,000	29,550	28,000	3.49%
State Aid & Grants	-	-	1,036,879	200,000	479,119	50,000	6.23%
Federal Categorical Aid	-	-	2,005	-	-	-	0.00%
Transfers from Other Funds	2,040,124	887,156	931,514	900,000	700,000	720,000	89.66%
Total Funding Sources	\$ 2,049,577	\$ 892,512	\$ 2,013,767	\$ 1,133,000	\$ 1,213,669	\$ 803,000	100.00%

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	%Change Original 2014/ Adopted 2015
Expenditure by Activity/Category							
Contractual Services	\$ 9,935	\$ 23,661	\$ 13,792	\$ 13,574	\$ 13,574	\$ 12,887	-5.06%
Capital Projects	3,240,006	1,118,672	683,088	178,000	2,514,410	1,078,000	505.62%
Total Expenditures	\$ 3,249,941	\$ 1,142,333	\$ 696,880	\$ 191,574	\$ 2,527,984	\$ 1,090,887	469.43%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 2,168,133
Projected FY2014 Funding Sources:	
Revenue	\$ 34,550
State & Federal	479,119
Other financing sources	700,000
	1,213,669
Projected FY2014 Expenditures	2,527,984
Net Change	(1,314,315)
Projected Fund Balance 6/30/2014	\$ 853,818
Projected FY2015 Funding Sources:	
Revenue	\$ 33,000
State & Federal	50,000
Other financing sources	720,000
	803,000
Projected FY2015 Expenditures	1,090,887
Net Change	(287,887)
Projected Fund Balance 6/30/2015	\$ 565,931

Key Service Indicators						
Number of projects	7	5	6	-	5	2

STORMWATER MANAGEMENT FUND

STORMWATER MANAGEMENT - REVENUES

Revenues	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	
STORMWATER MANAGEMENT FUND							
30315	Use of Money & Property						
1010 Interest on deposits	\$ 8,903	\$ 5,081	\$ 4,194	\$ 5,000	\$ 5,000	\$ 5,000	
Subtotal	8,903	5,081	4,194	5,000	5,000	5,000	
30316	Charges for Services						
5550 Maint-stormwater Lowe's/Wal-mart	550	275	5,475	1,000	2,550	1,000	A
5550-001 Long-term Lowe's/Wal-mart	-	-	-	7,000	7,000	7,000	A
5551 Maint-stormwater BMP3 Inter Cntr	-	-	25,800	3,000	3,000	3,000	A
5551-001 Long-term BMP3 Inter Cntr	-	-	-	7,000	7,000	7,000	A
5552 Maint-stormwater BMP3A Inter Cntr	-	-	7,900	3,000	3,000	3,000	A
5552-001 Long-term BMP3A Inter Cntr	-	-	-	7,000	7,000	7,000	A
Subtotal	550	275	39,175	28,000	29,550	28,000	
30324	State Aid & Grants						
8745-001 VDOT Brandywine Phase II & III	-	-	-	-	462,540	-	
8745-002 VDOT Moore's Creek Phase IIB	-	-	674,456	-	-	-	
8745-003 VDOT Moore's Creek Phase IIC	-	-	-	100,000	-	-	
8745-003 VDOT Edgehill North	-	-	358,630	-	16,579	-	
8745-004 VDOT Cook Road/Falcon Road	-	-	3,793	100,000	-	-	
8745-005 VDOT Victory Industrial Park (Rt 17 Culverts)	-	-	-	-	-	50,000	B
Subtotal	-	-	1,036,879	200,000	479,119	50,000	
30333	Federal Categorical Aid						
9547 Grant #666 NOAA Dare Elem	-	-	2,005	-	-	-	
Subtotal	-	-	2,005	-	-	-	
30351	Transfers from Other Funds						
1010 General Fund (CIP)	150,000	150,000	150,000	150,000	150,000	150,000	C
1010-001 General Fund (Meals Tax)	525,124	537,156	555,249	550,000	550,000	570,000	D
1050 School Fund	-	-	26,265	-	-	-	
1079 County Capital Fund (Rev Share)	165,000	200,000	200,000	200,000	-	-	
1079-001 County Capital Fund	1,200,000	-	-	-	-	-	
Subtotal	2,040,124	887,156	931,514	900,000	700,000	720,000	
Fund Total	\$ 2,049,577	\$ 892,512	\$ 2,013,767	\$ 1,133,000	\$ 1,213,669	\$ 803,000	

- A Revenue from property owners for maintenance performed at the stormwater ponds.
- B State reimbursement for stormwater projects that qualify for revenue sharing support.
- C Transfer from the General Fund for support of minor drainage projects.
- D Transfer from the General Fund of a portion of the meals tax to support stormwater projects.

**Stormwater Management Fund
Capital Projects - Activity #90912**

Budget Comments - FY2015

Funding is provided for minor drainage projects, payment for services to HRPDC, and maintenance of the Lowe's and International Center stormwater ponds (supported by revenue from the property owners). Planned projects include Wormley Creek Headwaters, Greensprings and EPA TMDL consulting services.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Contractual Services	\$ 9,935	\$ 23,661	\$ 13,792	\$ 13,574	\$ 13,574	\$ 12,887
Capital Projects	<u>3,240,006</u>	<u>1,118,672</u>	<u>683,088</u>	<u>178,000</u>	<u>2,514,410</u>	<u>1,078,000</u>
Total Expenditures	<u>\$ 3,249,941</u>	<u>\$ 1,142,333</u>	<u>\$ 696,880</u>	<u>\$ 191,574</u>	<u>\$ 2,527,984</u>	<u>\$ 1,090,887</u>



Coventry Boulevard during construction

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**YORKTOWN CAPITAL IMPROVEMENTS
FUND 78**

This fund accounts for the revenues and expenditures relating to the County's capital improvement program, specifically for the waterfront. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
YORKTOWN CAPITAL IMPROVEMENTS - FUND 78**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 22,341	\$ 11,521	\$ 10,766	\$ -	\$ -	\$ -	0.00%
Miscellaneous	-	-	872	-	-	-	0.00%
Non-Revenue Receipts	-	-	60,840	-	-	-	0.00%
Transfers from Other Funds	400,000	200,000	100,000	100,000	100,000	200,000	100.00%
Total Funding Sources	\$ 422,341	\$ 211,521	\$ 172,478	\$ 100,000	\$ 100,000	\$ 200,000	100.00%

						FY2015 Adopted Budget	%Change Original 2014/ Adopted 2015
Expenditure by Activity/Category							
Capital Projects	\$ 33,298	\$ 3,700	\$ 22,392	\$ -	\$ 248,264	\$ -	0.00%
Total Expenditures	\$ 33,298	\$ 3,700	\$ 22,392	\$ -	\$ 248,264	\$ -	0.00%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015		
Beginning Fund Balance 7/1/2013		\$ (7,285,908)
Projected FY2014 Funding Sources:		
Other financing sources	\$ 100,000	
Projected FY2014 Expenditures	248,264	
Net Change	(148,264)	
Projected Fund Balance 6/30/2014		\$ (7,434,172)
Projected FY2015 Funding Sources:		
Other financing sources	\$ 200,000	
Projected FY2015 Expenditures	-	
Net Change	200,000	
Projected Fund Balance 6/30/2015		\$ (7,234,172)

Key Service Indicators						
Number of projects	3	1	1	-	3	-

Revenues	FY2011 Actual <u>Revenues</u>	FY2012 Actual <u>Revenues</u>	FY2013 Actual <u>Revenues</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
YORKTOWN CAPITAL IMPROVEMENTS FUND						
30315	Use of Money & Property					
1010 Interest on deposits	\$ 1,641	\$ 1,171	\$ 1,094	\$ -	\$ -	\$ -
1406 Note receivable interest-restaurant	<u>20,700</u>	<u>10,350</u>	<u>9,672</u>	-	-	-
Subtotal	<u>22,341</u>	<u>11,521</u>	<u>10,766</u>	-	-	-
30318	Miscellaneous					
3010 Prior year expenditure refund	-	-	872	-	-	-
Subtotal	-	-	<u>872</u>	-	-	-
30341	Non-Revenue Receipts					
1016 LP dissolution-Freight Shed	-	-	60,840	-	-	-
Subtotal	-	-	<u>60,840</u>	-	-	-
30351	Transfers from Other Funds					
1008 Tourism Fund	100,000	100,000	100,000	100,000	100,000	200,000
1008-210 Tourism Fund	260,771	-	-	-	-	-
1008-211 Tourism Fund	<u>39,229</u>	<u>100,000</u>	-	-	-	-
Subtotal	<u>400,000</u>	<u>200,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>200,000</u>
Fund Total	<u>\$ 422,341</u>	<u>\$ 211,521</u>	<u>\$ 172,478</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 200,000</u>

A Transfer from the Tourism Fund for repayment toward an interfund loan.

Yorktown Capital Improvements Fund
Capital Projects - Activity #78000

Budget Comments - FY2015

There are no new projects planned.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Capital Projects	\$ 33,298	\$ 3,700	\$ 22,392	\$ -	\$ 248,264	\$ -
Total Expenditures	\$ 33,298	\$ 3,700	\$ 22,392	\$ -	\$ 248,264	\$ -

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**COUNTY CAPITAL
FUND 79**

This fund accounts for the revenues and expenditures relating to the County's capital improvement program. This is accomplished through the divisions below. Individual division details follow this summary page. Water, sewer and stormwater projects are accounted for in those respective funds.

**COUNTY OF YORK, VIRGINIA
COUNTY CAPITAL - FUND 79**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 79,413	\$ 54,785	\$ 49,105	\$ 50,000	\$ 50,000	\$ 40,000	1.07%
Miscellaneous	320	308,586	4,243	-	1,217	-	0.00%
Recovered Costs	45,000	45,000	57,671	45,000	45,000	58,532	1.57%
State Aid & Grants	200,000	43,653	-	-	500,000	-	0.00%
Federal Aid & Grants	361,971	1,899,255	561,379	-	-	-	0.00%
Non-Revenue Receipts	-	3,315	-	-	1,750	-	0.00%
School Support	-	55,000	2,930	45,000	45,000	-	0.00%
Transfers from Other Funds	1,493,442	927,364	6,423,985	292,284	862,284	3,627,308	97.36%
Total Funding Sources	\$ 2,180,146	\$ 3,336,958	\$ 7,099,313	\$ 432,284	\$ 1,505,251	\$ 3,725,840	100.00%

						FY2015 Adopted Budget	%Change Original 2014/ Adopted 2015
Expenditure by Activity/Category							
Capital Projects	\$ 5,013,892	\$ 2,964,626	\$ 1,870,554	\$ 3,994,700	\$ 19,245,055	\$ 3,907,500	-2.18%
Transfers to Other Funds	1,796,513	200,000	200,000	200,000	-	-	-100.00%
Total Expenditures	\$ 6,810,405	\$ 3,164,626	\$ 2,070,554	\$ 4,194,700	\$ 19,245,055	\$ 3,907,500	-6.85%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 19,022,673
Projected FY2014 Funding Sources:	
Revenue	\$ 96,217
State & Federal	500,000
Other financing sources	909,034
	1,505,251
Projected FY2014 Expenditures	19,245,055
Net Change	(17,739,804)
Projected Fund Balance 6/30/2014	\$ 1,282,869
Projected FY2015 Funding Sources:	
Revenue	\$ 98,532
Other financing sources	3,627,308
	3,725,840
Projected FY2015 Expenditures	3,907,500
Net Change	(181,660)
Projected Fund Balance 6/30/2015	\$ 1,101,209

Key Service Indicators						
Number of projects	37	24	23	15	57	18

COUNTY CAPITAL FUND - REVENUES

Revenues	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
COUNTY CAPITAL FUND						
30315 Use of Money & Property						
1010 Interest on deposits	\$ 79,413	\$ 54,785	\$ 49,105	\$ 50,000	\$ 50,000	\$ 40,000
Subtotal	<u>79,413</u>	<u>54,785</u>	<u>49,105</u>	<u>50,000</u>	<u>50,000</u>	<u>40,000</u>
30318 Miscellaneous						
3010 Prior year expenditure refund	-	308,436	-	-	-	-
8146 HRMMRS truck/trailer equipment	-	-	4,243	-	1,217	-
9090 Miscellaneous local	<u>320</u>	<u>150</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>320</u>	<u>308,586</u>	<u>4,243</u>	<u>-</u>	<u>1,217</u>	<u>-</u>
30319 Recovered Costs						
0410 Williamsburg E911 expansion	45,000	45,000	45,000	45,000	45,000	45,000 A
1510 Poquoson-Courthouse Share	-	-	12,671	-	-	13,532 B
Subtotal	<u>45,000</u>	<u>45,000</u>	<u>57,671</u>	<u>45,000</u>	<u>45,000</u>	<u>58,532</u>
30324 State Aid & Grants						
8000-001 Wireless Fds York/Poquoson	200,000	-	-	-	-	-
8745-208-002 VDOT Rev Rt 199	-	43,653	-	-	-	-
9503-213 911 Pilot Program (VITA)	-	-	-	-	500,000	-
Subtotal	<u>200,000</u>	<u>43,653</u>	<u>-</u>	<u>-</u>	<u>500,000</u>	<u>-</u>
30333 Federal Aid & Grants						
8080 FEMA exhaust removal system	-	-	38,581	-	-	-
8403 DHS Generator grant	75,223	-	-	-	-	-
8500 2008 SHSP Hazmat Grant #5	200,000	-	-	-	-	-
8501 2009 SHSP Hazmat Grant #5	-	-	199,950	-	-	-
8530 2010 F&R Boat Grant #576	-	230,016	319,984	-	-	-
8745/95-300-003 ARRA VDOT projects	86,748	1,294,388	2,864	-	-	-
9501 VDEM Radio System Integration grant	-	30,000	-	-	-	-
9502 VDEM DHS Interoperable grant	-	344,851	-	-	-	-
Subtotal	<u>361,971</u>	<u>1,899,255</u>	<u>561,379</u>	<u>-</u>	<u>-</u>	<u>-</u>
30341 Non-Revenue Receipts						
1010 Insurance recoveries	-	2,565	-	-	1,750	-
1011 Prior year insurance recovery	-	750	-	-	-	-
Subtotal	<u>-</u>	<u>3,315</u>	<u>-</u>	<u>-</u>	<u>1,750</u>	<u>-</u>
30351 Transfers from Other Funds						
1010 General Fund	1,493,442	795,851	737,597	292,284	292,284	513,776 C
1011 Carryover Fund	-	-	5,686,388	-	570,000	3,113,532 D
1016 School Operating Fund-Video Services	-	55,000	2,930	45,000	45,000	-
1081 School Bond Fund	-	131,513	-	-	-	-
Subtotal	<u>1,493,442</u>	<u>982,364</u>	<u>6,426,915</u>	<u>337,284</u>	<u>907,284</u>	<u>3,627,308</u>
Fund Total	<u>\$ 2,180,146</u>	<u>\$ 3,336,958</u>	<u>\$ 7,099,313</u>	<u>\$ 432,284</u>	<u>\$ 1,505,251</u>	<u>\$ 3,725,840</u>

A Payment on Note Receivable from the City of Williamsburg related to the capital costs for the expansion of the E911 Center, as a result of the merger.
 B Payment from the City of Poquoson to reimburse for 19.9% of the capital costs related to York-Poquoson shared courthouse.
 C Transfer from the General Fund to support pay-go projects.
 D Transfer from the Carryover Fund to support pay-go projects.

County Capital Fund
Capital Projects

Budget Comments - FY2015

Funding is provided for the following: voting machine replacement (\$298,600); Commonwealth Attorney's case information system database replacement (\$68,000); backup power for emergency shelters and disaster support (\$125,000), fire apparatus replacement (\$1,200,000); biomedical equipment replacement (\$145,500); highway and other transportation improvements (\$400,000); telephone system upgrade (\$33,500); financial software replacement (\$150,000); tennis/basketball court (\$80,000); roof repair/replacement (\$358,100); HVAC replacement (\$241,800); parking lot repair (\$121,000); building maintenance and repair (\$330,000); disability compliance (\$50,000); major grounds repair & maintenance (\$77,000); grounds maintenance machinery & equipment replacement (\$64,000); emergency generator replacement (\$100,000); Griffin-Yeates Center Playground (\$65,000).

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expenditure By Category						
Capital Projects	\$ 5,013,892	\$ 2,964,626	\$ 1,870,554	\$ 3,994,700	\$ 19,245,055	\$ 3,907,500
Transfers to Other Funds	1,796,513	200,000	200,000	200,000	-	-
Total Expenditures	<u>\$ 6,810,405</u>	<u>\$ 3,164,626</u>	<u>\$ 2,070,554</u>	<u>\$ 4,194,700</u>	<u>\$ 19,245,055</u>	<u>\$ 3,907,500</u>



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**WORKERS' COMPENSATION
FUND 6**

This fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County. This is accomplished through the division below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
WORKERS' COMPENSATION - FUND 6**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 9,736	\$ 8,183	\$ 6,795	\$ 6,800	\$ 6,800	\$ 6,000	2.29%
Miscellaneous	805	7,944	846	-	-	-	0.00%
Transfers from Other Funds	260,000	254,800	254,800	254,800	254,800	255,800	97.71%
Total Funding Sources	\$ 270,541	\$ 270,927	\$ 262,441	\$ 261,600	\$ 261,600	\$ 261,800	100.00%

							%Change Original 2014/ Adopted 2015
Expenditure by Activity/Category							
Administration Costs	\$ 62,667	\$ 53,830	\$ 59,565	\$ 62,510	\$ 63,142	\$ 77,500	23.98%
Claims	110,818	68,719	95,787	192,290	463,075	178,300	-7.28%
Total Expenditures	\$ 173,485	\$ 122,549	\$ 155,352	\$ 254,800	\$ 526,217	\$ 255,800	0.39%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 2,107,261
Projected FY2014 Funding Sources:	
Revenue	\$ 6,800
Other financing sources	254,800
	<u>261,600</u>
Projected FY2014 Expenditures	526,217
Net Change	<u>(264,617)</u>
Projected Fund Balance 6/30/2014	\$ 1,842,644
Projected FY2015 Funding Sources:	
Revenue	\$ 6,000
Other financing sources	255,800
	<u>261,800</u>
Projected FY2015 Expenditures	255,800
Net Change	<u>6,000</u>
Projected Fund Balance 6/30/2015	\$ 1,848,644

Key Service Indicators						
Workers compensation claims	105	109	98	110	110	105

Revenues	FY2011 Actual <u>Revenues</u>	FY2012 Actual <u>Revenues</u>	FY2013 Actual <u>Revenues</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>	
WORKERS' COMPENSATION FUND							
30315	Use of Money & Property						
1010 Interest on deposits	\$ 9,736	\$ 8,183	\$ 6,795	\$ 6,800	\$ 6,800	\$ 6,000	
Subtotal	<u>9,736</u>	<u>8,183</u>	<u>6,795</u>	<u>6,800</u>	<u>6,800</u>	<u>6,000</u>	
30318	Miscellaneous						
3010 Prior year expenditure refund	805	7,944	846	-	-	-	
Subtotal	<u>805</u>	<u>7,944</u>	<u>846</u>	<u>-</u>	<u>-</u>	<u>-</u>	
30351	Transfers from Other Funds						
1010 General Fund	221,000	216,580	216,580	216,580	216,580	216,580	A
1012 Vehicle Maintenance Fund	4,810	4,715	4,715	4,715	4,715	4,715	A
1021 Solid Waste Fund	6,760	6,630	6,630	6,630	6,630	6,630	A
1025 Sewer Utility Fund	25,870	25,350	25,350	25,350	25,350	25,350	A
1028 Yorktown Operations Fund	-	-	-	-	-	1,000	A
1051 Children & Family Svcs Fund	1,560	1,525	1,525	1,525	1,525	1,525	A
Subtotal	<u>\$ 260,000</u>	<u>\$ 254,800</u>	<u>\$ 254,800</u>	<u>\$ 254,800</u>	<u>\$ 254,800</u>	<u>\$ 255,800</u>	
Fund Total	<u>\$ 270,541</u>	<u>\$ 270,927</u>	<u>\$ 262,441</u>	<u>\$ 261,600</u>	<u>\$ 261,600</u>	<u>\$ 261,800</u>	

A Transfers from each respective fund for their portion of the Worker's Compensation premium.

WORKERS' COMPENSATION FUND
ADMINISTRATION COSTS & CLAIMS

Workers' Compensation Fund
Administration Costs & Claims - Activities #10001 and 20002

Budget Comments - FY2015

There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expenditure By Category						
Administration Costs	\$ 62,667	\$ 53,830	\$ 59,565	\$ 62,510	\$ 63,142	\$ 77,500
Claims	110,818	68,719	95,787	192,290	463,075	178,300
Total Expenditures	<u>\$ 173,485</u>	<u>\$ 122,549</u>	<u>\$ 155,352</u>	<u>\$ 254,800</u>	<u>\$ 526,217</u>	<u>\$ 255,800</u>



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**VEHICLE MAINTENANCE
FUND 12**

This fund accounts for the revenue and expenses of vehicle maintenance. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
VEHICLE MAINTENANCE - FUND 12**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Fines & Forfeitures	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	0.00%
Use of Money & Property	166,828	85,282	125,524	78,000	78,000	78,000	1.78%
Charges for Services	3,966,729	4,082,036	4,050,298	4,680,802	4,680,802	4,231,318	96.73%
Miscellaneous	1,443	3,354	2,413	-	-	-	0.00%
State Aid & Grants	-	5,555	-	-	-	-	0.00%
Federal Aid & Grants	-	26,039	-	-	-	-	0.00%
Non-Revenue Receipts	34,033	67,748	45,499	65,000	65,000	65,000	1.49%
Transfers from Other Funds	-	-	5,306	-	-	-	0.00%
Total Funding Sources	\$ 4,169,033	\$ 4,270,014	\$ 4,229,140	\$ 4,823,802	\$ 4,823,802	\$ 4,374,318	100.00%

							%Change Original 2014/ Adopted 2015
Expense By Activity							
Vehicle & Equipment Maintenance	\$ 1,267,273	\$ 1,347,371	\$ 1,508,453	\$ 1,458,344	\$ 1,461,968	\$ 1,481,799	1.61%
Fleet Support Services	2,611,683	2,908,093	2,937,331	3,502,342	3,568,353	2,994,353	-14.50%
Total Expenses	\$ 3,878,956	\$ 4,255,464	\$ 4,445,784	\$ 4,960,686	\$ 5,030,321	\$ 4,476,152	-9.77%

							%Change
Expense By Category							
Personnel Services	\$ 773,386	\$ 808,135	\$ 860,616	\$ 872,143	\$ 872,143	\$ 898,679	3.04%
Contractual Services	195,967	184,845	277,444	263,910	262,826	262,910	-0.38%
Internal Services	14,789	20,545	31,220	37,881	37,881	38,250	0.97%
Other Charges	219,294	210,237	205,105	212,702	213,516	195,608	-8.04%
Materials & Supplies	2,011,750	2,463,339	2,402,152	2,993,250	2,984,820	2,472,750	-17.39%
Leases & Rentals	-	-	349	-	-	-	0.00%
Capital Outlay	663,770	559,050	668,898	580,800	639,135	577,955	-0.49%
Grants, Donations & Insurance Recovery	-	9,313	-	-	20,000	30,000	100.00%
Total Expenses	\$ 3,878,956	\$ 4,255,464	\$ 4,445,784	\$ 4,960,686	\$ 5,030,321	\$ 4,476,152	-9.77%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 2,374,149
Projected FY2014 Funding Sources:	
Revenue	\$ 4,758,802
Other financing sources	65,000
	<u>4,823,802</u>
Projected FY2014 Expenditures	5,030,321
Net Change	<u>(206,519)</u>
Projected Fund Balance 6/30/2014	\$ 2,167,630
Projected FY2015 Funding Sources:	
Revenue	\$ 4,309,318
Other financing sources	65,000
	<u>4,374,318</u>
Projected FY2015 Expenditures	4,476,152
Net Change	<u>(101,834)</u>
Projected Fund Balance 6/30/2015	\$ 2,065,796

Funded FTEs	12.00	11.60	11.60	11.60	11.60	11.60

Key Service Indicators						
Number of work orders	3,180	2,951	2,808	3,390	3,390	3,390
Miles driven	2,900,000	3,137,000	3,148,481	3,140,000	3,140,000	3,140,000
Licensed motor vehicles	315	315	312	309	307	307

VEHICLE MAINTENANCE FUND
VEHICLE & EQUIPMENT MAINTENANCE

Vehicle Maintenance Fund
Vehicle & Equipment Maintenance - Activity #12156

Mission

Provide efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals

- Improve availability of overall customer satisfaction reporting via online surveys.
- Monitor reporting of performance measures to include green goals.
- Maintain Blue Seal of Excellence from Institute for Automotive Service Excellence (ASE).

Implementation Strategies

- Monitor/maintain/improve customer satisfaction reporting - using recently implemented online surveys through County Administration the online surveys will replace focus groups. Annual and quarterly customer service reports will be forwarded to the County Administrator as required by current policy.
- Monitor/maintain/improve reporting of performance measures - reporting of down time, parts room efficiencies and overall fleet fuel efficiencies, miles per gallon and average gallons used.
- Monitor/maintain/improve technician credentials - continue training and ASE testing to support attaining the Blue Seal of Excellence from the Institute for Automotive Service Excellence.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding has been provided for the replacement of a vehicle lift and the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expense By Category						
Personnel Services	\$ 646,735	\$ 707,328	\$ 737,582	\$ 765,328	\$ 765,328	\$ 788,434
Contractual Services	176,368	143,109	246,181	198,810	198,810	197,810
Internal Services	14,787	20,545	31,220	37,881	37,881	38,250
Other Charges	33,096	32,971	32,055	35,425	35,425	35,315
Materials & Supplies	369,249	366,702	427,246	405,100	396,400	372,100
Leases & Rentals	-	-	349	-	-	-
Capital Outlay	27,038	67,403	33,820	15,800	8,124	19,890
Grants & Donations	-	9,313	-	-	20,000	30,000
Total Expenses	\$ 1,267,273	\$ 1,347,371	\$ 1,508,453	\$ 1,458,344	\$ 1,461,968	\$ 1,481,799
Funded FTEs						
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	0.50
Trades & Crafts	10.00	10.00	10.00	10.00	10.00	10.00
Total Funded FTEs	10.50	10.50	10.50	10.50	10.50	10.50



**Vehicle Maintenance Fund
Fleet Support Services - Activity #12157**

Mission

Provide efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals

- Improve availability of overall customer satisfaction reporting via online surveys.
- Monitor reporting of performance measures to include green goals.
- Maintain Blue Seal of Excellence from Institute for Automotive Service Excellence (ASE).

Implementation Strategies

- Monitor/maintain/improve customer satisfaction reporting - using recently implemented online surveys through County Administration the online surveys will replace focus groups. Annual and quarterly customer service reports will be forwarded to the County Administrator as required by current policy.
- Monitor/maintain/improve reporting of performance measures - reporting of down time, parts room efficiencies and overall fleet fuel efficiencies, miles per gallon and average gallons used.
- Monitor/maintain/improve technician credentials - continue training and ASE testing to support attaining the Blue Seal of Excellence from the Institute for Automotive Service Excellence.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Funding for fuel is reduced based on current trends. Capital funding has been provided for vehicles and routine computer replacement.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expense By Category						
Personnel Services	\$ 126,651	\$ 100,807	\$ 123,034	\$ 106,815	\$ 106,815	\$ 110,245
Contractual Services	19,599	41,736	31,263	65,100	64,016	65,100
Internal Services	2	-	-	-	-	-
Other Charges	186,198	177,266	173,050	177,277	178,091	160,293
Material & Supplies	1,642,501	2,096,637	1,974,906	2,588,150	2,588,420	2,100,650
Capital Outlay	636,732	491,647	635,078	565,000	631,011	558,065
Total Expenses	\$ 2,611,683	\$ 2,908,093	\$ 2,937,331	\$ 3,502,342	\$ 3,568,353	\$ 2,994,353
Funded FTEs						
Management	1.00	0.60	0.60	0.60	0.60	0.60
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	0.50
Total Funded FTEs	1.50	1.10	1.10	1.10	1.10	1.10

Equipment

Fleet Masters: AEMP honors top 3 fleet management programs in the country

[Tom Jackson](#)

| March 03, 2014 |



Three heavy equipment and truck fleets were honored with the Association of Equipment Management Professionals 2014 Fleet Masters Award at a breakfast ceremony this morning.

The fleets were chosen in three sizes based on estimated replacement value (ERV).

Under \$10-million ERV

York County Vehicle Maintenance Division



**OTHER POST-EMPLOYMENT BENEFITS
FUND 14**

This fund accounts for the subsidy payments for eligible County retirees towards health insurance coverage in a County-sponsored plan. This is accomplished through the division below. Individual division details follows this page.

**COUNTY OF YORK, VIRGINIA
OTHER POST-EMPLOYMENT BENEFITS - FUND 14**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 7,875	\$ 8,852	\$ 11,874	\$ 9,600	\$ 9,600	\$ 12,000	0.61%
Transfers from Other Funds	828,163	1,326,983	1,222,927	1,578,983	1,892,470	1,943,558	99.39%
Total Funding Sources	\$ 836,038	\$ 1,335,835	\$ 1,234,801	\$ 1,588,583	\$ 1,902,070	\$ 1,955,558	100.00%
Expense by Activity/Category							
Other Post-Employment Benefits	\$ 836,038	\$ 1,335,835	\$ 1,234,801	\$ 1,588,583	\$ 1,902,070	\$ 1,955,558	23.10%
Total Expenses	\$ 836,038	\$ 1,335,835	\$ 1,234,801	\$ 1,588,583	\$ 1,902,070	\$ 1,955,558	23.10%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ -
Projected FY2014 Funding Sources:	
Revenue	\$ 9,600
Other financing sources	1,892,470
	<u>1,902,070</u>
Projected FY2014 Expenditures	<u>1,902,070</u>
Net Change	-
Projected Fund Balance 6/30/2014	\$ -
Projected FY2015 Funding Sources:	
Revenue	\$ 12,000
Other financing sources	1,943,558
	<u>1,955,558</u>
Projected FY2015 Expenditures	<u>1,955,558</u>
Net Change	-
Projected Fund Balance 6/30/2015	\$ -

Key Service Indicators						
Retirees on County's health care plan	59	65	65	79	87	95

OTHER POST-EMPLOYMENT BENEFITS (OPEB) FUND

OTHER POST-EMPLOYMENT BENEFITS - REVENUES

Revenues	FY2011 Actual <u>Revenues</u>	FY2012 Actual <u>Revenues</u>	FY2013 Actual <u>Revenues</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
OTHER POST-EMPLOYMENT BENEFITS FUND						
30315	Use of Money & Property					
1010 Interest on deposits	\$ 7,875	\$ 8,852	\$ 11,874	\$ 9,600	\$ 9,600	\$ 12,000
Subtotal	<u>7,875</u>	<u>8,852</u>	<u>11,874</u>	<u>9,600</u>	<u>9,600</u>	<u>12,000</u>
30351	Transfers from Other Funds					
1010 General Fund	600,000	-	600,000	600,000	600,000	800,000 A
1011 Carryover Fund	<u>228,163</u>	<u>1,326,983</u>	<u>622,927</u>	<u>978,983</u>	<u>1,292,470</u>	<u>1,143,558</u> A
Subtotal	<u>828,163</u>	<u>1,326,983</u>	<u>1,222,927</u>	<u>1,578,983</u>	<u>1,892,470</u>	<u>1,943,558</u>
Fund Total	<u>\$ 836,038</u>	<u>\$ 1,335,835</u>	<u>\$ 1,234,801</u>	<u>\$ 1,588,583</u>	<u>\$ 1,902,070</u>	<u>\$ 1,955,558</u>

A Transfers from the General Fund and Carryover Fund for the required annual OPEB costs.

Other Post-Employment Benefits (OPEB) Fund
 Retiree Healthcare Costs - Activity #99999

Budget Comments - FY2015

Funding is based on the required annual OPEB costs, per the latest actuarial valuation report.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expense By Category						
Retiree Healthcare Costs	\$ 836,038	\$ 1,335,835	\$ 1,234,801	\$ 1,588,583	\$ 1,902,070	\$ 1,955,558
Total Expenses	\$ 836,038	\$ 1,335,835	\$ 1,234,801	\$ 1,588,583	\$ 1,902,070	\$ 1,955,558



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**HEALTH & DENTAL INSURANCE
FUND 17**

This is a new fund in fiscal year 2015 to account for the revenues and expenditures for the County's health and dental programs. This is accomplished through the divisions below. Individual division details follow on the summary page.

**COUNTY OF YORK, VIRGINIA
HEALTH & DENTAL INSURANCE - FUND 17**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,800	0.04%
Charges for Services	-	-	-	-	-	2,609,512	25.65%
Transfers from Other Funds	-	-	-	-	-	7,559,664	74.31%
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,172,976	100.00%
Expenses by Activity							
Administrative Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 990,148	100.00%
Claims	-	-	-	-	-	9,182,828	100.00%
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,172,976	100.00%
Expenses by Category							
Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,646,198	100.00%
Dental	-	-	-	-	-	526,778	100.00%
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,172,976	100.00%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ -
Projected FY2014 Funding Sources:	
Revenue	\$ -
Other financing sources	-
Projected FY2014 Expenditures	-
Net Change	-
Projected Fund Balance 6/30/2014	\$ 1,000,000
Projected FY2015 Funding Sources:	
Revenue	\$ 3,800
Other financing sources	10,169,176
Projected FY2015 Expenditures	10,172,976
Net Change	-
Projected Fund Balance 6/30/2015	\$ 1,000,000

Key Service Indicators	
Number of employees in plan	823
Health insurance claims	30,000
Dental insurance claims	3,800

Revenues		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	
HEALTH & DENTAL INSURANCE FUND								
30315	Use of Money & Property							
	1010 Interest on deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,800	
	Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,800</u>	
30316	Charges for Services							
	2300 Employee contributions (health)	-	-	-	-	-	2,478,865	A
	2300-001 Employee contributions (dental)	-	-	-	-	-	130,647	B
	Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,609,512</u>	
30351	Transfers from Other Funds							
	1008 Tourism Fund (health)	-	-	-	-	-	13,432	C
	1010 General Fund (health)	-	-	-	-	-	4,481,318	C
	1012 Vehicle Maintenance Fund (health)	-	-	-	-	-	124,031	C
	1013 Social Services Fund (health)	-	-	-	-	-	386,173	C
	1014 Other Post-Employment Benefits Fund (health)	-	-	-	-	-	260,000	C
	1021 Solid Waste Fund (health)	-	-	-	-	-	102,201	C
	1025 Sewer Utility Fund (health)	-	-	-	-	-	437,104	C
	1028 Yorktown Operations Fund (health)	-	-	-	-	-	3,329	C
	1051 Children & Family Svcs Fund (health)	-	-	-	-	-	169,645	C
	1091 Colonial Behavioral Health Fund (health)	-	-	-	-	-	1,045,000	C
	1094 Colonial Group Home Commission Fund (health)	-	-	-	-	-	141,300	C
	1008-001 Tourism Fund (dental)	-	-	-	-	-	664	D
	1010-001 General Fund (dental)	-	-	-	-	-	240,207	D
	1012-001 Vehicle Maintenance Fund (dental)	-	-	-	-	-	6,030	D
	1013-001 Social Services Fund (dental)	-	-	-	-	-	21,679	D
	1014-001 Other Post-Employment Benefits Fund (dental)	-	-	-	-	-	30,000	D
	1021-001 Solid Waste Fund (dental)	-	-	-	-	-	4,641	D
	1025-001 Sewer Utility Fund (dental)	-	-	-	-	-	20,255	D
	1028-001 Yorktown Operations Fund (dental)	-	-	-	-	-	158	D
	1051-001 Children & Family Svcs Fund (dental)	-	-	-	-	-	10,477	D
	1091-001 Colonial Behavioral Health Fund (dental)	-	-	-	-	-	55,000	D
	1094-001 Colonial Group Home Commission Fund (dental)	-	-	-	-	-	7,020	D
	Subtotal	<u>\$ -</u>	<u>\$ 7,559,664</u>					
	Fund Total	<u>\$ -</u>	<u>\$ 10,172,976</u>					
	Health - Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,646,198	
	Dental - Subtotal	-	-	-	-	-	526,778	
		<u>\$ -</u>	<u>\$ 10,172,976</u>					

- A Payments from employees for their portion of the health insurance premium - employee portion.
- B Payments from employees for their portion of the dental insurance premium - employee portion.
- C Transfers from each respective fund for their portion of the health insurance premium - employer portion.
- D Transfers from each respective fund for their portion of the dental insurance premium - employer portion.

Health & Dental Insurance Fund
Administration Costs & Claims - Activities #99998 and 99999

Budget Comments - FY2015

This is a newly created fund for fiscal year 2015 to account for both the employee and employer shares of health and dental claims. In previous years, only the employer share of the insurance premiums was reflected in the budget. This change in accounting centralizes the health and dental plan activity into one fund.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expense By Category</u>						
Administrative Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 990,148
Claims	-	-	-	-	-	9,182,828
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,172,976



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**SOLID WASTE MANAGEMENT
FUND 21**

This fund accounts for the revenues and expenses relating to the County's waste management programs. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
SOLID WASTE MANAGEMENT - FUND 21**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 3,375	\$ 153	\$ 1,568	\$ 500	\$ 500	\$ 500	0.01%
Charges for Services	3,517,579	3,507,939	3,750,373	4,571,400	4,571,400	4,543,400	99.43%
Miscellaneous	10,940	12,463	11,796	15,300	15,300	13,500	0.30%
State Aid & Grants	11,612	169,197	14,149	9,805	9,805	12,000	0.26%
Federal Aid & Grants	-	747,152	-	-	-	-	0.00%
Transfers from Other Funds	700,000	700,000	666,667	-	-	-	0.00%
Total Funding Sources	\$ 4,243,506	\$ 5,136,904	\$ 4,444,553	\$ 4,597,005	\$ 4,597,005	\$ 4,569,400	100.00%

							%Change Original 2014/ Adopted 2015
Expense by Activity							
Administration	\$ 84,529	\$ 105,862	\$ 99,996	\$ 107,823	\$ 108,073	\$ 104,271	-3.29%
Solid Waste Collection & Disposal	2,462,045	3,553,886	2,675,038	2,982,542	2,982,542	2,955,216	-0.92%
Transfer Station Operations	347,589	359,392	190,164	210,714	208,167	204,424	-2.99%
Recycling	911,341	1,049,555	1,057,406	1,097,069	1,102,042	587,241	-46.47%
Composting Operations/Leaf Collections	519,519	529,275	477,082	814,518	814,518	506,019	-37.88%
Landfill Closure/Post-Maintenance	77,908	79,868	33,179	100,989	100,989	76,924	-23.83%
Total Expenses	\$ 4,402,931	\$ 5,677,838	\$ 4,532,865	\$ 5,313,655	\$ 5,316,331	\$ 4,434,095	-16.55%

Expense by Category							
Personnel Services	\$ 692,076	\$ 723,856	\$ 720,813	\$ 760,791	\$ 760,791	\$ 774,078	1.75%
Contractual Services	82,797	130,717	114,360	166,609	166,609	147,929	-11.21%
Internal Services	56,318	52,080	58,998	62,919	62,919	67,756	7.69%
Other Charges	3,350,761	3,564,000	3,621,137	3,979,926	3,979,911	3,420,232	-14.06%
Materials & Supplies	6,157	9,503	6,238	6,910	6,925	6,900	-0.14%
Capital Outlay	14,146	6,452	6,975	336,500	336,500	17,200	-94.89%
Grants & Donations	-	988,186	4,344	-	2,676	-	0.00%
Debt Service	200,676	203,044	-	-	-	-	0.00%
Total Expenses	\$ 4,402,931	\$ 5,677,838	\$ 4,532,865	\$ 5,313,655	\$ 5,316,331	\$ 4,434,095	-16.55%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 976,877
Projected FY2014 Funding Sources:	
Revenue	\$ 4,587,200
State & Federal	9,805
	4,597,005
Projected FY2014 Expenditures	5,316,331
Net Change	(719,326)
Projected Fund Balance 6/30/2014	\$ 257,551
Projected FY2015 Funding Sources:	
Revenue	\$ 4,557,400
State & Federal	12,000
	4,569,400
Projected FY2015 Expenditures	4,434,095
Net Change	135,305
Projected Fund Balance 6/30/2015	\$ 392,856

Funded FTEs						
Total Funded FTEs	12.20	12.20	12.20	12.20	12.20	12.20

Key Service Indicators						
Customer service calls	47,400	49,500	49,800	49,800	49,800	50,500
Curbside collection customers	16,570	16,600	16,839	16,630	16,630	16,900
Curbside collection tons collected	19,204	18,860	18,944	18,800	18,800	19,100
Drop off garbage tons received	13,374	13,500	9,097	13,300	13,300	13,500
Curbside recycling tons collected	4,889	5,000	4,300	4,500	4,500	4,600
Drop off recycling tons received	96	100	442	600	600	610
Incoming compost material tons	8,500	8,500	9,298	8,000	8,000	8,200

SOLID WASTE MANAGEMENT FUND
SOLID WASTE MANAGEMENT - REVENUES

Revenues	FY2011 Actual Revenues	FY2012 Original Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	
SOLID WASTE MANAGEMENT FUND							
30315	Use of Money & Property						
1010 Interest on deposits	\$ 3,351	\$ 135	\$ 1,568	\$ 500	\$ 500	\$ 500	
1021 Interest-VPPSA escrow	24	18	-	-	-	-	
Subtotal	<u>3,375</u>	<u>153</u>	<u>1,568</u>	<u>500</u>	<u>500</u>	<u>500</u>	
30316	Charges for Services						
5511 Penalty/interest	37,126	78,747	93,694	70,000	70,000	82,000	A
5520 Tipping fee	342,033	297,276	271,576	307,200	307,200	280,000	B
5547 Recycling disposal	75,454	56,358	47,929	60,000	60,000	48,000	C
5550 Solid Waste/Recycling	2,745,023	2,753,895	3,004,606	3,800,000	3,800,000	3,800,000	D
5551 Yard debris collection	21,193	17,447	27,913	23,000	23,000	28,000	E
5552 Toter charges	-	-	100	-	-	-	
9020 VPPSA lease agreement	112,440	108,312	115,080	115,000	115,000	115,000	F
9021 VPPSA scales	4,800	4,800	4,800	4,800	4,800	-	
9022 VPPSA compost facility	35,815	41,987	40,687	37,000	37,000	41,000	G
9030 Contractor user fees	142,726	148,150	142,824	153,000	153,000	148,000	H
9040 Collection fee-VPPSA compost	969	967	1,164	1,400	1,400	1,400	I
Subtotal	<u>3,517,579</u>	<u>3,507,939</u>	<u>3,750,373</u>	<u>4,571,400</u>	<u>4,571,400</u>	<u>4,543,400</u>	
30318	Miscellaneous						
9095 Utility costs-Republic	10,940	12,463	11,796	15,300	15,300	13,500	J
Subtotal	<u>10,940</u>	<u>12,463</u>	<u>11,796</u>	<u>15,300</u>	<u>15,300</u>	<u>13,500</u>	
30324	State Aid & Grants						
4070 Litter Control	11,612	9,805	14,149	9,805	9,805	12,000	K
8908-212 Hurricane Irene	-	159,392	-	-	-	-	
Subtotal	<u>11,612</u>	<u>169,197</u>	<u>14,149</u>	<u>9,805</u>	<u>9,805</u>	<u>12,000</u>	
30333	Fed Categorical Aid						
8908-212 Hurricane Irene	-	747,152	-	-	-	-	
Subtotal	<u>-</u>	<u>747,152</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
30351	Transfers from Other Funds						
1010 General Fund	700,000	700,000	-	-	-	-	
1011 Carryover Fund	-	-	666,667	-	-	-	
Subtotal	<u>700,000</u>	<u>700,000</u>	<u>666,667</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Fund Total	\$ 4,243,506	\$ 5,136,904	\$ 4,444,553	\$ 4,597,005	\$ 4,597,005	\$ 4,569,400	

- A Penalty and interest charged for late payments on solid waste service and/or tipping fees.
- B Any business or resident who does not receive County solid waste collection services shall pay a fee of \$52.00/ton for on-site disposal.
- C Revenue received from the sale of office paper, cardboard, scrap metal, etc.
- D Solid waste and recycling collection services billed bi-monthly in arrears.
- E Yard debris collections billed by the County.
- F Ground lease with the VA Peninsulas Public Service Authority (VPPSA) based on assessed valuation.
- G Host fee collected from VPPSA per ton of acceptable waste delivered to the compost facility.
- H Payments received from the contractor to run non-County collected trash through the transfer station.
- I Fee for collecting VPPSA compost cash sales.
- J Transfer Station utility bills for water, sewer and electric paid by the County and reimbursed by the contractor.
- K State grant from the Department of Environmental Quality for the litter control/beautification program.

**Solid Waste Management Fund
Administration - Activity #21421**

Mission

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals

- To provide friendly and efficient customer service.
- To look for ways to increase revenues, cut costs, and at a minimum, maintain a balanced budget.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Value Added Services - Conduct periodic, random customer service surveys to determine satisfaction rate.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expense By Category</u>						
Personnel Services	\$ 36,143	\$ 37,979	\$ 38,832	\$ 39,684	\$ 39,684	\$ 40,899
Contractual Services	16,723	18,228	15,999	20,260	20,260	17,730
Internal Services	297	-	-	50	50	50
Other Charges	28,344	42,925	42,334	44,879	45,114	40,542
Materials & Supplies	3,022	3,084	2,831	2,950	2,965	2,950
Capital Outlay	-	3,646	-	-	-	2,100
Total Expenses	\$ 84,529	\$ 105,862	\$ 99,996	\$ 107,823	\$ 108,073	\$ 104,271
<u>Funded FTEs</u>						
Management	0.20	0.20	0.20	0.20	0.20	0.20
Admin/Clerical	0.25	0.25	0.25	0.25	0.25	0.25
Trades & Crafts	0.10	0.10	0.10	0.10	0.10	0.10
Total Funded FTEs	0.55	0.55	0.55	0.55	0.55	0.55



Solid Waste Management Fund
Solid Waste Collection & Disposal - Activity #21422

Mission

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To accurately record and report all customer requests to the collection contractor and to the York County Utility Billing office to assure accountability, excellent customer service and proper billing for our customers.

Implementation Strategies

- Value Added Services - Conduct periodic, random customer service surveys to determine satisfaction rate.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of computers and a printer.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Expense By Category						
Personnel Services	\$ 216,324	\$ 221,378	\$ 221,965	\$ 234,767	\$ 234,767	\$ 242,051
Contractual Services	5,754	5,694	4,973	6,000	6,000	6,000
Internal Services	2,952	3,547	3,292	3,980	3,980	4,080
Other Charges	2,222,659	2,333,710	2,442,744	2,732,885	2,732,885	2,697,585
Materials & Supplies	210	376	615	410	410	400
Capital Outlay	14,146	1,403	1,449	4,500	4,500	5,100
Grants & Donations	-	987,778	-	-	-	-
Total Expenses	\$ 2,462,045	\$ 3,553,886	\$ 2,675,038	\$ 2,982,542	\$ 2,982,542	\$ 2,955,216
Funded FTEs						
Management	0.40	0.40	0.40	0.40	0.40	0.40
Professional/Technical	1.58	1.58	1.58	1.58	1.58	1.58
Admin/Clerical	1.25	1.25	1.25	1.25	1.25	1.25
Trades & Crafts	0.70	0.70	0.70	0.70	0.70	0.70
Total Funded FTEs	3.93	3.93	3.93	3.93	3.93	3.93



Solid Waste Management Fund
Transfer Station Operations - Activity #21423

Mission

To provide quality collection service and exceptional customer service and increase participation in the County's waste management programs.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Upgrade the Scale House system to provide better security and work on regulation concerns with the vendor providing transfer station services.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expense By Category						
Personnel Services	\$ 128,676	\$ 132,816	\$ 133,546	\$ 144,179	\$ 144,179	\$ 144,154
Contractual Services	22,083	36,787	38,380	39,205	39,205	37,240
Other Charges	28,971	18,482	17,841	26,730	24,183	22,430
Materials & Supplies	556	2,029	397	600	600	600
Debt Service	167,303	169,278	-	-	-	-
Total Expenses	\$ 347,589	\$ 359,392	\$ 190,164	\$ 210,714	\$ 208,167	\$ 204,424
Funded FTEs						
Management	0.20	0.20	0.20	0.20	0.20	0.20
Professional/Technical	0.07	0.07	0.07	0.07	0.07	0.07
Trades & Crafts	2.10	2.10	2.10	2.10	2.10	2.10
Total Funded FTEs	2.37	2.37	2.37	2.37	2.37	2.37



**Solid Waste Management Fund
Recycling - Activity #21424**

Mission

To provide quality collection service and exceptional customer service, develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Increase public education efforts regarding proper recycling practices.
- Continue a Juvenile and Adult Community Service Program to help cut cost and provide labor for the County's Recycling Center.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and and group life insurance and a rate reduction in the VRS rate. York County is a member jurisdiction of VPPSA. A decrease in curbside recycling is programmed due to VPPSA entering into a contract with a new vendor who will provide the curbside recycling service at a lower cost.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>Expense By Category</u>						
Personnel Services	\$ 120,461	\$ 131,766	\$ 125,487	\$ 132,370	\$ 132,370	\$ 136,108
Contractual Services	1,841	6,945	4,574	2,550	2,550	2,650
Internal Services	6,237	8,939	6,555	11,197	11,197	11,197
Other Charges	781,819	901,078	910,391	950,052	952,349	436,386
Materials & Supplies	983	827	723	900	900	900
Capital Outlay	-	-	5,332	-	-	-
Grants & Donations	-	-	4,344	-	2,676	-
Total Expenses	\$ 911,341	\$ 1,049,555	\$ 1,057,406	\$ 1,097,069	\$ 1,102,042	\$ 587,241
<u>Funded FTEs</u>						
Management	0.10	0.10	0.10	0.10	0.10	0.10
Professional/Technical	0.85	0.85	0.85	0.85	0.85	0.85
Trades & Crafts	1.10	1.10	1.10	1.10	1.10	1.10
Total Funded FTEs	2.05	2.05	2.05	2.05	2.05	2.05



Solid Waste Management Fund
Composting Operations/Leaf Collections - Activity #21425

Mission

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Provide disposal of yard waste from curbside collection and resident drop-off.
- Continue meeting the federal regulation mandate of 25% recycling of our waste stream with the composting program.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support vehicle maintenance charges.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expense By Category</u>						
Personnel Services	\$ 182,524	\$ 192,779	\$ 196,392	\$ 199,026	\$ 199,026	\$ 200,101
Contractual Services	704	26,767	23,782	30,520	30,520	30,400
Internal Services	46,832	39,594	49,151	47,692	47,692	52,429
Other Charges	288,073	266,805	206,405	223,680	223,680	221,489
Materials & Supplies	1,386	1,519	1,352	1,600	1,600	1,600
Capital Outlay	-	1,403	-	312,000	312,000	-
Grants & Donations	-	408	-	-	-	-
Total Expenses	\$ 519,519	\$ 529,275	\$ 477,082	\$ 814,518	\$ 814,518	\$ 506,019
<u>Funded FTEs</u>						
Management	0.10	0.10	0.10	0.10	0.10	0.10
Trades & Crafts	3.20	3.20	3.20	3.20	3.20	3.20
Total Funded FTEs	3.30	3.30	3.30	3.30	3.30	3.30



**Solid Waste Management Fund
Landfill Closure/Post-Maintenance - Activity #21426**

Mission

State and federal laws and regulations require that the County perform post-closure care requirements on its landfill.

Goals

· To remain in full compliance with all state and federal regulations.

Implementation Strategies

· Perform annual evaluation to determine future costs.

Budget Comments - FY2015

Funding includes a decrease for groundwater monitoring services at the closed landfill.

	FY2011 Actual <u>Amount</u>	FY2012 Actual <u>Amount</u>	FY2013 Actual <u>Amount</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>
<u>Expense By Category</u>						
Personnel Services	\$ 7,948	\$ 7,138	\$ 4,591	\$ 10,765	\$ 10,765	\$ 10,765
Contractual Services	35,692	36,296	26,652	68,074	68,074	53,909
Other Charges	895	1,000	1,422	1,700	1,700	1,800
Materials & Supplies	-	1,668	320	450	450	450
Capital Outlay	-	-	194	20,000	20,000	10,000
Debt Service	33,373	33,766	-	-	-	-
Total Expenses	<u>\$ 77,908</u>	<u>\$ 79,868</u>	<u>\$ 33,179</u>	<u>\$ 100,989</u>	<u>\$ 100,989</u>	<u>\$ 76,924</u>

IT'S A FACT:

The County's landfill closed in 1993. Federal and state laws and regulations require that the County perform post-closure care on its landfill.





**WATER UTILITY
FUND 24**

This fund accounts for the revenues and expenses relating to the County's water distribution system that provided quality drinking water. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
WATER UTILITY - FUND 24**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
<u>Funding Sources</u>							
Permits, Fees, Regulatory Licenses	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -	0.00%
Use of Money & Property	12,363	12,694	9,074	9,000	9,000	8,500	0.70%
Charges for Services	351,955	336,567	372,998	378,500	378,500	380,400	31.34%
Miscellaneous	542	103,779	-	-	-	-	0.00%
Non-Revenue Receipts	-	1,600	-	-	-	-	0.00%
Transfers from Other Funds	1,050,248	414,399	-	900,000	-	825,000	67.96%
Total Funding Sources	\$ 1,415,108	\$ 869,939	\$ 382,072	\$ 1,287,500	\$ 387,500	\$ 1,213,900	100.00%

							%Change Original 2014/ Adopted 2015
<u>Expense by Activity</u>							
Utility Operations	\$ 355,481	\$ 340,574	\$ 345,092	\$ 382,965	\$ 382,965	\$ 383,541	0.15%
Utility Construction	30,403	503,893	170,194	2,100,000	4,581,767	-	-100.00%
Total Expenses	\$ 385,884	\$ 844,467	\$ 515,286	\$ 2,482,965	\$ 4,964,732	\$ 383,541	-84.55%

<u>Expense by Category</u>							
Contractual Services	6,110	6,081	5,798	3,965	4,315	4,441	12.01%
Other Charges	349,371	332,848	339,294	378,500	378,500	378,600	0.03%
Materials & Supplies	-	45	-	500	150	500	0.00%
Capital Outlay	30,403	505,493	170,194	2,100,000	4,581,767	-	-100.00%
Total Expenses	\$ 385,884	\$ 844,467	\$ 515,286	\$ 2,482,965	\$ 4,964,732	\$ 383,541	-84.55%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 2,858,399
Projected FY2014 Funding Sources:	
Revenue	\$ 387,500
Projected FY2014 Expenditures	4,964,732
Net Change	(4,577,232)
Projected Fund Balance 6/30/2014	\$ (1,718,833)
Projected FY2015 Funding Sources:	
Revenue	\$ 388,900
Other financing sources	825,000
	1,213,900
Projected FY2015 Expenditures	383,541
Net Change	830,359
Projected Fund Balance 6/30/2015	\$ (888,474)

<u>Key Service Indicators</u>							
Water for resale (in gallons)	75,664,410	70,951,765	81,877,729	81,877,729	81,877,729	77,831,222	
Number of projects	1	2	1	1	1	-	

WATER UTILITY FUND
WATER UTILITY - REVENUES

Revenues	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
WATER UTILITY FUND						
30313 Permits, Fees, Regulatory Licenses						
3160 Water inspection fees	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -
Subtotal	-	900	-	-	-	-
30315 Use of Money & Property						
1010 Interest on deposits	12,363	12,694	9,029	9,000	9,000	8,400
1012 Connection installment agreement	-	-	45	-	-	100
Subtotal	12,363	12,694	9,074	9,000	9,000	8,500
30316 Charges for Services						
5511 Penalty/interest	4,501	5,765	8,348	3,500	3,500	5,400
5530 Connection fees	926	5,000	2,850	-	-	-
5530-001 Connection fees-projects	-	-	23,525	-	-	-
5530-010 Connection fee assistance	-	-	(4,275)	-	-	-
5890 Bad debt	(16)	-	-	-	-	-
6540 Sale of bulk water	346,544	325,802	342,550	375,000	375,000	375,000
Subtotal	351,955	336,567	372,998	378,500	378,500	380,400
30318 Miscellaneous						
3010 Prior year expense refund	542	3,304	-	-	-	-
9090 Miscellaneous	-	475	-	-	-	-
9093 E. Rochembeau contribution	-	100,000	-	-	-	-
Subtotal	542	103,779	-	-	-	-
30341 Non-Revenue Receipts						
1010 Insurance recovery	-	1,600	-	-	-	-
Subtotal	-	1,600	-	-	-	-
30351 Transfers from Other Funds						
1010 General Fund	1,050,248	414,399	-	900,000	-	825,000
Subtotal	1,050,248	414,399	-	900,000	-	825,000
Fund Total	\$ 1,415,108	\$ 869,939	\$ 382,072	\$ 1,287,500	\$ 387,500	\$ 1,213,900

- A Penalty and interest charged for late payments on sale of bulk water accounts.
- B Revenue for water purchased from Newport News Waterworks and billed to a second-party who supplies the water to various neighborhoods and subdivisions.
- C Transfer from the General Fund of a portion of the meals tax to support water projects.

Water Utility Fund
Utility Operations - Activity #24446

Mission

To adequately maintain the on-site main lines and fire hydrants in the Williamsburg Area By-Pass Road Water Service Area.

Goals

- The turn over to the City of Newport News-Newport News Waterworks for operation and maintenance has been completed.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Budget Comments - FY2015

There are no significant changes programmed.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
<u>Expense By Category</u>						
Contractual Services	\$ 6,110	\$ 6,081	\$ 5,798	\$ 3,965	\$ 4,315	\$ 4,441
Other Charges	349,371	332,848	339,294	378,500	378,500	378,600
Materials & Supplies	-	45	-	500	150	500
Capital Outlay	-	1,600	-	-	-	-
Total Expenses	\$ 355,481	\$ 340,574	\$ 345,092	\$ 382,965	\$ 382,965	\$ 383,541

IT'S A FACT:

Newport News Waterworks is a regional water provider, owned and operated by the City of Newport News, that serves over 400,000 people in Hampton, Newport News, Poquoson, and portions of York County and James City County.



Water Utility Fund
Utility Construction - Activity #90912

Mission

To adequately maintain the on-site main lines and fire hydrants in the Williamsburg Area By-Pass Road Water Service Area.

Goals

- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Budget Comments - FY2015

No new projects are planned.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expense By Category</u>						
Capital Outlay	\$ 30,403	\$ 503,893	\$ 170,194	\$ 2,100,000	\$ 4,581,767	\$ -
Total Expenses	<u>\$ 30,403</u>	<u>\$ 503,893</u>	<u>\$ 170,194</u>	<u>\$ 2,100,000</u>	<u>\$ 4,581,767</u>	<u>\$ -</u>



**SEWER UTILITY
FUND 25**

This fund accounts for the revenues and expenses relating to the County's sanitary sewer collection system. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
SEWER UTILITY - FUND 25**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Permits, Fees, Regulatory Licenses	\$ 22,399	\$ 10,665	\$ -	\$ -	\$ -	\$ -	0.00%
Use of Money & Property	46,210	52,563	1,095,890	40,000	40,000	25,000	0.20%
Charges for Services	7,187,182	7,968,491	8,949,905	10,258,151	10,258,151	10,526,263	85.68%
Miscellaneous	3,524	105,381	2,942	2,500	2,500	2,500	0.02%
State Aid & Grants	-	22,358	-	-	-	-	0.00%
Federal Aid & Grants	137,890	403,841	286,031	299,039	299,039	277,508	2.26%
Non-Revenue Receipts	15,350,447	-	-	-	-	-	0.00%
Transfers from Other Funds	1,050,248	1,734,227	2,220,994	1,300,000	2,200,000	1,455,000	11.84%
Total Funding Sources	\$ 23,797,900	\$ 10,297,526	\$ 12,555,762	\$ 11,899,690	\$ 12,799,690	\$ 12,286,271	100.00%

							%Change Original 2014/ Adopted 2015
Expense by Activity							
Utility Operations	\$ 3,604,829	\$ 3,484,429	\$ 3,591,733	\$ 4,051,439	\$ 4,054,477	\$ 4,075,426	0.59%
Engineering	1,546,379	1,614,940	1,637,780	1,740,719	1,750,519	1,786,259	2.62%
Debt Service	1,758,351	2,057,389	2,059,905	2,051,880	2,051,880	2,078,529	1.30%
Utility Construction	4,626,529	7,936,194	10,217,367	2,100,000	11,513,780	5,235,000	149.29%
Total Expenses	\$ 11,536,088	\$ 15,092,952	\$ 17,506,785	\$ 9,944,038	\$ 19,370,656	\$ 13,175,214	32.49%

Expense by Category							
Personnel Services	\$ 3,273,328	\$ 3,295,680	\$ 3,340,290	\$ 3,720,687	\$ 3,720,687	\$ 3,768,832	1.29%
Contractual Services	296,550	228,735	249,466	406,417	393,932	393,691	-3.13%
Internal Services	313,905	328,575	294,821	356,178	356,178	354,289	-0.53%
Other Charges	888,502	924,455	962,098	973,666	974,404	998,548	2.56%
Materials & Supplies	297,660	285,759	309,117	303,700	305,287	304,725	0.34%
Leases & Rentals	-	1,200	-	-	-	-	0.00%
Capital Outlay	4,707,782	7,963,325	10,254,673	2,131,500	11,568,278	5,276,590	147.55%
Grants & Donations	-	7,824	31,099	-	-	-	0.00%
Debt Service	1,758,351	2,057,389	2,059,905	2,051,880	2,051,880	2,078,529	1.30%
Transfers to Other Funds	10	10	5,316	10	10	10	0.00%
Total Expenses	\$ 11,536,088	\$ 15,092,952	\$ 17,506,785	\$ 9,944,038	\$ 19,370,656	\$ 13,175,214	32.49%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 7,246,126
Projected FY2014 Funding Sources:	
Revenue	\$ 10,300,651
State & Federal	299,039
Other financing sources	2,200,000
	<u>12,799,690</u>
Projected FY2014 Expenditures	19,370,656
Net Change	<u>(6,570,966)</u>
Projected Fund Balance 6/30/2014	\$ 675,160
Projected FY2015 Funding Sources:	
Revenue	\$ 10,553,763
State & Federal	277,508
Other financing sources	1,455,000
	<u>12,286,271</u>
Projected FY2015 Expenditures	13,175,214
Net Change	<u>(888,943)</u>
Projected Fund Balance 6/30/2015	\$ (213,783)

Funded FTEs	56.25	57.25	57.25	57.25	57.25	56.75
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Key Service Indicators						
Number of residential & commercial customers	22,891	23,146	23,625	23,907	23,907	24,530
Pump, lift & vacuum stations	74	73	76	78	81	81
Force main, gravity sewer & vacuum miles	332	341	348	362	362	367
Manholes	5,773	5,831	5,890	6,008	6,027	6,056
Number of projects	9	11	7	1	4	2

SEWER UTILITY FUND
SEWER UTILITY - REVENUES

Revenues	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
SEWER UTILITY FUND						
30313	Permits, Fees, Regulatory Licenses					
3160 Sewer inspection fees	\$ 22,399	\$ 10,665	\$ -	\$ -	\$ -	\$ -
Subtotal	<u>22,399</u>	<u>10,665</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
30315	Use of Money & Property					
1010 Interest on deposits	35,775	36,336	30,475	40,000	40,000	25,000
1010-001 Interest from US Treasury	-	-	1	-	-	-
1012 Connection Installment Agrmt	-	4,065	11,752	-	-	-
1015 Interest on \$8.75M Sewer	22	22	22	-	-	-
1016 Interest on \$15.28M Sewer	10,312	11,960	291	-	-	-
1016-001 Cost on issue interest	31	-	-	-	-	-
1016-002 Reverse account interest	70	153	153	-	-	-
1016-003 Interest on \$15.28M Sewer	-	27	27	-	-	-
2100 Sale of land/buildings/infrastructure	-	-	1,053,169	-	-	-
Subtotal	<u>46,210</u>	<u>52,563</u>	<u>1,095,890</u>	<u>40,000</u>	<u>40,000</u>	<u>25,000</u>
30316	Charges for Services					
3160 Sewer inspection fees	-	-	13,440	12,000	12,000	12,000 A
3520 Fire hydrant service	16,160	23,760	25,360	25,000	25,000	25,000 B
5510 Sewer service	6,287,028	6,758,247	7,779,197	8,254,651	8,254,651	9,262,963 C
5511 Penalty/interest	193,725	214,750	282,040	240,000	240,000	240,000 D
5512 Cutoff/meter removal fees	36,254	36,834	31,235	35,000	35,000	35,000 E
5530 Connection fees	235,811	84,000	322,700	200,000	200,000	250,000 F
5530-001 Project connection fees	280,121	584,525	555,495	1,486,500	1,486,500	696,300 G
5530-010 Connection fee assistance	-	-	(62,614)	-	-	-
5535 Vacuum subdivision connections	2,500	-	10,000	5,000	5,000	5,000 H
5890 Bad debt	(1,266)	-	-	-	-	-
8650 Sale of sewer regulations	50	-	-	-	-	-
9999 Lightfoot force main-lease	136,799	266,375	(6,948)	-	-	-
Subtotal	<u>7,187,182</u>	<u>7,968,491</u>	<u>8,949,905</u>	<u>10,258,151</u>	<u>10,258,151</u>	<u>10,526,263</u>
30318	Miscellaneous					
3010 Prior year expense refund	1,314	1,738	802	-	-	-
9090 Miscellaneous	2,210	3,643	2,140	2,500	2,500	2,500
9093 E. Rochambeau contribution	-	100,000	-	-	-	-
Subtotal	<u>3,524</u>	<u>105,381</u>	<u>2,942</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
30324	State Categorical Aid					
8908-212 Hurricane Irene	-	22,358	-	-	-	-
Subtotal	<u>-</u>	<u>22,358</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
30333	Federal Aid & Grants					
1001-300 Build America Bonds Subsidy	137,890	299,039	286,031	299,039	299,039	277,508 I
8908-212 Hurricane Irene	-	104,802	-	-	-	-
Subtotal	<u>137,890</u>	<u>403,841</u>	<u>286,031</u>	<u>299,039</u>	<u>299,039</u>	<u>277,508</u>
30341	Non-Revenue Receipts					
1300 Revenue bonds	15,280,000	-	-	-	-	-
1301 Premium on bonds	63,447	-	-	-	-	-
1302 Issuer equity contribution	7,000	-	-	-	-	-
Subtotal	<u>15,350,447</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
30351	Transfers from Other Funds					
1010 General Fund	1,050,248	1,734,227	2,220,994	1,300,000	2,200,000	1,455,000 J
Subtotal	<u>1,050,248</u>	<u>1,734,227</u>	<u>2,220,994</u>	<u>1,300,000</u>	<u>2,200,000</u>	<u>1,455,000</u>
Fund Total	\$ 23,797,900	\$ 10,297,526	\$ 12,555,762	\$ 11,899,690	\$ 12,799,690	\$ 12,286,271

- A Revenue for inspections of sewer line installations.
- B Revenue collected for fire hydrants installed in new subdivisions and new construction.
- C Sewer services billed bi-monthly for residential and commercial users of the system. The bi-monthly fee for a single-family residential unit is \$48.00, effective March 1, 2014. A ten-year cash flow model is reviewed bi-monthly, which incorporates new construction, sewer expansion connections and the overall affordability of operating and capital expenses. The County Ordinance is reviewed and updated at least every two years, to include rate and connection fee changes. The *Utilities Strategic Capital Plan* is the foundation that outlines the design and construction of new water and sewer systems that are planned throughout the County.
- D Penalty and interest charged for late payments on sewer accounts.
- E Revenue collected on delinquent accounts for water meter cutoff and removal.
- F Connection fees for new construction.
- G Connection fees for projects constructed by the County.
- H Connection fees for vacuum systems.
- I Federal support for the Build America Bonds issued for various sewer projects.
- J Transfer from the General Fund of a portion of the meals tax to support sewer projects.

Sewer Utility Fund
Utility Operations - Activity #25446

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. A decrease in funding is due to a reduction in maintenance service contracts. An increase in funding has been provided for electricity and water and sewer services. Capital funding is programmed for the routine replacement of computers and equipment.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expense By Category						
Personnel Services	\$ 1,912,844	\$ 1,859,638	\$ 1,866,164	\$ 2,156,111	\$ 2,156,111	\$ 2,155,934
Contractual Services	249,401	184,170	205,519	354,962	342,477	344,400
Internal Services	270,351	287,559	257,705	303,000	303,000	301,944
Other Charges	824,651	859,527	920,925	928,256	928,994	953,848
Materials & Supplies	287,415	273,516	299,560	294,100	295,687	296,300
Capital Outlay	60,157	12,185	7,068	15,000	28,198	22,990
Grants & Donations	-	7,824	29,476	-	-	-
Transfers to Other Funds	10	10	5,316	10	10	10
Total Expenses	\$ 3,604,829	\$ 3,484,429	\$ 3,591,733	\$ 4,051,439	\$ 4,054,477	\$ 4,075,426
Funded FTEs						
Professional/Technical	4.50	4.50	4.50	4.50	4.50	4.50
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	0.75
Trades & Crafts	33.50	33.50	33.50	33.50	33.50	33.00
Total Funded FTEs	38.75	38.75	38.75	38.75	38.75	38.25

IT'S A FACT:

York County has the largest vacuum collection system in Virginia.
York County has the following in operation:
73.24 miles of vacuum main, 1,451 vacuum pots, 8 vacuum stations
Serves 3,158 properties and approximately 8,500 residents.



Sewer Utility Fund
Engineering - Activity #25447

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is programmed for surveying, to support the infrastructure management system and for the routine replacement of computers.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	Amount	Amount	Amount	Budget	Budget	Budget
Expense By Category						
Personnel Services	\$ 1,360,484	\$ 1,436,042	\$ 1,474,126	\$ 1,564,576	\$ 1,564,576	\$ 1,612,898
Contractual Services	47,149	44,565	43,947	51,455	51,455	49,291
Internal Services	43,554	41,016	37,116	53,178	53,178	52,345
Other Charges	63,851	64,928	41,173	45,410	45,410	44,700
Materials & Supplies	10,245	12,243	9,557	9,600	9,600	8,425
Leases & Rentals	-	1,200	-	-	-	-
Capital Outlay	21,096	14,946	30,238	16,500	26,300	18,600
Grants & Donations	-	-	1,623	-	-	-
Total Expenses	\$ 1,546,379	\$ 1,614,940	\$ 1,637,780	\$ 1,740,719	\$ 1,750,519	\$ 1,786,259
Funded FTEs						
Management	2.00	2.00	2.00	2.00	2.00	2.00
Professional/Technical	15.00	16.00	16.00	16.00	16.00	16.00
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	0.50
Total Funded FTEs	17.50	18.50	18.50	18.50	18.50	18.50



Sewer Utility Fund
Debt Service - Activity #25448

Budget Comments - FY2015

Funding is programmed for the payment of principal, interest and fees on outstanding debt.

	FY2011	FY2012	FY2013	FY2014	FY2014	FY2015
	Actual	Actual	Actual	Original	Estimated	Adopted
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>Expense By Category</u>						
Principal	\$ 581,413	\$ 722,394	\$ 748,805	\$ 765,664	\$ 765,664	\$ 817,987
Interest	850,921	1,330,769	1,306,945	1,281,716	1,281,716	1,255,842
Issue Costs	321,862	-	-	-	-	-
Other Debt Service	<u>4,155</u>	<u>4,226</u>	<u>4,155</u>	<u>4,500</u>	<u>4,500</u>	<u>4,700</u>
Total Expenses	<u>\$ 1,758,351</u>	<u>\$ 2,057,389</u>	<u>\$ 2,059,905</u>	<u>\$ 2,051,880</u>	<u>\$ 2,051,880</u>	<u>\$ 2,078,529</u>

IT'S A FACT:

York County receives an annual federal subsidy of \$277,000 on its 2010 Sewer Build America Bonds (BAB)!

Sewer Utility Fund
Utility Construction - Activity #90912

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2015

Funding has been provided for the continuation of sewer line rehabilitation, pump station rehabilitation, the Bruton High School pump station and forcemain rehabilitation, the Hornsbyville area sewer project, the Infrastructure Management System, and the replacement of a construction van.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expense By Category						
Capital Outlay	\$ 4,626,529	\$ 7,936,194	\$ 10,217,367	\$ 2,100,000	\$ 11,513,780	\$ 5,235,000
Total Expenses	\$ 4,626,529	\$ 7,936,194	\$ 10,217,367	\$ 2,100,000	\$ 11,513,780	\$ 5,235,000





**YORKTOWN OPERATIONS FUND
FUND 28**

This fund accounts for the dockmaster operations for the waterfront piers and the net rent payments from the Economic Development Authority for the tenant operations at Riverwalk Landing. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
YORKTOWN OPERATIONS - FUND 28**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 41,084	\$ 41,791	\$ 47,650	\$ 45,101	\$ 45,101	\$ 75,101	62.42%
Charges for Services	57,378	45,679	41,140	54,000	54,000	45,000	37.41%
Miscellaneous	-	-	2,329	-	-	200	0.17%
Non-Revenue Receipts	-	-	1,200	-	-	-	0.00%
Total Funding Sources	\$ 98,462	\$ 87,470	\$ 92,319	\$ 99,101	\$ 99,101	\$ 120,301	100.00%

						FY2015 Adopted Budget	%Change Original 2014/ Adopted 2015
Expense by Activity							
Docking Operations	\$ 97,368	\$ 92,258	\$ 78,893	\$ 75,818	\$ 75,818	\$ 75,509	-0.41%
Riverwalk Landing Retail Merchant Association	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Total Expenses	\$ 117,368	\$ 112,258	\$ 98,893	\$ 95,818	\$ 95,818	\$ 95,509	-0.32%

						FY2015 Adopted Budget	%Change Original 2014/ Adopted 2015
Expense by Category							
Personnel Services	\$ -	\$ -	\$ 11,553	\$ 54,168	\$ 54,168	\$ 56,039	3.45%
Contractual Services	93,978	87,015	63,996	8,800	8,849	7,300	-17.05%
Other Charges	20,978	20,998	21,651	29,550	29,550	29,120	-1.46%
Materials & Supplies	2,412	4,245	1,693	3,300	3,251	3,050	-7.58%
Total Expenses	\$ 117,368	\$ 112,258	\$ 98,893	\$ 95,818	\$ 95,818	\$ 95,509	-0.32%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 9,112
Projected FY2014 Funding Sources:	
Revenue	\$ 99,101
Projected FY2014 Expenditures	95,818
Net Change	3,283
Projected Fund Balance 6/30/2014	\$ 12,395
Projected FY2015 Funding Sources:	
Revenue	\$ 120,301
Projected FY2015 Expenditures	95,509
Net Change	24,792
Projected Fund Balance 6/30/2015	\$ 37,187

Total Funded FTEs	-	-	-	0.30	0.30	0.30
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Key Service Indicators						
Number of overnight stays	347	283	500	425	425	350
Number of hourly dockings	860	652	950	850	850	700
Number of cruise ship dockings	17	14	20	15	15	10
Number of retail stores	11	11	11	11	11	11

Revenues	FY2011 Actual <u>Revenues</u>	FY2012 Actual <u>Revenues</u>	FY2013 Actual <u>Revenues</u>	FY2014 Original <u>Budget</u>	FY2014 Estimated <u>Budget</u>	FY2015 Adopted <u>Budget</u>	
YORKTOWN OPERATIONS FUND							
30315	Use of Money & Property						
2010 Interest on deposits	\$ 543	\$ 117	\$ 65	\$ 100	\$ 100	\$ 100	
2010 Rents	40,440	41,573	47,584	45,000	45,000	75,000	A
2010-005 Freight Shed ground lease	100	100	-	-	-	-	
2010-006 Riverwalk land lease from EDA	1	1	1	1	1	1	
Subtotal	<u>41,084</u>	<u>41,791</u>	<u>47,650</u>	<u>45,101</u>	<u>45,101</u>	<u>75,101</u>	
30316	Charges for Services						
8040 Docking fees	<u>57,378</u>	<u>45,679</u>	<u>41,140</u>	<u>54,000</u>	<u>54,000</u>	<u>45,000</u>	B
Subtotal	<u>57,378</u>	<u>45,679</u>	<u>41,140</u>	<u>54,000</u>	<u>54,000</u>	<u>45,000</u>	
30318	Miscellaneous						
3010 Prior year expense refund	-	-	2,137	-	-	-	
9090 Miscellaneous local	-	-	192	-	-	200	
Subtotal	<u>-</u>	<u>-</u>	<u>2,329</u>	<u>-</u>	<u>-</u>	<u>200</u>	
30341	Non-Revenue Receipts						
1010 Insurance recovery	-	-	1,200	-	-	-	
Subtotal	<u>-</u>	<u>-</u>	<u>1,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Fund Total	<u>\$ 98,462</u>	<u>\$ 87,470</u>	<u>\$ 92,319</u>	<u>\$ 99,101</u>	<u>\$ 99,101</u>	<u>\$ 120,301</u>	

- A Net rent (rental income less expenses) collected from the tenant operations at Riverwalk Landing.
 B Revenue collected from the dock operations at the waterfront piers.

**Yorktown Operations Fund
Docking Operations - Activity #28700**

Mission

To support boating visitors at Yorktown's Riverwalk Landing Piers by providing them with a first class, professionally run maritime facility offering exceptional customer service. Our aim is that they have a safe and enjoyable stay, and that their experience be so positive that they will want to return to Yorktown with family and friends again and again. For residents, this all serves to enhance quality of life by providing a pleasurable gathering place where residents can experience the sense of "community" together. For out-of-town visitors and tourists, this all helps to orient and make them aware of the many opportunities in historic Yorktown, with its beautiful natural setting, charm, and many diverse businesses.

Goals

- Effectively communicate with resident and non-resident boat owners and commercial cruise lines and passengers about the docking facilities available to them at Yorktown's Riverwalk Landing Piers.
- Attract and educate residents, out-of-town visitors and tourists about the many opportunities for recreation, leisure, shopping, dining, special events and learning about our nation's history that are uniquely "Yorktown."
- Strive to maintain Yorktown's ambience and cleanliness, and serve to supplement, not compete with, local marinas and docking facilities.
- Closely monitor the use of the piers in order to evaluate their effectiveness and/or make improvements.
- Direct planning efforts so that current levels of service at the piers can be maintained in the future as the County's population and its visitation continue to increase.

Implementation Strategies

- Conduct a thorough annual review of the program to update standard operating procedures and develop strategies to implement improvements in service delivery and facilities.
- Proactively solicit customer feedback concerning patrons' docking experience at the piers.
- Perform updated benchmarking of fees and services at area marinas and docking facilities to ensure that the docking operations are still suitably priced so as not to compete with them.
- Enhance web-site coverage of the Riverwalk Landing Piers to increase overall visibility and to further publicize the attractiveness of Yorktown as a tourist destination.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expense By Category						
Personnel Services	\$ -	\$ -	\$ 11,553	\$ 54,168	\$ 54,168	\$ 56,039
Contractual Services	93,978	87,015	63,996	8,800	8,849	7,300
Other Charges	978	998	1,651	9,550	9,550	9,120
Materials & Supplies	2,412	4,245	1,693	3,300	3,251	3,050
Total Expenses	\$ 97,368	\$ 92,258	\$ 78,893	\$ 75,818	\$ 75,818	\$ 75,509
Funded FTEs						
Professional/Technical	-	-	-	0.30	0.30	0.30
Total Funded FTEs	-	-	-	0.30	0.30	0.30



Yorktown Operations Fund
 Riverwalk Landing Retail Merchants Association - Activity #28920

Budget Comments - FY2015

Funding is provided for the dues payment to the Riverwalk Landing Retail Merchants Association.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
Expense By Category						
Other Charges	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total Expenses	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000





**REGIONAL RADIO PROJECT
FUND 30**

The Counties of York, James City and Gloucester have partnered together and entered into a Memorandum of Understanding for the operation, oversight and management of a joint public safety/public service radio communication system. This fund accounts for the revenues and expenses relating to the regional radio programs. This is accomplished through the divisions below. Individual division details follow this summary page.

**COUNTY OF YORK, VIRGINIA
REGIONAL RADIO PROJECT - FUND 30**

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	\$ 136,829	\$ 132,476	\$ 135,054	\$ 136,620	\$ 136,620	\$ 175,640	6.02%
Miscellaneous	3,075,957	1,284,196	1,337,356	1,422,734	2,109,628	1,620,616	55.50%
Recovered Costs	-	13,102	26,204	26,924	36,924	34,728	1.19%
Non-Revenue Receipts	-	-	55,706	-	-	-	0.00%
Transfers from Other Funds	827,544	891,099	944,565	1,010,685	1,013,931	1,089,000	37.29%
Total Funding Sources	\$ 4,040,330	\$ 2,320,873	\$ 2,498,885	\$ 2,596,963	\$ 3,297,103	\$ 2,919,984	100.00%
							%Change Original 2014/ Adopted 2015
Expense by Activity							
Regional Radio Operations	\$ 1,771,287	\$ 2,024,522	\$ 2,402,484	\$ 2,596,963	\$ 3,294,559	\$ 2,919,984	12.44%
Rebanding	2,171,096	169,189	-	-	683,648	-	0.00%
Total Expenses	\$ 3,942,383	\$ 2,193,711	\$ 2,402,484	\$ 2,596,963	\$ 3,978,207	\$ 2,919,984	12.44%
Expense by Category							
Contractual Services	\$ 1,749,906	\$ 2,174,756	\$ 2,365,280	\$ 2,472,049	\$ 2,563,237	\$ 2,667,946	7.92%
Internal Services	13,267	11,883	23,079	30,600	30,600	35,597	16.33%
Other Charges	5,490	4,409	1,124	5,000	5,000	5,000	0.00%
Materials & Supplies	4,604	1,551	13,000	16,500	16,500	18,500	12.12%
Capital Outlay	2,169,116	1,112	1	10,000	618,952	10,000	0.00%
Payments to Others	-	-	-	62,814	743,918	182,941	191.24%
Total Expenses	\$ 3,942,383	\$ 2,193,711	\$ 2,402,484	\$ 2,596,963	\$ 3,978,207	\$ 2,919,984	12.44%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015	
Beginning Fund Balance 7/1/2013	\$ 681,104
Projected FY2014 Funding Sources:	
Revenue	\$ 2,283,172
Other financing sources	1,013,931
	3,297,103
Projected FY2014 Expenditures	3,978,207
Net Change	(681,104)
Projected Fund Balance 6/30/2014	\$ -
Projected FY2015 Funding Sources:	
Revenue	\$ 1,830,984
Other financing sources	1,089,000
	2,919,984
Projected FY2015 Expenditures	2,919,984
Net Change	-
Projected Fund Balance 6/30/2015	\$ -

Key Service Indicators						
Number of communication towers/buildings	14	14	14	19	19	19
Preventative maintenance inspections & repairs	28	28	28	38	33	35
Number of radio subscribers on the system	3,200	3,250	3,250	3,300	3,300	3,500
Number of services provided to antennas	300	325	325	450	450	465
Number of tower climbs	24	25	25	38	30	35
Number of tower top amplifiers	28	28	28	33	33	33
Number of tower lights	126	126	126	170	170	180
Number of base stations	280	280	280	285	285	290
Calls for service to radio system	1,500	1,419	1,419	1,808	1,808	1,850

REGIONAL RADIO PROJECT FUND

REGIONAL RADIO PROJECT - REVENUES

Revenues	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget	
REGIONAL RADIO PROJECT FUND							
30315	Use of Money & Property						
1010 Interest on deposits	\$ 5,809	\$ 1,456	\$ 1,334	\$ 2,000	\$ 2,000	\$ 2,000	
3325-001 Air time usage-William & Mary	40,000	40,000	40,000	40,000	40,000	51,840	A
3325-002 Air time usage-Williamsburg	75,000	75,000	75,000	75,000	75,000	75,000	A
3325-003 Air time usage-National Park Svc	9,000	9,000	9,000	9,000	9,000	4,500	A
3325-004 Air time usage-Kingsmill	4,320	4,320	4,320	4,320	4,320	3,420	A
3325-005 Air time usage-Poquoson	-	-	-	-	-	26,280	A
3325-007 Air time usage-Eastern State	2,700	2,700	2,700	2,700	2,700	3,420	A
3325-008 Air time usage-Coast Guard	-	-	1,800	3,600	3,600	3,600	A
3325-009 Air time usage-Wmbsg Pub	-	-	900	-	-	1,800	A
3325-010 Air time usage-Colonial Wmsbg	-	-	-	-	-	3,780	A
Subtotal	<u>136,829</u>	<u>132,476</u>	<u>135,054</u>	<u>136,620</u>	<u>136,620</u>	<u>175,640</u>	
30318	Miscellaneous						
3326-001 Reimb for maint-William & Mary	-	-	-	-	-	48,600	B
3326-002 Reimb for maint-Williamsburg	32,472	34,450	35,800	38,300	38,300	41,130	B
3326-003 Reimb for maint-National Park Svc	-	-	-	-	-	4,500	B
3326-004 Reimb for maint-Kingsmill	-	-	-	-	-	3,420	B
3326-005 Reimb for maint-Poquoson	2,025	2,130	2,205	2,370	2,370	23,760	B
3326-007 Reimb for maint-Eastern State	-	-	-	-	-	3,060	B
3326-008 Reimb for maint-Gloucester	22,946	167,456	334,913	350,116	350,116	387,274	B
3326-009 Reimb for maint-James City County	827,546	891,099	944,565	1,010,685	1,013,931	1,089,000	B
3326-010 Reimb for maint-HERSA	19,872	19,872	19,872	21,263	21,263	19,872	B
9090 Local miscellaneous	-	-	1	-	-	-	
9090-001 Frequency reconfiguration	2,171,096	169,189	-	-	683,648	-	
Subtotal	<u>3,075,957</u>	<u>1,284,196</u>	<u>1,337,356</u>	<u>1,422,734</u>	<u>2,109,628</u>	<u>1,620,616</u>	
30319	Local Recovered Costs						
3000 Gloucester-Ops Cost Sharing	-	13,102	26,204	26,924	26,924	34,728	C
3920 Recovered costs cell comp	-	-	-	-	10,000	-	
Subtotal	<u>-</u>	<u>13,102</u>	<u>26,204</u>	<u>26,924</u>	<u>36,924</u>	<u>34,728</u>	
30341	Non-Revenue Receipts						
1010 Insurance recovery	-	-	51,230	-	-	-	
1010-008 Glouc Ins Recvry	-	-	4,476	-	-	-	
Subtotal	<u>-</u>	<u>-</u>	<u>55,706</u>	<u>-</u>	<u>-</u>	<u>-</u>	
30351	Transfers from Other Funds						
1010 General Fund	827,544	891,099	944,565	1,010,685	1,013,931	1,089,000	D
Subtotal	<u>827,544</u>	<u>891,099</u>	<u>944,565</u>	<u>1,010,685</u>	<u>1,013,931</u>	<u>1,089,000</u>	
Fund Total	<u>\$ 4,040,330</u>	<u>\$ 2,320,873</u>	<u>\$ 2,498,885</u>	<u>\$ 2,596,963</u>	<u>\$ 3,297,103</u>	<u>\$ 2,919,984</u>	

- A Airtime usage from other agencies for the use of the regional radio system.
- B Reimbursement for the maintenance of the regional radio system.
- C Gloucester's share of the operating costs of the regional radio system, based on the air-time usage revenue.
- D Transfer from the General Fund for York's share of the maintenance contract for the regional radio system.

Regional Radio Project
Regional Radio Operations - Activity #78496

Mission

Support the mission-critical needs of our individual and collective public safety and public service personnel, and residents' property and business interests by providing one communication system that will deliver regional-wide interoperability, enabling seamless sharing of voice and data traffic. Revenues collected from tenants on the system for airtime usage are deposited to this fund and available to offset the operational costs of the system, or returned to members.

Goals

- Implement an 800 MHz simulcast trunk system, based on Project 25 interoperability standards that will offer both analog and digital service coverage.
- Provide sufficient radio coverage and improve in-building communications.
- Provide more channel capacity and spectrum.
- Provide day-to-day interoperability.
- Combined common infrastructure will provide back-up 9-1-1 systems.
- Expand to a regional system allowing other tenants to utilize the system.
- Utilize the system in accordance with the rules and regulations of the FCC and the Commonwealth of Virginia.
- Operate the system in a professional manner and improve mutual aid for regional agencies.
- Maintain all sites and towers within the communication system including generators and fuel, grounds maintenance, tower lights, amplifiers and antennas.

Implementation Strategies

- Formed regional purchasing cooperative.
- Formed Policy Team by member agencies.
- Implement an 800 MHz single integrated simulcast system with 20-channel.
- Develop a state of the art looped microwave network.
- Install an emergency communications management solution.
- Provide system enhancements.
- Expand the regional system by allowing other tenants to join the regional radio system.
- Share costs for maintenance of the system.

Budget Comments - FY2015

The radio maintenance contract is programmed at a 7.4% increase and the County's portion is transferred from the General Fund, Radio Maintenance activity #30357.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expense By Category</u>						
Contractual Services	\$ 1,749,328	\$ 2,005,689	\$ 2,365,280	\$ 2,472,049	\$ 2,488,541	\$ 2,667,946
Internal Services	13,267	11,883	23,079	30,600	30,600	35,597
Other Charges	4,088	4,287	1,124	5,000	5,000	5,000
Materials & Supplies	4,604	1,551	13,000	16,500	16,500	18,500
Capital Outlay	-	1,112	1	10,000	10,000	10,000
Payment to Others	-	-	-	62,814	743,918	182,941
Total Expenses	\$ 1,771,287	\$ 2,024,522	\$ 2,402,484	\$ 2,596,963	\$ 3,294,559	\$ 2,919,984

**Regional Radio Project
Rebanding - Activity #78497**

Mission

The Federal Communications Commission (FCC) has reallocated the available radio frequencies and assigned the 700 MHz channels to public safety and public service. As a result, all 800 MHz public safety radio systems must be reprogrammed known as "rebanding." Rebanding will minimize the dangerous interference between commercial and public safety users on the 800 MHz regional radio system as quickly as possible while still protecting on-going operations. Sprint Nextel is responsible for funding all required expenses related to returning the region's 800 MHz radio system.

Goals

- Complete the federally mandated project of reconfiguration for the 800 MHz regional radio system to improve public safety communications and to minimize increasing levels of interference caused by having both commercial wireless cellular systems and critical public safety communications systems operating in the same band.
- All subscriber units and their respective infrastructures will be returned in the region's 800 MHz radio system.
- As part of the 800 MHz reconfiguration effort, licenses will be required to relocate.

Implementation Strategies

- The County negotiated with the firm that constructed, installed and is currently maintaining the system to perform the rebanding work as an extension of the system construction and maintenance agreement.
- File FCC Applications for license modifications.
- Request Sprint Nextel to clear frequencies and reconfigure infrastructure and mobile units.
- Complete system cutover, acceptance testing, true-up with Sprint Nextel.
- Completion of rebanding project.

Budget Comments - FY2015

This project is expected to be completed at the end of FY2015.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Adopted Budget
<u>Expense By Category</u>						
Contractual Services	\$ 578	\$ 169,067	\$ -	\$ -	\$ 74,696	\$ -
Other Charges	1,402	122	-	-	-	-
Capital Outlay	2,169,116	-	-	-	608,952	-
Total Expenses	\$ 2,171,096	\$ 169,189	\$ -	\$ -	\$ 683,648	\$ -

Glossary

Accrual Basis of Accounting	Method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.
Adoption of Budget	Formal action by the Board of Supervisors which sets the spending priorities and limits for the fiscal year.
Appropriation	A legal authorization made by the Board of Supervisors to permit the County to incur obligations and to make expenditures of resources for specific purposes; approved on an annual basis.
Appropriation Resolution	The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.
Assessed Valuation	A valuation set upon real estate or other property by the Real Estate Assessor and the Commissioner of the Revenue as a basis for levying taxes.
Balanced Budget	Revenues and other funding sources equal expenditures.
Balance Sheet	A financial statement disclosing the assets, liabilities, reserves, and balances of a specific governmental fund as of a specific date.
Bond	A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are primarily used to finance capital projects.
Budget	A financial plan for a specified period of time (fiscal year), matching all planned revenues and expenditures/expenses with various municipal services.
Budget Adjustment	A legal procedure utilized by the County staff and the Board of Supervisors to revise a budget appropriation.
Budget Document	The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.
Budget Message	The opening section of the budget, which provides the Board of Supervisors and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the County Administrator.
Budget Process	A series of steps involved in the planning, preparation, implementation, and monitoring of the County Budget.
Budgetary Control	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures/expenses within the limitations of available appropriations and available revenues.
Capital Assets	Assets of long-term character which are intended to continue to be held or used, such as land, buildings, infrastructure, vehicles, machinery, furniture, and other equipment.
Capital Expenditure	Item that has a useful life of more than 1 year and exceeds \$30,000.
Capital Improvement	Expenditures related to the acquisition, expansion, or rehabilitation of an infrastructure or facility.
Capital Improvements Program	A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.
Capital Lease	A lease is considered a capital lease if it meets one of the following criteria: (1) the lease transfers ownership of the property to the lessee by the end of the lease term; (2) the lease contains an option to purchase the leased property at a bargain price; (3) the lease term is equal to or greater than 75 percent of the estimated economic life of the leased property; or (4) the present value of rental or other minimum lease payments equals or exceeds 90 percent of the fair value of the leased property less any investment tax credit retained by the lessor.
Capital Outlay	The purchase of assets, both replacement and/or additional, that are greater than or equal to \$1,000.
Capital Projects Funds	Accounts for financial resources to be used for the acquisition or construction of major capital projects other than those financed by enterprise funds.
Cash Accounting	A basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.
Cash Management	The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.
Charge-outs	Certain activities charge for the services they provide. The charge-outs for those services are included in this category.
Compensated Absences	For financial reporting purposes, vacation and sick leave that is attributable to services already rendered and is not contingent on a specific event that is outside the control of the employer and employee.
Comprehensive Annual Financial Report	The County's financial statements which complies with the accounting requirements established by the Governmental Accounting Standards Board (GASB).

Glossary

Contingency Account	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
Contractual Services	Services acquired from outside sources. Purchase of the service is on a fee basis or a fixed time contract basis.
Contributions	Includes payments to agencies or organizations for the benefit of the community.
Current Taxes	Taxes that are levied and due within one year.
Debt Service	The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.
Debt Service Fund	Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
Debt Service Requirements	The amount of revenue that must be provided for a Debt Service Fund so that all principal and interest payments can be made in full and on schedule.
Delinquent Taxes	Unpaid taxes that remain on and after the date on which a penalty for non-payment is attached.
Department	A major functional component of the County, which indicates overall management responsibility for an operation or a group of related operations.
Depreciation	The process of estimating and recording the lost usefulness, expired useful life or diminution of service of a capital asset that cannot or will not be restored by repair and will be replaced. The cost of the capital asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.
Disbursement	Payment for goods or services in cash or by check.
Division	A specific function within a department, usually with its own activity number. For example, Grounds Maintenance is a division of the Department of General Services.
Economic Development Authority	This group has the authority to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or remain in the County.
Encumbrance	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.
Enterprise Funds	A proprietary accounting fund type in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenses.
Estimated Revenue	The amount of projected revenue to be collected during the fiscal year.
Expenditure	This term refers to the outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. Note: an encumbrance is not an expenditure. An encumbrance reserves funds to be expended.
Expenses	Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
Financial Audit	Provides an auditor's opinion that financial statements present fairly an entity's financial position and results of operations in conformity with accounting principles generally accepted in the United States of America.
Fiscal Year	The time period designated by the County signifying the beginning and ending period for recording financial transactions. The County of York has specified July 1 st to June 30 th as its fiscal year.
Fringe Benefits	Employee compensation that is in addition to wages or salaries. Examples: retirement, health insurance, and life insurance.
Full Faith and Credit	A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).
Function	A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.
Fund	An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.
Fund Balance	Fund balance reflects the accumulation of excess revenues over expenditures.
General Fund	The County's operating fund; this fund accounts for most of the financial resources of the government, including property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as general administration, judicial services, public safety, environmental and development services, finance and planning, education and educational services, human services, general services, and community services.
General Ledger	A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

Glossary

General Obligation Bonds (GOB)	Bonds that finance a variety of public projects such as buildings and improvements. The repayment of these bonds is usually made from the General Fund to the Debt Service Funds; the bonds are backed by the full faith and credit of the issuing government.
Government Accounting Standards Board (GASB)	The ultimate authoritative accounting and financial reporting standard-setting body for state and local government. The GASB was established in June 1984 to replace the National Council on Governmental Accounting (NCGA).
Government Finance Officers Association (GFOA)	An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of generally accepted accounting principles for state and local government since its inception.
Governmental Funds	Funds generally used to account for tax-supported activities. The County has four governmental funds: the general fund, special revenue funds, debt service funds, and capital projects funds.
Grant	A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.
Grants & Donations	Includes both Federal and State grants to be used for a specific purpose, and donations made for County programs.
Infrastructure	Long-lived capital assets that normally are stationary in nature and can be preserved for a number of years. Examples for the County include curbing, asphalt, brick and concrete paving, piers, boat ramps, breakwaters, and sewer systems.
Interfund Transfers	Amounts transferred from one fund to another.
Intergovernmental Revenue	Revenue received from another government for a specific purpose.
Internal Services	Charges from an Internal Service Activity to other activities of the local government for the use of intragovernmental services. Internal Services are defined as vehicle and imaging maintenance and central store.
Internal Service Funds	Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.
Inventory	A detailed listing of property currently held by the government.
Invoice	A bill requesting payment of goods or services by a vendor or other governmental unit.
Lease Revenue Bonds	Bonds issued to finance the acquisition, construction, improvement, furnishing and/or equipping of capital projects with a financing lease agreement entered into at the same time of the bond issuance. For example, the revenue bonds will be limited obligations of the Economic Development Authority (EDA) with principal and interest payments made by the County pursuant to a financing lease between the County and the EDA.
Leases and Rentals	Includes leases and rentals of buildings and equipment.
Levy	To impose taxes, special assessments, or service charges for the support of County activities.
Literary Loans	Loans from the State Literary Loan Fund for the construction and improvement of various schools.
Long Term Debt	Debt with maturity of more than one year after the date of issuance.
Materials & Supplies	Includes articles and commodities that are consumed or materially altered when used, and minor equipment that is not capitalized. Examples include: office supplies, food and food service supplies, medical and laboratory supplies, books and subscriptions, linen supplies, fuel, lubricants, police supplies, guns and ammunition, etc.
Modified Accrual Accounting	A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure."
Note Payable	An unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.
Object Code	A unique code designed for referencing budget classification information. It identifies the lowest cost or expenditure classification. The code insures that expenditures are posted into the appropriate fund, character, function, program, department, division, section, and cost account.
Operating Budget	The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel.
Other Charges	Includes payments for heat, electricity, water, solid waste, and sewer services; payments for postal, messenger and telecommunications; payments for professional development; and payments for miscellaneous items such as dues and memberships.
Performance Measures	Specific quantitative and qualitative measures of work performed as an objective of the department.
Personnel Services	All compensation for the direct labor of persons employed with the County. Salaries and wages paid to employees for full- and part-time work, to include overtime and similar compensation. Fringe benefits include the employer's portion of FICA, retirement, health and life insurance.

Glossary

Proprietary Funds	Funds that account for operations similar to those in the private sector and focus on the determination of operating income, changes in net position, financial position and cash flows. The County has both types of proprietary funds: enterprise funds and internal service funds.
Property Tax	Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.
Reconciliation	A detailed summary of increases and decreases in expenditures from one budget year to another.
Requisition	A written request from one department to another for specific goods or services. In the case of a purchase requisition, this precedes the authorization of a purchase order.
Reserve	An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.
Resources	Total amounts available for appropriation.
Revenue	Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.
Revenue and Expenditure Detail	Represents the smallest level or breakdown in budgeting for revenue and expenditures.
Revenue Bonds	Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.
Revenue Estimate	A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.
Risk Management	An organized attempt to protect a government's assets against accidental loss in the most economical method.
Source of Revenue	Revenues are classified according to the source or point of origin.
Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted for specified purposes other than for major capital projects.
Tax Rate	The amount of tax levied for each \$100 of assessed value.
Transfers From Other Funds	Budget line item used to reflect transfers of financial resources into one fund from another fund.
Transfers To Other Funds	Budget line item used to reflect transfers of financial resources out of one fund to another fund.
Unappropriated Fund Balance	The excess of a fund's assets and estimated revenue for a period over its liabilities, reserves, and available appropriations for the period.
Unencumbered Balance	The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.
Unrestricted Net Assets	That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).
Virginia Retirement System (VRS)	An agent multiple-employer public retirement system that acts as a common investment and administrative agent for the political subdivisions in the Commonwealth of Virginia.

Acronyms

TERM	STANDS FOR
ACH	Automated Clearing House
AD	Administrative Directive
ADC	Adult Day Care
AED	Automatic External Defibrillators
APS	Adult Protective Services
ARRA	American Recovery and Reinvestment Act
AS400	Application System; an accounting software program
Assoc	Association
BAI.NET	Bright Associates Inc.; a software system to enable citizens to make payments online
BJA	Bureau of Justice Assistance
BMP	Best Management Practice
BOS	Board of Supervisors
BPOL	Business, Professional and Occupational License tax
BZA	Board of Zoning Appeals
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CAP	Cost Allocation Plan
CARE	Child Seat Awareness Restraint & Education Program
CBH	Colonial Behavioral Health
CBLAB	Chesapeake Bay Local Assistance Board
CBPA	Chesapeake Bay Preservation Act
CDBG	Community Development Block Grant
CDA	Community Development Authority
CDR	Child Development Resources
CERT	Community Emergency Response Team
CGH	Colonial Group Home
Ches	Chesapeake
CIP	Capital Improvements Program
COPS	Community Oriented Policing Services (Sheriff's Office)
COPS	Certificates of Participation (Debt)
Corp	Corporation
CPEAV	Citizens Planning Education Association of Virginia
CNU	Christopher Newport University
CPE	Customer Premise Equipment
CPS	Child Protective Services
CRI	City Readiness Initiative
CRS	Community Rating System
CSA	Comprehensive Services Act
DARE	Drug Abuse Resistance Education
DC	Day Care
DCJS	Department of Criminal Justice Services
DCR	Department of Conservation and Recreation
DEA	Drug Enforcement Administration
Del	Delinquent
DHS	Department of Homeland Security
DHHS	Department of Health & Human Services
DJP	Department of Justice program
DMBE	Disadvantaged and Minority Business Enterprises
DMV	Department of Motor Vehicles
DOJ	Department of Justice
DP	Data processing
DRE	Direct Recording Equipment
DUI	Driving Under the Influence

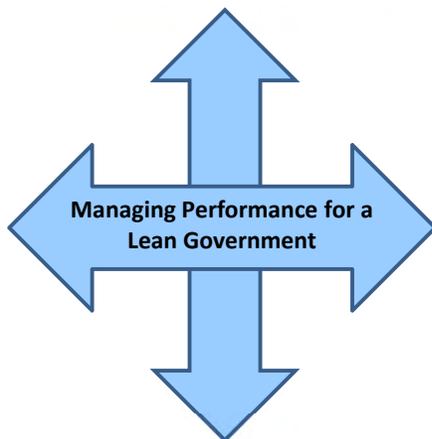
TERM	STANDS FOR
EDA	Economic Development Authority
EDS	Environmental & Development Services
EHR	Emergency Home Repair
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
Equip	Equipment
FCC	Federal Communications Commission
FEMA	Federal Emergency Management Agency
FLS	Fire and Life Safety
FSS	Family Self Sufficiency
FTE	Full-time equivalent
GIS	Geographic Information System
GS	General Services
HAVA	Help America Vote Act
HCVF	Housing Choice Voucher Program
HERSA	Health Resources and Service Administration
HMGP CRS	Hazard Mitigation Grant Program - Community Rating System
HPI	Housing Partnerships Incorporated
HRP	Homelessness Prevention and Rapid Re-housing Program
Hpt Rds	Hampton Roads
HR	Hampton Roads
HRCCS	Hampton Roads Clean Community System
HREDA	Hampton Roads Economic Development Alliance
HRIMT	Hampton Roads Incident Management Team
HRMMRS	Hampton Roads Metropolitan Medical Response System
HRPDC	Hampton Roads Planning District Commission
HRPDC MMRS	Hampton Roads Planning District Commission Metropolitan Medical Response System
HRSD	Hampton Roads Sanitation District
HRTPO	Hampton Roads Transportation Planning Organization
HTBAC	Historic Triangle Bicycle Advisory Committee
HTSC	Historic Triangle Senior Center
HVAC	Heating, Ventilating and Air Conditioning
IBNR	Incurred But Not Reported
INFOR	A work order, asset tracking and procurement system
ISDN	Integrated Services Digital Network
IVR	Interactive Voice Response
JAG	Justice Assistance Grant
JCC	James City County
JSI	John Snow Incorporated
Juv	Juvenile
J&DR	Juvenile and Domestic Relations Court
KRONOS	Time and attendance management system
MHz	Megahertz
Misc	Miscellaneous
MOU	Memorandum of Understanding
MR	Mental Retardation
NASA	National Aeronautics and Space Administration
New Qtr Pk	New Quarter Park
NFPA	National Fire Protection Association
NNWW	Newport News Waterworks
NOAA	National Oceanic & Atmospheric Administration

Acronyms

TERM	STANDS FOR
OCE	Printing, plotting, scanning system
OEMS	Office of Emergency Medical Services
OPEB	Other Post-Employment Benefits
OVW	Office on Violence Against Women
PAA	Peninsula Agency on Aging
PA2OT/TA	P A Two Zero is the Headstart Code for Headstart Training and Technical Assistance
P-Card	Purchasing Card (credit card)
PPACA	Patient Protection and Affordable Care Act
PPEA	Public-Private Education Facilities and Infrastructure Act
PPTRA	Personal Property Tax Relief Act
PR	Payroll
PT	Part-time
PTA	Parent Teacher Association
PTEAP	Program To Encourage Arrest Policies
PY	Prior Year
QLMS	Queens Lake Middle School
QSCB	Qualified School Construction Bonds
RAD	Rape Aggression Defense
R/E	Real Estate
RPA	Resource Protection Areas
RSAF	Rescue Squad Assistance Fund
RWL	Riverwalk Landing
SCADA	Supervisory Control and Data Acquisition
SEAST	Southeast Rural Community Assistance Project
SEMAP	Section Eight Management Assessment Program
Skate R&R	Skate, Rattle & Roll
SHSP	State Homeland Security Program
SNAP	Supplemental Nutrition Assistance Program
SPCA	Society for the Prevention of Cruelty to Animals
TANF	Temporary Assistance to Needy Families
TMDL	Total Maximum Daily Load
TNCC	Thomas Nelson Community College
USDA	United States Department of Agriculture

TERM	STANDS FOR
VACO	Virginia Association of Counties
VAHMRS	Virginia Association of Hazardous Materials Response Specialists
VATF	Virginia Task Force
VDEM	Virginia Department of Emergency Management
VDFP	Virginia Department of Fire Programs
VDOT	Virginia Department of Transportation
VDH	Virginia Department of Health
VEDP	Virginia Economic Development Partnership
VEPGA	Virginia Energy Purchasing Governmental Association
VFIRS	Virginia Fire Incident Reporting System
VHDA	Virginia Housing Development Authority
VIDA	Virginia Individual Development Account
VIEW	Virginia Initiative for Employment not Welfare
VJCCCA	Virginia Juvenile Community Crime Control Act
VLDP	Virginia Local Disability Program
VML	Virginia Municipal League
VMRC	Virginia Marine Resource Commission
VPPSA	Virginia Peninsulas Public Service Authority
VPSA	Virginia Public School Authority
VRS	Virginia Retirement System
VSMP	Virginia Stormwater Management Program
V-STOP	Stop Violence Against Women Grant in Virginia
VW	Victim-Witness
YC	York County
YCCC	York County Chamber of Commerce
YCSC	York County Sports Complex
YCSD	York County School Division
YPDSS	York-Poquoson Department of Social Services
WAR	Work-as-Required
WIP	Watershed Implementation Plans
WHF	Williamsburg Health Foundation
Wmbg	Williamsburg
WYCG-TV	York County government television channel

FISCAL YEAR 2014 IN REVIEW



In 2014, Standard & Poor's Rating Services raised its general obligation (GO) bond rating on York County, VA from 'AA+' to 'AAA', the highest rating possible.



Snow Storms 2014

General Services worked diligently to clear parking lots and walkways at York County's offices to make them safe for citizens and employees.

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