



Capital Improvements Program

Fiscal Years 2019-2024
Preliminary Discussion

What is a CIP?

What are Capital Projects?

- **Capital Improvements Program (Plan)** - a multi-year funding plan for repair or replacement of existing local government infrastructure and construction or acquisition of new facilities or equipment
- **Capital Projects** are those which have a multi-year useful life and a cost generally in excess of \$50,000
- **York's adopted CIP covers 6 years** – Year 1 represents funding commitments reflected in the adopted Budget; Years 2 to 6 represent a “plan” that serves to identify future needs and initiatives

Categories

General Fund Projects

- Administrative/Management Services
- Education & Education Services
- Public Safety – Sheriff’s Office
- Public Safety – Fire & Life Safety
- Public Safety – Communications
- Public Works
- Community Services

Other Funds

- Vehicle Maintenance
- Stormwater / Drainage
- Solid Waste Management
- Sewer Extensions / Rehabs

Process

Phase 1	<ul style="list-style-type: none">• Departments / Agencies submit CIP requests to Finance Department
Phase 2	<ul style="list-style-type: none">• CIP Committee reviews, evaluates and prioritizes requests and allocations• Committee's recommendations reported to County Administrator
Phase 3	<ul style="list-style-type: none">• County Administrator / senior staff review and make preliminary adjustments• Preliminary "Senior Staff Working Draft" presented to BOS, School Division and Planning Commission
Phase 4	<ul style="list-style-type: none">• County Administrator continues review and development of the CIP with input from BOS, Schools, and PC and with refined information on the Operating Budget outlook• County Administrator presents recommended CIP in conjunction with overall FY 2018 Budget proposal (early March)• Budget Work Sessions / PC Certification of Comprehensive Plan Consistency• Budget and CIP adopted concurrently (May 1)

Committee Evaluation

Committee Evaluation and Discussion Factors Include:

- Legal Requirement
- How Critical
 - Health or Safety Issue – (*Carver Gardens water system*)
 - Maintenance Issue – (*backlog of deferred maintenance*)
 - Capacity Issue – (*new classrooms or entire school*)
- Linkage to Strategic Priorities
- Prior or Ongoing Commitment
- Benefits – Widespread (or not)
- Operating Budget Impact

Fiscal Years 2019 – 2024 Capital Improvements Program

“First Cut” Working Draft

SUMMARY

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total Programmed	Total Requested
COUNTY	7,040,000	11,735,000	6,383,000	21,352,000	5,860,000	14,451,000	66,821,000	83,506,000
Last Year's CIP	6,376,000	9,590,000	6,685,000	9,235,000	10,023,000		50,826,000	
SCHOOLS	9,000,000	17,500,000	15,000,000	9,000,000	9,000,000	9,000,000	68,500,000	68,500,000
Last Year's CIP	17,500,000	15,000,000	9,000,000	7,500,000	9,650,000		67,650,000	
TOTAL	16,040,000	29,235,000	21,383,000	30,352,000	14,860,000	23,451,000	135,321,000	152,006,000

Fiscal Years 2019 – 2024 Capital Improvements Program

“First Cut” Working Draft

	2019	2020	2021	2022	2023	2024
Administrative Services						
Building Replacement (Study, Building & Renovation)		1,000,000	750,000	15,000,000		10,000,000
Voting Machine Replacements					375,000	
Video Services Studio & York Hall Equipment Replacements		130,000	130,000	150,000		375,000
Public Safety - Sheriff's Office						
York-Poquoson Courthouse X-Ray Machine Replacement				55,000		
Mobile Data Terminals Replacement	900,000					
Automated External Defibrillator (AED) Replacement				107,000		

- Excellent Customer Service
- Effective and Outstanding Communications and Civic Engagement
- Quality Educational Opportunities
 - Exemplary Public Safety

Fiscal Years 2019 – 2024 Capital Improvements Program

“First Cut” Working Draft

	2019	2020	2021	2022	2023	2024
Public Safety - Fire & Life Safety						
Patient Stretchers/Stairchairs Replacement		100,000	100,000			
Backup Power-Emergency Shelter & Disaster Support	250,000	250,000	125,000	125,000	150,000	150,000
Fire Apparatus Replacement	1,150,000	1,150,000	1,150,000	1,000,000	980,000	920,000
Medic Units Replacement	350,000	350,000	350,000	340,000	330,000	300,000
Biomedical Equipment Replacement	90,000	100,000	100,000	110,000	90,000	130,000

- Exemplary Public Safety
- Excellent Customer Service

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	2019	2020	2021	2022	2023	2024
Public Safety - Emergency Communications & Radio Maint.						
Regional Radio System	500,000	600,000	700,000	750,000	750,000	750,000
Nice Recorder Replacement				75,000		
County Fire Alarm System	60,000	60,000	70,000	60,000		
Dispatch Console Furniture Replacement	50,000		75,000			

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	2019	2020	2021	2022	2023	2024
Management Services						
Highway & Other Transportation Improvements		1,000,000		1,000,000		
General Economic Development Activities	250,000	250,000	250,000	250,000	250,000	250,000
Financial Software Replacement	800,000	200,000				
Yorktown Library Expansion	300,000	4,800,000				

- Quality Economic Development
- Effective and Outstanding Communications and Civic Engagement
 - Excellent Customer Service
- Quality Educational Opportunities

Fiscal Years 2019 – 2024 Capital Improvements Program “First Cut” Working Draft

	2019	2020	2021	2022	2023	2024
Public Works						
Tennis/Basketball Court Repair	50,000	75,000	75,000			
Roof Repair/Replacement				180,000	30,000	40,000
HVAC Replacement	425,000	425,000	300,000	300,000	300,000	300,000
Parking Lot Repair	425,000	425,000	300,000	300,000	100,000	100,000
Building Maintenance & Repair	400,000	390,000	300,000	340,000	315,000	260,000
Disability Compliance	50,000	50,000	50,000	50,000	50,000	50,000
Major Grounds Repair & Maintenance	100,000	100,000	100,000	75,000	75,000	75,000
Grounds Maintenance Machinery & Equipment Replacement	50,000	90,000	68,000	85,000	40,000	191,000
Underground Utilities			1,000,000	1,000,000	1,000,000	
Security in Public Buildings	40,000	40,000	40,000			11

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	2019	2020	2021	2022	2023	2024
Community Services						
Parks and Recreation Investments / Park Land Acquisition						460,000
Back Creek Park Boat Landing Maintenance / Park Improvements					425,000	
Yorktown Improvements	100,000	150,000	350,000			100,000
• Yorktown Fishing Pier Improvements						
• Permanent Performance Area						
• Tourism Information, Dockmaster Office and Restroom						
• Relocation of Tourism Activities and Facilities						
• Permanent Structure Behind Freight Shed						
• Yorktown Beach PWC Launch / Rental Facility						
Synthetic Turf Conversion Program					600,000	
Yorktown Trolley Replacements	700,000					

- Environmental Stewardship
- Excellent Customer Service
- Effective and Outstanding Communications and Civic Engagement

Internal Services Funds and Enterprise Funds Projects

	2019	2020	2021	2022	2023	2024
Solid Waste						
Knuckle Boom Trucks	150,000				160,000	160,000
Sewer Fund						
National Lane Area	550,000					
Schenck Estates Area				700,000	5,000,000	
Big Bethel Area					800,000	2,500,000
Whites Faulkner			750,000	3,000,000		
Payne's Road	350,000					
Sewer Line Rehabilitation	1,600,000	1,700,000	1,900,000	2,000,000	2,000,000	2,100,000
Pump Station Rehabilitation	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
SCADA Automated Control Monitoring System Replacement	1,500,000					
Excavator Replacement	125,000					
Tandem Dump Truck Replacement	250,000					

- Environmental Stewardship
- Excellent Customer Service

Internal Services Funds and Enterprise Funds Projects (Continued)

	2019	2020	2021	2022	2023	2024
Sewer Fund - Continued						
Emergency Generator Replacement	125,000	125,000	125,000	150,000	150,000	150,000
Backhoe Replacement		125,000				
Utilities Building		500,000	5,000,000			
By-Pass Pump	100,000					
Fork Lift		50,000				
Electronic Plan Review		225,000				
Hollywood Pump Station Rehabilitation	800,000					
Wormley Creek Force Main	175,000	500,000				
By-Pass Road Sewer Line Rehabilitation & Stream Restoration	200,000	700,000				

- Environmental Stewardship
- Excellent Customer Service

Internal Services Funds and Enterprise Funds Projects – (Continued)

	2019	2020	2021	2022	2023	2024
Stormwater						
Greensprings Stream Restoration	300,000					
Tabb Lakes / King's Bottom			100,000	400,000		
Victory Industrial Park / Rt. 17 Culverts	450,000					
Goodwin Neck / Rosewood	550,000					
Wormley Creek Headwaters Edgehill Replacements	1,140,000	500,000			320,000	
Marlbank Cove Ravine						150,000
Stream Restoration - Larkin Woods			100,000	450,000		
Queens Lake - Ravines					150,000	500,000
Siege Lane - Prevention of Flooding	50,000	300,000				
Middlewood Lane						400,000
Brightwood Stream Restoration			150,000	600,000		
Charles Brown Park Stream Restoration	600,000					
NNWW-BMP Pond		200,000				
Panther Paw Stream Restoration					100,000	400,000
Brick Church Road - BMP Pond			500,000			
Equipment Replacement	120,000	120,000	65,000			
In-House Stormwater Construction / Maintenance Projects	200,000	200,000	200,000	200,000	200,000	200,000

- Environmental Stewardship
- Excellent Customer Service

School Capital Projects

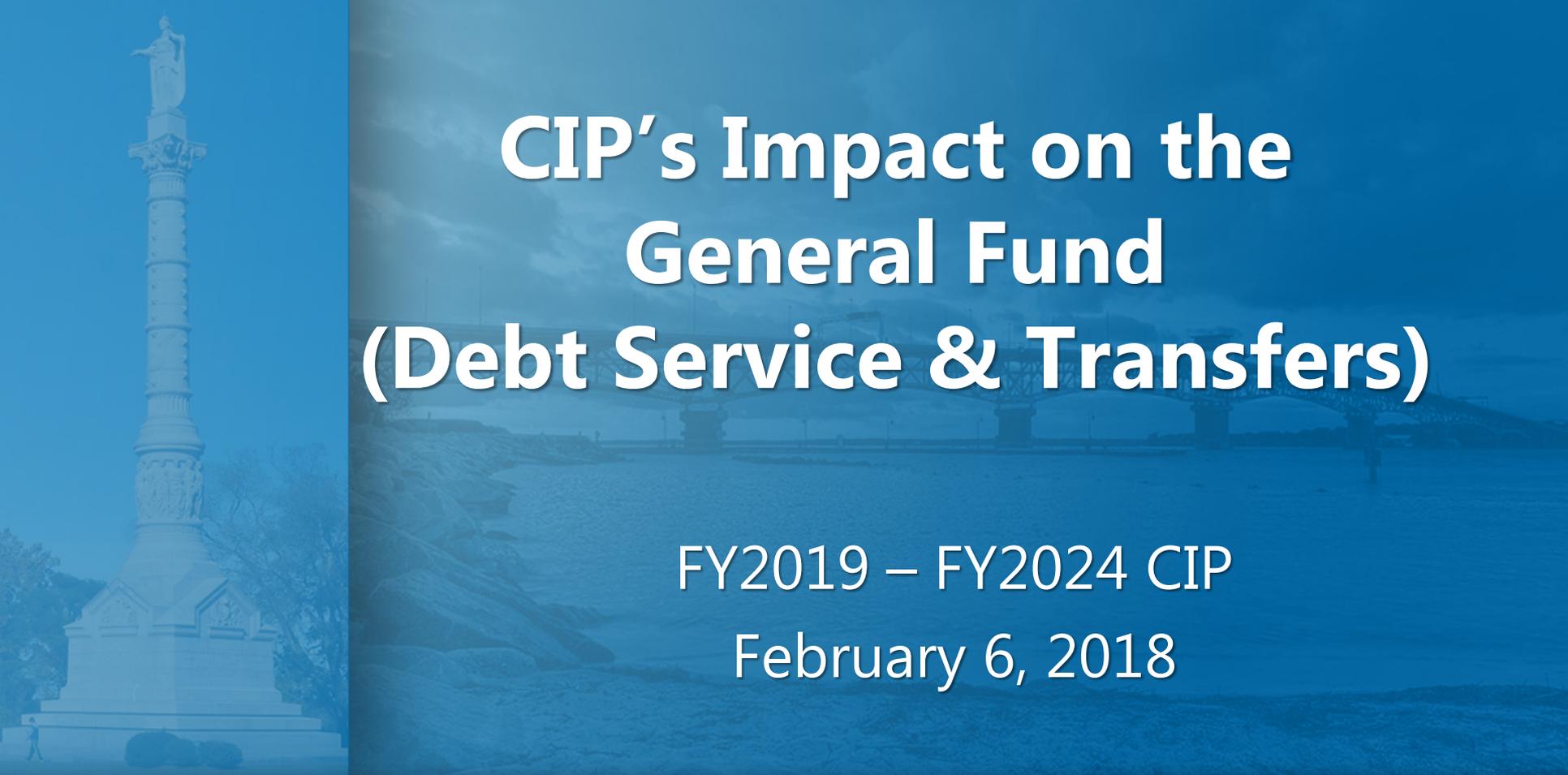
	2019
School Capital Projects	
Coventry Elementary – windows & security vestibule	300,000
Coventry Elementary – metal roof replacement	1,200,000
Coventry Elementary – Replace HVAC in classroom additions	700,000
Dare Elementary & School Board Office – expand parking lot	520,000
Dare Elementary – replace gym HVAC system	85,000
Seaford Elementary – coat low slope roof	500,000
Seaford Elementary – expand parking lot	385,000
Yorktown Elementary – expand parking lot and bus loop	375,000
Yorktown Middle – repave side parking lot & replace lights	175,000
York High – replace / coat low slope roof (phase I)	1,900,000
York High – renovate locker & team rooms	650,000
York High – replace low slope roof (phase II)	1,500,000
York High Annex – replace windows, doors, HVAC, lights and ceiling	450,000
Temporary Modular Classrooms	200,000
Video Services – equipment replacement (YCSO portion)	60,000
Total School Capital Projects – FY 19	<u>9,000,000</u>

- Quality Educational Opportunities
 - Exemplary Public Safety
 - Environmental Stewardship

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“First Cut” Working Draft

Other Projects Requested But Not Included	Requested Amount
Work Space Safety Renovation	80,000
Replace Direct Charge Vehicles	108,500
EOC/Fire Administration Renovation	1,075,000
Mobile & Portable Radio Replacement	10,000,000
CCTV 9-1-1 Replacement	15,000
Public Safety Emerging Technologies	300,000
Wayfinding Signs	300,000
Passenger Shuttle Bus	100,000
NQP Kayak/Canoe Launching Facility	322,000
Fire Station - Bypass Road Corridor	10,250,000
Building Requests: (consolidated into one line for CIP)	
Sheriff's Office Building	14,620,000
York/Poquoson Social Services Building	6,852,500



CIP's Impact on the General Fund (Debt Service & Transfers)

FY2019 – FY2024 CIP

February 6, 2018

Funding Plan for CIP

- 1. Board's Debt Policy**
- 2. Sources for CIP Funding**
- 3. Planning CIP based on Board Policy**
- 4. Projection of Debt Policy Compliance of 6-Year CIP**
- 5. Affordability**

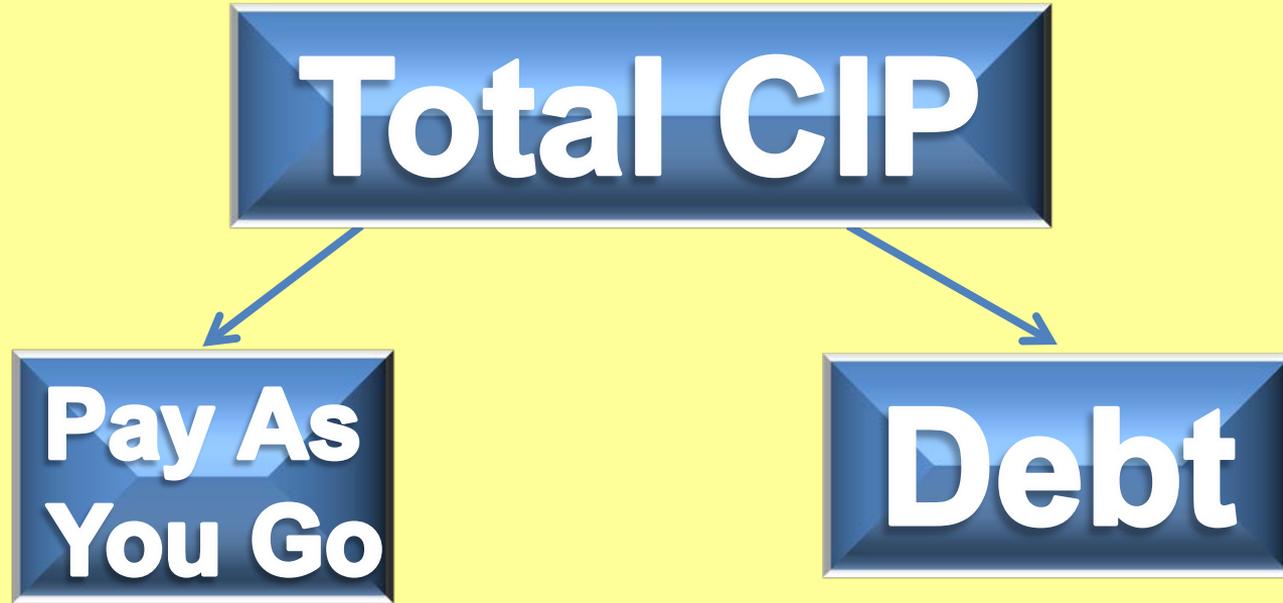
Debt Policy

Tax Supported Debt

Board Policy 14-26:

- Prohibits use of long-term debt or tax revenue anticipation notes (TRANS) to fund current operations
- Emphasizes **pay-as-you-go** capital funding
- Term of debt will not exceed useful life of assets financed
- Annual debt service expenditures for all General Fund supported debt should not exceed **10% of the total General Fund** expenditure budget
- Outstanding principal of General Fund supported debt will not exceed **3.0% of assessed valuation of taxable property**

Paying for CIP



Sources of Funds

General Fund Projects

- Operating Budget
 - Annual Debt Service
 - Operating Budget Transfer
 - Year-end Carryover Funds
- Grants/Matching Funds Programs
- Reserves
- Proffers

Enterprise Funds (Supported by user fees)

Debt Policy

Emphasize “Pay-As-You-Go” Funding

6 Year Totals for FY19-FY24 (County Projects Only):

- \$ 7,800,000 - General Fund Transfer to CIP – Current = \$1,300,000 per year
- \$ 7,500,000 - \$1,000,000 increase in FY19 with additional \$100,000 each year thereafter
- \$ 7,500,000 - Year-end Carryovers
- \$ 4,486,000 - Use of CIP Reserve over 6 Years
- \$ 1,335,000 - Estimated Grant Funding
- \$28,621,000 - Pay-As-You-Go Funding

Debt Policy

Term of Debt Will Not Exceed Useful Life of Assets Financed

Plan for Financing County Projects:		
Building Replacement (Study, Building & Renovation)	\$26,750,000	
Fire Apparatus Replacement	6,350,000	
Yorktown Library Expansion	<u>5,100,000</u>	
Total Projects to be Financed	<u>\$38,200,000</u>	57%
Pay-As-You-Go Funding	<u>\$28,621,000</u>	43%
Total County CIP (Budget Committee Version FY2019-FY2024)	<u>\$66,821,000</u>	100%

Debt Policy

Debt Service as % of General Fund Expenditures

	Existing FY2018 (Million)	Projected FY2024 (Millions)
Current Debt Service	\$10.1	\$15.0
Debt Service as % of FY18 General Fund Budget (\$141.9 Million)	7.1%	
Debt Service as % of FY24 General Fund Budget, assumes 3% revenue growth rate (\$161.1 Million)		9.3%

Debt Policy

General Fund Supported Debt % of Taxable Assessed Values

	Existing FY2018 Principal (Million)	FY2024 Projected Principal (Millions)
Principal	\$100.2	\$129.5
General Fund Supported Debt as % of Taxable Assessed Values	1.0%	
Projected General Fund Supported Debt as % of Taxable Assessed Values (assumes 3% assessment growth rate)		1.1%

Planning for Affordability (Millions)

	Existing Debt Service	Projected FY2024	Increase in Annual General Fund Expenditures	Increase in School Funding
Current Debt Service	\$10.1	\$15.0	\$4.9	
Planned Growth in General Fund Transfer			\$1.5	
Total Annual Funding Increase			<u>\$6.4</u>	
Planned Increase in Pay- as-You-Go Funding for School Projects				<u>\$1.0</u>

Summary - FY 2019 to 2024

	2019	2020	2021	2022	2023	2024	Total	Total Requested
COUNTY	7,040,000	11,735,000	6,383,000	21,352,000	5,860,000	14,451,000	66,821,000	83,506,000
SCHOOLS	<u>9,000,000</u>	<u>17,500,000</u>	<u>15,000,000</u>	<u>9,000,000</u>	<u>9,000,000</u>	<u>9,000,000</u>	<u>68,500,000</u>	<u>68,500,000</u>
TOTAL	<u>16,040,000</u>	<u>29,235,000</u>	<u>21,383,000</u>	<u>30,352,000</u>	<u>14,860,000</u>	<u>23,451,000</u>	<u>135,321,000</u>	<u>152,006,000</u>

Plan for Funding - FY 2019 to 2024 CIP

Pay-As-You-Go Funding from Operating Transfer, Carryovers, Grants and Use of Reserves

	2019	2020	2021	2022	2023	2024	Total	% Total
COUNTY	5,590,000	4,785,000	4,483,000	5,352,000	4,880,000	3,531,000	28,621,000	43%
SCHOOLS	<u>450,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>5,450,000</u>	8%
TOTAL	<u>6,040,000</u>	<u>5,785,000</u>	<u>5,483,000</u>	<u>6,352,000</u>	<u>5,880,000</u>	<u>4,531,000</u>	<u>34,071,000</u>	25%

Planned Debt Financing

	2019	2020	2021	2022	2023	2024	Total	% Total
COUNTY	1,450,000	6,950,000	1,900,000	16,000,000	980,000	10,920,000	38,200,000	57%
SCHOOLS	<u>8,550,000</u>	<u>16,500,000</u>	<u>14,000,000</u>	<u>8,000,000</u>	<u>8,000,000</u>	<u>8,000,000</u>	<u>63,050,000</u>	92%
TOTAL	<u>10,000,000</u>	<u>23,450,000</u>	<u>15,900,000</u>	<u>24,000,000</u>	<u>8,980,000</u>	<u>18,920,000</u>	<u>101,250,000</u>	75%

Amounts financed will be reduced by School Projects not eligible for 20 year bond financing.

Projected CIP – Debt Service

FY2019 – FY2024 CIP

(in Millions)

	<u>Existing</u>		<u>Projected</u>				
	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Schools	\$ 7.0	\$ 6.4	\$ 7.7	\$ 8.4	\$ 10.0	\$ 11.2	\$ 11.3
County	3.1	3.5	3.7	3.7	3.7	4.1	3.7
Debt Service	\$ 10.1	\$ 9.9	\$ 11.4	\$ 12.1	\$ 13.7	\$ 15.3	\$ 15.0
Annual General Fund Impact		\$ (0.2)	\$ 1.5	\$ 0.7	\$ 1.6	\$ 1.6	\$ (.03)
Cumulative General Fund Impact		\$ (0.2)	\$ 1.3	\$ 2.0	\$ 3.6	\$ 5.2	\$ 4.9
General Fund Budget (3% Projection Factor)	\$ 141.9	\$ 139.0	\$ 143.2	\$ 147.5	\$ 151.9	\$ 156.4	\$ 161.1
Debt Capacity	7.1%	7.1%	8.0%	8.2%	9.0%	9.8%	9.3%

Next Steps

- **Planning Commission Briefing**
- **Planning Commission Certification of Comprehensive Plan Consistency**
- **Further Refinement as Operating Budget is Developed**
- **Presentation of County Administrator's Recommended CIP in Conjunction with FY 2018 Budget Proposal**



Capital Improvements Program

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